

3 October 2016 - 9 October 2016

| October 2016 | | | | | | |
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| November 2016 | | | | | | |
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Monday 3 October

- 14:30 - 15:00 Mexican Ambassador Miguel Malfavón

Tuesday 4 October

- 09:15 - 10:00 MB meeting ↻
- 14:00 - 14:30 John Concannon
- 14:30 - 15:00 Meet with Minister post-Cabinet ↻

Wednesday 5 October

- 09:00 - 10:30 SG Briefing (Government Buildings) ↻
- 10:30 - 11:00 Eamonn Kelly Permanent Representation
- 11:00 - 11:30 Catriona Ryan
- 12:00 - 12:30 UK and Ireland Permanent Secretaries and Secretaries General (London -DATE SAVED)
- 14:45 - 16:15 MinMAC (Room 3.16) ↻

Thursday 6 October

- 09:00 - 09:30 UK and Ireland Permanent Secretaries and Secretaries General (London - Date Saved)
- 10:00 - 11:00 IBEC Meeting with Minister
- 16:00 - 17:00 IFC Briefing with Minister

Friday 7 October

- 17:35 - 18:05 Arrive in Philadelphia
- 18:30 - 19:00 Arrive at Hotel Union League in Philadelphia

Saturday 8 October

- 14:30 - 15:00 Depart Hotel
- 15:00 - 15:45 Visit to Irish Immigration Centre/Irish Memorial (Hilton Hotel if raining)
- 15:45 - 16:30 Meeting with Board of Irish Immigration Centre o
- 16:30 - 17:30 Depart Irish Immigration Centre for GAA Limerick
- 17:30 - 18:15 Visit to GAA Limerick Grounds for special match b
- 18:15 - 18:45 Depart GAA Limerick Grounds

Sunday 9 October

- 14:30 - 15:00 Depart Hotel
- 16:00 - 17:00 Official Ceremony to makr the International Great Hunger Commemoration at Great Hunger Memorial
- 17:00 - 17:30 Ceremony Ends
- 17:45 - 18:15 Arrive Hotel
- 18:30 - 19:30 Depart Union League for Temple University

10 October 2016 - 16 October 2016

| October 2016 | | | | | | | November 2016 | | | | | | |
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Monday 10 October

Tuesday 11 October

Budget ?

- 09:15 - 10:00 MB meeting ↗
- 14:00 - 14:30 John Concannon
- 14:30 - 15:00 Meet with Minister post-Cabinet ↗
- 15:30 - 16:30 Budget Briefing Minister
- 17:00 - 17:30 Budget Press Conference

Wednesday 12 October

- 09:00 - 10:30 SG Briefing (Government Buildings) ↗
- 10:30 - 11:00 Talent Management programme for Assistant Secretaries

Thursday 13 October

- 14:00 - 14:30 Minister Humphreys
- 16:30 - 17:00 Briefing for Cabinet Committee
- 17:15 - 18:30 Cabinet Committee on Arts, Irish and the Gaeltacht (Sycamore Room)

Friday 14 October

- 09:45 - 10:45 Meeting with PAS re TLAC
- 11:00 - 13:00 Battle of Messines - Meeting (Ambassador Mac Aodha) (Room 3.16 Kildare Street)
- 14:00 - 14:30

Saturday 15 October

Sunday 16 October

17 October 2016 - 23 October 2016

| October 2016 | | | | | | | November 2016 | | | | | | |
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Monday 17 October

Tuesday 18 October

- 09:00 - 09:45 MB meeting ↗
- 14:30 - 15:00 Meet with Minister post-Cabinet ↗
- 17:00 - 18:00 Meeting with Bryan McMahon
- 18:00 - 18:30 For info Wildlife Bill in the Dáil

Wednesday 19 October

- 09:00 - 10:30 SG Briefing (ROOM 301 Government Buildings) ↗
- 14:30 - 16:30 Oral PQ Briefing
- 18:30 - 20:00 REGRETS -Opening of the The Crawford at the Castle (Dublin Castle)

