Department of Public Expenditure and Reform

Management Board Meeting on Monday 31 August 2020

Minutes

Attendance
Secretary General, Mr Downes, Dr Fallon Byrne, Mr Moloney, Ms Coleman, Mr Menton, Mr Cagney, Mr Lowry, Mr Quinn, Mr Feeney , Ms Sherwood, Mr Sweetnam, Ms Burke, Ms Codd.

Apologies

1. **Minutes of Meeting held on 31 July 2020**
   The minutes of the meeting on 31 July were agreed.

2. **Events of the Week**
   - **Minister's Diary**
     Mr Feeney updated the Board on the Minister's diary for the coming week.

3. **Government Agenda**
   The draft agenda for this week's Government meeting was noted**.**

4. **Divisional Key Issues**

   Mr Lowry provided an update for the Office of Government Chief Information Officer including the covid-19 App, Public Service ICT Strategy and the Digital Leaders Meeting scheduled for 2 September.

   Mr Menton updated for the Public Service Pay and Pensions Division including pay and pension related issues and the Public Service Stability Agreement.

   Mr Cagney provided an update on the Civil Service Human Resources Division including Remote Working, the Temporary Assignment Panel and the guidance on working arrangements during COVID which was updated on 24 August to reflect the current status of the roadmap.

   Dr Fallon-Byrne provided an update for the Reform and Delivery Office including the Civil Service 10 year plan, the Civil Service Employee Engagement Survey commencing in mid-September, the Special Advisers Induction programme and Robotic Process Automation.

   Mr Quinn updated for the Office of Government Procurement in respect of the procurement commitments under the Programme for Government, the OGP organisation review and Budget 2021.

   Mr Downes provided an update on the Expenditure Policy and Reporting Division including a number of memos on transfers of functions, the Construction Sector Group meeting on Thursday 3 September, Health issues arising and the NDP Review.

Ms Coleman provided an update for the Expenditure Management, Structural Funds and Audit Division in relation to Education issues, and matters arising relating to the Department of Higher Education, Innovation, and Research & Science.

Mr Moloney provided an update on the Labour Market and Enterprise Policy Division including the National Economic Plan.

5. **Upcoming Government Memos**
   The Memoranda for Government planned for upcoming Government meetings were discussed and noted by the Board.

6. **DPER input to Government Legislation Programme**
   The DPER input to the Governments Autumn Legislation Programme was discussed and noted by the Board. A submission to the Minister will be prepared and submitted regarding same.

7. **Financial Management Reports**
   - **End July expenditure report for DPER Vote**
   - **End July expenditure report for OGCIO Vote**
   - **H1 VFM report for DPER and OGCIO Votes**

   The three financial management reports were discussed and noted by the Board.

8. **Covid-19 Business Continuity**
   Mr Feeney updated the Board on the Departments Covid-19 Business Continuity Plan.

9. **Reform Issues Drive by DPER**
   Further to the Secretary General's email on 12 August all comments and observations should be submitted to either the Secretary General or Dr Fallon Byrne, who will coordinate the submissions. A further discussion by the Board on the Reform Issues will take place in mid to late September.

10. **Any Other Business**

- The Secretary General is scheduled to appear before the Public Accounts Committee on 22 October.
- Mr Lowry gave a brief update to the Board on video conferencing facilities.
- The meeting of the Management Board next week may be a fully remote meeting. This will be confirmed by Ms Codd over the coming days.

Next Meeting – Tuesday 8 September 2020