2 November 2015 - 8 November 2015

November 2015

Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2015

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

2 November

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **13:00 - 21:00 UK Treasury** (London)

3 November

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:00 - 21:00 UK Treasury** (London)

4 November

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **10:00 - 10:30 Cabinet Debriefing** (Room 308, 2nd Floor)
- **11:30 - 12:30 Policy Perspectives**
- **15:00 - 16:00 Minister**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

5 November

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

6 November

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **15:30 - 16:00 Dashboard Review** (SG Office) - Derek Moran
- **17:30 - 18:30 Submissions/Correspondence/Administration**

7 November

8 November

9 November 2015 - 15 November 2015

November 2015

Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2015

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

9 November

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **11:00 - 12:30 Executive Board Meeting** (Secretary General's office, second floor, South Block) - John Chambers
- **14:30 - 15:00 Legal discussion**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

10 November

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **11:15 - 12:30 Resources** (Secretary General's office) - Margaret Fitzgerald
- **14:00 - 14:30 Economic discussion**
- **15:00 - 16:00 PAC Briefing**
- **16:30 - 17:10 Minister**
- **18:00 - 19:00 Submissions/Correspondence/Administration**

11 November

- **07:30 - 08:30 Submissions/Correspondence/Administration**
- **08:30 - 16:00 Tax Policy conference**
- **16:30 - 18:00 Minister**
- **18:30 - 19:30 Submissions/Correspondence/Administration**

12 November

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:00 - 11:00 Business Planning (Monthly Meeting)**
- **11:00 - 11:45 Minister**
- **14:30 - 15:30 HR discussion**
- **15:30 - 16:45 IMF discussion**
- **17:10 - 17:30 Risk discussion**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

13 November

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **11:00 - 12:15 IMF discussion**
- **15:00 - 16:00 PAC Preparation**
- **16:00 - 16:30 Dashboard Review** (SG Office) - Derek Moran
- **17:30 - 18:30 Submissions/Correspondence/Administration**

14 November

15 November

- **00:00 Mission to New York and Washington** →

16 November 2015 - 22 November 2015

November 2015

Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2015

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

16 November

← **Mission to New York and Washington** →

- **09:00 - 10:30 Briefing with Consul General and Ireland House Representatives** (Consulate General of Ireland)
- **11:00 - 12:00 IDA Meeting with Marsh & McLennan**
- **12:15 - 13:15 Working lunch with IDA Ireland**
- **15:00 - 16:00 IDA Meeting with Johnson & Johnson**
- **17:00 - 18:00 Briefing and Q&A by the Secretary General to 30-40 Irish and Irish Americans working in the Financial Sector** (Consulate General of Ireland)

17 November

← **Mission to New York and Washington** →

- **08:00 - 10:00 Working Breakfast with friends of Ireland on Wall Street** (Consulate General of Ireland)
- **11:45 - 12:45 NYSE**
- **14:00 - 14:30 Depart by train to Washington D.C.**

18 November

← **Mission to New York and Washington** →

- **10:00 - 12:45 Briefing with Embassy Staff**
- **12:45 - 14:45 Working Lunch at the IMF with Serge Dupont and Micheal McGrath**
- **15:15 - 16:15 Meeting at the IMF with Poul Thomsen and Jorge Decressin**
- **16:15 - 17:00 Meeting at the IMF with Zuzana Murgasova**

19 November

← **Mission to New York and Washington** →

- **10:00 - 10:45 Meeting with Ramin Toloui, Assistant Secretary for International Finance, US Department of the Treasury**
- **11:30 - 12:30 IDA Meeting with Ernst & Young**
- **13:00 - 14:30 Working Lunch at the World Bank with N O'Brien, M O'Dea, A Smith & N Cassidy**
- **15:30 - 17:30 Briefing at Embassy of Ireland with Michael Lonergan** (Embassy of Ireland)

20 November

← **Mission to New York and Washington** →

- **10:30 - 11:30 Meeting with US Treasury Deputy Assistant Secretary for International Taxation, Mr Bob Stack**
- **12:00 - 14:00 Working lunch with investors** (Embassy of Ireland)
- **14:30 - 15:00 Depart for Dulles Airport**

