RIA

Internal Inspection Report

Centre:	Abbeyfield Hotel, Ballaghderreen, Co. Roscommon
Inspector:	Ruth Dillon
Date of Inspection:	18 June 2019
Time of Arrival & Departure:	11.30 – 15.15

Part 1 General Information on Services

Internal Inspection Report

Centre: Abbeyfield Hotel

Date of Inspection: 18 June 2019

Name and address of Centre	Abbeyfield Hotel
Contractor	Nextweek & Co Ltd (John Crean)
	Christian Antoine
Manager	Give Job Title only
Who deputises for manager in his/her absence?	Assistant Manager
anzence:	
Telephone Number	094 9861856
Current Contracted Capacity	220
Current Occupancy (today)	167
Current Centre Profile (e.g., singles, families etc.)	
HSE Area	North West
Public Health Nurse	Mary Cunniffe
DSP / CWO name	Emily Rooney
Environmental Health Officer name	Joan Walsh
Local Fire Officer Name	Michael Frayne
Local Fire Station	Ballaghdereen
	The state of the s
Is the Centre certified by any Quality Manag (i.e. Q Mark, ISO)?:	gement System Yes No
If yes, please give details:	1

2. Please provide a copy of the following

What was the date of the last certification?

Have you a copy of the Certification

	Check List
Official Register	\boxtimes
Menu Cycle	\boxtimes
Staffing Lists as follows:	
1. Full list of staff employed at the centre (indicating Names, Titles,	$ \boxtimes$
Roles, etc.,)	
2. Indicate who is on duty at time of inspection (today)	
3. a separate list of Designated Liaison Persons (child protection)	

 \boxtimes

No

Yes

GENERAL SECURITY & EMERGENCY DETAILS Is 24 hour supervision provided? Yes No (Y/N) 8am - 11 pm and 11pm to 8am Give details of roster hours Yes No Is security provided by external company? (Y/N) If yes, give name of company: **GSL Security** Does the centre have CCTV? (Y/N)Yes No Is a list of emergency numbers available in the Yes No Manager's office? \boxtimes Does the list include the following numbers? Yes No (Y/N) Local Garda station 24 hr number Local hospital If no, give details: Local fire station **Duty Social Work Team** Out of hours GP Service RIA out of hours number Yes Are first aid kits available? (Y/N) Where and how many? Reception and Kitchen 4 Job title only (not name) of person responsible: Who is responsible for first aid restocking? Manager Is there a defibrillator in the centre? Yes M No How many staff been trained to use it? **HEATING ARRANGEMENTS** What type of heating is used in the centre? Gas \boxtimes Do residents have control of the heating in their own No Yes bedroom? If no, what arrangements are in place? gas on timer - BMS system What are the heating 'ON' times? Various times **HOUSE RULES** Are residents provided with a copy of the House Yes No Rules on arrival? How does centre management explain house rules sit down discussion to residents on arrival? ARRANGEMENTS FOR RESIDENTS & VISITORS (keys / storage / toiletries) Are residents issued with key for their bedroom?(Yes/No) No Yes Are residents issued with key for main door? Yes No (Yes/No) front desk manned and door automatic If no, give details

yes

9am-9pm

front lobby and reception area

Are there procedures to allow residents to receive

In what areas are visitors allowed in the centre?

visitors? (Give details)
Outline visiting times:

Any other relevant information:	
Is there a facility for storage of residents' valuables*? (Give details.) (* Storage is at resident's own risk)	good storage in rooms
What toiletries are provided to residents on arrival?	Soap, toothpaste, shampoo
What arrangements are in place to replenish these items?	Available at reception
7 ARRANGEMENTS FOR MAINTENANCE	
Does the centre have a written procedure in place	Yes No
for residents to report maintenance issues? (Yes/No)	
Is there a maintenance day book? (Yes/No)	Yes No
Describe the maintenance procedure at the centre:	
Daily maintenance book	
Are measures in place to inform staff and visitors of RIA's Child Protection Policy?	yes
(Give details)	
Are visitors asked to sign a declaration agreeing to adhere to the child protection policy?	yes
Where is declaration held?	managers office
Is there a sign in book for visitors? Where?	reception desk
Are there notices on public display giving name and contact details of Designated Liaison Person? Where?	Yes Lobby
Have Designated Liaison Persons received HSE training?	yes
Are notices prominently displayed regarding parental supervision of children? Where?	yes in lobby
9 FOOD SAFETY	
Has a HACCP system been implemented? (Yes/No)	Yes No 🗌
Have the premises been inspected by an Environmental Health Officer? (Yes/No)	Yes No 🗌
Date of last visit:	7 March 2019

10 NUTRITION / SCHOOL LUNCHES / BABY FORMULA (general arrangements)

Are residents consulted regarding menu /	yes
dietary requests? (Give details.)	
Provide details opposite:	Some children are schooled on site
Which of the following are provided for school	Some also attend local schools
children's packed lunches:	
 Sandwich? What sandwich fillings are available: Cheese? Ham? Chicken? 	
Tuna? Jam? Other?	Please also provide details of the
Drinks? Juice? Water?	system for distribution of school
Yogurt?	lunches:
• Fruit?	
Other	
Is infant formula kept out of public view?	yes
What arrangements are in place for distribution	available from reception
of infant formula?	

11 ARRANGEMENTS FOR REFRESHMENTS / MEALS OUTSIDE NORMAL MEAL TIMES

1111120	
Are tea / coffee / drinking water / Snacks etc. available outside mealtimes?	Yes No
What food/snacks are available after hours or when kitchen is closed?	tea, coffee, bread/toast
Where are the snacks located and how are they accessed?	dining room and bar room
Are meals available for residents who arrive late?	Yes 🛛 No 🗌
(Give details.)	once chef notified left for microwaving
Are meals available for new arrivals?	yes - once chef notified by manager
(Give details)	
Are packed lunches available for residents	Yes No
travelling to Dublin on official business?	Manager requests chef to prpepare lunch
(Give details)	
If the inspection takes place during Ramadan this	n/a
section <u>must</u> be completed.	
What arrangements are in place to facilitate	
residents observing a fast during Ramadan?	

12 FACILITIES FOR FEEDING BABIES

Are the following available?	Yes/No
Access to drinking water (for breastfeeding mothers	Yes 🛛 No 🗌
/ for preparation of infant formula)	
Sterilisers	Yes 🛛 No 🗌
Kettles	Yes 🛛 No 🗌
Fridge (for bottles of EBM* / formula) *Expressed	Yes 🛛 No 🗌
Breast Milk	
Bottle Warmer	Yes 🛛 No 🗌
Microwave	Yes 🛛 No 🗌
Are these facilities available 24 hours a day	Yes 🛛 No 🗌
Is there a dedicated room provided?	Yes No 🖂
Where?	

13 INDOOR FACILITIES

Are the following are available to residents?	Yes/No
Computers with Internet access	Yes No 🖂
WIFI	Yes No 🗌
DVD player	Yes No 🖂
Computer Games	Yes No
Snooker Table	Yes No
Pool Table	Yes No 🗌
Table Tennis Table	Yes No 🗌
Board Games	Yes No
Newspapers	Yes No
Books	Yes No
Toys / games for children	Yes No
Other	Table football and Air Hockey table
Give details of any other arrangement or other comments:	

14 TRANSPORT ARRANGEMENTS

Is there a bus service provided? (Yes/No):	Yes No 🗌
Where does the service go to?	monthly shopping trip – Sligo or Castlebar
What is the frequency of the service? (List time table opposite)	monthly

15 TV SYSTEM

Is there a specific TV system in place?	Yes 🔀 No 🗌
(give details)	Satellite
An average, how many TV channels are provided to residents?	50+
Are residents allowed to erect satellite dishes?	no

16 LAUNDRY FACILITIES (General Arrangements)

Are Laundry facilities available in the centre? (Y/N)	Yes No
If No, what service is provided?	
Who launders towels and bedlinen?	staff in laundry
(e.g., residents, staff, other, etc)	
What procedures are in place for the exchange of	staff do linens
towels and bed linen at the centre?	
What procedures are in place for ironing boards	In laundry room
and irons?	
How is washing powder / tablets supplied?	From reception

Are there specific arrangements for access to the	always open
laundry (give details):	

17 CLEANING (General Arrangements)

Are there cleaning materials and equipment provided by management for residents?	Yes No 🗌
What cleaning equipment is available to residents?	Mop/bucket on arrival cleaning products supplied.
What is the procedure for residents to access vacuum cleaners, brushes & other cleaning equipment?	Hoovers available from Reception.
What arrangements are in place if rooms are not cleaned sufficiently by residents?	cleaning staff employed



PART 2

Room by Room Inspection

Internal Inspection

Centre:

Abbeyfield Hotel

Date of Inspection: 18 June 2019

Section A- Administration / Communal areas

17 Have you seen the following?

		Location of display
Up to date House Rules	$ \boxtimes$	Reception
Complaint Forms		
Accident/ Incident procedure		Safety Statement
HSE Breastfeeding Posters		reception
(if applicable)		
Designated Liaison Person details		Notice board
(Child Protection)		
Supervision of children notice		reception
Gym Notices (Child Safety – if applicable)		n/a
IOM Voluntary Return Posters		reception
18 Staff Awareness		
Did you see the RIA Code of Practice*?		
Are all staff aware of RIA Code & House Ru	les?	

How are staff made aware of RIA Code & House Rules?

^{*}A Code of Practice for persons working in accommodation centres

19 FIRE SAFETY

No fire register available

19a EMERGENCY LIGHTING INSPECTION SCHEDULE

<u>Date</u>	Inspected By (Company Name / Position)	<u>Comments</u>
19/10/18	Apex	service

19b FIRE ALARM & DETECTION SYSTEM INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	OK	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
8/2/2019	Apex Quarterly				

19c FIRE FIGHTING EQUIPMENT INSPECTION SCHEDULE

(Include all fire extinguishers, hose reels and fire blankets.)

(Company Name / Position)			Taken (Y/N)	Y/N
APEX Fire				
	Position)	Position)	Position)	Position)

19d FIRE EXIT DOORS / MEANS OF ESCAPE INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	ОК	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
17/6/19	internal				
18/6/19	internal				

19e FIRE DRILL PROCEDURE INSPECTION SCHEDULE

Date & Time	Numbers of staff involved in drill	No. of residents present / evacuated **	Evacuation Time	Comments
23/3/19 2.45 pm	15	206	6 mins	No issues
27/4/18 12.45	15	179	6 mins	No issues

^{**}Both numbers must be recorded.

19f STAFF INSTRUCTION AND TRAINING (Fire Safety)

Job Description	Course	Instructor	Duration	Date
all staff	General fire	As part of drill		27/4/18

19g FIRE ASSEMBLY POINTS

front car park
yes
yes

19h FIRE ALARM SYSTEM

Is there a fire alarm system in place?	yes
Are there smoke alarms throughout the premises, inc. bedrooms?	yes
Are all smoke alarms linked back to a central control panel?	yes
Are there designated 'Smoking' areas? Include locations	1
Comments: smoking area in side garder	and car park

FIRE EXITS, EMERGENCY LIGHTING, SMOKE ALARMS, FIRE NOTICES (in corridors & common areas) 19i

(in cornuors & common areas)	
Are fire exits clear from obstruction?	yes
Are they unlocked?	yes
Are fire exits clearly posted throughout the building?	yes
Are all fire doors kept closed?	yes
Are fire evacuation instructions clearly displayed in the centre?	yres
Are fire extinguishers clearly visible?	yes
is there emergency lighting system in place?	yes
Comments:	

Administration Area:

Reception:	Hotel Lobby at entrance		
Is the area ge	nerally clean?	7500	Yes ⊠ No □
If no please g	ive details:		
Visual Check:	Have you noticed any issues re	equiring atte	ention? Yes No
(e.g., fire exit s	signs, hazards, lighting, notíces, dé	cor, etc.)	
If yes please of	letail:		
_			
lave you see	n the following?	<u> </u>	to antique of disular
tto so dos the			Location of display
Up to date Ho			lobby
Complaint Fo			Lobby
Accident/ Inci	dent procedure		Safety Statement
HSE Breastfee	eding Posters		lobby
(if applicable)			
Designated Li	aison Person details		Office
(Child Protect	ion)		
	f children notice		Office
	(Child Safety – if applicable)		n/a
• • • • • • • • • • • • • • • • • • • •	oma ourcey in appreciatory		1,1,4
IOM Voluntar	y Return Posters		lobby
	rafficking Posters		lobby
	ce & Harassment' Posters		lobby
	oo oo marasament v osters		1.000,
	Tea Station (State Location		oom and side bar room
What facilities	are provided? Coffee & tea n	naking	
Is the area ge	nerally clean?		Yes 🛛 No 🗌
If no please gi	ve details:		
Visual Check:	Have you noticed any issues re	quiring atte	ention? Yes No x
If yes please d	letail:		
even classro	oms on site:		
Is the area ge	nerally clean? Not inspect	ed as in use	
If no please gi	ve details:		
	Have you noticed any issues re		
	r the area is colourful, has sufficient to	ys, changing a	areas, toilets in working order, etc)
Other comme	nts:		

DINING AREA:

	Fron	From			То				
Breakfast	8.30	am		10	10am				
Lunch	12.3	12.30			2pm				
Dinner	6.30	6.30pm			m				
Which is the mai	n meal of the	e day:	Lunch		Đini	ner [X		
Is menu cycle ava	ailable?		Yes	$\overline{\boxtimes}$	No				
,		,							
f no, give details	of all menu	u options on da	v of insi	pecti	on:				
Breakfast									
Lunch									
Dinner									
Is menu cycle on	display?				Yes	N	lo X		
Does menu cycle		with options ava	ilable?		n/a				
If no, ask manage				i:					
Which meal was		Breakfa			Lun	ch D	<u>a</u>	Dinner	
		etail (e.g. was it							
Mixed rice with								/·	
	beef. Potato	es and salad. Fo	od was i				salty	<i>i</i> .	
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Dining room was very full not clear if there was enough seating for everyone.

KITCHEN AREA: Food Safety Critical Requirements

Is there a dress code for kitchen and servery staff	Yes 🖂	No 🗌
Please outline: Kitchen and server staff all wore catering uniforms		
Has the manager shown you HACCP Certificates for chefs?	Yes 🖂	No 🗌
Was the fridge temperature showing as being between 1 and	Yes 🔀	No 🗌
5°C?		
Did you see evidence that the fridge temperature is recorded	Yes 🖂	No 🗌
daily?		
Was the freezer temperature showing as being-18°C or below?	Yes 🛚	No 🗌
Did you see evidence that freezer temperature is recorded daily?	Yes 🖂	No 🗌
Are dry food stuffs stored on shelving? (all dry goods should be	Yes 🔀	No 🗌
stored off the ground)		
Has it been demonstrated to you that cooked food is at a	Yes 🔀	No 🗌
temperature above 72°C?		
Is the temperature recorded for all food services (lunch & dinner)	Yes 🛚	No 🗌
Is there a record of daily cleaning of kitchen, food service and	Yes 🖂	No 🗌
dining areas?		
Have you seen a record of periodic deep clean of all floors, under	Yes 🖂	No 🗌
and behind cookers/fridges etc.?		
Are bins with waste food covered/lidded?	Yes 🖂	No 🗌
Are fly screens present on windows and doors into kitchen?	Yes 🖂	No 🗌
Where you have checked 'No' boxes above, please provide further	details, inclu	iding any
specific corrective actions you may have requested:		

KITCHEN AREA: Food Safety Critical Requirements

FOOD SAFETY

Has the premises been inspected by an	Yes							
Environmental Health Officer?								
Date of Visit?	7 March 2019							
Comments: The inspection outcome was unsatisfactory but manager advised all								
EHO recommendations were followed up on after the inspection.								

.5 PUB	LIC TOIL	Lilotate	: Location).	mani iopp	y						
N	lumber	Soap	Toilet	Hand Towels /			itary Bins				
			Paper	Dryers	Water	·					
Unisex:											
Ladies: 3		\boxtimes		\boxtimes							
Gents: 3		\boxtimes		\boxtimes							
Is there a clo	•		splayed?			Yes 🖂	No 🗌				
Record the						9am					
Is the area o	dean? (pr	ovide cor	nment)	no floor was:	sticky						
Are all facili	ties work	ing?				Yes 🗌	No *⊠				
Visual Check: Have you noticed any issues requiring attention? Yes* No ⊠											
If No, give d	etails:	No t	oilet roll avai	ilable. One toil	et seat bro	ken.					
24 COMMUNAL ROOM (State Location): old bar room Storage area:											
_					_						
Is the walkw		-			Yes [
Are the exit	signs cle	arly mark	ed?		Yes [⊠ No					
Canagal Caa		_									
General Sea	_		~2		Yes [✓ No					
Is the seatin	ig iii goot	i continu	11.5		rest	⊠ No					
What is the	area gen	erally use	d for?		Yes [⊠ No					
Computer re	oom:										
Is the area g		clean?			Yes [⊠ No					
_			d anv issues :	requiring attent			Ħ I				
If yes please			,								
Any other c	omment	s? If yes p	lease detail:								
Any other comments? If yes please detail:											
•											
	ROUNE	S / FACI	<u>LITIES</u>								
OUTDOOR (LITIES								
OUTDOOR (<u>LITIES</u>				,				
OUTDOOR (LITIES Very Good	Adequate	Poor*	Needs urg	gent attention				
OUTDOOR (the follo	wing:		Adequate	Poor*	Needs urg	gent attention				
OUTDOOR Of lease rate to Condition of centre	the follo	wing:		Adequate	Poor*	Needs urg	gent attention				
OUTDOOR Of lease rate to Condition of centre	the follo	wing:		Adequate	Poor*	Needs urg	gent attention				
OUTDOOR Condition of centre Paintwork of	exterior of the centre	of the		Adequate	Poor*	Needs urg	gent attention				
Condition of centre Paintwork of Maintenance grounds (e.g.	exterior of the centre standard grass cut	of the		Adequate	Poor*	Needs urg	gent attention				
OUTDOOR Condition of centre Paintwork of Maintenance grounds (e.g. walkways cle	exterior of the centre standard grass cut ar etc.)	wing:		Adequate	Poor*	Needs urg	gent attention				
Condition of centre Paintwork of Maintenance grounds (e.g.	exterior of the centre standard grass cut ear etc.)	wing:		Adequate	Poor*	Needs urg	gent attention				

				_	
vailable for child	ren outdoors? \	∕es ⊠	No		
large courtyard	l and play area				
Wash	ing Machines		Dry	ers	
	8		8	}	
working order?	1 machine out	of order			
ndustrial laundr	γ on-site for line	ns etc.			
cation): a	ll corridors				
in?		Yes	\boxtimes	No	
noticed any issue	es requiring atter	ntion? Yes		No	\boxtimes
+					
cation): a	II stairways				
<u> </u>		Yes	\boxtimes	No	
					<u> </u>
•		ntion? Yes		No	\boxtimes
is, lighting, notice:	s, décor, etc.)				
	Wash working order? ndustrial laundr ocation): a nn? noticed any issue + ncation): a nn?	Washing Machines Washing Machines 8 working order? 1 machine out ndustrial laundry on-site for line ocation): all corridors an? cation): all stairways an?	Washing Machines 8 working order? 1 machine out of order Industrial laundry on-site for linens etc. Industr	Washing Machines Washing Machines Dry	Washing Machines Dryers 8 8 working order? 1 machine out of order Industrial laundry on-site for linens etc. Decation): all corridors Innoticed any issues requiring attention? Yes No No No No No No No No No No

Bedrooms:

CLEANING (General Arrangements) How often are bedrooms inspected? twice weekly Weekly Who cleans the bedrooms? Staff x Residents How often do staff clean the bedrooms? x fortnightly Weekly Monthly Other Are there cleaning materials and equipment provided by management for No 🖂 Yes residents? What cleaning equipment is available to Housekeeping do cleaning but all equipment can be provided to residents on residents? request What arrangements are in place if rooms housekeeping staff in hotel are not cleaned sufficiently by residents? ROOM NUMBER 101 same family as 102 Room Profile: Room Capacity: Room Occupancy: Family Fire Notice **Ensuite** Shared Bathroom Smoke Alarm TV $\overline{\boxtimes}$ X \boxtimes X Poor * Needs urgent attention * Very Good Adequate Cleanliness No * Is everything in working order? Yes 🔀 If *, please give details: ROOM NUMBER 102 Room Profile: Room Capacity: Room Occupancy: Family 3 Fire Notice Ensuite Shared Bathroom Smoke Alarm TV \boxtimes X X \boxtimes Poor * Needs urgent attention * Very Good Adequate Cleanliness Is everything in working order? Yes 🔀 No * If *, please give details:

ROOM NUM	BER 103 same	family as 1	L04							
Room Profile			Room Capacity:				Room Occupancy:			
Family			3				2			
TV	Ensuite	Shared	Bathro	om	Smoke Alarn		rm	Fire Notice		
		-								
	Very Good	Adeq	juate	Po	or *	Ne	Needs urgent attention *			
Cleanliness										
Is everything	in working order	·?		١	∕es 🔀	No	o *			
If *, please gi	ve details:									
ROOM NUM	BER 104									
Room Profile	:		Room	Capa	city:		Roo	m Occupancy:		
Family			3				2			
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice		
					 	\overline{X}		\square		
			Ш							
	Very Good	Adeq	uate	Po	or *	N€	eeds	urgent attention *		
Cleanliness		_								
	in working order	?		Y	′es 🔀	No	o *			
If *, please gi	ve details:									
ROOM NUMI		family as 1								
Room Profile			Room	Capac	city:		1 1	m Occupancy:		
family TV	Ensuite	Shared		om	Smok	ا ددا ۸ م	_	Fire Notice		
	Liisuite	Jilai eu	Datino	OIII	311101	C Ala		File Notice		
	Very Good	Adeq	uate	Po	or *	Ne	eds	urgent attention *		
Cleanliness										
	in working order	?		Y	'es 🔀	No	*			
If *, please given	ve details:									
ROOM NUM	BER 106									
KOOIVI NUIVII	DEK 100									
Room Profile:			Room	Capac	city:		Roo	m Occupancy:		
Room Profile: Family			3				4			
Room Profile:		Shared	3		Smok	e Ala	4	m Occupancy: Fire Notice		
Room Profile: Family		Shared	3			 e Alai	4			
Room Profile: Family TV			3 Bathro	om			4 rm			
Room Profile: Family TV	Ensuite		3 Bathro	om	Smok		4 rm	Fire Notice		
Room Profile: Family TV Cleanliness	Ensuite	Adeq	3 Bathro	om Po	Smok	N€	4 rm	Fire Notice		

ROOM NUMI	BER 107								
Room Profile			Room Capacity:				Room Occupancy:		
Single	•		3	Capa	city.		1	in Occupancy.	
TV	Ensuite	Sharad	Bathroo	200	Smok	ο Ala		Fire Notice	
	Elisuite	Silai eu	Bathiot	7111			1111	The Notice	
	Very Good	Adeq	uate	Po	or *	N	eeds	urgent attention *	
Cleanliness									
Is everything	in working order	?		Υ	′es 🖂	N	0 *		
If *, please gi	ve details:								
ROOM NUMI	BER 108								
Room Profile			Room	Capac	citv:		Roo	m Occupancy:	
Family			3		,.		4		
TV	Ensuite	Shared	Bathroo	om	Smok	e Ala	rm	Fire Notice	
<u> </u>	<u> </u>								
			Ш			X			
	Very Good	Adeq	uate	Po	or *	N	eeds	urgent attention *	
Cleanliness				[
Is everything in working order? Yes No *									
If *, please gi	ve details:								
ROOM NUMI			Doom	Cana	eita		Poo	m Occupancy;	
Family	:		Room 3	Capa	city:		3	m Occupancy:	
TV	Ensuite	Shared	Bathroo	om	Smok	e Ala	Alarm Fire Notice		
\square		-	П		i	∇			
		l Adam		0.	*				
Cleanliness	Very Good	Aded	uate	P0	or *	IN.	eeas	urgent attention *	
	in	<u> </u>			/00		o *		
	in working order				/es 🔃		Q T		
If *, please gi	ve details:	light in b	athroon	n to b	e repair	ea			
ROOM NUM	BER 110								
Room Profile	•		Room	Capa	city:		Roo	m Occupancy:	
Family			2				2		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice	
						\boxtimes			
	Very Good	Aded	uate	Pc	or*	N	eeds	urgent attention *	
Cleanliness		İΓ							
Is everything	in working order	?		١	res 🖂	N	o *		
If *, please gi									

ROOM NUM	BER 111								
Room Profile			Room Capacity:				Room Occupancy:		
family			3				4		
TV	Ensuite	Shared	Bathro	om	Smoke Alarm			Fire Notice	
					\boxtimes			\square	
	Very Good	l Adec	Juate	Po	or*	Ne	eeds	urgent attention *	
Cleanliness									
Is everything	in working order	ı,})	Yes 🗌	No	o *	\boxtimes	
If *, please gi	ve details:	light in b	athroo	m to b	e repair	ed		24	
ROOM NUMBER 112									
Room Profile:			Room	Capa	citv:		Roo	m Occupancy:	
single			2	· capa	city.	===	1	in occupancy.	
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice	
	Very Good	Adeq	uate	Po	or*	Ne	eds	urgent attention *	
Cleanliness									
Is everything	Is everything in working order? Yes No *								
If *, please giv	ve details:								
ROOM NUME	BER 113								
Room Profile:			Poom	Capac	citus	- 1	Poor	m Occupancy:	
Family	vacaiit		3	Capac	city.		4	m Occupancy:	
TV	Ensuite	Shared		om	Smoke	e Alai	•	Fire Notice	
	\boxtimes					\overline{X}			
	Very Good	Adeq	uate	Po	or*	Ne	eds	urgent attention *	
Cleanliness									
Is everything i	in working order	?		Υ	'es 🖂	No	*		
If *, please giv									
ROOM NUME	EP 114 - not i	nenostad							
Room Profile:		ispected	Room	Capac	ritre	T	Roo	m Occupancy:	
Vacant	Vacant		3	Capac	ity.	-	0	пт Оссирансу.	
TV	Ensuite	Shared		om	Smoke	e Alar	- ·	Fire Notice	
\boxtimes						<u> </u>			
	Very Good	Adeq	uate	Po	or*	Ne	eds	urgent attention *	
Cleanliness			7 1	Γ	7			Ţ E	
Is everything i	n working order	?		Y	es 🖂	No	*		
If *, please giv					- النساء				
, i= Div									

ROOM NUMI	BER 115 – not i	inspected							
Room Profile:			Room Capacity:			Roc	Room Occupancy:		
Vacant			2			0	0		
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
	\boxtimes								
	Very Good	Adeq	uate	Po	or *	Needs	urgent attention *		
Cleanliness									
Is everything	in working order	?	√ y	es		-			
If *, please gi	ve details:								
ROOM NUME	BER 116 – not i	nspected							
Room Profile:	:		Room	Capa	city:	Roc	m Occupancy:		
Vacant			3			0			
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
						\boxtimes			
	Very Good	l Adeq	uate	Po	or *	Needs	urgent attention *		
Cleanliness							🗀		
Is everything in working order? Yes No *									
If *, please giv	ve details								
ROOM NUM! Room Profile: Single			2	Capa		1	om Occupancy:		
TV	Ensuite	Shared	Bathro —	om ——	Smok	e Alarm	Fire Notice		
			Ш.,			X			
Cleanliness	Very Good	l Adeq	uate T	Po	or *	Needs	urgent attention *		
	in working order	·2			es 🖂	No *			
If *, please give					<u> </u>	140			
ROOM NUME	BER 118 - not i	inspected							
Room Profile:			Room	Capa	city:	Roc	m Occupancy:		
Vacant			3			0			
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
							\boxtimes		
	Very Good	Adeq	uate	Po	or *	Needs	urgent attention *		
Cleanliness									
	in working order	r?		\	res 🖂	No *			
If *, please giv	ve details:								

ROOM NUM	BER 119								
Room Profile			Roon	n Capa	city:		Room Occupancy:		
Family			3				2		
TV	Ensuite	Shared	Bathro	oom	Smoke Alarm			Fire Notice	
						\boxtimes			
	Very Good	l Adec	uate	Po	or *	N-	Needs urgent attention *		
Cleanliness									
	in working order	r?		`	Yes 🔀	N-	o *		
if *, please gi	ve details:								
ROOM NUMBER 201									
Room Profile	Room Profile:				city:		Roo	m Occupancy:	
Family			3				4		
ΤV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice	
\boxtimes								\boxtimes	
	Very Good	Adeq	uate	Po	or *	N	eeds	urgent attention *	
Cleanliness									
Is everything in working order? Yes No *									
If *, please given	ve details:	light in co	orridor	not w	orking				
	250 200 A								
ROOM NUME Room Profile:		nspectea	Boom	n Capa	citur		Poo	m Occupancy:	
Vacant			3	Capa	city.	-	0	in Occupancy.	
TV	Ensuite	Shared		om	Smok	e Ala		Fire Notice	
\boxtimes						\boxtimes		\boxtimes	
	Very Good	Adeq	uate	Po	or*	Ne	eeds	urgent attention *	
Cleanliness									
Is everything	in working order	?		Y	′es 🖂	No	o *		
If *, please giv	ve details:								
DOOR NUMBER	PP 202								
ROOM NUME Room Profile:		nspectea	Poom	Cana	oito re		Door	m Occupancy	
Vacant			3	Capa	city:		0	m Occupancy:	
TV	Ensuite	Shared		om	Smok	e Ala	<u> </u>	Fire Notice	
					[$\overline{\mathbb{X}}$			
	Very Good	Adeq	uate	Po	or*	N	eds i	urgent attention *	
Cleanliness	× 10.7 0000	- Aucq	7	, , , , ,		146	43		
	in working order	?		Y	es 🖂	N ₄	*		
If *, please giv						,41		<u> </u>	
7 Presso 811	- actallor								

ROOM NUMI	BER 204							
Room Profile			Room Capa	ıcitv:	1	Roon	n Occupancy:	
Family	•		3	orcy.		3	i, occupancy.	
TV	Ensuite	Shared	Bathroom	Smoke	moke Alarm		Fire Notice	
\boxtimes				\boxtimes				
	Very Good	Adeq	uate Po	oor *	Ne	eds u	rgent attention *	
Cleanliness								
Is everything	in working order	ı.		Yes 🗌	No	*	\times	
If *, please gi	ve details:	bathroom	light to be	repaired	•			
ROOM NUMI	BER 205							
Room Profile:			Room Capa	city:		Roon	n Occupancy:	
Single			2			1		
TV	Ensuite	Shared	Bathroom	Smoke	Aları	m	Fire Notice	
					3		\boxtimes	
	Very Good	l Adeq	uate Po	oor*	Ne	eds u	irgent attention *	
Cleanliness								
Is everything in working order? Yes No *								
If *, please give details:								
ROOM NUME			Room Capa	citv:		Roon	n Occupancy:	
Single			2	icity.		1	ii occupancy.	
TV	Ensuite	Shared	Bathroom	Smoke	Aları	m	Fire Notice	
\boxtimes					3			
	Very Good	Adeq	uate Po	oor*	Ne	eds u	rgent attention *	
Cleanliness								
Is everything	in working order	·\$	Υ	es				
If *, please given	ve details:							
ROOM NUME	BER 207							
Room Profile:	•		Room Capa	icity:		Roon	n Occupancy:	
single			2			1		
TV	Ensuite	Shared	Bathroom	Smoke	Aları	m	Fire Notice	
		[
	Very Good	Adeq	uate Po	oor *	Ne	eds u	rgent attention *	
Cleanliness				اييلا				
Is everything	in working order	-3		Yes	No	* [<u> </u>	
If *, please giv	ve details:	fan in bat	hroom to be	e repaired	d t			

ROOM NUM	BER 208							
Room Profile			Room	Cana	city		Root	m Occupancy:
Family	•		4	Cupa	city.	-	4	in Occupancy.
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	<u> </u>	Fire Notice
						\boxtimes		
	Very Good	Adeq	uate	Po	or *	Ne	eds i	urgent attention *
Cleanliness			<u> </u>	Ī				
Is everything	in working order	·?		V	es 🗍	No	o *	
If *, please gi		bathroon	lights				· •	
ROOM NUM	BER 209					- 23		
Room Profile			Room	Capac	city:		Roor	n Occupancy:
Single			3				1	
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice
						\boxtimes		\boxtimes
	Very Good	Adeq	uate	Po	or*	N€	eds (irgent attention *
Cleanliness								
Is everything	in working order	?		Υ	'es 🗌	No	*	\boxtimes
If *, please giv	ve details:	smoke ala	arm cov	rered	and sign	ıs of e	cooki	ng in room. Carpet
ROOM NUME								
Room Profile:			Room	Capac	city:			n Occupancy:
Single			3				1	
TV	Ensuite	Shared	Bathroo	om	Smoke	e Alaı —-	m	Fire Notice
-1	Very Good	Adeq	uate	Po	or *	Ne	eds u	rgent attention *
Cleanliness			1					
	in working order			Υ	es 🔀	No	* [
If *, please giv	/e details: smok	e alarm co	vered					
ROOM NUME	BER 211							
			Room	Capac	itv:		Roon	n Occupancy:
				-uput				occupancy.
Room Profile:			2				2	
		Shared	2	om	Smoke	e Alar		Fire Notice
Room Profile: Single		Shared	2	om		e Alar		Fire Notice
Room Profile: Single			2 Bathroo			Z	m	Fire Notice
Room Profile: Single	Ensuite 🖂		2 Bathroo			Z	m	\boxtimes
Room Profile: Single TV Cleanliness	Ensuite Very Good months	Adequ	2 Bathroo Juate	Pool	or * 	Z	eds u	\boxtimes

ROOM NUME	BER 212							
Room Profile			Roon	n Capa	city:	R	loom	Occupancy:
Family			3			2		
TV	Ensuite	Shared B	athroo	m	Smoke	e Alarm	ı F	Fire Notice
					\boxtimes			X
	Very Good	Adequ	uate	Poor	*	Need	s urg	ent attention *
Cleanliness						Ш		_
	in working orde	er?			Yes 🔀	No	* [
If *, please giv	ve details:							
22								
ROOM NUME	BER 213							
Room Profile:	.		Roon	n Capa	city:	R	loom	Occupancy:
Single			2			1		
TV	Ensuite	Shared B	athroo	m	Smoke	e Alarm	ı F	Fire Notice
	\square							$\overline{\mathbb{X}}$
	_	Adequ	ıato	Poor		Nood		ent attention *
Cleanliness	Very Good	Auequ	aate	FOOI		Neeu	s uig	ent attention
	in working orde			ــــــا	Yes 🖂	No	*	
is every timing	in working orde	-1.			103		_	
If *, please giv	ve details:	signs of	smokin	g in ro	om			
DOOM NUMBER								
ROOM NUMB	BER 214 – not					l p	loom	Occupancy:
Room Profile:	BER 214 – not			ı Capa		R		Occupancy:
	BER 214 – not	inspected	Room	ı Capa	city:	0)	Occupancy:
Room Profile: Vacant TV	BER 214 – not Ensuite		Room	ı Capa	city: Smok	e Alarm)	
Room Profile: Vacant	BER 214 – not	inspected	Room	ı Capa	city: Smok	0)	
Room Profile: Vacant TV	BER 214 – not Ensuite	inspected Shared	Room 2 Bathro	n Capad	city: Smok	e Alarn	n	
Room Profile: Vacant TV	Ensuite	inspected Shared	Room 2 Bathro	n Capad	city:	e Alarn	n	Fire Notice
Room Profile: Vacant TV Cleanliness	Ensuite	Shared Adeq	Room 2 Bathro	n Capad	city:	e Alarn	n	Fire Notice
Room Profile: Vacant TV Cleanliness	Ensuite Very Good in working orde	Shared Adeq	Room 2 Bathro	n Capad	city:	e Alarn	n	Fire Notice
Room Profile: Vacant TV Cleanliness Is everything i	Ensuite Very Good in working orde	Shared Adeq	Room 2 Bathro	n Capad	city:	e Alarn	n	Fire Notice
Room Profile: Vacant TV Cleanliness Is everything i	Ensuite Very Good in working orde	Shared Adeq	Room 2 Bathro	n Capad	city:	e Alarn	n	Fire Notice
Room Profile: Vacant TV Cleanliness Is everything if *, please given	Ensuite Very Good in working order ve details:	Shared Adec	Room 2 Bathro	n Capad	city:	e Alarn	n	Fire Notice
Room Profile: Vacant TV Cleanliness Is everything if *, please given	Ensuite Very Good in working order ve details: BER 215 not in	Shared Adec	Room 2 Bathro	oom Po	Smok	e Alarn Nee	n eds ur	Fire Notice
Room Profile: Vacant TV Cleanliness Is everything if *, please given	Ensuite Very Good in working order ve details: BER 215 not in	Shared Adec	Room 2 Bathro	n Capad	Smok	e Alarn Nee	eds ur	Fire Notice
Room Profile: Vacant TV Cleanliness Is everything if *, please given ROOM NUMB Room Profile:	Ensuite Very Good in working order ve details: BER 215 not in	Shared Adec	Room 2 Bathro juate Room 2	oom Po	city: Smok	R Alarn	eds ur	Fire Notice
Room Profile: Vacant TV Cleanliness Is everything if *, please given ROOM NUMB Room Profile: Vacant	Ensuite Very Good in working order ve details: BER 215 not in	Shared Adeq	Room 2 Bathro juate Room 2	oom Po	city: Smok city:	R Alarn	eds ur	Fire Notice
Room Profile: Vacant TV Cleanliness Is everything if *, please given ROOM NUMB Room Profile: Vacant TV	Ensuite Very Good in working order ve details: BER 215 not in	Shared Adeq	Room 2 Bathro juate Room 2	Po P	city: Smok city:	Re Alarm	Room	Fire Notice
Room Profile: Vacant TV Cleanliness Is everything if *, please given ROOM NUMB Room Profile: Vacant TV	Ensuite Very Good in working order ve details: Ensuite Ensuite	Shared Adeq	Room 2 Bathro uate Room 2 Bathro	Po P	city: Smok city: city:	Re Alarm	Room	Fire Notice rgent attention * Occupancy: Fire Notice
Room Profile: Vacant TV Cleanliness Is everything if *, please given ROOM NUMB Room Profile: Vacant TV Cleanliness	Ensuite Very Good in working order ve details: Ensuite Ensuite	Shared Adeq r? Shared Adeq Adeq	Room 2 Bathro uate Room 2 Bathro	Pom	city: Smok city: city:	Re Alarm	Room n	Fire Notice rgent attention * Occupancy: Fire Notice

