



Department of Public Expenditure and Reform Privacy Notice

The General Data Protection Regulation (GDPR) came into effect on 25 May 2018. The GDPR is designed to give people greater control over their personal data by setting out more clearly defined rights for individuals whose personal data is collected and processed. The GDPR also imposes increased obligations on organisations that control and process personal data. Organisations, including public bodies, must be fully transparent about how they are using and safeguarding personal data.

The General Data Protection Regulation defines personal data as:

“...any information relating to an identified or identifiable natural person (‘data subject’); an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person”

The Department of Public Expenditure and Reform recognises the need to treat personal data in an appropriate and lawful manner and is committed to complying with its obligations in this regard.

Data Protection Officer

The Department’s Data Protection Officer can be contacted at dataprotection@per.gov.ie or by post at:

Data Protection Officer
Department of Public Expenditure and Reform
Government Buildings
Upper Merrion Street
Dublin 2, D02 R583

Principles relating to processing of personal data

The Department of Public Expenditure and Reform is committed to processing personal data in compliance with the principles set out in Article 5 of the GDPR:

1	Lawfulness, fairness and transparency	Personal data shall be processed lawfully, fairly and in a transparent manner in relation to the data subject
2	Purpose limitation	Personal data shall be collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes

3	Data minimisation	Personal data shall be adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed
4	Accuracy	Personal data shall be accurate and, where necessary, kept up to date
5	Storage limitation	Personal data shall be kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the personal data is processed
6	Integrity and confidentiality	Personal data shall be processed in a manner that ensures appropriate security of the personal data, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organisational measures
7	Accountability	The controller shall be responsible for, and be able to demonstrate compliance with, the GDPR

Data Subject Rights

The Department of Public Expenditure and Reform is committed to upholding the data subject rights provided for under GDPR:

1. Right to information about how data is processed;
2. Right to access their own data;
3. Right to rectification;
4. Right to erasure (the 'right to be forgotten');
5. Right to restriction of processing;
6. Right to data portability;
7. Right to object to the processing of personal data;
8. Right not to be subject to automated decision making.

Further details on data subject rights can be found by visiting the website of the Data Protection Commission at www.dataprotection.ie and on the dedicated website <http://gdprandyou.ie/>.

Personal data held by the Department of Public Expenditure and Reform

As part of its day to day operations, the Department of Public Expenditure and Reform receives and holds personal data for a wide range of purposes. This personal data falls under a number of broad headings, including, but not limited to:

- personal data of staff of the Department;
- personal data of staff of other Civil Service Departments and Public Bodies;
- personal data contained in Ministerial Representations and Parliamentary Questions received from members of the Oireachtas;
- personal data received in Freedom of Information requests;

- personal data of suppliers and service providers who submit tenders as part of a tender process;

Subject Access Requests

To make a Data Protection Subject Access Request to the Department please visit this link - <https://www.per.gov.ie/en/data-protection/>

Use of 'Cookies'

Please visit this link to see the Department's Cookie Policy: <https://www.per.gov.ie/en/cookie-policy/>

Transfer of data to third countries

In the event that it is necessary for the Department to transfer data to a third country outside the EU/EEA that does not have an adequacy decision in place, we will ensure that appropriate safeguards are in place in undertaking any such transfer.

Right to make a complaint

Under Article 77 of the GDPR, you have the right to lodge a complaint with the Data Protection Commission if you consider that processing of your personal data is contrary to the GDPR.