Intreo

Your Guide to our schemes and services:
Employer Services and Supports

September 2026

This guide is produced by
The Customer Services Unit
Department of Social Protection.

The information contained in this guide is for information purposes only and is not intended as a legal interpretation.

For the latest information on Department of Social Protection employer supports and services, visit **www.gov.ie/intreoforemployers**

About this guide

Intreo is Ireland's public employment service and is part of the Department of Social Protection.

This booklet gives a brief overview of the wide range of supports and schemes available to you as an employer.

There are seven parts to this guide:

1. Intreo and how it can help you
2. Recruitment supports
3. Financial Grants, Work Placement and Redundancy supports
4. The Employment and Youth Engagement Charter
5. Accessibility supports
6. Useful contacts and links
7. Get in contact

For more information

For information on Employer Services and Supports visit: **www.gov.ie/dsp**

You can also contact your local Intreo Centre.
Find your nearest Intreo at **www.gov.ie/intreocentres**

Additionally, you can email the Employer Relations team at **employer@welfare.ie**

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1. Intreo and how it can help you

Introduction

Intreo is a single point of contact for all employment and income supports and is part of the Department of Social Protection. It offers employment services and supports to employers and to jobseekers.

We can help you through all stages of the recruitment process including:

- advertising your vacancies for free;
- matching you with the best candidates;
- scheduling and providing facilities for interviews where necessary; **and**
- organising Recruitment Fairs.

We also have other services to help you including:

- JobsIreland.ie - Intreo's free job advertising website;
- employment schemes and financial supports;
- a range of financial supports to help you employ people with disabilities; **and**
- the European Employment Service Ireland (EURES). Learn more about EURES on **page 6**.

2. Recruitment supports

Introduction

This section outlines recruitment supports available to you and how Intreo staff can provide tailored supports for your business.

JobsIreland.ie

JobsIreland.ie is Intreo's free online, job advertising and recruitment service for both employers and jobseekers.

On JobsIreland.ie you can:

- advertise your vacancies for free to a large number of candidates;
- get expert recruitment advice;
- receive help to register on JobsIreland.ie; **and**
- find information and contacts for other employment services provided by Intreo.

For more information:

Visit: **www.jobsireland.ie**

Email: **jobsireland@welfare.ie**

Phone: **0818 111 112 or 01 248 1389 if calling from outside of Ireland.**

You can also follow us on

@jobsireland

JobsIreland2

jobsireland.ie

jobsireland

JobsIreland.ie
Connecting Employers and Jobseekers

Intreo Employer Relations Teams

Our Employer Relations Officers, based in Intreo Centres nationwide, will support you through every stage of recruitment by:

- advising you on available supports and services;
- helping to advertise your vacancies;
- helping you to match with the best candidates; **and**
- scheduling interviews and providing interview facilities where necessary.

The Employer Relations team will also work with you to plan your current and future staffing needs.

For more information:

Email: employer@welfare.ie

Visit: Your local Intreo

You can find your local Intreo Centre by visiting **www.gov.ie/intreocentres**

Employability Service

Employability is a nationwide employment support service for people with a health condition, injury, illness, or disability. As an employer, you can access recruitment support, workplace guidance, and ongoing support to help you recruit and retain employees.

For more information:

Visit: www.gov.ie/employability

European Employment Services (EURES)

EURES is a network of employment services covering all EU countries as well as Iceland, Liechtenstein, Norway and Switzerland. If you are having difficulty recruiting staff in Ireland or want to broaden your skill base, EURES may be able to help.

EURES Advisers:

- provide free expert advice on recruiting in Europe;
- advertise and promote vacancies in Europe;
- provide access to jobseekers in other EU and EEA countries;
- offer financial supports for interview and relocation costs; **and**
- provide language training allowances.

For more information:

Email: eures@welfare.ie

Visit: www.euresIreland.ie or your local Intreo
You can find your local Intreo Centre by visiting **www.gov.ie/intreocentres**

You can also follow us on

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3. Financial Grants, Work Placement and Redundancy supports

Introduction

This section tells you about:

- JobsPlus
- Work Placement Experience Programme
- Redundancy Supports

JobsPlus

JobsPlus is a financial incentive (up to €10,000) which encourages and rewards employers who offer employment opportunities to individuals who are unemployed. Employer and Jobseeker must meet the eligibility requirements.

Rates of payment and eligibility details are available at **gov.ie/jobsplus**

For more information:

Visit: www.gov.ie/jobsplus

Email: employer@welfare.ie

Work Placement Experience Programme (WPEP)

The Work Placement Experience Programme (WPEP) is a work placement for jobseekers aged between 18 and 65 on qualifying social protection payments and who have been out of work for a period of time. It provides jobseekers with work experience and the opportunity to develop new skills, by training and learning in a supportive environment.

