



Application Form for Approval to Operate a Category 3 Processing Plant

Information Note

Please note the following:

- In order to operate a Category 3 Processing Plant an operator must comply with the European Communities (Animal By-Products) Regulations 2014 (S.I. No. 187 of 2014) and with Regulation (EC) No. 1069/2009 and Regulation (EU) No. 142/2011.
- ‘CN18 – Conditions for a plant involved in the processing of Category 3 Animal By-Products’ can be found [here](#) and must be read before completing this application form.
- All personal data processed by the Department of Agriculture, Food and the Marine will take place in accordance with the law on Data Protection and will only be for the purposes connected to the functions of this Department. More information can be found [here](#).
- **Please note:** The application form must be completed by the ‘operator’. The operator is defined as ‘the natural or legal persons having an animal by-product or derived product under their actual control, including carriers, traders and users’.
- The completed application form and supporting documentation should be sent to Department of Agriculture Food and the Marine (DAFM), Milk and Meat Hygiene/ABP/TSE Division, (Animal By-Products Section), Grattan House, Grattan Business Centre, Dublin Road, Portlaoise, Co Laois, R32 RY6V.
- ***Applications that are incomplete, that contain insufficient or unsatisfactory information or that do not comply with conditions or legislative requirements will be returned to the applicant and a revised, fully completed application must be re-submitted.***



Issued 18th January 2017
Milk & Meat Hygiene/ABP/TSE Division

AP18: Application Form for Approval to Operate a Category 3 Processing Plant



An Roinn Talmhaíochta,
Bia agus Mara
Department of Agriculture,
Food and the Marine

Application form for approval to operate a Category 3 Processing plant under the European Union (Animal By-Products) Regulations 2014 (S.I. No. 187 of 2014) and in accordance with Regulation (EC) No. 1069 of 2009 and Regulation (EU) No. 142 of 2011

1. Applicant/Operator* Details	
Full Name:	
Address:	
Eircode:	
Company Registration Number <u>or</u> PPS Number:	
VAT Number:	
Name and Address of Company for which registration is sought (if different from above):	
Name:	
Address:	
Eircode:	
Signature of Applicant (operator): _____ <i>The applicant must be the operator. *‘Operator’ means the natural or legal person having an animal by-product or derived product under their actual control, including carriers, traders and users. Where the Operator is a corporate entity the person signing the application must be in a position of authority that he/she can bind the company.</i>	
Print Name:	_____
Position within the plant:	_____
Phone Number (Landline):	_____ Phone Number (Mobile): _____
Email Address:	_____
Date:	_____

DAFM SHOULD BE NOTIFIED IMMEDIATELY OF ANY CHANGES TO THE ABOVE INFORMATION

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2. Plant Location

(a) National grid co-ordinates (XY) of the plant:

(b) Provide the following maps, plans and drawings:

- An ordinance survey map (1:30,000-50,000) (A3) of the area in which the plant is located, indicating the plant location on the map.
- a rural place map (1:10,000-12,000) (A3) indicating on the map:
 - the plant site
 - the access route to the plant from the public road
 - the current use of the neighbouring land, e.g. farming, forestry, industrial etc
- a site plan (1: 500-750) (A3) indicating the following on the plan:
 - the general plant layout
 - the intake/reception area
 - the area Category 3 material is stored pending introduction into the plant, where applicable
 - storage structures/areas
 - other structures on site and identification of same
 - the designated area for cleaning and disinfection of delivery vehicles
 - machinery flow plans i.e. delivery and collection vehicles
 - waste water flow
 - raw material flow
 - final product flow
 - personnel buildings
 - clean and dirty areas

It should be evident from the plant which walls are solid and, when applicable, where drains and 6mm grids are located.

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3. Details of Raw Materials (Animal By-Products (ABP))

Please tick the types of Category 3 materials you intend to process. Refer to Article 10 of Regulation (EC) 1069 of 2009 for full details of the materials. Please note types (n), (o) and (p) listed in this Article are not permitted.

(a) _____	<input type="checkbox"/>	(b) _____	<input type="checkbox"/>
(c) _____	<input type="checkbox"/>	(d) _____	<input type="checkbox"/>
(e) _____	<input type="checkbox"/>	(f) _____	<input type="checkbox"/>
(g) _____	<input type="checkbox"/>	(h) _____	<input type="checkbox"/>
(i) _____	<input type="checkbox"/>	(j) _____	<input type="checkbox"/>
(k) _____	<input type="checkbox"/>	(l) _____	<input type="checkbox"/>
(m) _____	<input type="checkbox"/>		

Please provide details of quantities of ABP to be processed and their source:

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4. Details of the Type of Processing

Describe the process being used including parameters and provide a short diagrammatic representation of the process.

Parameters:

Duration:

Quantities of material involved:

Please provide, if available, ancillary paperwork where relevant (HACCP Plans, SOPs, Sampling & Analysis SOPs) including any existing ancillary approvals or registrations.

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5. Final Products

Provide a description of the final product and details for the items below:

(a) Description (tick box):

☐

Tallow – Rendered fats

☐

Other

☐

PAP – Rendered fats

(b) End usage (tick box):

☐

Feed

☐

Oleo Chemical

☐

Onsite Combustion

☐

Offsite Combustion

☐

Other

(c) Packaging

(d) Labelling

(e) Destinations (including countries being exported to if relevant)

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5. Final Products contd.

(f) Is health certification required? Yes ☐ No ☐

If yes, is such certification available?

Please provide details of any available and relevant assurances in relation to the safety of the material including details of testing laboratories:

If testing of material is required in accordance with legislation, please provide details of laboratory used (microbiology, insoluble impurities, dioxins/PCPs). The laboratory must be accredited to an equivalent standard to that of The Irish National Accreditation Board (INAB).

(g) Are products sold as a result of processing?

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6. Details of transportation and disposal of waste

How will waste be transported from the premises?

How will ABP be transported from the premises?

How will waste be disposed of? Provide information on how and where waste will be collected, stored, transported, and reused/disposed of. If being destroyed after use, please provide details of the method of destruction used.

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7. Details of raw materials (Non-ABP)

Please provide details of the quantities of non-ABP to be processed and their source:

8. Employee Review

Please provide details of staff with relevant qualifications (e.g. Quality Manager, HACCP-trained staff etc.)

9. Ancillary Registrations/Approval Required

If any other approvals or registrations are required please list below (e.g. transport register, euthanasia for knackeries etc).

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DECLARATION

I, the undersigned, declare that the information provided here, is correct to the best of my knowledge and belief. I understand that I must comply with the conditions set out in '*CN18 – Conditions for a plant involved in the processing of Category 3 Animal By-Products*'. If I cease to use this authorisation, I will notify the Department of Agriculture, Food and the Marine and return my Certificate of Approval.

Signature:

Date:

Print Name:

Title:

CONTACT DETAILS

For further information contact:

**Department of Agriculture, Food and the Marine,
Milk and Meat Hygiene/ABP/TSE Division,
(Animal By-Products Section),
Grattan House,
Grattan Business Centre,
Dublin Road, Portlaoise, Co. Laois.
R32 RY6V.**

Phone Number: 0761-064440

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