An Roinn Dlí agus Cirt,
Gnóthaí Baile agus Imirce
Department of Justice,
Home Affairs and Migration

Cosaint Idirnáisiúnta agus Lánpháirtíocht | Ceartas Sibhialta
International Protection and Integration | Civil Justice
An Roinn Dlí agus Cirt, Gnóthaí Baile agus Imirce
Department of Justice, Home Affairs and Migration
51 Faiche Stiabhna, Baile Átha Cliath 2, D02 HK52
51 St Stephen's Green, Dublin 2, D02 HK52

International Protection Procurement Services Inspection Report, in accordance with the terms and conditions of the contracted provision of International Protection Accommodation Services.

Details of Inspection:

Unique Property Reference No		Contractor		[redacted] Ltd	
Inspector	[redacted] and [redacted]	Manager on Duty		[redacted] – Director, works in other centre such as [redacted]	
Type of Accommodation	Commercial ☒	Telephone Number		[redacted]	
Independent Living Details	Independent living communal facilities ☒	Email for Report		[redacted]@[redacted].ie	
Date of Inspection	12/11/2025	**Provider** Contracted Capacity	250	**Confirmed** Contracted Capacity	250
Name of Centre	Burren Castle Hotel	Occupancy on day of inspection		155	
Address of Centre	[redacted]	Centre Profile (Singles, Families etc.)		Families, Single Females + Couples	

The following areas will be inspected, please note this list is not exhaustive:

- ✓ Cleaning arrangements for all areas in the centre to include waste disposal and pet management
- ✓ Communal areas to include corridors, stairs, reception area, public bathrooms, laundry areas, recreation rooms, play areas and any other indoor facilities
- ✓ External areas such as grounds, parking, access and any other outdoor facilities
- ✓ General Security and Health & Safety Arrangements including notices and visiting arrangements
- ✓ In house shop where appropriate including points, dates of food and range of food
- ✓ Fire Safety, including registers, notices, records and maintenance of fire safety equipment
- ✓ Medical equipment and notices such as first aid, defibrillators etc.
- ✓ Staff Training Records to include first aid, fire safety, DLP, defibrillator and epi pens as appropriate
- ✓ Kitchen Area to include cooking stations, fridges/freezers, storage, snacks available, dining area, menus & food options as applicable
- ✓ Bedrooms to include lighting, heating, doors, windows, bathrooms, notices, fire detection, towels, bedlinen, duvets, toiletries/sanitary products, general upkeep/cleanliness

1. Administration 1.1 Office Admin	
Latest Resident Register Available	Yes ☒ No ☐
Full List of Staff Employed including roles & duties	Yes ☒ No ☐
Separate list of designated liaison persons for child protection	Yes ☒ No ☐
Are residents provided with house rules on arrival?	Yes ☒ No ☐
How are house rules explained?	Resident arrives management gives them a tour of centre and a welcome packet. Then sit down and go through rules and if needed will translate or if a member of staff can speak the language they interpret for the resident.
Is there a procedure to report maintenance issues?	Yes ☒ No ☐
Outline Procedure	Issue can be reported by housekeepers or residents to reception staff. Issue taken down/logged in designated book for maintenance man. He looks at it and if he cannot fix it, the issue is logged in the required trades book. These trades men are on site once a week as they are an external company. They look through their book once they arrive onsite.
Are maintenance issues actioned within a timely fashion?	Yes ☒ No ☐
If self-catering, how is the allocation of points managed? (vouchers/rechargeable debit cards etc.)	N/A ☐ Mixed system Some residents receive cash into their bank accounts. More recent arrivals receive points to use in the shop onsite at a different centre, King Thomond
How often are bedrooms inspected by staff?	Once a week Management informed residents room inspections could occur at any time on Mondays, Wednesdays or Fridays. Each day 10 rooms are inspected.
Who is responsible for maintaining the cleanliness of bedrooms?	Resident
What arrangements are in place if rooms are not cleaned sufficiently?	If room is thought to be too dirty for cleaner to clean they will inform reception. Management will give resident verbal warning, written warning and then log issue with IPAS.
1.2 Child Protection	*Section not applicable to Adult Only Centres*
Does the centre have a Child Safeguarding Statement?	Yes ☒ No ☐
Was the CSS completed using a risk assessment for the centre?	Yes ☒ No ☐
Is the CSS publicly displayed?	Yes ☒ No ☐
If no to any of above, please explain	
Are measures in place to inform staff, visitors and external contractors of IPAS child protection policies	Yes ☐ No ☒ All staff must sign Appendix 2 once they begin working in centre. All