The duration of a placement is 30 hours per week for six months. The costs will be fully funded by the State and participants will receive an additional payment on top of their weekly social protection payment. Jobseekers must meet the WPEP eligibility criteria.

To qualify, an employer must:

- be operating in the private, public, civil service or in the community and voluntary sectors;
- be registered with the Office of the Revenue Commissioners and operating in Ireland;
- be willing to support the participant to engage in relevant training and learning of 60 hours of which 20 will be accredited or sector recognised; **and**
- ensure that the work experience placement does not displace any other employee or former employee.

For more information:
Visit: www.gov.ie/wpep
Register: www.jobsireland.ie

Redundancy

If your business is facing redundancies, Intreo can assist your workers to plan ahead by providing:

- support to access new job opportunities; **and**
- advice on education and training opportunities.

If you are financially unable to pay statutory redundancy, we can directly pay employees a once off payment under the Redundancy Payments Scheme. We will seek to recover the debt from you as the employer through an agreed schedule of repayments.

For more information:

Visit: www.gov.ie/redundancy

Email: redundancypayments@welfare.ie

Phone: 0818 111 112

Write: Redundancy and Insolvency Payments Section, Gandon House, Amiens Street, Dublin 1, D01 A361

4. The Employment and Youth Engagement Charter

The Employment and Youth Engagement Charter gives employers the opportunity to help reduce unemployment and strengthen inclusion in the workplace. By becoming a Charter Champion, you join a community of employers who create opportunities for jobseekers who may otherwise face barriers to entering the workforce.

Learn about becoming a Charter Champion by visiting the **Employment and Youth Engagement Charter** information page on gov.ie

To sign up to the Charter:

- choose at least two commitments from the Charter; **and**
- sign the Charter document and return to: **employer@welfare.ie**

For more information:
Visit: www.gov.ie/charter
Register: employer@welfare.ie

5. Accessibility Supports

This section tells you about accessibility supports available to help create more inclusive workplaces. These include:

- Work and Access
- Wage Subsidy Scheme

Work and Access

Work and Access is a range of supports that help people with disabilities get a job, stay in work and overcome workplace barriers. Supports are available to employers, employees, jobseekers and self-employed people. This guide focuses on the supports available to employers and self-employed people, which include:

- Workplace Needs Assessment - to assist in identifying employees need for additional supports.
- Workplace Adaptation Support - to accommodate additional employee needs
- Disability Equality and Inclusion Training - to provide employers and organisations with access to training for staff, to gain a better awareness and understanding of disabilities in the workplace.
- In-Work Support - to provide a work coach, specialist, or other support worker to help carry out a job or take up a new role

To qualify for supports the eligibility requirements for Work and Access must be met.

Workplace Needs Assessment

An employer can apply for funding for a Workplace Needs Assessment to support a new or existing employee. This can identify the adjustments that can be made to the workplace to remove the barriers an employee experiences in carrying out their work or when returning to work.

More information on Workplace Needs Assessment can be found at **www.gov.ie/WorkandAccess**

Workplace Adaptation

An employer can apply for funding to cover the costs of necessary adaptations to equipment, technology, or a business premises (which is not a person's home).

The employer keeps ownership in all cases where the adaptation has become part of the equipment, technology, or business premises.

A Workplace Needs Assessment is required to apply for the Workplace Adaptation support.

More information on Workplace Adaptation Supports can be found at **www.gov.ie/WorkandAccess**

In-Work Support

An employer can apply for In-Work Support for a new or existing employee.

This funding can pay for a work coach, specialist or another support worker, such as a Lámh support worker. Their role is to help the person carry out their job or to support training for another position.

More information on In-Work Support can be found at **www.gov.ie/WorkandAccess**

Disability, Equality and Inclusion Training

Employers can apply for funding for Disability, Equality and Inclusion Training for staff.

These are the three training options:

- General disability, equality, and inclusion training for all staff;
- Disability-specific training; **and**
- Inclusive recruitment and training for managers

Work and Access may pay for up to 90% of eligible costs, depending on the course certification.

For more information, visit **gov.ie/WorkandAccess** or contact your local Intreo Centre.

For more information:

Visit: www.gov.ie/workandaccess

Email: workandaccess@welfare.ie

Address: Work and Access section, Central Team, Finglas Intreo Centre, PO Box 13736, Freepost FDN7696, Dublin 11

Wage Subsidy Scheme

The Wage Subsidy Scheme offers employers financial support to employ people with a disability through a subsidy.

Where an employee with a disability has a limited ability to work due to their disability or health condition, an employer can get the wage subsidy to help cover the costs of significantly adapting the job's tasks or role.

