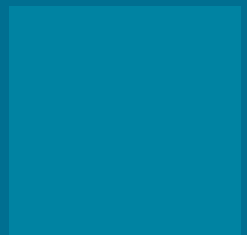
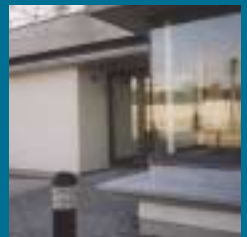
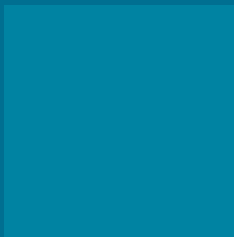
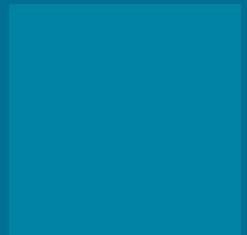


Annual Report | 2003





OPW Headquarters

COVER IMAGES

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1. Farnleigh
2. Tolka River
3. Joseph's Cottage, Co. Wicklow
4. Ballinrobe Garda Station, Co. Mayo – Entrance
5. Government Offices, Waterford
6. State Lab, Backweston
7. OPW Headquarters

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Foreword from the Minister of State



The year 2003 has seen the Office of Public Works continue to provide the highest quality services to the Government in property, design, construction and procurement, as set out in our Statement of Strategy. It is pleasing to be able to report that we can look back with pride on a year of achievement at the OPW.

The past twelve months have been historic for us, with Clare McGrath's appointment to the position of Commissioner in January; she now joins Chairman Sean Benton and Commissioner David Byers as a Board Member. Commissioner McGrath is the first female Commissioner in the OPW's 170-year history and has brought a wealth of experience and vision to the role.

I would like to acknowledge the commitment, professionalism and hard work of all our staff in responding to the challenges that were set in 2003.

The transformation of the State property portfolio has continued, with the lodgement of planning applications for the development of Westgate and Heuston Gate. The Garda Equity Exchange Pilot Scheme has been initiated and the sale of Lad Lane, Dublin 2, is at an advanced stage.

The Review of National Flood Policy has been completed and the draft Memorandum for Government has been prepared and will be submitted to Cabinet shortly.

I am pleased that at the heart of the Office's plans for the future there is a commitment to quality and to benchmarking the performance of the OPW against the highest standards in both the public and private sectors. It is good to note that in the past year Property Management Services and Design Section of Engineering Services have become the sixth and seventh areas of the OPW to receive ISO accreditation.

While we may look back at 2003 as a year of achievement, there are many challenges ahead. The overriding priority during this period is Ireland's Presidency of the European Union, which began on 1 January 2004 and runs until 30 June 2004. The practical organisation of the Presidency is a daunting task but I am happy to say that the preparatory work done by the OPW in 2003 has assisted in the good start to our stewardship.

In December 2003 my colleague, Charlie McCreevy TD, Minister for Finance, announced the Government's plans to decentralise 10,000 civil servants from Dublin to 53 locations throughout Ireland. This announcement presents the OPW with a unique opportunity and I have no doubt that the organisation will rise to the challenge with confidence and enthusiasm in the years ahead.

A handwritten signature in black ink, appearing to read 'Tom Parlon'.

Tom Parlon, TD

Minister of State at the Department of Finance
with special responsibility for the
Office of Public Works



Foreword from the Chairman

The past year was another milestone for the Office of Public Works. This Report gives a broad insight into the achievements of the Office over the last year and highlights our continued commitment in providing a better service to our customers.

The year 2003 was the first in which the Performance Management and Development System (PMDS) was fully operational within the Office. Under PMDS, we have continued to commit ourselves to ongoing change as well as to satisfactory implementation of the agenda for modernisation.

In December 2003, Charlie McCreevy TD, Minister for Finance, announced that 10,000 civil servants are to decentralise from Dublin to provincial locations. This announcement presents OPW with a tremendous challenge in relocating several Government Departments and Offices to the 53 locations throughout 25 counties. As the OPW has had a pivotal role in previous decentralisation programmes, I have no doubt that we will use our experience and expertise to the utmost in delivering this further programme over the next few years.

This Annual Report clearly illustrates the dedication, effectiveness and results achieved by the staff. Congratulations on another successful year and sincere thanks for your endeavours and continued support.

A handwritten signature in black ink that reads "Sean Benton". The signature is written in a cursive style.

Sean Benton

Chairman
Office of Public Works

Management Advisory Committee



David Byers
Commissioner



Clare McGrath
Commissioner



Michael O'Doherty
Director of Architectural
Services/Principal Architect



Seán Benton
Chairman



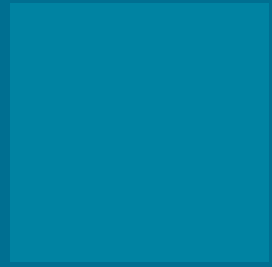
Tony Smyth
Director of Engineering
Services/Chief Engineer



Vincent Campbell
Director of Corporate Services



Joseph's Cottage, Co. Wicklow



Strategic Review 2003

“Work programmes were broadly on target at end 2003 with approx 99.88% of the Vote allocation spent.

All major projects and programmes with post 2003 completion dates were on target at year end...”

1. Rathangan Garda Station
2. Design for All Exhibition
3. Dublin Castle
4. Section of the River Tolka
(After completion of works)

Statement of Strategy

In accordance with Section 4 (i) (b) of the Public Service Management Act, 1997, this section of the Annual Report assesses the progress made against strategic targets during 2003 under the broad headings identified in the OPW's most recent (2003 - 2005) Statement of Strategy.

PROJECT-RELATED OBJECTIVES (NOS. 1, 8 & 9)

KEY OBJECTIVE NO. 1	2003 PROGRESS	PERFORMANCE INDICATOR	COMMENT
To Deliver on the Annual Work Programme	<p>Work Programme: Work programmes were broadly on target at end 2003 with approx 99.88% of the Vote allocation spent.</p> <p>All major projects and programmes with post 2003 completion dates were on target at year end.</p>	<ul style="list-style-type: none"> Financial outturn Contractual commitments General progress assessments by Business Unit Heads. 	In terms of specific work projects and programmes, the end year Business Plan review shows that the measures/projects outlined in the Plans at the start of the year have proceeded broadly to target.
KEY OBJECTIVE NOS. 2&3	2003 PROGRESS	PERFORMANCE INDICATOR	COMMENT
2. To deliver a Quality Customer Service in a timely & consistent manner	<p>ISO Accreditation: 1) All Business Units in possession of ISO accreditation maintained the standard during 2003:</p> <ul style="list-style-type: none"> Architectural Services Project Management Services Engineering Services <ul style="list-style-type: none"> Hydrology & Hydrometric Structural Engineering Arterial Drainage Maintenance <p>Work is proceeding where appropriate to update procedures to ISO 9002 certification level.</p> <p>2) One further Business Unit achieved ISO 9001 accreditation during 2003:</p> <ul style="list-style-type: none"> Property Management Services <p>3) One further area within Engineering Services also achieved the award by end 2003:</p> <ul style="list-style-type: none"> Design Section 	<ul style="list-style-type: none"> External review (NSAI) External accreditation award. External accreditation award. 	<p>ISO accreditation continues to embed deeper into the organisation, with:</p> <ul style="list-style-type: none"> All existing accredited units maintaining the standard; <p><i>and:</i></p> <ul style="list-style-type: none"> One new Business Unit, Property Management Services, and a significant area within Engineering Services, the Design Section, both earning the award for the first time.

KEY OBJECTIVE NOS. 2&3	2003 PROGRESS	PERFORMANCE INDICATOR	COMMENT
<p>2. To deliver a Quality Customer Service in a timely & consistent manner</p>	<p>Customer Service Action Plan:</p> <p>1) CSAP up to 2004 published.</p> <p>2) Planning commenced for post 2004 Plan and Customer Service Charter.</p>	<ul style="list-style-type: none"> • Publication (paper and Web). • Internal QCS Network established. 	<p>Customer Service Action Plan</p> <p>The development of stronger internal structures – the QCS Network in particular – will drive customer service initiatives at Section and Unit level in the future and do most of the direct work necessary to meet the requirement for setting customer service standards, coordinating survey activity and publishing formal documents such as the Customer Service Charter.</p>
<p>3. To dedicate particular focus to achieving specified levels of service for individual customers</p>	<p>Service Level Agreements:</p> <p>Two SLA's are currently in place:</p> <ul style="list-style-type: none"> • Revenue for Property Management Services • Irish Museum of Modern Art, RHK for Property Maintenance Services. <p>Preparatory work done in relation to establishing further SLA's with selected Customers is ongoing.</p>	<ul style="list-style-type: none"> • Service Level Agreements. 	<p>Service Level Agreements</p> <p>A number of areas within the Office are planning to put SLA's in place with their major customer(s) in 2004.</p>

PERFORMANCE ASSESSMENT OBJECTIVES

KEY OBJECTIVE NO. 4	2003 PROGRESS	PERFORMANCE INDICATOR	COMMENT
<p><i>To engage continually in a process of measurement of performance against other similar organisations</i></p>	<p>Business Accounts: Data retrieval necessary to provide commercial-style accounts proceeded throughout the year.</p>	<ul style="list-style-type: none"> • End year accounts 	<p>Business Accounts. The process of cost data retrieval and storage has been developed in a number of Business Units to a stage where we can more accurately engage in comparisons of our services with outsourced providers. This is especially true in relation to the Architectural and Engineering practices. Other Business Units will be focussed on in 2004 and beyond, using the more sophisticated tools offered by the Management Information Framework (MIF) in particular.</p> <p>Benchmarking exercises Some exercises have been developed locally within the Business Units.</p> <ul style="list-style-type: none"> • Property Management Services (space utilisation analysis.) This exercise compared OPW's use of office space with other, Private Sector, comparators. • Engineering Services (absenteeism analysis.) This exercise compared absenteeism rates in an OPW industrial unit with external norms. <p>Customer Surveys We have engaged to date in a number of surveys of customers as part of the requirements of meeting ISO accreditation. It is intended to coordinate this activity in the future through the PR Office and the QCS Network.</p>
	<p>Benchmarking Exercises: Exercises carried out in Business Units:</p> <ul style="list-style-type: none"> • Architectural Services. • Engineering Services. • Property Management Services. 	<ul style="list-style-type: none"> • End year accounts & analysis with external comparators. 	
	<p>Customer Surveys: Customer Surveys carried out as part of ISO accreditation compliance.</p>	<ul style="list-style-type: none"> • Paper surveys • Direct Interviews 	

CORPORATE REPORTING OBJECTIVES

KEY OBJECTIVE NO. 5	2003 PROGRESS	PERFORMANCE INDICATOR	COMMENT
<p><i>To develop efficient corporate reporting arrangements which contribute in a meaningful way to the achievement of Strategic goals</i></p>	<p>Management Information Framework: During 2003, OPW continued to meet the requirements of D/Finance in regard to 2 monthly reporting on MIF initiatives.</p> <p>Internally, Business Units provided data on a continuing basis to the Project Team & Consultants in relation to unit-specific issues and requirements.</p>	<ul style="list-style-type: none"> Reporting requirements of D/Finance. 	<p>Management Information Framework The development of the MIF is a long-term project which will require input beyond the term of the current Statement of Strategy. Progress to date is satisfactory.</p> <p>ICT projects/initiatives In regard to other ICT projects, we have adopted a more strategic and approach to the business of planning and deploying available ICT resources in a more structured way that meets defined business needs. This is being done through a newly created ICT User Group, headed by a senior manager at Commissioner level and involves a more rigorous approach to the project definition, consideration and approval process.</p>
	<p>ICT projects/initiatives: A number of project are in development or have recently gone live:</p> <ul style="list-style-type: none"> Property survey (Property portfolio database) Peoplesoft (HRM system.) Registry system; Property Maintenance Visibility system (Integrated order/billing/payments system for Property Maintenance and Mechanical & Electrical areas.) 	<ul style="list-style-type: none"> Specific projects. 	

