English Language Assistant Austria

AUSTRIA

Austria has something for everyone - from sports fanatics to culture lovers. Working in Austria offers you the chance to live in the gateway to much of central Europe and the Alps combined with one of Europe's most efficient public transport systems. It has lots to offer in terms of winter sports facilities, baroque architecture and classical music. Austria offers a very competitive salary and full national health care insurance for language assistants.

TERMS AND CONDITIONS

Appointments in Austria are aimed at students intending to become teachers or who are in their first or second year of teaching. Appointments are available in secondary and vocational schools. Undergraduates, preferably modern language undergraduates, are eligible to apply after their second year of study.

Dates of appointment: 1 October – 31 May
Hours: 13 per week
Salary: *TBC approx. €1945 (gross)*
Level of German: A2 on CEFR. The higher the level of German, the more points/merits awarded.
Eligibility: All candidates must have at least completed the larger part of their secondary school education in Ireland.
Passport: As a rule successful candidates must hold either a valid Irish or other EU passport; UK passport holders are also eligible
Other benefits: Full working contract, which entitles you to national healthcare.

Appointments are available in Burgenland, Kaernten, Niederoesterreich, Oberoesterreich, Salzburg, Steiermark, Tirol, Vorarlberg and Wien. We recommend that you research different areas of Austria before making your decision to ensure that you pick the areas that best suit you. Wien, Salzburg and Tirol are the most popular first choice regions. We will endeavour to facilitate your preferred choice, but please note that this cannot be guaranteed.

The assistant is normally employed for 13 hours in total per week for one academic year. The assistant should note that they are usually required to split their working time between two or in a few cases three schools. All schools will be accessible by public transport. Please be aware that you will need additional time for the preparation of classes – alone or together with your mentor. The role of the assistant will include attending and participating in school related events such as Open Days, foreign language competitions, school concerts etc. There will be a maximum of 2-3 events per semester and the assistant is required to attend events for an appropriate number of hours (not remunerated separately).

Although you will focus on your role as a teaching assistant, outside the working hours, you are left free, subject of course to the usual discipline of the school. There is ample opportunity for personal studies, although you might not have the opportunity to attend university courses if you are posted at a school in a small town or village.

Induction Course

You will be invited to attend an Induction Course, in either St. Pölten or Saalbach Hinterglemm in September 2025 which will take place one week before the start of the assistantship. If it can take place in person, you will be charged **130 EUR** contribution to cover accommodation and meals.

Doctors Note

Those applicants who receive and accept placements will be asked to supply a doctor's note before taking up the position. This note can be a one-line doctor's note to state that you are medically fit for the position or to declare any issues the school abroad would need to be informed about.

Subject Access Request Form

Successful assistants are required to provide official documentation at their main school when they start work which may prevent them from working with children or vulnerable persons. Successful assistants can request a Subject Access Request form F20 from Data Protection and An Garda Síochána - Garda. This is a record of a person's interactions with An Garda Síochána (or none).

Successful applicants are required to also accept their post on the Austrian platform. The applicant must confirm that they are not subject to any pending civil or criminal proceedings and that they have not been convicted of a criminal offence. (Further information on this will be issued to successful applicants at a later date).

The completed applications should be returned by email **in one single PDF** to the Department of Education, International Section, **ELA@education.gov.ie** **by 5.00pm closing date Thursday 13th March 2025**.

We would like to remind you to carefully consider your commitment to the ELA Scheme before accepting a post, as all withdrawals will need to be duly justified.