ROOM NUM	BER 216							
Room Profile	•		Roon	n Capa	city:		Roc	m Occupancy:
Single			2				1	
TV	Ensuite	Shared	Bathro	oom	Smol	ke Ala	arm	Fire Notice
	Very Good	Adeo	quate	Po	oor *	. N	leeds	urgent attention *
Cleanliness			3					
Is everything	in working order	?		,	Yes 🗌	N	lo *	
If *, please gi	ve details: toile t	flush to b	e repa	ired				
ROOM NUMI	BER 217							
Room Profile			Room	ı Capa	citv:		Roo	m Occupancy:
Family			3				2	v oodpatioj,
TV	Ensuite	Shared	Bathro	om	Smok	ke Ala	irm	Fire Notice
	\boxtimes							
	Very Good	Adeq	uate	Po	or *	N	eeds	urgent attention *
Cleanliness	\boxtimes							
Is everything	in working order	?		١	res 🗌	N	o *	\boxtimes
If *, please given	ve details:	no sign o	f 2 nd oc	cupan	t. Hole	in w	all to	be repaired
2001111111	PED 040 .:							
ROOM NUMI		рестеа	Dans	<u> </u>	_14		В	
			3	Capa	сіту:			m Occupancy:
vacant TV	Ensuite	Shared		0.000	Smok	. Ala	0	Fire Notice
1 V	Elisuite	Silaieu	Datillo	OIII	SITION	e Ald	ITITI	Fire Notice
								\boxtimes
	Very Good	Adeq	uate	Po	or *	N	eeds	urgent attention *
Cleanliness								
Is everything	in working order	?		١	res 🖂	N	o *	
If *, please giv	ve details:							
50014 11104	NED 040 11							
ROOM NUME		pected					_	
Room Profile:				Capa	city:			m Occupancy:
vacant TV	Ensuite	Shared	3 Bathro	Λm	Smok	ا م	0	Fire Notice
	N7	Silateu	Datino	JIII			1111	rii e Notice
				_				
Clooplings	Very Good	Adeq	uate	Po	or *	N∈	eeds	urgent attention *
Cleanliness		<u> </u>						
	in working order	?			′es 🔀	N	0 *	<u></u>
If *, please giv	re details:							

ROOM NUM	BER 220 not in	spected					
Room Profile	:		Room	Capa	city:	Ro	om Occupancy:
vacant			2			0	
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice
						\times	
	Very Good	l Adeq	uate	Po	or *	Need	s urgent attention *
Cleanliness							
Is everything	in working order	?			′es 🔀	No *	
If *, please gi	ve details:						
DOOM SULM	DED 224						
ROOM NUMI Room Profile:			Doom	Cana	oitus	l Do	om Occupancy
			Room 3	Capa	urty:	Ro	om Occupancy:
Family TV	Ensuite	Shared		om	Smok	e Alarm	Fire Notice
I V	Elizuite	SHared	Daulio	OIII	SHOK	AIdIIII	File Notice
\boxtimes						\times	
	Very Good	Adeq	uate	Po	or *	Need	s urgent attention *
Cleanliness							
Is everything	in working order	.5		١	'es 🖂	No *	
If *, please gi	ve details:						
ROOM NUMI Room Profile			Room	ı Capa	city:	Ro	om Occupancy:
Family			4			4	
TV	Ensuite	Shared B	athroo	m	Smoke	Alarm	Fire Notice
	Very Good	Adequ	ıate	Poor	*	Needs	urgent attention *
Cleanliness	\boxtimes						
ls everything	in working orde	r?			Yes 🔀	No *	
If *, please gi	ve details:						
	BER APT 222 B	and C sam					
Room Profile	:		i —	ı Capa	city:		om Occupancy:
Family			5			5	
TV	Ensuite	Shared B	athroo	m		Alarm	Fire Notice
	Very Good	Adequ	ıate	Poor	*	Needs	urgent attention *
Cleanliness							
Is everything							
,	in working orde	er?			Yes 🖂	No *	
If *, please gi		er?			Yes 🛚	No *	

ROOM NUM	BER APT 223 A	B and C s	ame fai	nily				
Room Profile				1 Capa	city:		Roc	om Occupancy:
Family			9				6	<u> </u>
TV	Ensuite	Shared E	Bathroo	m	Smoke	Ala	rm	Fire Notice
\boxtimes					\boxtimes			
	Very Good	Adequ	uate	Poor	*	Ne	eds u	rgent attention *
Cleanliness								
Is everything	in working orde	er?			Yes 🔀		Vo*	
If *, please gi	ve details:	carpet b	urnt					
ROOM NUM	BER APT 224 A	B C same	family					
Room Profile	•		Room	Сара	city:		Roo	m Occupancy:
Family			9				6	
TV	Ensuite	Shared B	athroo	m	Smoke	Ala	rm	Fire Notice
	Very Good	Adequ	ıate	Poor	*	Ne	eds u	rgent attention *
Cleanliness								
Is everything	in working orde	ı.s			Yes 🔀	1	√o *	
If *, please gi	ve details:							
ROOM NUME	BER APT 225 A							
Room Profile:			Room	Сара	citv		Roo	m Occupancy:
Vacant			4	Сара	city.	-	0	in occupancy.
TV	Ensuite	Shared B	_	m	Smoke	Ala	_	Fire Notice
	\boxtimes							\boxtimes
•	Very Good	Adequ	ıate	Poor	*	Ne	eds u	rgent attention *
Cleanliness								
Is everything	in working orde	r?		•	Yes 🔀	ľ	lo *	
If *, please giv	ve details:							
ROOM NUMB	BER APT 225 B,	C – same t	family					
Room Profile:			Room	Capac	city:		Roo	m Occupancy:
Family			9				5	
TV	Ensuite	Shared B	athrooi	n	Smoke	Ala	rm	Fire Notice
								\boxtimes
	Very Good	Adequ	ate	Poor	*	Ne	eds u	rgent attention *
Cleanliness					l			
	in working orde			1	Yes 🔃	ı	lo *	\boxtimes
If *, please giv	ve details:	sink bloc	ked					

ROOM NUMI	BER APT 226 A	,B,C - vaca	ant not	inspe	cted		
Room Profile	:		Room	Сара	city:	Roo	m Occupancy:
Vacant			9			0	
TV	Ensuite	Shared B	athroo	m	Smoke	Alarm	Fire Notice
					\boxtimes	-	
	Very Good	Adequ	ıate	Poor	*	Needs u	rgent attention *
Cleanliness							
Is everything	in working orde	er?			Yes 🖂	No *	
If *, please gi	ve details:						
ROOM NUME	BER APT 227 A	١,					
Room Profile	:		Room	Capa	city:	Roo	m Occupancy:
Family			4			4	
TV	Ensuite	Shared B	athroo	m	Smoke	Alarm	Fire Notice
	Very Good	Adequ	ıate	Poor	*	Needs u	rgent attention *
Cleanliness							
is everything	in working orde	er?			Yes 🔀	No *	
ROOM NUME	BER APT 227 E	3 , C same (family Room	Capa	citv:	Roo	m Occupancy:
Family			5		,.	3	
TV	Ensuite	Shared B	athroo	m	Smoke	Alarm	Fire Notice
	\boxtimes						
	Very Good	Adequ	ıate	Poor	*	Needs u	rgent attention *
Cleanliness							
Is everything	in working orde	er?			Yes 🔀	No *	
If *, please gi	ve details:						
ROOM NUME	BER APT 228 A	,B,C same	family				
Room Profile	•		Room	Сара	city:	Roo	m Occupancy:
Family			9			6	
TV	Ensuite	Shared B	athroo	m	Smoke	Alarm	Fire Notice
					L 5 2		
	✓ Very Good	Adequ	ıate	Poor		Needs u	rgent attention *
Cleanliness		Adequ	ıate	Poor		Needs u	
Cleanliness	Very Good		ıate			Needs u	
Cleanliness	Very Good	er?			* Yes		rgent attention *

ROOM NUM	BER APT 229 A	,B,C					
Room Profile	11		Room	Capa	city:	Roc	m Occupancy:
Family			9		•	6	
TV	Ensuite	Shared B	athroo	m	Smoke A	larm	Fire Notice
							\boxtimes
	Very Good	Adequ	ıate	Poor	*	Needs u	rgent attention *
Cleanliness							
Is everything	in working orde	r?		,	Yes 🗌	No *	\boxtimes
If *, please gi	ve details:	wall in b	athrooi	n beh	ind sink to	be rep	paired
ROOM NUMI	BER APT 230 A	B,C not in	spected	<u></u>			
Room Profile			Room		city:	Roo	m Occupancy:
Vacant			9	•	•	0	
TV	Ensuite	Shared B	athrooi	m	Smoke A	larm	Fire Notice
	Very Good	Adequ	ate	Poor	* 1	leeds u	rgent attention *
Cleanliness				Ш			
	in working orde	r?			Yes 🗵	No *	
If *, please gi	ve details:						
ROOM NUME	BER APT 231 A	B.C					
Room Profile:			Room	Capac	citv:	Roo	m Occupancy:
Family			9	•		6	
TV	Ensuite	Shared B	athrooi	n	Smoke A	larm	Fire Notice
	Very Good	Adequ	ate	Poor	* N	leeds u	rgent attention *
Cleanliness							
	in working orde	r?			Yes 🗵	No *	
If *, please give	ve details:						
ROOM NUME	BER APT 232 A,	not inspe	cted				
Room Profile:			Room	Capac	itv:	Roo	m Occupancy:
Vacant			4			0	
TV	Ensuite	Shared B	athroor	n	Smoke A	larm	Fire Notice
							\boxtimes
	Very Good	Adequ	ate	Poor	* N	leeds u	rgent attention *
Cleanliness							
Is everything	in working orde	r?		١	∕es ⊠	No *	
If *, please giv	ve details:						

ROOM NUMBER APT 232 B Room Profile:					
Room Profile:	allu C	D C		l Da	0
		Room Cap	acity:		om Occupancy:
Family	·	4	1	5	7
TV Ensuite	Shared B	athroom		Alarm	Fire Notice
				-	
Very Good	Adequ	iate Po	or *	Needs	urgent attention *
Cleanliness					
Is everything in working orde	er?		Yes 🔀	No *	
If *, please give details:	no fire n	otice			
ROOM NUMBER APT 233 A	,B,C not in				
Room Profile:		Room Cap	acity:	Ro	om Occupancy:
Vacant		9		0	
TV Ensuite	Shared B	athroom	Smoke	Alarm	Fire Notice
Very Good	Adequ	iate Po	эr *	Needs	urgent attention *
Cleanliness					
Is everything in working orde	er?		Yes 🖂	No *	
If *, please give details:	under re	novation			
ROOM NUMBER APT 234 A Room Profile:	, vacant no	ot inspected		Ro	om Occupancy:
	, vacant no			Ro 0	om Occupancy:
Room Profile:			acity:		om Occupancy:
Room Profile: Vacant		Room Car	acity:	0	· · · · · · · · · · · · · · · · · · ·
Room Profile: Vacant TV Ensuite		Room Car 4 athroom	Smoke	0 e Alarm	Fire Notice
Room Profile: Vacant TV Ensuite	Shared B	Room Car 4 athroom	Smoke	0 e Alarm	Fire Notice
Room Profile: Vacant TV Ensuite Very Good	Shared B	Room Car 4 athroom	Smoke	0 e Alarm	Fire Notice
Room Profile: Vacant TV Ensuite Cleanliness Very Good	Shared B Adeque	Room Cap 4 athroom uate Po	Smoke	O Alarm Needs	Fire Notice
Room Profile: Vacant TV Ensuite Very Good Cleanliness Is everything in working order	Shared B Adeque	Room Cap 4 athroom uate Po	Smoke	O Alarm Needs	Fire Notice
Room Profile: Vacant TV Ensuite Very Good Cleanliness Sis everything in working order If *, please give details: smo ROOM NUMBER APT 234 B	Shared B Adeque Adequer? king in roo	Room Cap 4 athroom uate Poo	Smoke	Needs No *	Fire Notice
Room Profile: Vacant TV Ensuite Very Good Cleanliness Sis everything in working order If *, please give details: smo	Shared B Adeque Adequer? king in roo	Room Cap 4 athroom uate Po	Smoke	Needs No *	Fire Notice
Room Profile: Vacant TV Ensuite Very Good Cleanliness Sis everything in working order If *, please give details: smo ROOM NUMBER APT 234 B	Shared B Adeque Adequer? king in roo	Room Cap 4 athroom uate Poo	Smoke	Needs No *	Fire Notice urgent attention * om Occupancy:
Room Profile: Vacant TV Ensuite Very Good Cleanliness Is everything in working orde If *, please give details: smo ROOM NUMBER APT 234 B Room Profile:	Shared B Adeque Adequer? king in roo	Room Cap 4 athroom ate Poom oms Room Cap 5	Smoke	Needs No *	Fire Notice
Room Profile: Vacant TV Ensuite Very Good Cleanliness Sis everything in working order If *, please give details: smo ROOM NUMBER APT 234 B Room Profile: Family	Shared B Adequer? king in roo	Room Cap 4 athroom ate Poom oms Room Cap 5	Smoke	Needs No *	Fire Notice urgent attention * om Occupancy:
Room Profile: Vacant TV Ensuite Very Good Cleanliness Sist everything in working order	Shared B Adequer? king in roo	Room Cap 4 athroom ate Pooms Room Cap 5 athroom	Smoke Smoke Yes Smoke	Needs No *	Fire Notice urgent attention * om Occupancy:
Room Profile: Vacant TV Ensuite Very Good Cleanliness Sis everything in working order If *, please give details: smo ROOM NUMBER APT 234 B Room Profile: Family TV Ensuite	Shared B Adequer? king in roo and C Shared B	Room Cap 4 athroom ate Pooms Room Cap 5 athroom	Smoke Smoke Yes Smoke	Needs No *	Fire Notice urgent attention * om Occupancy: Fire Notice
Room Profile: Vacant TV Ensuite Very Good Cleanliness Sis everything in working order If *, please give details: smo ROOM NUMBER APT 234 B Room Profile: Family TV Ensuite Very Good	Shared B Adequer? king in roo and C Shared B Adequer	Room Cap 4 athroom ate Pooms Room Cap 5 athroom	Smoke Smoke Yes Smoke	Needs No *	Fire Notice urgent attention * om Occupancy: Fire Notice urgent attention *

ROOM NUM	BER APT 235A	, B, C						
Room Profile	2:		Room	1 Capa	city:		Roo	m Occupancy:
Family			9				6	
TV	Ensuite	Shared B	Bathroo	m	Smoke	Alar	m	Fire Notice
	Very Good	Adequ	uate	Poor	*	Nee	eds u	rgent attention *
Cleanliness	\boxtimes							
Is everything	in working orde	er?			Yes 🔀	N	o *	
If *, please gi	ive details:							
ROOM NUM	BER 124A Sam	e family as	s 124B ;	and 12	4C			
Room Profile		•		Capa			Roo	m Occupancy:
Family			9				7	,,
TV	Ensuite	Shared B	athroo	m	Smoke	Alar	m	Fire Notice
	Very Good	Adequ	uate	Poor	*	Nee	ds u	rgent attention *
Cleanliness								
Is everything	in working orde	er?			Yes 🖂	N	o *	
If *, please gi	ve details: fami	ily moving	out wil			work		
ROOM NUMI Room Profile	BER 125A and		Room		major v	work		m Occupancy:
ROOM NUME Room Profile Family	BER 125A and :	В	Room	l need	major v		5	
ROOM NUME Room Profile Family TV	BER 125A and		Room	l need	major v		5	m Occupancy: Fire Notice
If *, please gi	BER 125A and :	В	Room	l need	major v		5	
ROOM NUMI Room Profile Family TV	BER 125A and : Ensuite Very Good	В	Room 7 athroo	l need	city:	Alar	5 m	Fire Notice
ROOM NUMI Room Profile Family TV	BER 125A and : Ensuite Very Good	Shared B	Room 7 athroo	Capa m Poor	city:	Alar	m ds u	Fire Notice
ROOM NUMB Room Profile Family TV Cleanliness Is everything	Ensuite Very Good in working orde	Shared B Adequ	Room 7 athroo	Capa m Poor	city:	Alar	5 m	Fire Notice
ROOM NUMB Room Profile Family TV Cleanliness Is everything	Ensuite Very Good in working orde	Shared B	Room 7 athroo	Capa m Poor	city:	Alar	m ds u	Fire Notice
ROOM NUMI Room Profile Family TV Cleanliness Is everything If *, please gi	Ensuite Very Good in working order	Shared B Adequ	Room 7 athroo	Capa m Poor	city:	Alar	m ds u	Fire Notice
ROOM NUMB Room Profile Family TV Cleanliness Is everything If *, please gi	Ensuite Very Good in working ordeve details:	Shared B Adequ	Room 7 athrood ate	Capa m Poor	city: Smoke	Alar	ds u	Fire Notice rgent attention *
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ROOM NUMB Room Profile Family TV Cleanliness Is everything	Ensuite Very Good in working order ve details: BER 126A B C	Shared B Adequ Adequer?	Room 7 athrood ate one roo Room 9	Capa m Poor	city: Smoke Yes	Alar Nee	5 m ds ui	Fire Notice gent attention *
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ROOM NUMB Room Profile Family TV Cleanliness Is everything If *, please git ROOM NUMB Room Profile Family TV	Ensuite Very Good in working order ve details: BER 126A B C :	Shared B Adequer? no tv in c	Room Tathroom Room 9	Capa m Poor Capa	city: Smoke Yes City:	Alar	Som Roo 8	Fire Notice rgent attention * Cocupancy: Fire Notice
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ROOM NUM	BER 127A B C							
Room Profile	2:		Room	n Capa	city:		Roo	m Occupancy:
Family			9				5	
TV	Ensuite	Shared B	athroo	m	Smoke	Alar	m	Fire Notice
\boxtimes								
	Very Good	Adequ	ıate	Poor	*	Nee	ds u	rgent attention *
Cleanliness	\boxtimes							
Is everything	g in working orde	er?			Yes 🔀	N	o *	
If *, please g	ive details:							
ROOM NUM	BER 128A B C							
Room Profile			Room	ı Capa	citv:	T	Roo	m Occupancy:
Family			9				7	
TV	Ensuite	Shared B	-	m	Smoke	Alar	m	Fire Notice
\boxtimes								
	Very Good	Adequ	ıate	Poor	*	Nee	ds u	rgent attention *
Cleanliness								
Is everything	in working orde	er?			No * x	(
_	ive details: tap l en in one bathro om.	-						
shower brok cluttered roc ROOM NUM	en in one bathroom. BER 129A not i	oom. Resid	ent co	oking i	n room.		et se	at broken. Very
shower brok cluttered roc ROOM NUM Room Profile	en in one bathroom. BER 129A not i	oom. Resid	Room		n room.		et se	
shower brok cluttered roc ROOM NUM	en in one bathroom. BER 129A not i	oom. Resid	Room	oking i	n room.	Toile	Roo 0	at broken. Very
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ROOM NUM Room Profile Vacant	en in one bathroom. BER 129A not i	nspected	Room 4 athroo	n Capa	city:	Toile	Roo 0	m Occupancy:
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ROOM NUM Room Profile Vacant TV Cleanliness	Ensuite Very Good in working orde	Shared B	Room 4 athroo	n Capa	city: Smoke	Alar	Roo 0	m Occupancy:
ROOM NUM Room Profile Vacant TV Cleanliness Is everything If *, please g	Ensuite Very Good in working order ive details:	Shared B	Room 4 athroo	n Capa	city: Smoke	Alar	Roo 0	m Occupancy:
ROOM NUM Room Profile Vacant TV Cleanliness Is everything If *, please g	Ensuite Very Good in working order ive details:	Shared B	Room 4 athroo	n Capa	city: Smoke	Alar	Roo 0 m	m Occupancy: Fire Notice rgent attention *
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ROOM NUM Room Profile Vacant TV Cleanliness Is everything If *, please g	Ensuite Very Good in working order ive details:	Shared B	Room 4 athroo	n Capa	city: Smoke	Nee	Roo 0 m Roo 5	m Occupancy: Fire Notice rgent attention *
ROOM NUM Room Profile Vacant TV Cleanliness Is everything If *, please g ROOM NUM ROOM Profile Family	Ensuite Very Good in working orderive details: BER 129B C	Shared B Adequ	Room 4 athroo	n Capa	city: Smoke	Nee	Roo 0 m Roo 5	m Occupancy: Fire Notice gent attention *
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General Representations

If you were approached by any <u>residents</u> regarding general issues while in the centre please outline the details below:
no
If you were approached by any members of staff regarding general
issues while in the centre please outline the details below:
no
If you were approached by any other persons regarding general
issues while in the centre please outline the details below:
no

Please ensure that no personal information or information that could lead to the identification of an individual is recorded in this section.

Personal representations should be recorded in Part 3.



Manager should be asked to sign this declaration.

This inspection, by a RIA official, is primarily to examine how the terms of the Contract are being complied with in the centre.

The manager accepts that the person carrying out the inspection is not charged with certifying the centre is in compliance with all fire safety regulations. The manager agrees that the information provided above is correct.

Signed:

Position: GENERAL MANACER

Date: 18/06/2019

Manager should be asked to sign this declaration.

This inspection, by a RIA official, is primarily to examine how the terms of the Contract are being complied with in the centre.

The manager accepts that the person carrying out the inspection is not certifying that the centre is in compliance with all food safety regulations. The manager agrees that the information provided above is correct.

Signed:

Position: GENERAL MANACER

Date: 18/06/2019



An Roinn Dlí agus Cirt agus Comhionannais Department of Justice and Equality



Aisneacht Fhailte agus Comhtháite Reception and Integration Agency

Mr John Crean Abbeyfield Hotel Sligo Road Ballaghdereen Co Roscommon

17th July 2019

Dear Mr. Crean,

The Reception and Integration Agency carried out an inspection at The Abbeyfield Hotel on 18 June 2019. A copy of the report is enclosed for your attention and I apologise for the delay in forwarding this to you. Please read this report carefully and do not hesitate to contact me if it contains any discrepancies.

During the course of the inspection a number of issues were highlighted as requiring attention.

Please reply to me in writing, on or before Friday 9th August outlining the steps you have taken/propose to take to address each of the issues raised.

Yours sincerely,

Bernie Loughrey

Internal Inspection Unit

Reception and Integration Agency



Abbeyfield Hotel FROC



Att: Bernie Loughrey

AbbeyField EROC 2nd August 2019

Internal Inspection Unit

Response to inspection carried out by the Reception and Integration Agency at Abbeyfield EROC on June 18th 2019.

Dear Bernie,

Please find below response to the issues highlighted as needing attention during the inspection on 18th of June 2019.

Dining room:

The electric water heater element in the main Bain Marie has been replaced. We currently have chairs and tables to seat 210 residents in the restaurant. At the time of the visit we had 167 residents leaving space for everyone to sit and eat comfortably. New sets of cutlery has been purchased since the visit.

All families get a dedicated table in the restaurant and they are responsible for cleaning down their own space. We still hoover and tidy up left over after service.

Public Toilet:

New toilet roll holders are in place to make sure there is paper in all toilets. The broken toilet seat has been replaced.

- Lights in the corridor 201-213 has been repaired
- All bathroom lights in room 109,111,204 and 208 have been replaced
- Fan in bathroom 207 has been repaired
- Room 209, 210, 211 and 213:

Residents have been advised about the dangers of smoking in the room, observance of house rules. Also been reminded of the dangers to themselves and other residents around covering the smoke detectors.

- Room 209 has been cleaned
- Toilet flush in room 216 has been replaced







Abbeyfield Hotel FROC



- Hole in the wall in room 217 has been filled and repaired
- Carpet burn in room 223ABC. Carpet will be replaced when family departures
- The sink in apartment 225 and 228 have been unblocked and ceiling in 228 has been repaired
- Bathroom wall in 229 has been repaired and painted
- Fire notice has been put up on the door in apartment 232
- Renovation of 233 is finished with new bathrooms and all rooms painted
- New shower installed in 234
- Leaking tap in 126 has been replaced
- Apartment 124 is under renovation
- Apartment 128: new toilet seat, taps and shower installed. Ceiling repaired after a water leak. Hot plate confiscated

If you need anything else in regard to our maintenance work please feel free to contact me at any time.

Yours sincerely

Christian Antoine

General Manager

AbbeyField EROC

Ballaghadereen

Co. Roscommon









IPAS/IPPS

Internal Inspection Report

Complete	
Centre:	Abbeyfield Hotel,
	Ballaghderreen, Co.
	Roscommon
	Killian Morgan
Inspector:	
	19 October 2019
Date of Inspection:	
	10:00 - 14.30
Time of Arrival &	
Departure:	

Part 1 General Information on Services

Internal Inspection Report

Centre:

Abbeyfield Hotel

Date of Inspection: 19 September 2019

Name and address of Centre	Abbeyfield Hotel	
Contractor	Nextweek & Co Ltd. (Joh	n Crean)
Manager	Christian Antoine	
Who deputises for manager in his/her	Give Job Title only	
absence?	Assistant Manager	
Telephone Number	094 9861856	
Current Contracted Capacity	220	
Current Occupancy (today)	176	
Current Centre Profile (e.g., singles, families etc.)	Singles & families	
HSE Area	North West	
Public Health Nurse	Mary Cunniffe	
DSP / CWO name	Mary Bailey	
Environmental Health Officer name	Joan Walsh	
Local Fire Officer Name	Michael Frayne	
Local Fire Station	Ballaghdereen	
Is the Centre certified by any Quality Manag	ement System Yes	No 🗵
(i.e. Q Mark, ISO)?:		
If yes, please give details:	2	
What was the date of the last certification		No 🖂
Have you a copy of the Certification	Yes	No 🗵
2. Please provide a copy of the follo	wing	
		Check List
Official Register		
Menu Cycle		
Staffing Lists as follows:		
 Full list of staff employed at the centre (Roles, etc.,) 	indicating Names, Titles,	

2. Indicate who is on duty at time of inspection (today)

3. a separate list of Designated Liaison Persons (child protection)

GENERAL SECURITY & EMERGENCY DETAILS Is 24 hour supervision provided? Yes X No (Y/N)Give details of roster hours 8am - 11pm and 11pm to 8am Is security provided by external company? (Y/N)Yes \bowtie No If yes, give name of company: **GSL Security** Does the centre have CCTV? (Y/N)Yes No Is a list of emergency numbers available in the Yes No Manager's office? \boxtimes Does the list include the following numbers? (Y/N) No Yes Local Garda station 24 hr number Local hospital If no, give details: Local fire station **Duty Social Work Team** Out of hours GP Service RIA out of hours number \boxtimes Are first aid kits available? (Y/N)Yes No Where and how many? 2 x Reception and 2 x Kitchen Job title only (not name) of person responsible: Who is responsible for first aid restocking? Manager Is there a defibrillator in the centre? Yes No How many staff been trained to use it? **HEATING ARRANGEMENTS** What type of heating is used in the centre? Gas Do residents have control of the heating in their own X Yes bedroom? If no, what arrangements are in place? Gas on timer - BMS system What are the heating 'ON' times? Various times **HOUSE RULES** Are residents provided with a copy of the House Yes \boxtimes No Rules on arrival? How does centre management explain house rules Manager sits down with residents on arrival to residents on arrival? to the centre and explains the rules. ARRANGEMENTS FOR RESIDENTS & VISITORS (keys / storage / toiletries) Are residents issued with key for their bedroom?(Yes/No) Yes Are residents issued with key for main door? (Yes/No) Yes No If no, give details Front desk manned and door automatic Are there procedures to allow residents to receive Yes visitors? (Give details) Outline visiting times: 9am-9pm

In what areas are visitors allowed in the centre? Any other relevant information: Is there a facility for storage of residents' valuables*? (Give details.) (* Storage is at resident's own risk) What toiletries are provided to residents on arrival?	Front lobby and reception area
Is there a facility for storage of residents' valuables*? (Give details.) (* Storage is at resident's own risk)	
(Give details.) (* Storage is at resident's own risk)	
	Good storage in rooms
villat tolletties are provided to residelits on arrival:	Soap, toothpaste, shampoo
	Available at reception – distributed every
What arrangements are in place to replenish these items?	Thursday
ARRANGEMENTS FOR MAINTENANCE	
Does the centre have a written procedure in place	Yes No
for residents to report maintenance issues? (Yes/No)	
Is there a maintenance day book? (Yes/No)	Yes 🛛 No 📙
Describe the maintenance procedure at the centre:	
Daily maintenance book	
CHILD PROTECTION	
	Yes
Are measures in place to inform staff and visitors of RIA's	Yes
Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details)	
Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details)	Yes
Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to adhere to the child protection policy?	Yes
Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to adhere to the child protection policy?	Yes Manager's office
CHILD PROTECTION Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to adhere to the child protection policy? Where is declaration held? Is there a sign in book for visitors? Where?	Yes
Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to adhere to the child protection policy? Where is declaration held?	Yes Manager's office
Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to adhere to the child protection policy? Where is declaration held? Is there a sign in book for visitors? Where? Are there notices on public display giving name and	Yes Manager's office Reception desk
Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to adhere to the child protection policy? Where is declaration held? Is there a sign in book for visitors? Where? Are there notices on public display giving name and contact details of Designated Liaison Person? Where?	Yes Manager's office Reception desk
Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to adhere to the child protection policy? Where is declaration held? Is there a sign in book for visitors? Where?	Yes Manager's office Reception desk Yes, in the lobby

10 NUTRITION / SCHOOL LUNCHES / BABY FORMULA (general arrangements)

Are residents consulted regarding menu / dietary requests? (Give details.)	Yes
Provide details opposite: Which of the following are provided for school children's packed lunches: Sandwich? What sandwich fillings are available: Cheese? Ham? Chicken?	Some children are schooled on site and a number attend local schools
Tuna? Jam? Other? Drinks? Juice? Water? Yogurt? Fruit? Other	Please also provide details of the system for distribution of school lunches: Bread, cheese, meats, salads, fruit provided to residents to make lunches.
Is infant formula kept out of public view?	Yes
What arrangements are in place for distribution of infant formula?	Available from reception

11 ARRANGEMENTS FOR REFRESHMENTS / MEALS OUTSIDE NORMAL MEAL TIMES

Are tea / coffee / drinking water / Snacks etc.	Yes 🛛 No 🗌
available outside mealtimes?	
What food/snacks are available after hours or when	Tea, coffee, bread
kitchen is closed?	
Where are the snacks located and how are they	Dining room and bar room
accessed?	
Are meals available for residents who arrive late?	Yes No
(Give details.)	Meals are available once chef is notified
Are meals available for new arrivals?	Meals are available once chef is notified
(Give details)	
Are packed lunches available for residents	Yes No
travelling to Dublin on official business?	Yes, lunches are available on request
(Give details)	W-1
If the inspection takes place during Ramadan this	n/a
section <u>must</u> be completed.	
What arrangements are in place to facilitate	
residents observing a fast during Ramadan?	

12 FACILITIES FOR FEEDING BABIES

Are the following available?	Yes/No
Access to drinking water (for breastfeeding mothers / for preparation of infant formula)	Yes 🛛 No 🗌
Sterilisers	Yes 🛛 No 🗌
Kettles	Yes 🛛 No 🗌
Fridge (for bottles of EBM* / formula) *Expressed	Yes 🛛 No 🗌
Breast Milk	
Bottle Warmer	Yes 🛛 No 🔲
Microwave	Yes 🛛 No 🗌
Are these facilities available 24 hours a day	Yes 🛛 No 🗌
Is there a dedicated room provided? Where?	Yes No 🖂

13 INDOOR FACILITIES

Are the following are available to residents?	Yes/No
Computers with Internet access	Yes No 🛛
WIFI	Yes 🛛 No 🗌
DVD player	Yes No 🖂
Computer Games	Yes No 🖂
Snooker Table	Yes No 🖂
Pool Table	Yes No 🗌
Table Tennis Table	Yes No 🗌
Board Games	Yes No 🖂
Newspapers	Yes No 🖂
Books	Yes No 🖂
Toys / games for children	Yes No 🖂
Other	Table football and Air Hockey table
Give details of any other arrangement or other comments:	

14	TRA	NSP	ORT	ARR	AΝ	IGEN	MENTS
----	-----	-----	-----	-----	----	------	--------------

Is there a bus service provided? (Yes/No):	Yes No
Where does the service go to?	Monthly shopping trip – to Sligo or Castlebar
What is the frequency of the service? (List time table opposite)	Monthly

15 TV SYSTEM

Is there a specific TV system in place? (give details)	Yes No Satellite
An average, how many TV channels are provided to residents?	50+
Are residents allowed to erect satellite dishes?	No

16 LAUNDRY FACILITIES (General Arrangements)

Are Laundry facilities available in the centre? (Y/N)	Yes No 🗌
If No, what service is provided?	
Who launders towels and bedlinen? (e.g., residents, staff, other, etc)	Staff in the laundry
What procedures are in place for the exchange of towels and bed linen at the centre?	Staff
What procedures are in place for ironing boards and irons?	Available in laundry room
How is washing powder / tablets supplied?	Available on request from reception
Are there specific arrangements for access to the laundry (give details):	Open 24/7

17 CLEANING (General Arrangements)

Are there cleaning materials and equipment provided by management for residents?	Yes No 🗌
What cleaning equipment is available to residents?	Mop/bucket on arrival cleaning products supplied.
What is the procedure for residents to access vacuum cleaners, brushes & other cleaning equipment?	Hoovers available from Reception.
What arrangements are in place if rooms are not cleaned sufficiently by residents?	Staff will assist in cleaning rooms, if necessary.

Room by Room Inspection

Internal Inspection

Centre:

Abbeyfield Hotel

Date of Inspection: 19 September 2019

Section A- Administration / Communal areas

17 Have you seen the following?

		Location of display
Up to date House Rules		Reception and copy provided on arrival
Complaint Forms	\boxtimes	Reception
Accident/ Incident procedure	\boxtimes	In the Safety Statement
LICE Depostfooding Doctors		Reception
HSE Breastfeeding Posters (if applicable)		кесерион
Designated Liaison Person details (Child Protection)		Notice board
Supervision of children notice		Reception
Gym Notices (Child Safety – if applicable)		Reception
IOM Voluntary Return Posters		Lobby
Anti Human-Trafficking Posters		Lobby
'NO to Violence & Harassment' Posters		Lobby

18 Staff Awareness

Did you see the RIA Code of Practice*?	
Are all staff aware of RIA Code & House Rules?	\boxtimes
How are staff made aware of RIA Code & House Rules?	
Verbally communicated to new staff by the manager	

^{*}A Code of Practice for persons working in accommodation centres

19 FIRE SAFETY

No fire register available

19a EMERGENCY LIGHTING INSPECTION SCHEDULE

<u>Date</u>	Inspected By (Company Name / Position)	Comments
16/09/19	Staff	Ok
15/09/19	Staff	Ok

19b FIRE ALARM & DETECTION SYSTEM INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	ОК	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
08/02/19	Apex Quarterly		Service & test	Υ	Υ
16/09/19	Staff		Ok	N	Υ

19c FIRE FIGHTING EQUIPMENT INSPECTION SCHEDULE

(Include all fire extinguishers, hose reels and fire blankets.)

Date	Inspected By (Company Name / Position)	ОК	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
07/3/2019	APEX Fire	\boxtimes	Inspection/Service	Υ	Υ
16/09/19	Staff	\boxtimes		N	Υ

19d FIRE EXIT DOORS / MEANS OF ESCAPE INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	ОК	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
16/09/19	Internal		All clear	N	Y
15/09/19	Internal	\boxtimes	All clear	N	Y

19e FIRE DRILL PROCEDURE INSPECTION SCHEDULE

Date & Time	Numbers of staff involved in drill	No. of residents present / evacuated **	Evacuation Time	Comments
23/03/19 2.45 pm	15	206/206	6 mins	No issues
27/04/18 12.45pm	15	179/179	5 mins	No issues

^{**}Both numbers must be recorded.