21 November

← **00:00 Mission to New York and Washington**

22 November

23 November 2015 - 29 November 2015

November 2015

Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2015

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

23 November

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **10:00 - 10:30 FMU discussion**
- **11:00 - 12:30 Executive Board Meeting** (Secretary General's office, second floor, South Block) - John Chambers
- **17:30 - 18:30 Submissions/Correspondence/Administration**

24 November

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:30 - 10:00 ECA (call)**
- **10:00 - 10:30 Central Bank Commission (call)**
- **11:00 - 11:30 OBI**
- **12:00 - 12:30 Presentation**
- **15:00 - 16:00 PAC Preparation** (Secretary General's Office) - Margaret Fitzgerald
- **17:30 - 18:30 Submissions/Correspondence/Administration**

25 November

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:00 - 09:30 Cabinet Debriefing** (Room 301)
- **10:00 - 10:30 Revenue Chairman**
- **12:00 - 12:30 Briefing** (Secretary General's Office) - Margaret Fitzgerald
- **17:30 - 18:30 Submissions/Correspondence/Administration**
- **18:30 - 21:00 Central Bank Commission Dinner** (Central Bank)

26 November

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:30 - 14:00 Central Bank Commission**
- **14:30 - 15:30 PAC Briefing**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

27 November

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:30 - 11:00 Civil Service Management Board**
- **11:30 - 15:30 PAC Prep**
- **15:30 - 16:00 Dashboard Review** (SG Office) - Derek Moran
- **17:30 - 18:30 Submissions/Correspondence/Administration**

28 November

29 November

30 November 2015 - 6 December 2015

November 2015

Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2015

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

30 November

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **11:00 - 12:30 Executive Board Meeting** (Secretary General's office, second floor, South Block) - John Chambers
- **14:30 - 15:30 PAC Briefing**
- **17:00 - 17:30 Minister**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

1 December

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:30 - 12:30 PAC prep**
- **14:30 - 16:30 PAC prep**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

2 December

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:00 - 09:30 Cabinet Debriefing**
- **10:20 - 10:40 Tax discussion**
- **11:00 - 12:30 PAC Prep**
- **14:30 - 17:00 PAC prep**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

3 December

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:00 - 15:00 PAC**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

4 December

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **15:30 - 16:00 Dashboard Review** (SG Office) - Derek Moran
- **17:30 - 18:30 Submissions/Correspondence/Administration**

5 December

6 December

7 December 2015 - 13 December 2015

December 2015

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2016

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

7 December

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **11:00 - 12:30 Executive Board Meeting** (Secretary General's office, second floor, South Block) - John Chambers
- **14:30 - 16:00 Principals Group Meeting**
- **16:00 - 17:00 Governor**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

8 December

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

9 December

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:00 - 09:30 Cabinet Debriefing**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

10 December

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:00 - 10:30 Business Planning (Monthly Meeting)**
- **17:30 - 18:30 Submissions/Correspondence/Administration**
- **19:00 - 21:00 Central Bank Commission Dinner** (Central Bank)

11 December

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:30 - 14:00 Central Bank Commission**
- **15:30 - 16:00 Dashboard Review** (SG Office) - Derek Moran
- **17:30 - 18:30 Submissions/Correspondence/Administration**

12 December

13 December

14 December 2015 - 20 December 2015

December 2015

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2016

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

14 December

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:30 - 10:10 EU & International discussion**
- **11:00 - 12:30 Executive Board Meeting** (Secretary General's office, second floor, South Block) - John Chambers
- **14:30 - 15:30 Pierre Mongrue, French Embassy**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

15 December

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:30 - 10:00 OBI discussion**
- **14:30 - 15:00 Legal discussion**
- **16:30 - 17:10 Minister** (Dail Office)
- **17:30 - 18:30 Submissions/Correspondence/Administration**

16 December

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:00 - 10:00 Cabinet Debriefing**
- **10:00 - 11:00 NTMA discussion**
- **11:00 - 11:30 OBI discussion**
- **11:30 - 12:00 P Bolger**
- **12:00 - 12:45 Tax discussion**
- **14:30 - 16:30 Revenue Commissioners** (Dublin Castle)
- **17:30 - 18:30 Submissions/Correspondence/Administration**

