

TRADER NOTICE No. 4 of 2017

To: All registered importers of plant and plant produce

Subject: Commencement of electronic issuing of Clearance Certificates for consignments of plant and plant produce from Third Countries (non EU countries), into Dublin Airport

Having regard to Council Directive 2000/29/EC on protective measures against the introduction into the Community of organisms harmful to plant or plant products and against their spread within the Community; the Department of Agriculture, Food and the Marine (DAFM) is introducing the following procedural changes:

With effect from Thursday 22/06/17, the practice of issuing hard copies of Clearance Certificates to registered importers or their handling agents for consignment arriving at **Dublin Airport** will discontinue.

From 22/06/17 Clearance Certificates will be issued via email to Customs (see copy attached) and copied to the registered importer or their handling agent. This new procedure has been agreed with Customs.

Confirmation of Arrival – New Arrangements

From 22/06/2017 the system of contacting a DAFM official by telephone to confirm the arrival of a consignment into Dublin Airport will no longer be acceptable.

To improve efficiencies and minimise delays in the clearance of consignments, registered importers or their handling agents will be required to submit an email to DAFM confirming that their consignment has arrived at Dublin Airport.

In order for DAFM to arrange for a consignment to be inspected an email must first be received at phbipairport@agriculture.gov.ie

The email must include the following documentation relevant to the consignment:

- Completed Confirmation of Arrival of Consignment (CAC) Form (attached)
- Colorado Beetle Licence
- Phytosanitary certificate (where applicable)
- Invoice
- Airway Bill

The Subject line of each email must contain the Colorado Beetle (CB) Licence number, together with the PHR number of the Importer as it appears on the CB Licence e.g. CB\1234\15, PHR No:4321

The original **phytosanitary certificate for each consignment will still be required to be received and verified by DAFM** prior to clearance.

Omissions of any of the above documents may lead to delays in processing. In cases where the details of these documents are **not legible** they will be returned.

Please note that registered importers or their agents must ensure that the Customs Single Administrative Document (SAD) number and SAD date detailed on each CAC form submitted is valid, by correctly following Customs procedures.

Please note that the process for applying for Colorado Beetle (CB) Licences will remain unchanged. Registered importers should continue to submit Plant Importation Request (PIR) Forms to the dedicated email address plantimports@agriculture.gov.ie a minimum of 3 working days prior to the arrival of each consignment.

In the event that you have any queries in relation to this matter, please contact this office either by emailing plantandpests@agriculture.gov.ie or alternatively by telephone (01)5058885.

These revised procedures for the declaration of arrival of consignments as outlined above apply only to Dublin Airport.

Con Collis
Horticulture and Plant Health Division,
Department of Agriculture, Food and the Marine.

14th June, 2017



Confirmation of Arrival of Consignment (CAC) Form

All registered importers of plant and plant produce subject to the requirements of Commission Directive 2000/29/EC and/or the Colorado Beetle Orders 1945 and 1962 are required to confirm the arrival of consignments into **Dublin Airport**.

Please complete this form and email it together with a scanned copy of the Colorado Beetle Licence, Invoice, Airway Bill and Phytosanitary certificate to: phbipairport@agriculture.gov.ie

The Colorado Beetle (CB) Licence number and the PHR number must be cited in the subject line of the email.

Completed forms should only be submitted once the consignment has arrived at the point of entry.

ALL INFORMATION PROVIDED MUST BE EITHER TYPED OR IN BLOCK CAPITAL LETTERS.

Plant Health Registration No. (PHR No.): _____

Colorado Beetle Licence No. (e.g. CB/1234/15): _____

Date Consignment arrived: _____

S.A.D. Number: _____

S.A.D Date: _____

Location of consignments(s) on arrival: _____

Destination(s) of consignment(s): _____

On behalf of the Consignee: (block letters): _____

Contact email address: _____

Contact Telephone Number: _____

Signed: _____

FROM: PHBIPAIRPORT@agriculture.gov.ie
To: AEPDublinairport@revenue.ie
CC: planttrader@example.ie
Subject: 17IEDU1IMXXXXXXXXXX



EU PLANT HEALTH DIRECTIVE 2000/29

CLEARANCE CERTIFICATE FOR PLANTS AND PLANT PRODUCTS IMPORTED DIRECTLY OR VIA THE TRANSIT PROCEDURE FROM A THIRD COUNTRY

You are hereby notified that the product(s) described in this consignment:

- is/are considered to be in conformity with the phytosanitary regulations of Ireland and the European Union
- is/are free to enter Ireland.

DAFM Clearance Certificate Number:	CC	XXXX	17
SAD:	17IEDU1IMXXXXXXXXXX		
SAD date:	01/01/2017		
Container No(s). (Port) / AWB (Airport)	607XXXXXXXX		
DAFM CB Licence Number:	CB	XXXX	17

REMARKS:	
Name of Authorised Officer:	A. Inspector