An Roinn Oideachais

Department of Education

Ag Tacú le Soláthar Sábháilte na Scolaíochta

Supporting the Safe Provision of Schooling

Ainm na scoile / School name	Coláiste Mhuire
Seoladh na scoile / School address	Tuar Mhic Éadaigh Clar Cloinne Mhuiris Co. Mhaigh Eo
Uimhir rolla / Roll number	64691Q

Dáta na Cuairte: 22-04-2021

Date of Visit: 22-04-2021

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CAD É TUAIRISC UM THACÚ LE SOLÁTHAR SÁBHÁILTE NA SCOLAÍOCHTA (TSSS)?

Tá soláthar sábháilte agus inbhuanaithe na scolaíochta mar thosaíocht náisiúnta tar éis tréimhse fhada dúnta ar chúiseanna sláinte poiblí. Tá sé ríthábhachtach go ndeimhnítear gur timpeallachtaí sábháilte foghlama agus oibre iad na scoileanna don uile dhuine agus tá sé i gceist go dtacóidh an treoir mhionsonraithe atá eisithe ag an Roinn Oideachais chuig gach scoil agus suíomh le soláthar leanúnach na scolaíochta. Soláthraíonn an treoir príomhtheachtaireachtaí chun baol COVID-19 a íoslaghdú don fhoireann, d'fhoghlaimeoirí, do theaghlaigh agus don phobal i gcoitinne agus aitheantas tugtha ag an am céanna don tábhacht a bhaineann le soláthar scolaíochta sábháilte agus inbhuanaithe do shláinte agus d'fholláine na ndaltaí agus na sochaí go hiomlán.

Tá clár cuairteanna TSSS ar scoileanna agus ar lárionaid oideachais á dhéanamh ag an gCigireacht chun dearbhú don phobal go bhfuil na treoirlínte seo á gcur i bhfeidhm agus chun tacú le scoileanna agus na treoirlínte atá eisithe ag an Roinn á gcur i bhfeidhm acu.

Is éard atá i dtuairisc TSSS ná tuairisc a fhoilsítear mar thoradh ar chuairt TSSS.

CAD A THARLAÍONN LE LINN CUAIRTE UM SHOLÁTHAR SLÁN NA SCOLAÍOCHTA?

Bíonn cigirí i dteagmháil le: • Príomhoide na scoile • Príomhionadaí(ithe) na nOibrithe • Roinnt ball foirne	Déanann cigirí athbhreithniú ar: • An Ráiteas Polasaí COVID-19 • Mheasúnú riosca na scoile le féachaint go bhfuil Covid-19 san áireamh mar riosca • Shocruithe na scoile maidir le síniú isteach agus amach
Déanann cigireachtaí breathnóireacht ar: • Na socruithe maidir le scaradh fisiciúil • Chomharthaíocht COVID-19 • Na haonaid díghalraithe • An limistéar aonraithe	Déanann cigirí: • Seiceálacha um Chosaint Leanaí leibhéal 1

CONAS AN TUAIRISC SEO A LÉAMH

Tá na seiceálacha a dhéantar le linn na cigireachta bunaithe ar an bPlean Freagartha COVID – 19 le haghaidh athoscailt shábháilte agus inbhuanaithe scoileanna. Tá ceithre phríomhréimse ag baint leis an seiceálacha thuas:

1. Pleanáil
2. Príomhionadaí na nOibrithe (PIO*) a cheapadh
3. Oiliúint foirne a sholáthar
4. Bearta smachta a chur i bhfeidhm

Tá roinnt seiceálacha i gceist le gach príomhréimse; is iad sin na bearta ar leith ba chóir do scoil a fheidhmiú maidir le gach réimse.

Nuair a chinneann an cigire nach bhfuil ceann de na seiceálacha curtha i bhfeidhm go hiomlán ag an scoil, bíonn tráchtaireacht bhreise ar an seiceáil sin sa tuairisc. Moltar freisin bearta ba cheart don scoil a ghlacadh chun an treoir atá curtha ar fáil a chur i bhfeidhm go hiomlán.

