Note of Meeting:
COVID-19 Nursing Homes Expert Panel
Meeting 11

Date of Meeting:
22 July 2020

Attendees
Panel Members:
• Prof. Cecily Kelleher (Chair)
• Brigid Doherty
• Petrina Donnelly
• Prof. Cillian Twomey

Support Team:
• Niamh Carey
• Niall Redmond

Key Discussion Points:
• The Panel considered the findings of the HIQA report on nursing homes, which was published on the 21st July.
• The Panel agreed to work through the draft text chapter-by-chapter. Updated wording was agreed on key points.
• The process of finalising text, proofreading, presenting report to the Minister, and typesetting, was discussed.

<table>
<thead>
<tr>
<th>No.</th>
<th>Actions arising Action</th>
<th>Owner</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Report text to be amended, as discussed.</td>
<td>Support Team</td>
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<tr>
<td>2</td>
<td>Typesetting services to be procured</td>
<td>Support Team</td>
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<tr>
<td>3</td>
<td>Proofing and references to be developed</td>
<td>Support Team</td>
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<td>4</td>
<td>Next meeting date 25th July 2020. Hard copy of final draft to be couriered to Panel in advance</td>
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