Thursday 20 October

- 14:30 - 16:00 Oral PQs
- 18:30 - 20:30 Accepted -Launch of the Freud Exhibition at IMMA (IMMA)

Friday 21 October

- 09:00 - 10:00 Irish Language Derogation Conference
-Registration @ 9:00 (Alexander Hotel Dublin)
- 09:30 - 10:00 Key Note Speeches and A/S Kyne and DG Martikonis
- 10:00 - 12:40 Session 1 - Preparations for the full Irish Language Regime (Chaired Dr Siobhan Ní Laoire)
- 12:40 - 13:40 Lunch
- 13:30 - 15:40 Session 2 Translating and Interpreting in the EU Institutions
- 15:40 - 16:30 Session 3 Meeting the Challenge Together

Saturday 22 October

Sunday 23 October

24 October 2016 - 30 October 2016

| October 2016 | | | | | | | November 2016 | | | | | | |
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Monday 24 October

- 12:00 - 13:00 Clodagh Hannon -Deferred
- 14:00 - 15:00 William Parnell
- 15:00 - 16:00 Catriona Ryan -Staffing Sanctions

Tuesday 25 October

- 09:15 - 10:00 MB meeting ↻
- 13:30 - 16:00 Confirmed - Shortlisting for Director of Irish (PAS in Abbey Street)
- 13:30 - 14:00 Lunch
- 14:30 - 15:00 Meet with Minister post-Cabinet ↻
- 18:30 - 19:30 FYI: Cabinet Committee on Infrastructure Environment and Climate Action

Wednesday 26 October

- 09:00 - 10:30 SG Briefing (Government Buildings) ↻
- 10:30 - 13:00 Travel to Wexford
- 14:00 - 16:00 Possible Town Hall

Thursday 27 October

- 09:00 - 13:00 Travel to Galway
- 14:00 - 14:30
- 17:30 - 19:30 REGRETS Czech Republic National Day (Irish Architectural Archive 45 Merrion Square)

Friday 28 October

- 09:30 - 11:00 CSMB (Room 301 Dept An Taoiseach)
- 12:00 - 14:00 Launch of the DES Education Policy for the Gaetacht (Scoil Mhic Dara, An Cheathrú Rua, Co. na Gaillimhe)

Saturday 29 October

Sunday 30 October

31 October 2016 - 6 November 2016

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Monday 31 October

Tuesday 1 November

- 09:15 - 10:00 MB meeting ↻
- 12:00 - 12:30 Clodagh Hannon
- 14:30 - 15:00 Info:SOG Regional and Rural Affairs
- 14:30 - 15:00 Meet with Minister post-Cabinet ↻

Wednesday 2 November

- 13:00 - 14:00 John Concannon
- 15:00 - 16:00 Arts Meeting (Department of An Taoiseach)

Thursday 3 November

- 09:00 - 10:30 Cancelled - SG Briefing (Government Buildings) ↻
- 10:00 - 11:00 Creative Ireland - SG Seán Ó Foghlú
- 13:15 - 13:45 Info Wildlife Bill in Dáil
- 14:00 - 17:00 Travel to Ballina

Friday 4 November

- 11:00 - 13:00 CSEES Town Hall (Ballina)

Saturday 5 November

Sunday 6 November

- 12:00 - 17:00 FA Cup Final TBC

7 November 2016 - 13 November 2016

| November 2016 | | | | | | |
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Monday 7 November

- 11:30 - 13:30 Civil Service Renewal - Updates in the areas of Mobility and Performance Management (Wexford hosted by the Department of Housing, Planning and Local Government)
- 11:30 - 12:30 Cabinet Committee on Regional and Rural Affairs
- 15:00 - 16:30 Deferred- CSEES Town Hall - (Wexford)

Tuesday 8 November

- 09:15 - 10:00 MB meeting ↻
- 14:30 - 15:00 Meet with Minister post-Cabinet ↻
- 16:00 - 17:00 Creative Ireland - SG Orlaith Quinn
- 17:00 - 17:30 Separate Meeting with SG Quinn