Léirítear sa tuairisc freisin ar chomhlíon an scoil na riachtanais maidir leis na trí sheiceáil um chosaint leanaí a rinneadh le linn na cuairte.

Tá *Treoir um Thacú le Soláthar Sábháilte na Scolaíochta (TSSS)* foilsithe ar láithreán gréasáin na Roinne Oideachais agus is féidir é a rochtain anseo. Tá mionsonraí sa treoir ar an tslí ina dtugtar faoi chuairteanna TSSS agus tá fáil ann freisin ar an gcreat iomlán a bhíonn in úsáid ag cigirí le linn na gcuairteanna.

Tugadh deis do bhord bainistíochta na scoile ar a thuairim a léiriú ar thorthaí agus ar mholtaí na tuairisce i scríbhinn, agus beidh freagra an bhoird ar fáil san aguisín atá leis an tuairisc seo.

CAOMHNÚ LEANAÍ

Le linn na meastóireachta, rinneadh seiceáil mar a leanas ar nósanna imeachta na scoile maidir le caomhnú leanaí:

1. Tá ainm an teagmhálaí ainmnithe agus an ráiteas slánchumhdaithe leanaí ar taispeáint go feiceálach gar do phríomhdhoras na scoile / sa limistéar fáiltithe.
2. Tá ráiteas slánchumhdaithe leanaí na scoile faofa ag an mbord agus áirítear ann athbhreithniú bliantúil agus measúnú riosca.
3. Tá sé dearbhaithe ag gach múinteoir ar tugadh cuairt orthu go bhfuil ráiteas slánchumhdaithe leanaí na scoile léite acu agus go bhfuil siad eolach ar a bhfreagrachtaí mar dhuine faoi shainordú.

Bhí cleachtas na scoile ag teacht lena n-éilítear faoi gach ceann de na seiceálacha thuas.

RÉIMSE 1: PLEANÁIL		
1.	**Tá beartas COVID-19 i bhfeidhm sa scoil**	**Tá**
1a.	*Cuimsítear sa bheartas, ar a laghad, na gealltanais atá leagtha amach in Aguisín 1 den Phlean Freagartha COVID-19 le haghaidh Athoscailt Shábháilte Inbhuanaithe na Scoileanna*	*Tá*
1b.	*Tá fianaise ann go ndearnadh an polasaí a chomhroinnt leis an bhfoireann, le daltaí/scoláirí agus le tuismitheoirí*	*Tá*
1c.	*Deimhníonn príomhoide na scoile agus PIO go bhfuil cur amach acu ar Phlean Freagartha COVID-19 athbhreithnithe d'oibriú sábháilte agus inbhuanaithe Iar-Bhunscoileanna / Bunscoileanna agus Scoileanna Speisialta*	*Tá*
2.	**Rinne an scoil a measúnú riosca sláinte agus sábháilteachta a uasdátú chun na contúirtí a aithint agus chun na bearta rialaithe ábhartha a bhaineann le COVID-19 a leagan amach**	**Tá**
2a.	*Cuimsítear i measúnú riosca na scoile COVID-19 mar riosca agus sainaithnítear ann bearta rialaithe gaolmhara*	*Tá*

RÉIMSE 2: CEAPACHÁN PRÍOMHIONADAÍ OIBRITHE		
3.	**Tá Príomhionadaí na nOibrithe (PIO) ceaptha ag an scoil**	**Tá**
3a.	*Tá ainm PIO ar fáil*	*Tá*
3b.	*Bhí na baill foirne scoile ar labhair siad leo le linn na cuairte ar an eolas faoi PIO*	*Tá*
3c.	*Léirítear sa plé le PIO go bhfuil sé / sí ar an eolas faoi ról agus freagrachtaí PIO mar atá mínithe in Aguisín 8 de Phlean Freagartha COVID-19 maidir le hoscailt shábháilte agus inbhuanaithe scoileanna*	*Tá*
3d.	*Deimhníonn PIO go bhfuil oiliúint curtha i gcrích aige / aici do PIOnna*	*Tá*
3e.	*Dheimhnigh PIO go bhfaigheann sé/sí am cosanta, de réir threoirlínte na RO, chun é/í a chumasú a gcuid dualgas a chomhlíonadh sa ról sin*	*Tá*

