The Montague, Emo, Portlaoise, Co. Laois

Ph 057-8633019 Fax 057-8633036

Bernie Loughery
Reception & Integration Agency
PO Box 11487
Dublin 2.

28th July 2019

Re: Inspection at the Montague Hotel on the 17th June 2019

Dear Bernie

I refer to your letter dated 8th July 2019 and reply as follows

Fire Safety

- Bag of rubbish and string holding door removed on the day of inspection
- Hot Plate removed from room 214 on day of inspection
- Room 221: Smoked detector covered, this was removed on day of inspection and Manager spoke to resident about fire safety

Food Safety

- Drain cover replaced in rear yard
- Fly screen has been changed and replaced with new

Bedroom Issues

- Room 103: Bathroom is scheduled for refurbish when room can be cleared for 5 days
- Room 222: New chest of drawers provided, and bath drain cleared and drain running freely

Other Issues

- Cleaning schedule re-hung at toilet and showers first floor annex
- Roof on front of main building including the adult's room has been recovered, insulation was also added as part of works.

I hope the above is to your satisfaction, please contact me if you have any queries

Yours sincerely

Graham Carry

An Roinn Dlí agus Cirt
agus Comhionannais
Department of Justice
and Equality

Áisneacht Fháilte agus Comhtháite
Reception and Integration Agency

8th July 2019

Mr. Sean Lyons,
Fazyard Limited,
Clondalkin Towers,
Ninth Lock Road,
Clondalkin,
Dublin 22.

Dear Mr. Lyons,

QTS on behalf of The Reception and Integration Agency carried out an inspection at the **Montague Hotel** on 17th June 2019. A copy of the inspection report is enclosed for your attention. Please read the report carefully and do not hesitate to contact me if it contains any discrepancies.

During the course of the inspection, a number of issues were highlighted and you are required to deal with any hazards or risks detailed in this report immediately.

Please reply in writing, on or before 29th July 2019 outlining the steps you have taken/propose to take to address the issues raised.

Yours sincerely,

Bernie Loughrey
Internal Inspection Unit
Reception and Integration Agency

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RIA

Independent Inspection Report

Centre:	Montague Hotel
Inspector:	Emma Downey
Date of Inspection:	17/6/19
Time of Arrival & Departure:	1500 to 1800

Part 1

General Information on Services

Independent Inspection Report

Centre: *Montague Hotel*

Date of Inspection: **17/6/19**

1. CENTRE DETAILS

Name and address of Centre	**The Montague, Emo, Portlaoise, Co. Laois**

Contractor	**Sean Lyons**
Manager	**Darren Cheshire**
Who deputises for manager in his/her absence?	**Give Job Title only** **Assistant Manager**

Telephone Number	**0578633036**

Current Contracted Capacity	**202**
Current Occupancy (today)	**207**
Current Centre Profile (e.g., singles, families etc.)	**Families, single males and females**

HSE Area	**Portlaoise**
Public Health Nurse	**Francis Keely**
DSP / CWO name	**Paul Brennan**
Environmental Health Officer name	**Louise Smith**
Local Fire Officer Name	**James Duffy**
Local Fire Station	**Portlaoise**

Is the Centre certified by any Quality Management System (i.e. Q Mark, ISO)?:	Yes ☐ No ☒
If yes, please give details:	
What was the date of the last certification?	
Have you a copy of the Certification	Yes ☐ No ☐

2. Please provide a copy of the following

	Check List
Official Register	☒
Menu Cycle	☒
Staffing Lists as follows: **1.** Full list of staff employed at the centre (indicating Names, Titles, Roles, etc.,) **2.** Indicate who is on duty at time of inspection (today) **3.** a separate list of Designated Liaison Persons (child protection)	 ☒ ☒ ☒

3 GENERAL SECURITY & EMERGENCY DETAILS

Is 24 hour supervision provided? (Y/N)	Yes ☒ No ☐
Give details of roster hours	**0800 to 2000 and 2000 to 0800**
Is security provided by external company? (Y/N)	Yes ☐ No ☒
If yes, give name of company:	
Does the centre have CCTV? (Y/N)	Yes ☒ No ☐
Is a list of emergency numbers available in the Manager's office?	Yes ☒ No ☐
Does the list include the following numbers? (Y/N) Local Garda station 24 hr number Local hospital Local fire station Duty Social Work Team Out of hours GP Service RIA out of hours number	Yes ☒ No ☐ If no, give details:
Are first aid kits available? (Y/N)	Yes ☒ No ☐
Where and how many?	2 one in office and one in kitchen.
Who is responsible for first aid restocking?	*Job title **only** (not name) of person responsible:* ***Manager***
Is there a defibrillator in the centre? How many staff been trained to use it?	Yes ☐ No ☒

4 HEATING ARRANGEMENTS

What type of heating is used in the centre?	**Gas**
Do residents have control of the heating in their own bedroom?	Yes ☐ No ☒
If no, what arrangements are in place?	**Heating is on timer**
What are the heating 'ON' times?	**0700 to 0830, 2100 to 2200**

5 HOUSE RULES

Are residents provided with a copy of the House Rules on arrival?	Yes ☒ No ☐
How does centre management explain house rules to residents on arrival?	**Explained on arrival**

