No. | Item
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1 | Welcome  
   a) Terms of Reference Review  
   b) Exemption from the Lobbying Act 2015
2 | Conflicts of Interests Declarations
3 | Minutes from Previous Meeting *(for adoption)*
4 | Matters Arising *(for update and discussion)*
5 | Situational Report & Governance
6 | Updates on current situation *(for information and discussion)*  
   a) Current Assessment / Epidemiology:  
      • National Assessments (HSE, HPSC)  
      • International Assessments:  
        o WHO  
        o ECDC  
        o EU (Health Security Committee, Ministerial engagements)  
        o UK/NI  
   b) Preparedness:  
      • HSE (may include)  
        o Emergency Planning  
        o Primary Care  
        o Hospitals  
        o Departments of Public Health  
        o HPSC  
        o Port Health  
      • HPRA  
      • NVRL  
   c) Expert Advisory Group
7 | Interaction with Government Departments / Agencies *(for information and discussion)*  
   a) Other Government Departments  
   b) Health Threats Coordination Group  
   c) National Emergency Coordination Group  
   d) Chinese Embassy
8 | Communications Planning *(for discussion)*  
   a) Key stakeholder communications  
   b) External communications - Information for the public  
   c) Agreed conclusions
9 | AOB

Date of next meeting - Tuesday, 18th February 2020 at 3pm