19f STAFF INSTRUCTION AND TRAINING (Fire Safety)

Job Description	Course	Instructor	Duration	Date
All staff	General fire	As part of drill		27/4/18

19g FIRE ASSEMBLY POINTS

Where are the Fire Assembly Points located?	Front car park	
Are they marked?	Yes	
Are staff aware of locations?	Yes	

19h FIRE ALARM SYSTEM

Yes
Yes
Yes
n and car park

19i FIRE EXITS, EMERGENCY LIGHTING, SMOKE ALARMS, FIRE NOTICES

(in corridors & common areas)

Are fire exits clear from obstruction?	Yes
Are they unlocked?	Yes
Are fire exits clearly posted throughout the building?	Yes
Are all fire doors kept closed?	Yes
Are fire evacuation instructions clearly displayed in the centre?	Yes
Are fire extinguishers clearly visible?	Yes
Is there emergency lighting system in place?	Yes
Comments:	*

Administration Area:

Reception: I	lotel Lobby at entrance				
Is the area gene	rally clean?	,	Yes 🖂	No 🗌	
If no please give	details:			_	
(e.g., fire exit sig	ave you noticed any issues rec as, hazards, lighting, notices, déc		Yes 🗌	No 🛚	
If yes please de	ail:				
Social Room / 1	ea Station (State Location)	: Dining room and	d side ba	r room	
What facilities	re provided? Coffee & tea ma	aking			
Is the area gene	rally clean?		Yes 🖂	No 🗌	
If no please give	details:				
Visual Check: H	ave you noticed any issues rec	quiring attention?	Yes 🗌	No 🛚	
If yes please de	ail: Pool table(to be repaired), table tennis, TV	available.		
Seven classroo					
Is the area gene	rally clean? Not inspected a	s classrooms in use	on day o	f inspection	
If no please give	details:				
	ave you noticed any issues rec		Salar Maria Cara Cara Cara Cara Cara Cara Cara	No 🗌	
70.54.85	e area is colourful, has sufficient toy	s, changing areas, toile	ts in workin	g order, etc)	_
Other commen	5:				
Library Room:					
Is the area gene	rally clean? Yes				
If no please give	details:	- Ara			
Visual Check: H	ave you noticed any issues rec	quiring attention?	Yes 🗌	No 🖂	
Other commen	s: Room available for meeting	ngs			
	ial control of the co				
Ballroom:					4
Is the area gene	(*)				
If no please give	details:				
Visual Check: F	ave you noticed any issues red	quiring attention?	Yes 🗌	No 🖂	
Other commen	s: Room available for parties	s and larger meetin	ngs		

DINING AREA:

Please outline the mea	al tim	es:							
	From			То					
Breakfast	8.30am			10:00am					
Lunch	12.30pm			2:00pm					
Dinner	6.30pm			8:00pm					
Which is the main meal	of the	e day:	Lunch		Dinner 🔀				
Is menu cycle available?		•	Yes	$\overline{\boxtimes}$	No 🗍				
If no, give details of all		u options on da	ay of ins	spectio	n:				
Breakfast									
Lunch									
Dinner									
					7				
Is menu cycle on display	/?				Yes No				
Does menu cycle corres	pond	with options ava	ailable?		Yes				
If no, ask manager for e	xplan	ation and provid	le detail	s:					
Which meal was sampled? Breakfast Lunch Dinner									
Please describe the meal in detail (e.g. was it hot / cold, bland / spicy etc.)									
Beef stew, chicken in tomato sauce, spiced mince lamb, yabra (stuffed vine leaves), rice,									
mixed veg, chips and sa	ılad. I	ood was hot an	d tasty.						
Was there a vegetarian			Y	'es	⊠ No □				
(note salad and vegetab									
considered as vegetaria		ion)							
Give details of this option					vine leaves				
Were there ethnic dishe	100000000000000000000000000000000000000	ilable?			No 🗌				
Give details of this option	on:				vine leaves, spiced mince				
			-	amb.					
Was fresh foods availab			Y	'es	⊠ No □				
(as per HSE Infant Feed									
In your opinion, does th		d on offer appea	arto Y	'es	⊠ No ∐				
provide a good variety?									
Did inspection take place					No				
	-	79	ion of m	ieais ou	itside of normal mealtimes,				
(medical or other appoint	ments,	, etc.):							
Is there any damaged of	aatina	ortables in dini	na roon	•3	Yes No 🛛				
Is there any damaged so									
Is there enough seating for residents present to sit down and Yes No Leat their lunch?									
Comments: Area was o	lean :	and tidy							
Comments. Area was t	ican (and day							

KITCHEN AREA: Food Safety Critical Requirements

Is there a dress code for kitchen and servery staff	Yes 🛚	No 🗌							
Please outline: Kitchen and server staff all wore catering uniforms	3								
Has the manager shown you HACCP Certificates for chefs?	Yes 🛚	No 🗌							
Was the fridge temperature showing as being between 1 and	Yes 🔀	No 🗌							
5°C?									
Did you see evidence that the fridge temperature is recorded	Yes 🔀	No							
daily?									
Was the freezer temperature showing as being-18°C or below?	Yes 🖂	No 🗌							
Did you see evidence that freezer temperature is recorded daily?	Yes 🔀	No 🗌							
Are dry food stuffs stored on shelving? (all dry goods should be	Yes 🖂	No 🗌							
stored off the ground)									
Has it been demonstrated to you that cooked food is at a	Yes 🔀	No 🗌							
temperature above 72°C?		24 21							
Is the temperature recorded for all food services (lunch & dinner)	Yes 🔀	No 🗌							
Is there a record of daily cleaning of kitchen, food service and	Yes 🔀	No _							
dining areas?									
Have you seen a record of periodic deep clean of all floors, under	Yes 🔀	No 🗌							
and behind cookers/fridges etc.?									
Are bins with waste food covered/lidded?	Yes 🖂	No 🗌							
Are fly screens present on windows and doors into kitchen?	Yes 🔀	No 🗌							
Where you have checked 'No' boxes above, please provide further	details, inclu	ding any							
specific corrective actions you may have requested:									
The dairy fridge was out of action and scheduled for repair									
All All									

KITCHEN AREA: Food Safety Critical Requirements

FOOD SAFETY

Has the premises been inspected by an	Yes
Environmental Health Officer?	
Date of Visit?	7 March 2019
Comments: Any issues identified by the	EHO in the report were addressed.

23 PI	UBLIC TOIL	ET (Stat	e Location):	Main lobb	ру		
	Number	Soap	Toilet	Hand Towels,	/ Hot	Sanit	ary Bins
			Paper	Dryers	Water	r	
Ladies:	4	\boxtimes		\boxtimes			\boxtimes
Gents:	3	\boxtimes		\boxtimes			
Is there a	cleaning so	chedule o	displayed?			Yes 🖂	No 🗌
	he last time	-					n the day
Is the are	ea clean? (p	rovide co	mment) Yes	– area was clea	an and tidy		
Are all fa	cilities worl	king?				Yes 🖂	No *
Visual Ch	eck: Have	you notic	ed any issues	requiring atten	tion?	Yes*	No 🖂
If No, giv	e details:						
UTDOO	R GROUNI	DS / FAC	ILITIES				
			Very Good	Adequate	Poor*	Needs urge	nt attention
Condition	of exterior	of	\boxtimes				
centre							
	k of the cent						
	nce standar e.g. grass cu		\bowtie			,	
Andrew Control of the	clear etc.)	',					
	ss of the gro	unds	\bowtie				
(ie., evide	nce of rubbi	sh etc.)				1	
			A Section Control of the Control of	n outdoors? Y		No 🗌	
Commen	ts: Large co	urtyard	and play area	with swings, sl	ides and cl	imbing fran	ne
AUNDRY	/ POOM						
AUNDR	ROOM		Washin	g Machines		Dryers	
Number			vvasiiii	8		8	
	appear to b	e in work	ing order? 2 n	nachines out of	order and		for repair
	- -		0				
Commen	ts: Also st	aff indus	strial laundry	on-site for line	ns etc.		
ORRIDO	OR (Stat	e Locati	on): All	corridors	Yes	M Na	
					res	⊠ No	, П
	se give det						
Visual Ch	eck: Have	you notic	ed any issues	requiring atten	tion? Yes	∐ No) 🛛
If yes ple	ase detail:	+					
TAIRWA		e Locati	on): All	stairways			
Is the are	ea generally	clean?			Yes	⊠ No) <u> </u>
If no plea	se give det	ails:					
			Ž4,	requiring atten	tion? Yes	☐ No	
		azards, lig	hting, notices, a	lécor, etc.)			
ii yes pie	ase detail:						

Bedrooms:

If *, please give details: Due for painting

CLEANING (General Arrangements) How often are bedrooms inspected? twice weekly Weekly Who cleans the bedrooms? Staff Residents How often do staff clean the bedrooms? Weekly fortnightly Monthly Other Are there cleaning materials and equipment provided by management for X No \square Yes residents? What cleaning equipment is available to Brush, mop, bucket and cleaning products. residents? What arrangements are in place if rooms Housekeeping staff will provide assistance, are not cleaned sufficiently by residents? if necessary. ROOM NUMBER 101 same family as 102 Room Profile: Room Capacity: Room Occupancy: Family TV Ensuite Shared Bathroom Smoke Alarm Fire Notice \boxtimes X X X Very Good Adequate Poor * Needs urgent attention * Cleanliness Is everything in working order? Yes 🔀 No * If *, please give details: Due for painting ROOM NUMBER 102 Room Profile: Room Capacity: Room Occupancy: Family 3 Ensuite TV Shared Bathroom Smoke Alarm Fire Notice X \boxtimes \boxtimes X Poor * Very Good Adequate Needs urgent attention * Cleanliness \bowtie Is everything in working order? Yes 🖂 No *

ROOM NUME	BER 103 same f	amily as 1	04					
Room Profile:			Room	Capa	city:	F	loom O	ccupancy:
Family			3		,	2		
TV	Ensuite	Shared I	Bathro	om	Smoke	Smoke Alarm		Fire Notice
\boxtimes	\boxtimes	[X		\boxtimes
	Very Good	Adequ	uate	Po	or*	Nee	ds urge	nt attention *
Cleanliness			1					
Is everything	in working order	?		Y	′es 🖂	No	*	
If *, please giv	ve details:							
ROOM NUM	contracting groundstrials		_		•			
Room Profile:				Capa	city:			ccupancy:
Family			3	200		2		E' N'
TV	Ensuite	Shared	Bathro	om	Smok	e Alarr	n	Fire Notice
\boxtimes					\boxtimes			\boxtimes
	Very Good	Adeq	uate	Po	or*	Nee	ds urge	nt attention *
Cleanliness	\boxtimes							
Is everything	in working order	?		١	es 🗌	No	* 🖂	
If *, please gi	ve details: Dress	er to be re	paired	i				
ROOM NUMI Room Profile Family		amily as 1		Сара	city:	F		ccupancy:
TV	Ensuite	Shared		om	Smok	e Alarr		
\boxtimes						X		\boxtimes
Cleanliness	Very Good	Adeq	uate	Po	or *	Nee	eds urge	ent attention '
20-10-10-10-10-10-10-10-10-10-10-10-10-10	in working order				Yes 🗍	No	* 🛛	
	in working order		1		res	NO		
ir *, piease gi	ve details: Door	way віоско	ea					
	it							
ROOM NUM				-0.0			20 840	
Room Profile				Capa	city:		Room O	ccupancy:
Family			3				1	W/400F
TV	Ensuite	Shared	Bathro	om	Smok	e Aları	n	Fire Notice
\boxtimes						\times		\boxtimes
	Very Good	Adeq	uate	Po	oor *	Nee	eds urge	ent attention
Cleanliness								
Is everything	in working order	·?			Yes 🖂	No	*	
0		0.5/28				10000		
If *, please gi	ve details:							

ROOM NUM	BER 107						
Room Profile:			Room	Capac	city:	Ro	om Occupancy:
Single			3			1	
TV	Ensuite	Shared B	Bathroom		Smoke Alarm		Fire Notice
\boxtimes	\boxtimes]			X	\boxtimes
	Very Good	Adequ	ate	Po	or *	Need	s urgent attention *
Cleanliness	\boxtimes						
Is everything	in working order	·?		Υ	'es 🖂	No *	
If *, please gi	ve details:						
ROOM NUMI	BER 108						
Room Profile			Room	Capa	city:	Ro	om Occupancy:
Family			3			4	
TV	Ensuite	Shared B	Bathroo	om	Smok	e Alarm	Fire Notice
\boxtimes	\boxtimes				X	\boxtimes	
	Very Good	l Adequ	ate	Po	or *	Need	s urgent attention *
Cleanliness							
Is everything	in working order	-?		Υ	′es 🔀	No *	
If *, please gi	ve details:						
ROOM NUMI			Room	Capa	city:	Ro	om Occupancy:
Family TV	Ensuite	Shared B		om	Cmak	e Alarm	Fire Notice
IV	Ensuite	Shared b	battiro	JIII	SITION	e Alaim	Fire Notice
\boxtimes	\boxtimes					\boxtimes	\boxtimes
	Very Good	d Adequ	iate	Po	or*	Need	s urgent attention *
Cleanliness							
Is everything	in working order	r?)	res 🖂	No *	
If *, please gi	ve details:						
ROOM NUM	BER 110						
Room Profile	:		Room	Capa	city:	Ro	om Occupancy:
Family			2			2	
TV	Ensuite	Shared E	Bathro	om	Smok	e Alarm	Fire Notice
	\boxtimes					X	\boxtimes
	Very Good	Adequ	ıate	Pc	or *	Need	s urgent attention *
Cleanliness							
Is everything	in working orde	r?		1	res 🖂	No *	
If *, please gi	ve details:						

ROOM NUME	BER 111							
Room Profile:			Room	Capa	city:		Roo	m Occupancy:
Single			3				1	
TV	Ensuite	Shared	Bathro	om	Smok	Smoke Alarm		Fire Notice
					L			\boxtimes
	Very Good	l Adeq	uate	Po	or *	Ne	eeds	urgent attention *
Cleanliness								
Is everything	in working order	-?)	res 🖂	N	o *	
If *, please gi	ve details:							
ROOM NUMI	BER 112							
Room Profile			Room	Capa	city:		Roo	m Occupancy:
Single	•		2	· capa	c.cy.		1	occupancy.
TV	Ensuite	Shared		om	Smok	e Ala	rm	Fire Notice
\boxtimes	\boxtimes					\boxtimes		\boxtimes
	Very Good	Adeq	uate	Po	or *	N	eeds	urgent attention *
Cleanliness								
Is everything	in working orde	r?		1	Yes 🔀	N	o *	
If *, please give details:								
ROOM NUMBER 113								
Room Profile	:			n Capa	city:			m Occupancy:
Family			3				4	N - 1
TV	Ensuite	Shared	Bathro	oom	Smok	moke Alarm		Fire Notice
						\boxtimes		
	Very Good	d Adec	uate	Po	or *	N	eeds	urgent attention *
Cleanliness								
Is everything	in working orde	r?	1745.		Yes 🛚	N	o *	
If *, please gi	ve details:							
DOOM NUMBER	DED 114							
ROOM NUM			Door	2 C222	city		Poo	m Occupancy
Room Profile	•		3	n Capa	city.		3	m Occupancy:
Family TV	Ensuite	Shared	770	oom	Smok	ce Ala	_	Fire Notice
						\boxtimes		
	Very Good	Adec	uate	Po	oor*	N	eeds	urgent attention *
Cleanliness		Γ	1					
- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1	in working orde	r?			Yes 🖂	N	o *	
If *, please gi	ve details:							

ROOM NUMI	BER 115								
Room Profile:			Room	Capac	city:		Room Occupancy:		
Single	·		2		711070 4 00		2		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice	
\boxtimes	\boxtimes					\boxtimes		\boxtimes	
	Very Good	Adeq	uate	Po	or*	Ne	eeds	urgent attention *	
Cleanliness				[
Is everything	in working order	-?		Υ	es 🗌	N	lo *	\boxtimes	
If *, please gi	ve details: Slight	t leak in to	ilet						
	/								
ROOM NUMI	BER 116								
Room Profile			Room	Capa	city:		Roo	m Occupancy:	
Vacant			3				3	222	
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice	
\boxtimes	\boxtimes				\boxtimes		\boxtimes		
	Very Good	Adec	uate	Po	or*	Ne	eeds	urgent attention *	
Cleanliness									
Is everything	in working order	·?		Υ	'es 🗌	No	o *	\boxtimes	
If *, please gi	ve details: Door	blocked							
ROOM NUM Room Profile			Room	Capa	city:		Roo	m Occupancy:	
Vacant TV	Ensuite	Shared		2 Bathroom Smoke Al					
\boxtimes						$\overline{\mathbf{X}}$		\boxtimes	
	Very Good	l Adoc	uate	Do	or*	N/	oods	urgent attention *	
Cleanliness	Very Good	Auec		1		IVC	eeus		
	in warking arda	-2			es 🗍	NI.	o *		
	in working order ve details: Unde		lon		es	140	5		
ii , piease gi	ve details. Unde	renovac	IOH						
ROOM NUM									
Room Profile	:		Room	Capa	city:			m Occupancy:	
Vacant			3				0		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice	
\boxtimes						X		\boxtimes	
	Very Good	Adec	quate	Po	oor * Needs urgent atten			urgent attention *	
Cleanliness	eanliness								
Is everything	in working orde	r?	-	,	/es	N	o *		
•	ve details: Unde		ion		N. C.	12000			
			-0.00000						

ROOM NUMI	BER 119							
Room Profile	• (1		Roon	Capa	city:		Roo	m Occupancy:
Family			3				2	
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice
	\boxtimes					\boxtimes		\boxtimes
	Very Good	l Adec	luate	Pc	or*	N	eeds	urgent attention *
Cleanliness								
Is everything	in working order	٠?		١	res 🖂	N	o *	
If *, please gi	ve details:				W			
ROOM NUMI	BER 201							
Room Profile			Room	Capa	city:		Roo	m Occupancy:
Family			3	•			4	
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice
\boxtimes	\boxtimes				\times		\boxtimes	
	Very Good	Adec	uate	Po	or*	N	eeds	urgent attention *
Cleanliness								
Is everything	in working order	?		1	res 🖂	N	0 *	
If *, please gi	ve details:							
ROOM NUMI			Room	n Capa	city:		Roo	m Occupancy:
Vacant			3	Capa	city.		0	in Occupancy.
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm		Fire Notice
\boxtimes						X		\boxtimes
	Very Good	Adec	uate	Po	or *	Ne	eeds	urgent attention *
Cleanliness								
Is everything	in working order	-?		١	res 🖂	N	0 *	
	ve details: Used		e for fa			201		
DOOR A BUUR A	DED 202							
ROOM NUM			Daam		_14		D	0
Room Profile:			3	Capa	city:		2	m Occupancy:
Family TV	Ensuite	Shared	_	om	Smok	e Ala	_	Fire Notice
			П		ſ	X		\boxtimes
K—3		A-1-		-			! -	
Cleanliness	Very Good	Aded	uate	PC	or*	Ne	eeds	urgent attention *
7		_ L		Ļ	, [7]			
	in working order	7)	res 🔀	N	0 *	
If *, please gi	ve details:							

ROOM NUMI							
Room Profile		Roon	n Capad	city:	Roo	m Occupancy:	
Family		3			3		
TV	Ensuite	Shared Bathro	oom	Smoke	e Alarm	Fire Notice	
						\boxtimes	
	Very Good	l Adequate	Po	or*	Needs	urgent attention *	
Cleanliness							
Is everything	in working order	.}	Υ	'es 🗌	No *	\boxtimes	
If *, please gi	ve details: Smok	e alarm covered	– rem	oved du	ring inspe	ection	
ROOM NUMI	BER 205				31:		
Room Profile:		Room	n Capac	city:	Roo	m Occupancy:	
Vacant		2			0		
TV	Ensuite	Shared Bathro	om	Smoke	e Alarm	Fire Notice	
\boxtimes	\boxtimes				\boxtimes	\boxtimes	
	Very Good	Adequate	Po	or*	Needs	urgent attention *	
Cleanliness							
Is everything	in working order	?	Υ	es 🗌	No *		
If *, please giv	ve details: Unde	r renovation					
ROOM NUME		Room	n Capac	citv:	Roo	m Occupancy:	
Vacant		2	· ouput	,.	0	in occupancy.	
TV	Ensuite	Shared Bathro	om	Smoke	Alarm	Fire Notice	
\boxtimes	\boxtimes					\boxtimes	
	Very Good	Adequate	Po	or*	Needs	urgent attention *	
Cleanliness							
Is everything	in working order	?	Ye	s	No *		
If *, please giv	ve details: Unde	r renovation					
			(4				
ROOM NUME	BER 207						
Room Profile:		Room	n Capac	city:	Roo	m Occupancy:	
Single		2			1		
TV	Ensuite	Shared Bathro	om	Smoke	e Alarm	Fire Notice	
\boxtimes	\boxtimes				\triangleleft		
	Very Good	Adequate	Po	or *	Needs	urgent attention *	
Cleanliness		\boxtimes					
Is everything	in working order	?	Υ	es 🖂	No *		
If *, please giv	ve details:						

ROOM NUMI	BER 208								
Room Profile	:		Room	Сара	city:		Roo	m Occupancy:	
Family		7	4				4		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice	
	\boxtimes					X		\boxtimes	
	Very Good	d Adec	luate	Po	or *	N	eeds	urgent attention *	
Cleanliness									
Is everything	in working order	r?		1	res 🖂	N	0 *		
If *, please gi	ve details:								
ROOM NUMI	BER 209								
Room Profile	:		Room	Capa	city:		Roo	m Occupancy:	
Vacant			3				0		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice	
					\boxtimes		\boxtimes		
	Very Good	d Adec	luate	Po	or*	N	eeds	urgent attention *	
Cleanliness									
Is everything	in working order	r?		1	res 🗌	N	o *		
If *, please give details: Under renovation									
ROOM NUMI	BER 210								
Room Profile			Room	1 Сара	city:		Roo	m Occupancy:	
Vacant			3	Capa	City.		0	in occupancy.	
TV	Ensuite	Shared	1000	om	Smok	ke Alarm Fire Notice			
]	X		\boxtimes	
	Very Good	Adec	uate	Po	or*	N	eeds	urgent attention *	
Cleanliness									
Is everything	in working orde	r?		1	res 🗌	N	0 *		
If *, please gi	ve details: Unde	er renovat	ion						
ROOM NUM									
Room Profile	:		-	1 Capa	city:		Roo	m Occupancy:	
Vacant			2				0		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice	
						\times		\boxtimes	
	Very Good	d Adec	quate Poor *			N	Needs urgent attention *		
Cleanliness									
Is everything	in working orde	r?		,	Yes 🔀	N	o *		
If *, please gi	ve details:								

ROOM NUMB	ER 212											
Room Profile:			Roon	n Capa	city:	Ro	om Occupancy:					
Family	Family		3			2						
TV	Ensuite	Shared B	athroom		Smoke	Alarm	Fire Notice					
						10	\boxtimes					
V20 (F)	Very Good	Adequate		Poor *		Needs	urgent attention *					
Cleanliness	Cleanliness											
Is everything in working order? Yes No *												
If *, please give details:												
ROOM NUMBER 213												
Room Profile:			Roon	n Capa	citv:	Ro	om Occupancy:					
Vacant	1944 CONDENSER ACTIONS INCOMEDISC				c.cy.	0	om occupancy:					
TV	Ensuite	Shared B	Shared Bathroo		m Smoke		Fire Notice					
					\boxtimes	***************************************						
	Very Good	Adequ	uate	Poor *		Needs	urgent attention *					
Cleanliness												
Is everything in working order? Yes No *												
If *, please give details:												
ROOM NUMB	ER 214		Tas		1720							
Room Profile:		Room Capacity:			Room Occupancy:							
Vacant			2			0	<u> </u>					
TV	Ensuite	Shared	Bathroom			e Alarm	Fire Notice					
\boxtimes			Ш			\boxtimes						
	Very Goo	d Adec	Adequate		Poor *		s urgent attention *					
Cleanliness												
Is everything i	n working orde	r?		1	res 🔀	No *						
If *, please giv	e details:				***							
ROOM NUMB	ER 215											
Room Profile:			Room	Capa	city:	Ro	om Occupancy:					
Vacant	2			0	0							
TV	Ensuite	Shared	Bathroom		Smok	e Alarm	Fire Notice					
\boxtimes	\boxtimes					X	\boxtimes					
	Very Good		Adequate		Poor *		s urgent attention *					
Cleanliness												
Is everything i	n working orde	r?		١	′es 🔀	No *						
If *, please giv	e details:											

ROOM NUMI	BER 216											
Room Profile		Room Capacity:				Room Occupancy:						
Vacant		2			0							
TV	Ensuite	Shared	Bathro	oom Smoke		e Alarm		Fire Notice				
\boxtimes						\boxtimes		\boxtimes				
	Very Good	d Adec	Adequate		Poor *		eeds	urgent attention *				
Cleanliness												
Is everything in working order? Yes No *												
If *, please give details:												
ROOM NUMI	BER 217											
Room Profile:	Andrew Special States		Doom Conseitu					Danie Ossumanie				
Family		Room Capacity:			Room Occupancy:							
TV	Ensuite	Sharod	Shared Pathres		Smoke		ım	Fire Notice				
5.00	Elisuite	Silaieu	Shared Bathroom		Smoke Ala		11111	Fire Notice				
\boxtimes				\boxtimes			\boxtimes					
	Very Good	Adec	uate	Po	or *	N	eeds	urgent attention *				
Cleanliness												
Is everything in working order? Yes No *												
If *, please give details: Hole in wall to be repaired.												
ROOM NUMBER 218												
ROOM NUME						T						
Room Profile:		Room Capacity:				Room Occupancy:						
Family	Enquito	Charad	Chanad Dathman			- 41-	1	Fine Niedine				
TV	Ensuite	Snared	Shared Bathroom			e Ala	irm	Fire Notice				
\boxtimes												
	Very Good		uate	Po	or *	N	eeds	urgent attention *				
Cleanliness												
Is everything in working order? Yes No *												
If *, please gi	ve details:											
					SEC. 1720		// <u>2/2/2</u> /2					
ROOM NUME		as storag		Participation of the Control of the		roon						
Room Profile:		Room Capacity:				Room Occupancy:						
Vacant TV	Ensuite	Shared Bath		om Smale				Fire Notice				
		Shared Bathroom			Smoke Alarm			Fire Notice				
							(#)	\boxtimes				
Cl. II	Very Good		-		or* N		eeds	urgent attention *				
Cleanliness						S 7555 -						
	in working order	-?		١	res 🛛	N	0 *					
If *, please given	ve details:											

ROOM NUM	BER	220							
Room Profile	:			Room	Capa	city:		Roo	m Occupancy:
Vacant				2				0	
TV		Ensuite	Shared	Bathro	om	Smoke	e Ala	rm	Fire Notic
\boxtimes		\boxtimes					X		\boxtimes
		Very Good	Adec	uate	Po	or*	N	eeds	urgent attentio
Cleanliness		\boxtimes							
Is everything	in w	orking order	r?		Υ	'es 🛚	N	o *	
If *, please gi	ve d	letails:							
ROOM NUM	DED	221							
Room Profile		221		Room	Cana	nitu:		Poo	m Occupancy:
Family	•			3	capa	city.	_	4	m Occupancy:
TV		Ensuite	Shared	Bathro	om	Smoke	e Ala	1 (1 (1 (1 (1 (1 (1 (1 (1 (1 (1 (1 (1 (1	Fire Notic
\boxtimes		\boxtimes					X		\boxtimes
	\Box	Very Good	Adec	uate	Po	or*	N	eeds	urgent attentio
Classitassa	ı	\boxtimes							
Cleanliness									
Is everything If *, please gi	ve d	letails:			Y	es 🔀	N	0 *	
Is everything	ve d	letails:		Room			N		m Occupancy:
Is everything If *, please gi	ve d	letails:		4	Capa	city:		Roo 0	m Occupancy:
Is everything If *, please gi ROOM NUMI Room Profile	ve d	letails:		4	Capa			Roo 0	m Occupancy:
Is everything If *, please gi ROOM NUMI Room Profile Vacant	ve d	APT 222 A		4	Capa m	city:		Roo 0	
ROOM NUMI Room Profile Vacant TV	BER	APT 222 A suite		4 athrooi	Capa	city:	Ala	Roo 0 rm	Fire Notice
Is everything If *, please gi ROOM NUMI Room Profile Vacant TV Cleanliness	BER	APT 222 A suite Very Good	Shared B	4 athrooi	Capa m Poor	city: Smoke	Ala	Roo 0 rm	Fire Notice
ROOM NUMI Room Profile Vacant TV	BER::	APT 222 A suite Very Good Vorking orde	Shared B	4 athrooi	Capa m Poor	city:	Ala	Roo 0 rm	Fire Notice
Is everything If *, please gi ROOM NUMI Room Profile Vacant TV Cleanliness Is everything	BER::	APT 222 A suite Very Good Norking ordedetails:	Shared B Adequ	4 athrooi	Capa m Poor	city: Smoke	Ala	Roo 0 rm	Fire Notice
ROOM NUMI Room Profile Vacant TV Cleanliness Is everything If *, please gi	BER En Sirve d	APT 222 A suite Very Good Order Vorking order details:	Shared B Adequ	4 athrooi uate	Capa m Poor	city: Smoke	Ala	Roo 0 rm eds u	Fire Notice
ROOM NUMI Room Profile Vacant TV Cleanliness Is everything If *, please gi	BER En Sirve d	APT 222 A suite Very Good Norking ordedetails:	Shared B Adequ	athroo	Capa m Poor	city: Smoke	Ala	Roo O rm eds u	Fire Notice
ROOM NUMI Room Profile Vacant TV Cleanliness Is everything If *, please gi ROOM NUMI ROOM Profile ROOM NUMI Room Profile	BER Sin ve dive dive dive di	APT 222 A suite Very Good Orking ordedetails: APT 222 B	Shared B Adequer?	athroon ne famil Room 5	Poor V	city: Smoke X Yes City:	Nec	Roo 0 rm eds u	Fire Notice rgent attention
ROOM NUMI Room Profile Vacant TV Cleanliness Is everything If *, please gi ROOM NUMI ROOM Profile Family TV	BER Sin ve dive dive di En	APT 222 A suite Very Good Vorking ordedetails: APT 222 B	Shared B Adequ	athroon ne famil Room 5	Poor V	city: Smoke * Yes city:	Nec	Roo 0 rm eds u	Fire Notice rgent attention m Occupancy:
ROOM NUMI Room Profile Vacant TV Cleanliness Is everything If *, please gi ROOM NUMI ROOM Profile ROOM NUMI Room Profile	BER Sin ve dive dive dive di	APT 222 A suite Very Good Vorking ordedetails: APT 222 B suite	Shared B Adequer? and C sam	athrooi	Poor Capa y Capa	city: Smoke * Yes city: Smoke	Nee Nee Alan	Roo 0 rm eds u	Fire Notice rgent attention m Occupancy: Fire Notice
ROOM NUMI Room Profile Vacant TV Cleanliness Is everything If *, please gi ROOM NUMI ROOM Profile Family TV	BER Sin ve dive dive di En	APT 222 A suite Very Good Vorking ordedetails: APT 222 B	Shared B Adequer?	athrooi	Poor V	city: Smoke * Yes city: Smoke	Nee Nee Alan	Roo 0 rm eds u	Fire Notice rgent attention m Occupancy:

DOONA NUUNA	OFD ADT 222 A	D === 1 C ==		!!				
	BER APT 223 A	B and C sa			•	_	-	
Room Profile	:		1.000	Capa	city:		10.000	m Occupancy:
Family			9				6	
TV	Ensuite	Shared B	athroo	m	Smoke	Alaı	m	Fire Notice
\boxtimes		Ц						
Cleanliness	Very Good	Adequ	iate	Poor	*	Nee	eds u	rgent attention *
	in working orde	2			Yes 🖂	ᆜ	lo *	
If *, please gi					ies 🖂		10	Ц
ROOM NUME	BER APT 224 A	B and C sa	ame far	nily				
Room Profile				Capa	city:		Roo	m Occupancy:
Family			9				6	resourcement before • republicate • Fish
TV	Ensuite	Shared B		m	Smoke	Alaı	m	Fire Notice
\boxtimes					\boxtimes			\boxtimes
	Very Good	Adequ	ıate	Poor	*	Ne	eds u	rgent attention *
Cleanliness								
Is everything	in working orde	r?		1	Yes 🖂	N	lo *	
If *, please gi	ve details:							
ROOM NUME	BER APT 225 A							
Room Profile	:		Room	Capa	city:		Roo	m Occupancy:
Family			4				4	Settle State Control Control State S
TV	Ensuite	Shared B	athroo	m	Smoke	Alaı	rm	Fire Notice
\boxtimes	\boxtimes				\boxtimes			
	Very Good	Adequ	ıate	Poor	*	Ne	eds u	rgent attention *
Cleanliness	\boxtimes							
Is everything	in working orde	r?			Yes 🔀	N	lo *	
If *, please gi	ve details: Resi	dent reque	ested a	small	table.			
ROOM NUME	BER APT 225 B	and C – sa	me far	nily				
Room Profile	:		Room	n Capa	city:		Roo	m Occupancy:
Family			9				5	
TV	Ensuite	Shared B	athroo	m	Smoke	Ala	rm	Fire Notice
\boxtimes								\boxtimes
	Very Good	Adequ	ıate	Poor	*	Ne	eds u	rgent attention *
Cleanliness								
Is everything If *, please gi	in working orde	er?			Yes 🛚	N	lo *	

ROOM NUME	BER APT 226 A	, B and C						
Room Profile:	:		Room	Сара	city:		Roo	m Occupancy:
Family			9				6	
TV	Ensuite	Shared B	athroo	m	Smoke	Ala	m	Fire Notice
\boxtimes								
	Very Good	Adequ	iate	Poor	*	Ne	eds u	rgent attention *
Cleanliness				П				
Is everything	in working orde	r?			Yes 🗌	N	lo *	\boxtimes
f *, please gi	ve details: Ensu	ite ceiling	to be p	painte	d.			
ROOM NUME	BER APT 227 A	\						
Room Profile	:		Room	Capa	city:		Roo	m Occupancy:
Family			4				4	
TV	Ensuite	Shared B	athroo	m	Smoke	Ala	rm	Fire Notice
\boxtimes	\boxtimes				\boxtimes			
	Very Good	Adequ	ıate	Poor	*	Ne	eds u	rgent attention *
Cleanliness	\boxtimes							
s everything	in working orde	er?			Yes 🖂	N	lo*	
ROOM NUME	BER APT 227 E	3 , C same	family		** *			
Room Profile				Capa	city:		Roo	m Occupancy:
Family			5	•	•		4	
rv	Ensuite	Shared B	athroo	m	Smoke	Ala	rm	Fire Notice
\boxtimes	\boxtimes					71.		
	Very Good	Adequ	uate	Poor	*	Ne	eds u	rgent attention *
Cleanliness							Est Sapan	
	in working orde	er?			Yes 🔀	N	lo *	
f *, please gi	ve details:							
			8					
	BER APT 228 A	, B and C s			20 3 2000			
Room Profile	:			n Capa	city:		Roo	m Occupancy:
Family	Trans.		9		Г.	(in the	6	To see
TV	Ensuite	Shared B	athroo	m	Smoke	Ala	rm	Fire Notice
		Щ						
	Very Good	Adequ	uate	Pool	. *	Ne	eds u	rgent attention *
Cleanliness								
s everything	in working orde	er?			Yes 🗌	1	lo*	\boxtimes
If *, please gi	ve details: Both	mirrors i	n ensui	tes to	be repla	aced		

ROOM NUM	DER ALIZZO	.,					
Room Profile	:	Room Cap	acity:	Room Occupancy:			
Family	9		6				
TV	Ensuite	Shared B	athroom Smoke			rm	Fire Notice
	Very Good	Adequ	uate Poo	r*	Ne	eds u	rgent attention
Cleanliness	\boxtimes						
Is everything	in working ord	ler?		Yes 🔀	N	lo *	
If *, please g	ive details:						
POOM NILIM	BER APT 230 /	A B and C					
Room Profile		A, D and C	Room Cap	acity:		Roc	om Occupancy:
Family	2.		9	acity.		5	
TV	Ensuite	Shared B	athroom	Smok	e Ala	rm	Fire Notice
\boxtimes				\boxtimes			
	Very Good	d Adequ	uate Poo	r*	Ne	eds u	rgent attention
Cleanliness	\boxtimes						
Is everything	g in working ord	ler?		Yes 🔀	ľ	* ol	
If *, please g							
If *, please g	ive details:	A ,B and C	Room Cap	acity:		Roc	om Occupancy:
If *, please g	ive details:	A ,B and C	Room Cap	acity:		Roc 6	om Occupancy:
If *, please g	ive details:			acity:	e Ala	6	om Occupancy:
If *, please g ROOM NUM Room Profile Family	rive details: IBER APT 231 / e:		9		e Ala	6	
ROOM NUM Room Profile Family TV	IBER APT 231 A	Shared E	9 Bathroom	Smok		6 rm	Fire Notice
ROOM NUM Room Profile Family TV	IBER APT 231 Are: Ensuite	Shared E	9 Bathroom	Smok	Ne	6 rm eds u	Fire Notice
ROOM NUM Room Profile Family TV Cleanliness	IBER APT 231 Are: Ensuite Very Good	Shared E	9 Bathroom	Smok	Ne	6 rm eds u	Fire Notice
ROOM NUM Room Profile Family TV Cleanliness	Ensuite Very Good g in working ord	Shared E	9 Bathroom	Smok	Ne	6 rm eds u	Fire Notice
ROOM NUM Room Profile Family TV Cleanliness Is everything If *, please g	Ensuite Very Good g in working ord give details:	Shared E d Adeq der?	9 Bathroom	Smok	Ne	6 rm eds u	Fire Notice
ROOM NUM Room Profile Family TV Cleanliness Is everything If *, please g	Ensuite Very Good g in working ord give details:	Shared E d Adeq der?	gathroom uate Poo	Smok or * Yes	Ne	6 rm eds u	Fire Notice
ROOM NUM Room Profile Family TV Cleanliness Is everything If *, please g ROOM NUM Room Profile	Ensuite Very Good g in working ord give details:	Shared E d Adeq der?	9 Bathroom	Smok or * Yes	Ne	6 rm eds u	Fire Notice
ROOM NUM Room Profile Family TV Cleanliness Is everything If *, please g	Ensuite Very Good g in working ord give details:	Shared E d Adeq der?	9 Bathroom uate Pool	Smok or * Yes	Ne	eds u	Fire Notice
ROOM NUM Room Profile Family TV Cleanliness Is everything If *, please g ROOM NUM Room Profile Vacant	Ensuite Very Good give details: BER APT 231 / Very Good give details: BER APT 232 / e:	Shared E d Adeq der?	9 Bathroom uate Pool Room Cap 4	Smok or * Yes pacity:	Ne	eds u	Fire Notice
ROOM NUM Room Profile Family TV Cleanliness Is everything If *, please g ROOM NUM Room Profile Vacant TV	Ensuite Very Good give details: BER APT 231 / Very Good give details: BER APT 232 / e: Ensuite	Shared E d Adeq der? A Shared I	g Bathroom uate Pool Room Cap 4 Bathroom	Smok Or * Yes Dacity:	Ne	eds u	Fire Notice urgent attention om Occupancy:
ROOM NUM Room Profile Family TV Cleanliness Is everything If *, please g ROOM NUM Room Profil Vacant TV Cleanliness	Ensuite Very Good Sive details: Very Good Sive details: Very Good Cook Very Good Cook Very Good Cook Coo	Shared E d Adeq der? A Shared I	g Bathroom uate Pool Room Cap 4 Bathroom	Smok Yes Smok	Ne I	eds u	Fire Notice urgent attention om Occupancy: Fire Notice
ROOM NUM Room Profile Family TV Cleanliness Is everything If *, please g ROOM NUM Room Profil Vacant TV Cleanliness	Ensuite Very Good give details: BER APT 231 / Very Good give details: BER APT 232 / e: Ensuite	Shared E d Adeq der? A Shared I	g Bathroom uate Pool Room Cap 4 Bathroom	Smok Yes Smok	Ne I	eds u	Fire Notice urgent attention om Occupancy: Fire Notice