6 ARRANGEMENTS FOR RESIDENTS & VISITORS (keys / storage / toiletries)

Are residents issued with key for their bedroom?(Yes/No)	Yes ☒ No ☐
Are residents issued with key for main door? (Yes/No)	Yes ☐ No ☒
If no, give details	**Manned 24 hours**
Are there procedures to allow residents to receive visitors? (Give details)	**Visitors book sign in and access to certain area**
Outline visiting times :	**0900 to 2200**
In what areas are visitors allowed in the centre?	**Dining area and communal area**

Any other relevant information:	**no**
Is there a facility for storage of residents' valuables*? (Give details.) *(* Storage is at resident's own risk)*	**Storeroom available**
What toiletries are provided to residents on arrival?	**Soap, toothpaste, shampoo, shower gel and tissues**
What arrangements are in place to replenish these items?	**Weekly from onsite shop**

7 ARRANGEMENTS FOR MAINTENANCE

Does the centre have a written procedure in place for residents to report maintenance issues? (Yes/No)	Yes ☒ No ☐
Is there a maintenance day book? (Yes/No)	Yes ☒ No ☐
Describe the maintenance procedure at the centre: **Record book at reception for maintenance.**	

8 CHILD PROTECTION

Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details)	**Staff issued with policy at induction.**
Are visitors asked to sign a declaration agreeing to adhere to the child protection policy?	**Yes, at reception**
Where is declaration held?	**At reception**
Is there a sign in book for visitors? Where?	**Yes, at reception**
Are there notices on public display giving name and contact details of Designated Liaison Person? Where?	**Yes, at reception**
Have Designated Liaison Persons received HSE training?	**Yes**
Are notices prominently displayed regarding parental supervision of children? Where?	**Yes, at various places around centre**

9 FOOD SAFETY

Has a HACCP system been implemented? (Yes/No)	Yes ☒ No ☐
Have the premises been inspected by an Environmental Health Officer? (Yes/No)	Yes ☒ No ☐
Date of last visit:	**23/5/19**

10 NUTRITION / SCHOOL LUNCHES / BABY FORMULA (general arrangements)

Are residents consulted regarding menu / dietary requests? (Give details.)	**New shop for residnts and and kitchen refurbished to residnts kitchen for self-catering.**
Provide details opposite: Which of the following are provided for school children's packed lunches: • Sandwich? What sandwich fillings are available: Cheese? Ham? Chicken? Tuna? Jam? Other? • Drinks? Juice? Water? • Yogurt? • Fruit? • Other	**Cheese, ham, chicken, tuna, jam, cheese biscuits, cheese dippers, raisin packs, yogurt drinks, juice, water, fruit are all available in shop.**
Is infant formula kept out of public view?	**Yes in shop**
What arrangements are in place for distribution of infant formula?	**In shop available daily**

11 ARRANGEMENTS FOR REFRESHMENTS / MEALS OUTSIDE NORMAL MEAL TIMES

Are tea / coffee / drinking water / Snacks etc. available outside mealtimes?	Yes ☒ No ☐
What food/snacks are available after hours or when kitchen is closed?	**Residents have full access to kitchens for cooking.**
Where are the snacks located and how are they accessed?	**Residents fridge**
Are meals available for residents who arrive late? (Give details.)	Yes ☒ No ☐ **By arrangement**
Are meals available for new arrivals? (Give details)	**Yes, by arrangement**
Are packed lunches available for residents travelling to Dublin on official business? (Give details)	Yes ☒ No ☐ **Yes, when pre notified**
If the inspection takes place during Ramadan this section <u>must</u> be completed. What arrangements are in place to facilitate residents observing a fast during Ramadan?	**N/A**

12 FACILITIES FOR FEEDING BABIES

Are the following available?	Yes/No
Access to drinking water (for breastfeeding mothers / for preparation of infant formula)	Yes ☒ No ☐
Sterilisers	Yes ☒ No ☐
Kettles	Yes ☒ No ☐
Fridge (for bottles of EBM* / formula) **Expressed Breast Milk*	Yes ☒ No ☐
Bottle Warmer	Yes ☐ No ☒
Microwave	Yes ☒ No ☐
Are these facilities available 24 hours a day	Yes ☒ No ☐
Is there a dedicated room provided?	Yes ☒ No ☐

Where?	**Doctors room available**

13 INDOOR FACILITIES

Are the following are available to residents?	Yes/No
Computers with Internet access	Yes ☒ No ☐
WIFI	Yes ☒ No ☐
DVD player	Yes ☒ No ☐
Computer Games	Yes ☐ No ☒
Snooker Table	Yes ☐ No ☒
Pool Table	Yes ☒ No ☐
Table Tennis Table	Yes ☒ No ☐
Board Games	Yes ☒ No ☐
Newspapers	Yes ☐ No ☒
Books	Yes ☐ No ☒
Toys / games for children	Yes ☒ No ☐
Other	
Give details of any other arrangement or other comments:	

14 TRANSPORT ARRANGEMENTS

Is there a bus service provided? (Yes/No):	Yes ☒ No ☐
Where does the service go to?	**Portlaoise**
What is the frequency of the service? *(List time table opposite)*	**0900, 1000, 1130, 1315, 1430, Schedule attached**

15 TV SYSTEM

Is there a specific TV system in place? (give details)	Yes ☒ No ☐ **Sky tv in communal room and Oak room**
An average, how many TV channels are provided to residents?	**Over 100**
Are residents allowed to erect satellite dishes?	**No**