HRM CHANGE OBJECTIVE

KEY OBJECTIVE NO. 6	2003 PROGRESS	PERFORMANCE INDICATOR	COMMENT
<p><i>To modernise the HR function so as to better meet the needs of the core Business Units and the staff of OPW</i></p>	<p>HRM Strategy: The newly-created Partnership HRM Working Group commenced work on the preparation of a HRM Strategy during 2003.</p>	<ul style="list-style-type: none"> • Strategy draft. 	<p>HRM Strategy Some preparatory work has been done in relation to this Objective with the creation of the HRM Strategy Working Group under the aegis of Partnership. The new strategy will address key training needs for the future specifically those identified through PMDS and Continuing Professional Development. It is expected that significant effort will be applied in 2004. The new Strategy will also recognise the new situation posed by the Decentralisation of OPW announced in late 2003.</p>
	<p>Process Manual for HR function: 25 - 30% work complete. Process mapping in respect of major Personnel functions continuing.</p>	<ul style="list-style-type: none"> • Process manual. 	

REGULATORY REFORM OBJECTIVE

KEY OBJECTIVE NO. 7	2003 PROGRESS	PERFORMANCE INDICATOR	COMMENT
<p><i>To address the issue of regulatory reform so as to ensure that the OPW retains the ability to act on Government policy in a changing environment</i></p>	<p>Regulatory Reform issues: Review of Commissioners powers</p>	<ul style="list-style-type: none"> • Review completed • Government decision in relation to flooding awaited 	<p>Regulatory Reform issues OPW does not depend on primary legislation for a great deal of its day-to-day business. In regard to one area where legislation is however critical to operation (ie: flood relief), proposals may emerge during 2004 (see Key Objective No. 9 below).</p>

PROJECT-RELATED OBJECTIVES (NOS. 1, 8 & 9)

KEY OBJECTIVE NOS. 8&9	2003 PROGRESS	PERFORMANCE INDICATOR	COMMENT
8. To achieve greater efficiency in the use of property assets	<p>Review of portfolio: Specific measures have been taken in relation to the following:</p> <ul style="list-style-type: none"> • proposal for affordable and social housing on OPW owned sites • Garda portfolio asset management. • Commercial-style developments at a number of locations • Child services (Creche facilities) • Telecoms projects 	<ul style="list-style-type: none"> • Sites identified DOELG notified Legal proceedings for handover under way • Tenders due • Planning Permission received • No. of centres opened • Review of income potential completed 	<p>Review of portfolio A number of separate proposals have been identified in the areas of public housing, Garda facilities, commercial-style developments, child services and telecoms-related projects.</p> <p>These separate initiatives are being proactively developed through the OPW's Property Management Services, supported by Project Management Services. They are reported on in detail in the relevant areas of this Annual Report volume.</p>
9. To address emerging problems in the area of flooding	<p>Flood Policy Review: Formal Review process complete & draft report with D/Finance by 31 October 2003.</p>	<ul style="list-style-type: none"> • Draft Government memo has been prepared 	<p>Flood Policy Review Delivery of the immediate target arising from this Strategic goal has been met. Further actions may follow in 2004.</p>

In general terms, after approx. 30% of the timeframe for the OPW Statement of Strategy 2003 – 2005 has elapsed, steady progress has been made on much of the relevant agenda.

EMPHASIS ON HRM AND RELATED ISSUES

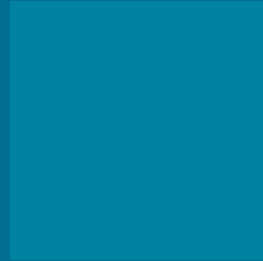
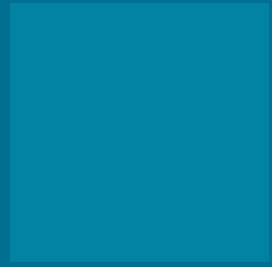
A significant element of the modernisation aims of the OPW as detailed in the Statement of Strategy is the area of internal supports. In this regard, work has begun to modernise and strengthen the Corporate Service areas such as HRM, Training, Partnership and ICT.

The emphasis in Sustaining Progress on modernisation themes and the explicit linkage of those themes to a pay reward has facilitated progress in the achievement of the Office's strategic goals. Locally within OPW, Unions have demonstrated a willingness to work the Agreement through acceptance of proposals for Atypical recruitment and new or revised arrangements for internal promotion.

BUSINESS AND CUSTOMER-RELATED THEMES

The continuing success of OPW in maintaining ISO accreditation for core businesses and the achievement of the award in new areas is noteworthy. The OPW has begun to deal more directly with other aspects of the customer relationship through, for example, more attention to Customer surveying and the development of a structured approach to customer service standards, training, etc. In the period immediately ahead, the office will further develop in this area.

A significant event during 2003 in strategic terms was the decision to return of elements of the Heritage portfolio to OPW. The effort needed to successfully integrate the large Heritage elements (approx. 1000 staff) with OPW will be considerable. This, together with Decentralisation, will undoubtedly take up a significant amount of staff time and effort in the period immediately ahead and a strong focus will be required to ensure that progress on the achievement of strategic goals is maintained.



Operations Review 2003

“Achieving ISO accreditation, however, has its real long-term value in the introduction of a robust Quality Management System, incorporating the comprehensive documentation of its procedures, which provides Property Management Services with a solid base from which to pursue its goal of continuously improving its customer service and achieving best practice in management.”

1. State Lab, Backweston
2. Riverstown Garda Station
3. Section of the River Tolka
(After completion of works)

Property Management Services

QUALITY MANAGEMENT SYSTEM – ISO 9001:2000

In August 2003 Property Management Services obtained ISO 9001:2000 accreditation.

This was achieved through the establishment of a new Quality Management System which involved, among other things, the comprehensive documentation of the diverse and complex process and support procedures employed in the work of the Service. These include re-allocating space within the portfolio; purchasing, leasing and disposing of property; negotiating rent reviews; establishing and granting property rights and burdens on behalf of the State; paying and collecting service charges and storing and maintaining leases and other important legal documents.

The procedures documented also had to reflect the fact that, in carrying out its work, Property Management Services must have regard to the need for efficient and effective management and rationalisation of the portfolio as a whole; the individual needs of clients; the vagaries of the property market; changes in Government policy e.g. decentralisation programmes, as well as the need to ensure that all of its dealings meet exacting legal and public procurement standards.

The challenge faced in pursuing ISO accreditation was to retrieve, consolidate and reformat all relevant information relating to how work is processed and present it in a way that would both adequately cover the intricacies of the work while documenting it all in one accessible and user-friendly source. To achieve this aim more than 70 procedures and appendices had to be documented, together with a quality policy manual which links the procedures to the various sections of the ISO standard.

Property Management Services now has produced a single comprehensive document which is available to all on the OPW Intranet and which, in addition to forming the basis of its ISO accreditation, also acts both as a reference document for experienced staff and as a training tool for new staff assigned to the Service. Regular auditing of the system by internal quality auditors and by the NSAI facilitates the ongoing monitoring and refinement of the procedures in terms of adequacy, accuracy and responsiveness to changes in policy and work methods.

Achieving ISO accreditation, however, has its real long-term value in the introduction of a robust Quality Management System, incorporating the comprehensive documentation of its procedures, which provides Property Management Services with a solid base from which to pursue its goal of continuously improving its customer service and achieving best practice in management.

SCHOOL SITE ACQUISITION PROGRAMME

In 2003 there was an increase in funding to the Department of Education and Science for the acquisition of sites for primary schools. At the same time a number of sites were acquired in rapidly developing areas of Dublin such as Lucan, Stepside, Sandyford and around Blanchardstown. Agreement on price was reached in the following instances, which are currently at various stages of conveyancing:

Diswellstown, Dublin 15.
Stepaside, Dublin 18.
Sandyford, Dublin 18.
Balgaddy, Lucan, Co. Dublin.
Griffeen Valley, Lucan, Co. Dublin.
The Coombe, Dublin 8.

The estimated costs of the above school sites are about €15 million, which, considering the price of development lands in these areas, represents excellent value for money. The Commissioners were also actively pursuing the acquisition of sites for primary schools in 36 other locations, some of which are currently at conveyancing stages and, like the above-mentioned, are expected to be concluded in the early 2004. The Commissioners have also been requested to pursue the acquisition of sites for post primary schools in eight locations.

BREAKDOWN OF RENT BY GOVERNMENT DEPARTMENTS - 2003

DEPARTMENT	€	%
Revenue Commissioners	19,496,601	18.51
Justice, Equality & Law Reform	19,064,001	18.10
Social & Family Affairs	11,331,873	10.76
Finance	8,969,408	8.51
Agriculture & Food	6,390,277	6.07
Office of Public Works	6,307,248	5.99
Foreign Affairs	6,281,178	5.96
Enterprise, Trade & Employment	5,725,001	5.43
Transport	5,340,037	5.07
Education & Science	5,243,283	4.98
Health & Children	2,386,511	2.27
Environment, Heritage & Local Government	2,114,909	2.01
An Taoiseach	1,599,073	1.52
Community, Rural & Gaeltacht Affairs	1,169,609	1.11
Ombudsman	1,131,115	1.07
Communications, Marine & Natural Resources	1,118,368	1.06
Arts, Sport & Tourism	681,289	0.65
Oireachtas	564,238	0.54
Defence	436,844	0.41
TOTAL	105,350,863	100.00

SITE ACQUISITION 1ST JANUARY 2003 – 31ST DECEMBER 2003

LOCATION	DATE ACQUIRED	AREA SQ. M	PRICE PAID €
Co. Galway – Oranmore Marine Institute	1 September 2003	58,800	€253,947

BREAKDOWN OF RENT BY GOVERNMENT DEPARTMENTS - 2003

PROPERTY NAME	LOCATION	DEPARTMENT	COMMENCEMENT DATE	EXPIRY DATE	CAR PARK SPACES	RENTABLE AREA SQ. M.	RENT PA.
Finglas Storage	Dublin 11	Finance	01/01/2003	01/01/2024	21	751.96	€61,677
East Wall PVII	Dublin 03	Agriculture, Food & Rural Development	01/02/2003	31/01/2008	0	458.46	€212,249
Dublin Airport	Dublin Airport	CSO	01/03/2003	28/02/2007	0	9.29	€4,946
Bow Street 12-13	Dublin 07	Justice, Equality & Law Reform	18/03/2003	18/02/2013	10	919.06	€300,000
Earlsfort Tce, St Stephen's Green House	Dublin 02	Family Support Agency, Laffoy Commission	01/04/2003	30/09/2014	15	826.85	€304,013
Clonskeagh Beech Hill Off. Camp	Dublin 14	Justice, Equality & Law Reform	14/04/2003	14/04/2005	10	297	€75,549
Hatch St 6/7 Hardwicke Hse	Dublin 02	Foreign Affairs	01/06/2003	31/08/2004	0	637.39	€284,391
Clonskeagh Road	Dublin 06	Justice, Equality & Law Reform	16/06/2003	30/04/2005	6	139.35	€46,000
St Stephen's Green 94	Dublin 02	Health & Children, Justice, Equality & Law Reform	01/07/2003	31/03/2008	19	1875	€711,724
Dublin Airport, Collinstown Hse	Dublin Airport	Met Eireann	07/10/2003	06/10/2007	0	23	€5,724
Dublin Airport	Dublin Airport	CSO	01/11/2003	31/10/2007	0	20.47	€6,811
Balbriggan Passport Office	Balbrigan	Foreign Affairs (Passport Office)	23/12/2003	23/12/2023	76	3024	€574,560
TOTAL					157	8,981.83	€2,587,644

