An Roinn Sláinte
Department of Health

Independent Patient Safety Council (IPSC)

Minutes of Meeting 7

Date	2pm to 4pm, Tuesday 6th of December 2022 (Microsoft teams)
Location	Hosted on Microsoft teams by Department of Health, Miesian Plaza, Dublin 2
Chair	Ms Noeline Blackwell, CEO, Dublin Rape Crisis Centre (NB)
Members in Attendance	Ms Brigid Doherty, patient/public voice (BD) Mr Brian Fitzgerald, Deputy CEO, Beacon Hospital (BF) Prof Eva Doherty, Director of the Human Factors and Patient Safety training, RCSI (ED) Prof Charles Normand, Edward Kennedy Professor of Health Policy and Management at the University of Dublin, Trinity College (CN) Dr Cathal O'Keeffe, Head of Clinical Risk, State Claims Agency (SCA) (COK) Assoc Prof Paul D'Alton, UCD School of Psychology and Head of Psychology, St. Vincent's University Hospital Ms Niamh Muldoon, CEO/Registrar of the Veterinary Council of Ireland Mr Martin O'Halloran, former CEO, Health and Safety Authority Dr Una Geary, Director for Quality and Safety Improvement, St. James's Hospital Ms Peggy Maguire, Director General of the European Institute of Women's Health
Apologies	Dr Suzette Woodward, Patient Safety Specialist, Visiting Professor, Imperial College London (SW) Ms Angela Fitzgerald, Executive Officer, Health Information and Quality Authority (HIQA) (AF) Prof Gerry Fitzpatrick, Anaesthesia and Intensive Care Consultant, Tallaght Hospital (retired) Dr Orla Healy, National Clinical Director for Quality and Patient Safety, HSE
In attendance	Mr Liam McCormack, (Acting Secretary), Policy Officer, Patient Safety and Advocacy Policy, NPSO (LM) Mr Maurice O'Donnell, Principal Officer, Patient Safety and Advocacy Policy, NPSO (MOD) Mr Arnel Kidpalos, Policy Officer, Patient Safety and Advocacy Policy, NPSO (AK) Mr Patrick Dolan, Principal Officer, Policy, and Governance, NPSO (PD) * Ms Mary McKenna, Policy Officer, Policy and Governance, NPSO (MM) * Ms Vanya Sargent and Shannon Scott* *For item 3 only, *Emerging themes from research on culture and values underpinning patient safety incidents* (Crowe – Vanya Sargent (VS) and Shannon Scott (SS))

Welcome, introductions and apologies.

The Chair welcomed all the members to the seventh meeting of the Independent Patient Safety Council (IPSC) which was held via Microsoft Teams.

Apologies were noted for Ms Angela Fitzgerald, Ms Suzette Woodward, Mr Gerard Fitzpatrick and Dr Orla Healy.

NB checked there were no conflict of interest from any member or attendee, and this was confirmed.

1. Approval of minutes and agenda, date for next meeting

The agenda was agreed. The chair took the minutes as being read and the minutes were approved and adopted. The chair suggested agreement on the next meeting would be reserved for AOB at the end of the meeting.

Action 1: Publish approved minutes.

2. Policy Framework for Open Disclosure in Healthcare: Post-Consultation Report

At the invitation of the chair, MOD gave a short presentation on the Open Disclosure Framework and results of the public consultation that were incorporated into the report and circulated to the members of the Council in advance of the meeting. MOD advised that after consultation with the council the intention is to publish the document in mid-January, subject to the requirements to translate the document into Irish and design considerations.

The Council's discussion on the framework was primarily based on the three questions that the Council was asked to consider:

- Does the draft document reflect the principles that should underpin the Open Disclosure process, as set out in the Council's recommendations to the Minister?
- How do the members think the Open Disclosure Framework will improve the situation regarding open disclosure in the health and social care sector?
- Are there any areas where members see problems arising with implementation and any solutions proposed?

Further discussion ensued between members of the Council with salient issues, among others, being raised around the future requirements of the Patient Safety Bill when enacted and the existing requirements and mandatory nature of the Civil Liability (Amendment) Act 2017.

MOD elaborated further on any intersections between the Open Disclosure Framework, the Patient Safety Bill before the Oireachtas and the law enshrined in the Civil Liability (Amendment) Act 2017. MOD advised that the OD Framework sets out what people should do under the policy in the framework. The mandatory piece is covered within the legal instruments currently enacted. Feedback from members of the public were strongly positive.

MOD emphasised that the Open Disclosure Framework document before the Council for consideration represents the policy with respect to open disclosure with the aim that every health services provider to have a policy in place in line with the HSE having an open disclosure policy in place.

The Chair stated that the three questions originally asked of the Council on the Open Disclosure Framework are being largely answered by the helpful and informative discussion on the framework; and that therefore in effect, the answer to question (1) is that the draft Open Disclosure Framework document reflects the principles that should underpin the Open Disclosure process and the answers to questions (2) and (3) are 'Yes'.

Action 2 : DOH to further look at the framework in the context of the various points made and adjust the document in light of these.

3. Draft Report on research on culture and values underpinning patient safety incidents (Crowe Report)

VS provided a brief overview of the draft report with a view to discussing the development of recommendations on the principles to underpin patient safety incidents. The feedback from the Council will be taken into account for the purposes of drafting the final version of the report.

Action 3: Draft report finalised in context of feedback received.

4. Discussion of work programme 2023

The Chair introduced this theme and invited MOD to speak.
MOD referred to work item on incidents and the Open Disclosure Framework. MOD advised that publication of the framework should take place before the next formal meeting of the Council. In addition, prior to the next meeting consideration will be given to future workstreams.

Action 4: Future workstreams considered.

5. AOB and Close

No other matters were raised.

The Chair suggested that the Council meet again, perhaps in the first quarter of next year with a doodle poll to be circulated.

Action 5: Next meeting to be scheduled.

The Chair thanked all for their contribution and closed the meeting at 4.10pm.

Table of Actions in Progress – 15 June 2022

	Action	Responsible	Date assigned	Due Date	Status
	Action 1: Publish approved minutes.	Chair, RC	June 2022	July 2022	Complete
	Action 2: MM slides to be provided to Council	MM, RC	June 2022	June 2022	Complete
	Action 3: : Crowe slides to be provided to Council and any additional feedback from Council sent on.	RC, Council	June 2021	June 2022	Complete
	Action 4: RC to circulate paper with proposal on Terms of Office.	RC	June 2022	July 2022	Ongoing
	Action 5: Next meeting to be scheduled.	RC	June 2022	Q3 2022	Complete

Table of Actions in Progress -6 December 2022

	Action	Responsible	Date assigned	Due Date	Status
	Action 1: Publish approved minutes.	Chair, LM	December 2022	January 2023	Complete
	Action 2: DOH to further look at the framework in the context of the various points made and adjust the document in light of these.	MM, LM	December 2022	Q2 2023	Complete
	Action 3: Draft Report on research on culture and values underpinning patient safety finalised in context of feedback received.	MM, Crowe	December 2022	Q2 2023	Complete
	Action 4: Future workstreams considered.	NPSO, Chair, MOD	December 2022	Q1 2023	Complete
	Action 5: Next meeting to be scheduled.	NPSO, Chair	December 2022	Q1 2023	Ongoing