RIA

Inspection Report

Centre:	Atlas House, Tralee
RIA Inspector:	Ruth Dillon
Date of Inspection:	15 March 2018
Time of Arrival & Departure:	12 .15 – 14.45

Part 1 General Information on Services

Centre:

Atlas House Tralee

Date of Inspection: 15 March 2018

1. CENTRE DETAILS	
Name and address of Centre	Atlas House, McCowan's Lane, Tralee, Co Kerry
Contractor	Onsite Facilities Management Ltd
Manager	James Barry
Who deputises for manager in his/her	Give Job Title only
absence?	Manager from another centre in the
	same company
Telephone Number	066 7126299
Current Contracted Capacity	100
Current Occupancy (today)	100
Current Centre Profile (e.g., singles, families etc.)	
Control of Forms (e.g., singles, families etc.)	Single males
HSE Area	Southern Area
Public Health Nurse	Kate Delaney
DSP / CWO name	Nora Deane
Environmental Health Officer name	Fiona Donovan
Local Fire Officer Name	V. Hussey
Local Fire Station	Tralee
Is the Centre certified by any Quality Manage (i.e. Q Mark, ISO)?:	ement System Yes No
If yes, please give details:	
What was the date of the last certificatio	n?
Have you a copy of the Certification	Yes No
2. Please provide a copy of the follo	owing
	Check List
Official Register	

	Check List
Official Register	\boxtimes
Menu Cycle	
Staffing Lists as follows:	
 Full list of staff employed at the centre (indicating Names, Titles, Roles, etc.,) 	
2. Indicate who is on duty at time of inspection (today)	
3. a separate list of Designated Liaison Persons (child protection)	☐ N/A

3	GENERAL	SECURITY &	& EMERGENCY DETAIL	19

Is 24 hour supervision provided?	(Y/N)	Yes	\boxtimes	No	
Give details of roster hours		Security in pla	ce wo	rking	a 24 roster
Is security provided by external company?	(Y/N)	Yes	\boxtimes	No	
If yes, give name of company:					
Does the centre have CCTV?	(Y/N)	Yes	\boxtimes	No	
Is a list of emergency numbers available in the	e	Yes	\boxtimes	No	
Manager's office?					
Does the list include the following numbers?	(Y/N)	Yes	\boxtimes	No	
Local Garda station 24 hr number					
Local hospital					
Local fire station		If no, give detail	s:		
Duty Social Work Team					
Out of hours GP Service					
RIA out of hours number					
Are first aid kits available?	(Y/N)	Yes		No	
Where and how many?		3 – 1 x kitchen,	1 x re	ceptio	on and 1 x
		manager's offic	ce		
Who is responsible for first aid restocking?		Job title <u>only</u> (not	name) (of pers	on responsible:
		Manager			
Is there a defibrillator in the centre?		Yes		No	\bowtie
How many staff been trained to use it?					

4 HEATING ARRANGEMENTS

What type of heating is used in the centre?	Electric central heating
Do residents have control of the heating in their own bedroom?	Yes No
If no, what arrangements are in place?	
What are the heating 'ON' times?	Available on demand

5 HOUSE RULES

Are residents provided with a copy of the House Rules on arrival?	Yes No
How does centre management explain house rules to residents on arrival?	Residents are issued with rules on initial arrival which they sign acknowledgement receipt for.

6 ARRANGEMENTS FOR RESIDENTS & VISITORS (keys / storage / toiletries)

	(, , ,)		
Are residents issued with key for their bedroom?(Yes/No)	Yes No		
Are residents issued with key for main door? (Yes/No)	Yes No 🛛		
If no, give details	Buzzer access for front door		
Are there procedures to allow residents to receive	Visitors log in reception		
visitors? (Give details)			
Outline visiting times:	10 am to 10 pm		
In what areas are visitors allowed in the centre?	Communal areas only		
Any other relevant information:	-		
Is there a facility for storage of residents' valuables*? (Give details.) (* Storage is at resident's own risk)	No, storage available in own rooms		
What toiletries are provided to residents on arrival?	Shampoo, soap, toilet paper,		
	toothbrush & toothpaste.		
What arrangements are in place to replenish these	Replenished on request		
items?	•		

7 ARRANGEMENTS FOR MAINTENANCE

Does the centre have a written procedure in place	Yes	\boxtimes	No	
for residents to report maintenance issues? (Yes/No)				
Is there a maintenance day book? (Yes/No)	Yes	\boxtimes	No	
Describe the maintenance procedure at the centre:				
Residents notify reception of any maintenance issues.				

8 CHILD PROTECTION

Are measures in place to inform staff and visitors of RIA's Child Protection Policy?	N/A - No children resident on site
(Give details)	
Are visitors asked to sign a declaration agreeing to adhere to the child protection policy?	N/A
Where is declaration held?	N/A
Is there a sign in book for visitors? Where?	N/A
Are there notices on public display giving name and contact details of Designated Liaison Person? Where?	N/A
Have Designated Liaison Persons received HSE training?	N/A
Are notices prominently displayed regarding parental supervision of children? Where?	N/A

9 FOOD SAFETY

Has a HACCP system been implemented? (Yes/No)	Yes No
Have the premises been inspected by an Environmental	Yes 🛛 No
Health Officer? (Yes/No)	
Date of last visit of Environmental Health Officer:	24/4/17

10 NUTRITION / SCHOOL LUNCHES / BABY FORMULA (general arrangements)

Are residents consulted regarding menu / dietary requests? (Give details.)	Yes -food is a constant topic at the residents' meetings which are held monthly
Provide details opposite: Which of the following are provided for school children's packed lunches: Sandwich? What sandwich fillings are available: Cheese? Ham? Chicken? Tuna? Jam? Other? Drinks? Juice? Water? Yogurt? Fruit? Other	Please also provide details of the system for distribution of school lunches:
Is infant formula kept out of public view?	N/A - No children resident
What arrangements are in place for distribution of infant formula?	N/A

11 ARRANGEMENTS FOR REFRESHMENTS / MEALS OUTSIDE NORMAL MEAL TIMES

Are tea / coffee / drinking water / Snacks etc.	Yes No
available outside mealtimes?	
What food/snacks are available after hours or when	Tea, coffee and toaster for bread available.
kitchen is closed?	Residents can also store food in the communal
	fridges in the recreation room.
Where are the snacks located and how are they	Dining room and recreation room open 24/7
accessed?	apart from when they are being cleaned.
Are meals available for residents who arrive late?	Yes No
(Give details.)	Meals will be kept if prior notification received
Are meals available for new arrivals?	Meals will be kept if prior notification received
(Give details)	
Are packed lunches available for residents	Yes 🛛 No 🗌
travelling to Dublin on official business?	Sandwiches, fruit & juice provided, if required.
(Give details)	
If the inspection takes place during Ramadan this	No
section <u>must</u> be completed.	
What arrangements are in place to facilitate	
residents observing a fast during Ramadan?	

12 FACILITIES FOR FEEDING BABIES

Are the following available?	Yes/No N/A
Access to drinking water (for breastfeeding mothers / for preparation of infant formula)	Yes No 🖂
Sterilisers	Yes No 🛛
Kettles	Yes No
Fridge (for bottles of EBM* / formula) *Expressed Breast Milk	Yes No
Bottle Warmer	Yes No 🖂
Microwave	Yes No 🛛
Are these facilities available 24 hours a day	Yes No 🛛
Is there a dedicated room provided? Where?	Yes No

13 INDOOR FACILITIES

Are the following are available to residents?	Yes/No
Computers with Internet access	Yes No
WIFI	Yes No
DVD player	Yes No
Computer Games	Yes No
Snooker Table	Yes No
Pool Table	Yes No
Table Tennis Table	Yes No
Board Games	Yes No
Newspapers	Yes No 🛛
Books	Yes No
Toys / games for children	Yes No
Other	Gym with exercise bikes, treadmills and weights
Give details of any other arrangement or other	
comments:	

14 TRANSPORT ARRANGEMENTS

Is there a bus service provided? (Yes/No):	Yes No 🖂
Where does the service go to?	Centre located in the centre of the town
What is the frequency of the service?	
(List time table opposite)	

15 TV SYSTEM

Is there a specific TV system in place?	Yes No
(give details)	
An average, how many TV channels are provided	40 terrestial channels and Sky TV
to residents?	
Are residents allowed to erect satellite dishes?	No

16 LAUNDRY FACILITIES (General Arrangements)

Are Laundry facilities available in the centre? (Y/N)	Yes No
If No, what service is provided?	
Who launders towels and bedlinen? (e.g., residents, staff, other, etc)	Residents and housekeeping staff.
What procedures are in place for the exchange of towels and bed linen at the centre?	Changed at residents' own discretion
What procedures are in place for ironing boards and irons?	Available from reception
How is washing powder / tablets supplied?	No, automatic dispenser on each machine
Are there specific arrangements for access to the laundry (give details):	Laundry open 10:00 an – 10:00 pm

17 CLEANING (General Arrangements)

Are there cleaning materials and equipment provided by management for residents?	Yes No
What cleaning equipment is available to residents?	Vacuum cleaner, brushes, polish, sanitisers, toilet cleaner and air fresheners
What is the procedure for residents to access vacuum cleaners, brushes & other cleaning equipment?	Available from reception
What arrangements are in place if rooms are not cleaned sufficiently by residents?	Discussion held between resident and manager as to cleaning requirements. Staff will provide assistance, if required.