DUBLIN - LEASE DISPOSAL 1ST JANUARY 2003 – 31ST DECEMBER 2003

PROPERTY NAME	LOCATION	DEPARTMENT	SURRENDER DATE	CAR PARK SPACES	RENTABLE AREA SQ.M.	RENT P.A.
Marlborough St Car Park Gov. Office	Dublin 01	Revenue, Social & Family Affairs, Garda Siochana, Civil Service Commission, DPP	03/01/2003	101	0	€159,120
Richmond Campus Agricultural Office	Dublin 07	Agriculture Food and Rural Development	13/01/2003	0	0	€41,520
East Wall Road Portal Vet Insp	Dublin 01		28/02/2003	0	0	€10,145
Distillery Building	Dublin 07	Barr Tribunal	31/03/2003	3	83.62	€14,500
Fitzwilliam St Lr Clifton Mews	Dublin 02	Comm. on Liquor Licences	02/04/2003	1	232.25	€104,753
St Stephen's Gr. 94	Dublin 02		30/06/2003	10	838.9	€248,360
TOTAL				115	1,154.77	€578,398

PROVINCIAL - NEW LEASES ACQUISITION 1ST JANUARY 2003 – 31ST DECEMBER 2003

PROPERTY NAME	LOCATION	DEPARTMENT	COMMENCEMENT DATE	EXPIRY DATE	CAR PARK SPACES	RENTABLE AREA SQ. M.	RENT P.A.
Cork Education Office	Education & Science	Cork	01/01/2003	01/01/2023	42	1341	€234,536
Galway D/AF Dockgate	Agriculture, Food & Rural Development	Galway	01/01/2003	01/01/2023	65	3430.37	€744,825
Falcarragh SWO	Social Welfare Local Office	Falcarragh	25/03/2003	24/02/2013	0	39.25	€9,880
Mullingar Education Office	Unallocated Space	Mullingar	23/05/2003	24/05/2023	21	908.6	€186,309
Portlaoise D/AF Appeals Office	Agriculture, Food & Rural Development	Portlaoise	01/06/2003	01/06/2023	22	612.05	€83,259
Waterford Gov. Off., Johnstown	Education & Science, Transport	Waterford	01/06/2003	01/06/2023	29	1095.97	€117,968
Cork Gov. Off., Irish Life Bldg	Foreign Affairs, Revenue (C & E)	Cork	01/07/2003	30/06/2013	0	381.6	€73,327
Ashford GS Temporary	Garda Siochana	Ashford	01/07/2003	25/12/2004	0	80.90	€18,000
Kilmallock SWO	Social, Community & Family Affairs	Kilmallock	01/08/2003	30/06/2013	0	51.87	€11,700
Galway Prob & Wel Serv	Probation & Welfare Service	Galway	01/09/2003	01/09/2023	0	46.92	€7,575
Tullamore Education Warehouse	Education & Science Social,	Tullamore	01/09/2003	31/07/2013	0	501.68	€23,976
Youghal SWO - Main Street	Community & Family Affairs	Youghal	28/10/2003	27/09/2013	0	58.83	€12,000
Sligo Driving Test Centre	Transport	Sligo	21/11/2003	20/11/2023	0	126	€109,220
Cork Environment Office	Environment & Local Government	Cork	15/12/2003	14/12/2013	20	411	€68,906
TOTAL					199	9,086.04	€1,701,481

PROVINCIAL - LEASE DISPOSAL 1ST JANUARY 2003 – 31ST DECEMBER 2003

PROPERTY NAME	LOCATION	DEPARTMENT	SURRENDER DATE	CAR PARK SPACES	RENTABLE AREA SQ.M.	RENT P.A.
Limerick Justice Courts Service	Limerick	Courts Service	31/01/2003	5	0	€65,010
Roundstone GS & MQ	Roundstone	Garda Siochana	31/03/2003	0	0	€4,571
Ballinrobe GS	Ballinrobe	Garda Siochana	06/04/2003	1	98.48	€6,348
Dundalk Gov Office, The Demesne	Dundalk		07/04/2003	0	0	€19,046
Ballinrobe GS Temp	Ballinrobe	Garda Siochana	07/05/2003	0	0	€6,760
Waterford Revenue Office	Waterford	Revenue	31/05/2003	20	1138	€256,360
Waterford, Thomas St Car Park	Waterford		30/06/2003	15	0	€20,569
Waterford Gov.Off., Johnstown	Waterford		26/11/2003	50	1669.45	€161,891
TOTAL				91	2,905.93	€540,555

PROPERTY DISPOSAL 1ST JANUARY 2003 – 31ST DECEMBER 2003

PROPERTY NAME	AREA SQ.M.	DATE OF SALE	PRICE
Templemore Garda College – 99yr lease (plot of land) Barrack St Templemore TIPPERRARY	149,732	03/07/2003	€107,927
Rosslare Harbour Devereux Hotel & Devereux Bungalow Rosslare Harbour WEXFORD	-	21/07/2003	€1,854,999
TOTAL			€1,962,926

PROPERTY FOR THE DIGITAL HUB, THOMAS STREET, DUBLIN

Under the Digital Hub Development Agency Act 2003, the properties listed below transferred from the Commissioners of Public Works to the Digital Hub Development Agency on 21 July, 2003.

- DWD Yard
- Rere of 10/14 Thomas Street
- Ground under archway at 14 Thomas Street
- 15-16 Thomas Street
- 7-8, 18A-27 Thomas Street
- 1 Crane Street
- 4 Thomas Court
- 10-14 Thomas Street
- 24 Thomas Street

Properties acquired for MediaLab Europe – Hop Store and VAT Hse. 7 – did not transfer and remain vested in the Commissioners.

MARKET ANALYSIS

The consolidation of the commercial property market, evident since the ending of the high growth Celtic Tiger years, continued. Vacancy rates fell only marginally during 2003. Higher vacancy levels in the office market were reflected in a range of attractive incentives by landlords aimed at stimulating demand in the letting market. The level of incentives offered to the OPW clearly highlighted that the strength of the State covenant in the more difficult economic conditions was recognised by property investors. This was borne out by the strength of investor interest in OPW-occupied Dublin offices which were sold during 2003.

MANAGEMENT OF PROPERTY PORTFOLIO

Property Management Services continued with its core role of overseeing the careful management of the existing office accommodation. Apart from the objective of rationalising the OPW's portfolio for leased properties, this programme was aimed at ensuring a proactive approach to streamlining the State's owned stock of buildings, and to identifying opportunities for strategic development – the major Westgate project at Heuston station in Dublin is one example – by means of joint ventures and outright disposals of surplus properties.

RENTAL MARKET

The OPW's take up of additional office accommodation in 2003 was muted, reflecting a slowing down in demand for additional space from Government Departments/Agencies.

Prime headline rental levels changed little from those of 2002 but were frequently difficult to analyse in the context of the specific incentives which were often available. However, the surplus of office

accommodation in the suburban office market had a significant effect in reducing rates for offices in this sector of the market.

The following gives an indication of the range of rents paid by the OPW for new space acquired in 2003 in the Dublin area:

PROPERTY	AREA SQ.M.	RENT € PER ANNUM
94 St. Stephen's Green	1,875	711,724
Balbriggan Passport Office	3,024	574,560

RENT REVIEWS

The OPW maintains a well-trying policy of processing rent reviews if possible by agreement with landlords, but by referral, where necessary, to independent third party adjudication.

In the majority of cases which fell due for review during the year, agreement was reached within the parameters of the prevailing background market evidence available, although some landlords continued

to have unrealistic expectations for the rental values of older second generation Dublin office accommodation. The OPW referred such cases to arbitration and the outcomes were, in general, regarded as satisfactory. The most significant reviews were:

PROPERTY	NEW RENTAL € PER SQ. M
Nassau Buildings, Dublin 2 <i>Floor 4</i>	374
<i>Floors 1, 5 and 6</i>	365
Canal House, Dublin 6	340
Park House, Dublin 7 <i>Floor 4</i>	239
<i>Floor 2</i>	244

Facilities Management Services

The Facilities Management Unit is primarily responsible for the operational management of a number of prominent State properties which are used to provide facilities for State functions and hospitality. The management of Dublin Castle and its Conference Centre and Farmleigh forms the core of the Unit. Other properties managed by the Unit include Arás an Uachtaráin, the Marlborough Street complex of the Department of Education and Science and the North Range of the Royal Hospital Kilmainham. While the nature of the service may vary depending on the character of the property, it typically includes grounds maintenance, security, event management and general co-ordination of all necessary services for the upkeep and running of the properties. The Unit also carries out an important management role in relation to conservation issues relevant to the historic properties and their contents.

In addition to the management of the historic State properties, the Unit also has a role in relation to planning and co-ordinating the provision of facilities management services at a number of key, new developments such as the new Department of Agriculture and State Laboratories at Backweston and the Northside Civic Centre at Coolock.

FARMLEIGH

Farmleigh completed its second full year of operations in 2003. Three State visits were accommodated: the Malaysian Royal family, The Yang Di-Pertuan Agong and the Raja Permaisuri Agong; His Excellency Mr Johannes Rau, President of Germany; His Excellency Mr Lagos, President of Chile. Other residential guests included the British Attorney General, Lord Goldsmith, the EU Deputy Commissioner, and the Italian Minister of State at the Department of Finance. A visit to Farmleigh by British Prime Minister Mr Tony Blair also took place during 2003.

Farmleigh hosted 83 Government events during 2003 with a total attendance of 4,305. These events varied from State dinners and receptions to high-level conferences and seminars. A total of 118 guests stayed at Farmleigh during 2003.

A total of 120,888 people visited Farmleigh during 2003 under the public access Open Day programme – this was more than double the numbers that visited Farmleigh in 2002. The Estate was open on Saturdays, Sundays and Bank Holidays from Easter through to the Bank Holiday in October. The Boathouse Café at the Lakeside at Farmleigh opened to coincide with the launch of the Cultural Programme in July. The Estate re-opened for three weekends at Christmas and some 12,000 visitors (included in figure above) enjoyed a range of Christmas treats – including carol singing in the Ballroom, children's Christmas storytelling, food markets and the House dressed in Victorian style decorations. There were 346 guided group tours (8,802 persons included in total figure above) which took place on Mondays and Tuesdays throughout the Spring, Summer and Autumn months with a further 31 tours (466 persons included in above total) availing of special interest visits to the Library.

