Application form for

Fuel Allowance for people aged under 66 years

What is Fuel Allowance?

Fuel Allowance is a means tested payment to help with the cost of heating your home and is paid to people who are over age 66 or are receiving long-term social protection payments. The allowance is a contribution towards heating costs and is not intended to meet those costs in full.

The Fuel Allowance season normally begins in late September each year and ends in April the following year.

If you are aged 66 years or over, please complete NFS2 (over 66's application form).

How do I qualify for Fuel Allowance?

To get Fuel Allowance you must be:

- legally and habitually resident in the State;
- over 66 years of age **or** under age 66 and getting a qualifying payment;
- the person mainly responsible for the heating cost of your household;
- unable to provide for the full cost of your heating needs from your household resources;
- living alone or only with qualified persons; **and**
- satisfy a means test.

What do I need to complete this form?

You will need to provide your Personal Public Service (PPS) Number, the PPS Number of others in your household and information about;

- your own and your partner's work and claim details;
- any income you or your partner receive from all sources in Ireland and abroad; **and**
- other persons living in your household, including their work and claim details.

How do I complete this form?

There are examples on the back of this page that can be used as a guide to fill in this form. Please:

- write with a **black** ballpoint pen;
- use **capital** letters;
- place an **X** in the relevant boxes;
- fill in **Parts 1** to **6** as they apply to you and your household; **and**
- sign and date the declaration in **Part 7**.

Where do I send this form?

Please go to **page 10** for information on where to send this form.

How can I get help and further information?

If you need any help to complete this form, please contact your primary payment area. Contact addresses and phone numbers can be found on **page 10**.

You can also contact your local Intreo Centre, Branch Office or any Citizens Information Centre. You can find the name and address of your local Intreo Centre or Branch Office by visiting **www.gov.ie/intreocentres.**

For more information, visit **www.gov.ie/fuel.**

How to fill in this form

To help us process this form, please write letters and numbers clearly and use one box for each. Please see examples below.

Part 1 Your details

1. PPS Number: 1 2 3 4 5 6 7 T

2. Title, insert an **X** or specify: ☐ Mr ☒ Mrs ☐ Ms Other

3. Surname: MURPHY

4. First names: MAUREEN

5. Birth surname: MCDERMOTT

6. Date of birth: 28 02 1970
D D M M Y Y Y Y

7. Address:
1 NEW STREET
OLD TOWN
DONEGAL TOWN

County DONEGAL Eircode C15A96V

8. Telephone number: 0881234567

9. Email address: MMURPHY@WELFARE.IE

SAMPLE

Social Welfare Services
NFS1 - U/66

Data Classification R

Application form for

Fuel Allowance for people aged under 66 years

Part 1 Your details

1. PPS Number:

2. Title, insert an **X** or specify: ☐ Mr. ☐ Mrs. ☐ Ms. Other

3. Surname:

4. First names:

5. Birth surname:

6. Date of birth:

D D M M Y Y Y Y

7. Address:

County Eircode

8. Telephone number:

9. Email address:

10. Are you?

- ☐ Single
- ☐ Married
- ☐ Widowed
- ☐ Separated
- ☐ Divorced
- ☐ Cohabiting
- ☐ In a Civil Partnership
- ☐ A surviving Civil Partner
- ☐ A former Civil Partner, meaning you were in a Civil Partnership that has since been dissolved.

Part 2 Your partner's details

Note: If you have a spouse, civil partner or cohabitant, they will be referred to as your partner for the rest of this form to make it easier for you to fill out.

11. PPS Number:

12. Title, insert an **X** or specify: ☐ Mr. ☐ Mrs. ☐ Ms. Other

13. Surname:

14. First names:

15. Date of birth: D D M M Y Y Y Y

16. Address:

County Eircode

Part 3 Your and your partner's work and claim details

If you answer **yes** to any questions in **Part 3** for you and your partner, please state the required information in the box provided for each question.