PART 2

Room by Room Inspection

Centre: Atlas House Tralee

Date of Inspection: 15 March 2018

Section A- Administration / Communal areas

Have you seen the following?

		Location of display
Up to date House Rules		Reception and dining area
Complaint Forms		Reception and Manager's office
Accident/ Incident procedure		Manager's office
	<u> </u>	
HSE Breastfeeding Posters		N/A
(if applicable)		
Designated Liaison Person details		N/A
(Child Protection)		
Supervision of children notice		N/A
Gym Notices (Child Safety – if applicable)		N/A
-		
IOM Voluntary Return Posters		Reception
Anti Human-Trafficking Posters		reception
'NO to Violence & Harassment' Posters		N/A

Staff Awareness

Did you see the RIA Code of Practice*?	
Are all staff aware of RIA Code & House Rules?	
How are staff made aware of RIA Code & House Rules?	
There is an induction course for staff. Staff also undergo refresher t	raining in HACCP and
fire safety procedures.	

^{*}A Code of Practice for persons working in accommodation centres

FIRE SAFETY

You should record the last 2 entries on the fire register for each of the following sections:

EMERGENCY LIGHTING INSPECTION SCHEDULE

<u>Date</u>	Inspected By (Company Name / Position)	Comments
7/2/2018	Em- Con Systems	Quarterly maintenance checks
2/3/18	Staff	Ok
8/3/18	Staff	ok

Daily checks by staff and fire register updated weekly

FIRE ALARM & DETECTION SYSTEM INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	ОК	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
21/11/17	Chubb		3 month service	No	Yes
14/3/18	Staff		Ok	No	Yes
15/3/18	Staff		Ok	No	Yes

Twice daily checks by staff

FIRE FIGHTING EQUIPMENT INSPECTION SCHEDULE

(Include all fire extinguishers, hose reels and fire blankets.)

Date	Inspected By (Company Name / Position)	ОК	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
November 2017	M&K			Annual maintenance	ongoing
15/3/18	Staff		Ok	No	Yes
14/3/18	Staff	\boxtimes	Ok	No	Yes

Twice daily checks by staff

FIRE EXIT DOORS / MEANS OF ESCAPE INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	ОК	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
14/3/18	Security staff	\boxtimes	No	No	Yes
15/3/18	Security staff	\boxtimes	No	No	Yes

Twice daily checks by staff

FIRE DRILL PROCEDURE INSPECTION SCHEDULE

Date & Time	Numbers of staff involved in drill	No. of residents present / evacuated **	Evacuation Time	Comments
18/9/17 16.15	3	80	8 mins	Good response
16/05/2017 14:10	3	74/74	6 mins	No problems.

STAFF INSTRUCTION AND TRAINING (Fire Safety)

Job Description	Course	Instructor	Duration	Date
12 staff	Fire extinguisher training	M & K Fire Defence Ltd.	1/2 day	16/09/2014
18 staff	Fire extinguisher training	M & K Fire Defence Ltd.	1/2 day	30/03/2015

FIRE EXITS, EMERGENCY LIGHTING, SMOKE ALARMS, FIRE NOTICES

(in corridors & common areas)

Are fire exits clear from obstruction?	Yes
Are they unlocked?	Yes
Are fire exits clearly posted throughout the building?	Yes
Are all fire doors kept closed?	Yes
Comments:	

Administration Area:

Reception:											
Is the an	Is the area generally clean? Yes No										
If no please give details:											
Visual Check: Have you noticed any issues requiring attention?											
			ing, notices,								
If yes please detail: 2 computers with internet access in reception area for residents' use. Reception area recently repainted											
Receptio	n area rec	entiy repail	ntea								
Gym:											
Is the are	Is the area generally clean? Yes No										
If no plea	se give de	tails:									
			-	requiring attention	1?	Yes 🗌	No				
		azards, light	ing, notices,	décor, etc.)		<u> </u>					
if yes pie	ase detail:										
There are	e threadmi	lls, exercise	bikes and	weights available							
							<u>. </u>				
Manage	r's office:										
Is the are	a generally	clean?			•	Yes 🔀	No				
If no plea	se give det	ails:			2	···		-			
Visual Ch	eck: Have	you noticed	l any issues	requiring attention	? Yes 🗌	No 2	<				
		azards, lighti	ing, notices, o	décor, etc.)							
If yes plea	ase detail:										
					-						
PUBLIC 1		ate Locatio		ound floor							
	Number	Soap	Toilet	Hand Towels /	Hot	Sanit	tary Bi	ns			
Ladies:	2		Paper 🖂	Dryers	Water						
	1						\boxtimes				
Gents:	toilet/				\boxtimes						
	2										
	urinals										
Is there a		hadula dia	دام دم ما ۲								
	e last time	chedule disp	Jiayeur		Yes		lo 🔀	.			
			ment) Are	a was clean and tid	v						
	Is the area clean? (provide comment) Area was clean and tidy Are all facilities working? Yes No *										
	Visual Check: Have you noticed any issues requiring attention? Yes* No										
If No, give			-				<u>K</u>	-			

Staff changing room:				
Is the area generally clean?				Yes No
If no please give details:	We the			
Visual Check: Have you not (e.g., fire exit signs, hazards, l	•		ntion? Ye	s No
If yes please detail:	ignung, nouces, c	iecor, etc.)		
, you picture dictain.				
CORRIDOR - beside mana	ager's office			
Is the area generally clean?	0		Yes	s 🛛 No 🗌
If no please give details :				110
Visual Check: Have you not	iced any issues	requiring atter	ntion? Yes	□ No ⊠
If yes please detail: The res belongings. There is a secur safe.				
Communal room:				
s the area generally clean?				Yes No
f no please give details:				
Visual Check: Have you noti	ced any issues r	requiring atten	tion?	Yes No
e.g., fire exit signs, hazards, li				
f yes please detail: Area wa	as clean and tid	У		
Poom has a nool table foot	ماطمة المطا	el espesso plant		- J. Clark Tay 1891 1 C
Room has a pool table, foot residents comprising sink, n				
OUTDOOR GROUNDS / FAP Please rate the following:				
	Very Good	Adequate	Poor*	Needs urgent attention*
Condition of exterior of entre				
aintwork of the centre		\boxtimes		
Maintenance standard of the				
rounds (e.g. grass cut, valkways clear etc.)				
leanliness of the grounds				
ie., evidence of rubbish etc.)				
Where you have rated * plea	ise provide deta	ails and comme	ents:	
re there any facilities availa	ble for children	outdoors? Ye	es 🗌	No N/A
Comments				-

DINING AREA:

Please outline the meal times:

Please outline the me	eal time	es:							
,	From			То					
Breakfast	08:00am			9.30am					
Lunch	12:30pm			2:00pm					
Dinner	5:00pr	m		6.3	Opm				
			_	'					
Which is the main meal	of the d	lay:	Lunch		Dinner 🔀				
Is menu cycle available?			Yes		No 🗌				
If no, give details of all	menu	options on da	y of in:	spectio	n:				
Breakfast									
Lunch		-	_						
Dinner									
1 1		-				_			
is menu cycle on display					Yes 🗵 No				
Does menu cycle corresp					Yes No				
If no, ask manager for ex	•	•							
Slight variations to take i	into acc	ount preferenc	es of re	sidents					
Which meal was sampled	d?	Breakfa	st 🗍		Lunch Dinner	7			
Please describe the mea				d. bland					
Chicken and vegetable				.,	, opicy citi,				
Was there a vegetarian o				⁄es	⊠ No □				
(note salad and vegetabl	-	e are not							
considered as vegetarian									
Give details of this option	n:		P	Pasta/fi	sh				
Were there ethnic dishes	availab	ole?	Y	Yes No					
Give details of this option	n:		A	African	okra stew on dinner menu.				
Was fresh foods available	e for Inf	ants?	Y	es	No				
(as per HSE Infant Feeding	g Guide	elines)			N/A				
In your opinion, does the	food o	n offer appear	to Y	'es	No 🗌				
provide a good variety?									
Did inspection take place				'es [No 🛛				
If yes, please outline arra	ngemei	nts for provisio	n of me	als outs	ide of normal mealtimes,				
(medical or other appointm	ents, etc	:. <i>)</i> :							
Is there any damaged sea	ating or	tables in dining	room?)	Yes No 🖂				
	Is there enough seating for residents present to sit down and Yes No								
eat their lunch?									
Comments: Very nice	dining	area and very	clean						

KITCHEN AREA: Food Safety Critical Requirements

Is there a dress code for kitchen and servery staff Please outline: Yes - Apron and hat

