

Circular 16/2016

20 October 2016

To: GLAS Advisors

Re: a) **Interim 2016 Commonage Management Plans**
b) **Interim 2016 Commonage Farm Plans for commonages less than 10 ha.**

Dear Advisor,

a) Interim 2016 Commonage Management Plans

The development of Commonage Management Plans (CMPs) as part of the GLAS scheme requires the plans to include details of all commonage shareholders participating in GLAS. As the third tranche of GLAS is due to be opened shortly and to facilitate the inclusion of GLAS 3 applicants with commonage lands in CMPs, the Department has put in place a process to submit interim CMPs for 2016 to capture the summary details of CMP work undertaken to date for GLAS 1 and GLAS 2 commonage owners.

This interim CMP will allow sufficient time for the final CMP to be completed to include GLAS 3 commonage shareholders and will be used to support 2016 GLAS payments for these GLAS participants.

The 2016 interim process requires the assigned GLAS commonage advisor to complete a 2016 Interim CMP form for each of the commonages assigned to them. The form must also be signed by each of the GLAS 1 and GLAS 2 approved participants who are shareholders on each of these commonages and the forms must be returned to GLAS section by 31 October 2016.

These interim CMP forms have now been issued to the relevant GLAS Commonage Advisors and if your GLAS clients contact you about this process please refer them to the GLAS Commonage advisor assigned to their commonages. A list of the assigned GLAS Commonage Advisors is available on the Department's website.

b) Interim 2016 Commonage Farm Plans for commonages less than 10 ha.

For Commonages less than 10ha, a Commonage Farm Plan (CFP) is required. For 2016 an interim CFP form is issuing to each GLAS applicant with such a commonage. This form must be completed by the applicant and **returned to GLAS section by 9 November 2016 (as above)** to support 2016 GLAS payments to the applicant.

Where an alternative minimum and maximum ewe equivalent figure is inserted on the form, this must be done by a GLAS Advisor and in these cases, this form must also be signed by the GLAS Advisor.

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