ROOM NUME	BER	APT 232 B	an	d C						
Room Profile					Room	Capa	city:		Roo	m Occupancy:
Family					4	•			4	•
TV	Ens	suite	Sł	nared B	athroo	m	Smoke	Alar	m	Fire Notice
\boxtimes			Г	7			\square			
			_			-				
61	-	Very Good	_	Adequ	ate	Poor	*	Nee	ds u	rgent attention *
Cleanliness		<u> </u>	ᆜ					Щ.	•	
Is everything			r?				Yes 🔀	N	o *	Ш
If *, please gi	ve d	etails:								
ROOM NUME	BER	APT 233 A								
Room Profile	:				Room	n Capa	city:		Roo	m Occupancy:
Family					4				4	×
TV	Ens	suite	Sł	nared B	athroo	m	Smoke	Alar	m	Fire Notice
			Г	7						
		Very Good		Adequ	into	Poor		Noo	deu	rgent attention *
Cleanliness	-	M GOOD	-	Auequ	iate	P001	2.000	Nee	us u	igent attention
Is everything	in	orking ordo	۲2			Ш	Yes 🖂	N.	o *	
							ies 🖂	14	U	Ш
If *, please gi	ve a	etaiis:								
					111111111111111111111111111111111111111					
						60				
ROOM NUME	BER	APT 233 B	an	d C						
Room Profile					Roon	1 Capa	city:		Roo	m Occupancy:
Family					5				4	
TV	Ens	suite	Sł	nared B	athroo	m	Smoke	Alar	m	Fire Notice
\boxtimes	X		ſ	7						
	H	Very Good		Adom	into.	Poor		Noo	de u	rgent attention *
Cleanliness	ŀ	Very Good		Adequ	iate	Poor		Ivee	us u	rgent attention
Is everything	inı	E	-2			Ш	Yes 🖂	N	o *	
			11				ies 🔼	IV	U '	Ш
If *, please gi	ve d	etails:								
ROOM NUMI	BER	APT 234 A								
Room Profile	:				Roon	n Capa	city:	T	Roo	m Occupancy:
Vacant					4	•	•		0	
TV	Ens	suite	SI	hared B	athroc	m	Smoke	Alar	m	Fire Notice
\boxtimes			Г	1						
						-	100			
Class II.	-	Very Good		Adequ	ıate	Poor	- T	Nee	ds u	rgent attention *
Cleanliness			_				V [7]	Щ.	_ +	
Is everything			r?				Yes 🔀	N	o *	
If *, please gi	ve d	etails:								

Room Prof		APT 234 B			Room Capacity:				Room Occupancy:		
Family					5	2//			5		
TV	Ens	Ensuite Shared			100	m	Smoke	Alarm		Fire Notice	
\boxtimes		8 1 3									
Cleanliness	-	Very Good	A	dequa	ate	Poor	*	Ne	eds u	rgent attention	
Is everythi	ng in w	orking orde	r?				Yes 🖂		lo*		
If *, please	RESIDENCE FOR	2774									
POOM NIII	MRED	APT 235 A	Ran	od C							
Room Prof		AF1 233 A	, D all	14 C	Roon	1 Сара	city:		Roo	m Occupancy:	
Family	ille.	***************************************		_	9	. capa			6	occupancy.	
TV	Ens	suite	Sha	red Ba		m	Smoke	Ala		Fire Notice	
\boxtimes											
20	- E	Very Good	A	Adequa	ate	Poor	. *	Ne	eds u	rgent attention	
Cleanlines		\boxtimes									
Is everythi	ing in w	orking orde	r?				Yes 🔀		* oV		
If *, please	e give d										
ROOM NU	IMBER	etails:	C		Page		a i da co		Pag	om Occupancy	
ROOM NU Room Prof	IMBER	etails:	C			n Capa	city:			om Occupancy:	
ROOM NU	IMBER file:	etails:		red Ba	9		city:	e Ala	0	om Occupancy:	
ROOM NU Room Prof Vacant	IMBER file:	etails: 124 A, B & suite		red Ba	9			e Ala	0		
ROOM NU Room Prof Vacant TV	IMBER file:	etails: 124 A, B & suite	Sha	red Ba	9 athroc		Smoke		0 rm	Fire Notice	
ROOM NU Room Prof Vacant TV Cleanlines	IMBER file: Ens	124 A, B & suite	Sha		9 athroc	om	Smoke	Ne	0 rm	Fire Notice	
ROOM NU Room Prof Vacant TV Cleanlines Is everythi	IMBER file: Ens Ensire ing in w	124 A, B & suite Very Good vorking orde	Sha	Adequ	9 athroc	om	Smoke	Ne	o rm eds u	Fire Notice	
ROOM NU Room Prof Vacant TV Cleanlines Is everythi	IMBER file: Ens Ensire ing in w	124 A, B & suite	Sha	Adequ	9 athroc	om	Smoke	Ne	o rm eds u	Fire Notice	
ROOM NU Room Prof Vacant TV Cleanlines Is everythi	IMBER file: Ens Ensire ing in w	124 A, B & suite Very Good vorking orde	Sha	Adequ	9 athroc	om	Smoke	Ne	o rm eds u	Fire Notice	
ROOM NU Room Prof Vacant TV Cleanlines Is everythi	IMBER file: Ens Ensire ing in w	124 A, B & suite Very Good vorking order	Sha	Adequ	9 athroc	om	Smoke	Ne	o rm eds u	Fire Notice	
ROOM NU Room Prof Vacant TV Cleanlines Is everythi	Ens	124 A, B & suite Very Good vorking order	Sha	Adequ	9 athroc ate on	Poor	Smoke × Yes	Ne	o rm eds u	Fire Notice	
ROOM NU Room Prof Vacant TV Cleanlines Is everythi If *, please	IMBER file: Ens ing in we give d	124 A, B & suite Very Good vorking order	Sha	Adequ	9 athroc ate on	om	Smoke × Yes	Ne	eds u	Fire Notice	
ROOM NU Room Prof Vacant TV Cleanlines Is everythi If *, please	IMBER file: Ens ing in we give d	124 A, B & suite Very Good vorking order	Sha	Adequ	9 athroc aate on Roor 7	Poor D	Smoke * Yes acity:	Ne	o rm eds u No *	Fire Notice	
ROOM NU Room Prof Vacant TV Cleanlines Is everythi If *, please ROOM NU Room Prof Family TV	Ensing in we give d	124 A, B & suite Very Good vorking order letails: Under	Sha	Adequ	9 athroc aate on Roor 7	Poor D	Yes Smoke	Ne	o rm eds u No *	Fire Notice Irgent attention Om Occupancy:	
ROOM NU Room Prof Vacant TV Cleanlines Is everythi If *, please ROOM NU Room Prof Family	Ensing in we give d	124 A, B & suite Very Good vorking order letails: Under	Sha	Adequ	9 athroc aate on Roor 7	Poor D	Smoke * Yes acity:	Ne	o rm eds u No *	Fire Notice	
ROOM NU Room Prof Vacant TV Cleanlines Is everythi If *, please ROOM NU Room Prof Family TV	Ensing in we give d	124 A, B & suite Very Good vorking order letails: Under	Sha	Adequ	9 athroc ate on Roor 7 athroc	Poor D	Yes Smoke	Ne	o rm eds u No *	Fire Notice Irgent attention Om Occupancy:	
ROOM NU Room Prof Vacant TV Cleanlines Is everythi If *, please ROOM NU Room Prof Family TV	IMBER file: Ens ing in we give d JMBER file:	124 A, B & suite Very Good Vorking order letails: Under 125 A and suite	Sha	Adequ	9 athroc ate on Roor 7 athroc	Poor Day Capa	Yes Smoke	Ne	o rm eds u No *	Fire Notice	
ROOM NU Room Prof Vacant TV Cleanlines Is everythi If *, please ROOM NU Room Prof Family TV Cleanlines	IMBER file: Ens ing in we give d IMBER file: Ens	124 A, B & suite Very Good Vorking order letails: Under 125 A and suite	Sha	Adequ novation	9 athroc ate on Roor 7 athroc	Poor Day Capa	Yes Smoke	Nee Ala	o rm eds u No *	Fire Notice	
ROOM NU Room Prof Vacant TV Cleanlines Is everythi If *, please ROOM NU Room Prof Family TV Cleanlines	IMBER file: Ens ing in we give d IMBER file: Ens ing in we give d	124 A, B & suite Very Good Letails: Under Suite 125 A and Suite Very Good Letails: Under Suite	Sha	Adequ novation	9 athroc ate on Roor 7 athroc	Poor Day Capa	Smoke Yes Smoke	Nee Ala	Roc 5	Fire Notice	

ROOM NUMI	BER 126 A, B a	nd C							
Room Profile			Room	Cana	city:	R	Room Occupancy:		
Family	•		9	Capa	city.		6		
TV	Ensuite	Shared B		athroom Smoke				ire Notice	
\boxtimes							\boxtimes		
	Very Good	Adequ	uate	Poor	*	Need	s urg	ent attention *	
Cleanliness	\square								
Is everything	in working orde	er?			Yes 🗌	No	*	\triangleleft	
If *, please gi	ve details: Wal	l behind ci	stern in	B to l	e paint	ed.			
ROOM NUM	BER 127 A, B a	nd C							
Room Profile			Room	Cana	city:	R	oom	Occupancy:	
Family	•		9	Cupu	city.	5		occupancy.	
TV	Ensuite	Shared B	Bathroo	m	Smoke	Alarm	F	Fire Notice	
\boxtimes								\boxtimes	
	Very Good	Adeq	uate	Poor	*	Need	s urg	ent attention *	
Cleanliness	X			П		П			
Is everything	in working orde	er?		-	Yes 🖂	No	*		
If *, please gi		20/30//							
	BER 128 A, B a	nd C				-		-	
Room Profile	:		Room	Capa	city:			Occupancy:	
Family			9			7			
TV	Ensuite	Shared E	Bathroo	m	Smoke	Alarm		Fire Notice	
\boxtimes								\boxtimes	
	Very Good	Adeq	uate	Poor	*	Need	s urg	ent attention *	
Cleanliness	П			П		П			
Is everything	in working orde				Yes	No	*	\overline{X}	
	ive details: Roo		ed. Doo	r in C	blocked	by bik	es/b	uggy	
ROOM NUM	BER 129 A, B a	nd C							
Room Profile	2:		Room	Capa	city:	F	Room Occupancy:		
Family			9			5			
TV	Ensuite	Shared E	Bathroo	m	Smoke	Alarm		Fire Notice	
\boxtimes					\boxtimes			\boxtimes	
	Very Good	Adeq	uate	Poor	. *	Need	s urg	gent attention *	
Cleanliness	\boxtimes								
Is everything	in working ord	er?			Yes 🖂	No	*		
A TATAL STREET, CANADA STREET, SANSTERNAME	A CONTRACTOR OF THE PARTY OF TH				163		L		

General Representations

If you were approached by any <u>residents</u> regarding general issues while in the centre please outline the details below:
If you were approached by any members of staff regarding general
issues while in the centre please outline the details below:
· ·
and the second s
If you were approached by any other persons regarding general
issues while in the centre please outline the details below:

Please ensure that no personal information or information that could lead to the identification of an individual is recorded in this section.

Personal representations should be recorded in Part 3.

Manager should be asked to sign this declaration.

This inspection, by a RIA official, is primarily to examine how the terms of the Contract are being complied with in the centre.

The manager accepts that the person carrying out the inspection is not charged with certifying the centre is in compliance with all fire safety regulations. The manager agrees that the information provided above is correct.

Signed:

Position: GENERAL MANAGER

Date: 19/9 / 2019

Manager should be asked to sign this declaration.

This inspection, by a RIA official, is primarily to examine how the terms of the Contract are being complied with in the centre.

The manager accepts that the person carrying out the inspection is not certifying that the centre is in compliance with all food safety regulations. The manager agrees that the information provided above is correct.

Signed:

Position: GENEER MANAGER

Date: 19/9/2019

An Roinn Dlí agus Cirt agus Comhionannais Department of Justice and Equality



Seirbhísí Cóiríochta um Chosaint Idirnáisiúnta International Protection Accommodation Services

Mr John Crean Abbeyfield Hotel Sligo Road Ballaghdereen Co Roscommon

21st November 2019

Dear Mr. Crean,

IPAS (International Protection Accommodation Services) carried out an inspection at The Abbeyfield Hotel on 19th September 2019. A copy of the report is enclosed for your attention and I apologise for the delay in forwarding this to you. Please read this report carefully and do not hesitate to contact me if it contains any discrepancies.

During the course of the inspection a number of issues were highlighted as requiring attention.

Please reply to me in writing, on or before Friday 13th December outlining the steps you have taken/propose to take to address each of the issues raised.

Yours sincerely,

Bernie Loughrey

Internal Inspection Unit

International Protection Procurement Services

RIA

Independent Inspection Report

Centre:	Abbeyfield Hotel, Ballaghderren, Co.
	Roscommon
Inspector:	Shane Mac Loughlin
Date of Inspection:	2 nd July 2018
Time of Arrival & Departure:	3pm -6pm

Part 1 General Information on Services

Independent Inspection Report

Centre: Abbeyfield Hotel

Date of Inspection: 2/7/18

1. **CENTRE DETAILS** Abbeyfield Hotel Name and address of Centre Nextweek & Co Ltd (John Crean) Contractor Jacqueline Mulien Manager Give Job Title only Who deputises for manager in his/her Assistant Manager absence? 094 9861856 Telephone Number 220 **Current Contracted Capacity** 155 Current Occupancy (today) Current Centre Profile (e.g., singles, families etc.) Singles & families HSE Area North West Maura Martyn Public Health Nurse Emily Cooney DSP / CWO name Unknown Environmental Health Officer name Michael Frayne Local Fire Officer Name Local Fire Station Ballaghdereen Is the Centre certified by any Quality Management System No 🖂 (i.e. Q Mark, ISO)?: If yes, please give details: What was the date of the last certification? \boxtimes Have you a copy of the Certification Yes Please provide a copy of the following Check List Official Register

 \boxtimes

Menu Cycle

Staffing Lists as follows:

Roles, etc.,)

1. Full list of staff employed at the centre (indicating Names, Titles,

3. a separate list of Designated Liaison Persons (child protection)

2. Indicate who is on duty at time of inspection (today)

GENERAL SECURITY & EMERGENCY DETAILS X Is 24 hour supervision provided? (Y/N) Yes No Give details of roster hours 8-8 / 8-8 front desk manned Is security provided by external company? (Y/N) Yes No If yes, give name of company: Does the centre have CCTV? (Y/N) Yes No Is a list of emergency numbers available in the Yes No Manager's office? Does the list include the following numbers? (Y/N) Yes \boxtimes No Local Garda station 24 hr number Local hospital Local fire station If no, give details: Duty Social Work Team Out of hours GP Service RIA out of hours number Are first aid kits available? X (Y/N)Yes No Where and how many? Who is responsible for first aid restocking? Job title only (not name) of person responsible: Manager is there a defibrillator in the centre? Yes No \boxtimes How many staff been trained to use it? **HEATING ARRANGEMENTS** What type of heating is used in the centre? Gas Do residents have control of the heating in their own Yes \boxtimes bedroom? If no, what arrangements are in place? gas on timer - BMS system What are the heating 'ON' times? Currently not on due to very hot weather **HOUSE RULES** Are residents provided with a copy of the House X Yes No Rules on arrival? How does centre management explain house rules sit down discussion to residents on arrival?

6 ARRANGEMENTS FOR RESIDENTS & VISITORS (keys / storage / toiletries)

Are residents issued with key for their bedroom?(Yes/No)	Yes No
Are residents issued with key for main door? (Yes/No)	Yes No 🖂
If no, give details	front desk manned and door automatic
Are there procedures to allow residents to receive	yes
visitors? (Give details)	
Outline visiting times:	9am-9pm
In what areas are visitors allowed in the centre?	front lobby and reception area

Any other relevant information:	
Is there a facility for storage of residents' valuables*?	good storage in rooms
(Give details.) (* Storage is at resident's own risk)	
What toiletries are provided to residents on arrival?	Soap, toothpaste, shampoo
What arrangements are in place to replenish these	Available at reception
items?	
7 ARRANGEMENTS FOR MAINTENANCE	
Does the centre have a written procedure in place	Yes No
for residents to report maintenance issues? (Yes/No)	
Is there a maintenance day book? (Yes/No)	Yes No
Describe the maintenance procedure at the centre:	
Daily maintenance book	
8 CHILD PROTECTION	
Are measures in place to inform staff and visitors of RIA's	yes
Child Protection Policy?	
(Give details)	
Are visitors asked to sign a declaration agreeing to	yes
adhere to the child protection policy?	
Where is declaration held?	managers office
Is there a sign in book for visitors? Where?	reception desk
Are there notices on public display giving name and	no
contact details of Designated Liaison Person? Where?	
Have Designated Liaison Persons received HSE training?	yes
Are notices prominently displayed regarding parental	yes in lobby
supervision of children? Where?	
9 FOOD SAFETY	
Has a HACCP system been implemented? (Yes/No)	Yes No
Have the premises been inspected by an Environmental	Yes No
Health Officer? (Yes/No)	
Date of last visit:	not visited by EHO since opening

10 NUTRITION / SCHOOL LUNCHES / BABY FORMULA (general arrangements)

Are residents consulted regarding menu / dietary requests? (Give details.)	yes
Provide details opposite: Which of the following are provided for school children's packed lunches:	children are schooled on site
 Sandwich? What sandwich fillings are available: Cheese? Ham? Chicken? Tuna? Jam? Other? Drinks? Juice? Water? Yogurt? Fruit? Other 	Please also provide details of the system for distribution of school lunches:
Is infant formula kept out of public view?	yes
What arrangements are in place for distribution of infant formula?	available from reception

11 ARRANGEMENTS FOR REFRESHMENTS / MEALS OUTSIDE NORMAL MEAL TIMES

HIVES	
Are tea / coffee / drinking water / Snacks etc. available outside mealtimes?	Yes No
What food/snacks are available after hours or when kitchen is closed?	tea, coffee, bread/toast
Where are the snacks located and how are they accessed?	dining room and bar room
Are meals available for residents who arrive late? (Give details.)	Yes No once chef notified left for microwaving
Are meals available for new arrivals? (Give details)	yes - once chef notified by manager
Are packed lunches available for residents travelling to Dublin on official business? (Give details)	Yes No Manager requests chef to prpepare lunch
If the inspection takes place during Ramadan this section must be completed. What arrangements are in place to facilitate residents observing a fast during Ramadan?	n/a

12 FACILITIES FOR FEEDING BABIES

Are the following available?	Yes/No
Access to drinking water (for breastfeeding mothers / for preparation of infant formula)	Yes No
Sterilisers	Yes 🛛 No
Kettles	Yes 🛛 No 🗌
Fridge (for bottles of EBM* / formula) *Expressed Breast Milk	Yes No
Bottle Warmer	Yes No
Microwave	Yes No
Are these facilities available 24 hours a day	Yes No
Is there a dedicated room provided? Where?	Yes No

13 INDOOR FACILITIES

Are the following are available to residents?	Yes/No
Computers with Internet access	Yes No
WIFI	Yes No 🗙
DVD player	Yes No
Computer Games	Yes No X
Snooker Table	Yes No
Pool Table	Yes No
Table Tennis Table	Yes No 🖂
Board Games	Yes No
Newspapers	Yes No 🛛
Books	Yes No 🛛
Toys / games for children	Yes No 🛛
Other	Table football and Air Hockey table
Give details of any other arrangement or other comments:	

14	ΤI	R/	٩N	١S	P	0	R	ΓÆ	۱R	R_{I}	41	IG	iΕ	М	Ε	N	Ľ	S
----	----	----	----	----	---	---	---	----	----	---------	----	----	----	---	---	---	---	---

Is there a bus service provided?	Yes No 🔀
(Yes/No):	
Where does the service go to?	
What is the frequency of the service?	
(List time table opposite)	

15 TV SYSTEM

Is there a specific TV system in place?	Yes No
(give details)	Satellite
An average, how many TV channels are provided to residents?	50+
Are residents allowed to erect satellite dishes?	no

16 LAUNDRY FACILITIES (General Arrangements)

Are Laundry facilities available in the centre? (Y/N)	Yes No
If No, what service is provided?	
Who launders towels and bedlinen? (e.g., residents, staff, other, etc)	staff in laundry
What procedures are in place for the exchange of towels and bed linen at the centre?	staff do linens
What procedures are in place for ironing boards and irons?	available in laundry and also check out from recption
How is washing powder / tablets supplied?	availbale fom recption
Are there specific arrangements for access to the laundry (give details):	always open

17 CLEANING (General Arrangements)

Are there cleaning materials and equipment provided by management for residents?	Yes No 🖂
What cleaning equipment is available to residents?	Cleaning staff employed
What is the procedure for residents to access vacuum cleaners, brushes & other cleaning equipment?	request from recption
What arrangements are in place if rooms are not cleaned sufficiently by residents?	cleaning staff employed

PART 2

Room by Room Inspection

Independent Inspection

Centre:

Abbeyfield Hotel

Date of Inspection: 2/7/18

Section A- Administration / Communal areas

		Location of display
Up to date House Rules	\boxtimes	Reception
Complaint Forms		
Accident/ Incident procedure		Safety Statement
HSE Breastfeeding Posters		reception
(if applicable)		l-a-
Designated Liaison Person details (Child Protection)		Managers Office/ Reception
Supervision of children notice		reception
Gym Notices (Child Safety – if applicable)		n/a
IOM Voluntary Return Posters		reception
40 Chaff Assessment		
18 Staff Awareness		
Did you see the RIA Code of Practice*?		
Are all staff aware of RIA Code & House		
How are staff made aware of RIA Code 8	k House Rui	les?
verbally communicated by manager		
'A Code of Practice for persons working in accomi	modation cen	tres
, , , , , , , , , , , , , , , , , , , ,		
9 FIRE SAFETY		

Date Inspected By (Company Name / Position)		Comments		
20/6/18	Apex	Annual service		
1/7/18	internal	recorded as part of nightly walkaround		

19b FIRE ALARM & DETECTION SYSTEM INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	OK	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
20/6/18	Apex	\boxtimes			
1/7/18	internal	\boxtimes			

19c FIRE FIGHTING EQUIPMENT INSPECTION SCHEDULE

(include all fire extinguishers, hose reels and fire blankets.)

Date	Inspected By (Company Name / Position)	ОК	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
27/2/18	North West Fire	\boxtimes			
1/7/18	internal	\boxtimes			

19d FIRE EXIT DOORS / MEANS OF ESCAPE INSPECTION SCHEDULE

Date	Inspected By	OK	Defect	Remedial	Sign Off	
1	(Company Name /			Action	Y/N	
	Position)			Taken (Y/N)		
1/7/18	internal					
30/6/18	internal	\boxtimes				

19e FIRE DRILL PROCEDURE INSPECTION SCHEDULE

Date & Time	Numbers of staff involved in drill	No. of residents present / evacuated **	Evacuation Time	Comments
27/4/18 12.45	15	123	?	No issues
14/11/18 13.00	15	120	?	No issues

^{**}Both numbers must be recorded.

19f STAFF INSTRUCTION AND TRAINING (Fire Safety)

Job Description	Course	Instructor	Duration	Date
all staff	General fire	As part of drill		27/4/18

19g FIRE ASSEMBLY POINTS

Where are the Fire Assembly Points	front car park
located?	
Are they marked?	yes
Are staff aware of locations?	yes
Comments:	

19h FIRE ALARM SYSTEM

Is there a fire alarm system in place?	yes
Are there smoke alarms throughout the premises, inc bedrooms?	yes
Are all smoke alarms linked back to a central control panel?	yes
Are there designated 'Smoking' areas? Include locations	
Comments: smoking area in side garden	and car park

19i FIRE EXITS, EMERGENCY LIGHTING, SMOKE ALARMS, FIRE NOTICES

(in corridors & common areas)

Are fire exits clear from obstruction?	yes
Are they unlocked?	yes
Are fire exits clearly posted throughout the building?	yes
Are all fire doors kept closed?	yes
Are fire evacuation instructions clearly displayed in the centre?	yres
Are fire extinguishers clearly visible?	yes
Is there emergency lighting system in place?	yes
Comments:	

Administration Area:

Is the area generally clean?		Yes 🛛 No
If no please give details:		
Visual Check: Have you noticed any issues re (e.g., fire exit signs, hazards, lighting, notices, de		tention? Yes No
If yes please detail:		
lave you seen the following?		
		Location of display
Up to date House Rules		lobby
Complaint Forms	\boxtimes	Lobby
Accident/ Incident procedure	\boxtimes	Safety Statement
HSE Breastfeeding Posters	\boxtimes	lobby
(if applicable)		
Designated Liaison Person details	\boxtimes	Office
(Child Protection)		
Supervision of children notice		Office
Gym Notices (Child Safety – if applicable)		n/a
IOM Voluntom: Botura Bostora	M	Labba
IOM Voluntary Return Posters Anti Human-Trafficking Posters		lobby
'NO to Violence & Harassment' Posters		lobby
THO TO VIOLENCE OF HUTCHSTHEIR TOSTETS		lobby
ocial Room / Tea Station (State Location		oom and side bar room
What facilities are provided? Coffee & tea m	laking	
Is the area generally clean?		Yes 🛛 No 🗌
If no please give details:		
Visual Check: Have you noticed any issues re	quiring atte	ention? Yes No x
If yes please detail:		
re-school Room:		
s the area generally clean? Yes		
If no please give details:		
Visual Charles Have you noticed any issues	aulitina atta	nation? Vor 🗆 No 🔯
Visual Check: Have you noticed any issues re-		

Other comments:									******	
DINING AREA:	1 &7									
Please outline the me				1	T -					
D I S I	Fror	···			To					
Breakfast	9am				10ar					
Lunch Dinner	1pm				2pm					
Dinner	7pm	1			8pm					 -
Which is the main mea	ıl of the	n daw	Lune	ch [_	Dinr	or	$\overline{\square}$		
Is menu cycle available		E uay.	Yes	<u> </u>	 	No	ler	$\overline{\Box}$		
13 menti cycle avanable			163	<u>k</u>		140			_	
If no, give details of al	lmani	Lontions on da	v of	incne	action					
Breakfast	THEIR	options on da	iy Oi	mspe	CLIO	1.				
Lunch										
Dinner		Mixed Veg grill	Grill	led ch	nicker	hrea	st V	ermi	cilli Sr	nun.
		Salads, Rice, BI			none.		J., .			Jup,
		, , ,								
Is menu cycle on displa	y?	.=				Yes	×			
Does menu cycle corre		with options ava	ilable	2?		Yes	×			
If no, ask manager for e	explana	ation and provid	e det	ails:		,				
Which meal was sampl	ed?	Breakfa	ast 🗌			Lunc	h [Dir	nner x
Please describe the me	al in de	etail (e.g. was it l	hot/	cold,	bland	/ spic	cy et	c.)		
Food is very tasty and	of goo	d standard								
					- R	7			_	
Was there a vegetarian	-			Yes	2		No			
(note salad and vegetal										
considered as vegetaria Give details of this opti		on)		BALS	ما ، ام	:!!				
Were there ethnic dish		lable?		Yes	eu ve	g grill	No			
Give details of this option		iable:			niceil	li sou				
Was fresh foods availab		Infants?		Yes	Б	7	No			
	(as per HSE Infant Feeding Guidelines)			163		7	140	'		
In your opinion, does the food on offer appear to			r to	Yes	<u> </u>	7	No			
provide a good variety?					K	74	,,,,	ı		
Did inspection take place during Ramadan?					N	0				
If yes, please outline arrangements for provision of mea					s out:	side of	nor	malı	mealt	imes,
(medical or other appoint)										
Is there any damaged se	eating	or tables in dinin	ig roc	m?		Yes		No	\boxtimes	
	s there enough seating for residents present to sit					Yes	\boxtimes	No		
eat their lunch?										
Comments:										

KITCHEN AREA: Food Safety Critical Requirements

FOOD SAFETY

Has the premises been inspected by an	No
Environmental Health Officer?	
Date of Visit?	
Comments:	

Has a HACCP system been	Yes
implemented?	
Who designed the HACCP system?	Head Chef
Who is responsible for reviewing the	Manager
system?	
How frequently is the system reviewed?	weekly

HACCP Records:

Pest Control: Rentokill –no activity noted	
Induction and Ongoing Staff Training: Staff certificates on file	-
Time & Temperature Records: ok all recorded and compliant	
Hygiene Audits: weekly	
List of Approved Suppliers: on food receipt book	
Cleaning Schedules: schedules are in place	
Procedures for accepting deliveries: procedure is in place	
General Comments:	

HACCP and Kitchen Evaluation

General:

Is the kitchen commercial or domestic?	commercial
What equipment is in place? Walk in fri	dge, Deep fryers, microwave , walk in
freezer, blast chiller, combi oven, gas hol	os (being replace), rice cooker, chest
freezer, bain marie x 2 , salad bar	
In what condition is the equipment?	
Equipment is in good working condition.	
Comments:	
Kitchen and dining areas are being well r	naintained and are at a high standard.

STRUCTURAL HYGIENE

Kitchen:

Is the refuse area suitably located?	Yes
Is the area tidy?	Yes
Are all bins covered?	Yes
Are signs displayed at all entrances in	Yes
relation to access to kitchen for non	
kitchen staff?	
Are white coats, shoe covers and hats	Yes
available for non kitchen staff?	
Comment of the structural hygiene of th	ie kitchen (i.e
floors/walls/ceilings/doors/windows/wo	ork surfaces/ventilation, etc)
Good level of cleanliness.	
Are suitable hand washing and drying	yes
facilities provided?	
General Comments:	Kitchen is being managed very well

Dry Goods:

Suitably equipped? Shelving/containers etc	ok
Condition and suitability of facilities: good	d
What evidence is there of stock rotation?	yes

Refrigerated Storage:

What type of refrigerated storage is provided?	Walk in freezer, chest freezer, walk in fridge
Comment on the condition and suitabili good	ity of the refrigerated storage:
Are thermostats provided and in working order?	yes
Are food items date stamped?	yes
Are samples of dishes being kept?	no

Other:

Is there appropriate storage for cleaning	yes
agents and chemicals?	

OPERERATIONAL HYGIENE

Do residents use the main kitchen?	No
Is that use supervised to ensure safe &	n/a
hygienic practices are observed?	
By whom is it supervised?	

Is the correct equipment provided? e.g. colour coded chopping boards	
yes	

Is the necessary holding equipment provided? e.g. bain maries, refridgerated units.

yes

Condition and suitability of serving equipment and utensils:

Bain Maries were in need of deep clean

What procedures are in place for unused/unserved food at the end of service?

Disposed of in compost

Comments: no food safety or hygiene concerns/issues.

STAFF FACILITIES AND HYGIENE

Are designated staff facilities provided?	Yes
What facilities are in place?	Changing room, lockers and showers
-	
Are all areas clean and well maintained?	Yes
Are suitable hand washing & drying	Yes
facilities provided?	
Is storage provided for personal	Yes
belongings?	
Are showers provided? Indicate	yes
cleanliness & suitability	
	•
Is a designated area provided for staff	Staff canteen and kitchenette
breaks? If yes, is it clean/suitable/well	
maintained.	
If no, outline arrangements for breaks	
Are uniforms provided for:	
Kitchen Staff?	Yes
Serving Staff?	yes
Are uniforms clean and in good	yes
condition? (to include	•
caps/hairnets/closed heel/toe shoes etc)	
Is personal grooming satisfactory?	Yes
Are safe habits practiced?	Yes
General Comments on staff facilities:	1

23 PUBLIC TOILET (State Location): main lobby

	ODEIC TOIL	Er (State	Location	main robby		
	Number	Soap	Toilet	Hand Towels /	Hot -	Sanitary Bins
			Paper	Dryers	Water	
Unisex:						
Ladies:	3	\boxtimes	\boxtimes	\boxtimes	\boxtimes	\boxtimes
Gents:	3	\boxtimes	\boxtimes	\boxtimes	\boxtimes	
Is there a	cleaning so	hedule dis	played?		Ye	s 🛛 No 🗌
Record tl	he last time	entry.				

Is the area clean? (provide o	comment)						
Are all facilities working?				Yes	\boxtimes	No	*
Visual Check: Have you not	iced any issues	requiring atter	ntion?	Yes*	•	No	\boxtimes
If No, give details:							
24 COMMUNAL ROOM	/I (State Locat	ion): ol	d bar roo	m			
Storage area:			-			-	_
Is the walkway through the	area clear?		Yes	\boxtimes	No		
Are the exit signs clearly ma	rked?		Yes	\boxtimes	No		
General Seating Area							
Is the seating in good condit	ion?		Yes	\boxtimes	No	Ш	
SAME LA MILATE	16.3			K-21			
What is the area generally u	sed for?		Yes		No		
Computer room:							
Computer room: Is the area generally clean?			Ver	\boxtimes	No		
Visual Check: Have you notice	red anv issues i	requiring atten			No	$\overline{\mathbf{X}}$	
•	aca arry 133acs	equiling accent	1011: 163		140	K.N	
If yes please detail:							
Any other comments? If yes	nlease detail:						
Any other comments? If yes	please detail:						·
Any other comments? If yes	please detail:		ppyratra sarra sar				
OUTDOOR GROUNDS / FAC			97 B. C. Salva, 1881				

OUTDOOR GROUNDS / FAC	CILITIES	Ādeņuste	Poor*	Neer	de Hrose	ant att	ention
OUTDOOR GROUNDS / FAC Please rate the following:		Adequate	Poor*	Need	ds urge	ent att	ention
OUTDOOR GROUNDS / FAC Please rate the following: Condition of exterior of	CILITIES	Adequate	Poor*	Need	ds urge	ent att	ention
OUTDOOR GROUNDS / FAC Please rate the following:	CILITIES	Adequate	Poor*	Need	ds urge	ent att	ention
OUTDOOR GROUNDS / FAC Please rate the following: Condition of exterior of centre	CILITIES	Adequate	Poor*	Need	ds urge	ent att	ention
OUTDOOR GROUNDS / FACE Please rate the following: Condition of exterior of centre Paintwork of the centre Maintenance standard of the	CILITIES	Adequate	Poor*	Need	ds urge	ent att	ention
OUTDOOR GROUNDS / FAC Please rate the following: Condition of exterior of centre Paintwork of the centre	CILITIES	Adequate	Poor*	Need	ds urge	ent att	ention
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds	CILITIES	Adequate	Poor*	Need	ds urge	ent att	ention
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (i.e., evidence of rubbish etc.)	Very Good			Need	ds urge	ent att	ention
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds	Very Good			Need	ds urge	ent att	ention
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * plea	Very Good	ails and comme	ents:	Need	ds urge	ent att	ention
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * plea	Very Good Separate Separate	ails and comme	ents:	Need		ent att	ention
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * plea	Very Good	ails and comme	ents:			ent att	ention
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * pleatoness of the grounds are there any facilities availated Comments large	Very Good Separate Separate	ails and comme	ents:			ent att	ention
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * plea	Very Good Se provide detable for children	ails and comme	ents:			ent att	ention
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * pleatoness of the grounds and the grounds (ie., evidence of rubbish etc.) Are there any facilities availated there any facilities availated the grounds of the grounds (ie., evidence of rubbish etc.) Are there any facilities availated the grounds of the grounds of the grounds (ie., evidence of rubbish etc.) Are there any facilities availated the grounds of the grounds of the grounds of the grounds (ie., evidence of rubbish etc.)	Very Good Se provide detable for children	ails and comme	ents:	No		ent att	ention
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * pleatoness of the grounds and a pleatoness of the grounds (ie., evidence of rubbish etc.) Are there any facilities availate there any facilities availate Comments larger	Very Good Very Good Se provide deta ble for children courtyard an	ails and comme	ents:	No	D	ent att	ention
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * pleatoness of the grounds and the grounds (ie., evidence of rubbish etc.) Are there any facilities availated there any facilities availated the grounds of the grounds (ie., evidence of rubbish etc.) Are there any facilities availated the grounds of the grounds of the grounds (ie., evidence of rubbish etc.) Are there any facilities availated the grounds of the grounds of the grounds of the grounds (ie., evidence of rubbish etc.)	Very Good Se provide deta ble for children courtyard an Washing	ails and comme outdoors? Ye d play area Machines 8 es	ents:	No	yers	ent att	ention

CORRIDOR (State Location): all corridors

If no please give details: Visual Check: Have you noticed any issues requiring attention? Yes No STAIRWAY (State Location): all stairways Is the area generally clean? Yes No In the please give details: Visual Check: Have you noticed any issues requiring attention? Yes No (e.g., fire exit signs, hazards, lighting, notices, décar, etc.) If yes please detail:	Is the area generally clean?	Yes	\boxtimes	No	
If yes please detail: + STAIRWAY (State Location): all stairways Is the area generally clean? Yes No If no please give details: Visual Check: Have you noticed any issues requiring attention? Yes No (e.g., fire exit signs, hazards, lighting, notices, décar, etc.)	If no please give details:	_			
STAIRWAY (State Location): all stairways Is the area generally clean? If no please give details: Visual Check: Have you noticed any issues requiring attention? Yes No (e.g., fire exit signs, hazards, lighting, notices, décar, etc.)	Visual Check: Have you noticed any issues requiring attention?	Yes		No	\boxtimes
Is the area generally clean? If no please give details: Visual Check: Have you noticed any issues requiring attention? Yes No (e.g., fire exit signs, hazards, lighting, notices, décar, etc.)	If yes please detail: +				
Is the area generally clean? If no please give details: Visual Check: Have you noticed any issues requiring attention? Yes No (e.g., fire exit signs, hazards, lighting, notices, décor, etc.)					
If no please give details: Visual Check: Have you noticed any issues requiring attention? Yes No (e.g., fire exit signs, hazards, lighting, notices, décor, etc.)	TAIDMAY (State Location): all stainways				
Visual Check: Have you noticed any issues requiring attention? Yes No (e.g., fire exit signs, hazards, lighting, notices, décor, etc.)					-
(e.g., fire exit signs, hazards, lighting, notices, décor, etc.)		Yes	\boxtimes	No	
	Is the area generally clean?	Yes	\boxtimes	No	
If yes please detail:	Is the area generally clean? If no please give details: Visual Check: Have you noticed any issues requiring attention?				
	Is the area generally clean? If no please give details: Visual Check: Have you noticed any issues requiring attention? (e.g., fire exit signs, hazards, lighting, notices, décar, etc.)				