Wednesday 9 November

- 09:00 - 09:30 SG Briefing (Government Buildings) ↻
- 10:00 - 11:00 Talent Management Meeting with Roffey Park (Sec Gens Office Kildare Street)
- 12:00 - 12:30 Internal Auditor TBC
- 14:30 - 15:00 FYI Heritage Bill Committee Stage Seanad

Thursday 10 November

- 08:00 1916-2016: The Promise and Challenge of National Sovereignty. (NUI Galway) ↗
- 09:00 - 10:00 TBC - 2nd full meeting of the Monitoring group (operational level) (Attendance may not be required)
- 14:00 - 16:30 TBC Teach an Phiarsaigh á oscailt

Friday 11 November

- ↖ 1916-2016: The Promise and Challenge of National Sovereignty. (NUI Galway) ↗
- 14:30 - 16:00 TBC Crunniú leis an Údarás

Saturday 12 November

- ↖ 20:00 1916-2016: The Promise and Challenge of National Sovereignty. (NUI Galway)

Sunday 13 November

- 10:45 - 12:15 Unveiling of Ginchy Cross Ceremony at Glasnevin. (Glasnevin)

14 November 2016 - 20 November 2016

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Monday 14 November

- 11:00 - 11:30 **New Staff Induction** (Basement Conference Room, DJEI)
- 11:30 - 12:00 **William Parnell**
- 14:30 - 15:30 **SG Orlaith Quinn**

Tuesday 15 November

- 09:15 - 10:00 **MB meeting** ↗
- 12:30 - 13:30 **Brian McMahon** (17 St Stephen's Green)
- 14:30 - 15:00 **Meet with Minister post-Cabinet** ↗
- 15:00 - 15:30 **Catriona Ryan**
- 16:00 - 17:00 **FYI FnaG meeting Minister and Aire Stáit**

Wednesday 16 November

- 10:00 - 12:00 **Seán Ó Foghlú**
- 15:00 - 17:00 **MinMAC Deferred from 9 November** (And moved from 10:00 to 15:00) ↗
- 17:00 - 17:30 **Private Members Business (RIG) (Motion re: Post Office Network)**

Thursday 17 November

- 09:00 - 10:30 **SG Briefing** (Government Buildings) ↗
- 09:30 - 10:00 **Deferred -CSMB Sub-Group Meeting** (Room 301 Department of Taoiseach)
- 09:45 - 10:15 **Catriona Ryan**
- 12:00 - 12:30 **William Parnell**
- 15:00 - 16:30 **SOG Arts and Culture** (Dept An Taoiseach)
- 18:00 - 20:00 **Sabina O'Donnell's Retirement** (Cellar Bar Merrion Hotel)

Friday 18 November

- 09:00 - 13:30 **NSMC Plenary -Confirmed** (Armagh)

Saturday 19 November

Sunday 20 November

21 November 2016 - 27 November 2016

November 2016

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Monday 21 November

■ 09:00 Pre Retirement Course (Dublin) →

Tuesday 22 November

■ 17:00 Pre Retirement Course (Dublin)

■ 09:15 - 10:00 MB meeting ↻

■ 14:30 - 15:00 Meet with Minister post-Cabinet ↻

■ 16:30 - 17:30 Meeting with Taoiseach and Cultural Institutions

Wednesday 23 November

■ 09:00 - 10:00 SG Briefing (Government Buildings)

■ 10:00 - 10:30 Finance Meeting (Ministers Office)

■ 18:30 CSMB Briefing (Killashee Hotel Naas Co Kildare) ↻ →

Thursday 24 November

■ 13:00 CSMB Briefing (Killashee Hotel Naas Co Kildare) ↻

■ 14:30 - 16:00 FYI Meeting of Famine Committee

Friday 25 November

■ 10:30 - 17:00 First Round of Director of Irish Interviews (Time Confirmed)