Has the manager shown you HACCP Certificates for chefs?	
Was the fridge temperature showing as being between 1 and 5°C?	
Did you see evidence that the fridge temperature is recorded daily?	
Was the freezer temperature showing as being-18°C or below?	
Did you see evidence that freezer temperature is recorded daily?	
Are dry food stuffs stored on shelving? (all dry goods should be stored off the ground)	
Has it been demonstrated to you that cooked food is at a temperature above 72°C?	
Is the temperature recorded for all food services (lunch &dinner)	
Is there a record of daily cleaning of kitchen, food service and dining areas?	
Have you seen a record of periodic deep clean of all floors, under and behind cookers/fridges etc.?	
Are bins with waste food covered/lidded ?	
Are fly screens present on windows and doors into kitchen?	⊠ n/a no
	windows in
	kitchen

Where you have not checked boxes above, please provide further details, including any specific corrective actions you may have requested:

Bedrooms:

CLEANING (General Arrangements) How often are bedrooms inspected? twice weekly Weekly Who cleans the bedrooms? Staff Residents How often do staff clean the bedrooms? Weekly fortnightly Monthly Other As required Are there cleaning materials and equipment provided by management for residents? Yes No What cleaning equipment is available to Cloths, brushes, sprays, toilet cleaner, residents? hoover, mop. What arrangements are in place if rooms are Residents are asked if they wish to have their not cleaned sufficiently by residents? room cleaned. Staff will provide assistance, if necessary. STAIRWAY Ground to 1st Floor Is the area generally clean? Yes \boxtimes No If no please give details: Visual Check: Have you noticed any issues requiring attention? Yes X No (e.g., fire exit signs, hazards, lighting, notices, décor, etc.) If yes please detail: CORRIDOR 1st Floor Is the area generally clean? No If no please give details: Visual Check: Have you noticed any issues requiring attention? Yes X No If yes please detail: LAUNDRY ROOM **Washing Machines** Dryers Number 4 Do they appear to be in working order? Yes one washing machine out of order Comments: Laundry is open from 10:00am - 10:00pm **ROOM NUMBER** 101 Room Profile: **Room Capacity:** Room Occupancy: Shared TV Ensuite Shared Bathroom Smoke Alarm Fire Notice \boxtimes X X Very Good Adequate Poor * Needs urgent attention * Cleanliness Is everything in working order? Yes X No * If *, please give details

Bathroom 1	01-102:						
Is the area ge	nerally clean?		·/-			Ye	s No
If no please g	ive details:				***		
Visual Check:	Have you notice	d any issues	requiring at	tentic	n? Yes	7	No 🛛
	signs, hazards, ligh	•	. –				
If yes please o	detail:						
		· .					
ROOM NUME	BER 102				···		
Room Profile:			Room Cap	acity:	****	Roo	m Occupancy:
Shared			2			2	
TV	Ensuite	Shared	Bathroom	S	moke Ala	arm	Fire Notice
			\boxtimes		\boxtimes		\boxtimes
	Very Goo	d Adeq	uate	oor *		Needs	urgent attention *
Cleanliness							
Is everything i	n working order	?	Yes	\boxtimes	No *		
If *, please giv	e details:						
							
ROOM NUMB	ER 103						
Room Profile:	-		Room Capa	city:			n Occupancy:
Shared			2			2	
TV	Ensuite	Shared I	Bathroom	S	moke Ala	rm	Fire Notice
	\boxtimes				\boxtimes		\boxtimes
	Very Goo	d Adequ	uate F	oor *	- 1	Veeds	urgent attention *
Cleanliness							
Is everything i	n working order?) 	Ye	s 🔲	No *	\boxtimes	
If *, please giv	e details: l ight b	ulb broken					
ROOM NUMB	ER 104						
Room Profile:	-	Ĭ	Room Capa	city:		Roon	n Occupancy:
Shared			2			1	
TV	Ensuite	Shared E	Bathroom	Sr	noke Ala	rm	Fire Notice
\boxtimes			\leq		\boxtimes		
	Very Good	Adequ	iate P	oor*	N	leeds	urgent attention *
Cleanliness							
Is everything in	working order?		Yes		No *	\boxtimes	
If *, please give	e details: plugs ir	room are ve	ery overload	ed, a l	ot of ada	ptors	in use in the room.
Resident says I	ne unplugs them	when he lea	ves the roo	n.			

Bathroom 1	L 04 :									
Is the area ge	Is the area generally clean?									
If no please g	If no please give details:									
Visual Check	Have you notic	ed any issues	requiring	attention?	Yes 🗌	No 🛛				
	signs, hazards, ligi	hting, notices,	décor, etc.)							
If yes please	detail:									
					· · · · · · · · · · · · · · · · · · ·					
ROOM NUM	BER 105 – Ro	om currently	in use as	a storeroor	m					
Room Profile	• 4		Room Ca	pacity:	Roc	om Occupancy:				
Unoccupied										
TV	Ensuite	Shared	Bathroom	Smo	ke Alarm	Fire Notice				
	Very God	od Adeq	uate	Poor *	Need	s urgent attention *				
Cleanliness										
Is everything	in working order	?		Yes 🗌	No*					
If *, please gi	ve details:									
Kitchenette:					Ye	s No 🗆				
If no please g	ve details:	**								
	Have you notice	•		ttention?	Yes 🛚	No 🗌				
				nd sink cou	inter top h	as burn mark on it.				
						as built mark off it.				
ROOM NUME	BER 106				*****					
Room Profile:		F	Room Capa	city:	Room	Occupancy:				
Shared		2	2		1					
TV	Ensuite	Shared Ba	throom	Smoke /	Alarm	Fire Notice				
						\boxtimes				
	Very Good	Adequa	ite Po	oor *	Needs urg	gent attention *				
Cleanliness										
	n working order	?		res 🗵	No *					
If *, please giv	e details:									

Bathroom 1	.06:						
Is the area go	enerally clean?	***				Yes 🔀	No 🗌
If no please g	ive details:	·					
Visual Check:	Have you notice	d any issue:	s requiring a	attention	? Yes 🗍	No [$\overline{\lambda}$
	signs, hazards, ligh						
If yes please	detail:					·	
		71.					
ROOM NUM	BER 107			34			
Room Profile			Room Capa	acity:	Roo	m Occupa	ancy:
Shared			2	*	2		,
TV	Ensuite	Shared E	Bathroom	Smol	ke Alarm	Fire	Notice
\boxtimes			\times		\boxtimes		\boxtimes
	Very Good	Adequ	iate P	oor *	Needs	urgent at	tention *
Cleanliness							
Is everything	in working order?)		Yes 🖂	No*	П	
Bathroom 10						Yes 🛚	No 🗌
If no please gi	ve details:						
Visual Check:	Have you noticed	d any issues	requiring a	ttention	? Yes 🗌	No 2	<u> </u>
	igns, hazards, light	ing, notices, o	décor, etc.)				
If yes please d	etail:						

ROOM NUMB	ER 108						
Room Profile:	N.,.		Room Capa	city:		n Occupa	ncy:
Shared			2		2		
TV	Ensuite	Shared B	athroom	Smok	e Alarm	Fire	Notice
		\geq			\boxtimes		\boxtimes
	Very Good	Adequa	ate Po	or *	Needs	urgent att	ention *
Cleanliness		\boxtimes					
s everything i	n working order?		١	'es 🔲	No*		
f *, please giv	e details:						
Fridge sitting	on carpet. Ada	eptor in ad	aptor				

ROOM NUMB	FR 109							· · · · · · · · · · · · · · · · · · ·
Room Profile:			Room	Canac	itv:	7	Poor	m Occupancy:
Shared			2	Capac	ity.		1	n Occupancy:
TV	Ensuite	Shared	Bathroo	m	Smok	e Ala		Fire Notice
		Sharea		111				File Notice
23	Vam. Cand	A -l						
Classiinees	Very Good	Adeq	uate	PO T	or *	_ N	leeds	urgent attention *
Cleanliness			7	L		L	<u>. F</u>	
	n working order?			Yes		No,		<u> </u>
If *, please giv	e details:							
Bathroom 10	9-110:							
Is the area gen	erally clean?						Yes	⊠ No □
If no please giv	e details:				·			
Visual Check:	Have you noticed	any issues	requiring	atter	ntion?	/as \	7 1	lo П
	gns, hazards, lightir				icioii:	1 C3 🔽	7 .	•
	etail: Requires pa				aning			
20014								
ROOM NUMBI	ER 110							
Room Profile:			Room Ca	pacity	:		om O	ccupancy:
Shared	Enquito	Showed Da				1		Et al . I
TV	Ensuite	Shared Ba		3	Smoke A	liarm		Fire Notice
					\boxtimes			
	Very Good	Adequa	ite	Poor	*	Need	s urge	ent attention *
Cleanliness								
	working order?			Yes		No *		
If *, please give	e details: second	resident m	oved to	anoth	er roon	n rece	ntly	
ROOM NUMBE	R 111		-					
Room Profile:			Room C	apacit	v.		Room	Occupancy:
Shared	-		2	apacie	.,,.		2	оссиринсу.
TV	Ensuite	Shared E		n	Smoke		=	Fire Notice
								⊠ ⊠
	Very Good	Adequ	ate	Poo	r*	Ne	eds t	rgent attention *
Cleanliness					7			
Is everything in	working order?			Yes		No *		
If *, please give								
, ,	-							