17. Are you or your partner employed?

	You		Partner	
	☐ Yes	☐ No	☐ Yes	☐ No
Gross weekly income:	€		€	

Gross weekly income is weekly income before deductions.

18. Are you or your partner self-employed?

	You		Partner	
	☐ Yes	☐ No	☐ Yes	☐ No
Net yearly income:	€		€	

Net yearly income is income you or your partner have made from all self-employment after deducting operating expenses.

Part 3 continued — Your and your partner's work and claim details

19. Are you or your partner in receipt of an occupational pension from Ireland or any other country?

	You		Partner	
	☐ Yes	☐ No	☐ Yes	☐ No
	If **yes,** please state:			
Name of payment:				
Name of country:				
Gross weekly amount:	€		€	

20. Are you or your partner in receipt of a social protection payment, pension or allowance from Ireland or any other country?

	You		Partner	
	☐ Yes	☐ No	☐ Yes	☐ No
	If **yes,** please state:			
Name of payment:				
Name of country:				
Gross weekly amount:	€		€	

21. Do you or your partner own or rent a farm, land, or any other properties, other than your own home?

	You		Partner	
	☐ Yes	☐ No	☐ Yes	☐ No
Address of property:				
Current market value:	€		€	
What is the outstanding mortgage, if applicable:	€		€	
If rented, net yearly income:	€		€	

Net yearly income is money you or your partner have made from the farm, land or properties after deducting operating expenses.

22. Do you or your partner own stocks, shares or investments in Ireland or any other country?

	You		Partner	
	☐ Yes	☐ No	☐ Yes	☐ No
Total value:	€		€	

23. Do you or your partner hold any savings or money in a post office, bank, building society, credit union or any other financial institution in Ireland or any other country?

	You		Partner	
	☐ Yes	☐ No	☐ Yes	☐ No
Total amount of savings:	€		€	

Note: Where there is a joint account held by you and your partner, the total amount of savings should be divided by 2 and applied equally to you and your partner.

24. Are you or your partner taking part in any courses or any type of employment schemes?

	You		Partner	
	☐ Yes	☐ No	☐ Yes	☐ No
	If **yes,** please state:			
Name of the course or scheme:				
What is the weekly payment for participating in this course or scheme?	€		€	

25. Do you or your partner have any other income, not previously mentioned above, in Ireland or from any other country?

	You		Partner	
	☐ Yes	☐ No	☐ Yes	☐ No
Gross weekly amount:	€		€	
Source of income:				

Part 4 Household details

26. Do other people live in your house with you, other than a partner detailed in **Part 2**? ☐ Yes ☐ No

If **yes**, provide details of all the people living with you.

Person 1

Surname:

First names:

PPS Number:

Relationship to you:

Are they in full-time education? ☐ Yes ☐ No

Are they employed? ☐ Yes ☐ No

If **yes**, please state their gross weekly income: €☐☐☐,☐☐☐.☐☐

Gross weekly income is weekly income before deductions.

Are they self-employed? ☐ Yes ☐ No

If **yes**, please state their net yearly income: €☐☐,☐☐☐.☐☐

Net yearly income is income from all self-employment after deducting operating expenses.

Are they receiving a social protection payment, pension or allowance from Ireland or any other country? ☐ Yes ☐ No

	If **yes,** please state:
Name of payment:	
Name of country:	
Gross weekly amount:	€

Do they hold any savings or money in a post office, bank, building society, credit union or any other financial institution in Ireland or any other country?

	If **yes,** please state:
Total amount of savings:	€

Note: Where there is a joint account held by **Person 1**, the total amount of savings should be divided by 2.

Do they have any other income, not previously mentioned above, in Ireland or from any other country?

	If **yes,** please state:
Gross weekly amount:	€
Source of income:	

Person 2

Surname:

First names:

PPS Number:

Relationship to you:

Are they in full-time education? ☐ Yes ☐ No

Are they employed? ☐ Yes ☐ No

If **yes**, please state their gross weekly income: €☐☐☐,☐☐☐.☐☐

Gross weekly income is weekly income before deductions.