17 December

- **11:00 - 12:00 HR discussion** (Sec Gens Office)
- **14:00 - 14:30 OBI discussion**
- **15:00 - 15:30 Minister** - Minister,
- **16:15 - 17:45 Minister**

18 December

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **11:30 - 13:30 Christmas Carol Service**
- **15:30 - 16:00 Dashboard Review** (SG Office) - Derek Moran
- **17:30 - 18:30 Submissions/Correspondence/Administration**

19 December

20 December

21 December 2015 - 27 December 2015

December 2015

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2016

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

21 December

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **11:15 - 12:00 Action 3 Working Group** (Sec Gen's office)
- **14:00 - 15:00 OBI**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

22 December

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **10:30 - 11:30 Fiscal Directorate Review Meeting**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

23 December

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:00 - 09:30 Cabinet Debriefing**
- **11:15 - 11:45 HR discussion**
- **13:30 - 14:30 OBI**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

24 December

- **08:00 - 09:00 Submissions/Correspondence/Administration**

25 December

26 December

27 December

28 December 2015 - 3 January 2016

December 2015

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2016

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

28 December

Bank Holiday

29 December

08:00 - 09:00 Submissions/Correspondence/Administration

17:30 - 18:30 Submissions/Correspondence/Administration

30 December

08:00 - 09:00 Submissions/Correspondence/Administration

17:30 - 18:30 Submissions/Correspondence/Administration

31 December

08:00 - 09:00 Submissions/Correspondence/Administration

17:30 - 18:30 Submissions/Correspondence/Administration

1 January

15:30 - 19:30 Peace Proms 2016

2 January

3 January

4 January 2016 - 10 January 2016

January 2016

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2016

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29						

4 January

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **11:00 - 12:30 Executive Board Meeting** (Secretary General's office, second floor, South Block) - John Chambers
- **14:30 - 15:30 Principals' Group Meeting**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

5 January

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **12:00 - 12:20 OECD discussion**
- **12:20 - 12:50 Minister**
- **12:50 - 13:10 OBI**
- **17:30 - 18:30 Submissions/Correspondence/Administration**
- **18:30 - 21:00 CB Dinner**

6 January

- **08:00 - 15:30 Central Bank Interview Board**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

7 January

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **12:30 - 13:00 Personal**
- **14:30 - 15:00 FMU**
- **16:00 - 16:30 Presentation** (Room 2.4)
- **16:30 - 17:00 Corporate Office**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

8 January

- **08:30 - 11:30 Governance Forum event** (Italian Room, Department of the Taoiseach)
- **12:00 - 13:00 Dr Muiris MacCarthaigh, Programme Director of QUB**
- **14:30 - 15:00 HR discussion**
- **15:30 - 16:00 Dashboard Review** (SG Office) - Derek Moran
- **17:30 - 18:30 Submissions/Correspondence/Administration**

9 January

10 January

11 January 2016 - 17 January 2016

January 2016

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2016

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29						

11 January

00:00 A/L →

14 January

← A/L →

12 January

← A/L →

15 January

← 00:00 A/L

13 January

← A/L →

16 January

17 January

18 January 2016 - 24 January 2016

January 2016

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2016

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29						

18 January

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **10:15 - 10:45 Update** (Secretary General's Office) - Margaret Fitzgerald
- **11:00 - 12:30 Executive Board Meeting** (Secretary General's office, second floor, South Block) - Finance Corporate Affairs
- **17:30 - 18:30 Submissions/Correspondence/Administration**

19 January

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **13:00 - 15:00 Coin Launch** (The Liffey Room, Central Bank)
- **15:45 - 16:15 Central Bank discussion**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

20 January

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:00 - 09:30 Cabinet Debriefing**
- **10:00 - 10:30 Revenue Chairman**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

21 January

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

22 January

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **10:00 - 11:00 FMU discussion**
- **11:00 - 11:45 Business Plan** (Secretary General's Office) - Margaret Fitzgerald
- **11:45 - 12:30 Business Plan** (Secretary General's Office) - Margaret Fitzgerald
- **12:45 - 14:15 Personal**
- **15:30 - 16:00 Dashboard Review** (SG Office) - Derek Moran
- **17:30 - 18:30 Submissions/Correspondence/Administration**

