

Community Services Programme

HIGH LEVEL ACTION PLAN

Action	Recommendation Reference (Indecon Report)	High Level Actions ¹	Year 2020 Sept-Dec	Year 2021 Jan-Jun	Year 2021 Jul-Dec
1	Rec.1	Agree vision, purpose, key strategic objectives and intended target groups (beneficiaries) and high level outcomes for local communities and or specific target groups. This action includes the alignment of the vision and the key strategic objectives with relevant government policies, priorities and strategies.	✓		
2	Rec.1	Reconvene the “Advisory Group” . This includes setting out the terms of reference, purpose, membership and duration.	✓		
3	Rec. 2 & 8	Identify and agree the priorities for the new programme. <i>Examples:</i> The delivery of specific community led services for specific target groups or in disadvantaged areas; employment or training opportunities for those most distant from the labour market; supporting social enterprises start-ups to create employment opportunities or to deliver essential services; support social enterprises to become more financially self-sustainable in the delivery of their services.	✓		
4	Rec. 2,3,5,6&8	Develop and agree a delivery model which ensures that the programme is responsive and adaptive to local community needs and or supports progression to self-sustainability for community facilities and assets and or provides opportunities for employment at a local level.	✓		

¹ The impact and challenges of COVID-19 and budget will be considered across all actions.

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5	Rec. 1-11	Identify the high-level ICT requirements to support the delivery of the new Community Services Programme.	✓		
6	Rec. 4,6,9,	Define the funding model (high level) . This model will accommodate the diverse nature of the activities and the organisations to be supported by the programme to ensure those most disadvantaged and marginalised are beneficiaries of the programme. This may include options for different rates of funding and the flexibility for periodic calls for applications for specific purposes to meet emerging or immediate needs.		✓	
7	Rec. 2, 3, 4, 5, 8 & 11	Define the sub-programmes for the new programme, including performance indicators, intended impacts and targets for each sub-programme.		✓	
8	Rec. 2, 5, 6, 8,	Identify and agree the high-level eligibility criteria for applicant organisations e.g. community and voluntary organisations and or social enterprises.		✓	
9	Rec. 1-11	Commence building the ICT system to support the delivery of the new programme.		✓	
10		Develop a communication plan for the new programme including branding, logo and promotion strategy.		✓	
11	Rec. 7	Develop a capacity building framework for potential for existing and potential new applicants to the programme. This will include identifying gaps, signposting and delivery of tailored supports.			✓

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12	Rec 2, 3, 4, 10 & 11	Develop the monitoring and evaluation framework for the programme, including performance indicators and reporting requirements.			✓
13	Rec. 1-11	Prepare a Programme Operational Plan , which sets out the context, rationale, programme components and sub-programmes, funding models, expected targets and results, reporting, monitoring and evaluation with timelines.			✓
14	Rec. 1-11	Agree the Transition Operation Plan for existing grantees of the Community Services Programme, this will also include liaison with other departments.			✓
15	Rec 1-11	Launch Phase 1 of the new programme.			✓