	tradesmen, contractors, visitors, anyone gaining access to centre, must sign Appendix 2 also. All signed declarations must be kept onsite.
If yes, please give details	
Do visitors sign a declaration agreeing to adhere to the child protection policy?	Yes ☐ No ☒
Where is the declaration held?	Signing of declaration must be implemented immediately
Have the DLP's received Tusla approved Children First Training?	Yes ☒ No ☐
1.3 General Safety & Security	
Is 24-hour PSA security provided?	Yes ☐ No ☐ 24 hour supervision ☒ Number of staff members have PSA Licenses but when working on site fulfilling other role not onsite as solely security personnel. 2 or 3 people out of staff onsite at any time will have PSA licenses.
Is security roster available?	Yes ☐ No ☒
Is security provided by an external company?	Yes ☐ No ☒
If yes, list company name	N/A ☒
Does the centre have CCTV?	Yes ☒ No ☐
Are residents issued a key/card to their own bedroom?	Yes ☒ No ☐
Are residents issued a key/card to the main door?	Yes ☐ No ☒ Front door left open all the time.
Are visitors allowed?	Yes ☒ No ☐ 7am – 10pm
Is there a sign in book for visitors?	Yes ☒ No ☐
Does it include a CSS declaration?	Yes ☐ No ☒ N/A ☐

Where is it located?	Visitor sign in at reception CSS Declaration needs to be added to sign in procedure
Is there a list of emergency numbers available in the manager's office? *To include below*	Yes ☒ No ☐
Local Garda Station	Yes ☒ No ☐
Local Hospital	Yes ☒ No ☐
Local Fire Station	Yes ☒ No ☐
Duty Social Worker Team	Yes ☒ No ☐
Out of Hours GP	Yes ☒ No ☐
IPAS email address	Yes ☒ No ☐ Email address needs to be updated on all copies
Number of First Aid Kits in Centre	2
Location of First Aid Kits	Kitchen and Reception
Who is Responsible for Restocking?	Management
How often restocked?	When stock is low, management bring box into chemist and they restock. Management come back and collect at the end of the day Advised on day of inspection to check and restock first aid kit more frequently as item out of date. Also, to add a number of additional items to the First Aid kit and to stock up Burns Kits.
Spot check 3 items to ensure products within date	- Burn Gel 2027-09 - Steri Strips 2021-06

	- Eye Solution 2026-04
Are there defibrillators in the centre?	Yes ☒ No ☐
If yes, how many staff are trained to use	N/A ☐ Staff who took First Aid course
If yes, date last certified	N/A ☐ November 2024
If no, where is the nearest located?	N/A ☒
Are adrenalin/epi pens available in the centre?	Yes ☐ No ☐
If yes, how many staff are trained to use	N/A ☐
If yes, expiry date	N/A ☐
If no, where is the nearest located?	N/A ☐ Chemist in town
What provisions are in place for waste removal from the centre?	[redacted] collection every Monday
What provisions are in place for pest control management at the centre?	[redacted] contract in place. Quarterly visits and call outs if required.

1.3 Fire Safety

Emergency Lighting Service Records

Date	*Company*	*Comments*
10/09/25	[redacted] and [redacted]	All new emergency lights installed on outside of building
18/11/24	[redacted] and [redacted]	All emergency lighting working

Fire Alarm/Carbon Monoxide & Detection System Service Records

Date	*Company*	*Comments*
10/09/25	[redacted] and [redacted]	Call from centre owner to say one of the call points was staying in fire and that there was faults on the panel. Replaced call point with ne device. 38 faults on the panel, all in section 29-45 on the ground floor. Smoke detector taken down in room 29 and not able to put back up. Fixed and all faults gone.
18/08/25	[redacted] and [redacted]	I tested the building. I tested the battery and it is good. I tested the sounders and they are working.

Firefighting Equipment Service Records (Extinguishers/Hose Reels/Blankets)

Date	*Company*	*Comments*
No record in folder – required to send		

Fire Exit Doors/Means of Escape Inspections

Date	*Name*	*Comments*
11/11/25	Staff	None
10/11/25	Staff	None

Fire Drill Schedule

Date & Time	*No of Staff*	*No of Residents*	*Evacuation Time*	*Comments*
08/09/25	5	76/75	4mins 2 seconds	76 outside, 35 in school, 27 at work
07/07/25	3	104/143	3 mins 20 seconds	104 outside, good response

Staff Fire Safety Instruction & Training

Staff Name	*Course Provider*	*Duration*	*In person?*	*Date*
[redacted]	[redacted] Healthcare and Safety Training	Full day	In person	09/08/24

[redacted]	[redacted]	Full day	In person	2023 – to send new cert once received. Training is complete