16 LAUNDRY FACILITIES (General Arrangements)

Are Laundry facilities available in the centre? (Y/N)	Yes ☒ No ☐
If No, what service is provided?	
Who launders towels and bedlinen? (e.g., residents, staff, other, etc)	**Residents**
What procedures are in place for the exchange of towels and bed linen at the centre?	**From reception on request**
What procedures are in place for ironing boards and irons?	**In laundry**
How is washing powder / tablets supplied?	**On request from reception**

Are there specific arrangements for access to the laundry (give details):	**24/7**

17 CLEANING (General Arrangements)

Are there cleaning materials and equipment provided by management for residents?	Yes ☒ No ☐
What cleaning equipment is available to residents?	**Cleaning sprays, sponges, shower cleaner, bleach, window cleaner**
What is the procedure for residents to access vacuum cleaners, brushes & other cleaning equipment?	**At reception**
What arrangements are in place if rooms are not cleaned sufficiently by residents?	**Manager will discuss with residents and clean if necessary**

PART 2

Room by Room Inspection

Independent Inspection

Centre: *Montague*
Date of Inspection: *17/6/19*

Section A- Administration / Communal areas

17 Have you seen the following?

		Location of display
Up to date House Rules	☒	**Reception**
Complaint Forms	☒	**Reception**
Accident/ Incident procedure	☒	**Reception**

HSE Breastfeeding Posters (if applicable)	☒	**Reception**
Designated Liaison Person details (Child Protection)	☒	**Reception**
Supervision of children notice	☒	**Reception**
Gym Notices (Child Safety – if applicable)	☒	**At entrance to gym**
IOM Voluntary Return Posters	☒	**Reception**

18 Staff Awareness

Did you see the RIA Code of Practice*?	☒
Are all staff aware of RIA Code & House Rules?	☒
How are staff made aware of RIA Code & House Rules? **At induction and annually through RIA**	

**A Code of Practice for persons working in accommodation centres*

19 FIRE SAFETY

You should record the last 2 entries on the fire register for each of the following sections:

19a EMERGENCY LIGHTING INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	Comments
16/6/19	internal	Check
30/5/19	Kevin Coleman Electrical	Inspection
9/3/18	Kevin Coleman Electrical	Check

19b FIRE ALARM & DETECTION SYSTEM INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	OK	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
16/6/19	**Night Porter**	☒	**None**	**n/a**	
23/5/19	**Sharp electrical**	☒	**None**	**n/a**	
15/1/19	**Sharp Electrical**	☒	**None**	**n/a**	

19c FIRE FIGHTING EQUIPMENT INSPECTION SCHEDULE

(Include all fire extinguishers, hose reels and fire blankets.)

Date	Inspected By (Company Name / Position)	OK	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
16/6/19	**Night Porter**	☒	**None**	**N/a**	

15/6/19	**Night Porter**	☒	**None**	**n/a**	
3/19	**Sharp**	☒	**None**	**n/a**	

19d FIRE EXIT DOORS / MEANS OF ESCAPE INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	OK	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
16/6/19	**Night Porter**	☒	**None**	**N/a**	
15/6/19	**Night Porter**	☒	**None**	**n/a**	

19e FIRE DRILL PROCEDURE INSPECTION SCHEDULE

Date & Time	Numbers of staff involved in drill	No. of residents present / evacuated **	Evacuation Time	Comments
7/2/18 @19:15	**4**	**171/171**	**19 min**	
11/10/18 2.30pm	**7**	**187/187**	**22min**	

*****Both numbers must be recorded.***

19f STAFF INSTRUCTION AND TRAINING (Fire Safety)

Job Description	Course	Instructor	Duration	Date
All Staff	**Fire Extinguisher Training**	**Internal**	**3 hrs**	**11/12/17**

19g FIRE ASSEMBLY POINTS

Where are the Fire Assembly Points located?	**To the front of building**
Are they marked?	**Yes**
Are staff aware of locations?	**Yes**
Comments:	

19h FIRE ALARM SYSTEM

Is there a fire alarm system in place?	**Yes**
Are there smoke alarms throughout the premises, inc bedrooms?	**Yes**
Are all smoke alarms linked back to a central control panel?	**Yes**
Are there designated 'Smoking' areas? *Include locations*	**Yes Huts to the front and rear.**
Comments: **Weekly alarm sound check 6/6/19 & 28/5/19**	

19i FIRE EXITS, EMERGENCY LIGHTING, SMOKE ALARMS, FIRE NOTICES

(in corridors & common areas)

Are fire exits clear from obstruction?	**Yes**
Are they unlocked?	**Yes**
Are fire exits clearly posted throughout the building?	**Yes**
Are all fire doors kept closed?	**Fire doors on automatic release**
Are fire evacuation instructions clearly displayed in the centre?	**Yes**
Are fire extinguishers clearly visible?	**Yes**
Is there emergency lighting system in place?	**Yes**
Comments:	

Administration Area:

Reception: Main Building

Is the area generally clean?	Yes ☒ No ☐
If no please give details:	
Visual Check: Have you noticed any issues requiring attention? *(e.g., fire exit signs, hazards, lighting, notices, décor, etc.)*	Yes ☐ No ☒
If yes please detail:	

Reception: Play Area

Is the area generally clean?	Yes ☒ No ☐
If no please give details:	
Visual Check: Have you noticed any issues requiring attention? *(e.g., fire exit signs, hazards, lighting, notices, décor, etc.)*	Yes ☐ No ☒
If yes please detail: **cold**	

Reception: Communal Area Ground Floor

Is the area generally clean?	Yes ☒ No ☐
If no please give details:	
Visual Check: Have you noticed any issues requiring attention? *(e.g., fire exit signs, hazards, lighting, notices, décor, etc.)*	Yes ☐ No ☒
If yes please detail: leak in ceiling adult room.	