Further information on Wage Subsidy Scheme, the rates and eligibility can be found at **gov.ie/wss**

For more information:

Visit: www.gov.ie/wss
Contact: Your local Intreo Centre or Social Welfare office. You can find the name and address of your local Intreo Centre or Social Welfare office by visiting **www.gov.ie/intreocentres**

6. Useful contacts and links

Department Supports	Web links and other contact details
Department of Social Protection	Visit: **www.gov.ie/dsp**
Intreo Centres and Social Welfare Offices	Visit: **www.gov.ie/intreocentres** Phone: **0818 405 060**
Intreo Employer Relations teams	Visit: **www.gov.ie/EmployerRelationsContactList** Contact: **employer@welfare.ie**
Work and Access	Visit: **www.gov.ie/workandaccess** Contact: **WorkandAccess@welfare.ie**
EURES Ireland and Advisers	Visit: **www.gov.ie/EuresAdvisers** Email: **euresireland@welfare.ie**
JobsIreland.ie	Visit: **www.jobsireland.ie** Email: **jobsireland@welfare.ie** Phone: **01 248 1389**
JobsPlus	Visit: **www.gov.ie/jobsplus** Phone: **071 967 2616**
Work Placement Experience Programme (WPEP)	Visit: **www.gov.ie/wpep** Contact: **Employer Relations team - Intreo** Email: **employer@welfare.ie**

Other links

Other links where you can get support	Websites to learn more
Government of Ireland This is your central portal for online government services.	**www.gov.ie**
Generation Apprenticeship Information to help you take on an apprentice.	**www.apprenticeship.ie**
Border People The North/South Ministerial Council is your central access point for information on living and working on the border of the island of Ireland. It provides information on topics like taxation and employment.	**www.borderpeople.info**
Chambers Ireland Ireland's largest business network. It can help you grow your business in your local community.	**www.chambers.ie**
Citizens Information Service Offers information about employment and social protection.	**www.citizensinformation.ie**
Companies Registration Office Gives registration information on Irish companies and businesses.	**www.cro.ie**
Department of Enterprise, Tourism and Employment Supports for small and medium enterprises (SMEs).	**www.enterprise.gov.ie**
Enterprise Ireland Find information to help start and grow your business.	**www.enterprise-ireland.com**

Other links continued

Other links where you can get support	Websites to learn more
Education Training Boards Ireland ETBI is the national representative association for Ireland's 16 Education and Training Boards.	**www.etbi.ie**
Guaranteed Irish Represents businesses based in Ireland.	**www.guaranteedirish.ie**
Ibec Ireland's largest business membership organisation.	**www.ibec.ie**
JobsIreland A free recruitment website for employers and jobseekers.	**www.jobsireland.ie**
Local Enterprise Offices Information and support on starting or growing a business in Ireland.	**www.localenterprise.ie**
Low Pay Commission Examines and makes recommendations to the Minister for Enterprise, Trade and Employment on the appropriate level of the national minimum wage and related matters.	**www.lowpaycommission.ie**
National Disability Authority Provides information and advice on policy and practice relevant to the lives of people with disabilities.	**www.nda.ie**
Office of the Data Protection Commissioner Provides information about how to follow data protection regulation to keep data safe.	**www.dataprotection.ie**

Other links continued

Other links where you can get support	Websites to learn more
The Pensions Authority Provides access to a comprehensive range of information and guidance material to help you understand pensions. They also regulate occupational pension schemes, trusts, Retirement Annuity Contracts (RACs) and Personal Retirement Saving Accounts (PRSAs).	**www.pensionsauthority.ie**
Revenue Irish Tax and Customs.	**www.revenue.ie**
Small Firms Association Represents businesses with less than 50 employees. Provides information, events, networking and training opportunities.	**www.sfa.ie**
Workplace Relations Information on all aspects of workplace relations environment.	**www.workplacerelations.ie**
Employability Service Provides employment support for people with disabilities and works directly with employers to support recruitment and retention.	**www.gov.ie/employability**
WIDE Framework Supports employers to hire, retain and promote disabled people and build more inclusive workplaces.	**www.ahead.ie/wideframework**
National Enterprise Hub A single access point to government business supports, information and services for employers.	**www.neh.gov.ie**

7. Get in contact

Customer Care

We have dedicated Intreo staff, Employer Relations teams, EURES Advisers and the JobsIreland customer care team available to support you.

Contact us

If you have any questions or need further assistance please contact:

- your local Intreo Centre: **0818 405 060**
- Employer Relations team: **employer@welfare.ie**
- EURES Advisers: **euresireland@welfare.ie**

You can contact JobsIreland.ie customer care team directly on 0818 111 112 or 01 248 1389 from outside of Ireland.

Email: employer@welfare.ie

You can also follow us on

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Connecting Employers and Jobseekers

Notes

Notes

This guide was produced by the

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Intreo

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