1.4 Resident Comfort	
Type of Heating in the centre	Oil ☒ Gas ☐ Electric ☐
Do residents have control of the heating in their bedrooms?	Yes ☐ No ☒
If no, please give details of program times	N/A ☐ System is timed
Is there additional storage available for bulky items such as suitcases etc?	Yes ☐ No ☒
Are tea/coffee/Drinking Water & Healthy Snacks available 24/7?	Yes ☐ No ☒ N/A Own Door Living ☐
If yes, where are these available?	N/A ☒
If yes, list what is available	N/A ☒
What meal arrangements are available to late arrivals, either when kitchen closed, or shops are closed?	A meal will be cooked in one of the other centres run by management. Brought over to this centre for resident to eat.
If full board what arrangements are made for residents travelling on official business/fasting during Ramadan?	N/A ☒
Is there a specific TV System in Place?	No ☐ Freeview ☐ Cable/Satellite ☒ Smart TV ☒
Are residents allowed to erect satellite dishes?	Yes ☐ No ☒
Are any of the listed **dedicated** rooms available?	Meeting Room ☒ Indoor Children's Playroom ☒ Gym ☒
	TV Room ☐ Recreation Room ☐ Non-denominational religious room ☐ Outdoor Rec Space ☒ Outdoor Children's Play Area ☒ Creche on Site ☐ Study Room ☐
Is there Wi-Fi throughout the centre?	Yes ☒ No ☐
Do residents have access to computers?	Yes ☐ No ☒
Can document printing be facilitated?	Yes ☒ No ☐ Ask at reception

1.5 Resident Wellbeing	
Are period products available FOC?	Yes ☒ No ☐ N/A ☐
If yes, how are they distributed?	N/A ☐ Through shop in King Thomond centre
Are nappies/baby wipes/baby lotions/formula available FOC?	Yes ☐ No ☒ N/A ☐ Baby wipes, bay lotions, formula not FOC. Nappies only item
If yes, how are they distributed?	N/A ☐ Through shop in King Thomond centre
Are toiletries provided FOC? *Shower gel, soap, shampoo, toothpaste/brush etc.*	Yes ☐ No ☒ Not provided free of charge or toile paper. Receive items in welcome pack but after that use points to obtain items.
If yes, how are they distributed?	N/A ☐
Is there a Resident's Committee in the centre?	Yes ☐ No ☒

1.6 Transport Arrangements	
Is there a bus service provided by the centre	Yes ☒ No ☐
If yes, list timetable	N/A ☐ Once a day to Ennis Monday to Friday 14 November 2025 Twice a day into smaller town, closer.
If no, please explain	Public Transport Nearby ☐ Within 2km of town centre ☐
1.7 Laundry Arrangements	
Are laundry facilities available on site?	Yes ☒ No ☐
If no, what service is provided?	N/A ☐
Who launders towels & bedlinen?	Residents ☒ Centre Staff ☐ External Company ☐
What procedure is in place for exchange/replacement of towels & bed linen?	Residents buy replacements themselves
How is washing powder/tablets supplied?	N/A ☐ Residents buy themselves
1.8 Cleaning	
Are there cleaning materials and equipment provided by the centre for resident use?	Yes ☐ No ☒ Ask housekeepers/reception if item needed
What is the procedure to access?	Ask at reception for hoovers, etc.
Are cleaning products/equipment stored away from children?	Yes ☒ No ☐ N/A ☐
2 Visual Inspection	
2.1 External Areas	
Is there adequate space available for residents with disabilities and limited mobility?	Yes ☐ No ☒
Is exterior (including grounds, car park, access gates) of centre in good condition?	Yes ☐ No ☒ Outside area needs a tidy and a number of items removed/binned. General clean up outside around the building is needed. Building itself could also be freshened up.
2.2 Mandatory Public Notices	
Designated Liaison Person Name & Contact Details	Yes ☒ No ☐ N/A ☐
Notices displayed ***throughout*** centre regarding parental supervision of children	Yes ☒ No ☐ N/A ☐
HSE Breastfeeding posters	Yes ☒ No ☐ N/A ☐
Gym Notices (incl. child safety if applicable)	Yes ☐ No ☒ N/A ☐ Need to display gym notices in communal areas
Up to date house rules	Yes ☒ No ☐
Complaint forms	Yes ☐ No ☒
Accident/Incident reporting procedures	Yes ☐ No ☒
IOM voluntary return poster	Yes ☐ No ☒
Anti human-trafficking	Yes ☒ No ☐
No to violence and harassment	Yes ☐ No ☒
2.2 Fire Exits, Lighting, Detectors, Notices	
Are exits clear from obstruction?	Yes ☒ No ☐
Are they unlocked?	Yes ☒ No ☐
Are fire exits clearly posted?	Yes ☒ No ☐
Are fire doors kept closed?	Yes ☐ No ☒