Bedrooms:

CLEANING (Ger	neral Arrang	ements)					
How often are bedrooms inspected?					twice weekly Weekly			
Who cleans t	he	bedrooms?			Staff		x Resider	nts
How often do staff clean the bedrooms?					Week Mont	-	x fortnigi	
Are there cle		_						
equipment p residents?	rovi	ided by mana	igement f	or 	Yes			No 🗵
What cleanin residents?	ig ei	quipment is a	ivailable t	0		ment ca	do cleani n be provi	ng but all ided to residents on
What arrange are not clean					house	keeping	staff in ho	otel
ROOM NUMI	BER	101						
Room Profile	:			Roor	n Capa	city:	Roo	m Occupancy:
Family				3			1	
TV		Ensuite	Shared	Bathr	oom	Smok	e Alarm	Fire Notice
\boxtimes		\boxtimes					X	
61 I:		Very Good	Adeo	uate	Po	or *	Needs	urgent attention *
Cleanliness					<u> </u>	. 57		
Is everything			?		Yes No *			
If *, please given	ve d	letails:						
								-
ROOM NUME		102		1 _				
Room Profile:					n Capa	city:		m Occupancy:
Family		F'k-	CL	3		C	3	Cina Bladia
TV		Ensuite	Shared	Bathro	oom	Smok	e Alarm	Fire Notice
\boxtimes		\boxtimes					\boxtimes	
		Very Good	Aded	juate	Po	or*	Needs	urgent attention *
Cleanliness								
Is everything i	n w	orking order	?		Υ	es 🔀	No *	
If *, please giv	e d	etails:						
ROOM NUMB	ER	103						
Room Profile:				Roon	п Сарас	ity:	Rooi	m Occupancy:
Family 3					1			

TV	Ensuite	Shared Ba	throom	Smoke	e Alarm	Fire Notice
M	M		1		<u> </u>	<u> </u>
			} 		<u> </u>	
el e li	Very Good	d Adequa	te P	oor *	Needs	urgent attention *
Cleanliness						
	in working orde	r?		Yes 🔀	No *	
If *, please g	ive details:					
				,,		100
ROOM NUM						
Room Profile	-		oom Capa	city:		m Occupancy:
Family TV	Ensuite	Shared Ba	*b.ua.a.ua	Cmalia	Alarm	Fire Name
	Ensuite	oriareu ba	Intooni	Smoke	Alarmi	Fire Notice
\boxtimes	\boxtimes				\leq	
	Very Good	Adequa	te Po	or *	Needs	urgent attention *
Cleanliness						
Is everything	in working order	?		res 🔀	No *	
If *, please gi	ve details:					
ROOM NUME	3ER 105					
Room Profile:		Re	oom Capa	city:	Roo	m Occupancy:
Single		3			1	
TV	Ensuite	Shared Ba	hroom	Smoke	Alarm	Fire Notice
				\triangleright		\boxtimes
	Very Good	Adequat	e Po	or*	Needs	urgent attention *
Cleanliness	X					
Is everything i	in working order	?	Y	es 🖂	No *	
If *, please giv	e details:					
ROOM NUMB	BER 106					
Room Profile:		Ro	om Capac	ity:	Roor	n Occupancy:
Family		3			3	
TV	Ensuite	Shared Bat	hroom	Smoke	Alarm	Fire Notice
				\boxtimes]	\boxtimes
	Very Good	Adequat	e Po	or *	Needs	rgent attention *
Cleanliness		Nacquae		7	NCCCS	Ingenit attention
	n working order?)		es 🛛	No *	
If *, please giv				- <u>K_N</u>		
, produce 811						,
DOOR STATE	ED 407					
ROOM NUMB Room Profile:	ER 107	D-	om Conn	it.	D	
NOOM PROME:		ко	om Capac	ıty:	Koon	n Occupancy:

					14			
Family	T = 4-		3 Shared Bathroom		1	Elec Block		
TV	Ensuite	Shared Batr	iroom	Smoke Alarm		Fire Notice		
	Very God	od Adequate	Po	or *	Needs	urgent attention *		
Cleanliness								
Is everything	in working orde	er?	•	Yes 🔀	No *			
If *, please g	ive details:							
ROOM NUM	BER 108							
Room Profile		Roy	om Capa	city	Rog	m Occupancy:		
Family		4	ли сара	CFLY.	4			
TV	Ensuite	Shared Bath	room	Smoke	Alarm	Fire Notice		
	E I I I I I I I I I I I I I I I I I I I			51110110				
\boxtimes				2	\leq			
	Very Goo	d Adequate	Po	or*	Needs	urgent attention *		
Cleanliness								
Is everything in working order? Yes No *								
If *, please gi	ve details:							
ROOM NUM								
Room Profile			m Capac	ity:	Room Occupancy:			
Family		3	ſ		2			
TV	Ensuite	Shared Bath	room	Smoke Alarm		Fire Notice		
\boxtimes						\boxtimes		
	Very Goo	d Adequate	Po	or*	Needs	urgent attention *		
Cleanliness								
Is everything in working order? Yes No *								
If *, please giv	ve details:							
					· · · · · · · · · · · · · · · · · · ·			
				<u>-</u>	·			
ROOM NUME								
Room Profile:			m Capac	ity:		m Occupancy:		
Family		2			1			
TV	Ensuite	Shared Bathi	oom	Smoke Alarm		Fire Notice		
\boxtimes	\boxtimes			\geq				
	Very Good	d Adequate	Poc	or * Needs		urgent attention *		
Cleanliness								
Is everything i	n working orde	r?	Y	es 🖂	No *			
If *, please giv	_							

ROOM NUMI	BER 111							
Room Profile:		Re	Room Capacity:			Room Occupancy:		
Family		2	2					
TV	Ensuite	Shared Bat	hroom	Smoke Alarn		Fire Notice		
	\boxtimes				X	\boxtimes		
	Very Good	Adequat	e Po	oor *	Needs	urgent attention *		
Cleanliness								
Is everything	r?	Yes ∑ No *						
If *, please giv	ve details:							
			-					
ROOM NUMB	ER 112	1 _						
Room Profile:			om Capa	city:		om Occupancy:		
Family		3			1			
TV	Ensuite	Shared Bat	hroom	Smoke	e Alarm	Fire Notice		
\boxtimes	\boxtimes				\leq	\boxtimes		
,	Very Good	Adequate	е Ро	or *	Needs	urgent attention *		
Cleanliness								
Is everything i	n working order	?	Yes No *					
If *, please giv	e details:					* 4 ***		
ROOM NUMB	ER 113	Ro	om Capac	- itus-	Pag	m Oscupanov		
Family		2	om capa	ity.	n	m Occupancy:		
TV	Ensuite	Shared Bath	nroom	Smoke	Alarm	Fire Notice		
	\boxtimes			\triangleright				
	Very Good	Adequate	Po	or*	Needs	urgent attention *		
Cleanliness								
Is everything ir	working order	?	Yes No *					
If *, please give	e details:							
ROOM NUMBE	R 114							
Room Profile:		Roo	om Capac	ity:	Rooi	m Occupancy:		
Family		3			4			
TV	Ensuite	Shared Bath	room	Smoke	Alarm	Fire Notice		
	\boxtimes					\boxtimes		
	Very Good	Adequate	Po	or*	Needs	urgent attention *		
Cleanliness 🔀								
s everything in	working order?		Y	es 🔀	No *			
f*, please give	details:							

ROOM NUM	BER 115						,		
Room Profile:			Room Capacity:				Room Occupancy:		
Family			2				2		
TV	Ensuite	Shared	Shared Bathroom Sr		Smol	ke Alarm		F	ire Notice
	\boxtimes					\boxtimes	\boxtimes		
	Very Good	Ade	quate	Po	oor *	N	eeds	urgen	t attention *
Cleanliness									
Is everything	in working orde	г?			No* X				
If *, please gi	ve details: Toile	t flush wil	ll not tu	rn off.	•				
ROOM NUMI	3ER 116								
Room Profile:			Room	n Capa	city:		Room Occupancy:		
Family			3				0		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice	
\boxtimes	\boxtimes							\boxtimes	
	Very Good	Adec	quate	Po	or*	N	eeds	urgent	tattention *
Cleanliness				[
Is everything	in working order	?	Yes 🔀			N	No *		
If *, please giv	e details:								
ROOM NUME	ER 117		F _						
Room Profile:			+	Capac	city:			m Occ	upancy:
Family	- · ·	Chl	2		<i>c</i> 1		2		
TV	Ensuite	Shared	Bathro	om 	Smok	e Ala	rm	F	ire Notice
	Very Good		uate	Po	Poor * N		Needs urgent attention		attention *
Cleanliness	is 🔲]
Is everything i	n working order	?		Υ	es 🔀	No	* c		
If *, please giv	e details:								
ROOM NUMB	ER 118								
Room Profile:	Room Capacity:			Room		n Occi	ipancy:		
Family			4				4		
TV	Ensuite	Shared Bath		om Smoke		ke Alarm		Fi	re Notice
	\boxtimes					Z			
Very Good Adequate		uate	Po	or *	Needs urgent attention *				
Cleanliness									
ls everything i	n working order?	?		Y	es 🔀	No	* [

If *, please gi	ive details:						
						<u>.</u>	
ROOM NUM	BER 119						
Room Profile		Roo	m Cana	citv:	Ro	om Occupancy:	
Family	•	Room Capacity: F				от Оссирансу.	
TV	Ensuite	,			e Alarm	Fire Notice	
	57	Shared Bathloom, Shlok			<u> </u>	11101100	
					X		
	Very Good	l Adequate	Po	or*	Need:	urgent attention *	
Cleanliness							
Is everything	in working order	?	Y	'es 🛚	No *		
If *, please giv	ve details:						
						V	
ROOM NUME	3ER 201				·		
Room Profile:		Rooi	m Capac	ity:	Roo	om Occupancy:	
Family		3			0		
TV	Ensuite	Shared Bathr	oom	Smok	e Alarm	Fire Notice	
\boxtimes	\boxtimes			\boxtimes		\boxtimes	
1	Very Good	Adequate	Por	or*	Needs	urgent attention *	
Cleanliness							
Is everything i	n working order	?	Y	es 🖂	No *		
If *, please giv	e details:	,					
ROOM NUMB	ER 202						
Room Profile:		Roon	n Capac	ity:	Roo	m Occupancy:	
Family		3		-	0		
TV	Ensuite	Shared Bathro	oom	Smoke	Alarm	Fire Notice	
				2		\boxtimes	
	Very Good	Adequate	Poc	or *	Needs	urgent attention *	
Cleanliness	\boxtimes			7			
Is everything in	n working order?)	Ye	es 🛛	No *		
If *, please give							
ROOM NUMB	ER 203 & 204					y.	
Room Profile:		Room	n Capaci	ty:	Roo	m Occupancy:	
amily		6	-		0		
TV	Ensuite	Shared Bathro	om	Smoke	Alarm	Fire Notice	
\boxtimes							
	Very Good	Adequate	Poo	r*	Needs	urgent attention *	
Cleanliness							

Is oughthing	in working order	.a	Yes No '	* 🗆
If *, please gi	_	r	tes 🖂 🔣	
ii , piease gi	ve details.			
ROOM NUME	3ER 205			
Room Profile:		Room Cap	acity: R	oom Occupancy:
Family		2	1	oom occupancy.
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
X				
	Very Good	Adequate F	Poor * Nee	ds urgent attention *
Cleanliness	X			
Is everything i	in working order	?	Yes No *	
If *, please giv				
				** * * * * * * * * * * * * * * * * * * *
ROOM NUMB	ER 206			
Room Profile:		Room Cap	acity: R	oom Occupancy:
Family	- -	3	1	
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
			\boxtimes	\boxtimes
	Very Good	Adequate P	oor * Need	ds urgent attention *
Cleanliness				
	n working order		lo * x	
If *, please giv	e details: door l	nandle broken		
ROOM NUMB	ER 207			
Room Profile:		Room Capa		oom Occupancy:
Family TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
TV	Ensuite	Silared Bathroom	Smoke Alarm	Fire Notice
\boxtimes	\boxtimes			
•	Very Good	Adequate P	oor* Need	ls urgent attention *
Cleanliness				
Is everything in	n working order?	,	Yes 🔀 No *	
If *, please give	e details:			
ROOM NUMB	ER 208			
Room Profile:	-11	Room Capa	icity: Ro	om Occupancy:
Family		5	4	on occupancy.
TV	Ensuite	Shared Bathroom	Smoke Alarm	Fire Notice
\boxtimes	\boxtimes			
	Very Good	Adequate Po	oor * Need	s urgent attention *

Cleanliness								
Is everythin	g in	working orde	 er?			Yes 🖂	No *	
If *, please g	-						<u>.</u>	
								_
ROOM NUN	/BEF	R 209			-			· . <u>-</u>
Room Profil	e:			Roon	n Capa	city:	Ro	om Occupancy:
Family				3			0	
TV		Ensuite	Shared	Bathro	oom	Smok	e Alarm	Fire Notice
					1		\boxtimes	
Classification		Very Goo	d Adec	quate	Po	or *	Needs	urgent attention *
Cleanliness						. 62		
Is everything			<u> </u>			Yes 🔀	No *	
If *, please g	ive o	details:						
ROOM NUM	IBER	210						66 -
Room Profile				Room	Capa	citv:	Roc	om Occupancy:
Family				3		,	3	
TV		Ensuite	Shared	Bathro	om	Smoke	e Alarm	Fire Notice
\boxtimes		\boxtimes			,		Š	\boxtimes
-1 1		Very Good	d Adeq	uate	Po	or *	Needs	urgent attention *
Cleanliness								
is everything			·?		У	es 🔀	No *	
If *, please g	ive d	etails:						į
DOOM NUM	DED	211				_		
ROOM NUM		211		Room	Canac	·itu-	Pag	m Occupancy:
Room Profile		211			Сарас	ity:		m Occupancy:
		211 Ensuite	Shared	3			Roo 2	m Occupancy: Fire Notice
Room Profile Family		Ensuite		3	om	Smoke	Alarm	Fire Notice
Room Profile Family TV				3 Bathro	om	Smoke	Alarm	
Room Profile Family TV Cleanliness	-	Ensuite Very Good	Adeq	3 Bathro	om Po	Smoke	Alarm Needs	Fire Notice
Room Profile Family TV Cleanliness Is everything	in w	Ensuite Very Good orking order	Adeq	3 Bathro	om Po	Smoke	Alarm	Fire Notice
Room Profile Family TV Cleanliness	in w	Ensuite Very Good orking order	Adeq	3 Bathro	om Po	Smoke	Alarm Needs	Fire Notice
Room Profile Family TV Cleanliness Is everything	in w	Ensuite Very Good orking order	Adeq	3 Bathro	om Po	Smoke	Alarm Needs	Fire Notice
Room Profile Family TV Cleanliness Is everything If *, please gi	in w	Ensuite Very Good orking order	Adeq	3 Bathro	om Po	Smoke	Alarm Needs	Fire Notice
Room Profile Family TV Cleanliness Is everything	in w	Ensuite Very Good orking order etails:	Adeq	3 Bathro	Po-	Smoke	Needs No *	Fire Notice
Room Profile Family TV Cleanliness Is everything If *, please gi	in w	Ensuite Very Good orking order etails:	Adeq	3 Bathro	om Po	Smoke	Needs No *	Fire Notice
Room Profile Family TV Cleanliness Is everything If *, please gi ROOM NUMB Room Profile	in w	Ensuite Very Good orking order etails:	Adeq	Bathro uate	Po	Smoke	Needs No *	Fire Notice

						,		
	Very Good	Adeq	uate	Poo	r *	Ne	eds ı	urgent attention *
Cleanliness								
Is everything	g in working ord	er?			Yes 🔀	r	* ok	
If *, please g	rive details:							
ROOM NUM			Τ_					
Room Profile	e:		Room	Capa	icity:			om Occupancy:
Family		6) 15	3				1	P1 A1 .1
TV	Ensuite	Shared B	iatnroo	m	Smoke	Alai	rm 	Fire Notice
\boxtimes	\boxtimes				\boxtimes			\boxtimes
	Very Good	Adequ	uate	Poor	. +	Nec	eds u	rgent attention *
Cleanliness								
Is everything	in working orde	er?			Yes 🔀	N	lo *	
If *, please g	ive details:							
W. T. W. W. T. W. W. T. W. W. T. W. W. T. W. W. T. W. W. T. W. W. T. W. W. T. W. W. T. W. W. T. W. W. T. W. W. T. W. W. T. W. W. T. W. W. T. W. W. T. W. W. T. W. T. W. W. T. W. T. W. W. T. W. W. T. W.								
ROOM NUM	BER 214			_				
Room Profile			Room	Cana	rity:	1	Roo	m Occupancy:
Family			3	Capa	city.		1	in occupancy.
TV	Ensuite	Shared	Bathroo	om	Smoke	e Ala		Fire Notice
\boxtimes	\boxtimes					X		\boxtimes
	Very Good	i Adeq	uate	Po	or*	Ne	eds	urgent attention *
Cleanliness	\boxtimes			[
Is everything	in working order	r?		١	No* X			
If *, please gi	ve details: Door	handle br	oken					
ROOM NUMI	BER 215							
Room Profile			Room	Capac	city:		Roo	m Occupancy:
Family	T	(3				1	
TV	Ensuite	Shared	Bathroo	m	Smoke	Alar	m	Fire Notice
\boxtimes	\boxtimes	1				Z		
	Very Good	Adeq	uate	Po	or*	Ne	eds	urgent attention *
Cleanliness								
Is everything	in working order	?		. Y	es 🛛	No	*	
If *, please giv								
						•		
ROOM NUME	3ER 216							
Room Profile:			Room	Capac	ity:		Rooi	m Occupancy:
Family			3				1	
TV	Ensuite	Shared	Bathroo	m	Smoke	Alar	m	Fire Notice

						\boxtimes	
	Very Goo	d Ade	quate	P	por *	Needs	urgent attention *
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ROOM NUM	BER 217						
Room Profile			Roon	n Capa	city:	Roo	m Occupancy:
Family			2			0	
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Family			3	-		2	
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If *, please gi		-			2	- 12	
ROOM NUMI			Roon	n Capa	city:	Roo	m Occupancy:
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If *, please gi	ve details:						
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ROOM NUME	SER 124B						
Room Profile:			Room	n Capa	city:	Roo	m Occupancy:
Family			2		<u>-</u>	1	
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ROOM NUME Room Profile			Room	n Capa	city:	Ro	om Occupancy:
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Room Profile			Poor	1 Capa	citus		200m C	Occupancy:
Family	•		4	Capa	LILY.	3		ccupancy.
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Room Profile:			Room	Сарас	ity:	R	oom Q	ccupancy:
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ROOM NUM	BER 127C						
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If *, please g	ive details:	.46					77.3.50

ROOM NUM	BER 128A						
Room Profile	:		Room	Capa	city:	Ro	om Occupancy:
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TV	Ensuite	Shared B	Bathroo	m	Smoke	Alarm	Fire Notice
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	-						
ROOM NUMB	ER 129A						
Room Profile:			Room	Capac	ity:	Roo	m Occupancy:
Family			4			3	
TV	Ensuite	Shared Ba	athroon	n	Smoke /	Alarm	Fire Notice
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ROOM NUM							
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Room Profile	:		†	Capa	city:	R	oom Occupancy:
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Family					HLY.		om Occupancy
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If *, please ;	Pive	details:								
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ROOM NUM	1BE	R APT 224		_						
Room Profil	e:				Roo	m Cap	acity:		Roo	om Occupancy:
Family		,,			10				1	
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Cleanliness		\boxtimes				ÌП				
ls everything	; in	working orde	er?	,			Yes 🔀		No *	
If *, please g	ive	details:								
ROOM NUM	RFI	R APT 225								
Room Profile		NI TEED			Roor	n Capa	acity:		Roc	m Occupancy:
Family					10	- Cupi	acity:		9	in occupancy.
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Cleanliness										
		working orde	r?				Yes 🔀	N	ło *	
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ΓV	Er	nsuite	SI	hared B	athroc	m	Smoke	e Alar	m	Fire Notice
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oom Profile:					Room	Capa	city:		Roor	n Occupancy:
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Is everythin:	g in working ord	er?		Yes 🔀	No *	
	give details: Smo		oms	- Kanali		
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	IBER APT 228		T			
Room Profile	e:		Room Capa	acity:	Roc	om Occupancy:
Family		,	5	,	5	
TV	Ensuite	Shared B	Bathroom	Smoke	Alarm	Fire Notice
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Cleanliness						
Is everything	in working orde	er?		Yes 🔀	No *	
If *, please g	ive details:					
ROOM NUM	BER APT 229					
Room Profile			Room Capa	city	Roc	m Occupancy:
Family			8	city.	6	occupancy.
TV	Ensuite	Shared B	athroom	Smoke		Fire Notice
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Cleanliness						
	in working orde	er/		Yes 🔀	No *	
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ROOM NUMI	BER APT 230					
Room Profile	1 5		Room Capa	city:	Roo	m Occupancy:
Family			9		0	
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ROOM NUME						
Room Profile:	:		Room Capac	itv:	Roo	m Occupancy:
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amily	Ensuite	Shared Ba	8	Smoke	2	Fire Notice

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Room Profile			Roor	n Capa	acity:		Roo	m Occupancy:
Family			8				6	
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ROOM NIIM	BER APT 233							
Room Profile			Roon	n Capa	citv:		Roo	m Occupancy:
Family	••		8	Cope	City.		6	in occupancy.
TV	Ensuite	Shared B	athroo	m	Smoke	Alar		Fire Notice
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Cleanliness	Very Good	Adequ	ıate	Poor	平	Nee	eds ui	gent attention *
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amily			8	capa	city:	+	Koor 5	n Occupancy:
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TV	Ensuite	Shared Bathroo	m Si	moke Alarm	Fire Notice
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Cleanliness	\boxtimes				
Is everything	Is everything in working order? Yes No *				
If *, please gi	ve details:				
					<u></u>
Use this space	Use this space for any comments or other information not covered in this form:				
1					

General Representations

while in the centre please outline the details below:
no
If you were approached by any members of staff regarding general
issues while in the centre please outline the details below:
nσ
If you were approached by any other persons regarding general
issues while in the centre please outline the details below:
no
□ + □

Please ensure that no personal information or information that could lead to the identification of an individual is recorded in this section.

Personal representations should be recorded in Part 3.

Summary Sheet

Name of Centre:		Abbeyfield Hotel,	
Address:		Ballaghdereen, Co Roscommon	
Proprietor:		Nextweek Co Ltd.	
Manager:		Jacqueline Mullen	
Contact Name:		Jacqueline Mullen	
Capacity Per MOA (Occupancy):	Current	220 (155)	
Date of Inspection:	2/7/18		

Fire Safety:

Residents smoking in rooms 219, 220, Apt 227 & Apt 234.

Food Safety:

No food safety issues

Bedrooms:

Room 115 Toilet flush continuously flowing and will not shut off.

Apt 128 & 129 – Hot & Cold mixer on showers not working (note: plumber on site at time of inspection dealing with issue)

Rooms 206 & 214 Door handles broken

Other	issues:
none	



Abbeyfield Hotel **EROC**



Response to Independent Inspection Report dated 02/07/2018

Dear Marie,

Please find below response to the issues highlighted as needing attention during the inspection on 2nd July 2018.

Fire Safety:

Smoking in room 219. Residents advised about the dangers of smoking in the room and the

observance of house rules, they have since departed the centre.

Smoking in room 220. Residents advised about the dangers of smoking in the room and the

observance of house rules, they have since departed the centre.

Smoking in apartment 227. Residents advised about the dangers of smoking in the room, and the

requirement to observe the house rules.

Smoking in apartment 234. Resident advised about the dangers of smoking in the room,

observance of house rules, they have since departed the centre.

Bedrooms.

Room 115, Toilet continuously flushing: Toilet repaired.

Apartment 128, shower mixer not working: Shower mixer replace.

Apartment 129, shower mixer not working: Shower mixer replaced.

Room 206, door handle broken: Door handle replaced

Room 214, door handle broken: door handle replaced.

Yours sincerely

Abbeyfield Hotel

EROC

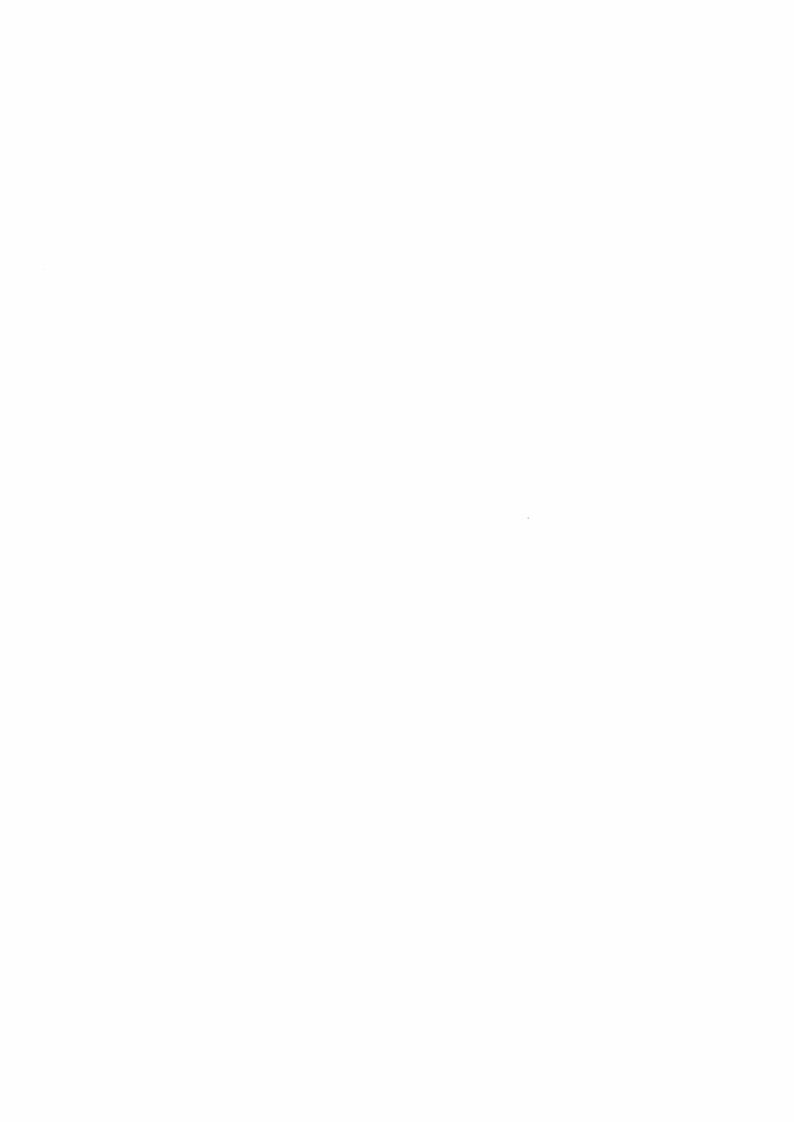
Pat Byrne Ballaghaderreen
Manager Co Roscommon

AbbeyField EROC VAT No. 3447664CF

Co. Roscommon Co No. 595143







Abbeyfield Hotel **EROC**



Response to Independent Inspection Report dated 30/10/2018

Dear Marie,

Please find below response to the issues highlighted as needing attention during the inspection on 30th October 2018.

Fire Safety:

W.	
Smoking in room 113.	Resident advised about the dangers of smoking in the room, observance of house rules, he has since departed the centre.
Smoking in room 129A.	Resident advised about the dangers of smoking in the room, observance of house rules, he has since departed the centre.
Smoking in room 216	Resident advised about the dangers of smoking in the room, and the requirement to observe the house rules.
Smoking in room 218	Resident advised about the dangers of smoking in the room, observance of house rules, he has since departed the centre.
Smoking in Room222C	Resident advised about the dangers of smoking in the room, observance of house rules, he has since departed the centre.

Smoke detector covered in room 124:

Spoke to the resident regarding the dangers to himself and other residents around the covering of smoke detectors.

Smoke detector covered in room 210:

Spoke to the resident regarding the dangers to himself and other residents around the covering of smoke detectors.

Smoke detector covered in room 203:

Spoke to the resident regarding the dangers to himself and other residents around the covering of smoke detectors.







Abbeyfield Hotel **EROC**



Portable Heater in Room 106: Heater confiscated, resident no longer in the centre.

Food Safety:

No Current hot holding records.

Hot holding records implemented.

Bedrooms.

107 Bathroom needs cleaning.

Bathroom cleaned.

111 Sink needs cleaning.

Sink cleaned.

√ 116 Shower door loose.

Shower door repaired.

222C Window glass is cracked and restrictor removed.

Complete apartment currently under refurbishment after residents move from the centre, glass will be replaced as part of the refurbishment. Resident informed at the time not to tamper with restrictors.

223C Window restrictor removed.

Residents has since moved from the centre they were informed at the time not to tamper with the restrictors and the danger associated with this tampering.

Abbeyfield Hotel

Yours sincerely

EROC

Ballaghaderreen

Co Roscommon

VAT No. 3447664CH

Co No. 595143

Pat Byrne

Manager

AbbeyField EROC

Ballaghadereen

Co. Roscommon







An Roinn Dlí agus Cirt agus Comhionannais Department of Justice and Equality



Áisneacht Fháilte agus Comhtháite Reception and Integration Agency

Mr John Crean Abbeyfield Hotel Sligo Road Ballaghdereen Co Roscommon

22nd January, 2019

Dear Mr. Crean,

The Reception and Integration Agency carried out an inspection at The Abbeyfield Hotel on 30th October, 2018. A copy of the report is enclosed for your attention and I apologise for the delay in forwarding this to you. Please read this report carefully and do not hesitate to contact me if it contains any discrepancies.

During the course of the inspection a number of issues were highlighted as requiring attention.

Please reply to me in writing, on or before 5th February, 2019 outlining the steps you have taken/propose to take to address each of the issues raised.

Yours sincerely,

Marie Walker

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Reception and Integration Agency



RIA

Independent Inspection Report

Centre:	Abbeyfield Hotel, Ballaghderren, Co. Roscommon
Inspector:	Shane Mac Loughlin
Date of Inspection:	30/10/2018
Time of Arrival & Departure:	11am-3pm

Part 1 General Information on Services

Independent Inspection Report

Centre:

Abbeyfield Hotel

Date of Inspection: 30/10/2018

1. CENTRE DETAILS		
Name and address of Centre	Abbeyfield Hotel	
Contractor	Nextweek & Co Ltd (John Crean)	
Contractor	Pat Byrne	
Manager	Give Job Title only	
Who deputises for manager in his/her absence?	Assistant Manager	
absences	1	
Telephone Number	094 9861856	
Current Contracted Capacity	220	
Current Occupancy (today)	143	
Current Centre Profile (e.g., singles, families etc.)	Singles & families	
HSE Area	North West	
Public Health Nurse	Maura Martyn	
DSP / CWO name	Emily Cooney	
Environmental Health Officer name	Unknown	
Local Fire Officer Name	Michael Frayne	
Local Fire Station	Ballaghdereen	
Is the Centre certified by any Quality Manag (i.e. Q Mark, ISO)?:	ement System Yes No	
If yes, please give details:		
What was the date of the last certification	on?	
Have you a copy of the Certification Yes No		
2. Please provide a copy of the follo	Wing Check List	
Official Parieton	CHECK LIST	
Official Register		
Menu Cycle Staffing Lists as follows:		
Staffing Lists as follows: 1. Full list of staff employed at the centre (indicating Names, Titles,	
Roles, etc.,)	indicating raines, rices,	
2. Indicate who is on duty at time of inspection (today)		

3. a separate list of Designated Liaison Persons (child protection)

GENERAL SECURITY & EMERGENCY DETAILS \boxtimes Yes No Is 24 hour supervision provided? (Y/N)8-8 / 8-8 front desk manned Give details of roster hours Yes No M Is security provided by external company? (Y/N) If yes, give name of company: (Y/N)Yes No Does the centre have CCTV? Yes No Is a list of emergency numbers available in the Manager's office? M Does the list include the following numbers? (Y/N) Yes No Local Garda station 24 hr number Local hospital If no, give details: Local fire station **Duty Social Work Team** Out of hours GP Service RIA out of hours number Are first aid kits available? (Y/N)Yes M No Where and how many? Job title only (not name) of person responsible: Who is responsible for first aid restocking? Manager \boxtimes Is there a defibrillator in the centre? No Yes How many staff been trained to use it? **HEATING ARRANGEMENTS** What type of heating is used in the centre? Gas Do residents have control of the heating in their own Yes No \bowtie bedroom? If no, what arrangements are in place? gas on timer - BMS system What are the heating 'ON' times? 7-10 1-4 6-10 **HOUSE RULES** Are residents provided with a copy of the House Yes No Rules on arrival? How does centre management explain house rules sit down discussion to residents on arrival? ARRANGEMENTS FOR RESIDENTS & VISITORS (keys / storage / toiletries) Are residents issued with key for their bedroom?(Yes/No) Yes No Are residents issued with key for main door? (Yes/No) Yes No front desk manned and door automatic If no, give details Are there procedures to allow residents to receive yes

9am-9pm

front lobby and reception area

visitors? (Give details)
Outline visiting times:

In what areas are visitors allowed in the centre?

Any other relevant information:	
Is there a facility for storage of residents' valuables*? (Give details.) (* Storage is at resident's own risk)	good storage in rooms
What toiletries are provided to residents on arrival?	Soap, toothpaste, shampoo
What arrangements are in place to replenish these items?	Available at reception
7 ARRANGEMENTS FOR MAINTENANCE	
Does the centre have a written procedure in place	Yes 🛛 No 🗌
for residents to report maintenance issues? (Yes/No)	
Is there a maintenance day book? (Yes/No)	Yes 🛛 No 🗌
Describe the maintenance procedure at the centre:	
Daily maintenance book	
8 CHILD PROTECTION Are measures in place to inform staff and visitors of RIA's Child Protection Police?	yes
Are measures in place to inform staff and visitors of RIA's Child Protection Policy?	yes
Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details)	
Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to	yes
Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to adhere to the child protection policy?	yes
Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to adhere to the child protection policy? Where is declaration held?	yes managers office
Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to adhere to the child protection policy? Where is declaration held? Is there a sign in book for visitors? Where?	yes
Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to adhere to the child protection policy? Where is declaration held?	yes managers office reception desk
Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to adhere to the child protection policy? Where is declaration held? Is there a sign in book for visitors? Where? Are there notices on public display giving name and	yes managers office reception desk
Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to adhere to the child protection policy? Where is declaration held? Is there a sign in book for visitors? Where? Are there notices on public display giving name and contact details of Designated Liaison Person? Where?	yes managers office reception desk no
Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to adhere to the child protection policy? Where is declaration held? Is there a sign in book for visitors? Where? Are there notices on public display giving name and contact details of Designated Liaison Person? Where? Have Designated Liaison Persons received HSE training?	yes managers office reception desk no yes
Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to adhere to the child protection policy? Where is declaration held? Is there a sign in book for visitors? Where? Are there notices on public display giving name and contact details of Designated Liaison Person? Where? Have Designated Liaison Persons received HSE training? Are notices prominently displayed regarding parental	yes managers office reception desk no yes
Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to adhere to the child protection policy? Where is declaration held? Is there a sign in book for visitors? Where? Are there notices on public display giving name and contact details of Designated Liaison Person? Where? Have Designated Liaison Persons received HSE training? Are notices prominently displayed regarding parental	yes managers office reception desk no yes
Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to adhere to the child protection policy? Where is declaration held? Is there a sign in book for visitors? Where? Are there notices on public display giving name and contact details of Designated Liaison Person? Where? Have Designated Liaison Persons received HSE training? Are notices prominently displayed regarding parental	yes managers office reception desk no yes
Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to adhere to the child protection policy? Where is declaration held? Is there a sign in book for visitors? Where? Are there notices on public display giving name and contact details of Designated Liaison Person? Where? Have Designated Liaison Persons received HSE training? Are notices prominently displayed regarding parental supervision of children? Where?	yes managers office reception desk no yes
Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to adhere to the child protection policy? Where is declaration held? Is there a sign in book for visitors? Where? Are there notices on public display giving name and contact details of Designated Liaison Person? Where? Have Designated Liaison Persons received HSE training? Are notices prominently displayed regarding parental supervision of children? Where?	yes managers office reception desk no yes yes in lobby
Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to adhere to the child protection policy? Where is declaration held? Is there a sign in book for visitors? Where? Are there notices on public display giving name and contact details of Designated Liaison Person? Where? Have Designated Liaison Persons received HSE training? Are notices prominently displayed regarding parental supervision of children? Where?	yes managers office reception desk no yes yes in lobby

10 NUTRITION / SCHOOL LUNCHES / BABY FORMULA (general arrangements)

Are residents consulted regarding menu /	yes
dietary requests? (Give details.)	
Provide details opposite:	children are schooled on site
Which of the following are provided for school	
children's packed lunches:	
Sandwich? What sandwich fillings are	
available: Cheese? Ham? Chicken?	
Tuna? Jam? Other?	Please also provide details of the
Drinks? Juice? Water?	system for distribution of school
Yogurt?	lunches:
• Fruit?	
Other	
Is infant formula kept out of public view?	yes
What arrangements are in place for distribution	available from reception
of infant formula?	

11 ARRANGEMENTS FOR REFRESHMENTS / MEALS OUTSIDE NORMAL MEAL

TIMES

Are tea / coffee / drinking water / Snacks etc.	Yes 🛛 No 🗌
available outside mealtimes?	
What food/snacks are available after hours or when	tea, coffee, bread/toast
kitchen is closed?	
Where are the snacks located and how are they	dining room and bar room
accessed?	
Are meals available for residents who arrive late?	Yes 🛛 No 🗌
(Give details.)	once chef notified left for microwaving
Are meals available for new arrivals?	yes - once chef notified by manager
(Give details)	
Are packed lunches available for residents	Yes 🛛 No 🗌
travelling to Dublin on official business?	Manager requests chef to prpepare lunch
(Give details)	
If the inspection takes place during Ramadan this	n/a
section <u>must</u> be completed.	
What arrangements are in place to facilitate	
residents observing a fast during Ramadan?	