RÉIMSE 3: SOLÁTHAR LE hAGHAIDH OILIÚINT FOIRNE		
4.	**Dheimhnigh an scoil go bhfuil athbhreithniú déanta ag an bhfoireann ar an ábhar oiliúna atá curtha ar fáil ag an Roinn Oideachais (sonraí i gCuid 4.1)**	**Tá**
4a.	*Dheimhnigh na baill foirne scoile ar labhraíodh leo le linn na cuairte go bhfuil oiliúint ábhartha déanta acu*	*Tá*
5.	**Tá an fhoirm um Fhilleadh ar Obair comhlánaithe ag gach ball foirne**	**Tá**
5a.	*Dheimhnigh an príomhoide go bhfuil foirm um Fhilleadh ar Obair comhlánaithe ag gach ball foirne*	*Tá*
5b.	*Dheimhnigh na baill foirne scoile ar labhraíodh leo le linn na cuairte go raibh foirm um Fhilleadh ar Obair comhlánaithe acu*	*Tá*

RÉIMSE 4: BEARTA RIALAITHE		
6.	**Tá nósanna imeachta i bhfeidhm ag an scoil chun déileáil le cás amhrasta de COVID-19 de réir Plean Freagartha COVID-19 d'oscailt sábháilte agus inbhuanaithe scoileanna**	**Tá**
6a.	*Tá príomhoide na scoile agus PIO ar an eolas faoi na nósanna imeachta chun déileáil le cás amhrasta*	*Tá*
6b.	*Tá limistéar leithlise réidh*	*Tá*
6c.	*Tá uimhreacha teagmhála do thuismitheoirí ar fáil*	*Tá*
6d.	*Tá soláthar TCP ar fáil ag an scoil*	*Tá*
7	**Tá póstaeir agus comharthaíocht eile curtha ar taispeáint ag an scoil chun cosc a chur ar thabhairt isteach agus scaipeadh COVID-19**	**Tá**
7a.	*Tá fianaise le feiceáil ar phóstaeir agus ar chomharthaíocht ar fud na scoile*	*Tá*

8.	**Tá athruithe curtha i bhfeidhm ag an scoil ar leagan amach na scoile agus an tseomra ranga chun tacú le scaradh fisiceach agus chun glanadh leanúnach na scoile a éascú de réir alt 5.4 de threoirlínte na Roinne**	**Tá**
8a.	*Tá fianaise le feiceáil de sheomraí ranga atá leagtha amach in athuair chun na híoscheanglais maidir le scaradh fisiceach a chur san áireamh*	*Tá*
8b.	*Tá stáisiún sláintíochta ar fáil ag príomhphointí iontrála agus imeachta don scoil*	*Tá*
8c.	*Tá stáisiúin sláintíochta ar fáil go rialta ar fud na scoile*	*Tá*
8d.	*Caitheann múinteoirí, baill foirne eile agus scoláirí clúdaigh aghaidhe de réir threoirlínte/riachtanas na RO*	*Tá*
8e.	*Ní mór do chuairteoirí chun na scoile clúdaigh aghaidhe a chaitheamh*	*Tá*
8f.	*Tá bearta i bhfeidhm ag an scoil chun idirghníomhaíocht a laghdú agus scaradh fisiceach a mhéadú lasmuigh de na seomraí ranga*	*Tá*
8g.	*Tá socruithe i bhfeidhm chun scaradh fisiceach sa seomra foirne a éascú*	*Tá*
8h.	*Tá bearta i bhfeidhm le haghaidh aerála maith agus riachtanais/ treoracha reatha na RO á gcur san áireamh*	*Tá*
9.	**Na socruithe is gá a bheith déanta chun srian a choinneáil ar an rochtain ar an scoil ag cuairteoirí riachtanacha agus taifid a choinneáil ar theagmhálaithe leis an scoil**	**Tá**
9a.	*Coinnítear logleabhar teagmhála le haghaidh cuairteoirí*	*Tá*
10	**Dheimhnigh príomhoide na scoile go bhfuil socruithe glantacháin feabhsaithe trína léirítear go bhfuil treoir na Roinne i bhfeidhm**	**Tá**