	Door off dinning room into laundry area is left open at all times.
Are emergency lighting and smoke detectors visible and in good order?	Yes ☒ No ☐
2.3 Interior Communal Areas/Corridors	
Is the area generally clean and free from obstruction?	Yes ☒ No ☐
If no, please give details	N/A ☐
Have you noticed any issues visually requiring attention?	Yes ☒ No ☐
If yes, please give details	N/A ☐ Number of areas around the property require some small maintenance, some carpets need cleaning
Is there space available for residents with disabilities and limited mobility?	Yes ☐ No ☒
2.4 Laundry Area	*Applicable only if on site*
Number of Washers (2 per 25 residents)	N/A ☐ 9 Need additional units installed. Current number is not adequate or for the number of residents. Contractual obligation to have 2 washing units per 25 residents
Number of Dryers (2 per 25 residents)	N/A ☐ 9 Need additional units installed. Current number is not adequate or for the number of residents. Contractual obligation to have 2 drying units per 25 residents
Do they appear to be in working order?	Yes ☒ No ☐
If no, please give details	N/A ☒
2.5 Fully Catered	***Applicable only if full catering***

~~Has a HACCP system been implemented?~~	~~Yes ☐ No ☐~~
~~Evidence of same shall be provided by means of FSAI Safe Catering Pack or Similar~~	~~Available ☐ Not Available ☐~~
~~Has the premises been visited by an Environmental Health Officer?~~	~~Yes ☐ No ☐~~
~~If yes, date of visit~~	
~~If yes, any issues highlighted in report~~	
~~Have Kitchen Staff undertaken food safety training, evidence should be provided~~	~~Yes ☐ No ☐~~
~~Are residents consulted regarding menu/dietary requests?~~	~~Yes ☐ No ☐~~
~~If yes, frequency of consultation~~	
~~Describe food provided for children's packed lunches (n/a for adult only centres)~~	~~N/A ☐~~
~~Is the menu cycle on display?~~	~~Yes ☐ No ☐~~
~~Does it correspond with options available?~~	~~Yes ☐ No ☐~~
~~If no, please explain why~~	~~N/A ☐~~
~~Is there a vegetarian/vegan option?~~	~~Yes ☐ No ☐~~
~~If yes, give details~~	~~N/A ☐~~
~~Were there ethnic dishes available?~~	~~Yes ☐ No ☐~~
~~If yes, give details~~	~~N/A ☐~~
~~Were fresh foods available for infants? (as per HSE infant feeding guidelines)~~	~~Yes ☐ No ☒ N/A ☐~~
~~In your opinion, does the food on offer appear to provide good variety?~~	~~Yes ☐ No ☐~~
~~Did the inspection take place during Ramadan?~~	~~N/A ☐~~

~~If yes, please outline arrangements for provision of meals outside of normal mealtimes~~	~~N/A ☐~~
~~Is there enough seating for residents present to sit and eat meals~~	~~Yes ☐ No ☐~~
~~If no, what arrangements are in place~~	~~N/A ☐~~
~~If inspection occurs during mealtime, inspector should sample a meal and provide comments~~	~~N/A ☐~~
2.6 Kitchen Area	*Not applicable to own door living*
Are food stuffs **stored off** the floor and on shelving?	Yes ☒ No ☐ N/A ☐
Is there a record of **daily cleaning** of kitchen, food service & dining areas?	Yes ☐ No ☒ N/A ☐ Need more detail in records
Is there a record of **periodic deep cleans** of areas such as behind cookers/fridges etc?	Yes ☐ No ☒ N/A ☐ Need more detail in records
Are **bins covered/lidded**?	Yes ☐ No ☒ N/A ☐
Are **fly screens** present on external windows/doors?	Yes ☐ No ☐ N/A ☒ No windows
2.7 Self Catering	
Are there adequate facilities for the preparation and cooking of food (**1 stations per 15 residents**)	Yes ☒ No ☐
Please outline number of stations	17
Does each cooking **station include** at minimum an oven, hob, sink, counter area, pots, pans, utensils, crockery, cutlery, 24/7 hot & cold water, extractor fan, microwave, toaster, kettle and adequate cleaning equipment	Yes ☐ No ☒

If no, please detail	N/A ☐ Extra Kettles/Toasters/Microwaves required
Does each resident have access to adequate **dry food, fridge & freezer storage**?	Yes ☒ No ☐
Is there **adequate dining space** for residents within **reasonable proximity** of the **cooking facilities**?	Yes ☒ No ☐
Is there adequate facilities provided for **washing** of cutlery, crockery and cooking **equipment**?	Yes ☒ No ☐
Please detail	Sinks
Does the kitchen area have **nonslip flooring**?	Yes ☒ No ☐
Does the kitchen have **appropriate lighting**?	Yes ☒ No ☐
Does the kitchen have **sufficient and appropriate bins**?	Yes ☐ No ☒
Does the kitchen have a **fire blanket/extinguisher** as required and a **first aid box with burns kit**?	Yes ☒ No ☐ - Fire Equipment Yes ☐ No ☒ - Kits
If no, please explain	N/A ☐ There was a first aid kit in the kitchen but stock is very low and needs to be fixed to a wall properly. Needs to be restocked immediately with additional products added such as burn kit items and put in place for use.
2.8 Food Hall/Shop	*Only applicable to centres with on site*
~~Is there a till system in place utilising electronic point of sale?~~	~~Yes ☐ No ☐ N/A ☐~~
~~If no, please outline arrangements~~	~~N/A ☐~~

