



Application form to Request Irish Social Insurance Records

Clear form

The U1 form is a certificate showing periods of social insurance for the purpose of claiming unemployment benefits only in another country covered by EU Regulations or the EU-UK Trade and Cooperation agreement. This form has replaced the E301 form.

If you require details of social insurance in Ireland for any other benefit or pension, please ask your Institute to request these records through the RINA EESSI system.

How to complete this form?

To help us process your application, please write letters and numbers clearly and use one box for each. Please also write with a **black** ballpoint pen, use **capital letters** and place an **X** in the relevant boxes.

Part 1

Your details

1. Surname:

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2. First names:

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3. PPS number:

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4. Nationality:

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5. Sex:

<input type="checkbox"/>	Male	<input type="checkbox"/>	Female
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6. Date of birth:

D	D	M	M	Y	Y	Y	Y		

7. Date of entry into Ireland:

D	D	M	M	Y	Y	Y	Y		

8. Intended date of departure
from Ireland:

D	D	M	M	Y	Y	Y	Y		

9. Forwarding address:

Country

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Note: This address **must** be outside of Ireland. All U1 documents will issue by post **only**.

10. Telephone number:

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11. Email address:

12. Please provide details of Irish employments, including self-employment:

Employer 1

Name of employer:

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Address of employer:

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County

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Period of employment:

From:

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To:

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Y Y Y Y

Employer 2

Name of employer:

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Address of employer:

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County

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Period of employment:

From:

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To:

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Employer 3

Name of employer:

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Address of employer:

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County

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Period of employment:

From:

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To:

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Employer 4

Name of employer:

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Address of employer:

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County

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Period of employment:

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To:

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Note: You must provide a letter from your most recent employer confirming the reason for your employment ending. Reasons job ended can include resignation, expired contract, contract terminated by mutual consent, contract terminated by employer, redundancy or dismissal for disciplinary reasons.

Applications submitted without the employer letter will have the reason for leaving categorised as '**Unknown**' on the U1 document.

If you have more than 4 employments in Ireland, please provide details on a separate sheet. Please do not attach another person's application to yours.

You will need:

1. A legible and clear photocopy of a **U2** form, if available, if you have transferred your Jobseekers Benefit from Ireland.
2. If you are a non-EEA national, any IRP (Irish Residency Permit) cards and work permits you received.

Please note that this U1 application cannot be processed until:

1. The applicant has left Ireland and provided an overseas forwarding address.
2. All Irish employments have ceased and have been closed with Revenue. You can arrange to have employments closed by contacting your former employer or Revenue using the information on the following link: **www.revenue.ie/en/contact-us/index.aspx**

If your last activity in Ireland was through self-employment, please provide a proof of cessation from Revenue and provide a copy of your Notice of Assessment for the most recent tax year.

3. All active claims in Ireland have ceased.

In some cases the form can only be issued following enquiries with former employers.

Please send this completed application form to:**EU Records****Department of Social Protection**

McCarter's Road
Buncrana
Co. Donegal

Telephone: **01 471 5898** or **0818 690 690**

If calling from outside of Ireland, please call **+353 1 471 5898**

Email: **EUGeneralQueries@welfare.ie**

Note: Your PPS number must be quoted with all enquiries.

Data Protection Statement

The Department of Social Protection administers Ireland's social protection system. Customers are required to provide personal data to determine eligibility for relevant payments and benefits. Personal data may be exchanged with other government departments and agencies where provided for by law. Our data protection policy is available at **www.gov.ie/dsp/privacystatement** or in hard copy.

Explanations and terms used in this form are intended as a guide only and are not a legal interpretation.