12 FACILITIES FOR FEEDING BABIES

Are the following available?	Yes/No
Access to drinking water (for breastfeeding mothers / for preparation of infant formula)	Yes 🛛 No 🗌
Sterilisers	Yes 🛛 No 🗌
Kettles	Yes 🛛 No 🗌
Fridge (for bottles of EBM* / formula) *Expressed Breast Milk	Yes 🛛 No 🗌
Bottle Warmer	Yes 🛛 No 🗌
Microwave	Yes 🛛 No 🔲
Are these facilities available 24 hours a day	Yes 🛛 No 🔲
Is there a dedicated room provided? Where?	Yes No 🖂

13 INDOOR FACILITIES

Are the following are available to residents?	Yes/No
Computers with Internet access	Yes 🛛 No 🗌
WIFI	Yes No 🖂
DVD player	Yes No 🖂
Computer Games	Yes No 🛛
Snooker Table	Yes No
Pool Table	Yes 🛛 No 🗌
Table Tennis Table	Yes No 🛛
Board Games	Yes No 🖂
Newspapers	Yes No 🛛
Books	Yes No 🛛
Toys / games for children	Yes No 🖂
Other	Table football and Air Hockey table
Give details of any other arrangement or other	
comments:	

1	4	TRANSPORT ARRANGEMENTS
-	~	IIINITO OILI NIIINITOLITICITIO

Is there a bus service provided?	Yes 🗌 No 🖂
(Yes/No):	
Where does the service go to?	
What is the frequency of the service?	
(List time table opposite)	

15 TV SYSTEM

Is there a specific TV system in place?	Yes 🛛 No 🗌
(give details)	Satellite
An average, how many TV channels are provided to residents?	50+
Are residents allowed to erect satellite dishes?	no

16 LAUNDRY FACILITIES (General Arrangements)

Are Laundry facilities available in the centre? (Y/N)	Yes 🛛 No 🗌
If No, what service is provided?	
Who launders towels and bedlinen? (e.g., residents, staff, other, etc)	staff in laundry
What procedures are in place for the exchange of towels and bed linen at the centre?	staff do linens
What procedures are in place for ironing boards and irons?	Available in laundry
How is washing powder / tablets supplied?	Issued by reception
Are there specific arrangements for access to the laundry (give details):	always open

17 CLEANING (General Arrangements)

Are there cleaning materials and equipment provided by management for residents?	Yes No 🖂
What cleaning equipment is available to residents?	Cleaning staff employed
What is the procedure for residents to access vacuum cleaners, brushes & other cleaning equipment?	Issued by reception
What arrangements are in place if rooms are not cleaned sufficiently by residents?	cleaning staff employed

PART 2

Room by Room Inspection

Independent Inspection

Centre:

Abbeyfield Hotel

Date of Inspection:

30/10/18

Section A- Administration / Communal areas

	17	Have '	you	seen	the	foll	lowing?
--	----	--------	-----	------	-----	------	---------

	Location of display
Up to date House Rules	Reception
Complaint Forms	Manager office
Accident/ Incident procedure	Safety Statement

HSE Breastfeeding Posters	reception
(if applicable)	
Designated Liaison Person details (Child Protection)	Managers Office/ Reception
Supervision of children notice	reception
Gym Notices (Child Safety – if applicable)	n/a
IOM Voluntary Return Posters	reception

18 Staff Awareness

Did you see the RIA Code of Practice*?	
Are all staff aware of RIA Code & House Rules?	
How are staff made aware of RIA Code & House Rules?	
verbally communicated by manager	

^{*}A Code of Practice for persons working in accommodation centres

19 FIRE SAFETY

You should record the last 2 entries on the fire register for each of the following sections:

19a EMERGENCY LIGHTING INSPECTION SCHEDULE

<u>Date</u>	Inspected By (Company Name / Position)	Comments
19/10/18	Apex	Annual service
30/10/18	internal	recorded as part of nightly walkaround

19b FIRE ALARM & DETECTION SYSTEM INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	ОК	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
11/10/18	Apex				
30/10/18	internal				

19c FIRE FIGHTING EQUIPMENT INSPECTION SCHEDULE

(Include all fire extinguishers, hose reels and fire blankets.)

Date	Inspected By (Company Name / Position)	ОК	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
27/2/18	North West Fire				

30/10/18 internal	_	

19d FIRE EXIT DOORS / MEANS OF ESCAPE INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	ОК	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
30/10/18	internal				
29/10/18	internal				

19e FIRE DRILL PROCEDURE INSPECTION SCHEDULE

Date & Time	Numbers of staff involved in drill	No. of residents present / evacuated **	Evacuation Time	Comments
27/4/18 12.45	15	179	5	No issues
23/3/18	15	206	6	No issues

^{**}Both numbers must be recorded.

19f STAFF INSTRUCTION AND TRAINING (Fire Safety)

Job Description	Course	Instructor	Duration	Date
all staff	General fire	As part of drill		27/4/18

19g FIRE ASSEMBLY POINTS

Where are the Fire Assembly Points located?	front car park	
Are they marked?	yes	
Are staff aware of locations?	yes	
Comments:		

19h FIRE ALARM SYSTEM

Is there a fire alarm system in place?	yes
Are there smoke alarms throughout the	yes
premises, inc bedrooms?	
Are all smoke alarms linked back to a	yes
central control panel?	
Are there designated 'Smoking' areas?	
Include locations	
Comments: smoking area in side garder	and car park

19i FIRE EXITS, EMERGENCY LIGHTING, SMOKE ALARMS, FIRE NOTICES

(in corridors & common areas)

Are fire exits clear from obstruction?	yes
Are they unlocked?	yes
Are fire exits clearly posted throughout the building?	yes
Are all fire doors kept closed?	yes
Are fire evacuation instructions clearly displayed in the centre?	yes
Are fire extinguishers clearly visible?	yes
Is there emergency lighting system in place?	yes
Comments:	

Administration Area:

Reception: Hotel Lobby at entrance		
Is the area generally clean?		Yes 🛛 No
If no please give details:		
Visual Check: Have you noticed any issues r		ention? Yes No
(e.g., fire exit signs, hazards, lighting, notices, de	cor, etc.)	
If yes please detail:		
lave you seen the following?		
		Location of display
Up to date House Rules		lobby
Complaint Forms		Lobby
Accident/ Incident procedure		Safety Statement
HSE Breastfeeding Posters		lobby
(if applicable)		
Designated Liaison Person details		Office
(Child Protection)		
Supervision of children notice		Office
Gym Notices (Child Safety – if applicable)		n/a
IOM Voluntary Return Posters		lobby
Anti Human-Trafficking Posters		lobby
'NO to Violence & Harassment' Posters		lobby
The transfer of transportation (obters		
ocial Room / Tea Station (State Location	ı): dining r	oom and side bar room
What facilities are provided? Coffee & tea r	naking	
Is the area generally clean?		Yes No 🗆
If no please give details:		
Visual Check: Have you noticed any issues re	equiring att	ention? Yes No x
If yes please detail:		
Pre-school Room:		
Is the area generally clean? Yes		
If no please give details:		
Visual Check: Have you noticed any issues re	equiring att	ention? Yes No
(observe whether the area is colourful, has sufficient to		

Other comments:					
DINING AREA:					
Please outline the mea	al times:				
	From		То		
Breakfast	9am		10ar	n	
Lunch	1pm		2pm	<u> </u>	
Dinner	7pm		8pm		
Which is the main meal	of the day:	Lunch		Dinner 🛚	
Is menu cycle available?	?	Yes	\boxtimes	No 🗌	
If no, give details of all	menu options on d	ay of ins	pectio	n:	
Breakfast					
Lunch					
Dinner					
Is menu cycle on display	v?			Yes x	
Does menu cycle corres		/ailable?		Yes x	
If no, ask manager for e			s:	<u> </u>	
, who, ask manager for o	Apianacion ana pro-				
Which meal was sample	ed?	Lunch			
Please describe the mea			ld, blan	nd / spicy etc.)	
Lamb Casserole and Car	· -				
Was there a vegetarian			es	No 🗌	
(note salad and vegetal	•		•	_	
considered as vegetaria					
Give details of this option	on:	C	auliflov	wer/Broccoli Bake	
Were there ethnic dish	es available?	Y	es	No [_	
Give details of this option	on:				
Was fresh foods availab	ole for Infants?	Y	es	No 🗌	
(as per HSE Infant Feed	ing Guidelines)				
In your opinion, does th	ne food on offer appe	arto Y	es	⊠ No □	
provide a good variety?	•				
Did inspection take place	ce during Ramadan?			No	
If yes, please outline ar	rangements for provi	sion of m	neals ou	itside of normal mealtime	es,
(medical or other appoint	ments, etc.):				
Is there any damaged s				Yes No 🗵	
Is there enough seating eat their lunch?	g for residents presen	t to sit do	own an	d Yes 🔲 No 🗌	
Comments:					

KITCHEN AREA: Food Safety Critical Requirements

FOOD SAFETY

Has the premises been inspected by an	No
Environmental Health Officer?	
Date of Visit?	
Comments:	· <u>·</u>

Has a HACCP system been	Yes
implemented?	
Who designed the HACCP system?	Head Chef
Who is responsible for reviewing the system?	Manager
How frequently is the system reviewed?	weekly

HACCP Records:

Pest Control: Rentokill 2/10/18-no activity noted
Induction and Ongoing Staff Training: Staff certificates on file
Time & Temperature Records: Not keeping Hot holding records
Hygiene Audits: weekly
List of Approved Suppliers: on food receipt book
Cleaning Schedules: schedules are in place
Procedures for accepting deliveries: procedure is in place
General Comments:

HACCP and Kitchen Evaluation

General:

deficiali			
Is the kitchen commercial or domestic?	commercial		
What equipment is in place? Walk in fridge, Deep fryers, microwave, walk in			
freezer, blast chiller, combi oven, gas hobs (being replace), rice cooker, chest			
freezer, bain marie x 2 , salad bar			
In what condition is the equipment?			
Equipment is in good working condition.			
Comments: Kitchen and dining areas are being well	maintained and are at a high standard.		

STRUCTURAL HYGIENE

Kitchen:

Is the refuse area suitably located?	Yes
Is the area tidy?	Yes
Are all bins covered?	Yes
Are signs displayed at all entrances in	Yes
relation to access to kitchen for non	
kitchen staff?	
Are white coats, shoe covers and hats	Yes
available for non kitchen staff?	
Comment of the structural hygiene of th	e kitchen (i.e
floors/walls/ceilings/doors/windows/wo	rk surfaces/ventilation, etc)
Good level of cleanliness.	
Are suitable hand washing and drying	yes
facilities provided?	
General Comments:	Kitchen is being managed very well

Dry Goods:

ok
d
yes

Refrigerated Storage:

What type of refrigerated storage is provided?	Walk in freezer, chest freezer, walk in fridge
Comment on the condition and suitabili good	ty of the refrigerated storage:
Are thermostats provided and in working order?	yes
Are food items date stamped?	yes
Are samples of dishes being kept?	no

Other:

Is there appropriate storage for cleaning	yes
agents and chemicals?	

OPERERATIONAL HYGIENE

Do residents use the main kitchen?	No
Is that use supervised to ensure safe &	n/a
hygienic practices are observed?	
By whom is it supervised?	

Is the correct equipment provided? e.g. colour coded chopping boards	
yes	

Is the necessary holding equipment provided? e.g. bain maries, refridgerated	
units.	
yes	

Condition and suitability of serving equipment and utensils:	
good	

What procedures are in place for unused/unserved food at the end of service?

Disposed of in compost

Comments: no food safety or hygiene concerns/issues.

STAFF FACILITIES AND HYGIENE

Are designated staff facilities provided?	Yes
What facilities are in place?	Changing room, lockers and showers
Are all areas clean and well maintained?	Yes
Are suitable hand washing & drying	Yes
facilities provided?	
Is storage provided for personal	Yes
belongings?	
Are showers provided? Indicate	yes
cleanliness & suitability	
Is a designated area provided for staff	Staff canteen and kitchenette
breaks? If yes, is it clean/suitable/well	
maintained.	
If no, outline arrangements for breaks	
Are uniforms provided for:	
Kitchen Staff?	Yes
· · · · · · · · · · · · · · · · · · ·	Yes
Kitchen Staff?	
Kitchen Staff?	
Kitchen Staff? Serving Staff?	yes
Kitchen Staff? Serving Staff? Are uniforms clean and in good	yes
Kitchen Staff? Serving Staff? Are uniforms clean and in good condition? (to include	yes

PUBLIC TOILET (State Location): 23 main lobby Hand Towels / Sanitary Bins Toilet Number Soap Hot Dryers Water Paper Unisex: \boxtimes \boxtimes \boxtimes \boxtimes \boxtimes Ladies: 3 \boxtimes Gents: \boxtimes Is there a cleaning schedule displayed? Yes 🖂 No 🗌 Record the last time entry.

Are all facilities working?				Yes 🔀	No *[
Visual Check: Have you notic	ced any issues r	equiring atten	tion?	Yes*	No	\boxtimes
If No, give details:						
4 COMMUNAL ROOM	1 (State Locati	on): old	d bar roor	n		
Storage area:						
Is the walkway through the a	rea clear?		Yes	⊠ N	ю П	
Are the exit signs clearly mar			Yes			
General Seating Area	:3		V			
Is the seating in good conditi	ion?		Yes	⊠ N	ю 📙	
What is the area generally us	sed for?		Yes	⊠ N	io 🗍	
J ,					_	
Computer room:					_	
Is the area generally clean?			Yes		0 🔲	
Visual Check: Have you notic	ced any issues r	equiring atten	tion? Yes	⊔ N	lo 🔀	
If yes please detail:						
Any other comments? If yes	mlaaca dataili					
Any other comments? If yes						
	picase actain.					
	picuse detail.					
OUTDOOR GROUNDS / FAC						
OUTDOOR GROUNDS / FAC						
OUTDOOR GROUNDS / FAC		Adequate	Poor*	Needs	urgent atte	≥nti•
DUTDOOR GROUNDS / FAC lease rate the following: Condition of exterior of	CILITIES	Adequate	Poor*	Needs	urgent atte	enti
DUTDOOR GROUNDS / FAC Please rate the following: Condition of exterior of centre	CILITIES	Adequate	Poor*	Needs	urgent atte	enti
DUTDOOR GROUNDS / FAC lease rate the following: Condition of exterior of centre Paintwork of the centre	CILITIES	Adequate	Poor*	Needs	urgent atte	enti
DUTDOOR GROUNDS / FAC lease rate the following: Condition of exterior of centre Paintwork of the centre Maintenance standard of the	CILITIES	Adequate	Poor*	Needs	urgent atte	enti
DUTDOOR GROUNDS / FAC lease rate the following: Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.)	CILITIES	Adequate	Poor*	Needs	urgent atte	enti
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds	CILITIES	Adequate	Poor*	Needs	urgent atte	enti
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.)	Very Good			Needs	urgent atte	enti
DUTDOOR GROUNDS / FACE lease rate the following: Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.)	Very Good			Needs	urgent atte	entid
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * plea	Very Good S see provide deta	ails and comm	ents:		urgent atte	enti
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * plea	Very Good S See provide detable for children	ails and commo	ents:	Needs	urgent atte	enti
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * plea	Very Good S see provide deta	ails and commo	ents:		urgent atte	enti
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * pleated the pleated th	Very Good S See provide detable for children	ails and commo	ents:		urgent atte	entid
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * pleater there any facilities availates comments argester to the grounds.	Very Good Solution Solut	ails and commo	ents:			enti
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * pleater there any facilities availates comments argester to the grounds.	Very Good Very Good See provide deta ble for children e courtyard ar	ails and commo	ents:	No	ers	enti
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * plea	Very Good Solution Solut	ails and commo	ents:	No		ent

CORRIDOR (State Location): all corridors

Is the area generally clean?	Yes	\boxtimes	No	
If no please give details:				
Visual Check: Have you noticed any issues requiring attention?	Yes		No	\boxtimes
If yes please detail: +				
TAIDMAY (Canto Location), oli stoimuous				
STAIRWAY (State Location): all stairways				
Is the area generally clean?	Yes	$-$ I \times I	No	
is the area generally clean:	103		NO	\Box
If no please give details:			NO	
			No	

Bedrooms:

CLEANING (G	General Arrang	ements)								
How often ar	e bedrooms insp	ected?		twice weekly Weekly						
Who cleans the	he bedrooms?			Staff		x Res	idents			
How often do	staff clean the l	bedrooms?		Weekh Month	· .		nightly Other			
	aning materials a rovided by mana		r	Yes	[No 🖂		
What cleaning residents?	What cleaning equipment is available to residents?						eaning rovided	but all I to residents on		
-	ements are in pla ed sufficiently by			housek	keeping	staff i	in hotel			
ROOM NUME	BER 101									
Room Profile:			Door	Cana	~i+	1	Daam (Occupancy		
Family			3	n Capac	Jity.		1	Occupancy:		
TV	Ensuite	Shared		oom	Smok	e Alar	m	Fire Notice		
					[\boxtimes				
	Very Good	Adeq	uate	Po	or*	Ne	eds urg	ds urgent attention *		
Cleanliness										
Is everything	in working order	?		Υ	'es 🖂	No	*			
If *, please giv	ve details:									
ROOM NUME			i _							
Room Profile:			-	1 Capac	city:			Occupancy:		
Family	.		3				3			
TV	Ensuite	Shared	Bathro	om	Smok		m	Fire Notice		
Cleanliness	Very Good	Adeq	uate	Ро	or*	Ne	eds urg	gent attention *		
Is everything i	in working order	7			es 🖂	No	*			
If *, please giv				<u>·</u>	<u> </u>					
								7		
ROOM NUME	BER 103									
Room Profile:			Room	Capac	city:		Room (Occupancy:		
Family			3	•		İ	2			

ΤV	Ensuite	Shared Bath	room	Smoke	Alarm	Fire Notice
\boxtimes						\boxtimes
•	Very Good	Adequate	Po	or*	Needs	urgent attention *
Cleanliness						
Is everything i	in working order	?	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	es 🖂	No *	
If *, please giv						
, piedse git	ve details.					
ROOM NUME	BER 104					
Room Profile:		Roo	m Capa	city:	Rooi	m Occupancy:
Family		3			3	
TV	Ensuite	Shared Bath	room	Smoke	Alarm	Fire Notice
				\geq		\boxtimes
	Very Good	Adequate	Po	or*	Needs	urgent attention *
Cleanliness						
Is everything i	in working order	?	١	/es 🖂	No *	
If *, please giv						
ROOM NUME						
Room Profile:			m Capa	city:	-i	m Occupancy:
Single		3			1	
TV	Ensuite	Shared Bath	room	Smoke	Alarm	Fire Notice
			is		1	
	Very Good	Adequate	Po	or *	Needs	urgent attention *
Cleanliness						
Is everything i	in working order	?	•	res 🖂	No *	
If *, please giv	ve details:					
				_		
ROOM NUME	BER 106					
Room Profile:		Roc	m Capa	city:	Roo	m Occupancy:
Family		3			3	
TV	Ensuite	Shared Bath	room	Smoke	Alarm	Fire Notice
\boxtimes						\boxtimes
	Very Good	Adequate	Po	or *	Needs	urgent attention *
Cleanliness						
Is everything	in working order	?	•	Yes 🖂	No *	
· · · · · ·	ve details: Porta				nt	
ROOM NUME	3ER 107					
Room Profile:		Roo	om Capa	city:	Roo	m Occupancy:

Family			3				2	
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice
						\boxtimes		\boxtimes
	Very Good	Adec	juate	Po	or*	N-	eeds	urgent attention *
Cleanliness					Х			
Is everything	in working order	?		١	res 🔀	N	o *	
If *, please gi	ve details: Bathı	oom floo	needs	clean	ing			
ROOM NUMI	BER 108							
Room Profile:	i		Room	n Capa	city:		Roo	m Occupancy:
Family			3				3	
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice
						\boxtimes		
	Very Good	Adeq	uate	Po	or *	N	eeds	urgent attention *
Cleanliness		<u> </u>		<u> </u>				
	in working order	3			′es 🗵	N-	o *	
If *, please given	ve details:							
ROOM NUME			Poor	Cana	oits		Poo	m Ocalinana)
Family			3	n Capa	city:		1	m Occupancy:
TV	Ensuite	Shared		om	Smok	e Ala		Fire Notice
	\boxtimes				[\boxtimes		\boxtimes
	Very Good	Adeq	uate	Po	or*	N	eeds	urgent attention *
Cleanliness								
	in working order	?		١	∕es 🖂	N	o *	
If *, please giv	ve details:							
ROOM NUME	BER 110							
Room Profile:			Room	Capa	city:		Roo	m Occupancy:
Family			3				0	
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice
						\boxtimes		\boxtimes
	Very Good	Adeq	uate	Po	or*	N	eeds	urgent attention *
Cleanliness								
	in working order	?		1	∕es ⊠	N	0 *	
If *, please giv	ve details:							

ROOM NUME			Dage	Care	nitre		Daa	m Occasi	nana.
Room Profile:			Room	Capac	uty:		1	m Occu	рапсу:
Family TV	Ensuite	Shared		om	Smok	e Ala		Fir	e Notice
						$\overline{\Box}$			M
						\boxtimes			
a	Very Good	Adeq	uate	Po	or*	N ₁	eeds	urgent	attention
Cleanliness					<u>X</u>			-	
	in working order			Y	es 🔀	N	0 *	<u> </u>	
ır *, piease giv	ve details: sink r	needs clea	ning						
ROOM NUME	3ER 112						-		
Room Profile:			Room	Capa	city:		Roo	m Occu	pancy:
Family			3				1		•
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fir	e Notice
\boxtimes						\boxtimes			\boxtimes
	Very Good	l Adeq	uate	Po	or*	N	eeds	urgent	attention
Cleanliness		. / / / /		1				Î	
1		<u> </u>		-	<u></u>	<u> </u>		一一	
is everything	in working order	r?		, ì	res (XIII	- IN	o ~	1 1	
	in working order ve details:	r?			∕es ⊠	IN	o *		
If *, please giv	ve details:	r?	Room			IN .		m Occu	ipancy:
If *, please give ROOM NUM! Room Profile:	ve details:	r?	Room			IN		m Occu	ipancy:
If *, please given ROOM NUMI Room Profile:	ve details:	Shared	3	Сара			Roo 1	,	ipancy: re Notice
If *, please given ROOM NUM! Room Profile: Family	ve details: BER 113		3	Сара	city:		Roo 1	,	
ROOM NUM! Room Profile: Family	ve details: BER 113	Shared	3	Capa om	city:	ce Ala	Roo 1	Fi	
ROOM NUMI ROOM Profile: Family TV	BER 113 : Ensuite	Shared	3 Bathro	Capa om	city:	ce Ala	Roo 1	Fi	re Notice
ROOM NUMI Room Profile: Family TV Cleanliness	BER 113 : Ensuite	Shared I Adeq	3 Bathro	Capa om Po	city:	ke Ala	Roo 1	Fi	re Notice
ROOM NUMI ROOM Profile: Family TV Cleanliness Is everything	BER 113 : Ensuite Very Good	Shared I Adeq	Bathro uate	Capa om Po	city: Smok	ke Ala	Roo 1 arm	Fi	re Notice
ROOM NUM! Room Profile: Family TV Cleanliness Is everything	ve details: BER 113 : Ensuite Very Good in working orde	Shared I Adeq	Bathro uate	Capa om Po	city: Smok	ke Ala	Roo 1 arm	Fi	re Notice
ROOM NUM! Room Profile: Family TV Cleanliness Is everything If *, please gir	Ensuite Very Good in working orde ve details: resid	Shared I Adeq	Bathro uate	Capa om Po	city: Smok	ke Ala	Roo 1 arm	Fi	re Notice
ROOM NUMI ROOM Profile: Family TV Cleanliness Is everything	Ensuite Very Good in working orde ve details: resid	Shared I Adeq	3 Bathro Juate	Capa om Po	city: Smok	ke Ala	Roo 1 arm eeds	Fi	re Notice
ROOM NUMI ROOM Profile: Family TV Cleanliness Is everything If *, please gir	Ensuite Very Good in working orde ve details: resid	Shared I Adeq	3 Bathro Juate	Capa om Po	city: Smok	ke Ala	Roo 1 arm eeds	urgent	re Notice
ROOM NUMI Room Profile: Family TV Cleanliness Is everything If *, please gir ROOM NUMI Room Profile	Ensuite Very Good in working orde ve details: resid	Shared Adeq	Bathro Juate Ing in ro	Capa om Pom	city: Smok	e Ala	Roo 1 arm eeds o *	urgent	re Notice
ROOM NUM! Room Profile: Family TV Cleanliness Is everything If *, please gir ROOM NUM! Room Profile Family	Ensuite Very Good in working orde ve details: resid	Shared Adeq	Bathro Juate Room Room	Capa om Pom	city: Smok	e Ala	Roo 1 arm eeds o *	urgent	attention
ROOM NUM! Room Profile: Family TV Cleanliness Is everything If *, please gir ROOM NUM! Room Profile Family TV	Ensuite Very Good in working orde ve details: resid BER 114 : Ensuite	Shared Adeq r? ent smoki	Bathro puate Room Room Bathro	om Poom Capa	city: Smok	e Ala	Roo 1 arm eeds o *	urgent om Occu	attention
ROOM NUM! Room Profile: Family TV Cleanliness Is everything If *, please gir ROOM NUM! Room Profile Family TV	Ensuite Very Good in working orde ve details: resid	Shared Adeq r? ent smoki	Bathro Juate Room Room	om Poom Capa	city: Smok Poor * Yes City:	e Ala	Roo 1 arm eeds o *	urgent om Occu	attention upancy: re Notice
ROOM NUMI Room Profile: Family TV Cleanliness Is everything If *, please gir ROOM NUMI Room Profile Family TV Cleanliness	Ensuite Very Good in working orde ve details: resid BER 114 : Ensuite	Shared Adeq r? ent smoki	Bathro puate Room Room Bathro	Capa om Poom	city: Smok Poor * Yes City:	xe Ala	Roo 1 arm eeds o *	urgent om Occu	attention upancy: re Notice

ROOM NUMI	BER 115								
Room Profile			Room Capacity:				Room Occupancy:		
Family			3				1		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm		Fire Notice
					[\boxtimes			\boxtimes
	Very Good	l Adeq	uate	Po	or *	N	eeds	urge	ent attention *
Cleanliness	Cleanliness 🔀								
Is everything	in working order	.5		y	es				
If *, please gi	ve details:								
		=							
ROOM NUM	BER 116	_							
Room Profile:			Room	Capac	ity:		Roo	m O	ccupancy:
Family			3	•	_		3		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm		Fire Notice
\boxtimes	\boxtimes					\boxtimes			
	Very Good	Adeq	uate	Po	or *	N	eeds	urge	ent attention *
Cleanliness]						
Is everything	in working order	·3		N	10 * X				
If *, please giv	ve details: show	er door is	loose						
ROOM NUME			Dague	Cana			Daa	0	
Family	-		3	Capad	aty:		2	III U	ccupancy:
TV	Ensuite	Shared		om	Smok	اندا ۸ م			Fire Notice
1 V	Elisuite	Shared	Datillo	OIII	SHIOK	e Ala	1111		FILE NOTICE
						\boxtimes			
	Very Good	Adeq	uate	Po	or*	N	eeds	urge	ent attention *
Cleanliness]	[
Is everything	in working order	-5		Υ	'es 🖂	N	0 *		
If *, please giv	ve details:								
ROOM NUME	BER 118								
Room Profile:			Room	Capac	~its/·		Roo	m O	ccupancy:
Family			3	. capat			3	0	ccupaticy.
TV	Ensuite	Shared		om	Smok	e Ala			Fire Notice
\boxtimes						\boxtimes			
	Very Good	Adeq	uate	Po	or *	N	eeds	uree	ent attention *
Cleanliness		Г	1	Ī				0	
	in working order	.2			es 🖂	N.	0 *	П	

If *, please giv	ve details:					_		
, p.case 811								
ROOM NUME								
Room Profile:	· ====================================		1	Capa	city:		m Occu	pancy:
Family		l ct	3		Const	1	F:	- M-M
TV	Ensuite	Shared	l Bathro	om	Smoke	e Alarm	FII	e Notice
Classiinaaa	Very Goo	od Ade	quate	Po	or *	Needs	urgent	attention *
Cleanliness				<u> </u>		Na #	ᅲᆜ	
	in working orde	er?		Y	es 🖂	No *		
If *, please giv	e details:							
ROOM NUME			Lncon	Cama	aitu u	10	m 0-4:	
Room Profile: Family			Room	Capa	city:	3	m Occu	ірапсу:
TV	Ensuite	Shared	ا Bathro	om	Smoke	e Alarm	Fi	e Notice
		Januaree			5,,,,,,,,,	7		<u> </u>
			Ц			<u>×</u>		\boxtimes
	Very Goo	od Ade	quate	Po	or *	Needs	urgent	attention *
Cleanliness							-	
	in working ord	er?			∕es ⊠	No *	Ш	
If *, please given	ve details:							
ROOM NUME			T .	_				
Room Profile:			+	ı Capa	city:		m Occi	ipancy:
Family	Enquite	Chanas	3 Bathro		Cmak	1 e Alarm	l c:	re Notice
TV	Ensuite	Shared	i Battiro	OIII	SIIIOK	e Alanin	Li	ie Notice
\boxtimes	\boxtimes					\boxtimes		\boxtimes
	Very God	od Ade	quate	Po	or *	Needs	urgent	attention *
Cleanliness								
Is everything	in working ord	er?		`	Yes 🔀	No *		
If *, please giv	ve details:							
ROOM NUME	3ER 203							
Room Profile:		_	Room	1 Сара	citv:	Roc	m Occi	ipancy:
Family			3			4		
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fi	re Notice
\boxtimes	\boxtimes	İ				\boxtimes		\boxtimes
	Very God	od Ade	quate	Po	or *	Needs	urgent	attention *
Cleanliness								

	in working order				′es 🔀	N	o *		
If *, please gi	ve details: smok	e detector	covere	d					
ROOM NUMI	BER 205								
Room Profile			Room (Capac	ity:		Roo	m Od	cupancy:
Family			2				1		
TV	Ensuite	Ensuite Shared Bathroom Smoke Alarm Fire Notice						Fire Notice	
\boxtimes]						
Cleanliness	Very Good	Adequ	late	Po T	or *	N-	eeds	urge [nt attention *
Is everything	in working order	?			es 🔀	N	o *	\Box	
If *, please give		•							
ROOM NUMI	BER 206								
Room Profile:			Room	Capac	ity:	= 1	Roo	m O	ccupancy:
Family			3	_ = P - M - C	-,-	-	1	• (
TV	Ensuite	Shared B		m	Smok	e Ala	rm		Fire Notice
					I				\boxtimes
Classification	Very Good	Adequ	iate	Po	or*	N	eeds	urge	nt attention *
Cleanliness		_	<u>.</u>	L					
	in working order	?		ye	S				
If *, please given	ve details:								
ROOM NUME	BER 207								
Room Profile:			Room (Сарас	itv:		Roo	m Oc	cupancy:
Family			3		-	- 1	0		
TV	Ensuite	Shared B		m	Smok	e Ala		i.	Fire Notice
					ĺ	X			\boxtimes
Cleanliness	Very Good	Adequ	ate	Po	or*	N	eeds	urge	nt attention *
	in Marking - and -	_		L			_ +	\vdash	
If *, please giv	in working order ve details:	ţ		Υ	'es 🔀	N	o *	<u> Ш</u>	
, produce give	. o wording.								
ROOM NUME	BER 208								
Room Profile:			Room (Capac	ity:		Roo	m O	ccupancy:
Family			5				5		
TV	Ensuite	Shared B	Bathroo	m	Smok	e Ala	rm		Fire Notice
\boxtimes						X			
	Very Good	Adequ	ate	Po	or*	N	eeds	urge	nt attention *

Cleanliness								
Is everything	in working order	?		Yes	; 🛛	No *		
If *, please giv	ve details:							
J								
ROOM NUME	BER 209							
Room Profile:			Room Caj	pacit	y:	Roo	m O	ccupancy:
Family			3			1		
T∨	Ensuite	Shared	Bathroom		Smok	e Alarm		Fire Notice
						<u> </u>		
	Very Good	Adeq	uate	Poor	*	Needs	urge	ent attention *
Cleanliness								
	in working order	?		Yes	<u> </u>	No *		
If *, please giv	ve details:							
<u> </u>								
F								
ROOM NUME								
Room Profile:	<u> </u>		Room Ca	pacit	у:	Roc	m O	ccupancy:
Family			3	_		1	1	et
TV	Ensuite	Shared	Bathroom			e Alarm	<u> </u>	Fire Notice
OI 11	Very Good	Adeq	uate	Poor	r *	Needs	urge	ent attention *
Cleanliness						- 4	$\overline{}$	
	in working order			Yes	s 🖂	No *	Ш	
If *, please gi	ve details: smok	e detecto	r covered					
ROOM NUME			D C	:4		l Doc		
Room Profile: Family			Room Ca	pacit	.у:	0	m C	ccupancy:
TV	Ensuite	Shared	Bathroom		Smok	e Alarm		Fire Notice
						\boxtimes		
	Very Good	Adeo	uate	Poor	r *	Needs	urge	ent attention *
Cleanliness	\(\sigma\)				1	1,5000	- •	
	in working order	·?		Ye	s 🖂	No *		
If *, please gi								
,,								
ROOM NUMI	BER 212							
Room Profile			Room Ca	pacif	tv:	Roc	om C	Occupancy:
Family			3		.,.	1		
TV	Ensuite	Shared B	athroom	5	Smoke	Alarm	Fir	e Notice
				1	\boxtimes		×	
1							1	

	Very Good	y Good Adequate Poor *					eds u	rgent attention *		
Cleanliness				Щ		Ц				
	in working orde	er?			Yes 🔀	N	lo *			
If *, please gi	ive details:									
				_						
ROOM NUM	BER 213									
Room Profile	:		Room	Capa	city:		Roo	m Occupancy:		
Family			3			1	1			
TV	Ensuite	Shared B	athroo	m	Smoke	Alar	m	Fire Notice		
	Very Good	Adequ	ıate	Poor	*	Nee	ds u	rgent attention *		
Cleanliness										
Is everything	in working orde	er?			Yes 🔀	N	o *			
If *, please gi	ve details:									
ROOM NUMI			L							
Room Profile:	<u> </u>		Room	Capa	city:		Roo	m Occupancy:		
Family			3				1			
TV	Ensuite	Ensuite Shared Bathroom Smoke A						arm Fire Notice		
	Very Good	l Adeq	uate	Po	or*	Ne	eds	urgent attention *		
Cleanliness	\boxtimes									
Is everything	in working ordei	۲?		У	es					
If *, please giv	ve details:									
ROOM NUME	BER 215									
Room Profile:			Room	Canad	-itu:	T	Poo	m Occupancy:		
Family	·		3	Capa	-ity.	-	1	in Occupancy.		
TV	Ensuite	Shared		om	Smoke	Alaı	_	Fire Notice		
\boxtimes						$\overline{\mathbb{Z}}$	-			
	Very Good	l Adeq	uate	Po	or*	Ne	eds	urgent attention *		
Cleanliness	\(\sigma\)	. , , , acq		<u></u> Г		.40	.043			
	in working order	·2	_	<u>L</u>	es 🖂	NI.	o *	\sqcap^{\sqcup}		
If *, please give		-		1	E3 🔼	140	,			
<u> </u>										
BOOM NUMBER	ED 346			_						
ROOM NUME			٠.		••					
Room Profile:			Room	Capac	city:		Room Occupancy:			
Family			3				1			
TV	Ensuite	Shared	Bathro	om	Smoke	Alaı	rm	Fire Notice		

					\boxtimes
<u> </u>	Very Good	Adequate	Poor *	Needs	urgent attention *
Cleanliness		ÍП			
Is everything i	n working order	?	Yes 🔀	No *	
		ent smoking in r			
ROOM NUMB	ER 217				
Room Profile:		Roor	n Capacity:	Roo	m Occupancy:
Family		2	•	0	
TV	Ensuite	Shared Bathr	oom Smok	e Alarm	Fire Notice
\boxtimes	\boxtimes				\boxtimes
	Very Good	Adequate	Poor *	Needs	urgent attention *
Cleanliness					
Is everything i	n working order	?	Yes 🔀	No *	
If *, please giv		=			
ROOM NUMB	SER 218				
Room Profile:		Rooi	n Capacity:	Roo	m Occupancy:
Family		3		0	
TV	Ensuite	Shared Bathr	oom Smol	ke Alarm	Fire Notice
				\boxtimes	\boxtimes
	Very Good	Adequate	Poor *	Needs	urgent attention *
Cleanliness					
Is everything i	n working order	·?	Yes 🖂	No *	
If *, please giv	e details: reside	ent smoking in I	oom		
DOONA NUINAD	ED 210				
ROOM NUMB Room Profile:	ER 219	Pea	m Capacity:	l Poo	m Occupancy:
Family		3	in capacity.	2	ni occupancy.
TV	Ensuite	Shared Bathr	oom Smo	ke Alarm	Fire Notice
\boxtimes				\boxtimes	
1	Very Good	Adequate	Poor *	Needs	urgent attention *
Cleanliness					
Is everything i	in working order	r?	Yes 🔀	No *	
If *, please giv	e details:				
ROOM NUME	BER 220				
Room Profile:		Roo	m Capacity:	Roc	m Occupancy:
Family		3	capacity.	2	
· withty					

TV	Ensuite	Shared	Bathro	om	Smoke	Alarm	Fire Notice
\boxtimes						\leq	\boxtimes
	Very Good	Adeq	uate	Po	or*	Needs	urgent attention *
Cleanliness			1	Γ			
Is everything	in working order	r?		Y	res 🖂 🕆	No *	П
If *, please gi				·			
, produce 8.	ve details.						
ROOM NUMI	BER 221						
Room Profile:			Room	Capa	city:	Roo	m Occupancy:
Family			3			4	
TV	Ensuite	Shared	Bathro	om	Smoke	e Alarm	Fire Notice
						\boxtimes	
	Very Good	l Adeq	juate	Po	or *	Needs	urgent attention *
Cleanliness							
Is everything	in working ordei	t?		γ	res 🔀	No *	
If *, please giv	ve details:						
ROOM NUME							
Room Profile	:			n Çapa	city:		m Occupancy:
Family			3		T	2	
TV	Ensuite	Shared B	athroo	m 	Smoke	Alarm	Fire Notice
	Very Good	Adequ	ıate	Poor	*	Needs u	rgent attention *
Cleanliness							
Is everything	in working orde	er?			Yes 🔀	No *	
If *, please gi	ve details:						
ROOM NUME	3ER 124B						
Room Profile	:		Room	1 Capa	city:	Roo	m Occupancy:
Family			2			2	
TV	Ensuite	Shared B	athroo	m	Smoke	Alarm	Fire Notice
							\boxtimes
	Very Good	Adequ	uate	Poor	*	Needs u	rgent attention *
Cleanliness							
Is everything	in working orde	r?			Yes 🔀	No *	
If *, please gi	ve details:						
ROOM NUMBER 124C Room Profile: Room Capacity: Room Occu							

Family					3			2	
TV	Er	nsuite	SI	nared B	athroo	m	Smoke	Alarm	Fire Notice
\boxtimes		1							\boxtimes
		Very Good		Adequ	ate	Poor	*	Needs u	rgent attention *
Cleanliness									
Is everythin	g in '	working orde	r?				Yes 🖂	No *	
If *, please g	give	details:							
ROOM NUM	1BER	125A							
Room Profil	e:				Room	Сара	city:	Roo	m Occupancy:
Family					2			2	
TV	Er	nsuite	ŞI	nared B	athroo	m	Smoke	Alarm	Fire Notice
\boxtimes	D								\boxtimes
		Very Good		Adequ	ate	Poor	*	Needs u	rgent attention *
Cleanliness					- ·				
Is everythin:	g in	working orde	r?				Yes 🖂	No *	
If *, please g	give	details:							
ROOM NUM Room Profil		125B		=	Room	Capa	city:		m Occupancy:
Family	T =		-		3		l cl	1	Pt MAT
TV		nsuite	21	hared B	athroo	m	<u> </u>	Alarm	Fire Notice
			L						
		Very Good		Adequ	iate	Poo	*	Needs u	rgent attention *
Cleanliness		\boxtimes							
Is everythin	g in	working orde	r?				Yes 🖂	No *	
If *, please g	give	details:							
ROOM NUM	1BFR	R 126A	_						
Room Profil		. 2277			Room	n Capa	citv:	Roc	om Occupancy:
Family	-				4	p.	,-	2	The second secon
TV	E	nsuite	S	hared B	athroo	m	Smoke	Alarm	Fire Notice
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Cleanliness									
Is everythin	g in	working orde	r?				Yes 🔀	No *	
If *, please (give	details:							
ROOM NUM	/BFF	R 126B	_						