~~Were the points value of items clearly displayed?~~	~~Yes ☐ No ☐ N/A ☐~~
~~Relevant certification (eg. Halal) on display?~~	~~Yes ☐ No ☐ N/A ☐~~
~~Appropriate amount of storage? (eg. Shelving, cold storage, dry storage)~~	~~Yes ☐ No ☐ N/A ☐~~
~~Is the area generally clean?~~	~~Yes ☐ No ☐ N/A ☐~~
~~Have you noticed any issues requiring attention?~~	~~Yes ☐ No ☐ N/A ☐~~
~~If yes, please explain~~	~~N/A ☐~~
~~Do the food products available reflect a varied diet and the reasonable needs of the residents? (eg. Halal, Gluten Free, Vegetarian, Vegan)~~	~~Yes ☐ No ☐ N/A ☐~~
~~Please spot check 3 items to ensure points value is being correctly applied at the till~~	~~N/A ☐~~
2.9 Sanitary Provisions	
Are **WC's** available at the ratio of **1 to 8** bedspaces?	Yes ☒ No ☐ at ratio
Outline number of WC available	All ensuite
Are **Wash Hand Basins** with **24/7 Hot & Cold Water**, available at the ratio of **1 to 6** bedspaces?	Yes ☒ No ☐ at ratio, 1 to 6 Yes ☒ No ☐ 24/7 H and C W
Outline number of WHB available	All ensuite
Are showers available at the ratio of **1 per 12 bedspaces**, with **24/7 hot & cold water** with **closable door or cubicle**?	Yes ☒ No ☐ at ratio, 1 to 12 Yes ☒ No ☐ 24/7 H and C W Yes ☒ No ☐ door/cubicle

Are showers located separate to shared toilet facilities where possible?	Yes ☒ No ☐ No communal showers

Bedroom/apartment/townhouse/mobile homes checklist for inspector

- Fire notices on display
- Fire blanket present in shared cooking areas and Laundry Areas.
- Smoke alarm and related hazard detection systems
- Identify and highlight any trip hazards
- No unauthorised electrical items in bedrooms
- Windows
- Doors
- Bathrooms (mould/damp)
- No obstructions to fire exits
- Confirm residents have no complaints or issues
- For own door accommodation, please check residents have been provided with the following: Delph, cutlery, pots, pans, kettle, cooking appliances/utensils.
- Inspector to ensure that resident numbers in room matches the bed management form supplied to IPAS as part of the property handover template
- Inspector should ensure individual rooms are allocated to residents with specific requirements (health, disability, sexual orientation, gender identity, etc.)
- All rooms are lockable.
- Inspectors should ensure that bedrooms contain, beds, wardrobe/chest of drawers and lockable units.
- Central storage area for large items, e.g., suitcases.
- Inspector to ensure no bunk beds unless requested or persons under the age of 15 (unless specified in contract).

- Please check residents have been provided with pillows, duvets, blankets, bed sheets and towels. (minimum of 2 sets).
- Room Dimensions

3. Bedrooms

Does the accommodation space meet the minimum requirements for space? (the bed space requirement shall not be less than 4.65m2 per person. Additionally, the ceiling height should be 2.4m high*).

*If there is a room with varying ceiling height then it is only the part of the room that is 2.4 or higher that is taken into consideration (e.g. sloping room, so a provider proposing a twin/double bed in this scenario may have to reduce to a single room).

Room Number	Current Occupancy	Room Length	Room Width	Total Dimensions	/4.65 – Suitable Occupancy	Issues Noted	Reported to Staff on Day?
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	[redacted]		[redacted]
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	[redacted]		[redacted]
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	[redacted]		[redacted]
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[redacted] General/Personal Representations

Please ensure that no personal information or information that could lead to the identification of an individual is recorded in this section

If you were approached by any residents regarding general/personal issues while in the centre, please outline below:

N/A ☐

Number of residents approached inspectors during inspection and at the end of the inspection in the dining area.

Resident told inspectors baby has a dust allergy and the carpet in the room needs to be deep cleaned. Wardrobe door broken in bedroom. Storage in room not sufficient for all family members clothes.

Resident informed inspectors of the different points systems in place in the centre. Residents who have been there longer receive cash into their bank accounts while newer arrivals receive points on a card to use in the King Thomond Centres shop onsite. Not enough variety of items or choice in terms of brands/quality. Need more time in shop and days where they can access shop. Told inspectors were refused entry to shop because it wasn't their day to shop. Residents is concerned as they have children and want to ensure they have enough food for their children while in the centre and also enough to send with their school going children for lunches.