Reception: Gym and Mosque Area

Is the area generally clean?	Yes ☒ No ☐
If no please give details:	
Visual Check: Have you noticed any issues requiring attention? *(e.g., fire exit signs, hazards, lighting, notices, décor, etc.)*	Yes ☐ No ☒
If yes please detail: **Fully refurbished**	

Reception: Managers Office

Is the area generally clean?	Yes ☒ No ☐
If no please give details:	
Visual Check: Have you noticed any issues requiring attention? *(e.g., fire exit signs, hazards, lighting, notices, décor, etc.)*	Yes ☐ No ☒
If yes please detail:	

Have you seen the following?

		Location of display
Up to date House Rules	☒	**Reception**
Complaint Forms	☒	**Reception**
Accident/ Incident procedure	☒	**Reception**

HSE Breastfeeding Posters (if applicable)	☒	**Reception**
Designated Liaison Person details (Child Protection)	☒	**Reception**
Supervision of children notice	☒	**Reception**
Gym Notices (Child Safety – if applicable)	☒	**On the way into gym**

IOM Voluntary Return Posters	☒	**Reception**
Anti Human-Trafficking Posters	☒	**Reception**
'NO to Violence & Harassment' Posters	☒	**Reception**

Social Room / Tea Station (State Location): In Canteen

What facilities are provided? Tea, coffee, biscuits, bread, spreads
Is the area generally clean? Yes ☒ No ☐
If no please give details:
Visual Check: Have you noticed any issues requiring attention? Yes ☐ No ☒
If yes please detail:

Pre-school Room: N/A

Is the area generally clean? Yes
If no please give details:
Visual Check: Have you noticed any issues requiring attention? Yes ☐ No ☒ *(observe whether the area is colourful, has sufficient toys, changing areas, toilets in working order, etc)*
Other comments:

Clinic Area:

Is the area generally clean? Yes
If no please give details:
Visual Check: Have you noticed any issues requiring attention? Yes ☐ No ☒ *(observe whether the area is colourful, has sufficient toys, changing areas, toilets in working order, etc)*
Other comments:

DINING AREA:
Please outline the meal times:
New cooking facilities now in place with dedicated kitchen for residents to prepare own meals.

Is there any damaged seating or tables in dining room?	Yes ☐ No ☒
Is there enough seating for residents present to sit down and eat their lunch?	Yes ☒ No ☐
Comments:	

KITCHEN AREA: Food Safety Critical Requirements

FOOD SAFETY
New cooking facilities now in place with dedicated kitchen for residents to prepare own meals. There is currently 8 cookers available for residents with plan to expand further by converting main commercial kitchen to residents kitchen.

Has the premises been inspected by an Environmental Health Officer?	Yes
Date of Visit?	23/5/19
Comments: Report attached	

Has a HACCP system been implemented?	**Yes**
Who designed the HACCP system?	**Chef**
Who is responsible for reviewing the system?	**Chef**
How frequently is the system reviewed?	**Annually**

HACCP Records:

Pest Control: In place, last visit 23/4/19
Induction and Ongoing Staff Training: Up to date records of training
Time & Temperature Records: Thermometer calibrated and records in place for cooking, chilling, storing and holding Temperature records all up to date
Hygiene Audits: In place

List of Approved Suppliers: At delivery door
Cleaning Schedules: Daily cleaning schedule
Procedures for accepting deliveries: goods inwards records up to date
General Comments: drain cover needs replacing outside kitchen door and dry goods store fly screen needs repair.

HACCP and Kitchen Evaluation

General:

Is the kitchen commercial or domestic?	New cooking facilities now in place with kitchen for residents to prepare own meals.
What equipment is in place? Fridges, cookers, freezers,	
In what condition is the equipment? Good condition	
Comments:	

STRUCTURAL HYGIENE

Kitchen:

Is the refuse area suitably located?	Yes
Is the area tidy?	Yes
Are all bins covered?	yes
Are signs displayed at all entrances in relation to access to kitchen for non kitchen staff?	Yes
Are white coats, shoe covers and hats available for non kitchen staff?	Yes
Comment of the structural hygiene of the kitchen (i.e floors/walls/ceilings/doors/windows/work surfaces/ventilation, etc)	
Are suitable hand washing and drying facilities provided?	**Yes**

General Comments:	

Dry Goods:

Suitably equipped? *Shelving/containers etc*	**Yes**
Condition and suitability of facilities: Equipment is suitable and in good condition	
What evidence is there of stock rotation?	**Yes, food in fridge, freezer and dry goods labelled with date and use by date**

Refrigerated Storage:

What type of refrigerated storage is provided?	**Fridges and freezers**
Comment on the condition and suitability of the refrigerated storage:	
Are thermostats provided and in working order?	**Yes and calibrated**
Are food items date stamped?	**no**
Are samples of dishes being kept?	**NO**

Other:

Is there appropriate storage for cleaning agents and chemicals?	**Yes**

OPERERATIONAL HYGIENE

Do residents use the main kitchen?	**New cooking facilities now in place with dedicated kitchen for residents to prepare own meals. In total 8 cookers with plan to further expand.**
Is that use supervised to ensure safe & hygienic practices are observed?	**n/a**
By whom is it supervised?	**N/a**

Is the correct equipment provided? *e.g. colour coded chopping boards*

Yes

Is the necessary holding equipment provided? *e.g. bain maries, refridgerated units.*
Yes

Condition and suitability of serving equipment and utensils:
Equipment is suitable

What procedures are in place for unused/unserved food at the end of service?
Chilled and reused where appropriate

Comments:

STAFF FACILITIES AND HYGIENE

Are designated staff facilities provided?	Staff use disabled toilet as designated toilet
What facilities are in place?	Changing area.