Family			Room Ca	pacity:	R	oom Occupancy:
· arreny			3		1	
TV	Ensuite	Shared B	athroom	\$moke	Alarm	Fire Notice
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Cleanliness	\boxtimes					
Is everything	in working orde	r?	7	Yes 🔀	No	*
If *, please giv	ve details:					
ROOM NUMB	ER 126C					
Room Profile:	;		Room Ca	pacity:	R	oom Occupancy:
Family			3		3	
TV	Ensuite	Shared B	athroom	Smoke	Alarm	Fire Notice
	\boxtimes					
1	Very Good	Adequ	iate Po	or*	Needs	s urgent attention *
Cleanliness	\boxtimes					
Is everything	in working orde	r?		Yes 🖂	No	*
If *, please giv	ve details:					-
ROOM NUMB			r			
Room Profile:			Room Ca	pacity:		oom Occupancy:
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Room Profile: Family		Shared B	4		0	
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ROOM NUME	BER 127C							
Room Profile:	:		Room	1 Capa	city:		Roo	m Occupancy:
Family			2			Ì	1	
TV	Ensuite	Shared B	athroo	m	Smoke	Alar	m	Fire Notice
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Cleanliness				П				
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If *, please giv	ve details:							
ROOM NUME	BER 128A							
Room Profile:	•		Room	n Capa	city:		Roo	m Occupancy:
Family			3				3	
TV	Ensuite	Shared B	athroo	m	Smoke	Alar	m	Fire Notice
	\boxtimes							
	Very Good	Adequ	ıate	Poor	*	Nee	eds u	rgent attention *
Cleanliness								
Is everything	in working orde	r?			yes			
If *, please giv	ve details:				=			
ROOM NUME	BER 128B		Room	n Capa	city:		Roo	m Occupancy:
ROOM NUME	BER 128B		Room	n Capa	city:		Roo 2	m Occupancy:
ROOM NUME Room Profile Family	BER 128B	Shared B	3		city:	 Alaı	2	m Occupancy:
ROOM NUME Room Profile Family	BER 128B :	Shared B	3			: Alaı	2	
ROOM NUME Room Profile: Family TV	BER 128B : Ensuite	Shared B	3 Sathroo		Smoke		m	Fire Notice
ROOM NUME Room Profile: Family TV	BER 128B : Ensuite		3 Sathroo	m	Smoke		m	Fire Notice
ROOM NUME Room Profile: Family TV Cleanliness	BER 128B : Ensuite	Adequ	3 Sathroo	Poor	Smoke	Ne	m	Fire Notice
ROOM NUME Room Profile: Family TV Cleanliness Is everything	BER 128B : Ensuite Very Good in working orde	Adequ	3 Sathroo	Poor	Smoke	Ne	2 rm eds u	Fire Notice
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ROOM NUME	3ER 129B							
Room Profile			Room	Capa	citv:	T	Roo	m Occupancy:
Family	•		3	- -			1	in occupancy.
TV	Ensuite	Shared B	1 -	m	Smoke	Alar	=-	Fire Notice
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Cleanliness	Very Good	Adequ	iate	Poor	*	Nec	eds u	rgent attention *
	in working orde	r2		ш,	Yes 🔯	_	lo *	
If *, please gi								
		=						
ROOM NUME			1					
Room Profile:	.		-	Capa	city:			m Occupancy:
Family			2				2	
TV	Ensuite	Shared B	athroo	m	Smoke	Alaı	m	Fire Notice
61 13	Very Good	Adequ	iate	Poor	*	Nec	eds u	rgent attention *
Cleanliness				Ш	. [<u>Ц</u>		
	in working orde	r?			Yes 🔀		lo *	
If *, please gi	ve details:							
ROOM NUME	BER APT 222							
Room Profile:	•		Room	Capa	city:		Roo	m Occupancy:
Family			10				10	
TV	Ensuite	Shared B	athroo	m	Smoke	Ala	rm	Fire Notice
					\boxtimes			
	Very Good	Adequ	ıate	Poor	*	Ne	eds u	rgent attention *
Cleanliness	\square							
Is everything	in working orde	r?			No			
If *, please gi	ve details: wind	low glass o	cracked	in 22	2C & wir	ndov	v rest	trictor removed
	BER APT 223							
Room Profile	1		Room	Capa	city:		Roo	m Occupancy:
Family			10				6	
TV	Ensuite	Shared B	athroo	m	Smoke	Ala	rm	Fire Notice
	Very Good	Adequ	ıate	Poor	*	Ne	eds u	rgent attention *
Cleanliness								
				<u>. – – </u>		ш		

If *, please gi	ve d	details: wind	low	v restric	tor rer	noved			
ROOM NUME	BER	APT 224							
Room Profile	;				Room	Capa	city:	Ro	om Occupancy:
Family					10			1	
TV		suite	Sł	nared B	athroo	m	Smoke	Alarm	Fire Notice
\boxtimes	\boxtimes		L]			\boxtimes		\boxtimes
		Very Good		Adequ	ate	Poor	*	Needs	urgent attention *
Cleanliness									
Is everything	in v	working orde	r?				Yes 🖂	No *	
If *, please gi	ve o	details:							
ROOM NUME		APT 225							
Room Profile	:					Capa	city:		om Occupancy:
Family					10		-	9	
TV		suite	SI	hared B	athroo	m	Smoke	Alarm	Fire Notice
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		Very Good		Adequ	ate	Poor	*	Needs	urgent attention *
Cleanliness		\boxtimes						Ш.	
Is everything			r?				Yes 🔀	No *	
If *, please gi	ve o	details:							
ROOM NUME	_	APT 226							
Room Profile	:					n Capa	city:	Ro	om Occupancy:
Family			_		9			0	
TV	En	suite	SI	hared B	athroo	m	Smoke	Alarm	Fire Notice
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		Very Good		Adequ	iate	Роог	*	Needs	urgent attention *
Cleanliness		\boxtimes							
Is everything	in v	working orde	r?				Yes 🔀	No *	
If *, please gi	ve (details:							
ROOM NUMI	BER	APT 227							
Room Profile					Roon	n Capa	city:	Ro	om Occupancy:
Family					7	•	-	0	
τv	En	suite	SI	hared B	athroo	m	Smoke	Alarm	Fire Notice
	\boxtimes		Ē						
		Very Good		Adequ	ıate	Poor	*	Needs	urgent attention *
Cleanliness		\square							

is everything	in working orde	r?			Yes 🖂	No *	
If *, please g	ive details:						
ROOM NUM	BER APT 228						
Room Profile	::		Room	Capa	city:	Roc	om Occupancy:
Family			5			0	
TV	Ensuite	Shared B	athroon	n	Smoke .	Alarm	Fire Notice
					\boxtimes		\boxtimes
Cleanliness	Very Good	Adequ	iate	Poor	*	Needs u	rgent attention *
	in working orde			ш,	Yes 🛛	No *	
If *, please gi		•••			163 🔼	110	
, picase gi	ive accails.						
	BER APT 229			_			
Room Profile	<u> </u>		Room	Capa	city:		om Occupancy:
Family	- 10	a 1 15	8	-		6	l m+ a+ -+
TV	Ensuite	Shared Bathroom S			Smoke	Alarm	Fire Notice
\boxtimes	\boxtimes						
	Very Good	Adequ	rate	Poor	*	Needs u	rgent attention *
Cleanliness	\boxtimes						
Is everything	in working orde	r?		,	Yes 🖂	No *	
If *, please gi	ive details:						
ROOM NUM	BER APT 230						
Room Profile	:		Room	Capa	city:	Roc	om Occupancy:
Family			9			6	
TV	Ensuite	Shared B	athroon	n	Smoke	Alarm	Fire Notice
\boxtimes	\boxtimes						
	Very Good	Adequ	iate	Poor	*	Needs ι	rgent attention *
Cleanliness	Very Good		iate				irgent attention *
Cleanliness			ıate		* Yes 🔀	Needs u	irgent attention *
Cleanliness	Very Good		ıate				irgent attention *
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Cleanliness Is everything If *, please gi	Very Good in working order ive details:		Room		Yes 🖂	No *	irgent attention *
Cleanliness Is everything If *, please gi	Very Good in working order ive details:				Yes 🖂	No *	

\boxtimes	\boxtimes							\boxtimes	
	Very Good	Adequ	ate	Poor	*	Nee	eds u	rgent attention *	
Cleanliness									
everything	in working orde	r?			Yes 🔀	N	lo *		
f *, please gi	ve details:								
ROOM NUME	BER APT 232								
Room Profile	•		Room	Capa	city:		Roo	m Occupancy:	
amily			8				4		
rv	Ensuite	Shared Bathroom		Smoke	Alar	m	Fire Notice		
\boxtimes								\boxtimes	
	Very Good	Adequ	iate	Poor	*	Nee	eds u	rgent attention *	
leanliness									
everything	in working orde	r?			Yes 🔀	N	lo *		
*, please gi	ve details:								
ROOM NUME	BER APT 233								
Room Profile	•			n Capa	city:		_	m Occupancy:	
Family			8				1		
V	Ensuite	Shared B	athroo	m	Smoke	Alaı	rm	Fire Notice	
	\boxtimes								
	Very Good	Adequ	ıate	Poor	*	Nec	eds u	rgent attention *	
Cleanliness									
everything	in working orde	r?			Yes 🖂	N	lo *		
*, please gi	ve details:								
ROOM NUMI	BER APT 234								
Room Profile	:		Room	n Capa	city:		Roc	m Occupancy:	
Family			8				2		
τv	Ensuite	Shared B	athroo	m	Smoke	Ala	rm	Fire Notice	
	Very Good	Adequ	uate	Poor	. *	Ne	eds u	rgent attention	
Cleanliness					E- a				
	in working orde	r?			Yes 🔀	<u> </u>	No *		
f *, please gi	ve details:								
ROOM NUMI	BER APT 235								
Room Profile			Roon	n Capa	citv:		Roc	om Occupancy:	
Family			8	22.00			0		
			-						

TV	E	nsuite	Sha	red Bathro	om	Smoke	Alarm	Fire Notice
\boxtimes		3						
		Very Good	A	dequate	Poor	*	Needs u	rgent attention *
Cleanliness								
Is everythin	g in	working orde	er?			Yes 🔀	No *	
If *, please	give	details:						
Jse this spa	ce fo	or any comm	nents	or other is	nforma	ation no	t covere	d in this form:

General Representations

If you were approached by any <u>residents</u> regarding general issues while in the centre please outline the details below:
no
If you were approached by any members of staff regarding general
issues while in the centre please outline the details below:
no
If you were approached by any other persons regarding general
issues while in the centre please outline the details below:
no

Please ensure that no personal information or information that could lead to the identification of an individual is recorded in this section.

Personal representations should be recorded in Part 3.

Summary Sheet

Name of Centre:		Abbeyfield Hotel,
Address:	Ballaghdereen, Co Roscommon	
Proprietor:	Nextweek Co Ltd.	
Manager:		Pat Byrne
Contact Name:		Pat Byrne
Capacity Per MOA	(Current	220 (143)
Occupancy):		
Date of	30/10/18	
Inspection:		

Fire Safety:

Fire Safety: Smoking in rooms 113,129A, 216, 218 & 222C Smoke detector covered in rooms 124, 210 & 203 Room 106 portable heater brought in by resident

Food Safety:

No current hot holding records

Bedrooms:

- 107 Bathroom needs cleaning
- √ 111- Sink needs cleaning
- 116 Shower door is loose
- √ 222C Window glass is cracked and restrictor is removed
- 223C Window restrictor removed

Other	issues
none	



RA

Independent Inspection Report

Centre:	Abbeyfield Hotel, Ballaghderren, Co. Roscommon
Inspector:	Shane Mac Loughlin
Date of Inspection:	23/12/2019
	11am-3pm
Time of Arrival &	
Departure:	

Part 1 General Information on Services

Independent Inspection Report

Centre: Abbeyfield Hotel

Date of Inspection: 23/12/2019

Name and address of Centre	Abbeyfield Hotel	
Contractor	Nextweek & Co Ltd (John Crean)	
Manager	Christian Antoine	
Who deputises for manager in his/her	Give Job Title only	
absence?	Assistant Manager	
Telephone Number	094 9861856	
Current Contracted Capacity	230	
Current Occupancy (today)	214	
Current Centre Profile (e.g., singles, families etc.)	Singles & families	
HSE Area	North West	-
Public Health Nurse	Maura Martyn	
DSP / CWO name	Emily Cooney	
Environmental Health Officer name	Unknown	
Local Fire Officer Name	Michael Frayne	
Local Fire Station		
Is the Centre certified by any Quality Manago (i.e. Q Mark, ISO)?:	ement System Yes No 🔀	
If yes, please give details:		
What was the date of the last certification		
Have you a copy of the Certification	Yes 📙 No 🔀	
2. Please provide a copy of the follow	ving Check i	l ict
Official Pasistar	CHECK	LIST
Official Register		
Menu Cycle Staffing Lists as follows:		
Staffing Lists as follows:	ndicating Names, Titles,	

Roles, etc.,)

2. Indicate who is on duty at time of inspection (today)

3. a separate list of Designated Liaison Persons (child protection)

GENERAL SECURITY & EMERGENCY DETAILS Is 24 hour supervision provided? Yes X No (Y/N)Give details of roster hours 8-8 / 8-8 front desk manned Is security provided by external company? (Y/N)Yes No X If yes, give name of company: Does the centre have CCTV? (Y/N)Yes No No Is a list of emergency numbers available in the Yes Manager's office? \boxtimes Does the list include the following numbers? Yes No (Y/N)Local Garda station 24 hr number Local hospital Local fire station If no, give details: **Duty Social Work Team** Out of hours GP Service RIA out of hours number X Are first aid kits available? (Y/N)Yes No Where and how many? Job title only (not name) of person responsible: Who is responsible for first aid restocking? Manager Is there a defibrillator in the centre? Yes \bowtie No How many staff been trained to use it? **HEATING ARRANGEMENTS** What type of heating is used in the centre? Gas Do residents have control of the heating in their own Yes No \boxtimes bedroom? If no, what arrangements are in place? gas on timer - BMS system What are the heating 'ON' times? 7-10 1-4 6-10 **HOUSE RULES** Are residents provided with a copy of the House Yes X Rules on arrival? How does centre management explain house rules sit down discussion to residents on arrival? ARRANGEMENTS FOR RESIDENTS & VISITORS (keys / storage / toiletries) Are residents issued with key for their bedroom?(Yes/No) Yes No Are residents issued with key for main door? (Yes/No) Yes No If no, give details front desk manned and door automatic Are there procedures to allow residents to receive yes

9am-9pm

front lobby and reception area

visitors? (Give details)
Outline visiting times:

In what areas are visitors allowed in the centre?

Any other relevant information:	
Is there a facility for storage of residents' valuables*? (Give details.) (* Storage is at resident's own risk)	good storage in rooms
What toiletries are provided to residents on arrival?	Soap, toothpaste, shampoo
What arrangements are in place to replenish these items?	Available at reception
7 ARRANGEMENTS FOR MAINTENANCE	
Does the centre have a written procedure in place	Yes 🛛 No 🗌
for residents to report maintenance issues? (Yes/No)	
Is there a maintenance day book? (Yes/No)	Yes No
Describe the maintenance procedure at the centre:	
Daily maintenance book	
8 CHILD PROTECTION Are measures in place to inform staff and visitors of RIA's Child Protection Policy? (Give details) Are visitors asked to sign a declaration agreeing to	yes
adhere to the child protection policy?	; ,
Where is declaration held?	managers office
Is there a sign in book for visitors? Where?	managers office reception desk
Is there a sign in book for visitors? Where? Are there notices on public display giving name and contact details of Designated Liaison Person? Where?	reception desk no
Is there a sign in book for visitors? Where? Are there notices on public display giving name and contact details of Designated Liaison Person? Where? Have Designated Liaison Persons received HSE training?	reception desk no yes
Is there a sign in book for visitors? Where? Are there notices on public display giving name and contact details of Designated Liaison Person? Where?	reception desk no
Is there a sign in book for visitors? Where? Are there notices on public display giving name and contact details of Designated Liaison Person? Where? Have Designated Liaison Persons received HSE training? Are notices prominently displayed regarding parental supervision of children? Where?	reception desk no yes
Is there a sign in book for visitors? Where? Are there notices on public display giving name and contact details of Designated Liaison Person? Where? Have Designated Liaison Persons received HSE training? Are notices prominently displayed regarding parental supervision of children? Where?	reception desk no yes
Is there a sign in book for visitors? Where? Are there notices on public display giving name and contact details of Designated Liaison Person? Where? Have Designated Liaison Persons received HSE training? Are notices prominently displayed regarding parental supervision of children? Where? 9 FOOD SAFETY	reception desk no yes yes in lobby

10 NUTRITION / SCHOOL LUNCHES / BABY FORMULA (general arrangements)

-	
Are residents consulted regarding menu / dietary requests? (Give details.)	yes
Provide details opposite: Which of the following are provided for school children's packed lunches: Sandwich? What sandwich fillings are available: Cheese? Ham? Chicken? Tuna? Jam? Other? Drinks? Juice? Water?	children are schooled on site Please also provide details of the system for distribution of school
Yogurt?Fruit?Other	lunches:
Is infant formula kept out of public view?	yes
What arrangements are in place for distribution of infant formula?	available from reception

11 ARRANGEMENTS FOR REFRESHMENTS / MEALS OUTSIDE NORMAL MEAL TIMES

Are tea / coffee / drinking water / Snacks etc.	Yes 🔀 No 🛄
available outside mealtimes?	
What food/snacks are available after hours or when	tea, coffee, bread/toast
kitchen is closed?	
Where are the snacks located and how are they	dining room and bar room
accessed?	
Are meals available for residents who arrive late?	Yes 🛛 No 🗌
(Give details.)	once chef notified left for microwaving
Are meals available for new arrivals?	yes - once chef notified by manager
(Give details)	
Are packed lunches available for residents	Yes No
travelling to Dublin on official business?	On request
(Give details)	·
If the inspection takes place during Ramadan this	n/a
section <u>must</u> be completed.	
What arrangements are in place to facilitate	
residents observing a fast during Ramadan?	

12 FACILITIES FOR FEEDING BABIES

Are the following available?	Yes/No	
Access to drinking water (for breastfeeding mothers / for preparation of infant formula)	Yes 🛛 No 🗌	
Sterilisers	Yes 🛛 No 🗌	
Kettles	Yes 🛛 No 🗌	
Fridge (for bottles of EBM* / formula) *Expressed Breast Milk	Yes No 🗌	
Bottle Warmer	Yes 🛛 No 🗌	
Microwave	Yes 🛛 No 🗌	
Are these facilities available 24 hours a day	Yes 🛛 No 🗌	
Is there a dedicated room provided? Where?	Yes No 🔀	

13 INDOOR FACILITIES

Are the following are available to residents?	Yes/No		
Computers with Internet access	Yes 🛛 No 🗌		
WIFI	Yes No 🛛		
DVD player	Yes No 🛛		
Computer Games	Yes No 🛛		
Snooker Table	Yes No		
Pool Table	Yes 🛛 No 🗌		
Table Tennis Table	Yes No 🛛		
Board Games	Yes No 🛛		
Newspapers	Yes No 🛛		
Books	Yes No 🛛		
Toys / games for children	Yes No 🗵		
Other	Table football and Air Hockey table		
Give details of any other arrangement or other comments:			

14	TRANSPORT	ARRANGEMENTS
14	INANSFURI	WUNWIAOFIAIFIAIS

Is there a bus service provided? (Yes/No):	Yes No 🗵
Where does the service go to?	
What is the frequency of the service?	
(List time table opposite)	

15 TV SYSTEM

Is there a specific TV system in place?	Yes ⊠ No □
(give details)	Satellite
An average, how many TV channels are provided to residents?	50+
Are residents allowed to erect satellite dishes?	no

16 LAUNDRY FACILITIES (General Arrangements)

Are Laundry facilities available in the centre? (Y/N)	Yes No 🗌		
If No, what service is provided?			
Who launders towels and bedlinen? (e.g., residents, staff, other, etc)	staff in laundry		
What procedures are in place for the exchange of towels and bed linen at the centre?	staff do linens		
What procedures are in place for ironing boards and irons?	Available in laundry		
How is washing powder / tablets supplied?	Issued by reception		
Are there specific arrangements for access to the laundry (give details):	always open		

17 CLEANING (General Arrangements)

Are there cleaning materials and equipment provided by management for residents?	Yes No 🗵
What cleaning equipment is available to residents?	Cleaning staff employed
What is the procedure for residents to access vacuum cleaners, brushes & other cleaning equipment?	Issued by reception
What arrangements are in place if rooms are not cleaned sufficiently by residents?	cleaning staff employed

Room by Room Inspection

Independent Inspection

Centre: Abbeyfield Hotel

Date of Inspection: 23/12/2019

Section A- Administration / Communal areas

17 Have you seen the following?	17	Have '	vou se	en the	follo	owing?
---------------------------------	----	--------	--------	--------	-------	--------

		Location of display
Up to date House Rules	$ \boxtimes$	Reception
Complaint Forms		Manager office
Accident/Incident procedure		Safety Statement

HSE Breastfeeding Posters	reception
(if applicable)	
Designated Liaison Person details	Managers Office/ Reception
(Child Protection)	
Supervision of children notice	reception
Gym Notices (Child Safety – if applicable)	n/a
IOM Voluntary Return Posters	reception

18 Staff Awareness

Did you see the RIA Code of Practice*?	
Are all staff aware of RIA Code & House Rules?	
How are staff made aware of RIA Code & House Rules?	
verbally communicated by manager	

19 FIRE SAFETY

You should record the last 2 entries on the fire register for each of the following sections:

19a EMERGENCY LIGHTING INSPECTION SCHEDULE

<u>Date</u>	Inspected By (Company Name / Position)	Comments
19/10/18	Apex	Annual service
16/12/19	internal	recorded as part of nightly walkaround

19b FIRE ALARM & DETECTION SYSTEM INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	OK	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
17/10/19	Apex				
22/12/19	internal				

19c FIRE FIGHTING EQUIPMENT INSPECTION SCHEDULE

(Include all fire extinguishers, hose reels and fire blankets.)

1			·· - ·····		
Date	Inspected By	ОК	Defect	Remedial Action	Sign Off
	(Company Name /			Taken (Y/N)	Y/N
	Position)				
7/3/19	North West Fire	\boxtimes			

^{*}A Code of Practice for persons working in accommodation centres

22/12/19 internal 🗵	<u>.</u>

19d FIRE EXIT DOORS / MEANS OF ESCAPE INSPECTION SCHEDULE

Date	Inspected By	ОК	Defect	Remedial	Sign Off
	(Company Name /			Action	Y/N
	Position)			Taken (Y/N)	
22/12/19	internal	\boxtimes			
21/12/19	internal				

19e FIRE DRILL PROCEDURE INSPECTION SCHEDULE

Date & Time	Numbers of staff involved in drill	No. of residents present / evacuated **	Evacuation Time	Comments
15/10/19 12.30	18	184	10min	No issues
27/4/19 12.45	15	179	5 min	

^{**}Both numbers must be recorded.

19f STAFF INSTRUCTION AND TRAINING (Fire Safety)

Job Description	Course	Instructor	Duration	Date
all staff	General fire	As part of drill		27/4/18

19g FIRE ASSEMBLY POINTS

Where are the Fire Assembly Points located?	front car park
Are they marked?	yes
Are staff aware of locations?	yes
Comments:	

19h FIRE ALARM SYSTEM

Is there a fire alarm system in place?	yes			
Are there smoke alarms throughout the premises, inc bedrooms?	yes			
Are all smoke alarms linked back to a central control panel?	yes			
Are there designated 'Smoking' areas? Include locations				
Comments: smoking area in side garden and car park				

19i FIRE EXITS, EMERGENCY LIGHTING, SMOKE ALARMS, FIRE NOTICES

(in corridors & common areas)

Are fire exits clear from obstruction?	yes
Are they unlocked?	yes
Are fire exits clearly posted throughout the building?	yes
Are all fire doors kept closed?	yes
Are fire evacuation instructions clearly displayed in the centre?	yes
Are fire extinguishers clearly visible?	yes
Is there emergency lighting system in place?	yes
Comments:	

Administration Area:

Reception: Hotel Lobby at entrance		
Is the area generally clean?		Yes 🔀 No
If no please give details:		
Visual Check: Have you noticed any issues re (e.g., fire exit signs, hazards, lighting, notices, dé		ention? Yes No
lf yes please detail:	cor, ecc./	
n yes piease detail.		
ave you seen the following?		1
	<u> </u>	Location of display
Up to date House Rules		lobby
Complaint Forms		Lobby Sefety Statement
Accident/ Incident procedure		Safety Statement
ICT December dies Doctors		lobby
HSE Breastfeeding Posters (if applicable)		loppy
Designated Liaison Person details		Office
(Child Protection)		- Civice
Supervision of children notice		Office
Gym Notices (Child Safety – if applicable)		n/a
IOM Voluntary Return Posters		lobby
Anti Human-Trafficking Posters	\boxtimes	lobby
'NO to Violence & Harassment' Posters		lobby
ocial Room / Tea Station (State Location What facilities are provided? Coffee & tea r		
Is the area generally clean?		Yes 🔀 No 📋
If no please give details:		
Visual Check: Have you noticed any issues re	equiring att	ention? Yes No x
If yes please detail:		
re-school Room:		
Is the area generally clean? Yes		
If no please give details:		
Visual Check: Have you noticed any issues re	equiring att	ention? Yes No
(observe whether the area is colourful, has sufficient t		

Other comments:								
DINING AREA:								
Please outline the mea	al times:							
	From			То				
Breakfast	9am			10an	n			
Lunch	1pm			2pm				
Dinner	7pm			8pm				
Which is the main meal	of the day:		Lunch		Dinne	er 🛚		
Is menu cycle available?	?		Yes		No]	
If no, give details of all	menu option	s on day	of insp	ection	<u>1:</u>			
Breakfast								
Lunch								
Dinner								
Is menu cycle on display	/?				Yes	Х		
Does menu cycle corres	pond with opt	ions avai	lable?		Yes	Х		
If no, ask manager for e	xplanation and	d provide	details:	;				
Which meal was sampled? Lunch								
Please describe the mea	al in detail (e.g.	. was it h	ot / colo	d, bland	d / spic	y etc.)	
Rice with diced chicken	& minced lam	b with ste	eamed v	veg – fo	od we	ll coo	ked and	tasty
Was there a vegetarian option?			Ye	s į	\boxtimes	No		
(note salad and vegetab	oles <u>alone</u> are r	not						
considered as vegetaria	n option)	'						
Give details of this optic	on:			Steamed veg with tomato sauce and				
				e mix			· · · · · · · · · · · · · · · · · · ·	
Were there ethnic dishe			Ye	s [\boxtimes	No		
Give details of this option				······································			-	
Was fresh foods availab			Ye	s [\preceq	No		
(as per HSE Infant Feeding Guidelines)								
1 ' ' ' '			to Ye	s E	\leq	No		
provide a good variety?								
Did inspection take place during Ramadan? No								
If yes, please outline arrangements for provision of meals outside of normal mealtimes, (medical or other appointments, etc.):								
(meaical of other appoint) 	nents, etc.j.							
Is there any damaged se	eating or table	s in dinin	g room?		Yes		No 🖂	
Is there any damaged seating or tables in dining room? Is there enough seating for residents present to sit down and Yes No No								
eat their lunch?								
Comments:								

KITCHEN AREA: Food Safety Critical Requirements

FOOD SAFETY

Has the premises been inspected by an	No
Environmental Health Officer?	
Date of Visit?	
Comments:	

Has a HACCP system been implemented?	Yes
Who designed the HACCP system?	Head Chef
Who is responsible for reviewing the system?	Manager
How frequently is the system reviewed?	weekly

HACCP Records:

Pest Control: Rentokill 12/12/ 2019 —no activity noted	
Induction and Ongoing Staff Training: Staff certificates on file	
Time & Temperature Records: Not keeping Hot holding records	
Hygiene Audits: weekly	
List of Approved Suppliers: on food receipt book	
Cleaning Schedules: schedules are in place	
Procedures for accepting deliveries: procedure is in place	
General Comments:	

HACCP and Kitchen Evaluation

General:

Is the kitchen commercial or domestic?	commercial
What equipment is in place? Walk in frie freezer, blast chiller, combi oven, gas hol freezer, bain marie x 2, salad bar	-
In what condition is the equipment? Equipment is in good working condition.	
Comments: Kitchen and dining areas are being well r	maintained and are at a high standard.

STRUCTURAL HYGIENE

Kitchen:

Is the refuse area suitably located?	Yes				
Is the area tidy?	Yes				
Are all bins covered?	Yes				
Are signs displayed at all entrances in relation to access to kitchen for non kitchen staff?	Yes				
Are white coats, shoe covers and hats available for non kitchen staff?	Yes				
Comment of the structural hygiene of the kitchen (i.e floors/walls/ceilings/doors/windows/work surfaces/ventilation, etc) Good level of cleanliness.					
Are suitable hand washing and drying facilities provided?	yes				
General Comments:	Kitchen is being managed very well				

Dry Goods:

Suitably equipped? Shelving/containers	ok
etc	
Condition and suitability of facilities: go	od
bearing and bearing and account of	-04
Sometiment and continuing or manifest go	-
What evidence is there of stock	ves

Refrigerated Storage:

What type of refrigerated storage is provided?	Walk in freezer, chest freezer, walk in fridge					
Comment on the condition and suitabi	lity of the refrigerated storage:					
Are thermostats provided and in working order?	yes					
Are food items date stamped?	yes					
Are samples of dishes being kept?	no					

Other:

Is there appropriate storage for cleaning	yes
agents and chemicals?	

OPERERATIONAL HYGIENE

Do residents use the main kitchen?	No
Is that use supervised to ensure safe & hygienic practices are observed?	n/a
By whom is it supervised?	

Is the correct equipment provided?	e.g. colour coded chopping boards	
yes		

Is the necessary holding equipment provided? e.g. bain maries, refridgerated	
units.	
VAS	

Condition and suitability of serving equipment and utensils:	
good	

What procedures are in place for unused/unserved food at the end of service?	,
Disposed of in compost	

Comments	s: no foo	d safety or h	ygiene o	concerns/is	sues.	

STAFF FACILITIES AND HYGIENE

Are designated staff facilities provided?	Yes
What facilities are in place?	Changing room, lockers and showers
Are all areas clean and well maintained?	Yes
Are suitable hand washing & drying	Yes
facilities provided?	
Is storage provided for personal	Yes
belongings?	
Are showers provided? Indicate	yes
cleanliness & suitability	
	
Is a designated area provided for staff	Staff canteen and kitchenette
breaks? If yes, is it clean/suitable/well	
maintained.	
If no, outline arrangements for breaks	
	· · · · · · · · · · · · · · · · · · ·
Are uniforms provided for:	
Kitchen Staff?	Yes
Serving Staff?	yes
Are uniforms clean and in good	yes
condition? (to include	
caps/hairnets/closed heel/toe shoes etc)	
Is personal grooming satisfactory?	Yes
Are safe habits practiced?	Yes
General Comments on staff facilities:	

23 PUBLIC TOILET (State Location): main lobby

	ODLIC IOIL	m. locace		man room,		
	Number	Soap	Toilet	Hand Towels /	Hot	Sanitary Bins
			Paper	Dryers	Water	
Unisex:						
Ladies:	3	\boxtimes		\boxtimes	\boxtimes	
Gents:	3	\boxtimes		\boxtimes		
Is there a	cleaning so	hedule dis	played?		Ye	s 🛛 No 🗌
Record ti	he last time	entry.				

Yes No *□ Yes*□ No □ room Yes □ Yes □ No □ Yes □ No □ Yes □ No □ Yes □ No □ Yes □ No □
Yes* No
Yes No Yes
Yes ⊠ No □ Yes ⊠ No □ Yes ⊠ No □ Yes ⊠ No □ Yes ⊠ No □
Yes ⊠ No □ Yes ⊠ No □ Yes ⊠ No □ Yes ⊠ No □ Yes ⊠ No □
Yes ⊠ No □ Yes ⊠ No □ Yes ⊠ No □ Yes ⊠ No □ Yes ⊠ No □
Yes ⊠ No □ Yes ⊠ No □ Yes ⊠ No □ Yes ⊠ No □ Yes ⊠ No □
Yes No C
Yes⊠ No □
Yes⊠ No □
_ = =
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Yes 🗌 No 🛚
or* Needs urgent attention
or* Needs urgent attention
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or* Needs urgent attention
Needs urgent attention
Needs urgent attention
Needs urgent attention
Needs urgent attention
No [

CORRIDOR (State Location): all corridors

is the area generally clean?	Yes	\boxtimes	No	
If no please give details:				
Visual Check: Have you noticed any issues requiring attention?	Yes		No	
If yes please detail: +				
STAIRWAY (State Location): all stairways				
is the area generally clean?	Yes	\boxtimes	No	
If no please give details:				
Visual Check: Have you noticed any issues requiring attention? (e.g., fire exit signs, hazards, lighting, notices, décor, etc.)	Yes		No	

•

Bedrooms:

CLEANING (G	eneral Arrange	ments)						
How often are	bedrooms inspe	ected?		twice v	veekly		Weekl	у 🛛
Who cleans the	e bedrooms?			Staff		x Resid	ents	
How often do	staff clean the b	edrooms		Weekly	•	x fortn		
				Month	ily	0	ther	
	ning materials a				1			. 57
residents?	ovided by manag	ement to	^{)r}	Yes]			No 🔀
residents:								
What cleaning	equipment is av	railable to	$\overline{}$	House	keeping	do clea	ning b	ut all
residents?								to residents on
				reques	t			
What arranger	ments are in plac	e if room	15	housel	keeping	staff in	hotel	
are not cleane	d sufficiently by	residents	3.					
<u> </u>								
ROOM NUMB	ER 101							
Room Profile:	LK 101		Roon	n Capac	city:	R	oom C	Occupancy:
Family			3	0				
τv	Ensuite	Shared	Bathro	oom	Smok	e Alarn	1	Fire Notice
						\boxtimes		\boxtimes
	Very Good	Adeo	quate	Po	or*	Nee	ds urg	ent attention *
Cleanliness								
ls everything i	n working order	?		Y	′es 🛚	No ^x	*	
If *, please give	e details:							
			· · · · · · · · · · · · · · · · · · ·				*******	
ROOM NUMB	ER 102							
Room Profile:			Roon	n Capa	city:			Occupancy:
Family			3		1	0		
TV	Ensuite	Shared	Bathro	oom	Smok	e Alarn	ו י	Fire Notice
\boxtimes						\boxtimes		\boxtimes
	Very Good	Aded	quate	Po	or*	Nee	ds urg	ent attention *
Cleanliness	\square							
Is everything i	n working order	?		١	∕es⊠	No '	*	
If *, please giv	e details:							

ROOM NUMBER 103		
Room Profile:	Room Capacity:	Room Occupancy:
Family	3	3

TV	Ensuite	Shared Bathroo	m Smok	e Alarm	Fire Notice
\boxtimes	\boxtimes			X	\boxtimes
Cleanliness	Very Good	I Adequate	Poor *	Needs	urgent attention
Is everything i	n working order	?	Yes 🔀	No *	
If *, please giv	e details: hot p	late in room			
ROOM NUMB	SER 104				
Room Profile:	LN 104	Room (Capacity:	Roo	m Occupancy:
Family		3		2	
TV	Ensuite	Shared Bathroo	m Smok	e Alarm	Fire Notice
				\boxtimes	
	Very Good	Adequate	Poor *	Needs	urgent attention
Cleanliness					
Is everything i	n working order	?	Yes 🖂	No *	
If *, please giv	····		·		
TV	Ensuite	Shared Bathroo	m Smok	e Alarm	Fire Notice
\boxtimes	\boxtimes			\boxtimes	\boxtimes
· ·	Very Good	Adequate	Poor *	Needs	urgent attention
Cleanliness			<u> </u>	<u> </u>	
	n working order	· · · · · · · · · · · · · · · · · · ·	Yes 🔀	No *	<u></u>
If *, please giv	e details:				
ROOM NUMB	ER 106				
Room Profile:			apacity:		m Occupancy:
Family	m	Chanad Dathuan		3	Pius NI-Air-
TV	Ensuite	Shared Bathroo		e Alarm	Fire Notice
Cleanliness	Very Good	Adequate	Poor *	Needs	urgent attention
	n working order	·?	Yes 🔀	No *	
					
ROOM NUMB	ER 107				
Room Profile:		I Room (Capacity:	Roo	m Occupancy:

.....