Resident had a list of issues and concerns. Unsure as to who is running the centre, is there a manager or is it cleaning staff? During room inspections management knock on doors but enter immediately without waiting for response. Kitchen is closed until 7am, not enough time for everyone to feed children and get them ready for school. Some go to school hungry. Complaints brought to management are ignored. Ban on social gatherings, effecting the atmosphere in the centre. Residents are supervised in the dining room while they eat, feel like they have done something wrong. Very intimidating and makes residents uncomfortable. Told to give PPSN to management with no explanation as to why they have it on file. Worried for their safety and what exactly is happening with their personal information. Transport isn't helping with needs, very difficult to get shopping done.
If you were approached by any <u>members of staff</u> regarding general/personal issues while in the centre, please outline below:
N/A ☐ Not approached
If you were approached by any <u>other persons</u> regarding general/personal issues while in the centre, please outline below:
N/A ☐ Not approached

5. Child Protection

Note: **This is NOT a child protection referral form**. If an inspector witnesses a child protection or welfare incident, they **must**:

A: Report the matter to the designated liaison person in the centre

AND

B: Report the matter to TUSLA via the online portal

If you observed any child protection issues while conducting the inspection, please indicate which category the incident relates to:

Case Type	Check As Appropriate
Unsupervised Child	☐
Inappropriate Sexual Behaviour	☐
Domestic Abuse	☐

Emotional Abuse	☐
Physical Abuse	☐
Neglect	☐
Tusla Referral No:	
General Details of Incident	

6. Summary Details

Issues	Action Required
Electrical Equipment in Room	N/A ☐ -Kettles to be removed from bedrooms. -Extension leads should not be used in rooms, provider to ensure adequate sockets in rooms to avoid this.
Mould/Damp	N/A ☐ -Damp in 3rd Floor Corridor. -Some rooms have dehumidifiers, these should only be used on a temporary basis and the cause of damp addressed. -Evidence of leaks/damp in some rooms, this should be addressed.
Overcrowding	N/A ☐ -Based one measurements taken on day of inspection, some rooms present as overcrowded. A room allocation review should be undertaken to remedy. -Provider is reminded that bunk beds are not suitable for those ages 15 and over.

Fire Safety Issues	N/A ☐ -Detector Head/Sounder removed from outside room 47 & Laundry Room
Food Safety Issues	N/A ☐ -Food Stored in several rooms
Security & Staffing	N/A ☒
Fixtures & Fittings	N/A ☐ -Bed broken and mattress springs broken in room 117

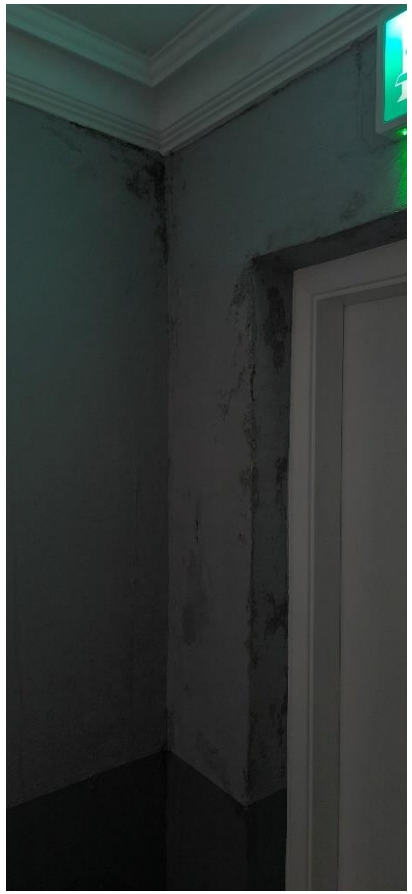
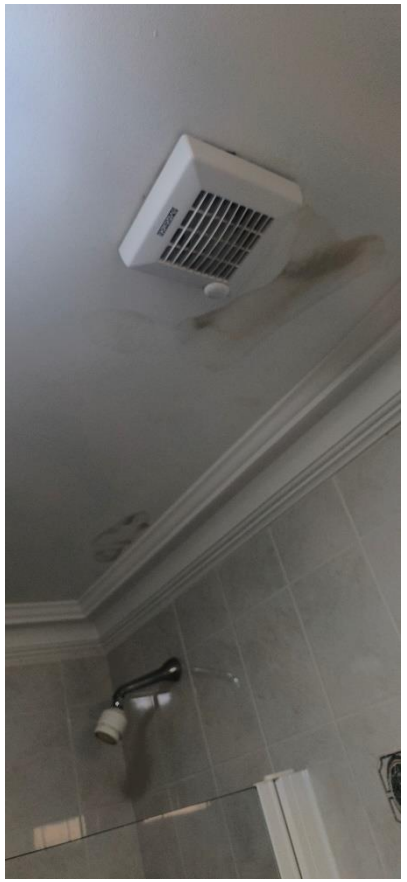
7. Additional Commentary