ROOM NUM	BER 112							
Room Profile	•		Room	Capac	ity:		Room	Occupancy:
Shared			2				2	
TV	Ensuite	Shared	Bathroc	om	Smok	e Alar	m	Fire Notice
						X		
	Very Good	Adeq	uate	Po	or*	Ne	eds ur	gent attention *
Cleanliness		\times						
Is everything	in working order?)	,	Y	es	No	* 🛛	
If *, please gi	ve details toilet s e	eat broken	·	V 4h				
		——————————————————————————————————————						
ROOM NUME	BER 113					 -	· · · · · · · · · · · · · · · · · · ·	
Room Profile:			Roon	n Capa	city:		Roo	m Occupancy:
Shared			2				2	
TV	Ensuite	Shared	l Bathro	om	Sme	oke Al	arm	Fire Notice
			\boxtimes			\boxtimes		\boxtimes
	Very Good	Adeo	quate	Р	oor *		Needs	urgent attention *
Cleanliness			Ż					
Is everything i	n working order?			Ye	s 🖂	No 3	*	
If *, please giv								
Bathroom 11							V-	
If no please gi	<u> </u>						Yes	No 🗌
	Have you noticed				ention?	Yes		No 🛛
If yes please d	gns, hazards, lighti	ng, notices,	décor, et	tc.)				
ii yes piease d	etali:							
						*1	•	
ROOM NUMB	ER 114							
Room Profile:			Room	Capa	city:		Roon	n Occupancy:
Shared			2				2	
TV	Ensuite	Shared	Bathro	om	Smo	ke Ala	rm	Fire Notice
\boxtimes			\boxtimes			\boxtimes		
	Very Good	Adeq	uate	Po	or*		Needs	urgent attention *
Cleanliness			7					
Is everything in	working order?			Ye	s 🕅	No *		
	e details: fire not	ice is missi	ng					
, ,			0					

Bathroom 11	.4-115:							
Is the area ger	nerally clean?						Ye	es No
If no please give	ve details:			-				
Visual Check:	Have you noticed	any issue	es requi	ring at	tention	? Yes	X	No 🗍
(e.g., fire exit si	gns, hazards, lighti	ng, notices	, décor,	etc.)				
If yes please de	etail:							
Grout needs	cleaning, mirror	needs re	placing	3				
					19.			
ROOM NUMB	ER 115							
Room Profile:			Room	Capac	ity:	R	Room	Occupancy:
Shared			2			2		
TV	Ensuite	Shared	Bathrod	m	Smok	e Alarn	n	Fire Notice
			X			X		
	Very Good	Adeq	uate	Po	or *	Nee	eds ur	gent attention *
Cleanliness								
Is everything in	working order?			Y	es 🖂	No *		
If *, please give	details:		-					· · · · · · · · · · · · · · · · · · ·
ROOM NUMBE	R 116							
Room Profile:			Room	Capac	ity:	R	oom (Occupancy:
Shared			2	·		2		
TV	Ensuite	Shared I	Bathroo	m	Smoke	e Alarm	1	Fire Notice
\boxtimes	\boxtimes					X		\boxtimes
	Very Good	Adequ	uate	Pod	or*	Nee	ds ure	gent attention *
Cleanliness		X	1	Г	7			
Is everything in	working order?		м	Υe	s 🖂	No *		
If *, please give								V
Room very un								
•	•		-		*			
ROOM NUMBE	R 117							
Room Profile:			Room	1 Capa	city:	T	Roor	n Occupancy:
Shared		-	2				1	,
TV	Ensuite	Shared	Bathro	om	Smo	ke Ala	rm	Fire Notice
			\boxtimes		***************************************	\boxtimes		X
	Very Good	Aded	quate	P	oor*	N	leeds	urgent attention '
Cleanliness		Γ						
Is everything in	working order?				7			
13 CVCI y ti illig ill	WOIKING DIGCI:			Ye	s 🔀	No *	1 1	

Bathroom 1	17-118:							
Is the area ge	nerally clean?				-	-	Yes 🔀	No 🗌
If no please g	ive details:							
Visual Check:	Have you notice	d any issue	s requi	ring att	ention	Yes	No	\boxtimes
	signs, hazards, ligh	*	-	_			•	
If yes please	detail:				·			
ROOM NUMI	BER 118							
Room Profile:			Room	Capaci	ty:	Ro	om Occ	upancy:
Shared			2	· ·		2		
TV	Ensuite	Shared	Bathroo	om	Smoke	e Alarm	F	ire Notice
\boxtimes	П		\boxtimes			X	 	N No Kida
	Very Good	Adeq	uata	Poo				
Cleanliness	Very Good	Aueq	-	100	7	Need	s urgen	t attention *
			4				<u> </u>	
	n working order	<u> </u>		Ye	s 🔀	No *		
If *, please gi	ve details:							
			100					
,								
						_		
ROOM NUME	ER 119							
Room Profile:				n Capac	city:			ccupancy:
Shared			2				2	
TV	Ensuite	Shared	Bathro	oom	Smo	ke Alarr	n	Fire Notice
						\bowtie		\bowtie
	Very Good	d Ade	quate	Po	or *	Ne	eds urg	gent attention *
Cleanliness			\overline{X}					
Is everything i	n working order?	,		Yes		No *		
	e details: room		ng					
ROOM NUMB	ER 120			-				
Room Profile:			Room	n Capac	ity:	F	Room O	ccupancy:
Shared			2		-	2		
TV	Ensuite	Shared	Bathro	om	Smo	ke Alarn	1	Fire Notice
\boxtimes	\boxtimes					\boxtimes		\boxtimes
	Very Good	Ade	quate	Po	or *		eds urg	ent attention *
Cleanliness			 		Ť	1	418	
	n working order?			Yes		No*	_	
f *, please giv								
, hicase giv	e uctalis.							

ROOM NUMBE	R 121							
Room Profile:			Room	Capac	ity:		Room (Occupancy:
Shared			2			:	2	
TV	Ensuite	Shared	Bathro	om	Smo	ke Alarr	m	Fire Notice
			\boxtimes			\boxtimes		\boxtimes
	Very Good	Adeq	uate	Po	or *	Ne	eds ur	gent attention *
Cleanliness								
Is everything in	working order?			Yes		No*		
If *, please give	e details:							
Bathroom 121	L-122: -							
Is the area gene	erally clean?						Yes 🗵	No 🗌
If no please give	e details:							
	lave you noticed a ns, hazards, lighting tail:	-		_	ntion?	Yes 🗌	No	
ROOM NUMBE	R 122						-	
Room Profile:			Room	Capaci	tv.	В	Room O	Occupancy:
Shared	71.		2	Cupuci	cy.	1		ccupancy.
TV	Ensuite	Shared I	 Bathro	om	Smol	ke Alarn	2	Fire Notice
X		1	XI	-	311101	X	-	
	Very Good	Adequ	uate	Po	or *		eds urg	gent attention *
Cleanliness	X		1	Γ	1			
Is everything in	working order?		-	Yes		No*		
If *, please give	<u>_</u>						<u> </u>	
	1 st to 2 nd Floor			-				
Is the area gene	rally clean?					Yes	× 1	lo 🗌
If no please give	e details:							
Visual Check: H	ave you noticed a	ny issues r	equirir	ng atter	ntion?	Yes		No 🏻
	ns, hazards, lighting	, notices, d	écor, et	c.)				No 🗵
If yes please det	ail:							
CORRIDOR	2 nd Floor							
Is the area gene	rally clean?					Yes 🛭	<u> </u>	lo 🗌
If no please give	details:			**				
Visual Check: Ha	ave you noticed ar	ny issues r	equirin	g atten	ition? Y	es _	No	o 🛛
If yes please det	ail: +							

ROOM NUME	3ER 201							
Room Profile:			Room	Capaci	ty:	Ro	om (Occupancy:
Shared			2			2		
TV	Ensuite	Shared	Bathroo	m	Smoke	e Alarm		Fire Notice
\boxtimes						\times		
	Very Good	Adeq	uate	Poc	or*	Need	s urg	ent attention *
Cleanliness								
Is everything	in working order?			Ye	s 🖂	No *		
If *, please giv	ve details:	-						
ROOM NUMB	BER 202							
Room Profile:	44.41		Room	Capa	citv:		Roon	n Occupancy:
Shared			2				2	
TV	Ensuite	Shared	Bathro	om	Smc	oke Aları	m	Fire Notice
						X		X
	Very Good	Ade	quate	P	or *	Ne	eeds	urgent attention *
Cleanliness			\times					
Is everything i	n working order?			Ye	s 🖂	No*		
If * please gi	ve details:							
Bathroom 20 Is the area ger							Yes	⊠ No □
If no please giv	ve details:							
	Have you noticed gns, hazards, lighti etail:	•		•	ention?	Yes 🗌	N	lo 🗵
ROOM NUMB	ER 203							
Room Profile:			Room	Capac	ity:	F	Room	Occupancy:
Shared			2			2		
TV	Ensuite	Shared	Bathroo	om	Smo	ke Alarn	n	Fire Notice
\boxtimes			\boxtimes			\boxtimes		
	Very Good	Adec	uate	Po	or *	Ne	eds ι	rgent attention *
Cleanliness								
Is everything in	working order?			Yes		No *		
If *, please giv	e details:							