An additional 10,213 visitors (numbers included in total above) attended ticketed events to Farmleigh under the Public Access Programme, 'At Farmleigh', which ran throughout July, August, September and October as part of 22 separate programmed cultural events including music, gardens, food and literature activities. 'At Farmleigh' was designed to suit a variety of interests and was also intended to draw the public into an experience of the house and grounds as a place of tranquillity, hospitality, conviviality and entertainment. Many leading figures in Irish cultural life came to take part, and unlocked Farmleigh's stories through a number of events and happenings, both open and ticketed, which included concerts, storytelling, talks, food and bookfairs.

Between the Government and Public Programme a combined total of 125,777 visited Farmleigh during 2003.

DUBLIN CASTLE

As part of approximately 3,300 individual guided tours, 137,750 people visited the State Apartments in 2003.

Dublin Castle hosted 347 events during the year, including State dinners, international conferences, music concerts and art exhibitions. The total attendance at these events was about 46,000.

Visitor numbers and the number of events at Dublin Castle in 2003 were lower than 2002 numbers. This was due to the fact that, from 1 October 2003, the State Apartments and the International Conference Centre were not available for events, as preparations had begun for Ireland's hosting of the Presidency of the EU from January to June 2004.

THE ROYAL HOSPITAL, KILMAINHAM (RHK)

The RHK had another very successful year in 2003 as a prestige conference and event venue. Ninety-nine events were hosted by the RHK during the year, with a total attendance of approximately 32,000 people. The Irish Museum of Modern Art, which is housed in the RHK, attracted around 308,740 visitors.

DEPARTMENT OF EDUCATION AND SCIENCE, MARLBOROUGH STREET

The Facilities Management Unit continued to provide building maintenance and security services at the Department of Education and Science's campus at Marlborough Street.

NORTHSIDE CIVIC CENTRE, COOLOCK

The Civic Centre opened to the public in April 2003. Following consultations with tenant groups, an independent facilities management company, LGM Ireland, was appointed by the Facilities Management Unit to manage and operate the building.

The Facilities Management Unit is working closely with LGM to ensure that the building is managed and maintained to a high standard for the benefit of the tenants' organisations and the members of the public who use the building.

DEPARTMENT OF AGRICULTURE AND FOOD AND STATE LABORATORIES, BACKWESTON, CO. KILDARE.

Following a comprehensive and detailed tender competition organised by the Facilities Management Unit with the assistance of external consultants, a facilities management company, Operon, has been selected to manage and maintain the new state-of-the-art laboratory complex on behalf of the Department of Agriculture and Food and the State Laboratory.

Operon has undertaken to provide a total facilities management package to the client Departments, covering the full range of hard and soft services.

EXHIBITIONS AND EVENTS DURING 2003 IN THE ATRIUM, 51 ST. STEPHENS GREEN

3 – 20 January	Svensk Form
23 January – 20 February	8th International Exhibition of Architecture, Venice Biennale
3 – 19 March	Interiors and Crafts
24 March – 21 April	Brother Joseph Mc Nally Sculpture Exhibition
23 April – 6 May	18th Architectural Association of Ireland Awards Exhibition
7 – 30 May	'Cerde' Pioneer of Modern Urban Planning – The Barcelona Extension
9 June – 7 July	The White Stag Movement, Dublin 1938-1955
7 – 14 July	Irish Architecture 2003 Awards
1 September – 8 October	Wall
20 October – 2 November	Lundbeck Art Initiative
3 – 20 November	20th Century Masters
3 – 17 December	Design for All

Property Maintenance Services

SUMMARY REPORT OF EXPENDITURE BY OPW		€
<i>This table shows expenditure on contract work managed by Property Maintenance Services, excluding Health & Safety Works</i>		
Maintenance		30,872,000
Capital Expenditure		32,426,000
General Maintenance Client Accounts		12,528,000
Agency work done by OPW for Govt. Departments		5,409,000
School Works		8,850,000
TOTAL		90,085,000

REORGANISATION OF THE PROPERTY MAINTENANCE SERVICE

The current programme of change within the Property Maintenance Service has established three goals:

- a) A system of drawdown contracts through out the country to handle maintenance and minor new works needs.
- b) A dedicated maintenance service for the heritage properties within the greater Dublin area and redefining the role of Building Maintenance Service (BMS).
- c) A proactive maintenance service by way of annual work programmes developed from regular inspections of State property.

a) Drawdown Contracts

After a lengthy process of planning for these contracts, tenders for the first pilot project have been received and assessed. The first contracts are in the Dublin area, with two distinct regions (Dublin north and south), based on the geographic areas currently supervised by the OPW Dublin Regional Offices.

Property Maintenance Division are also working with Mechanical and Electrical Division to put similar drawdown contracts in place to meet mechanical

and electrical needs in designated areas, starting with the Dublin region. The target here is to have tenders invited for the work by mid-2004.

b) Building Maintenance Service – Heritage Properties in the Dublin Area

Historically BMS has been characterised by carrying out a variety of tasks which cover a very broad range of areas. While at one level they are grouped around specific trades and skills, they are, and have become, a resource used by various Government departments for short term projects. Their relationship with the various users of their services has grown up from an historic position, assisted by methods of Government cost budgeting and convenience.

A strategy was developed in 2003 for the BMS workforce to concentrate on operating and managing historic/heritage buildings. The unique skill sets required to operate and manage these historic properties are developed internally, allowing the movement from a reactive to a proactive maintenance policy based on maintenance schedules.

Through the development of state-of-the-art preservation and decoration skills within a viable business plan, BMS can provide these services to occupiers of historic properties.

c) The Regional Office Network

The role of the Regional Offices is being refocused on the maintenance function. External surveys of all State property were completed in 2003 and internal surveys are scheduled for completion in 2004.

The software package commissioned from Visibility was installed in Maintenance Division, the Regional Offices and M&E Services. This system means that, for the first time, jobs can be tracked from start to completion, and costs associated directly with properties, based on the property database coding system. M&E Services, and five regional offices and their associated district offices are now operating this system.

FURNITURE DIVISION

The role of Furniture Division within the Office of Public Works is expanding. The Furniture Division provides Government/Public Service Departments with procurement services based on the principles of value for money, quality, suitability and compliance with statutory requirements including EU, Health and Safety and environmental issues covering a wide range of furniture, floor covering and furnishing products.

Furniture Division is committed to providing its customers with the highest standard of service and has in place drawdown contracts for client Departments for standard office furniture and floor covering. A new colour brochure was prepared in 2003, for launch and distribution to client Departments for 2004.

Furniture Division is committed to environmental policies and practices of the highest standard. An Environmental Report on Office Furniture was submitted to and accepted by OPW Management. An Environmental Report on different types of floor covering is being prepared for evaluation and submission to OPW Management.

Project Management Services

Project Management Services (PMS), with the assistance of the OPW's Architectural and Engineering Services and such private sector professional disciplines as may be required, manages the delivery of new construction, refurbishment, conservation and major maintenance projects on behalf of the OPW and its clients and customers.

Project Management Services articulates, in detail, the client's or customer's brief of requirements in order to assist in delivering these on time, within budget and to the highest architectural and engineering standards, in compliance with Government and EU Procurement procedures.

Delivery of clients' and customers' requirements involves managing the development of tender documentation, assembly and appointment of the design team, securing necessary planning permission, selecting contractors, overseeing progress on site and managing the costs of the projects.

DEPARTMENT OF SOCIAL AND FAMILY AFFAIRS PROGRAMME

COMPLETED	IN PROGRESS	IN PLANNING
<p>Goldsmith House Refurbishment</p> <p>Con Colbert House Recladding and the provision of new roof and windows</p> <p>Navan Fit out of new Local Office</p>		<p>Cobh New Local Office – Refurbishment and extension</p> <p>Castlebar Construction of new Government Offices to include Department of Social & Family Affairs Local Office</p> <p>Sligo Extension to Pension Services Office</p> <p>Bray Construction of new Local Office</p> <p>Ballymun Construction of new Local Office</p>

Expenditure in 2003 was €15,670,000.

COURTS SERVICES PROGRAMME

Projects completed in 2003:

Navan – Fit out of temporary Courthouse

Projects in progress in 2003:

Cork City and County Courthouse,
Washington Street.

Projects in planning in 2003:

Nenagh, Co Tipperary

Criminal Court Complex, Dublin

Cork District Court – Extension

Youghal

Tullamore – Refurbishment and extension

Four Courts – Fire Safety Works

Bray – Construction of new Courthouse

Family Law Courts, Smithfield

Kilkenny

Wexford

Drogheda

In 2003 expenditure was €2,027,800 on this programme.

DUBLIN ZOO

In October 2003 work commenced on the new toilet blocks, which are due to be completed in April 2004.

In November 2003 work commenced on the new restaurant development and the staff facilities, which are due to be completed in August 2004.

NORTHSIDE CIVIC CENTRE

Work commenced on the Centre, which is organised into two buildings, in August 2001. The main building contains a mixture of State and community sector accommodation, consisting of office space for:

- Department of Social, Community and Family Affairs
- FAS, Northern Area Health Board
- Dublin City Council
- Northside Partnership
- Northside Citizens Information Centre
- Local Employment Services
- Money Advice and Budgeting Services
- Coolock Community Law Centre
- Family Mediation Services
- Local radio station Near FM

The works were completed in 2003 at a total project budget of €15,569,133

COAST GUARD STATIONS

Work on the new Station House at Dysart, Ardmore, Co. Waterford commenced in October 2002 and was completed in August 2003 at a project budget of €778,000.

The refurbishment of Tramore Coast Guard Station commenced in October 2002 and was completed in November 2003 at a project budget of €3,231,000.

GARDA BUILDING PROGRAMME

The OPW has undertaken a very successful Garda Building Programme in recent years. Over the past ten years, about €88m has been spent by the OPW in providing new Garda accommodation and carrying out major extensions and refurbishments to existing Garda Stations. In the period 2001-2003, almost €25m has been spent. The design and construction of these new works is of the highest quality, offering Garda personnel excellent working conditions and facilities. Many of the new stations benefit from the provision of CCTV which contributes greatly to personal security.

Projects completed in 2003:

Rathangan, Co Kildare –
Basic unit (Conversion of old school house)

Ballinrobe Area HQ, Co. Mayo

Kilmihil, Co. Clare – Basic unit

Mill St. (Liosban Business Park), Co Galway –
Additional accommodation

Talbot Premises, Santry Dublin 9 Phase II.
Additional Garda facilities

Contracts brought on site in 2003:

Abbeyfeale Area HQ, Co Limerick

Ballina District HQ, Co. Mayo

Ballycotton Co. Cork – Basic unit

Ballyshannon District HQ, Co. Donegal

Bantry District HQ, Co. Cork

Dundalk District HQ, Co. Louth –
Extension and refurbishment

Garda HQ, Phoenix Park – Substations

Longwood Garda Station, Co. Meath –
Basic unit

New Ross District HQ., Co Wexford

Templemore District Headquarters,
Co. Tipperary

Major schemes in progress 2003 (with cost):

National Repository – €2m. Nearing completion

Schengan – Garda Headquarters – €3.5m. Con-
struction commenced

Completion due December 2004

Ballymun Garda Divisional Headquarters – €10m.
At Planning Stage

Projects in Planning 2003:

Carbury/Derrinturn Co. Kildare – Basic unit

Castlerea Garda District HQ, Co. Roscommon –
Extension/refurbishment

Claremorris Garda District HQ, Co. Mayo- District
Headquarters

Donard Garda Station Co. Wicklow – Basic unit

Schull Garda Area Headquarters Co. Cork –
Area Headquarters

Urlingford Garda Station, Co. Kilkenny –
Basic unit

Henry St. Garda Station, Co Limerick –
Extension/refurbishment

Irishtown, Dublin 4 – City Type Garda Station

Leixlip ,Co. Kildare – City Type Garda Station

Oranmore, Co. Galway –
City Type Garda Station

Ballingarry, Co. Limerick – Basic unit

SPECIAL PROJECTS PROGRAMME

Work continued on the €200m State Laboratory and Agrilabs projects at Backweston Farm in 2003, with contract completions due in April 2004 and January 2005 respectively. A contract for the new 11,000 sq.m. (approx.) Marine Institute HQ at Oranmore, Co. Galway was placed later in 2003, and work has commenced on site. Preparatory work has also begun on the provision of the new farm facility at Longtown Farm, Clane, Co. Kildare for the Department of Agriculture & Food. The fit-out of c.950 sq. m. of office accommodation for the Department of Finance at 2-4 Merrion Row was completed during the year.