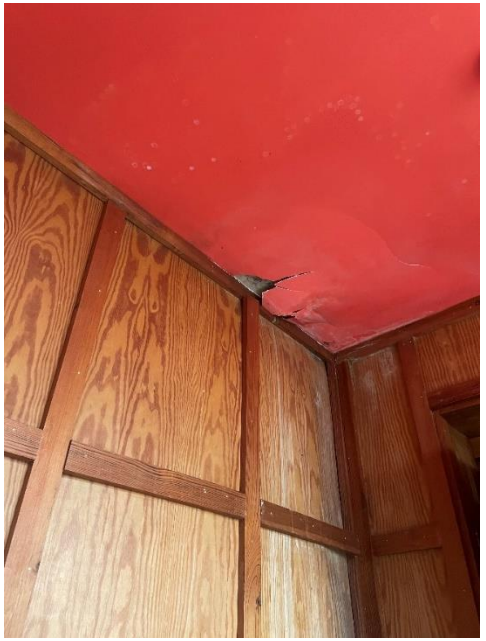
- Staff roster to be provided.
- Servicing records for Fire Equipment needs to be provided.
- Additional laundry units need to be installed in line with contractual obligations.
- Appendix 2 to be signed by anyone gaining access to centre.
- Points system needs to be changed immediately. The transferring of cash to residents' bank accounts is to stop immediately.
- Bedroom inspections are to be unannounced as to when they are happening but management must announce themselves at the door when knocking and wait for a response or for resident to open the door.
- Photographic evidence of CCTV monitoring system to be provided.
- Evidence of staff training certificates who are trained to use the defibrillators.
- Date defibrillator was last certified to be provided.
- Transport needs to be increased and changed.
- First aid kit needs to be restocked immediately and additional items added.
- Number of items FOC to residents that are not being provided FOC.
- Buy replacement of towels and bed linen themselves.
- Residents buy washing powder/tablets themselves.
- Outside and around property needs to be tidied up with items removed.
- Storage for clothes needs to be increased in a number of rooms, especially for the larger families.

Inspection Report Completed By: [redacted]

