Guidelines for Applying for Transitional Temporary Accommodation for Beneficiaries of Temporary Protection in State-Contracted Commercial Accommodation

The Department of Justice, Home Affairs and Migration has, to date, provided, temporary accommodation to people fleeing the conflict in Ukraine. The Department is now withdrawing from the continued provision of state contracted commercial accommodation for people benefiting from temporary protection who arrived in Ireland, and were provided with accommodation by the State, before March 2024. This will be done on a phased basis over the coming months and Beneficiaries of Temporary Protection (BOTPs) will be given where possible, a three-month notice period of termination of their accommodation

The Department has partnered with the Irish Red Cross and the International Organisation for Migration to offer information and support during this period.

The Department understands that some people may still need accommodation in a different setting. If you can show that you need ongoing support after the commercial accommodation ends, you can apply through this process.

Applicants must provide specific proof to be considered for continued State accommodation. Ongoing accommodation is not guaranteed and will be allocated based on need. The accommodation is not meant for people with independent means or specific employment earnings.

Who is eligible to apply for ongoing State accommodation?

BOTPs residing in the Ukraine Crisis Temporary Accommodation (UCTAT) who have serious difficulties living independently can apply to continue receiving state accommodation from UCTAT. All applicants will be required to self-declare the reasons why they require continued accommodation and provide supporting evidence.

Each application will be considered and given a priority on a case-by-case basis. The applicant and <u>all</u> members of their household/ family seeking accommodation <u>must</u>:

- be a Beneficiary of Temporary Protection in the State;
- currently reside in UCTAT accommodation;
- have complied, at all times, with relevant UCTAT Policies;
- have not been issued a refusal or No Further Offer of Accommodation letter(s);
- In addition, applicants and all their household/family members (aged between 18 and 65) must provide evidence of at least one of the following circumstances:
    - currently be in receipt of specific payments from the DSP. The specific payments for the purpose of assessing accommodation need are listed below:
        1. Blind Pension
        2. Carer's Allowance
        3. Disability Allowance

4. Domiciliary Care Allowance
5. Jobseeker's Transitional Payment
6. One-Parent Family Payment
7. Working Family Payment
8. State Pension (Non-Contributory)
9. Bereaved Partners Pension
10. Community Employment Scheme participant
11. Beneficiary of Temporary Protection Weekly Payment
12. Community Employment (CE) Scheme
13. Tús Community Work Placement Scheme

- have a significant medical condition (illness or injury). Applicant(s) must provide supporting document(s) by an HSE /medical practitioner based in Ireland as proof of substantial incapacity.
- Applicant does not meet any of the above criteria, has made extensive efforts to source independent accommodation, but has been unable to do so, and requires short-term emergency accommodation.

Only those who meet the criteria listed above should attempt to complete the online application.

Allocation of accommodation will be prioritised according to need, subject to demand and availability.

DSP payments for residents of the designated accommodation centre(s)

People residing in designated accommodation centres are not eligible for some social assistance payments.

While staying in a designated accommodation centre, a person can receive the Beneficiary of Temporary Protection Weekly Payment. This payment is €38.80 for each adult and €29.80 for each child, depending on an income test. Food, laundry, other services, and integration supports are also included.

The following Department of Social Protection allowances are not impacted: Child Benefit; Additional Needs Payments; Working Family Payment; Back to School Clothing and Footwear Allowance (BSCFA); and Free Travel for those aged 66 years and over.

How can I apply?

- You need to complete an online application form and upload supporting documents when requested to do so. The amount of the supporting documents depends on your or your household/ family members circumstances.
- You can access the online application form using the link Apply for Transitional Temporary Accommodation (Beneficiaries of Temporary Protection Only)

Who can I apply for?