Are they self-employed? ☐ Yes ☐ No

If **yes**, please state their net yearly income: €☐☐,☐☐☐.☐☐

Net yearly income is income from all self-employment after deducting operating expenses.

Are they receiving a social protection payment, pension or allowance from Ireland or any other country? ☐ Yes ☐ No

	If **yes,** please state:
Name of payment:	
Name of country:	
Gross weekly amount:	€

Do they hold any savings or money in a post office, bank, building society, credit union or any other financial institution in Ireland or any other country?

	If **yes,** please state:
Total amount of savings:	€

Note: Where there is a joint account held by **Person 2**, the total amount of savings should be divided by 2.

Do they have any other income, not previously mentioned above, in Ireland or from any other country?

	If **yes,** please state:
Gross weekly amount:	€
Source of income:	

Part 5 How often do you want to get your payment?

Fuel Allowance is paid weekly or in two instalments. The first instalment is paid at the start of the season and the second is paid in January.

If you choose the two instalment option and the season has already started, you will receive weekly payments until the next instalment payment is due and then your payment will change.

How would you like to get your Fuel Allowance payment? Put an **X** in one of the boxes below:

☐ Weekly ☐ Two instalments

Part 6 Payment details

If you are already getting a payment from this department, your Fuel Allowance will be paid with your current payment. If you are not already getting a payment, you can get your payment at a post office of your choice or direct to your current, deposit or savings account in a financial institution. An account must be in your name or jointly held by you.

Where would you like to get your Fuel Allowance payment? Complete one option below:

Post office

Name:

Address:

County Eircode

Financial institution

You will find the details requested below printed on statements from your financial institution.

Name of financial institution:

Bank Identifier Code (BIC):

International Bank Account Number (IBAN):

Names of account holders:

Name 1:

Name 2 if any:

Part 7 Declaration

I declare that the information given by me on this form is truthful and complete.

I understand that if any of the information I provide is untrue or misleading or if I fail to disclose any relevant information, I will be required to repay any payment I receive from the Department of Social Protection and that I may be prosecuted.

I understand that the department may carry out control checks of my entitlement to Fuel Allowance and a Social Welfare Inspector or Deciding Officer may ask to see documents about my household means.

I undertake to immediately inform the department of any change in my circumstances which may affect my continued entitlement.

Signature, **not** capital letters.

Date: D D M M Y Y Y Y

Warning: If you make a false statement or withhold information, you may be prosecuted leading to a fine, a prison term or both.

Where to send your form and contact numbers

Send this completed application form to the section of the Department of Social Protection that you receive your payment from. See table below.

If you are receiving;	Send your application to;
Deserted Wife's Allowance and Benefit Guardian's Payment Contributory and Non-Contributory Bereaved Partner's Contributory and Non-contributory Pension A social security payment from a country covered by EU Regulations or a country with which Ireland has a Bilateral Social Security Agreement	Department of Social Protection College Road Sligo F91 T384 Phone: 0818 200 400 or 071 915 7100
Blind Pension Carer's Allowance Death Benefit Disability Allowance Incapacity Supplement Invalidity Pension	Department of Social Protection Ballinalee Road Longford N39 E4E0 Phone: 0818 927 770 or 043 334 0000
Farm Assist Jobseeker's Transitional Payment Long-term Jobseeker's Allowance Long-term Supplementary Welfare Allowance One-Parent Family Payment	Your local Intreo Centre or Branch Office. You can find the name, address and telephone number by visiting **www.gov.ie/intreocentres.**
Participants on Community Employment (CE)	Send to the section of the Department of Social Protection that you received your payment from before you moved to CE Scheme.

Data Protection Statement

The Department of Social Protection administers Ireland's social protection system. Customers are required to provide personal data to determine eligibility for relevant payments and benefits. Personal data may be exchanged with other government departments and agencies where provided for by law. Our data protection policy is available at **www.gov.ie/dsp/privacystatement** or in hard copy.

Explanations and terms used in this form are intended as a guide only and are not a legal interpretation.