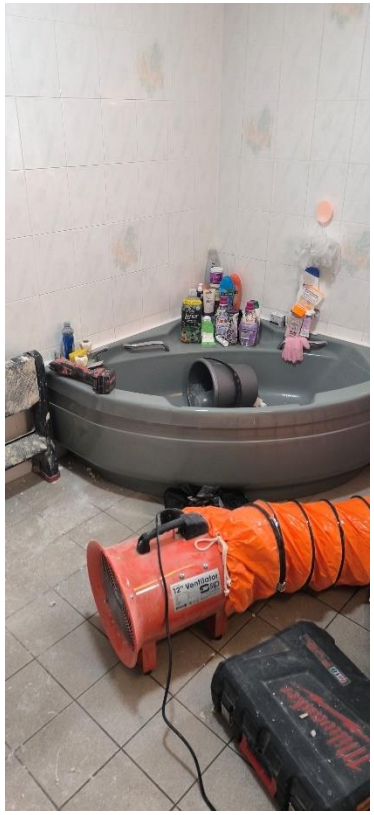
Signed: [redacted] **Date:** 14/11/2025

Examples of Damp Issues



Works carried out with residents in-situe

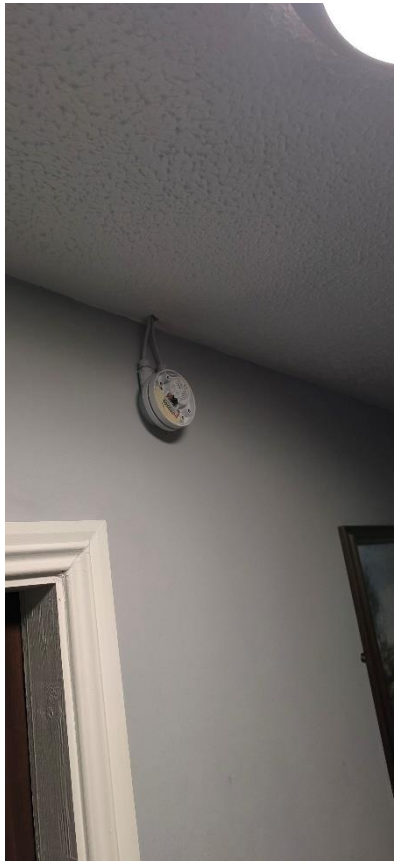


Missing Lockers

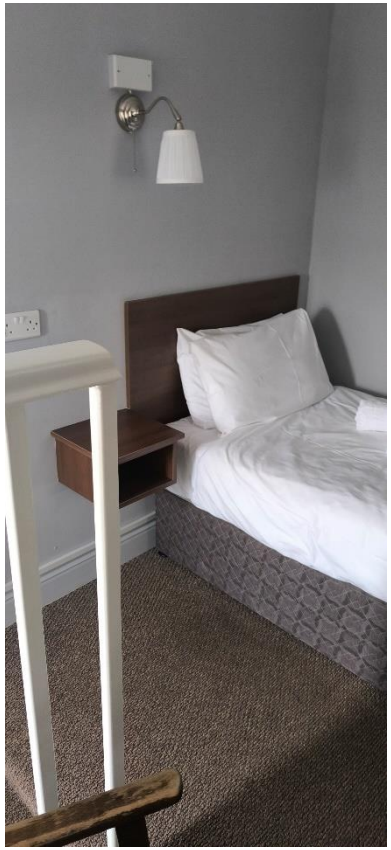
Cracked Wall

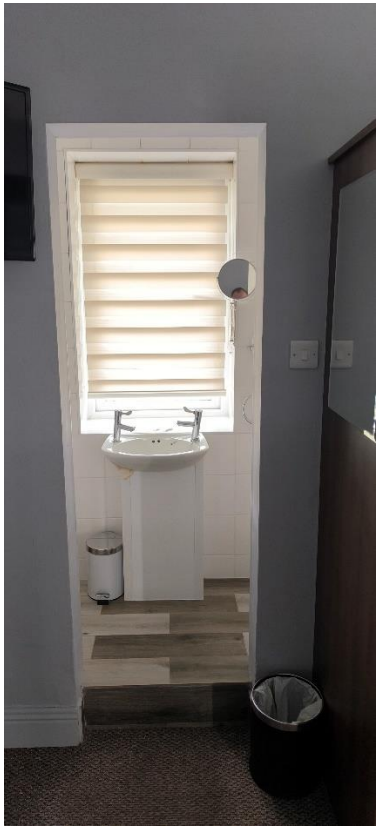
Fire Point Signage

Missing Fire Detector Heads/Sounder

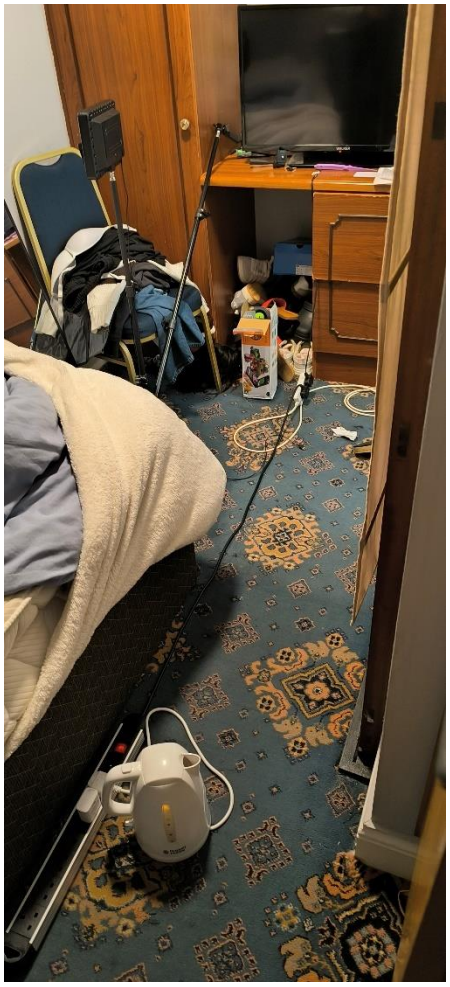


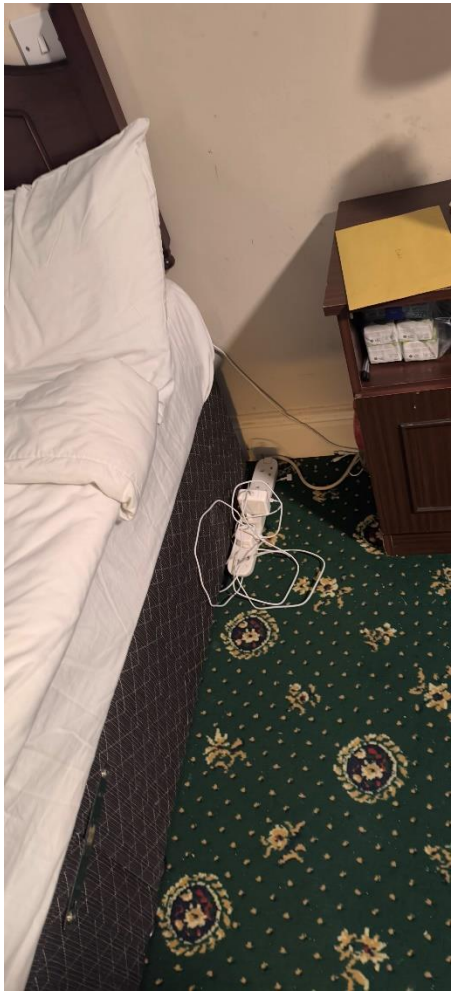
Unusable Room





Electricals in Rooms





Food in Rooms