Civil Service Management Board – 17 December 2014

The list of attendance is appended.

The minutes of the meeting of 7 November were agreed.

It was agreed that the Board would meet on a set Friday every month and the schedule will be circulated to members shortly.

Implementation of the Civil Service Renewal Plan

Arrangements for implementing the Civil Service Renewal Plan were discussed based on the paper circulated and noted progress in recruiting staff for the Project Management Office (PMO). The Board agreed:

- to establish Sub-Groups dealing with Governance, People and Systems\Process, subject to ongoing review given overlap between specific Actions
- that membership of the Sub-Groups will be finalised to take account of some preferences expressed by members
- that each Sub-Group will meet in early January to consider the relevant Actions in more detail, including assignment of responsibility to "sponsor" or "champion" each Action to one or more members; they in turn will be able to identify a project manager with dedicated resources or 'backfilling ' where appropriate; D\PER staff working in relevant areas will also be involved
- that the Sub-Groups will need to take a flexible approach depending on the nature of the Action; this will include involving drawing on expertise from members of the Civil Service Taskforce or other sources at the discretion of the sponsor
- all decisions in relation to implementation of the Actions will come back to the Board for agreement.

Communications

The Board noted the Summary of feedback received following the launch and Town Hall meeting in November. The Board:

- agreed that members would volunteer to participate in forthcoming Townhall meetings around the country
- noted that the PMO will be continuing its communications efforts with Departments\Offices
- agreed that a short, consistent message in relation to the Renewal Plan should be included in all forthcoming Strategy Statements
- agreed that members would communicate progress within their organisations on a regular basis, including through circulation of minutes to MAC members.

Attendance

Martin Fraser, D\Taoiseach (Chair)
Robert Watt, D\PER
Niamh O'Donoghue, D\SFA
Mark Griffin, D\CENR
Liam O'Daly, AGO
Noel Waters, D\JE
John Murphy, D\JEI
Seán O'Foghlú, D\ES
Liz Canavan, D\CYA
Clare McGrath, OPW
Maurice Quinn, D\Defence
Fiona Tierney, PAS
Jim Breslin, D\Health
Niall Burgess, D\FA
Derek Moran, D\Finance
Josephine Feehily, Revenue
Niall Cody, Revenue
John McCarthy, D\ELCG
Tom Moran, D\AFM
Tom O'Mahony, D\TTS
Joe Hamill, D\AHG

Apologies

Padraig Dalton, CSO

Secretariat

John Shaw, D\Taoiseach
Orlaigh Quinn, D\PER