DOOR A BUUR AD	FD 204							
ROOM NUMBI	ER 204	7,00	D = = ==		**			
Shared			-	Capac	city:			m Occupancy:
	Ensuite	Charad	2 Dathro		Cma	lea Alai	2	Fine Notice
TV 🖂	Ensuite	Shared	Bathro	om	Smo	ke Alaı	rm	Fire Notice
				1	L			
	Very Good	Adeq	uate	Po	or *	N	leeds	urgent attention *
Cleanliness								
	working order?	1700		Yes	<u> </u>	No *	<u> </u>	
If *, please give	e details:							

ROOM NUMBE	R 205							···
Room Profile:				Capac	ity:			n Occupancy:
Shared			2				2	
TV	Ensuite	Shared I	Bathro	om	Smol	ke Alar	m	Fire Notice
\boxtimes			\boxtimes					
	Very Good	Adequ	ıate	Po	or*	N	eeds	urgent attention *
Cleanliness								
is everything in	working order?			Yes		No*		
If *, please give	details:							
(e.g., fire exit sig	e details: lave you noticed a ns, hazards, lighting tail: towel rail to l	, notices, de	écor, et	_	ntion? \	Yes		
DOOM NUMBER	D 206							
ROOM NUMBE Room Profile:	R 206		Doom	Canaci	+		Doom	
Shared			2	Capaci	ιy:			n Occupancy:
TV	Ensuite	Shared B			Cmak	e Aları	2	Fire Notice
	Liisuite	Silaieu b		1111		N Alam	11	Fire Notice
	Very Good	Adequ	210	Por	or*		ode i	urgent attention *
Cleanliness	Very dood	Adequ	ate	100		INC	eus	argent attention
Is everything in	working order?			Yes		No *	$\overline{\Box}$	
If *, please give				162		140 .		
, piease give	uctalis.							<u>-</u>
Kitchenette:	rally close?				-		Ves	M No 🗆
Is the area gene	-						Yes	⊠ No ∐
f no please give					448			
	ave you noticed a	•	•	_	ntion? Y	es 🖂	N	o 🗌
e.g., fire exit sigi	ns, hazards, lighting,	, notices, dé	cor, etc	c.)				1000
	ail: counter top b							

ROOM NUM	BER 207 not i	nspected mg	r unable	to open do	or			
Room Profile	•		Room C	apacity:	Ro	Room Occupancy:		
Shared		<u> </u>	2		2			
TV	Ensuite	Shared	Bathroor	n Sm	oke Alarm	Fire Notice		
\boxtimes			\boxtimes		\boxtimes			
	Very Goo	d Adeq	uate	Poor *	Nee	ds urgent attention *		
Cleanliness								
Is everything	in working order	?		Yes	No*	7		
If *, please gi		· · · · · · · · · · · · · · · · · · ·						
Bathroom 2		spected lo	cked					
Is the area ge	nerally clean?			_	Y	es No		
If no please g	ive details:							
	Have you notice igns, hazards, light letail:				Yes 🗌	No		
ROOM NUME	BER 208							
Room Profile:			Room Ca	apacity:	Ro	om Occupancy:		
Shared			2	"	2			
TV	Ensuite	Shared	Bathroom	n Sm	oke Alarm	Fire Notice		
			\boxtimes		\boxtimes			
	Very Good			Poor *	Need	Is urgent attention *		
Cleanliness								
	n working order?)		Yes 🔀	No *			
If *, please giv								
Is the area ger					Ye	es No		
If no please give				,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				
Visual Check:	Have you noticed			attention?	Yes 🗌	No 🗵		
ROOM NUMB	ER 209			*1				
Room Profile: Shared		R	loom Cap	acity:	Room	Occupancy:		
TV	Ensuite	Shared Ba		Smoke		Fire Notice		
	Liisuite	Julianen Da	11100111	Smoke	_	Fire Notice		
<u>K7</u>	Very Good	Adagus	to r	Poor *				
Cleanliness	very Good	Adequa	ie F	001 .	iveeds uf	gent attention *		
	working order?			Voc M	N-*	<u> </u>		
				Yes 🔀	No*	J		
If *, please giv	e uetalis:							

ROOM NUME	BER	210									-9	
Room Profile:						Roon	n Capa	city:		Roo	m Occupancy:	
Shared						2				2		
TV		Ensuit	te	Sh	ared	Bathro	oom	Sm	oke Al	arm	Fire Not	ice
\boxtimes						\boxtimes			\boxtimes			
		Very	/ Good	T ,	Adeo	uate	Р	oor *		Needs	s urgent attenti	on *
Cleanliness		Í			D							
Is everything i	n w	orking o	order?				Ye	s X	No	*		
If *, please giv						**		<u> </u>				
Bathroom 21												
Is the area ger			n?							Ye	s No	7
If no please gi	ve c	details:										
Visual Check:	Hav	ve vou n	oticed	anv is	SUPS	requiri	ng atte	ention?	Yes F	$\overline{\mathbf{X}}$	No 🗆	
(e.g., fire exit s							_	211010111	103 2			
If yes please d												
												
00000												
ROOM NUMB	<u>ER</u>	211				_				Γ_	-	
Room Profile:							Capac	ity:	.		m Occupancy:	
Shared		F!		CI		2				2		
TV		Ensuite	e	Sna	area	Bathro	om	Smo	oke Ala	arm	Fire Noti	ce
\boxtimes	L			~ -								
		Very	Good	A	deq	uate	Po	or *		Needs	urgent attention	on *
Cleanliness			<u> </u>		L							
Is everything in							Yes		No*			
If *, please giv	e d	etails: F	ridge ı	resting	dire	ectly on	ı carpe	t; light	cover	missiı	ng	

ROOM NUMB	ER	212										
Room Profile:						Room	Capac	ity:		Roor	n Occupancy:	
Shared						2				2		
TV		Ensuite	e	Sha	red I	Bathro	om	Smo	ke Ala	rm	Fire Notic	e
\boxtimes						┙,			\square		\boxtimes	
		Very	Good	A	dequ		Po	or *	1	veeds	urgent attention	n *
Cleanliness		L										
Is everything in) WC	orking or	rder?				Yes		No*			
If *, please give	e de	etails:										
						•			-			
ROOM NUMBE	ER	213										
Room Profile:					R	loom C	apacity	/:	Ro	oom C	Occupancy:	
Shared					2				2		. ,	\neg
TV		Ensuite		Share	d Ba	throon	n	Smoke	Alarm	T	Fire Notice	
\boxtimes		\boxtimes						$\overline{\triangleright}$	<u> </u>		\boxtimes	\neg
	\top	Very G	iood	Ade	equa	te	Poor	*	Nee	ds urg	ent attention *	
Cleanliness		Í	1		X	_				u.D.		
Is everything in	wo	rking or	der?	1	لا ي		Yes	\square	No*			
If *, please give						****	163		140			_
, picase give	. uc	.cans.										