23 January

24 January

- **18:00 - 20:00 National Holocaust Memorial Day Commemoration** (The Mansion House)

25 January 2016 - 31 January 2016

January 2016

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2016

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29						

25 January

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **11:00 - 12:30 Executive Board Meeting** (Secretary General's office, second floor, South Block) - Finance Corporate Affairs
- **12:30 - 13:00 Corporate Affairs**
- **13:00 - 13:30 HR discussion**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

26 January

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **14:00 - 17:00 NTMA**
- **17:00 - 17:30 Minister** - Minister,
- **17:30 - 18:30 Submissions/Correspondence/Administration**

27 January

- **07:30 - 11:00 European Financial Forum**
- **11:00 - 12:00 Submissions/Correspondence/Administration**
- **14:30 - 15:30 Briefing** (Room .7, Ground Floor, South Block) - Margaret Fitzgerald
- **17:30 - 18:30 Submissions/Correspondence/Administration**

28 January

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:30 - 13:30 Central Bank Commission**
- **14:15 - 14:45 EU & International Discussion**
- **15:45 - 16:05 Governance**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

29 January

- **08:00 - 10:30 IPA**
- **10:30 - 11:30 Submissions/Correspondence/Administration**
- **11:30 - 12:15 Business Plan** (Room .7, Ground Floor, South Block) - Margaret Fitzgerald
- **12:15 - 13:00 Business Plan** (Room .7, Ground Floor, South Block) - Margaret Fitzgerald
- **15:30 - 16:00 Dashboard Review** (SG Office) - Derek Moran
- **17:30 - 18:30 Submissions/Correspondence/Administration**

30 January

31 January

1 February 2016 - 7 February 2016

February 2016

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29						

March 2016

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1 February

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **10:30 - 10:45 Economics discussion**
- **10:45 - 11:00 Senior Management Review**
- **11:00 - 12:30 Executive Board Meeting** (Secretary General's office, South Block) - Finance Corporate Affairs
- **12:45 - 14:45 Personal**
- **15:30 - 16:00 Senior Management Review Planning** (Room .7, Ground Floor, South Block) - Margaret Fitzgerald
- **16:00 - 16:30 Senior Management Review Day** (Room .7, Ground Floor, South Block) - Margaret Fitzgerald
- **16:30 - 17:00 Senior Management Review Day** (Room .7, Ground Floor, South Block) - Margaret Fitzgerald
- **17:30 - 18:30 Submissions/Correspondence/Administration**

2 February

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **10:00 - 10:30 Principals' discussion**
- **11:00 - 11:30 Senior Management Review Planning** (Room .7, Ground Floor, South Block) - Margaret Fitzgerald
- **11:45 - 12:15 Senior Management Review Planning** (Room .7, Ground Floor, South Block) - Margaret Fitzgerald
- **14:00 - 15:30 Principals' Group** (Central Bank)
- **16:30 - 17:00 HR discussion**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

3 February

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:00 - 09:30 Cabinet Debriefing**
- **09:45 - 10:15 Tax discussion**
- **11:00 - 11:30 Appeals Commissioners**
- **12:30 - 14:30 IIEA Lunch**
- **15:15 - 16:15 German Delegation**
- **16:40 - 16:50 Compliance discussion**
- **17:30 - 18:00 Risk discussion**
- **18:00 - 18:30 Submissions/Correspondence/Administration**

4 February

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **10:00 - 10:15 Appeals Commissioner**
- **10:30 - 11:15 Business Planning** (Room .7, Ground Floor, South Block) - Margaret Fitzgerald
- **11:15 - 11:30 Corporate Office**
- **11:30 - 12:30 Review of Internal Audit Effectiveness**
- **15:30 - 16:15 Business Planning** (Room .7, Ground Floor, South Block) - Margaret Fitzgerald
- **16:15 - 16:30 Tax discussion**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

5 February

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **11:00 - 11:45 Business Planning** (Room .7, Ground Floor, South Block) - Margaret Fitzgerald
- **14:30 - 15:15 Business Planning** (Room .7, Ground Floor, South Block) - Margaret Fitzgerald
- **15:30 - 16:00 Dashboard Review** (SG Office) - Derek Moran
- **17:30 - 18:30 Submissions/Correspondence/Administration**