Saturday 26 November

Sunday 27 November

28 November 2016 - 4 December 2016

November 2016

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Monday 28 November

Tuesday 29 November

- ORAL PQs
- 09:15 - 10:00 MB meeting ↗
- 12:00 - 12:30 Catriona Ryan
- 14:00 - 15:00 ORAL PQ BRIEFING
- 14:30 - 15:00 Meet with Minister post-Cabinet ↗
- 15:00 - 16:30 ORAL PQs

Wednesday 30 November

- 09:00 - 10:30 Deferred - SG Briefing (Government Buildings) ↗
- 09:00 - 09:30 MQ TBC
- 10:00 - 12:30 Shortlisting (PAS)
- 13:15 - 14:15 Regrets -Launch of the Irish Museums Survey (NLI)

Thursday 1 December

- 08:30 - 09:30 Flight Departs Dublin arrives Cardiff
- 09:30 - 18:00 5 Nations Culture Meeting (Cardiff)
- 15:00 - 16:00 FYI -Select Committee AHRRGA Committee Stage of the Wildlife (Amendment) Bill 2016 -TBC

Friday 2 December

- 09:00 - 17:30 5 Nations Culture Meeting (Cardiff)
- 11:00 - 12:00 FYI -Senior Official Group on Infrastructure, Environment and Climate

Saturday 3 December

Sunday 4 December

- 12:00 - 14:00 TBC Defence Forces Medal (Dublin Castle)

5 December 2016 - 11 December 2016

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Monday 5 December

- 09:30 - 10:00 Triona Quill will call you on Mobile between these times
- 11:00 - 15:00 Wexford Town Hall TBC

Tuesday 6 December

- 09:15 - 10:00 MB meeting ↻
- 14:30 - 15:00 Meet with Minister post-Cabinet ↻
- 17:15 - 19:15 Civil Service Excellence Awards (5.15pm in the Royal Hospital Kilmainham)

Wednesday 7 December

- 08:30 - 09:00 Bernie Gray- Performance Review Group
- 09:00 - 10:30 SG Briefing (Government Buildings) ↻
- 09:30 - 10:00 Sinead O Hara TBC
- 14:00 - 14:30 John Concannon

Thursday 8 December

- 09:00 - 09:30 William Parnell
- 11:00 - 13:00 Creative Ireland Launch
- 14:00 - 16:00 Director of Irish Interviews (PAS)

Friday 9 December

- 09:30 - 12:30 SPS Training - Giving and Receiving Feedback Effectively
- 09:30 - 12:30 SPS Training Session: Giving and Receiving Performance Feedback (Italian Room, Dept. of the Taoiseach) - SPS Secretariat
- 13:00 - 17:30 Personal

Saturday 10 December

Sunday 11 December

12 December 2016 - 18 December 2016

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Monday 12 December

- 09:00 - 17:00 Gaeltacht PO interviews
- 09:00 - 10:00 FYI Cabinet Committee, Regional and Rural Affairs
- 12:00 - 13:00 FYI Cabinet Committee on Infrastructure
- 14:30 - 15:00 Departmental Council TBC
- 18:30 - 20:30 Invitation to 1916 Commemoration - An Garda Siochana (Printworks Dublin Castle)

Tuesday 13 December

- 09:15 - 10:00 MB meeting ↻
- 11:00 - 12:00 CS Awards Staff Reception (Mezzanine Room in the National Library of Ireland)
- 12:00 - 13:00 Senior Financial Management Group
- 14:15 - 14:45 Meet with Minister post-Cabinet ↻
- 16:00 - 17:30 Launch of the SPS Talent Management Programme (Iveagh House)

Wednesday 14 December

- 09:00 - 10:30 SG Briefing Deferred Civil Service Accountability Board Meeting taking Place (Government Buildings) ↻
- 14:30 - 16:30 MinMAC ↻
- 17:00 - 17:30 Sean Ó Coinn CEO FnaG (Confirmed)

Thursday 15 December

- 09:00 - 09:30 Brian O Raghallaigh
- 10:00 - 12:00 Joint Committee Briefing
- 14:15 - 16:45 Joint Committee