Aguisín

Freagra na Scoile ar an Tuairisc

Arna chur isteach ag an Bord Bainistíochta

Cuid A: Tuairimí ar ábhar na tuairisce scoile

(Folamh)

Cuid B:Gníomhartha leantacha a rinneadh nó atá beartaithe le déanamh ó cuireadh críoch leis an ngníomhaíocht chigireachta chun tátail agus moltaí na cigireachta a chur I bhfeidhm

1) Ceannaíodh comharthaíocht ar Chovid-19 le cur i gclos an Scoile.
2) Cuireadh comharthaíocht/Ribín faoi gach bord i ngach seomra ranga ionas go bhfuil sé soileír do phobal na scoile go bhfuil na boird 2m óna chéile (agus níos éasca na boird a choinneáil 2m óna chéile)
3) Rinne ceiliúradh de bharr nach raibh aon chás Covid -19 againn le linn am scoile.

WHAT IS A SUPPORTING THE SAFE PROVISION OF SCHOOLING (SSPS) REPORT?

The safe and sustainable provision of schooling in the context of the current public health pandemic is an important national priority. Ensuring that schools are safe learning and working environments for all is vital and the detailed guidance issued by the Department of Education (DE) to all schools and settings is designed to support the ongoing provision of schooling. The guidance provides key messages to minimise the risk of COVID–19 for staff, learners, families and the wider community while recognising the importance of the safe and sustainable provision of schooling for the health and wellbeing of students and of society as a whole.

The Inspectorate carries out a programme of SSPS visits to schools and centres for education in order to provide an assurance to the public that the Department's guidelines are being implemented and to support schools in implementing them.

An SSPS report is a report that is published following an SSPS visit.

DURING AN SSPS VISIT THE INSPECTOR:

Engages with: • Principal • Lead Worker Representative(s) • Selection of staff members	Reviews: • COVID-19 Policy Statement • School's risk assessment to see that Covid-19 is added as a risk • School's arrangements for signing in and out
Observes: • Physical distancing arrangements • COVID-19 signage • Sanitising units • Isolation area	Conducts: • Level 1 Child Protection Checks

HOW TO READ THIS REPORT

The checks conducted during this inspection are based on the COVID – 19 Response Plan for the safe and sustainable reopening of schools. The checks are grouped into four main areas:

1. Planning
2. Appointment of a Lead Worker Representative (LWR)
3. Provision of staff training
4. Implementation of control measures

Each main area has a number of checks; these are the specific actions that a school should take in relation to each area.

When the inspector determines that the school has not fully implemented one of the checks, the report provides some additional comment on the check. It also advises on actions that the school should take in order to fully implement the guidance provided.

The report also indicates whether or not the school met the requirements in relation to the three child protection checks conducted during the visit.

A *Guide to Supporting the Safe Provision of Schooling (SSPS)* is published on the website of the Department of Education and can be accessed here. This guide details how SSPS visits are carried out and also provides the full framework used by inspectors during the visits.

The board of management of the school was given an opportunity to comment in writing on the findings and recommendations of the report, and the response of the board will be found in the appendix of this report.

CHILD PROTECTION

During the visit, the following checks in relation to the school's child protection procedures were conducted:

1. The name of the DLP and the Child Safeguarding Statement are prominently displayed near the main entrance to the school.
2. The Child Safeguarding Statement has been ratified by the board and includes an annual review and a risk assessment.
3. All teachers visited reported that they have read the Child Safeguarding Statement and that they are aware of their responsibilities as mandated persons.

The school met the requirements in relation to each of the checks above.