6 February

7 February

8 February 2016 - 14 February 2016

February 2016

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29						

March 2016

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

8 February

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **10:30 - 12:20 Corporate Governance**
- **12:20 - 12:40 Press Office**
- **14:30 - 17:20 Corporate Governance**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

9 February

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **10:30 - 11:00 IGEES discussion**
- **11:00 - 11:15 Economic discussion**
- **11:15 - 11:45 HR discussion**
- **12:00 - 12:30 Meeting with Japanese Ambassador** (Secretary General's Office) - Margaret Fitzgerald
- **15:15 - 16:15 David Cagney, Head of Human Resources in the Civil Service**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

10 February

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:10 - 10:05 Corporate Office**
- **10:30 - 11:00 Corporate Governance**
- **12:00 - 12:45 IGEES discussion**
- **14:30 - 15:00 Tax discussion**
- **15:00 - 15:40 Corporate Governance**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

11 February

- **09:00 Senior Management Review Day** →
- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

12 February

- ← **17:00 Senior Management Review Day**
- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **15:30 - 16:00 Dashboard Review** (SG Office) - Derek Moran
- **17:30 - 18:30 Submissions/Correspondence/Administration**

13 February

14 February

15 February 2016 - 21 February 2016

February 2016

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29						

March 2016

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

15 February

- 08:00 - 09:00 Submissions/Correspondence/Administration
- 17:30 - 18:30 Submissions/Correspondence/Administration

16 February

- 08:00 - 09:00 Submissions/Correspondence/Administration
- 17:30 - 18:30 Submissions/Correspondence/Administration

17 February

- 08:00 - 09:00 Submissions/Correspondence/Administration
- 17:30 - 18:30 Submissions/Correspondence/Administration

18 February

- 08:00 - 09:00 Submissions/Correspondence/Administration
- 17:30 - 18:30 Submissions/Correspondence/Administration

19 February

- 08:00 - 09:00 Submissions/Correspondence/Administration
- 12:45 - 15:30 OBI
- 15:30 - 16:30 Risk discussion
- 17:30 - 18:30 Submissions/Correspondence/Administration

20 February

21 February

22 February 2016 - 28 February 2016

February 2016

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29						

March 2016

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

22 February

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **11:00 - 12:30 Executive Board Meeting** (Secretary General's office, South Block) - Finance Corporate Affairs
- **14:30 - 15:30 Appeals Commissioners**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

23 February

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **12:45 - 13:45 Personal**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

24 February

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:30 - 10:00 Induction Session** (Room .2, South Block)
- **10:30 - 11:00 Economic discussion**
- **11:00 - 11:30 EU & International discussion**
- **11:30 - 12:30 HR discussion** (Secretary General's office) - Margaret Fitzgerald
- **14:20 - 14:30 HR Discussion**
- **14:30 - 15:00 CB Briefing**
- **17:30 - 18:30 Submissions/Correspondence/Administration**
- **18:30 - 20:30 Central Bank dinner**

25 February

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:30 - 13:30 Central Bank Commission**
- **14:15 - 14:30 EU + International Discussion**
- **14:30 - 14:45 Risk Discussion**
- **14:45 - 15:30 HR discussion**
- **15:30 - 16:30 Robert Watt, Martin Fraser**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

26 February

- **Half Day A/L**
- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:30 - 11:00 CSMB**
- **11:45 - 12:15 Debrief** (Room .7, Ground Floor, South Block) - Margaret Fitzgerald
- **15:30 - 16:00 Dashboard Review** (SG Office) - Derek Moran
- **17:30 - 18:30 Submissions/Correspondence/Administration**

27 February

28 February

29 February 2016 - 6 March 2016

February 2016

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29						

March 2016

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

29 February

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **11:00 - 12:30 Executive Board Meeting** (Secretary General's office, second floor, South Block) - Finance Corporate Affairs
- **14:30 - 15:00 Fiscal discussion**
- **15:30 - 16:00 Economic discussion**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

1 March

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **11:00 - 11:30 Fiscal discussion** (Sec Gens Office)
- **11:30 - 12:30 Ervia**
- **14:45 - 15:00 Banking discussion**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