Friday 16 December

- 09:30 - 10:30 Rural Action Plan (Confirmed)
- 10:30 - 11:30 Meeting with N O Donnchu
- 11:30 - 12:00 Catriona Ryan
- 15:00 - 15:30 Staff Christmas Party

Saturday 17 December

Sunday 18 December

19 December 2016 - 25 December 2016

December 2016

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Monday 19 December

- 11:00 - 13:00 Rural Action Plan Launch - Deferred to Jan 2017
(Details TBC)

Tuesday 20 December

- 09:15 - 10:00 MB meeting ↻
- 10:00 - 10:30 TBC Minister meeting with Pat Spillane
- 13:00 - 13:30 Personal
- 14:30 - 15:00 Meet with Minister post-Cabinet ↻
- 15:00 - 16:30 Departmental Council - Confirmed

Wednesday 21 December

- 08:00 - 09:00 Secretary General - Prelim Interviews Brief (PAS)
- 09:00 - 10:30 ROOM CHANGE TO 301 2nd FLOOR FOR SG Briefing (Government Buildings) ↻
- 10:30 - 11:00 Conference Call PAS
- 12:30 - 13:00 Brian O Raghallaigh

Thursday 22 December

- 11:30 - 13:00 Phone Call to Derek Moran

Friday 23 December

Saturday 24 December

Sunday 25 December

26 December 2016 - 1 January 2017

December 2016

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Monday 26 December

Tuesday 27 December

- 09:15 - 10:00 MB meeting ↻
- 14:30 - 15:00 Meet with Minister post-Cabinet ↻

Wednesday 28 December

- 09:00 - 10:30 SG Briefing (Government Buildings) ↻

Thursday 29 December

Friday 30 December

Saturday 31 December

Sunday 1 January

2 January 2017 - 8 January 2017

January 2017

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Monday 2 January

Tuesday 3 January

- 09:15 - 10:00 MB meeting -Deferred ↻
- 14:30 - 15:00 Meet with Minister post-Cabinet ↻

Wednesday 4 January

- 09:00 - 10:30 SG Briefing (Government Buildings) ↻
- 14:30 - 16:00 MinMAC ↻

Thursday 5 January

Friday 6 January

Saturday 7 January

Sunday 8 January

9 January 2017 - 15 January 2017

January 2017

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| 26 | 27 | 28 | | | | |

Monday 9 January

Tuesday 10 January

- 09:15 - 10:00 MB meeting ↻
- 16:30 - 17:30 Meeting with Minister on Rural Action Plan
- 17:30 - 18:00 Meet with Minister post-Cabinet ↻

Wednesday 11 January

- 09:00 - 10:30 SG Briefing (Government Buildings) ↻
- 14:30 - 15:00 REFERENCES - 30 MINS

Thursday 12 January

- 09:00 - 14:00 Killarney
- 09:30 - 10:00 CSMB Sub-Group Meeting (Room 301 Department of Taoiseach)
- 14:00 - 17:00 Proposed Travel to Na Forbacha

Friday 13 January

- 09:00 - 17:00 Na Forbacha

Saturday 14 January

Sunday 15 January

16 January 2017 - 22 January 2017

January 2017

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

February 2017

| Su | Mo | Tu | We | Th | Fr | Sa |
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| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | | | | |

Monday 16 January

- 11:00 - 17:00 TLAC Final Interviews -TBC

Tuesday 17 January

- 09:15 - 10:00 MB meeting ↻
- 11:00 - 11:30 John Rockett
- 14:30 - 15:00 Meet with Minister post-Cabinet ↻
- 15:00 - 17:00 Katherine Licken

Wednesday 18 January

- 09:00 - 10:30 SG Briefing (Government Buildings) ↻
- 11:30 - 13:00 Katherine Licken
- 14:30 - 15:30 MinMac

Thursday 19 January

- 10:00 - 10:30 Catriona Ryan Head of HR

Friday 20 January

- 09:00 - 17:00 NSMC Sectorals
- 11:00 - 12:00 FYI SOG on Regional & Rural Affairs

Saturday 21 January

Sunday 22 January