AREA 1: PLANNING		
1.	**The school has a COVID-19 policy in place**	**Yes**
1a.	*The policy contains, at a minimum, the commitments set out in Appendix 1 of the COVID-19 Response Plan for the safe and sustainable opening of schools*	*Yes*
1b.	*There is evidence that the policy was shared with staff, pupils/students and parents*	*Yes*
1c.	*The school principal and Lead Worker Representative (LWR) confirm that they are familiar with the revised COVID-19 Response Plan for the safe and sustainable operation of Post-Primary / Primary and Special Schools*	*Yes*
2.	**The school has updated its health and safety risk assessment to identify the hazards and outlining the relevant control measures associated with COVID-19**	**Yes**
2a.	*The school's risk assessment includes COVID-19 as a risk and identifies associated control measures*	*Yes*

AREA 2: APPOINTMENT OF A LEAD WORKER REPRESENTATIVE		
3.	**The school has appointed a Lead Worker Representative**	**Yes**
3a.	*The name of LWR(s) is available*	*Yes*
3b.	*The members of school staff that were spoken to during the visit were aware of the identity of the LWR*	*Yes*
3c.	*A discussion with LWR(s) shows that he/she is aware of the role and responsibilities of a LWR(s) as outlined in Appendix 8 of the COVID-19 Response Plan for the safe and sustainable opening of schools*	*Yes*
3d.	*The LWR(s) confirms that he/she has completed training for LWRs*	*Yes*
3e.	*The LWR confirmed that (s)he receives protected time, in line with DE guidelines, to enable them to carry out their duties in that role*	*Yes*

AREA 3: PROVISION FOR STAFF TRAINING		
4.	**The school has ensured that staff have reviewed the training materials provided by the Department of Education**	**Yes**
4a.	*The members of school staff that were spoken to during the visit confirm that they have completed relevant training*	*Yes*
5.	**All staff have completed a Return to Work (RTW) form**	**Yes**
5a.	*The principal confirmed that all staff have completed a RTW form*	*Yes*
5b.	*The members of school staff that were spoken to during the visit confirmed that they completed a RTW form*	*Yes*

AREA 4: CONTROL MEASURES		
6.	**The school has procedures in place for dealing with a suspected case of COVID-19 in line with the COVID-19 Response Plan for the safe and sustainable opening of schools**	**Yes**
6a.	*The school principal and the LWR are aware of the procedures for dealing with a suspected case*	*Yes*
6b.	*An isolation area is ready*	*Yes*
6c.	*Contact telephone numbers for parents are available*	*Yes*
6d.	*The school has a supply of PPE available*	*Yes*
7.	**The school has displayed posters and other signage to prevent introduction and spread of COVID-19**	**Yes**
7a.	*There is visual evidence of posters and signage throughout the school*	*Yes*

8.	**The school has made changes to the school and classroom layout to support physical distancing and to facilitate ongoing cleaning of the school in line with section 5.4 of the Department guidelines**	**Yes**
8a.	*There is visual evidence of reconfigured classrooms that takes account of the minimum physical distancing requirements*	*Yes*
8b.	*A sanitising station is available at the main entry and exit points to the school*	*Yes*
8c.	*Sanitising stations are available at regular intervals throughout the school*	*Yes*
8d.	*Teachers, other staff and students wear face coverings in line with current DE guidance/requirements*	*Yes*
8e.	*Visitors to the school are requested to wear face coverings*	*Yes*
8f.	*The school has measures in place to decrease interaction and increase physical distancing outside of classrooms*	*Yes*
8g.	*Arrangements are in place to facilitate physical distancing in the staff room*	*Yes*
8h.	*There are measures in place for good ventilation that take account of current DE guidelines/requirements.*	*Yes*
9.	**The school has made necessary arrangements to limit access to the school to necessary visitors and maintain records of contacts to the school**	**Yes**
9a.	*A contact log is maintained for visitors*	*Yes*
10.	**The school principal confirmed that enhanced cleaning arrangements that reflect the Department's guidance are in place**	**Yes**

Appendix

SCHOOL RESPONSE TO THE REPORT

Submitted by the Board of Management

Part A: Observations on the content of the inspection report

(Blank)

Part B: Follow-up actions planned or undertaken since the completion of the inspection activity to implement the findings and recommendations of the inspection.

1) School Signage re Covid-19 was bought and placed in the school yard outside.
2) Covid-19 signage tape was bought and placed under each school desk in the classrooms. This helps to highlight the fact that there is 2metres between each desk.
3) We had a school celebration to acknowledge the fact that there were no cases of Covid-19 during school time.