2 March

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:00 - 09:30 Cabinet Debriefing**
- **10:30 - 11:00 Personal**
- **16:00 - 16:30 FMU**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

3 March

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **10:00 - 10:45 NTMA** (Rm 1.15, South Block, Govt Buildings) - Robert Watt
- **14:30 - 15:30 Central Bank discussion**
- **16:30 - 17:00 Meeting with Martin Fraser** (Rm 1.15) - Robert Watt
- **17:30 - 18:30 Submissions/Correspondence/Administration**

4 March

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:00 - 13:00 IGEES Conference** (Aston Suite, Alexander Hotel)
- **13:30 - 15:00 Personal**
- **15:30 - 16:00 Dashboard Review** (SG Office) - Derek Moran
- **17:30 - 18:30 Submissions/Correspondence/Administration**

5 March

6 March

7 March 2016 - 13 March 2016

March 2016

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2016

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

7 March

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **11:00 - 13:30 National Flag Presentation Ceremony for Post-Primary Schools and Centres**
- **14:30 - 16:00 Principals' Group**
- **16:00 - 16:30 CB discussion**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

8 March

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **11:00 - 12:30 Corporate Governance**
- **14:30 - 15:30 Corporate Governance**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

9 March

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:00 - 09:30 Cabinet Debriefing**
- **11:30 - 12:30 Talent Management Consultation**
- **14:30 - 15:15 Central Bank discussion**
- **15:15 - 15:45 Michael McGrath**
- **16:15 - 16:45 Directorate** (Secretary General's Office) - Margaret Fitzgerald
- **17:30 - 18:30 Submissions/Correspondence/Administration**

10 March

- **00:00 Global Tax Policy Conference** →
- **08:00 - 08:30 Submissions/Correspondence/Administration**
- **08:30 - 10:00 Inter-Denominational Service of Prayer**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

11 March

- ← **00:00 Global Tax Policy Conference**
- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:00 - 10:10 IMF Meeting**
- **10:10 - 10:30 Martin Fraser (call)**
- **10:45 - 11:00 Tax discussion**
- **11:00 - 11:30 Personal**
- **11:50 - 12:30 Minister**
- **15:30 - 16:00 Dashboard Review** (SG Office) - Derek Moran
- **17:30 - 18:30 Submissions/Correspondence/Administration**

12 March

13 March

14 March 2016 - 20 March 2016

March 2016

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2016

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

14 March

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **11:00 - 12:30 Executive Board Meeting** (Secretary General's office, second floor, South Block) - Finance Corporate Affairs
- **15:30 - 16:00 Press Office Resources** (Secretray General's Office) - Margaret Fitzgerald
- **17:30 - 18:30 Submissions/Correspondence/Administration**

15 March

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:00 - 09:30 Economic discussion**
- **09:30 - 10:00 Corporate Office**
- **10:15 - 11:30 A Loughlin, Chairman DOF Audit Committee**
- **11:30 - 12:00 SMU discussion**
- **16:00 - 16:45 Appropriation Accounts**
- **16:45 - 17:30 HR discussion**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

16 March

- **A/L**
- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:00 - 09:30 Cabinet Debriefing**
- **10:00 - 10:30 Revenue Chairman**
- **17:30 - 18:30 Submissions/Correspondence/Administration**
- **18:30 - 21:00 Documentary screening "1916: The Irish Rebellion"** (National Concert Hall)

17 March

18 March

- **A/L**

19 March

20 March

21 March 2016 - 27 March 2016

March 2016

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2016

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

21 March

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:00 - 09:30 Debriefing**
- **09:30 - 10:30 G Doyle**
- **11:00 - 12:30 Executive Board Meeting** (Secretary General's office, second floor, South Block) - Finance Corporate Affairs
- **12:30 - 13:00 Economic discussion**
- **13:30 - 14:00 PQs**
- **14:30 - 15:00 SMU** (Sec Gen's Office) - Ann Mangan
- **15:30 - 16:00 Press Office Resources** (Secretary General's Office) - Margaret Fitzgerald
- **16:00 - 16:30 EIB discussion**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

22 March

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:00 - 17:30 NTMA Board Strategy**
- **15:45 - 16:15 Aidan O'Driscoll (Call)**
- **17:30 - 18:30 Submissions/Correspondence/Administration**
- **19:15 - 20:15 NTMA dinner** (Grand Canal Dock)