Expressions of Interest were sought in November 2003 (for return in January 2004) for the provision of a 2,000-seater National Conference Centre.

Planning applications for the proposed Heuston Gate and Westgate developments at John's Road/Military Road, Dublin were submitted to Dublin City Council as part of the OPW's 'Transforming State Assets' Programme. The combined construction cost for the developments is estimated at €400m. A planning application for a proposed office development of over 4,000 sq.m. for the Department of Finance at 7-9 Merrion Row/Military Billets was lodged in July. A request for additional information was received from Dublin City Council and is being finalised.

Design development for the proposed 11,000 sq.m. (approx.) Food Safety Centre at Backweston continued during the year, as did work on the submission of a planning application for a generic type office development of 3,500sq.m. (approx.) of accommodation at 5-7 Merrion Square.

The Unit continued to act as Technical Advisers to the Department of Arts, Sport & Tourism and, in this regard, completed in December 2003 an assessment of the IRFU/FAI Lansdowne Road Feasibility Study for a new Stadium. The Unit also acted as Technical Advisers to Enterprise Ireland in respect of the provision of their New HQ at Glasnevin. (This project is now on hold due to the Government's Decentralisation announcement.) A publication illustrating the International Architectural and Urban Design Competition for Waterford North Quays was launched during the year, together with the model of the Waterford North Quays Venue Building.

The €63million National Aquatic & Leisure Centre opened in March 2003. The Unit acted as Technical Advisers to the Department of Arts, Sport & Tourism in respect of this project. The Centre successfully hosted the aquatic events for the Special Olympics in Summer 2003 and the European Short-Course Championships in December 2003.

The Unit assisted the Central Fisheries Board in their assessment of the issues involved in their possible temporary/permanent relocation from their existing unsatisfactory accommodation in Glasnevin. The permanent relocation of the Board and that of Ordnance Survey Ireland were both included in the Government's Decentralisation Programme announcement in December 2003. The Department of Health is still considering the matter of the relocation of the Public Analyst's Laboratory.

COMPLETED	IN PROGRESS	PLANNING PERMISSION/ TENDER STAGE	IN PLANNING
Fit-out of 2-4 Merrion Row for the Department of Finance	Relocation of the Department of Agriculture & Food Laboratories (Agrilabs) from Abbotstown to Backweston	Provision of accommodation for the Department of Finance at 7-9 Merrion Row	Department of Agriculture & Food Farm Facility at Longtown
Launch of Waterford North Quays Venue Building Model	Relocation of the State Laboratory from Abbotstown to Backweston	Proposed Westgate and HeustonGate developments at John's Road/Military Rd. sites	National Conference Centre
Launch of Waterford North Quays International Architectural and Urban Design Competition Publication	Relocation of the Marine Institute to Galway		Provision of a Permanent Food Safety Centre, for the Department of Agriculture & Food, at Backweston
			Development at 5-7 Merrion Square, Dublin

Total expenditure by the Unit in 2003 was **€81,353,479.52**

OFFICE RATIONALISATION PROGRAMME

COMPLETED	IN PROGRESS	IN PLANNING
Department of Foreign Affairs, Iveagh House (Phase C) refurbishment	Justice, Equality & Law Reform. Forensic Science Laboratory, prefab Building	Land Registry Santry, Warehouse facility
Department of Foreign Affairs, Harcourt Street, refurbishment	Education & Science. NEPs Building, Punch's Cross, Limerick	Probation & Welfare Service. St. Nicholas Church, Cork Refurbishment
Department of Foreign Affairs, Balbriggan Passport Production Office. Fit-out	Lansdowne House. Refurbishment of core areas	Agriculture & Food. New District Veterinary Office, Drumshanbo, Co. Leitrim
Department of Justice, Equality & Law Reform. Garda Command and Control Centre, Harcourt Square		New OPW Workshop, Ballina, Co. Mayo
Elizabeth Fort, Cork . Phase II & Phase III, Emergency Works Programme		Transport. Driving Test Centre, Sarsfield Road, Cork
Data Protection – Irish Life Centre, Fit-out		Department of Transport – Driving Test Centre, Finglas, Dublin
Department of Community, Rural & Gaeltacht Affairs, Mespil Road – refurbishment (Phase I)		Office of the Revenue Commissioners, Blocks 8 –10, Dublin Castle
		Land Registry – Church Street/Hammond Lane
		Johnstown Castle, Co Wexford – Roof restoration.

Total expenditure on this Programme in 2003 was **€33,859,000.**

In addition, work was undertaken on a repayment basis for other agencies. Among the completed projects were the fit-out of offices in Dublin for the National Children's Office, the Mental Health Commission.

Projects in planning include the fit-out of a part-premises in Tallaght for the Personal Injuries Assessment Board, refurbishment of offices for the Adoption Board at Shelbourne House, Shelbourne Road, Dublin and a new development for the Environmental Protection Agency in Kilkenny.

Project Management Services, in their capacity as agents for Teagasc, have completed work on their new laboratory and office development at Oakpark in Carlow. Work in progress at Moorepark in Fermoy, Co. Cork, a €4m development, is due for completion in April 2004.

OFFICE ACCOMMODATION

The following Office Accommodation Projects were completed during 2003:

- Waterford Government Offices
- Broadcasting Commission Ireland – New Corporate Headquarters
- Electronic Voting for the Seanad

The following office refurbishment/fit out projects were completed during 2003:

- Ardilaun House, Block C, Revenue and Reception and Integration Agency
- St Stephen's Green, Department of Justice, Equality & Law Reform
- Donaghmede Shopping Centre, on behalf of Probation and Welfare Service
- Agriculture Appeals Office, Portlaoise, on behalf of Department of Agriculture & Food

The following projects were in progress during 2003:

- Kildare House. Major refurbishment of office accommodation for the Oireachtas staff
- Crèche and Fitness Room. New facilities for the Oireachtas – due for completion summer 2004

The following projects were in planning during 2003:

- Probation and Welfare Service. New offices in Blanchardstown, Co. Dublin
- Leinster House. New entrance pavilion at the Kildare Street entrance
- Leinster House. Control Development Plan
- Custom House, Cobh, Co. Cork. New extension and full renovation

The following projects were at tender stage during 2003:

- Department of Education & Science, National Educational Psychological Service, Friars Mill Road, Mullingar, Co. Westmeath

The following contracts were placed during 2003:

- *Tyrone House Modification and Refurbishment.*

Contract placed on 3 March 2003, in the amount of €4,429,751.12 plus VAT, for modification and refurbishment works to Tyrone House, a listed building at the Department of Education, Marlborough Street, Dublin 1.

- *Dockgate Fit-out. Galway*

Fitting out of approx 3066 sq m of office space for Department of Agriculture, Food and Rural Development, at Dockgate, Merchants Road, Galway. Contract placed on 28th November 2003 in the amount of €2,516,972 plus Vat.

- *Ashtowngate Fit out*

Fit out of 6195 sq m of office space at Block D, Ashtowngate, Dublin 7, for the Revenue Commissioners. Contract placed on 7 March 2003 in the amount of €3,777,800 plus VAT. Practical completion issued on 5 September 2003.

- *Regional Veterinary Laboratory – Coosan*

The construction of a new stand-alone skip/ storage/ washing facility with modification works to the existing post mortem facility. The contract was placed on the 16 September 2003 in the amount of €667,473 plus VAT.

- *Roscommon Government Office*

Contract placed on 28 July 2003 in the amount of €10,082,536. Design build project for the provision of new Government Offices (approx. 5,000sq.m.) at the Convent of Mercy site, Roscommon Town, for:

Department of Health and Children- General Register Office

Department of Agriculture

The Revenue Commissioners

Department of Social Community and Family Affairs

Department of Education

- *Department of Justice, 94 St Stephens Green. Fit out.*

Works consisted of the fit out of 1859 sq m of office space for Department of Justice. The contract was placed on 16 July 2003 in the amount of €1,213,455 plus VAT, and works were complete by December 2003.

- *Department of Justice, Shelbourne Road. Fit out.*

Works consisted in the fit out of 3346 sq m of office space for Department of Justice. The contract was placed on 16 July 2003 in the amount of €1,587,966 plus VAT, and works were completed by December 2003.

WATERWAYS IRELAND

The OPW began preparations in 2003 for the provision of Project Management and Architectural Services to a programme of works for Waterways Ireland.

- Scarriff Co. Clare. New regional HQ
- Carrick-on-Shannon, Co. Leitrim
New regional HQ
- Thomastown, Co. Westmeath. New office accommodation and maintenance building
- Portumna, Co. Galway. New office accommodation and maintenance buildings

IRISH PRISON SERVICE PROGRAMME

IN PROGRESS	IN PLANNING
Irish Prison Services – Portlaoise Prison Gatelock	Irish Prison Services – Portlaoise Prison C Block
Irish Prison Service – Limerick Prison C Wing	Construction of bridge to Spike Island

DUCHAS PROGRAMME/CULTURAL INSTITUTIONS

COMPLETED	IN PROGRESS	IN PLANNING
National Museum of Ireland, Collins Barracks, Block 14 – New Storage Facility for the National Furniture Collection	National Museum of Ireland, Turlough Park – Courtyard Refurbishment	National Gallery of Ireland, No. 5 South Leinster Street Refurbishment
National Gallery of Ireland, Portrait Gallery Refurbishment	James Joyce Exhibition for the National Library of Ireland	National Museum of Ireland, Collins Barracks, Riding School Refurbishment
Refurbishment of 4 Kildare Street for the National Library of Ireland	Security Installation in the National Concert Hall	National Museum of Ireland, Collins Barracks, New Central Building
Installation of sprinkler system in 5 Kildare Street for the National Library of Ireland	Refurbishment of the bars in the National Concert Hall	National Museum of Ireland, Collins Barracks, Military History Exhibition
Refurbishment of lifts in the Royal Hospital Kilmainham	Refurbishment of 44-45 Merrion Square for the Irish Architectural Archives	Repository Building for the National Library of Ireland
Security Works in Marsh's Library	Connemara National Park – New Entrance Pavillion	Fire and Security Works in the Royal Hospital Kilmainham
Ceide Fields – Extension to Visitor Centre	Derrynane National Historic Park – Staff Facilities	Corofin, National Park and Wildlife Service – Office Accom- modation
Fota House – Restoration of Pleasure Gardens	St. Stephens Green – Staff Facilities	Garnish Island – Staff facilities
Jerpoint Abbey – Extension to Visitor Centre	Restoration of the Palm House, Botanic Gardens, Glasnevin	Sligo Abbey Visitor Centre – Extension
Knockreer House – Re-roofing		
Phoenix Park – Survey of Lodges		
Phoenix Park – Refurbishment of Whites Gate Lodge		
St. Enda's Pearse Museum – Re-roofing		

A total of €13.4m was expended in 2003.

