

TRADER NOTICE No. 8 OF 2019

10th October 2019

To: All registered importers of plant and plant produce through Dublin Port

Subject: Revised procedures for the submission for inspection of documents associated with consignments of regulated plant and plant produce from Third Countries through Dublin Port.

With effect from Friday 25th October 2019, the Department of Agriculture, Food and the Marine (DAFM) will implement a revised system under which registered importers of plant and plant produce will be required to submit the necessary documentation and information for consignments arriving into Dublin Port directly from third countries.

New Procedures

To improve efficiencies and minimise delays in the clearance of consignments, registered importers (and/or nominated handling agents) will be required to submit an email to DAFM with the necessary documentation and information (see new email address below);

Dublin Port: plantandhortimports@agriculture.gov.ie

The email must contain the following:

- The Subject line must include the importers PHR number e.g. PHR:0000.
- The email must include a Consignment Application Form which is correctly completed and in excel format (copy attached). Hand written Consignment Application Forms will not be accepted.
- The email must include a colour scanned copy of the Phytosanitary Certificate (where required), Invoice, Customs Single Administrative Document and the Bill of Lading (Lo-Lo only).

Please note that the process for applying for Colorado Beetle (CB) Licences for consignments arriving through Dublin Port only **will discontinue** from Friday 25th October 2019.

For guidelines on phytosanitary certificates and in particular additional declarations

requirements for certain plants and plant products please go to:

<https://www.agriculture.gov.ie/farmingsectors/planthealthtrade/registrationproceduresforimport/>

**These revised procedures as outlined above apply only to
Dublin Port.**

**The existing arrangements for consignments arriving into
Dublin Airport remain unchanged**

Registered importers and/or their nominated handling agents are requested to familiarise themselves with this new system in advance of the implementation date of Friday 25th October 2019.

An officer of the Department of Agriculture, Food and the Marine will be available to engage directly with you in the event of assistance being required.

Applications submitted after Thursday 24th October via the current e-mail system will not be processed.

In the event that you have any queries in relation to this matter, please contact this office either by emailing plantandpests@agriculture.gov.ie or alternatively by telephone (01)5058885.

Liam Brennan

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