Are all areas clean and well maintained?	Yes
Are suitable hand washing & drying facilities provided?	Yes
Is storage provided for personal belongings?	Yes
Are showers provided? *Indicate cleanliness & suitability*	no

Is a designated area provided for staff breaks? *If yes, is it clean/suitable/well maintained.* *If no, outline arrangements for breaks*	No designated area, staff use canteen area

Are uniforms provided for:	
Kitchen Staff?	Yes
Serving Staff?	Yes

Are uniforms clean and in good condition? *(to include caps/hairnets/closed heel/toe shoes etc)*	Yes

Is personal grooming satisfactory?	Yes
Are safe habits practiced?	Yes
General Comments on staff facilities:	

23 PUBLIC TOILET (State Location): Ground Floor

	Number	Soap	Toilet Paper	Hand Towels / Dryers	Hot Water	Sanitary Bins
Wheelchair/staff:	**1**	☒	☒	☒	☒	☒
Ladies:	**3**	☒	☒	☒	☒	☒
Gents:	**3**	☒	☒	☒	☒	

Is there a cleaning schedule displayed? Record the last time entry. **17/6/19**	Yes ☒	No ☐
Is the area clean? (provide comment) Area is clean		
Are all facilities working?	Yes ☒	No * ☐
Visual Check: Have you noticed any issues requiring attention?	Yes* ☐	No ☒
If No, give details:		

24 COMMUNAL ROOM Ground floor

Storage area:

Is the walkway through the area clear? Yes ☒ No ☐
Are the exit signs clearly marked? Yes ☒ No ☐

General Seating Area
Is the seating in good condition? Yes ☒ No ☐

What is the area generally used for? Meeting visitors, watching television

Computer room: Oak Room
Is the area generally clean? Yes ☒ No ☐
Visual Check: Have you noticed any issues requiring attention? Yes ☐ No ☒
If yes please detail:

Any other comments? If yes please detail:

OUTDOOR GROUNDS / FACILITIES

Please rate the following:

	Very Good	Adequate	Poor*	Needs urgent attention*
Condition of exterior of centre	☒	☐	☐	☐
Paintwork of the centre	☒	☐	☐	☐
Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.)	☒	☐	☐	☐
Cleanliness of the grounds (ie., evidence of rubbish etc.)	☒	☐	☐	☐
Where you have rated * please provide details and comments:				
Are there any facilities available for children outdoors? Yes ☒ No ☐				
Comments Outdoor play area				

LAUNDRY ROOM

	Washing Machines	Dryers
Number	**8**	**8**
Do they appear to be in working order? **Yes** Comments:		

CORRIDOR Ground Floor main building

Is the area generally clean?	Yes	☒	No	☐
If no please give details:				
Visual Check: Have you noticed any issues requiring attention?	Yes	☐	No	☒
If yes please detail:				

CORRIDOR First floor main building

Is the area generally clean?	Yes	☒	No	☐
If no please give details:				
Visual Check: Have you noticed any issues requiring attention?	Yes	☐	No	☒
If yes please detail:				

CORRIDOR The bungalow

Is the area generally clean?	Yes	☒	No	☐
If no please give details:				
Visual Check: Have you noticed any issues requiring attention?	Yes	☐	No	☒
If yes please detail: +				

CORRIDOR Two story out building

Is the area generally clean?	Yes	☒	No	☐
If no please give details:				

Visual Check: Have you noticed any issues requiring attention?	Yes	☐	No	☒
If yes please detail: +				

STAIRWAY To first floor main building

Is the area generally clean?	Yes	☒	No	☐
If no please give details:				
Visual Check: Have you noticed any issues requiring attention?	Yes	☒	No	☐
If yes please detail: fire door held open with string and a bag of rubbish in the stairwell				

STAIRWAY To first floor two story out building

Is the area generally clean?	Yes	☒	No	☐
If no please give details:				
Visual Check: Have you noticed any issues requiring attention?	Yes	☐	No	☒
If yes please detail: +				

Bedrooms:

CLEANING (General Arrangements)

How often are bedrooms inspected?	twice weekly ☐ Monthly ☐
Who cleans the bedrooms?	Staff ☐ Residents ☒
How often do staff clean the bedrooms?	Weekly ☐ fortnightly ☐ Monthly ☐ Other ☒ If required
Are there cleaning materials and equipment provided by management for residents?	Yes ☒ No ☐
What cleaning equipment is available to residents?	Cloths, Sprays, sponges, shake and vac, brushes, hoovers ,toilet cleaner, window cleaner
What arrangements are in place if rooms are not cleaned sufficiently by residents?	Staff will clean