Family			3			i	1	
TV	Ensuite	Shared	Bathroom	n	Smok	e Ala	rm	Fire Noti
\boxtimes						\overline{X}		\boxtimes
	Very Good	Adeq	uate	Pod	or*	N	eeds i	urgent attenti
Cleanliness		х]			
Is everything i	n working order	?	· · · · · · · · · · · · · · · · · · ·	Ye	es 🖂	N	0 *	
If *, please giv	e details:							
ROOM NUMB	ER 108							
Room Profile:		<u>_</u>	Room Ca	apac	ity:		Rooi	m Occupancy
Family			3				3	
TV	Ensuite	Shared	Bathroon	n T	Smok	e Ala	rm	Fire Noti
				-		\overline{X}		\square
		A -1	<u> </u>	D-	or*	<u> </u>	acd-	urgent attent
Cleanliness	Very Good ✓	Adeq	uate	Г	<u> </u>	IN	eeus	urgent attent
	 n working order	<u></u>	<u> </u>	<u></u>	es 🔯	ļN	o *	
12 GAGIANIBIS I					C3 1/ \1		v	1 1
If *, please giv	e details: smok		r covered					
If *, please giv	e details: smok						Roo	m Occupancy
If *, please giv ROOM NUMB Room Profile:	e details: smok		Room Co				Root	m Occupancy
If *, please giv	e details: smok	e detecto	Room C	apac			3	
If *, please giv ROOM NUMB Room Profile: Family	e details: smok	e detecto	Room C	apac	ity:	e Ala	3 irm	Fire Noti
ROOM NUMB Room Profile: Family TV	e details: smok	Shared	Room Ca 3 Bathroon	apac	ity: Smok	e Ala	3 irm	
ROOM NUMB Room Profile: Family TV Cleanliness	Ensuite Very Good	Shared Adeq	Room Ca 3 Bathroon	apac n Po	ity: Smok	e Ala	3 irm eeds	Fire Not
ROOM NUMB Room Profile: Family TV Cleanliness Is everything i	Ensuite Very Good Now Yorking order	Shared Adeq	Room Ca 3 Bathroon	apac n Po	ity:	e Ala	3 irm	Fire Not
ROOM NUMB Room Profile: Family TV Cleanliness	Ensuite Very Good Now Yorking order	Shared Adeq	Room Ca 3 Bathroon	apac n Po	ity: Smok	e Ala	3 irm eeds	Fire Not
ROOM NUMB Room Profile: Family TV Cleanliness Is everything i	Ensuite Very Good Now Yorking order	Shared Adeq	Room Ca 3 Bathroon	apac n Po	ity: Smok	e Ala	3 irm eeds	Fire Not
ROOM NUMB Room Profile: Family TV Cleanliness Is everything i If *, please giv	Ensuite Very Good Very Good n working order	Shared Adeq	Room Ca 3 Bathroon	apac n Po	ity: Smok	e Ala	3 irm eeds	Fire Not
ROOM NUMB Room Profile: Family TV Cleanliness Is everything i If *, please giv	Ensuite Very Good Very Good on working order ve details:	Shared Adeq	Room Ci 3 Bathroon Juate	apac n Poo	ity: Smok	e Ala	eeds	Fire Noti
ROOM NUMB Room Profile: Family TV Cleanliness Is everything if *, please give ROOM NUMB ROOM Profile:	Ensuite Very Good Very Good on working order ve details:	Shared Adeq	Room Constant	apac n Poo	ity: Smok	e Ala	eeds o *	Fire Noti
ROOM NUMB Room Profile: Family TV Cleanliness Is everything if *, please giv ROOM NUMB Room Profile: Family	Ensuite Very Good Very Good n working order ve details:	Shared Adeq	Room Co 3 Bathroom Juate Room C	apac n Poo Y	ity: Smok or * es ity:	e Ala	eeds o *	Fire Noti
ROOM NUMB Room Profile: Family TV Cleanliness Is everything if *, please giv ROOM NUMB Room Profile: Family TV	Ensuite Very Good Very Good on working order ve details:	Shared Adeq	Room Constant	apac n Poo Y	ity: Smok or * es ity:	e Ala	eeds o *	Fire Noti
ROOM NUMB Room Profile: Family TV Cleanliness Is everything if *, please giv ROOM NUMB Room Profile: Family	Ensuite Very Good Norwer details: Ensuite Very Good Ensuite Ensuite Ensuite Ensuite	Shared Shared Shared	Room Congress Ro	apac n Poo Y	ity: Smok or * es iity: Smok	e Ala	eeds o * Roo 2	Fire Noti
ROOM NUMB Room Profile: Family TV Cleanliness Is everything if *, please give ROOM NUMB Room Profile: Family TV \[\sum_{\text{\text{NUME}}} \]	Ensuite Very Good Very Good n working order ve details:	Shared Shared Shared	Room Co 3 Bathroom Juate Room C	apac n Poo Y	ity: Smok or * es ity:	e Ala	eeds o * Roo 2	Fire Noti
ROOM NUMB Room Profile: Family TV Cleanliness Is everything if *, please giv ROOM NUMB Room Profile: Family TV Cleanliness	Ensuite Very Good Norwer details: Ensuite Very Good Ensuite Ensuite Ensuite Ensuite	Shared Shared Shared	Room Congress Ro	apac n Poc apac	ity: Smok or * es iity: Smok	e Ala	eeds o * Roo 2	Fire Noti

ROOM NUM	BER 111				
Room Profile		Room	Capacity:	Roo	m Occupancy:
Family		3		1	······
TV	Ensuite	Shared Bathroo	m Smok	e Alarm	Fire Notice
\boxtimes				X	\boxtimes
	Very Good	Adequate	Poor *	Needs	urgent attention *
Cleanliness		x			
Is everything	in working order	?	Yes 🔀	No *	
If *, please gi	ve details:				
ROOM NUM	BER 112				
Room Profile	•	Room	Capacity:	Roo	m Occupancy:
Family		3	•	1	
TV	Ensuite	Shared Bathroo	m Smok	e Alarm	Fire Notice
	\boxtimes		T-AV-19A-N		\boxtimes
	Very Good	Adequate	Poor *	Needs	urgent attention *
Cleanliness					
Is everything	in working order	?	Yes 🔀	No *	
If *, please gi	ve details:				
.					
ROOM NUMI		1 _		. 1-	
Room Profile:	<u> </u>		Capacity:	Roo	m Occupancy:
Family		3		3	
TV	Ensuite	Shared Bathroo	m Smok	e Alarm	Fire Notice
\boxtimes				<u> </u>	
	Very Good	Adequate	Poor *	Needs	urgent attention *
Cleanliness					
Is everything	in working order	?	Yes 🔀	No *	
If *, please giv	ve details:				
ROOM NUME	3ER 114				
Room Profile:		Room	Capacity:	Roo	m Occupancy:
Family		3		3	
TV	Ensuite	Shared Bathroo	m Smok	e Alarm	Fire Notice
	<u></u>				
\boxtimes					\boxtimes
	Very Good	Adequate	Poor *		urgent attention *
Cleanliness		Adequate			urgent attention *
Cleanliness					urgent attention *

ROOM NUM	BER 115						
Room Profile			Room	Сарас	city:	Ro	om Occupancy:
Family			3			1	
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice
						\boxtimes	
	Very Good	l Adeq	uate	Po	or*	Need	s urgent attention *
Cleanliness							
Is everything	in working order	.5		y.	es		
If *, please gi	ve details:						
ROOM NUM	BER 116						
Room Profile			Room	Сарас	city:	Ro	om Occupancy:
Family			3			4	
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice
	\boxtimes						
	Very Good	l Adeq	uate	Po	or *	Need	s urgent attention *
Cleanliness				[
Is everything	in working order	- <u>`</u> ?		У	res		
If *, please gi	ve details:						
ROOM NUM			Room	Сарас	citv:	Ro	om Occupancy:
Family			2		,-	1	
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice
\boxtimes	\boxtimes					X	
	Very Good	Adeq	uate	Po	or *	Need	s urgent attention *
Cleanliness]	[
Is everything	in working order	۲?		١	es 🛛	No *	
If *, please gi	ve details:						
ROOM NUM							
Room Profile				Capa	city:		om Occupancy:
Room Profile Family	•		3			3	
Room Profile Family TV		Shared	3		Smok	3 e Alarm	om Occupancy: Fire Notice
Room Profile Family	Ensuite		3 Bathro	om	Smok	a Alarm	Fire Notice
Room Profile Family TV	•		3 Bathro	om	Smok	a Alarm	
Room Profile Family TV Cleanliness	Ensuite	d Adeq	3 Bathro	om Po	Smok	a Alarm	Fire Notice

If *, please gi	ve details:								
	·								
ROOM NUM	BER 119								
Room Profile			Roon	n Capa	city:	Ro	om Occupancy:		
Family			3	ii Cupa	city.	2	on occupancy.		
TV	Ensuite	Shared	1	30m	Smok	e Alarm	Fire Notice		
· · ·	Liisuite	Jilarea		,O,11	311101	C Aldini	The Notice		
						<u> </u>			
	Very Goo	d Adec	uate	Po	or *	Need	s urgent attention *		
Cleanliness									
Is everything	in working orde	er?		١	res 🖂	No *			
If *, please gi	ve details:								
ROOM NUM	BER 201								
Room Profile			Room	n Capa	city:	Ro	om Occupancy:		
Family	-		3	. Jupa		3			
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
\boxtimes				*****		\boxtimes			
	Very Goo	d Adeq	uate	Po	or *	Needs urgent attention			
Cleanliness	Í X	Г							
Is everything	in working orde	_		<u> </u>	'es 🔀	No *			
	ve details: hotp		m and						
/ p.oace 8.									
ROOM NUMI	3ER 202								
Room Profile	:		Room	Capa	city:	Ro	om Occupancy:		
Family			3	***************************************		0			
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
<u> </u>	N 7								
		<u> </u>	Ш			<u> </u>			
	Very Goo	d Adeq	uate	Po	or *	Needs	urgent attention *		
Cleanliness				<u> </u>					
Is everything	in working orde	er?		Y	'es 🔀	No *			
If *, please gi	ve details:								
ROOM NUMI	3ER 203								
ROOM NUMI			Room	ı Canad	ritv:	Ro	om Occupancy:		
Room Profile				ı Capad	city:		от Оссирапсу:		
		Shared	3			Roo 2 e Alarm	om Occupancy: Fire Notice		
Room Profile: Family		Shared	3			2			
Room Profile: Family			3 Bathro	om		2 e Alarm			

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Is everything i	in working order	?			′es 🖂	No *	
If *, please giv		-			<u>** L3</u>		
ROOM NUMB							
Room Profile:			Room	Capac	city:		m Occupancy:
Family			2		·	2	
TV	Ensuite	Shared 1	Bathro	om	Smoke	Alarm	Fire Notice
				·			\boxtimes
	Very Good	Adeq	uate	Po	or*	Needs	urgent attention *
Cleanliness							
Is everything i	in working order	?		Υ	∕es ⊠	No *	
If *, please giv							
ROOM NUMB	BER 206					·····	
Room Profile:			Room	Capac		Roo	m Occupancy:
Family			3	Capac	Jity.	2	П Оссирансу.
TV	Ensuite	Shared		om	Smoke	Alarm	Fire Notice
\boxtimes					D		
	Very Good	Adeq	uate	Po	or *	Needs	urgent attention *
Cleanliness			1				
Is everything	in working order	·}		ye	2S		
If *, please giv							
· / · · · =							
							· ·
DOONA NILINAT	BER 207						
ROOM NUMB Room Profile:			Boom	Сарас		Roo	m Occupancy:
Family			2	Capa	Lity.	1	m occupancy.
TV	Ensuite	Shared	<u> </u>	om	Smoke	Alarm	Fire Notice
		<u> </u>		<u> </u>	<u></u>	∆ Na ada	· •• - • • • • • •
B	Very Good	l Adeq	uate	Po	or *	Neeas	urgent attention *
Cleanliness		L		<u> </u>		+	
	in working order	?		<u> </u>	Yes 🔀	No *	
If *, please giv	ve details:						
							,
			_	_			
ROOM NUME	BER 208						
Room Profile:			Room	ı Capa	city:	Roo	m Occupancy:
Family			4			4	
ΤV	Ensuite	Shared	Bathro	om	Smoke	e Alarm	Fire Notice
						3	\boxtimes
	Von Good	l Adea	wate	Pr	oor*	Needs	urgent attention *

Cleanliness				T			
Is everything	in working orde	r?		,	res 🔀	No *	
If *, please gi	ve details:						
L							
ROOM NUM						<u>;</u>	
Room Profile	•			า Capa	city:		m Occupancy:
Family	·	I	3		1	4	T
T∨	Ensuite	Shared	Bathro	oom	Smoke	e Alarm	Fire Notice
	\boxtimes					☑	
	Very Good	d Adeo	juate	Pc	or *	Needs	urgent attention *
Cleanliness							
Is everything	in working orde	r?		١	∕es 🔀	No *	
If *, please gi	ve details:						
ROOM NUMI	BER 210						
Room Profile:	:		Room	ւ Capa	city:	Roo	m Occupancy:
Family			3			1	
۲V	Ensuite	Shared	Bathro	om	Smoke	Alarm	Fire Notice
	\boxtimes					3	\boxtimes
	Very Good	d Adeq	uate	Po	or*	Needs	urgent attention *
Cleanliness							
Is everything	in working orde	r?		١	′es 🔀	No *	
If *, please given	ve details:						
							
ROOM NUMI	3ER 211					,	
Room Profile:	;		Room	Capa	city:	Roo	m Occupancy:
Family			2			1	
TV	Ensuite	Shared	Bathro	om	Smoke	Alarm	Fire Notice
						◁	\boxtimes
	Very Good	l Adeq	uate	Po	or *	Needs	urgent attention *
Cleanliness							
	in working orde	r?		<u> </u>	'es 🔀	No *	
If *, please gi	ve details:						
ROOM NUM	BER 212						
Room Profile			Room	ı Capa	city:	Roo	m Occupancy:
Family			3			2	
-							
TV	Ensuite	Shared B	athroo	m	Smoke	Alarm	Fire Notice

	Very Good	Adequ	iate Poo	r*	Needs u	rgent attention *
Cleanliness	\boxtimes					
Is everything	in working orde	ır?		Yes 🔀	No*	
If *, please gi	ve details: : ho	tplate in re	oom			
ROOM NUME			1 .	···		
Room Profile	†		Room Capa	acity:	Roo	m Occupancy:
Family		el	2	C f	2	P: N
TV	Ensuite	Shared B	atnroom	Smoke	Alarm	Fire Notice
	\boxtimes			\boxtimes	-	\boxtimes
	Very Good	Adequ	ate Poo	r*	Needs u	rgent attention *
Cleanliness	\boxtimes					
Is everything	in working orde	r?		Yes 🔀	No *	
If *, please gi	ve details:					
ROOM NUME	3ER 214					
Room Profile:			Room Capa	city:	Roo	m Occupancy:
Family			2	· ·	2	
īν	Ensuite	Shared	Bathroom	Smoke	Alarm	Fire Notice
\boxtimes	\boxtimes				$\overline{\mathbf{X}}$	\boxtimes
	Very Good	Adeq	uate P	oor *	Needs	urgent attention *
Cleanliness						
Is everything	in working ordei	-3		yes		
If *, please given	ve details:			<u>.</u>		
ROOM NUM	3ER 215					
Room Profile:	•		Room Capa	city:	Roo	m Occupancy:
Family			2		2	
TV	Ensuite	Shared	Bathroom	Smoke	: Alarm	Fire Notice
\boxtimes	\boxtimes				\langle	\boxtimes
	Very Good	Adeq	uate P	oor *	Needs	urgent attention *
Cleanliness						
Is everything	in working order	r?	 ,, ,, , , 1	Yes 🛛	No *	
	ve details: : hot		om and resi	dents sm	oking in r	oom
, , G		-				
ROOM NUM						
Room Profile:	•		Room Capa	city:	Roo	m Occupancy:
Family			3		3	
TV	Ensuite	Shared	Bathroom	Smoke	e Alarm	Fire Notice

\boxtimes	\boxtimes					\boxtimes			\boxtimes
	Very Good	Adec	quate	Po	or *	N	eeds	urge	nt attention *
Cleanliness								[
Is everything	in working orde	r?		,	res 🖂	V	lo *		
If *, please gi	ve details:				···········				
						•			
ROOM NUMI	BER 217								
Room Profile:	•		Room	ı Capa	city:		Roo	m Oc	cupancy:
Family			3				1		
TV	Ensuite	Shared	Bathro	om	Smc	ke Ala	arm		Fire Notice
\boxtimes	\boxtimes					\boxtimes			\boxtimes
	Very Good	Adeo	uate	Po	or *	N	eeds	urgei	nt attention *
Cleanliness		Γ	7						<u> </u>
Is everything	in working order		!	· · ·	√ /es 🖂	N	lo *	\Box	
	ve details: : hot				*** [2]		<u> </u>	<u> </u>	
ii , picase gi	ve details not	prace iii re	<i>7</i> 0111						
							 		
ROOM NUM			1_				1		
Room Profile:	:		•	ı Capa	city:		 	m Oc	cupancy:
Family			2				1	1	·····
TV	Ensuite	Shared	Bathro	om	Smc	ke Ala	ırm		Fire Notice
\boxtimes						\boxtimes			\boxtimes
	Very Good	Adeq	juate	Po	or *	N	eeds	urger	nt attention *
Cleanliness									
Is everything	in working order	?		١	′es 🔀	N	o *		
If *, please giv	ve details:								
-									
ROOM NUME			T -		••				
Room Profile:	· · · · · · · · · · · · · · · · · · ·		 	Сара	city:			m Oc	cupancy:
Family			3				0		
TV	Ensuite	Shared	Bathro	om	Smo	ke Ala	ırm		Fire Notice
\boxtimes	\boxtimes					\boxtimes			\boxtimes
	Very Good	Adeq	uate	Po	or*	N	eeds	urger	nt attention *
Cleanliness									
ls everything	in working order	·?		١	′es 🖂	N	o *		
If *, please giv	····								
ROOM NUME	BER 220								
Room Profile:			Room	Сара	city:		Roo	m Oc	cupancy:
Family			2				1		

TV	Ensuite	Shared	Bathroom	Smoke	e Alarm	Fire Notice
\boxtimes	\boxtimes				\overline{A}	\boxtimes
Cleanliness	Very Good		juate F	Poor *		urgent attention
Is everything If *, please given	in working order	<u> </u>		Yes 🔀	No *	
ROOM NUME			£	,		
Room Profile:			Room Cap	acity:		m Occupancy:
Family	Fac = 1.15 =	Ch	Bathroom	Cun = le	1 1	Fire Notice
ΤV	Ensuite	Snared	Bathroom	Smoke	e Alarm	rife Notice
\boxtimes						
	Very Good	d Adec	juate F	Poor *	Needs	urgent attention
Cleanliness						
	in working orde	r?		Yes 🔀	No *	
If *, please given	ve details:					
TV	Ensuite	Sitaleu	athroom		Alarm	Fire Notice
		<u> </u>				
 17	Very Good	Adequ	Jate Poo	or*	Needs u	irgent attention
Cleanliness	<u> </u>			Vac 🔯	No *	
·····	in working orde	21° C		Yes 🔀	140 -	<u> </u>
If *, please gi	ve details:					
						
ROOM NUM						
Room Profile	:		Room Cap	acity:		om Occupancy:
Family	P	Ch	3	Con ale	1	Eiro Notico
TV	Ensuite	Snared E	Bathroom		Alarm	Fire Notice
						
Cleanliness	Very Good ⊠	Adeq	uate Po	or *	Needs u	irgent attention
	in working orde	<u> </u>		Yes 🖂	No *	
If *, please gi				(
, hisase &	ve uetalisi					
ROOM NUM						
	BER 124C					
Room Profile			Room Cap	pacity:	Roc	om Occupanc

Family					2			2		
TV	En	suite	S	hared B	athroo	m	Smoke	Alarm		Fire Notice
	\boxtimes		E				\boxtimes			\boxtimes
		Very Good		Adequ	ıate	Poor	*	Needs	s ui	rgent attention *
Cleanliness		\boxtimes								
Is everything	in v	vorking orde	:r?				Yes 🔀	No	*	
If *, please gi	ve c	ietails:								
ROOM NUM	BER	125A								
Room Profile	;				Room	ı Capa	city:	R	001	m Occupancy:
Family					4			3		
TV	En	suite	SI	hared B	athroo	m	Smoke	Alarm		Fire Notice
		1					N21		\dashv	\square
	X		L							
		Very Good		Adequ	ate	Poor	*	Needs	s ur	gent attention *
Cleanliness		\boxtimes								
Is everything	in v	vorking orde	r?			,	Yes 🔀	No	*	
If *, please gi	ve c	letails:								
ROOM NUME	3ER	125B								
Room Profile	:				Room	Capa	city:	R	001	m Occupancy:
Family					3			3		
TV	En	suite	SI	hared B	athroo	m	Smoke	Alarm		Fire Notice
	X]	-		\boxtimes			\boxtimes
	-	Very Good		Adequ	ate	Poor	*	Needs	ur	gent attention *
Cleanliness		\boxtimes								
Is everything	in v	vorking orde	r?			,	Yes 🔀	No ³	*	
If *, please gi	ve d	letails:								
ROOM NUME	SED	126A								
Room Profile		TEVA]	Room	Сара	ritv:	D	n	n Occupancy:
Family	•				4	capa	LILY.	1	UUI	a occupancy:
TV	E-	suite	CL	nared Ba			Smoke		Т	Fire Notice
			اد	iaieu Bi	au1100	111		MidfIII		
	X		L							
Cleanliness	}	Very Good		Adequ	ate	Poor	*	Needs	ur	gent attention *
Is everything	 in :	uorkina ordo				<u> </u>	Yes 🔯	No '	*	
			15				162	NO		
if *, please gi	ve d	ietails:								
ROOM NUME	BER	126B								

Room Profile		Room	ı Capa	city:		Room Occupancy:		
Family			3				2	
TV	Ensuite	Shared B	athroo	m	Smoke	Aları	m	Fire Notice
					\boxtimes			\boxtimes
	Very Good	Adequ	ıate	Poor	*	Nee	ds u	rgent attention *
Cleanliness	\boxtimes							
Is everything	in working orde	er?			Yes 🔀	N	0 *	
If *, please g	ve details:							
ROOM NUM	BER 126C							
Room Profile	:		Room	1 Capa	city:		Roo	m Occupancy:
Family			2				3	
TV	Ensuite	Shared B	athroo	m	Smoke	Aları	m	Fire Notice
\boxtimes	\boxtimes				\boxtimes			\boxtimes
	Very Good	Adequ	ıate	Poor	*	Nee	ds u	rgent attention *
Cleanliness	\boxtimes							
Is everything	in working orde	er?			Yes 🛚	N	o *	
If *, please gi	ve details:							
ROOM NUM								
Room Profile	:			ı Capa	city:			m Occupancy:
Family	···	1	4		· · · · · · · · · · · · · · · · · · ·		1	
TV	Ensuite	Shared B	athroo	m	Smoke	Aları	ท	Fire Notice
								\boxtimes
	Very Good	Adequ	ıate	Poor	*	Nee	ds u	rgent attention *
Cleanliness	\boxtimes							
Is everything	in working orde	er?			Yes 🔀	Ne	o *	1,
If *, please g	ve details:							
ROOM NUM	BER 127B							
Room Profile	:		Room	1 Capa	city:		Roo	m Occupancy:
Family			3				2	
TV	Ensuite	Shared B	athroo	m	Smoke	Aları	m	Fire Notice
\boxtimes					\boxtimes			\boxtimes
	Very Good	Adequ	ıate	Poor	*	Nee	ds u	rgent attention *
Cleanliness								
Is everything	in working orde	er?			Yes 🔀	N	0 *	
If *, please g	ive details:		•					

ROOM NUM	BER	127C								
Room Profile	:				Room	ı Сара	city:		Roo	m Occupancy:
Family				·	2				3	
τv	En	suite	Sł	nared B	athroo	m	Smoke	Ala	rm	Fire Notice
\boxtimes	\boxtimes		Ĺ,							
		Very Good		Adequ	iate	Poor	. *	Ne	eds u	rgent attention *
Cleanliness		\boxtimes								
Is everything	in v	vorking orde	r?				Yes 🔀	ľ	Vo *	
If *, please gi	ve (details:	······································							
ROOM NUMI	BER	128A								
Room Profile	:				Room	ı Capa	city:		Roo	m Occupancy:
Family					4				2	
τv	En	suite	Sł	nared B	athroo	m	Smoke	Ala	rm	Fire Notice
\boxtimes	\boxtimes]]						
		Very Good		Adequ	ate	Poor	*	Ne	eds u	rgent attention *
Cleanliness		\boxtimes								
Is everything	in v	vorking orde	r?				yes			
If *, please gi	ve o	letails:								
										_
ROOM NUM	3ER	128B								
Room Profile	:		<u> </u>		Room	ı Capa	city:		Roo	m Occupancy:
Family					3				2	
TV	En	suite	Sł	ared B	athroo	m	Smoke	Ala	rm	Fire Notice
\boxtimes	$\mid \boxtimes$]					$ \boxtimes $			
	·····	Very Good		Adequ	ate	Poor	*	Ne	eds u	rgent attention *
Cleanliness		\boxtimes								
Is everything	ı ni	vorking orde	r?				Yes 🔀	į	lo *	
If *, please gi	ve c	letails:								
ROOM NUMI	3ER	129A								
Room Profile					Room	Capa	city:		Roo	m Occupancy:
Family					4		•		4	• •
TV	En	suite	Sł	nared B	athroo	m	Smoke	Ala	rm	Fire Notice
\boxtimes	\boxtimes]]						
		Very Good		Adequ	ate	Poor	*	Ne	eds u	rgent attention *
Cleanliness		\boxtimes								
Is everything	in v	vorking orde	r?			yε	es			
If *, please gi	ve o	letails:		•						

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ROOM NUM	BER	129B								_
Room Profile	e:				Room	Сара	city:		Roc	om Occupancy:
Family					3				1	
TV	En	suite	Sh	ared B	athroo	m	Smoke	Ala	rm	Fire Notice
	X]					\boxtimes			
		Very Good		Adequ	iate	Роог	*	Ne	eds u	rgent attention
Cleanliness										
Is everything	; in v	vorking orde	er?				Yes 🔀	N	lo *	
If *, please g	ive c	letails:								
ROOM NUM	BER	129C								
Room Profile	9:				Room	Capa	city:		Roc	om Occupancy:
Family					3				4	
TV	En	suite	Sh	ared B	athroo	m	Smoke	Alaı	rm	Fire Notice
]					·	X
		Very Good		Adequ	ate	Poor	*	Ne	eds u	rgent attention
Cleanliness		\square								
Is everything If *, please g			er?				Yes 🔀		lo *	
If *, please g	ive (letails:	er?	No.		-			lo *	
If *, please gi	ive (letails:	er?	\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	Room	Capa				om Occupancy:
If *, please g ROOM NUM Room Profile Family	BER	APT 222a		-	4	Capa	city:		Roc 4	
If *, please gi	BER	letails:		ared B	4	Capa			Roc 4	om Occupancy:
If *, please g ROOM NUM Room Profile Family	BER	APT 222a		-	4	Capa m	city:	: Alaı	Roc 4	Fire Notice
ROOM NUM Room Profile Family TV	BER	APT 222a	Sh	-	4 athroo	Capa	city:	: Alaı	Roc 4	Fire Notice
ROOM NUM Room Profile Family TV Cleanliness	BER	APT 222a suite Very Good	Sh	ared B	4 athroo	Capa m	city:	: Alaı	Roc 4	Fire Notice
ROOM NUM Room Profile Family TV	BER	APT 222a suite Very Good	Sh	ared B	4 athroo	Capa m	city:	: Alaı	Roc 4	Fire Notice
ROOM NUM Room Profile Family TV Cleanliness	BER En	APT 222a suite Very Good Vorking orde	Sh	ared B	4 athroo	Capa m	city: Smoke	: Alaı	Roc 4	Fire Notice
ROOM NUM Room Profile Family TV Cleanliness Is everything	BER En	APT 222a suite Very Good Vorking orde	Sh	ared B	4 athroo	Capa m	city: Smoke	: Alaı	Roc 4	Fire Notice
ROOM NUM Room Profile Family TV Cleanliness Is everything	BER En	APT 222a suite Very Good Vorking orde	Sh	ared B	4 athroo	Capa m	city: Smoke	: Alaı	Roc 4	Fire Notice
ROOM NUM Room Profile Family TV Cleanliness Is everything If *, please g	BER 2:	APT 222a suite Very Good Vorking orde	Sh	ared B	4 athroo	Capa m	city: Smoke	: Alaı	Roc 4	Fire Notice
ROOM NUM Room Profile Family TV Cleanliness Is everything If *, please g	BER En En En Evive C	APT 222a suite Very Good Vorking orde	Sh	ared B	4 athroo	Poor	city: Smoke	: Alaı	Roo 4 rm	Fire Notice
ROOM NUM Room Profile Family TV Cleanliness Is everything If *, please g	BER En En En Evive C	APT 222a suite Very Good Vorking orde	Sh	ared B	4 athroo	Capa m	city: Smoke	: Alaı	Roo 4 rm	Fire Notice
ROOM NUM Room Profile Family TV Cleanliness Is everything If *, please g	BER En En Evive C	APT 222a suite Very Good Vorking orde	Sh L er?	ared B	4 athroo ate Room 5	Poor	city: Smoke	Nec	Roc 4 rm	Fire Notice
ROOM NUM Room Profile Family TV Cleanliness Is everything If *, please g ROOM NUM Room Profile Family	BER En En Evive C	APT 222a suite Very Good Vorking orde letails: APT 222b8	Sh L er?	ared B	4 athroo ate Room 5	Poor	city: Smoke * yes city:	Nec	Roc 4 rm	Fire Notice Company
ROOM NUM Room Profile Family TV Cleanliness Is everything If *, please g ROOM NUM Room Profile Family TV	BER En En En En En En En En En En En En En	APT 222a suite Very Good Vorking orde letails: APT 222b8	Sh 	ared B	A athroo	Poor	city: Smoke * yes city:	Nec	Roc 4 rm eds u	Fire Notice Ingent attention om Occupancy:
ROOM NUM Room Profile Family TV Cleanliness Is everything If *, please g ROOM NUM Room Profile Family TV	BER En En En En En En En En En En En En En	APT 222a suite Very Good Vorking orde letails: APT 222b8	Sh 	Adequ	A athroo	Poor Capa Capa	city: Smoke * yes city:	Nec	Roc 4 rm eds u	Fire Notice Ingent attention Om Occupancy: Fire Notice

If *, please gi	ve details:						
ROOM NUM	BER APT 223						
Room Profile	:		Roon	n Capa	city:	F	Room Occupancy:
Family			9	•	<u>-</u>	6	
TV	Ensuite	Shared B	athroc	m	Smoke	Alarn	Fire Notice
\boxtimes					$ \boxtimes $	•	
	Very Good	Adequ	Jate	Poor	*	Need	s urgent attention *
Cleanliness							
Is everything	in working orde	er?			No		
If *, please gi	ve details: cold	water in s	hower	not w	orking		
	BER APT 224						
Room Profile	•			n Capa	city:	F	Room Occupancy:
Family			9			6	5
TV	Ensuite	Shared B	athroc	m	Smoke	Alarm	
						J	
	Very Good	Adequ	ate	Poor	*	Need	s urgent attention *
Cleanliness					63	Ш_	
, ,	in working orde	er?			Yes 🔀	No	<u>* 🗆 </u>
If *, please gi	ve details:						
					-	•	
ROOM NUME	BER APT 225a						
Room Profile	•		Roon	n Capa	city:	F	loom Occupancy:
Family			4			4	ļ
TV	Ensuite	Shared B	athroo	m	Smoke	Alarm	Fire Notice
						·······	
Cleanliness	Very Good	Adequ	ıate	Poor	*	Need	s urgent attention *
	in weating and	<u> </u>			Yes 🖂	No	* [7]
If *, please gi	in working orde	:T F			res 🔼	NO	
ROOM NUME		kc					
Room Profile	•		 	n Capa	city:		loom Occupancy:
Family			5			5	·
TV	Ensuite	Shared B	athroo	m	Smoke	Alarm	
\boxtimes				1		1	
Cleanliness	Very Good	Adequ	ıate	Poor	*	Need	s urgent attention *
	in working orde	<u>, </u>		<u></u>	yes	1	
,	Herming vive				,		

If *, please gi	ve o	details:								
ROOM NUM	2ED	ADT 226			······································					
Room Profile		AP1 220			Room	ı Capa	city		Roc	om Occupancy:
Family	•				7	Capt			6	m occupancy.
TV	En	suite	ŞI	hared B	athroo	m	Smoke	Ala	rm	Fire Notice
 		4	_	7			<u> </u>			
	\boxtimes		Ľ			,				
		Very Good		Adequ	ate	Poo	r *	Ne	eds u	rgent attention *
Cleanliness				<u> </u>		<u> </u>	v [7]	Щ		<u> </u>
Is everything			7				Yes 🖂	יו	10 *	
If *, please gi	ve o	details:								
							•			
ROOM NUMI		APT 227a			I					
Room Profile	:			······································	Room	Capa	icity:		_	m Occupancy:
Family TV	En	suite	C)	hared B	4 athroo	m	Smoke	Δla	4 rm	Fire Notice
			3	mai eu b	atiii 00	***		Ala		
\boxtimes	$ \boxtimes$]	L							⊠ ·
		Very Good		Adequ	ate	Poo	r*	Ne	eds u	rgent attention *
Cleanliness		\boxtimes								
Is everything	in v	vorking orde	r?				Yes 🔀	P	lo *	
If *, please gi	ve c	letails:								
ROOM NUMI	BER	APT 227b8	kc						•	
Room Profile	:				Room	Capa	city:	·	Roo	m Occupancy:
Family					5				4	
TV	En	suite	Sł	nared B	athroo	m	Smoke	Ala	rm	Fire Notice
	\boxtimes	1		7						
			, h			n		NI-		
Cleanliness	- }	Very Good		Adequ	ate	Poor	r •	Ne	eas u	rgent attention *
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Family					4				5	
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Family			····· -		4		, -		4	

Shared Bathroom

Smoke Alarm

Fire Notice

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Ensuite

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ROOM NUMBE Room Profile: Family TV Cleanliness Is everything in If *, please give	Ensuite Very Good working orde	Shared B	5 athroo	m	Smoke	4 Alarm	Fire Notice
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General Representations

	If you were approached by any <u>residents</u> regarding general issues while in the centre please outline the details below:
	no
	<u> </u>
	If you were approached by any members of staff regarding general
	issues while in the centre please outline the details below:
	no
	If
	If you were approached by any <u>other persons</u> regarding general
***	issues while in the centre-please outline the details below: 4 10 10 10 10 10 10 10 10 10 10 10 10 10
	no

Please ensure that no personal information or information that could lead to the identification of an individual is recorded in this section.

Personal representations should be recorded in Part 3.



Summary Sheet

Name of Centre:		Abbeyfield Hotel,	
Address:		Ballaghdereen, Co Roscommon	
Proprietor:		Nextweek Co Ltd.	
Manager:		Christian Antoine	
Contact Name:		Christian Antoine	
Capacity Per MOA (Current		230 (214)	
Occupancy):			
Date of	23/12/2019		
Inspection:			

Fire Safety:

Smoke detector covered in room 108 Hotplate in rooms 103,217,212,215 & 201 Residents smoking in rooms 215 & 201

Bedroom Issues:

Cold water not working in shower in Apt. 223

Other issues:
Area A Downstairs corridor wallpaper being to peel off.



An Roinn Dlí agus Cirt agus Comhionannais Department of Justice and Equality



Seirbhísí an tSoláthair Cosaint Idirnáirsiúnta International Protection Procurement Services

Mr. John Crean
Abbeyfield Hotel,
Sligo Road,
Ballaghdereen,
Co. Roscommon.

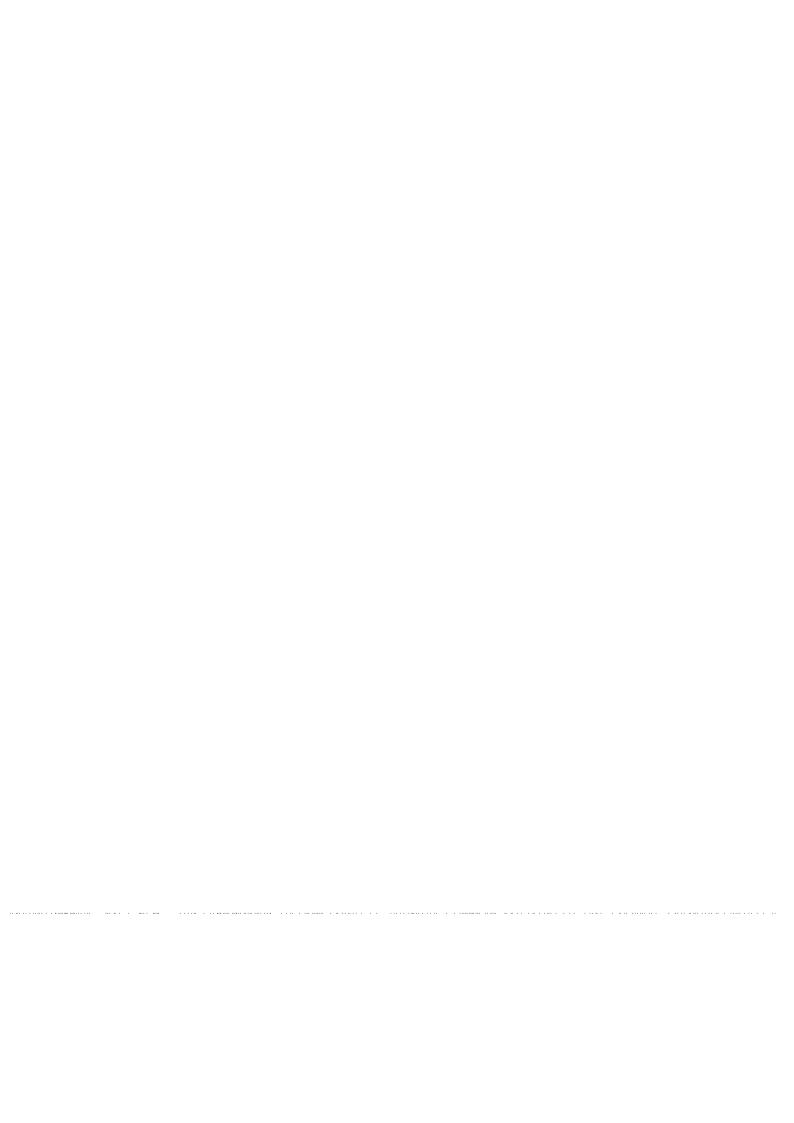
4th February 2020.

Dear Mr. Moore,

QTS carried out an inspection at Abbeyfield Hotel Accommodation Centre at the request of International Protection Procurement Services on 23rd December 2019. A copy of the inspection report is enclosed for your attention and I apologise for the delay in forwarding this to you. Please read the report carefully and do not hesitate to contact me if it contains any discrepancies.

A number of issues were identified as requiring attention during the course of the inspection and these are outlined in the report. Please reply in writing on or before Friday 14th February outlining the steps you have taken to address the issues raised.

Yours sincerely,	
Danie I avelera	
Bernie Loughrey	
Internal Inspection Unit	
International Protection	Procurement Services



Abbeyfield Hotel **EROC**



Att: Bernie Loughrey

Ballaghaderreen 19/02/20

Internal Inspection Unit

Response to inspection carried out by QTS at the request of International Protection Procurement Services at Abbeyfield EROC on December 23rd, 2019.

Dear Bernie,

Please find below response to the issues highlighted as needing attention during the inspection on December 23rd, 2019.

- Smoke detector in room 108 has been uncovered. Together with rooms 215 and 201 residents have been advised about the dangers of smoking in the room, observance of house rules. Also been reminded of the dangers to themselves and other residents around covering the smoke detectors.
- All hot plates in rooms 103, 217, 212, 215 and 201, have been confiscated. Residents have, once again, been told that no cooking is allowed in the rooms due to Health and Safety reasons.
- A new shower has been installed in apartment 223

All corridors in the Center are being freshly painted and new wallpaper will be put International Protection

up. Work in progress

Yours sincerely

Christian Antoine

General Manager

AbbeyField EROC

Ballaghadereen

Co. Roscommon





Procurement Services

0 9 MAR 2020

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