ROOM NUMB Room Profile:	ER 214						
Troonin I Tollica	LN 214		Room	n Capac	itv:	Roo	m Occupancy:
Shared			2	Capac	rcy.	2	in occupancy.
TV	Ensuite	Share	ed Bathro	om	Smok	e Alarm	Fire Notice
\square		- Jilai					The Notice
	Very Go	od Ad	<u> </u>	Po	or *		
Cleanliness	Very do	ou Au		1	7	iveed	urgent attention *
	n working orde	-2		Yes	-	No *	
	e details: wire		- fl t -		<u></u>	NO .	
ii , piease giv	e details: wire	s across the	e noor, tr	ıp naza	ra		
Bathroom 21							
Is the area gen	erally clean?					Ye	s 🛛 No 🗌
If no please giv	e details:				·	· ·	
Visual Check: 1	Have you notice	ed anv issue	es requiri	ng atte	ntion?	res 🗍	No 🛛
(e.g., fire exit sig							
If yes please de							
					——————————————————————————————————————		
ROOM NUMBE	R 215						· · · · · · · · · · · · · · · · · · ·
Room Profile:			Room	Capaci	tv	Rooi	m Occupancy:
Shared	/d.		2	Capaci	Ly.	2	ii Occupancy.
TV	Ensuite	Share	d Bathroo	om	Smok	e Alarm	Fire Notice
		Julia		-		X	THE NOTICE
	Very Goo	nd Ade	equate	Pod	-		urgent attention *
Cleanliness	70.7000	7100			2 1	140003	argent attention
Is everything in	working order	?		Yes		No*	
If *, please give				- 103		140	
, piedoe girt	, 40 (41)31 100111	very unitia	7				
					-		
Bathroom 215		not inspe	cted loc	ked	Was see		
Bathroom 215		not inspe	cted loc	ked	P	Yes	No 🗌
Is the area gene	erally clean?	not inspe	cted loc	ked	**************************************	Yes	No 🗌
Is the area gene If no please give	erally clean? e details:				*:2 W		
Is the area general If no please give Visual Check:	erally clean? e details: lave you notice	d any issue	s requirin	ng atten	tion? Y		No 🗌
Is the area general If no please given Visual Check: However, fire exit sign.	erally clean? e details: lave you notice ins, hazards, ligh	d any issue	s requirin	ng atten	tion? Y		
Is the area general If no please given Visual Check: However, fire exit sign.	erally clean? e details: lave you notice ins, hazards, ligh	d any issue	s requirin	ng atten	tion? Y		
Is the area general If no please given Visual Check: However, fire exit significant of the please defined in t	erally clean? e details: lave you notice ens, hazards, light tail:	d any issue	s requirin	ng atten	tion? Y		
Is the area general If no please given Visual Check: However, fire exit signifyes please de ROOM NUMBE	erally clean? e details: lave you notice ens, hazards, light tail:	d any issue	es requirin , décor, etc	ng atten		es 🗌 🔝 I	No [
Is the area general If no please given Visual Check: However, fire exit sign If yes please de ROOM NUMBE Room Profile:	erally clean? e details: lave you notice ens, hazards, light tail:	d any issue	es requirin , décor, etc Room Ca	ng atten		es I	
Is the area general If no please given Visual Check: Helper (e.g., fire exit signeral If yes please de ROOM NUMBE Room Profile: Shared	erally clean? e details: lave you notice ins, hazards, light tail: R 216	d any issue ting, notices,	es requirin , décor, etc Room Ca	ng atten		Room C	No Occupancy:
Is the area general If no please given Visual Check: However, fire exit signeral If yes please de ROOM NUMBE Room Profile: Shared TV	erally clean? e details: lave you notice ens, hazards, light tail:	d any issue ting, notices,	es requirin , décor, etc Room Ca	ng atten	moke A	Room C	Occupancy: Fire Notice
Is the area general If no please given Visual Check: Helper (e.g., fire exit signeral If yes please de ROOM NUMBE Room Profile: Shared	erally clean? e details: lave you notice ens, hazards, ligh tail: R 216 Ensuite	d any issue ting, notices,	Room Ca	apacity:	moke A	Room C 2	Occupancy: Fire Notice
Is the area general If no please given Visual Check: Helper (e.g., fire exit signeral If yes please de ROOM NUMBE Room Profile: Shared TV	erally clean? e details: lave you notice ins, hazards, light tail: R 216	d any issue ting, notices,	Room Ca	ng atten	moke A	Room C 2	Occupancy: Fire Notice
Is the area general If no please given Visual Check: However, fire exit signers of the please de ROOM NUMBE ROOM Profile: Shared TV Cleanliness	erally clean? e details: lave you notice ins, hazards, light tail: R 216 Ensuite Very Good	Shared Adeq	Room Ca	apacity:	moke A	Room C 2 larm	Occupancy: Fire Notice
Is the area general If no please given Visual Check: However, fire exit signification of the property of the p	erally clean? e details: lave you notice lass, hazards, light tail: R 216 Ensuite Very Good Working order	Shared Adeq	Room Ca 2 Bathroom	apacity:	moke A	Room C 2 larm Needs urg	Occupancy: Fire Notice

ROOM NUMBER	217					78.4	
Room Profile:			Room	Capacity	r:	Ro	oom Occupancy:
Shared			2			2	
TV	Ensuite	Shared	Bathroo	om	Smoke	e Alarm	Fire Notice
						X	
	Very Good	Adeq	uate	Poor	*	Nee	ds urgent attention *
Cleanliness							
Is everything in wo	orking order?			Yes	\boxtimes	No *	
If *, please give do	etails:						
	7.24						
ROOM NUMBER	218		,				
Room Profile:			Room	Capacity	:	Ro	oom Occupancy:
Shared			2			2	
TV	Ensuite	Shared	Bathroo	m	Smoke	Alarm	Fire Notice
			\boxtimes			\leq	
	Very Good	Adeq		Poor	*	Nee	ds urgent attention *
Cleanliness							
Is everything in wo				Yes [\leq	No*	
If *, please give de	etails:						
Bathroom 218-2: Is the area general			-	-		Y	es⊠ No □
If no please give de			-				
Visual Check: Have	you noticed	any issues	requirin	g attenti	on? Ye	es 🖂	No 🗌
(e.g., fire exit signs,			lécor, etc	:.)			
If yes please detail	: Damp marks	s on wall					
ROOM NUMBER 2	219						
Room Profile:			Room Ca	pacity:		Room	Occupancy:
Shared		2				2	
	Ensuite	Shared Ba		Sm	oke Ala	arm	Fire Notice
		\boxtimes]				
	Very Good	Adequa	ite	Poor *	1	Veeds u	rgent attention *
Cleanliness							
Is everything in wo	rking order?			Yes	7 7	No * 🔀	
If *, please give de							

ROOM NUMBER	220														
Room Profile:			Room	Capac	ity:	Roo	m Occupancy:								
Shared			2			1	-								
TV	Ensuite	Shared	Bathroo	m	Smok	e Alarm	Fire Notice								
\boxtimes	\boxtimes					\boxtimes	\boxtimes								
	Very Good	Adeq	juate	Po	or *	Needs	urgent attention *								
Cleanliness				[
Is everything in v	vorking order?			Yes		No *									
If *, please give (details:														
ROOM NUMBER	221														
Room Profile:			Room (Capac	ity:	Rooi	m Occupancy:								
Shared			2			2									
TV	Ensuite	Shared	Bathroo	m		e Alarm	Fire Notice								
						\boxtimes									
	Very Good	Adeq	uate	Po	or *	Needs	urgent attention *								
Cleanliness							Is everything in working order? Yes No*								
				Yes		No*									
Is everything in w	details:			Yes		No*									
Is everything in w If *, please give o	details:		Room (n Occupancy:								
Is everything in w If *, please give c	details:		Room C				n Occupancy:								
Is everything in w If *, please give of ROOM NUMBER Room Profile: Shared TV	details:	Shared		Capaci	ity:	Roor	n Occupancy: Fire Notice								
Is everything in w If *, please give of ROOM NUMBER Room Profile: Shared	details:		2	Capaci	ity:	Roor 1									
Is everything in w If *, please give of ROOM NUMBER Room Profile: Shared TV	details:		2 Bathroor	Capaci m	ity:	Roor 1 e Alarm									
ROOM NUMBER Room Profile: Shared TV	222 Ensuite		2 Bathroor	Capaci m	ity:	Roor 1 e Alarm	Fire Notice								
Is everything in w If *, please give of ROOM NUMBER Room Profile: Shared TV	Ensuite Very Good		2 Bathroor	Capaci m	Smoke	Roor 1 e Alarm	Fire Notice								
ROOM NUMBER Room Profile: Shared TV Cleanliness	Ensuite Very Good vorking order?		2 Bathroor	Capaci m Poo	Smoke	Roor 1 e Alarm Needs	Fire Notice								
ROOM NUMBER ROOM Profile: Shared TV Cleanliness Is everything in w If *, please give d	Ensuite Very Good Vorking order?		2 Bathroor	Capaci m Poo	Smoke	Roor 1 e Alarm Needs	Fire Notice								
ROOM NUMBER ROOM Profile: Shared TV Cleanliness Is everything in w If *, please give d Bathroom 221-2	Ensuite Very Good Vorking order? letails:		2 Bathroor	Capaci m Poo	Smoke	Roor 1 e Alarm Needs No*	Fire Notice urgent attention *								
ROOM NUMBER Room Profile: Shared TV Cleanliness Is everything in w	Ensuite Very Good Vorking order? letails:	Adeq	Bathroon uate	Capaci m Poo Yes	Smoke	Roor 1 e Alarm Needs	Fire Notice urgent attention *								
ROOM NUMBER ROOM Profile: Shared TV Cleanliness Is everything in w If *, please give d Bathroom 221-2 Is the area general	Ensuite Very Good Vorking order? letails: 222: ally clean? details: floor ver	Adequ	Bathroon uate m needs	Capaci m Poo Yes	Smoke	Roor 1 e Alarm Needs No*	Fire Notice urgent attention *								
ROOM NUMBER ROOM Profile: Shared TV Cleanliness Is everything in w If *, please give d Bathroom 221-2 Is the area general	Ensuite Very Good Vorking order? letails: ally clean? details: floor ver	y wet, roo	Bathroon wate m needs	Poor Yes	Smoke	Roor 1 e Alarm Needs No*	Fire Notice urgent attention * No								