The bungalow

ROOM NUMBER 1				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**2**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 2				
Room Profile:		Room Capacity:		Room Occupancy:
shared		**2**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 3		
Room Profile:	Room Capacity:	Room Occupancy:

Shared			2	2
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness		x		

Is everything in working order?	Yes
If *, please give details:	

ROOM NUMBER 4		
Room Profile:	Room Capacity:	Room Occupancy:
shared	**2**	**2**

TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness		x		

Is everything in working order?	Yes
If *, please give details:	

ROOM NUMBER 5		
Room Profile:	Room Capacity:	Room Occupancy:
family	**2**	**2**

TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness		☒		

Is everything in working order?	Yes
If *, please give details:	

ROOM NUMBER 6		
Room Profile:	Room Capacity:	Room Occupancy:
shared	**2**	**2**

TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☐

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐

Is everything in working order?	Yes ☒ No * ☐
If *, please give details:	

ROOM NUMBER 7

Room Profile:	Room Capacity:	Room Occupancy:
shared	**2**	**2**

TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness		x		

Is everything in working order?	Yes
If *, please give details:	

ROOM NUMBER 8		
Room Profile:	Room Capacity:	Room Occupancy:
Shared	**2**	**2**

TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐

Is everything in working order?	Yes
If *, please give details:	

<u>Annex Next to Bungalow</u>

Toilet and Showers Ground Floor

	Number	Soap	Toilet Paper	Hand Towels / Dryers	Hot Water	Sanitary Bins
Unisex:	**2 toilets/2 showers**	☒	☒	☒	☐	☒

Is there a cleaning schedule displayed? Record the last time entry.	Yes ☐ No ☒
Is the area clean? (provide comment) yes	
Are all facilities working?	Yes
Visual Check: Have you noticed any issues requiring attention?	no
If No, give details:	

Toilet and Showers First Floor

	Number	Soap	Toilet Paper	Hand Towels / Dryers	Hot Water	Sanitary Bins
Unisex:	**3 toilets/3 showers**	☒	☒	☒	☐	☒

Is there a cleaning schedule displayed? Record the last time entry.	Yes ☐ No ☒

Is the area clean? (provide comment) yes	
Are all facilities working?	Yes
Visual Check: Have you noticed any issues requiring attention?	no
If No, give details:	

Social Room / Tea Station (State Location): Ground Floor Annex

What facilities are provided? Tea, coffee, biscuits, bread, spreads	
Is the area generally clean?	Yes
If no please give details:	
Visual Check: Have you noticed any issues requiring attention? No	
If yes please detail:	

ROOM NUMBER 9				
Room Profile:		Room Capacity:		Room Occupancy:
shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☐	☒	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness		x		
Is everything in working order?		Yes		
If *, please give details:				

ROOM NUMBER 10				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**4**		**3**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☐	☒	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?		Yes ☒	No * ☐	
If *, please give details:				

ROOM NUMBER 11				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**2**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☐	☐	☒	☒

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 12				
Room Profile:		Room Capacity:		Room Occupancy:
shared		**2**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☐	☒	☒	☐
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 14				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**2**		**1**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☐	☒	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness		x		
Is everything in working order?			Yes	
If *, please give details:				

ROOM NUMBER 15				
Room Profile:		Room Capacity:		Room Occupancy:
shared		**3**		**3**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☐	☒	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 16				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**3**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☐	☒	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 17				
Room Profile:		Room Capacity:		Room Occupancy:
family		**2**		**1**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☐	☒	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

Main Building

ROOM NUMBER 101				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 102				
Room Profile:		Room Capacity:		Room Occupancy:
family		**2**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes	
If *, please give details:				

ROOM NUMBER 103				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details: **Bathroom in need of refurbishment**				

ROOM NUMBER 104				
Room Profile:		Room Capacity:		Room Occupancy:
family		**2**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☐	☐	**x**
Is everything in working order?			Yes ☒	No * ☐
If *, please give details: **Needs deep clean**				

ROOM NUMBER 105				
Room Profile:		Room Capacity:		Room Occupancy:
family		**2**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 106				
Room Profile:		Room Capacity:		Room Occupancy:
family		**2**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice

☒	☒	☐	☒	☐

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness		x		

Is everything in working order?	Yes
If *, please give details:	

ROOM NUMBER 107		
Room Profile:	Room Capacity:	Room Occupancy:
family	**3**	**2**

TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐

Is everything in working order?	Yes ☒ No * ☐
If *, please give details:	

ROOM NUMBER 108		
Room Profile:	Room Capacity:	Room Occupancy:
Shared	**2**	**1**

TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐

Is everything in working order?	Yes ☒ No * ☐
If *, please give details:	

ROOM NUMBER 109		
Room Profile:	Room Capacity:	Room Occupancy:
family	**3**	**2**

TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☐	☒	☒	☒

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐

Is everything in working order?	Yes
If *, please give details:	

ROOM NUMBER 110		
Room Profile:	Room Capacity:	Room Occupancy:
Shared	**3**	**3**

TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☐	☒	☒	☒

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐

Is everything in working order? Yes ☒ No * ☐

If *, please give details:

ROOM NUMBER 111

Room Profile:	Room Capacity:	Room Occupancy:
Shared	**3**	**2**

TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☐	☐	☒	☒

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐

Is everything in working order? Yes ☒ No * ☐

If *, please give details:

ROOM NUMBER 112 + 115 interlinked

Room Profile:	Room Capacity:	Room Occupancy:
family	**5**	**5**

TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☐	☒	☒	☐

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness		x		

Is everything in working order? Yes

If *, please give details:

ROOM NUMBER 114

Room Profile:	Room Capacity:	Room Occupancy:
Shared	**3**	**2**

TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☐	☒	☒	☒

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness		☒		

Is everything in working order? Yes

If *, please give details:

ROOM NUMBER 116

Room Profile:	Room Capacity:	Room Occupancy:
family	**3**	**2**

TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☐	☒	☒	☒

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness		x		

Is everything in working order?	Yes
If *, please give details:	

ROOM NUMBER 117		
Room Profile:	Room Capacity:	Room Occupancy:
Shared	**3**	**2**

TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☐	☒	☒	☒

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐

Is everything in working order?	Yes
If *, please give details:	

ROOM NUMBER 118		
Room Profile:	Room Capacity:	Room Occupancy:
family	**3**	**3**

TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☐	☒	☒	☒

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐

Is everything in working order?	Yes ☒
If *, please give details: -	

ROOM NUMBER 119		
Room Profile:	Room Capacity:	Room Occupancy:
Shared	**3**	**2**

TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐

Is everything in working order?	Yes
If *, please give details:	

ROOM NUMBER 120				
Room Profile:		Room Capacity:		Room Occupancy:
Family		**3**		**4**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 121				
Room Profile:		Room Capacity:		Room Occupancy:
Family		**3**		**3**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes	
If *, please give details:				

ROOM NUMBER 122				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes	
If *, please give details:				

ROOM NUMBER 123				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**3**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 124				
Room Profile:		Room Capacity:		Room Occupancy:
Family		**3**		**3**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 125				
Room Profile:		Room Capacity:		Room Occupancy:
Family		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 126				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**2**		**1**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 127				
Room Profile:		Room Capacity:		Room Occupancy:
Single		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes	

If *, please give details:

ROOM NUMBER 128				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
Cleanliness	Very Good	Adequate	Poor *	Needs urgent attention *
	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 129				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
Cleanliness	Very Good	Adequate	Poor *	Needs urgent attention *
	☐	☒	☐	☐
Is everything in working order?			Yes	
If *, please give details:				

ROOM NUMBER 130				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
Cleanliness	Very Good	Adequate	Poor *	Needs urgent attention *
	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 131				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
Cleanliness	Very Good	Adequate	Poor *	Needs urgent attention *
	☐	☒	☐	☐

Is everything in working order?	Yes ☒	No * ☐
If *, please give details:		

ROOM NUMBER 132				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**3**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
Cleanliness	Very Good	Adequate	Poor *	Needs urgent attention *
	☐	☒	☐	☐
Is everything in working order?		Yes ☒	No * ☐	
If *, please give details:				

ROOM NUMBER 133				
Room Profile:		Room Capacity:		Room Occupancy:
Family		**3**		**4**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
Cleanliness	Very Good	Adequate	Poor *	Needs urgent attention *
	☐	☒	☐	☐
Is everything in working order?		Yes		
If *, please give details:				

ROOM NUMBER 134				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
Cleanliness	Very Good	Adequate	Poor *	Needs urgent attention *
	☐	☒	☐	☐
Is everything in working order?		Yes ☒	No * ☐	
If *, please give details:				

ROOM NUMBER 135				
Room Profile:		Room Capacity:		Room Occupancy:
Family		**3**		**4**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 136				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes	
If *, please give details:				

ROOM NUMBER 137				
Room Profile:		Room Capacity:		Room Occupancy:
Family		**3**		**3**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 138				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 201				
Room Profile:		Room Capacity:		Room Occupancy:
Family		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 202				
Room Profile:		Room Capacity:		Room Occupancy:
Family		**3**		**3**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 203				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**3**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐

If *, please give details:

ROOM NUMBER 204				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
Cleanliness	Very Good	Adequate	Poor *	Needs urgent attention *
	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 205				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
Cleanliness	Very Good	Adequate	Poor *	Needs urgent attention *
	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 206				
Room Profile:		Room Capacity:		Room Occupancy:
Family		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
Cleanliness	Very Good	Adequate	Poor *	Needs urgent attention *
	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 207				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**3**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness		x		
Is everything in working order?		Yes		
If *, please give details:				

ROOM NUMBER 208				
Room Profile:		Room Capacity:		Room Occupancy:
Family		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?		Yes ☒	No * ☐	
If *, please give details:				

ROOM NUMBER 209				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?		Yes ☒	No * ☐	
If *, please give details:				

ROOM NUMBER 210				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?		Yes ☒	No * ☐	
If *, please give details:				

ROOM NUMBER 211				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?		Yes ☒	No * ☐	
If *, please give details:				

ROOM NUMBER 212				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?		Yes		
If *, please give details:				

ROOM NUMBER 214				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**3**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?		Yes ☒	No * ☐	
If *, please give details: **hot Plate in room**				

ROOM NUMBER 215				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?		Yes ☒	No * ☐	
If *, please give details:				

ROOM NUMBER 216				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?		Yes		
If *, please give details:				

ROOM NUMBER 217				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**1**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?		Yes		
If *, please give details:				

ROOM NUMBER 218 interconnected with 220				
Room Profile:		Room Capacity:		Room Occupancy:
Family		**6**		**3**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?		Yes		
If *, please give details:				