23 March

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:00 - 09:30 Cabinet Debriefing**
- **10:30 - 12:30 NTMA** (NTMA Offices)
- **14:30 - 16:00 Briefing** (Secretary General's Office) - Margaret Fitzgerald
- **16:00 - 17:00 Economic discussion**
- **16:40 - 17:20 Tax discussion**
- **17:30 - 18:30 Submissions/Correspondence/Administration**
- **18:30 - 20:30 Central Bank dinner** (Dame Street)

24 March

- **08:30 - 15:00 Central Bank Commission**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

25 March

26 March

27 March

- **11:00 - 11:30 100th Anniversary of the Easter Rising 1916** (GPO)
- **18:30 - 20:30 State Reception on the anniversary of the Easter Rising** (Dublin Castle Complex)

28 March 2016 - 3 April 2016

March 2016

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2016

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

28 March

31 March

- 08:00 - 09:00 Submissions/Correspondence/Administration
- 10:30 - 11:30 J Moran
- 12:00 - 12:30 Legal discussion
- 15:00 - 15:30 Risk discussion
- 17:30 - 18:30 Submissions/Correspondence/Administration

29 March

- A/L

1 April

- 08:00 - 09:00 Submissions/Correspondence/Administration
- 10:10 - 10:50 Economics discussion
- 11:05 - 11:30 Minister
- 11:30 - 16:15 Briefing Session (Independent TDs)
- 16:15 - 17:45 Directorate Meeting
- 17:45 - 18:45 Submissions/Correspondence/Administration

30 March

- 08:00 - 09:00 Submissions/Correspondence/Administration
- 09:00 - 09:30 Cabinet Debriefing
- 10:00 - 10:30 Revenue Chairman
- 17:30 - 18:30 Submissions/Correspondence/Administration

2 April

3 April

4 April 2016 - 10 April 2016

April 2016

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2016

Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

4 April

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:00 - 09:30 Sec Gen Debriefing**
- **11:00 - 12:30 Executive Board Meeting** (Secretary General's office, second floor, South Block) - Finance Corporate Affairs
- **14:00 - 14:20 Directorate**
- **14:30 - 15:30 Briefing Session (Fianna Fáil)**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

5 April

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **10:15 - 11:15 Ambassador Kelleher**
- **11:20 - 12:55 Minister**
- **12:55 - 13:30 IBEC** (Secretary General's office) - Margaret Fitzgerald
- **15:00 - 15:30 Martin Fraser**
- **16:00 - 16:30 HR discussion**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

6 April

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **11:00 - 11:30 FMSS Meeting** (Rm 1.15) - Robert Watt
- **12:00 - 13:00 Mark Redmond, American Chamber**
- **14:30 - 15:30 Update** (Secretary General's Office) - Margaret Fitzgerald
- **17:30 - 18:30 Submissions/Correspondence/Administration**

7 April

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:00 - 10:00 Debriefing**
- **11:30 - 12:00 Tax discussion** (Secretary General's Office) - Margaret Fitzgerald
- **14:30 - 15:30 Update** (Secretary General's office) - Margaret Fitzgerald
- **15:30 - 16:00 NTMA**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

8 April

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **11:15 - 12:15 Corporate Office**
- **12:30 - 13:30 Update** (Secretary General's Office) - Margaret Fitzgerald
- **14:30 - 15:30 Mr Jeppe Tranholm-Mikkelsen, Secretary-General of the Council of the European Union,**
- **15:30 - 16:00 Dashboard Review** (SG Office) - Derek Moran
- **17:30 - 18:30 Submissions/Correspondence/Administration**

9 April

10 April

11 April 2016 - 17 April 2016

April 2016

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2016

Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

11 April

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **11:00 - 12:30 Executive Board Meeting** (Secretary General's office, second floor, South Block) - Finance Corporate Affairs
- **12:30 - 13:00 Update** (Secretary Generals Office) - Margaret Fitzgerald
- **14:30 - 16:00 Minister**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

12 April

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **11:30 - 12:30 Minister**
- **12:30 - 13:00 Update** (Secretary General's Office) - Margaret Fitzgerald
- **14:30 - 16:00 Principals Meeting** (Sec Gens Office)
- **17:30 - 18:30 Submissions/Correspondence/Administration**