ROOM NUMB	ER 223								
Room Profile:				Room	Capac	ity:	R	Room Oc	cupancy:
Shared				2	<u>'</u>		2		
TV	Ensuite		Shared	Bathro	om	Smok	ce Alarm	n	Fire Notice
				\boxtimes			\boxtimes		\boxtimes
	Very Go	ood	Adeq	uate	Po	or *	Ne	eds urge	nt attention *
Cleanliness			\triangleright	7					П
Is everything in	n working orde	er?			Yes		No*		
If *, please giv		***							
STAIRWAY	2 nd to 3 rd Fl	oor			*			,	
Is the area gen	erally clean?					,	Yes	⊠ No	
If no please giv	e details:								
Visual Check: (e.g., fire exit signs of the sign of th	gns, hazards, lig	-		-	_	ntion? Y	es	No	
CORRIDOR	3 rd Floor								
Is the area gen							Yes D	No	
If no please giv	<u>·</u>						<u>-</u>	7 140	
Visual Check: 1	Have you notic	ed any	issues	requirir	ng atte	ntion? Y	es 「	1 No	\boxtimes
If yes please de			V						
,									
ROOM NUMBE	R 301	-	,						
Room Profile:				Room	Capaci	ty:	Ro	oom Occ	upancy:
Shared				2	•		2		
TV	Ensuite	S	hared	Bathroo	om	Smok	e Alarm		Fire Notice
				\overline{X}			\overline{X}		\boxtimes
	Very Go	bc	Adequ		Pod	or*		ds urger	nt attention *
Cleanliness			Ż	1		7		Γ	
Is everything in	working orde	r?		<u>-</u>	Yes		No*		
If *, please give									
Bathroom 301	l:								
Is the area gene	erally clean?						١	∕es ⊠	No 🗌
If no please give	e details:								
Visual Check: Have you noticed any issues requiring attention? Yes No									
(e.g., fire exit signs, hazards, lighting, notices, décor, etc.)									
If yes please de	tail: tov	vel rail	to be r	epaired	1				

ROOM NUME	BER 302 -	- Curren	tly in use	as a sto	reroon	1			
Room Profile:				Room	Capac	ity:		Roor	n Occupancy:
Unoccupied									
TV	Ensu	ite	Shared	Bathro	om	Smo	ke Alar	m	Fire Notice
			,						
	Vei	y Good	Aded	quate	Po	or *	N	eeds	urgent attention *
Cleanliness					[
Is everything i	n working	order?			Yes		No*		
If *, please giv	e details:								
,									
ROOM NUMB	ER 303	*		,					
Room Profile:				Room	Capac	ity:		Roon	n Occupancy:
Shared				2				2	
TV	Ensu	ite	Shared	Bathro	om	Smol	ke Alar	m	Fire Notice
							\boxtimes		\boxtimes
	Ver	y Good	Adeq	uate	Po	or *	Ne	eeds	urgent attention *
Cleanliness									
Is everything i	n working	order?			Yes	\boxtimes	No *		
If *, please giv	e details:								·
ROOM NUMB	ER 304								
Room Profile:	LI 304			Poom	Capaci	ts./:		Poor	Occupancy
Shared				2	Capaci	Ly.		2	Occupancy:
TV	Ensui	to	Shared		am .	Smok	e Aları		Fire Notice
\boxtimes		16	Jilaieu		7111	SIIIUK	X Alaii	11	Fire Notice
	Ven	y Good	Adeq	uate	Por	or *		ands i	urgent attention *
Cleanliness	Vei		Aueq	7	Г	<u> </u>	INC	eus	urgent attention
Is everything in	working	ordor?		7	Yes		No *		
If *, please giv		Jiueir			162		IVO .	Щ_	
ii , piease giv	e detalis:								
-									
ROOM NUMB	ER 305								
Room Profile:				Room	Capaci	tv:	F	Room	Occupancy:
Shared				2				2	
TV	Ensuit	te	Shared	Bathroc	om	Smok	e Alarn	n	Fire Notice
\boxtimes	\boxtimes						X	-+	X
	Ver	/ Good	Adeq	uate	Poo		_	eds ı	rgent attention *
Cleanliness					Γ	1			
Is everything in	working	order?			Yes		No*	\square	
If *, please give			o be paint	ed		<u> </u>			-
, p. 3-00 g. 1									

ROOM NUMBI	ER 306 –Mosq	ue.					
Room Profile:	•	*	Roon	n Capac	ity:	Roo	om Occupancy:
-				-			
TV	Ensuite	Shared	Bathro	om	Smo	ke Alarm	Fire Notice
							П
	Very Good	Adeq	uate	Po	or *	Need	s urgent attention *
Cleanliness							
Is everything in	working order?			Yes	; 🔲	No *	
If *, please give	e details:				7.		
ROOM NUMBE	R 307	*					
Room Profile:			Room	Сарас	ity:	Roc	om Occupancy:
Shared			2			2	
TV	Ensuite	Shared	Bathro	om	Smol	ke Alarm	Fire Notice
\boxtimes		[\boxtimes	
	Very Good	Adeq	uate	Po	or *	Need	s urgent attention *
Cleanliness]				
Is everything in	working order?			Yes		No* ⊠	
ROOM NUMBE							eat to be repaired.
Room Profile:	N 300		Room	Capaci	itv.	Roo	m Occupancy:
Shared			2	Capaci		2	in Occupancy.
TV	Ensuite	Shared I	athro	om	Smok	e Alarm	Fire Notice
	\boxtimes						X
	Very Good	Adequ	iate	Po	or *	Needs	urgent attention *
Cleanliness							П
Is everything in	working order?			Yes		No*	
If *, please give	details: shower	door to be	repair	ed			

ROOM NUMBE	R 309	900		-			
Room Profile:			Room	Capaci	ty:	Roo	m Occupancy:
Single			1		•	1	
TV	Ensuite	Shared B	Bathroo	om	Smok	e Alarm	Fire Notice
						X	
\boxtimes	\boxtimes	<u>L</u>					
	Very Good	Adequ	ate	Pod	or*		urgent attention *
Cleanliness	<u> </u>	Adequ	ate	Pod			
	Very Good		ate	Poo			

ROOM NUM	BER	310								
Room Profile	::	···		R	oom C	apac	ity:		Roo	m Occupancy:
Shared				2					2	
TV		Ensuite	Sha	red Ba	throon	n	Smok	ce Alai	m	Fire Notice
		\boxtimes						\boxtimes		
		Very God	od A	dequa	te	Po	or *	N	eeds	urgent attention *
Cleanliness			,	\boxtimes		[
Is everything	in w	orking order	?			Yes		No*		
If *, please g	ive d	letails:								
Evacuation	noti	ce missing;	wires ac	ross t	he flo	or.				
ROOM NUM	BER	311 – Cui	rently in	use as	a stor	eroo	m			
Room Profile	:			R	oom Ca	арас	ity:		Roor	n Occupancy:
Unoccupied										
TV		Ensuite	Shai	red Ba	throon	า	Smok	e Alar	m	Fire Notice
		Very Goo	d A	dequat	e	Ро	or *	N	eeds	urgent attention *
Cleanliness										
Is everything	in w	orking order	?			Yes		No*		
If *, please gi										
ROOM NUME	BER	312		,						
Room Profile:	:			Ro	om Ca	paci	ty:		Roon	n Occupancy:
Shared				2					2	
TV		Ensuite	Shar	ed Bat	hroom	1	Smok	e Alar	m	Fire Notice
								\times		
		Very Goo	d Ad	lequat	e	Po	or *	N	eeds	urgent attention *
Cleanliness				\boxtimes						
Is everything			?			Yes	\boxtimes	No*		
if *, please giv	ve d	etails:								
ROOM NUME	BER	313								
Room Profile:				Roo	m Cap	acity	':	Ro	om O	ccupancy:
Single				1				1		
TV		Ensuite	Shared	d Bath	room		Smoke A	larm		Fire Notice
\boxtimes		\boxtimes					\boxtimes			\boxtimes
		Very Good	Ade	quate	F	oor	*	Need	s urg	ent attention *
Cleanliness		\boxtimes								
Is everything i	n wo	orking order?)			Yes	\boxtimes	No*		
If *, please giv	ve de	etails:								***

ROOM NUMB	ER 314					
Room Profile:		Roo	m Capad	city:	Rooi	m Occupancy:
Single		1		***	1	
TV	Ensuite	Shared Bathr	oom	Smok	e Alarm	Fire Notice
	\boxtimes				\boxtimes	
	Very Good	Adequate	Po	or *	Needs	urgent attention *
Cleanliness						
Is everything in	n working order?		Yes	\boxtimes	No*	
If *, please giv	e details:					

Bathroom 313/314		
Is the area generally clean?	Yes 🗌	No⊠
If no please give details: floor very wet, room needs a clean		
Visual Check: Have you noticed any issues requiring attention? (e.g., fire exit signs, hazards, lighting, notices, décor, etc.)	Yes 🔀	No
If yes please detail: floor very wet; walls need a cleaning	·	

General Representations

If you were approached by any <u>residents</u> regarding general issues while in the centre please outline the details below:
If you were approached by any marchage of staff regarding consul
If you were approached by any <u>members of staff</u> regarding general issues while in the centre please outline the details below:
If you were approached by any <u>other persons</u> regarding general issues while in the centre please outline the details below:

Please ensure that no personal information or information that could lead to the identification of an individual is recorded in this section.