ROOM NUMBER 219				
Room Profile:		Room Capacity:		Room Occupancy:
Family		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?		Yes ☒	No * ☐	

If *, please give details:

ROOM NUMBER 221				
Room Profile:		Room Capacity:		Room Occupancy:
Family		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
Cleanliness	Very Good	Adequate	Poor *	Needs urgent attention *
	☐	☒	☐	☐
Is everything in working order?		Yes		
If *, please give details: **Smoke detector covered**				

ROOM NUMBER 222				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
Cleanliness	Very Good	Adequate	Poor *	Needs urgent attention *
	☐	☒	☐	☐
Is everything in working order?		no		
If *, please give details: **Chest of drawers broken and bath not draining.**				

ROOM NUMBER 223				
Room Profile:		Room Capacity:		Room Occupancy:
Family		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
Cleanliness	Very Good	Adequate	Poor *	Needs urgent attention *
	☐	☒	☐	☐
Is everything in working order?		Yes		
If *, please give details:				

ROOM NUMBER 224				
Room Profile:		Room Capacity:		Room Occupancy:
Family		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
Cleanliness	Very Good	Adequate	Poor *	Needs urgent attention *
	☐	☒	☐	☐

Is everything in working order?	Yes ☒	No * ☐
If *, please give details:		

ROOM NUMBER 225				
Room Profile:		Room Capacity:		Room Occupancy:
Family		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 226				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes	
If *, please give details:				

ROOM NUMBER 227				
Room Profile:		Room Capacity:		Room Occupancy:
Family		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 228				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
Cleanliness	Very Good	Adequate	Poor *	Needs urgent attention *
	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 229				
Room Profile:		Room Capacity:		Room Occupancy:
Single		**2**		**1**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
Cleanliness	Very Good	Adequate	Poor *	Needs urgent attention *
	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 230				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
Cleanliness	Very Good	Adequate	Poor *	Needs urgent attention *
	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 231		
Room Profile:	Room Capacity:	Room Occupancy:
Shared	**3**	**2**

TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐

Is everything in working order? Yes

If *, please give details:

ROOM NUMBER 232 interconnected with 233		
Room Profile:	Room Capacity:	Room Occupancy:
Family	**6**	**4**

TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☐

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐

Is everything in working order? Yes ☒ No * ☐

If *, please give details:

ROOM NUMBER 234		
Room Profile:	Room Capacity:	Room Occupancy:
Shared	**3**	**1**

TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☐

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☐	☒	☐

Is everything in working order? Yes ☒ No * ☐

If *, please give details:

ROOM NUMBER 235		
Room Profile:	Room Capacity:	Room Occupancy:
Shared	**3**	**2**

TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐

Is everything in working order?	Yes
If *, please give details:	

ROOM NUMBER 236				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☐
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?		Yes		
If *, please give details:				

ROOM NUMBER 237				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?		Yes ☒	No * ☐	
If *, please give details:				

ROOM NUMBER 238				
Room Profile:		Room Capacity:		Room Occupancy:
Shared		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?		Yes ☒	No * ☐	
If *, please give details:				

ROOM NUMBER 239				
Room Profile:		Room Capacity:		Room Occupancy:
Family		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes ☒	No * ☐
If *, please give details:				

ROOM NUMBER 240				
Room Profile:		Room Capacity:		Room Occupancy:
Family		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☐
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☐	☒	☐	☐
Is everything in working order?			Yes	
If *, please give details:				

ROOM NUMBER 241				
Room Profile:		Room Capacity:		Room Occupancy:
Family		**3**		**4**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☒	☐	☐	☐
Is everything in working order?			Yes	
If *, please give details:				

ROOM NUMBER 242				
Room Profile:		Room Capacity:		Room Occupancy:
Family		**3**		**2**
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
☒	☒	☐	☒	☒
	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness	☒	☐	☐	☐
Is everything in working order?			Yes	
If *, please give details:				

General Representations

If you were approached by any residents regarding general issues while in the centre please outline the details below:

If you were approached by any members of staff regarding general issues while in the centre please outline the details below:

If you were approached by any other persons regarding general issues while in the centre please outline the details below:

Please ensure that no personal information or information that could lead to the identification of an individual is recorded in this section.

Personal representations should be recorded in Part 3.

Summary Sheet

Name of Centre:	Montague
Address:	Emo Co.Laois
Proprietor :	Sean Lyons
Manager:	Darren Chesire
Contact Name:	Sean lyons
Capacity Per MOA (Current Occupancy):	215 (207)
Date of Inspection:	17/6/19

Note:
There have been a number of recent improvements
New shop & cooking facilities now in place with dedicated kitchen for residents to prepare own meals.
Corridor lighting has recently being replaced with LED lighting which has brightened up all corridors.
New rooms for Mosque and Clinics
Six (6) new family rooms for entertaining visitors and having get together.
There is an ongoing bathroom refurbishment program.

Fire Safety:
Room 221 Smoke detector covered
Room 214 Hotplate in bathroom
Fire doors in shop wedged open

FOOD SAFETY
New cooking facilities now in place with dedicated kitchen for residents to prepare own meals. There is currently 8 cookers available for residents with plan to expand further by converting main commercial kitchen to resident's kitchen.
Bedrooms:

Bedroom Issues
Room 103 Bathroom needs refurbishment
Room 126 needs deep clean
Room 104 needs deep clean