13 April

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **10:00 - 11:30 Shared Services Steering Board**
- **11:30 - 11:45 Briefing on National Risk Assessment**
- **11:45 - 13:00 Robert Watt**
- **13:00 - 13:30 Update** (Secretary General's Office) - Margaret Fitzgerald
- **13:30 - 15:00 PQ Clearance**
- **15:00 - 16:00 Donal deBuitleir (NRA)**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

14 April

- **A/L**

15 April

- **A/L**

16 April

17 April

18 April 2016 - 24 April 2016

April 2016

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2016

Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

18 April

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:30 - 10:00 Induction** (Rm 0.2)
- **10:00 - 10:30 Andrew Harkness (Call)**
- **10:30 - 11:00 Update** (Secretary General's Office) - Margaret Fitzgerald
- **11:00 - 12:30 Executive Board Meeting** (Secretary General's office, second floor, South Block) - Finance Corporate Affairs
- **12:30 - 13:00 Legal discussion** (Secretary General's Office) - Margaret Fitzgerald
- **15:00 - 15:30 R Watt**
- **17:10 - 17:40 EU & International discussion**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

19 April

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:30 - 10:00 Minister**
- **10:15 - 10:45 Robert Watt**
- **11:00 - 11:30 Update** (Secretary General's Office) - Margaret Fitzgerald
- **15:00 - 15:30 Governance Framework**
- **15:30 - 16:30 Update** (Sec Gens Office) - Niamh Murtagh
- **16:30 - 17:00 Risk discussion**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

20 April

- **08:00 - 09:30 FFS**
- **10:30 - 10:50 PQ clearance**
- **11:00 - 12:00 Personal**
- **12:30 - 13:15 Economic discussion**
- **14:30 - 15:30 Update** (Secretary General's Office) - Margaret Fitzgerald
- **15:30 - 16:00 Aidan O'Driscoll (Call)**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

21 April

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:30 - 11:00 Monthly Senior Management Group Meeting**
- **11:00 - 11:25 HR discussion**
- **11:30 - 11:45 Minister**
- **12:00 - 13:00 Update** (Secretary General's Office) - Margaret Fitzgerald
- **17:30 - 18:30 Submissions/Correspondence/Administration**

22 April

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **10:00 - 10:30 Update** (Secretary General's Office) - Margaret Fitzgerald
- **11:45 - 13:00 Exhibition centered on the life of Bulmer Hobson** (Revenue Museum, Chapel Royal, Dublin Castle)
- **14:00 - 16:00 Revenue Commissioners**
- **16:30 - 17:00 Dashboard Review** (SG Office) - Derek Moran
- **17:30 - 18:30 Submissions/Correspondence/Administration**

23 April

24 April

25 April 2016 - 1 May 2016

April 2016

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2016

Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

25 April

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **11:00 - 12:30 Executive Board Meeting** (Secretary General's office, second floor, South Block) - Finance Corporate Affairs
- **12:30 - 13:00 Update** (Secretary General's Office) - Margaret Fitzgerald
- **14:30 - 15:00 Risk discussion**
- **15:00 - 15:20 HR discussion**
- **15:30 - 15:50 Social Committee**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

26 April

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **14:15 - 15:30 Meeting with the Construction Industry Federation** (Secretary General's Office) - Margaret Fitzgerald
- **15:30 - 16:00 Update** (Secretary General's office) - Margaret Fitzgerald
- **17:30 - 18:30 Submissions/Correspondence/Administration**

27 April

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:00 - 09:30 Cabinet Debriefing**
- **10:30 - 11:00 Briefing** (Secretary General's Office) - Margaret Fitzgerald
- **11:30 - 12:15 Corporate Governance** (Secretary General's Office) - Margaret Fitzgerald
- **14:30 - 15:30 Sebastian Schneider, Free University Berlin**
- **15:30 - 16:00 Risk discussion**

28 April

- **08:00 - 09:00 Submissions/Correspondence/Administration**
- **09:30 - 13:30 Central Bank Commission**
- **17:30 - 18:30 Submissions/Correspondence/Administration**

29 April

- **A/L**

30 April

1 May