FLOOD RELIEF PROGRAMME

The OPW programme of Flood Relief Schemes is managed by Project Management Services. Schemes are generally carried out under the Arterial Drainage Act, 1945, and the Arterial Drainage Amendment Act, 1995. The programme consists mainly of urban flood relief schemes carried out in partnership with local authorities. In recent years there has been increasing demand from local authorities and the general public for schemes to combat the increased incidences of flooding.

Construction continued on major projects in Kilkenny and Carrick-on-Suir with the latter now completed. Expenditure of almost €14million was incurred on the Kilkenny project alone in 2003. The implementation of the Interim Flood Alleviation Works on the river Tolka in both Dublin City and County Meath, by OPW direct labour, have largely been completed at a cost of €2million approximately. Works also continued by direct labour on the Morrell river, County Kildare.

The OPW continued to work on advancing the Schemes planned for Clonmel, Carlow Town and Waterford City. Issues arising from the Public Exhibition of these Schemes and from discussions with the relevant local authorities are expected to be resolved early in the new year.

Engineering reports were completed along with outline design for Flood Relief Schemes in Mallow and Fermoy, both on the Munster Blackwater. The OPW and Ennis Town Council continued to examine a Preliminary Report and proposals for a Flood Relief Scheme in Ennis, Co. Clare.

Pre-feasibility or feasibility studies commenced on the river Slaney, Enniscorthy and Tullow, and the river Mall (Templemore). Studies, funded by the OPW and commissioned by the relevant local authority, were completed for the river Mornington (Mornington, Co Meath) and the Avoca (Arklow). The Dublin Coastal Zone Risk Assessment Study was also commenced.

Local authorities were also funded to carry out flood relief works in Limerick City (Clancy's Strand), Athlone (river AI), Freemount, County Cork (Freemount Stream), and also various areas in County Wicklow.

Preliminary work was undertaken to initiate the National Flood Hazard Mapping Programme. Phase 1 of the Programme will provide for the production of historic flood maps, and a contract is due to be placed shortly.

A total of €20.5 million was spent in 2003.

WORKS ON THE RIVER TOLKA IN 2003

The River Tolka rises in Culmullin Cross Roads, Co. Meath, and flows into the sea at Fairview in Dublin. The river has a catchment area of 14,150 hectares and is 33.3 kilometres long. It flows through the administrative areas of Meath County Council, Fingal County Council and Dublin City Council. The name of the river is derived from the Irish name 'An Tulca' which means The Flood.

The river has a significant history of flooding with the most recent flood events being on 6 November 2000 and 14/15 November 2002. The 2000 flood event is classified as a 20-year flood, while the 2002 event is classified as the 100-year flood. In the Dublin City Council area, the November 2002 flood resulted in widespread flooding in the Glasnevin, Drumcondra, Richmond Road and Distillery Road areas.

In the days following the 14/15 November 2002, Dublin City Council requested the Office of Public Works to carry out emergency works to the rear of houses 112/114 Tolka Road. The boundary wall on the right bank of the River Tolka, which formed the back boundary wall of these houses, had collapsed and the houses were evacuated. The OPW carried out an emergency repair to the bank of the river. This repair necessitated the importation and placing of over 400 tonnes of rock in a very confined area.

The boundary wall was replaced and the gardens of the properties were restored to a high standard.

As the emergency works were being carried out, Dublin City Council embarked on a planning procedure under Part 8 of the Planning and Development Act 2000 to have a schedule of Interim Flood Works carried out. These interim works were extracted from the ongoing River Tolka Flooding Study, part of the Greater Dublin Strategic Drainage Study (GSDSDS). It was decided that the Office Of Public Work, on behalf of Dublin City Council, would carry out these interim works under this legislation. The interim works consisted of the construction of 500 linear metres of embankment, 200 metres of wall construction, replacement of a footbridge, installation of flap valves to designated outfalls and an extensive maintenance of the channel. These works were commenced in February 2003 and were substantially complete in December 2003.

As the Part 8 Works progressed in the Dublin City Council area, Meath County Council also embarked on a planning procedure under Part 8 of the Planning and Development Act 2000 to have a schedule of Interim Flood Works carried out. Again the schedule of interim works was extracted from the River Tolka Flooding Study. The interim works consisted of the construction of two kilometres of embankment (requiring the importation of 22,00 cubic metres of material), the underpinning of an Old Railway Bridge to accommodate the lowering of the bed level by an additional 1.5 metres, the replacement of an existing masonry arch bridge using 4.0 metre wide by 3.6 metre high pre-cast box culverts and the widening/regrading of the Castle Stream (a tributary of the river Tolka flowing through Dunboyne, Co. Meath) over two kilometres of its length.

These works were commenced in July 2003. To date all embankment construction, the bridge underpin, the bridge replacement and approximately 50% of the channel works are complete. The remaining works are due for completion in 2004.

Fingal County Council has also recently completed a similar Part 8 process and it is intended to carry out these works in 2004.

FLOOD POLICY REVIEW

On 27 November 2002, Minister of State Tom Parlon, TD, announced that a major review of flood relief policy would be undertaken to examine:

- The causes and extent of flooding
- In general terms, the impact of flooding on different sections of society, such as farmers, householders, and businesses
- How the state should respond to different categories of flooding and recommend which agencies should have responsibility in each case
- Criteria for the prioritisation of expenditure between response programmes and within programmes where appropriate
- The extent and adequacy of existing powers and processes and recommend any changes and any new or additional powers considered necessary
- The identification of strategies to manage any increase in the present extent of areas at risk of flooding, with particular reference to current predictions regarding the effects of climate change
- Criteria for initiation of any future Humanitarian Aid Schemes.

A group consisting of representatives from the Office of Public Works; Departments of Finance; Environment, Heritage & Local Government; Communications, Marine & Natural Resources; Agriculture & Food; the County & City Managers Association; Irish Business and Employers Confederation; and the Irish Farmers Association was formed to examine and report on the terms of reference.

The Group, chaired by Minister of State Tom Parlon, TD, met on nine occasions between January 2003 and November 2003 and completed its draft final report in December 2003.

At its first meeting in January 2003 the Group agreed to undertake a public consultation process. Submissions were invited from the public through advertisements in the media on 24 January 2003. All local authorities, a number of State agencies and voluntary agencies were approached directly and invited to make submissions to the Group. A total of 71

written submissions were received from all sections of society. Following the closing date for receipt of submissions members of the Review Group also held meetings with 14 key agencies/groups to facilitate discussion on particular issues.

The draft report was circulated to all Government Departments and Offices for comment in January 2004. It is expected to be submitted to Government in February and, subject to Government's approval, will be published immediately thereafter.

It is envisaged that implementation of the policy and recommendations of the draft Report will result in a more integrated, proactive and catchment-based approach to flood management in Ireland in the future.

UNIVERSAL ACCESS PROGRAMME

During 2003 the Universal Access Programme supported work to improve accessibility in buildings occupied by the Courts Service; Department of Social & Family Affairs; Department of Finance; Department of Education; Department of Environment, Heritage & Local Government; Department of Community, Rural & Gaeltacht Affairs; Office of the Comptroller & Auditor General; the Irish Linguistics Institute; Central Statistics Office; and the Garda Authorities.

In addition to this, the OPW, in conjunction with the Department of Justice, Equality & Law Reform and the Institute for Design & Disability, sponsored an exhibition, Design for All, assembled around the seven principles of Universal Design as compiled by the Centre for Universal Design, North Carolina State University. The exhibition toured countrywide in 2003 to mark the European Year of People with Disabilities.

Venues included:

The Hunt Museum, Limerick
'Our House' Exhibition, Punchestown
Offaly Co Co Offices, Tullamore
Longford Co Co Offices, Longford
Ennis Town Council Offices,
Vocational School, Wexford
Donamaise Arts Centre, Portlaoise
Vision Centre, Cork
County Hall, Galway
Landmark Hotel, Carrick-on-Shannon
Crafts Centre, Castle Yard, Kilkenny
Civic Offices, Dublin
Government Offices, The Glen, Waterford
Atrium, OPW, 51 St Stephens Green, Dublin

Design for All was also exhibited at the Technology Exhibition, Malaga Palacio de Ferias, Malaga, Spain, as part of Ireland's contribution to the Second European Conference of Ministers Responsible for Integration Policies for People with Disabilities.

The OPW also sponsored an award for Excellence in Accessibility Design as part of the RIAI Irish Architecture Awards.

Total expenditure in 2003 was €2.26m.

Architectural Services

The Office of Public Works as an architectural practice is renowned for its exceptional degree of quality. It provides a comprehensive design and project management service for public sector building projects, a conservation management and advisory service and offers independent advice to the Government on architectural issues.

A multi-disciplinary practice employing architects and quantity surveyors, who operate closely with the Structural Engineering and Mechanical and Electrical Sections of the Engineering Services Business Unit, it offers a full in-house service to its customers.

Architectural Services have developed a reputation for quality and professionalism, as demonstrated by the many awards it has achieved.

The practice has developed a comprehensive management that is ISO 9002 accredited and produces annual accounts that consistently show Architectural Services to be operating at a notional surplus.

Services offered to its customers include:

- Provision of full design and construction management service
- Project feasibility studies and reports
- Development of initial brief
- Advice on initial building and lifetime costs
- Advice on planning and building regulation issues
- Advice on health and safety
- Advice on conservation methods and procedures

The practice has a developed expertise in a number of areas:

- Modern office accommodation
- Conservation and restoration of heritage properties
- Prison buildings
- Garda buildings
- Public Offices and Government Departments
- Public access at heritage sites

PROJECT PORTFOLIO

The extent of work undertaken by Architectural Services is indicated by the value of its portfolio of projects. For 2003, the work programme contained 403 projects with a combined value of €2.06 billion.

Throughout the year variations occurred in the planned advancement of certain projects, owing mainly to changing priorities of the client. Some 68 projects were added to the programme and these new projects more than compensated for the delayed elements in terms of productivity. By year-end the full projected output for the year had been achieved, with 449 projects on hand with a total value of €2.14 billion.

CONTINUING PROFESSIONAL DEVELOPMENT (CPD)

Monitoring and developing a professional competency level is essential in ensuring that project quality and service delivery is maintained as well as being a requirement of ISO 9002.

The CPD programme continued in 2003 with training events including:

- Tour of the National Gallery and lecture with Benson and Forsythe
- Lecture on conservation of twentieth century buildings and a visit to Aras Mhic Dhiarmada (John Allen)
- Wall exhibition, in conjunction with Billings Design Associates and associated lecture (Sean Billings)
- Series of health and safety lectures, both in Dublin and all regional OPW offices (Bobby Carty)
- Safepass course.

GRADUATE TRAINING PROGRAMME

In 2003, the fifth year of the graduate training programme, ten graduate architects completed their training and a further ten graduate architects and one graduate quantity surveyor continued to work in the various New Works sections and Property Maintenance Services.

The training programme provides the experience required for the RIAI/ NUI examination in professional practice or the RICS assessment of professional competence, and during their time with Architectural Services, the graduates have made a positive contribution to the design and development of various projects.