Principal applicants may apply for themselves and on behalf of their household/ family unit. Only one application should be made for any one household/ family unit. A household/ family unit includes:

- Partner: Spouse, civil partner, or de facto partner (age 18+), living with you before 26 May 2026.
- Children: Your or your partner's children (including adopted or stepchildren) under 18, or up to 23 years if living with you in the State before 26 May 2026. If you are a legal guardian, include the dependent person and declare this in your application.
- Adult children: All adult children (over 23 years) must apply separately unless they cannot live independently due to disability that makes independent living not possible, they may be included in the principal applicant's application, provided medical evidence is included. Children aged 18 or older who are married or in a civil/de facto partnership must apply separately.
- People aged 66+ years: Persons over 66 years of age and in receipt of a State Pension, currently residing in the same accommodation as the Applicant, can be included in the same application. They can apply separately, but only one application should be made for such persons.

What do I need to apply?

- Before you attempt to complete the online application, make sure you have:

    - Personal details, including Temporary Protection Person ID, Date of Birth, Personal Public Service (PPS) Number, current UCTAT accommodation Eircode or full address, and valid personal email. You will also need the personal details of each household/family member if you want to apply for them.

    - Evidence of your employment, if applicable. Save the necessary documents on the device you will use to complete the application form. Acceptable evidence includes a recent payslip for full-time or part-time employment, and an Employment Detail Summary (EDS) 2025 if you are self-employed. If you are applying for household or family members, you must also provide these documents for each person.

    - Details about any complex medical condition, if applicable. If you have a complex medical condition, you need to submit supporting evidence. Please save your medical report(s) from an HSE/medical practitioner based in Ireland in PDF format

on the device you will use to apply. You can submit up to THREE medical reports or letters per person if required; this also applies to each member of the household/family unit where appropriate. When filling in your application, please ensure that ONLY the most recent and relevant documents are included.

- Information about any State support you receive from the Department of Social Protection (DSP). You need to provide evidence of your DSP allowance payment saved on the device you use to fill in the application form. Evidence of DSP payment includes the latest receipt or a supporting letter that can be obtained from your MyWelfare.ie account or local Intreo office. You should have the same if you are applying for your household/family member(s). Please note that only One document may be submitted per individual, including each member of a household/family.

- Full education details, if applicable. You need to provide evidence of your full education enrolment saved on the device you use to access the application. Please note that only One document may be submitted per individual, including each member of a household/family. When applying on behalf of children, education-related evidence is not required.

How can I apply?

- Access the online application using the link provided above and answer all the questions relevant to you. A brief note is also included online, under specified questions, to provide further guidance on answering them. Depending on your circumstances, you may be asked to provide supporting document(s). Please provide only relevant and up-to-date documents.
- Only one application will be processed for the principal applicant and their household family member(s), if applicable. Submitting more than one application will delay processing.
- The principal applicant must ensure all supporting evidence documents are submitted for each household/family member(s), if applicable.
- You can save the application as a draft at any point and access it later to complete. When you click Save Draft, you will be asked to log in with your email. The system will send a one-time password to your email to access the saved draft via the application form link.
- After answering all questions and uploading any required documents, confirm your acknowledgement by ticking all boxes and making the personal declaration at the end.

- You can review the answers and uploaded evidence before submitting by clicking the 'Go to Summary' button. The system will display a summary of your application. To update any information, including documents you have provided, click the 'Edit' button next to the relevant question. You will be returned to the question to edit. After making changes, click 'Next' to continue. Repeat these steps as needed. When completed, click 'Submit'.
- After you submit your application, you will receive a confirmation message and/or an email acknowledging receipt.

Where can I get help or further information?

If you need additional information to complete your application, please refer to the available resources on www.gov.ie: Ukraine Updates EN or contact the Irish Red Cross (IRC), International Organisation for Migration (IOM), or your Local Authority Integration Team (LAIT) for assistance.

- IRC contact: migrationcrisis@redcross.ie
- IOM contact: IOMIrelandIntegration@iom.int
- LAITs contact: Local Authority Integration Teams | Local Government Ireland

Decision Notification and Appeals Procedure

Applicants will be notified of the outcome of their application via the email address provided. If the application is not approved, an appeal may be submitted. Instructions for submitting an appeal will be included in the decision email.