Management Board Meeting Minutes
Monday 18 November 2019

Attendance: Secretary General (Fergal Lynch), Bernie McNally, Dermot Ryan, Éimear Fisher and Laura McGarrigle. Miriam Kenna reporting.

1. Minutes of Last Meeting

The minutes of meeting of 4 November 2019 were agreed with minor amendments.

2. Matters Arising

FL met with Alan Savage (DPO) arising from the discussion at the MB meeting of 4 November. AS will provide a note setting out the next steps agreed.

DR said that notifications had issued to staff regarding the move to Brunel.

DR confirmed that the Department's Protected Disclosures Policy has been finalised and published on the Intranet.

3. Targeted Youth Funding Schemes: Reform

Paul Fay, Stephen Shannon and Damian McKeown attended for this item and provided a briefing in relation to the continuing work to reform the existing set of targeted youth funding schemes into a single revised system, to be known as *UBU – Your Place Your Space.* A separate reform was planned from 2020 in relation to the Youth Services Grant Schemes.

PF, SS and DMcK provided the background of the scheme and highlighted the main points arising in the papers circulated, including the Draft Policy and Operating Rules. They reviewed progress in implementation since these matters were last discussed at the MB on 27 May 2019, and dealt with questions and comments arising.

The target for implementation remained 1 July 2020. PF highlighted the challenges associated with achieving this timescale, including a number of external dependencies, and also noted the mitigations and contingency plans in place to deal with these if they arose.

The MB welcomed the progress made. Among the key points raised were: the improvements achieved to date in compliance and governance, with more to be done; assessments of risk; engagement of stakeholders and the reaction of the youth sector generally; the need to get the new scheme right and not to rush to implementation before being ready; and the importance of a specific review mechanism, in addition to the continuous review that was planned as part of implementation. The MB noted that the reform of childcare funding schemes through the development of the National Childcare Scheme and the reform of youth funding schemes through the development of UBU- Your Place, Your Space, could have potential implications for some services providing school age and youth services. It was agreed that this would likely warrant future analysis. The MB also pointed to the need for closer links between youth funding schemes and the other

initiatives funded by the Exchequer including PPFS, the prevention and early intervention agenda, and the youth justice area. It was noted that all of these services are of considerable relevance to young people benefiting from targeted youth funding.

It was noted that the next steps are for a Memorandum to Government followed by a press release on the launch of UBU as an item for promotion of Innovation in the Public Sector Week and the launch of the new scheme by the Minister (16 December).

The MB thanked the team for their work and welcomed the progress made, acknowledging that this was a complex and substantial matter that the MB would continue to monitor.

4. For Noting

The HR monthly metrics report was noted. FL asked that all staff be encouraged to complete the mid-year review, which was now overdue.

5. AOB

FL asked that divisional plans are provided by COB Thursday 21 November in preparation for an MB (business plan) meeting on Tuesday 26 November.

BMcN gave a brief update on National Childcare Scheme (NSC) which will go live on Wednesday 20 November.

LMcG reported that she had spoken to officials in the Department of Communications, Climate Action and Environment (DCCAE) and agreed that DCYA would work in partnership with DCCAE on the establishment of a Youth Council on Climate Action and Climate Justice.

6. Next Meeting

The next meeting of the MB was confirmed for Tuesday 26 November at 8.30 to discuss Division Business plans.