In May 2003 the graduates completed a successful tour to Belgium and Paris which included visiting OPW work abroad, and promoting this work and the graduate training programme through meetings and discussion with representatives of the French Government.

CONSERVATION

The Conservation Unit, in addition to executing major building conservation projects, continued with a number of conservation research initiatives, including:

- Developing a building stone database with the State Laboratory and the Geological Survey of Ireland
- Conservation research into historic paints under joint agreement with the State Laboratory
- Developing a research programme and establishing collaborators to share in undertaking specific practice-related subjects: fire safety (historic buildings) and accessibility; timber as structure; stone cantilevers; sculpted and carved elements; historic gardens/landscapes.

SUSTAINABLE DEVELOPMENT AND UNIVERSAL ACCESS POLICY

- The OPW USAD Workgroup (Workgroup on Universal Access and Sustainable Design) continues to research best practice, methods and standards for Architectural Services
- The Green Design Audit Checklist, a self-auditing tool, is available on the intranet to assist the design process at various stages
- The Green Team was launched in July 2003. The team comprises volunteer members from all divisions of the OPW including regional offices, with the intention of achieving more environmentally friendly work practices and a sustainable approach to the services provided
- The Accessibility Audit Checklist is available on the OPW intranet site to assist designers in auditing design to comply with the current statutory building regulations

- The OPW currently has fifteen qualified access auditors to assist in auditing of buildings within the State property portfolio following a request from a Government Department
- The Design for All Exhibition, presented by the OPW in conjunction with the Department of Justice, Equality and Law Reform and the Institute of Design and Disability, was presented at a number of venues throughout the country. The Universal Access theme for the exhibition highlighted awareness and indicated the commitment of the OPW to improve the built environment in terms of inclusive accessibility. The exhibition was a success and, following a request from the Department of Justice, Equality and Law Reform, was exhibited at the Second European Conference of Ministers responsible for Integration Policies for People with Disabilities in Malaga, Spain
- All staff members of Architectural Services were issued with a copy of 'Buildings for Everyone (inclusion, access and use)' published by the National Disability Authority, to help facilitate the implementation of current best practice standards

Engineering Services

With staff drawn from a range of engineering disciplines, this Business Unit delivers engineering services and advice in the civil, mechanical & electrical and hydrometric fields in connection with its own work programme and that of other Office of Public Works Business Units.

- Preparatory steps were taken with a view to seeking accreditation to the Institution of Engineers of Ireland Continuing Professional Development training scheme for professional and technical staff

QUALITY SERVICE

- A further branch of Engineering Services, Design Section, succeeded during 2003 in joining the ranks of those sections who have demonstrated commitment to quality customer service by securing ISO accreditation
- As part of a continuous improvement focus, a customer satisfaction monitoring programme was introduced in Drainage Division. This entailed the issuing of questionnaires to a sample of landowners affected by drainage operations. Feedback has been very positive

BENCHMARKING

Pilot exercises were carried out to compare the levels of sick leave and accidents in Drainage Division against available data for comparable operations nationally. These showed that levels compared favourably with relevant national averages.

The main activities and outputs in Engineering Services during the year were:

DRAINAGE MAINTENANCE

	EAST REGION		WEST REGION		S/W REGION		TOTAL	
	2002	2003	2002	2003	2002	2003	2002	2003
Main channels (km)	73	62	65	203	52	69	190	334
Minor channels (km)	819	869	579	549	492	552	1890	1970
Bridges repaired	19	7	21	43	105	51	145	101
Bridges replaced	18	22	15	26	9	5	42	53
Bridge development applications	48	57	9	17	108	33	165	107
Labourforce (at 31 December 2003)	115	119	98	98	74	73	287	290
Maintenance expenditure (€m)	5	4.6	4.2	4.3	3.9	4.4	13.1	13.3

As part of the policy of minimising environmental impacts, Drainage Division continued to commission the Central Fisheries Board to carry out studies of experimental approaches to drainage operations and to conduct training courses in environmentally-sensitive techniques.

NORTH MAYO LANDSLIDES

Following the landslides which occurred in the Pol-lathomas/Glengad area of North Mayo on 19 Sep-tember 2003, the OPW provided immediate assistance to Mayo County Council by cleaning flood debris and silt from around private dwellings, farm-yards and access roads and the removal of obstruc-tions from watercourses. Longer-term remedial meas-ures recommended by Mayo County Council's con-sultants were then undertaken including restoration and stabilisation work on the local rivers and streams and the opening of interceptor drains on the moun-tainside. It is expected that the agreed programme of work will be completed in March 2004.

MECHANICAL ENGINEERING

As part of an ongoing plant management pro-gramme, new equipment and vehicles costing €0.7m were purchased.

In addition to output supporting Engineering Ser-vices drainage operations e.g. fabricating sluice gates, weed-boats etc., the Central Engineering Workshops carried out a number of projects for other OPW busi-ness units and outside bodies including:

LOCATION/CLIENT	PROJECT
Garda Headquarters, Phoenix Park	Fabricate gates
Christ Church Cathedral Waterford	Restore antique railings
Tolka River, Dublin	Provide safety railings
People's Garden, Phoenix Park	Fabricate railings at lake
Grangegorman Military Cemetery	Restore antique gates
War Memorial Park	Restore gates
Dublin Zoo	Fabricate perimeter fence

An inspection service in relation to plant and vehi-cles was provided to the Department of Communica-tions, Marine and Natural Resources and Dúchas, the Heritage Service to enable them to comply with Health & Safety legislation requirements.

HYDROLOGY & HYDROMETRIC

- *Hydrometric data collection*

At the end of 2003, data was being collected at a total of 349 hydrometric gauging stations through-out the country (297 permanent and 52 project-related).

- *Requests for hydrological data*

The Engineering Services Section responded to a total of 278 requests for data or information in 2003, 97% of which were processed within 7 days of receipt. Data is also provided via an internet site (www.opw.ie/hydro/home.asp).

DESIGN SECTION

- *National Flood Hazard Mapping Programme*

As part of a programme to identify areas at risk from flooding countrywide a targeted search for flood-related press articles in the National Library collection was completed. Tenders were also invited for a contract to identify and verify information in relation to past flood events available from other sources and to design an internet-based system to make flood risk information publicly available.

- *Flood Relief Studies*

Pre-feasibility flood relief studies were carried out in relation to Templemore and Tullow. An ongoing advice/review service was provided for a number of projects, including flood relief studies in Fermoy, Mallow, Mornington, and the river Tolka, and the Dublin Coastal Flood Risk Assessment Study.

- *Flood Policy Review*

A major input was provided to the Flood Policy Review initiated by the Minister of State, which included the preparation of significant sections of the Report.

STRUCTURAL ENGINEERING

Building projects completed during the year included:

Cobh Garda Station; Ballinrobe Garda Station; Parkavera Footbridge (Eglinton Canal, Galway); Ceide Fields Visitor Centre Extension; Irish Coastguard Station, Ardmore (Co. Waterford)

The following table summarises the Unit's activities in 2003:

PROJECT/ACTIVITY	IN PROGRESS 1/1/2003	NEW PROJECTS IN 2003	TOTAL	NUMBER COMPLETED IN 2003
Building	28	8	36	9
Reports	46	66	112	51

MECHANICAL & ELECTRICAL

Output in financial terms is summarised below:

WORK AREA	TOTAL VALUE €M
Service Contracts	3.5
Minor Works/ Maintenance	8
Programmed maintenance work	1.6
New Works	22
Advice and Monitoring	90

MAINTENANCE

A contract for the management by a private sector company of the maintenance portfolio of work came into effect at the beginning of the year 2003 and the arrangement is working particularly well. A feature of the service is the provision of a dedicated help desk service to customers. A new software system was also installed in the course of the year, to assist with invoice payments and billing to customers.

ENERGY CONSERVATION

In a joint venture with Sustainability Energy Ireland (formerly the Irish Energy Centre), the Mechanical & Electrical Section is establishing an energy monitoring bureau charged with monitoring and targeting energy consumption in all large State buildings. The existing building management systems which have been installed in most of these buildings over the past number of years are in the process of being upgraded to include the latest in energy data collection technology. The new system will enhance data collection and utilise the internet to communicate with a web server which hosts the central energy database. The web server can be interrogated remotely by local Accommodation Officers in order to view

up-to-date energy reports. The bureau will be charged with developing Energy Performance Indicators for each building, identifying energy wastage and preparing weekly, monthly and annual energy reports with the all-important involvement of local building managers.

NEW WORK

New work designed in-house in 2003 included projects in Wexford Opera House, the Food Safety Centre at Backweston, the Environmental Protection Agency in Kilkenny, the Military History Museum at Collins Barracks, several Garda stations and National Educational Psychology Service buildings, and numerous fit-outs throughout the country.

A major project commenced in Kildare House, involving the total refurbishment of a 1970s office block with energy conservation to the fore in the removal of the existing air conditioning system.

ADVICE AND MONITORING

The Business Unit continued to liaise with external consultants in the provision of design services in commissioned works and to provide advice on a wide range of issues to both internal and external customers.

FLOOD RELIEF PROGRAMME

Engineering Services continued to provide technical support to the Project Management Services Business Unit in relation to the Flood Relief Programme in the form of policy advice, pre-feasibility studies, and works monitoring. In addition, staff from the direct labour force carried out works to stretches of the river Tolka in Counties Dublin and Meath and the river Morrell in County Kildare.

Government Supplies Agency

The Government Supplies Agency continued to provide a centralised procurement service for Government Departments and Offices, State agencies and other public sector bodies. A total of 106 organisations utilised the service during the year, and the

total turnover on contracts placed by the Agency was €52,179,000. The following table gives a breakdown of the turnover by product/service type.

CONTRACT DESCRIPTION	TURNOVER €
Vehicles & Transport Equipment	13,913
Printing & Binding Services	10,591
Uniforms & Clothing	7,431
Stationery & Office Supplies	4,583
Liquid Fuels	4,378
Natural Gas	3,833
Advertising Services	3,606
Janitorial Supplies	1,656
Personal Protective Equipment	961
Public Order Equipment	751
Footwear	476
TOTAL	52,179

The Agency continually reviews the range of products and services available under its contracts, and the form in which they are delivered, in order to best meet the requirements of customers.

The Agency is also engaged with the Department of Finance in planning for the implementation of a national strategy for e-Procurement in the public service.

PUBLICATIONS

The Agency's Government Publications Service continued to provide a retail and mail-order service for the sale and distribution of Government Publications. Turnover on this service in 2003 was €705,000.

ELECTION SERVICES

The Government Supplies Agency manages the production of ballot papers for referenda and national elections, and the supply of all stationery requirements to Presiding and Returning Officers. During 2003, the Agency has worked with the Department of the Environment to plan for the full use of electronic voting in the local and European elections to be held in 2004.

IRIS OIFIGIÚIL

The Government Supplies Agency publishes Iris Oifigiúil, the Government Gazette, twice each week. An Internet version of Iris Oifigiúil is also available and can be accessed at www.irisoifigiuil.ie

Corporate Services

PERSONNEL, DEVELOPMENT AND ORGANISATION SERVICES

Personnel Services continued in 2003 to deliver a support service to Management and to the 1,200 employees of the Office of Public Works.

In the area of recruitment and promotion, through competitions organised within the OPW and recruitment through the Civil Service and Local Appointments Commission, twenty-four staff were promoted and twenty-two new recruits joined the OPW.