Personal representations should be recorded in Part 3.

Manager should be asked to sign this declaration.

This inspection, by a RIA official, is primarily to examine how the terms of the Contract are being complied with in the centre.

The manager accepts that the person carrying out the inspection is not charged with certifying the centre is in compliance with all fire safety regulations. The manager agrees that the information provided above is correct.

Signed:

Position:

Date:

Manager should be asked to sign this declaration.

This inspection, by a RIA official, is primarily to examine how the terms of the Contract are being complied with in the centre.

The manager accepts that the person carrying out the inspection is not certifying that the centre is in compliance with all food safety regulations. The manager agrees that the information provided above is correct.

Signed:

Position:

Date:

15.08.201

Mr. Jamie Carnegie, OFM, Laccamore, Abbeydorney, Tralee, Co. Kerry

16th April 2018

Dear Mr. Carnegie,

The Reception and Integration Agency carried out an inspection at Atlas House, Tralee on the 15 March 2018. A copy of the inspection report is enclosed for your attention and I apologise for the delay in forwarding this to you. Please read the report carefully and do not hesitate to contact me if it contains any discrepancies.

A number of issues were identified as requiring attention during the course of the inspection and these are listed in the report.

Please reply in writing, on or before Friday 4th May 2018 outlining the steps you have taken/propose to take to address each of the issues raised.

Yours sincerely,

Bernie Loughrey

Internal Inspection Unit

Reception and Integration Agency



Atlas House McCowans lane Tralee Co. Kerry 18.04.18

Re: Inspection 15.03.2018

Dear Bernie,

The following actions have/are being undertaken,

- Room 103 bulb replaced.
- Rooms 108, 211, 214 & 310 Residents reminded on policy of electrical equipment in rooms and light cover replaced.
- Rooms 112 & 307 toilet seat replaced.
- Rooms 114 & 307, 310 fire notices replaced.
- Rooms 117, 119, 215, 216 & 307 rooms decluttered, residents kindly asked to keep the rooms in an aired and decent condition.
- Room 219 window glass measured and ordered.
- Room 308 shower door repaired.
- Room 305 ceiling painted.
- Bathroom 114-115 new mirror ordered, grout redone.
- Bathrooms 205 & 301 towel rail repaired.
- Bathrooms 218, 221 &313 walls and ceiling cleaned and painted.

Yours faithfully,

Jamegni

Jamie Carnegie Managing director.

Atlas House Tralee – Menu Cycle Week 1

Victoria Sponge Cake	Fruit Scones	Mix Yogurts	Muffins	Apple Pie	Custard	Croissants
Couliflover	Carrots	Brocolli	Green Beans	Peas	Green Beans	Sweetcorn
Basmati Rice		Scallion Rice		Rice		White Rice
Lamb Stew	Potato Noisettes	Spicy Beef & Peanut Stew with Chickpeas	Plain Rice	Irish Champ	Basmmatti	Masch Potatoos
Honey Roast Vegetables	Jollof Rice & Vegetables	Sweet potatoes & Vegetables	Potato Gratin	Vegeterian Pie	Veg Pasta Carbonara	Roast Vegetables
Yam	Nigerian Meat Pies	with Veg Mustard & Tarragon Sauce	Roast Beef	Chicken Drumsticks & Vegelables	Roast Haddock	Spiced Chicken Legs
African Okra Stew	Baked Mackerel	Roast Chicken Legs	Chicken Biryani	Irish Lamb Stew	Sauté Chicken Hearts & caramelised Onions	Irish Beef Stew
Puree Baby Food	Puree Baby Food	Puree Baby Food	Puree Baby Food	Puree Baby Food	Puree Baby Food	Puree Baby Food
Soup of the Day	Soup of the Day	Soup of the Day	Soup of the Day	Soup of the Day	Soup of the Day	Soup of the Day
Dinner	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner
Homemade Potato Wedges	Plain Fries	Potato Cubes	Potato Crokets	Wedges	Chips	Potato Cubes
Tofu with peanut Butter & Ginger Sauce	Vegetarian Noodles	Creamy Mushroom Pasta	Potato & Spinach Frittata	Mixed Bean Curry	Gingery Butternut Sq & Sweet Potato	Vegetarian Quiche
Beef Lasagne	Batter Cod	Chicken Sausages	Savoury Rice	Southern Fried Chicken Goujons	Vegeterian Samosas	Beef Sausages
Chicken Kebabs	Turkey Stir Fry	Chicken Stew & White Rice	Chicken Burger	Chilli Con Carne	BBQ Chicken Wings	Roast Turkey Baguettes
Puree Baby Food	Puree Baby Food	Puree Baby Food	Puree Baby Food	Puree Baby Food	Puree Baby Food	Puree Baby Food
Soup of the Day	Soup of the Day	Soup of the Day	Soup of the Day	Soup of the Day	Soup of the Day	Soup of the Day
Selection of Fruits	Selection of Fruits	Selection of Fruits	Selection of Fruits	Selection of Fruits	Selection of Fruits	Selection of Fruits
Selection of Salads	Selection of Salads	Selection of Salads	Selection of Salads	Selection of Salads	Selection of Salads	Selection of Salads
Lunch	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch
Boiled Eggs	Boiled Eggs	Boiled Eggs	Boiled Eggs	Boiled Eggs	Boiled Eggs	Boiled Eggs
Porridge	Porridge	Porridge	Porridge	Porridge	Porridge	Porridge
Selection of Cereals	Selection of Cereals	Selection of Cereals	Selection of Cereals	Selection of Cereals	Selection of Cereals	Selection of Cereals
Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast
Friday	Fhursday	Wednesday	Tuesday	Monday	Sunday	Saturday

Atlas House Tralee - Menu Cycle Week 2

Victoria Sponge Cake	Fruit Scones	ice-cream Selection	Muffins	Apple Pie	Custard	Pancakes
Carrof & Parsnin	Carrots	Brocolli	Green Beans	Butternut squash	Green Beans	Sweetcorn
Basmatti			Long Grain Rice		White Rice	
Mushroom Sauce	Fried Plantain	Roasted Veg & herbs	Baby Potatoes	Fried Rice	Jacket Potatoes	Basmati Kice
Rosemary Roasted Potatoes & Veg	Spaghetti & Vegetables	Savoury Rice	Carrots, Courgettes & Cauliflower Stir Fry	Chakalaka	Vegeterian Cous Cous	Sauté Onions & Mushrooms
Meatballs	African Okra Stew	Bangladesh Lamb Stew	African Black Stew	African Sugar Bean Stew	Chicken	Beef Tongue
Roast Turkey & Gravy	Beef Bolognaise	Haddock & Dill Sauce	Roast Chicken	Baked Mackeral	Minced Beer Stew	Chicken tenth curry
Puree Baby Food	Puree Baby Food	Puree Baby Food	Puree Baby Food	Furee papy Food	Tores baby rood	Chicker Loady Food
Soup of the Day	Soup of the Day	Soup of the Day	Soup of the Day	Soup of the Day	Soup of the Day	Soup of the Day
The state of the s						
Dinner	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner
Hash Browns	Homemade Potato Wedges	Chips	Potato Cubes	Chips	Wedges	Potato Croquettes
Vegetarian Omelette	Farelle Pasta with onion & carrot	Veggie Burger	Vegetable Samosas	Vegetarian Noodles	Vegetarian Pasta	Cheese & Tomato Pizza
Chicken Burgers	Shepard's Pie	Pasta Carbonara	Sweet Chilli & Chickpea Sauce	Chicken Nuggets	Beef Sousages	Chicken Bacon & Leek Pies
Beef Lasagne	BBQ Chicken Pieces	Chicken Sausages & bean casserole	Chicken & Mushroom Vol-au-vaunts	Burgers	Rice	Pies
Puree Baby Food	Puree Baby Food	Puree Baby Food	Puree Baby Food	Puree Baby Food	Puree Baby Food	Puree Baby Food
Soup of the Day	Soup of the Day	Soup of the Day	Soup of the Day	Soup of the Day	Soup of the Day	Soup of the Day
Selection of Fruits	Selection of Fruits	Selection of Fruits	Selection of Fruits	Selection of Fruits	Selection of Fruits	Selection of Fruits
Selection of Salads	Selection of Salads	Selection of Salads	Selection of Salads	Selection of Salads	Selection of Salads	Selection of Salads
Lunch	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch
Boiled Eggs	Boiled Eggs	Boiled Eggs	Boiled Eggs	Boiled Eggs	Boiled Eggs	Boiled Eggs
Porridge	Porridge	Porridge	Porridge	Porridge	Porndge	Pornage
Selection of Cereals	Selection of Cereals	Selection of Cereals	Selection of Cereals	Selection of Cereals	Selection of Cereals	Selection of Cereals
Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast
Friday	Thursday	Wednesday	Tuesday	Asomesa	Sundy	Sales day