Personnel Services was also actively engaged in negotiations, discussions and dispute resolution with the wide range of unions representing staff interests in the OPW. There were also negotiations with the Department of Environment, Heritage and Local Government regarding the transfer of functions to the OPW.

TRAINING UNIT

In 2003 the Performance Management and Development System (PMDS) was customised by Training Unit for use by our non-established State industrial staff. A one-day training course on the customised system was also developed and delivered by the staff of Training Unit. Approximately 700 staff attended the training course in nine venues countrywide and in Dublin. PMDS is being implemented by the OPW's non-established staff in 2004.

Among the courses arranged by Training Unit were computer courses in such topics as Word and Excel at beginner, intermediate and advanced levels, Keyboard Skills, AutoCAD and ASR. Courses in Minute Taking, Interview Skills, Thinking Styles and Problem Solving were also arranged.

As is customary, induction courses were held for new entrants and a retirement course was held for those at the other end of the spectrum. A course in disability awareness was also held and a further such course is planned for 2004.

Many staff availed of the Refund of Fees Scheme to pursue courses of higher education in their own time.

Staff attended various courses and seminars such as Lighting Masterclass, Design and Construction of Basements and the Flood and Coastal Management Conference.

Conferences attended included The Future Growth of Dublin and the National Spatial Strategy, the Solar Energy Conference, and the Annual Employment Law Conference.

INTERNAL AUDIT

Internal Audit continued to carry out independent audits and all Business Units and Support Services were included in the programme of audits.

The Audit committee was reconstituted in 2003. Two of the three members, including the Chair, are external members.

ORGANISATION UNIT

The Organisation Unit, as part of Corporate Services, performs a vital role in the OPW. It provides and maintains the IT, telecommunications and office equipment infrastructure which underpins the activities of the rest of the Office. The unit has undergone significant changes in 2003 which will continue in 2004 with a continued emphasis on performance review and delivery of work targets.

The main focus in 2003 was the delivery of the projects and services set out in the Business Plan as approved by the IT User group.

Outlines of key areas of work completed by the Organisation Unit in 2003 are:

1. Projects and Systems

Some of the projects undertaken included:

- Property Management System (Facility Centre)
- Property Rental Interface
- Visibility System
- M & E Services Management information
- Architectural Management Information System MIS
- Engineering Services Management Information System MIS
- Buildings Conditions Database
- EU Presidency systems
- Central Engineering Workshops Management Information System MIS
- 'Corepay' remote payroll entry
- Farmleigh booking system
- Quarry Database
- Art Works Database integration/web development
- PMDS/training requirements system

2. Services

The following table gives an indication of the scale of services supplied at 42 sites during 2003:

DESCRIPTION	QUANTITY (APPROX.)
PCs & laptops supported	700
Servers supported	50
Printers supported	120
Software applications	100
Mobile phone supported	250
Photocopiers	90
Fax machines	100

3. Infrastructure upgrades and improvements

A number of significant upgrades and improvements were carried out on the Network Infrastructure during 2003, including anti-virus software, network security and business continuity (disaster recovery) services.

4. IT Review

In January 2003, consultants prepared a report on IT function within the OPW and from this a 10-point Action Plan was produced which set out how the main recommendations could be delivered.

The Action Plan resulted in the formulation of a Project Management methodology for IT projects and the creation of a Service Level Agreement for the delivery of IT-related services in the OPW.

The Plan also recommended the enhancement of the existing OPW IT Helpdesk to focus more directly and immediately on the internal customer.

It was also recommended that the Organisation Unit initiate a programme of IT awareness within the OPW.

The Organisation Unit now regularly publishes information on IT developments on its intranet site and arranges information sessions for staff on new technologies. Similar presentations are planned for 2004.

5. Summary

In summary the work carried out within the Organisation Unit is both extensive and varied, and vital for the operation of the OPW. The acquisition of new reporting tools has enabled systems to be analysed and potential problems rectified before they become more serious.

LEGAL SERVICES SECTION

In 2003, Legal Services continued to liaise with the State Claims Agency (SCA) in reporting accidents and providing follow up documentation, in line with the Protocol agreed between the two organisations in 2002.

The provision of legal advice to the OPW continued to be managed by a firm of solicitors on a contract basis up to October 2003. In advance of the contract coming to an end, agreement was reached with the Chief State Solicitor's Office on the future provision of the full range of legal services required by OPW. It is intended to have this service in operation early in 2004.

Legal Services continued act as Company Secretary to the two companies acquired by the OPW, Colmstock Properties Limited and Public Property Development Limited, in addition to providing administrative services to the Barretstown Castle Trust and the Tyrone Guthrie Centre, Annaghmakerrig.

FREEDOM OF INFORMATION (FOI) UNIT

The efficient and effective handling of FOI requests continued to be a priority during 2003. The total number of requests dealt with during the year amounted to 76 and where appropriate, those making the requests were given every assistance with access to records without having to make a formal FOI application.

The Guide to the Functions, Records, Rules and Practices of the Office, a requirement under Sections 15 and 16 of the FOI Act, was made available on the OPW website which went online in 2003.

Continuing its commitment to best practice and compliance with the provisions of the FOI Act, the FOI Unit is represented at the meetings of the Civil Service Users Network (CSUN) and the Interdepartmental Working Group (IDWG). These networks provide a forum for discussion of cases with colleagues from other Civil Service departments and offices and contribute to the overall development of the FOI ethos.

The following table sets out a summary of the FOI activity during the year. Members of the public, business groups and journalists accounted for most of the FOI requests received, with the numbers in each category being fairly evenly balanced.

Total requests received	76
Journalists	29
Business	17
Members of the Oireachtas	2
Staff Members	4
Other	24



The Glen, Government Offices, Waterford



OPW Awards 2003

Fota House - Restoration

Leinster House - Press Reception Area

Joseph's Cottage - Restoration

ISO Accreditation

PROJECT/DIVISION	AWARDS SCHEME	CLIENT(S)
Fota House Restoration, Co Cork	RIAI Regional Award	Office of Public Works on behalf of the Fota House Trust
Leinster House Press Reception Area, Dublin	RIAI Regional Award	Office of Public Works on behalf of Houses of the Oireachtas
Restoration of Joseph's Cottage, Co. Wicklow	RIAI Special Award - Best Practice in a Conservation Project	Office of Public Works on behalf of Department of Environment, Heritage & Local Government - National Parks & Wildlife Services
Property Management Services	IS EN ISO 9001:2000	-
Engineering Services, Design Section	IS EN ISO 9001:2000	-



Financial Review 2003

“It is the policy of the OPW to process invoices without delay. Since 2/1/98 this Office is operating in accordance with the Prompt Payment of Accounts Act, 1997.”

1. Proposed Westgate Development, Dublin
2. Farmleigh
3. Passport Office, Balbriggan (after construction)

Expenditure Programme

The table below shows, on a programme basis, all expenditure managed by OPW in 2003 (2002 figures are shown for comparison). This involves funds granted directly to OPW via Vote 10; funds administered on behalf of the Department of Finance; and expenditure on works and services managed by OPW and paid for by other Government Departments or Agencies.

CAPITAL AND NON CAPITAL	PROVISIONAL OUTTURN €000	
	2002	2003
1. Property Management Services		
1.1 Purchase of sites and buildings	10,189	4,654
1.2 Rent, rates etc.	98,459	110,461
Programme Total	108,648	115,115
2. Property Maintenance		
2.1 Maintenance, material and supplies	46,140	43,410
2.2 Fuel, electricity, water, cleaning materials	11,381	12,949
2.3 President's Household Staff	620	671
Programme Total	58,141	57,030
3. Project Management Services		
3.1 Building Programme	295,665	297,325
3.2 Flood Relief (Including Humanitarian Aid)	31,162	20,837
3.3 Zoological Society of Ireland	2,539	2,539
3.4 Maynooth College Chapel	4,152	750
3.5 Institute for Ireland, Louvain	900	0
3.6 St Isidore's Irish College Rome	1,270	0
3.7 Christchurch Cathedral, Waterford	1,270	0
Programme Total	336,958	321,451
4. Engineering Services		
4.1 Drainage surveys	1,294	909
4.2 Maintenance Works - Maintenance costs of completed schemes	13,527	3,815
4.3 Services to the Department of the Marine & Natural Resources	142	50
4.4 Purchase of Engineering plant and machinery	1,534	699
4.5 Maintenance of Engineering plant and machinery	1,821	1,763
4.6 Engineering Works for Department of AHGI	305	229
Programme Total	18,623	17,465
5. Government Supplies Agency		
5.1 Printing and Publications	22,817	20,132
5.2 General Procurement Services	26,908	31,324
Programme Total	49,725	51,456

6. Corporate Services		
6.1 Salaries, wages and allowances	22,674	25,148
6.2 Travel and subsistence	1,240	1,384
6.3 Incidental expenses	1,182	815
6.4 Postal and telecommunications services	1,057	999
6.5 Office equipment and other office supplies	2,384	2,494
6.6 Office premises expenses	1,188	869
6.7 Consultancy Services	488	34
Programme Total	30,213	31,743
7. Funds Managed by OPW on behalf of the Department of Finance		
7.1 Local Loans	39,502	43,575
Programme Total	39,502	43,575
Total Gross Expenditure	641,810	637,835
This may be reconciled with Vote 10 expenditure as follows:		
Deduct:		
Funds Managed by the OPW on behalf of the Department of Finance	39,502	43,575
Works funded by Government Departments	143,732	107,340
Supplies for Government Departments	58,535	60,602
Vote 44	13,545	0
Total	386,496	426,318
The gross allocation on Vote 10 was €426,832,000. Appropriations-in-Aid (receipts) totalled €22,009,462. The overall Net saving on the Vote was €1.398m.		

Funding of Programmes

	2002	2003
OPW funded Vote 10 (Gross)	386,496	426,318
1.Vote 44 (Flood Relief)	13,545	0
Total	400,041	426,318
Work funded from the Votes of other Departments		
2. Construction Works & Services		
Department of Education	20,000	12,242
Sundry Works	108,509	75,002
Sundry Rents	0	5,110
Maintenance Works	1	15,081
Services to the Department of the Marine & Natural Resources	2	142
		50
Supplies for Government Departments		
Stationery	18,183	16,317
Transport vehicles	13,461	13,913
Furniture	6,327	7,280
Clothing	3	6,704
Advertising		3,914
Energy		8,788
General Cleaning Materials etc.		1,158
Total	202,267	167,942
Funds managed by the OPW on behalf of the Department of Finance		
3. Local Loans	4	39,502
		43,575
Total	39,502	43,575
<p>1.These involve minor maintenance works on State occupied accommodation.</p> <p>2.This was for work at Howth Harbour, Castletownbere, Inishbofen, Killybegs and Dunmore East.</p> <p>3. Two Departments share most of the expenditure on clothing, the Departments of Defence and of Justice, Equality & Law Reform.</p> <p>4. These funds are managed on behalf of the Department of Finance. They involve the re-couplement of loan payments, from local authorities and individuals in Gaeltacht areas, twice yearly, and early redemption loans. Gaeltacht Loans are now managed by The Department of Arts, Heritage, Gaeltacht and the Islands.</p>		
Note:		
<i>It is the policy of the OPW to process invoices without delay. Since 2/1/98 this Office is operating in accordance with the Prompt Payment of Accounts Act, 1997.</i>		

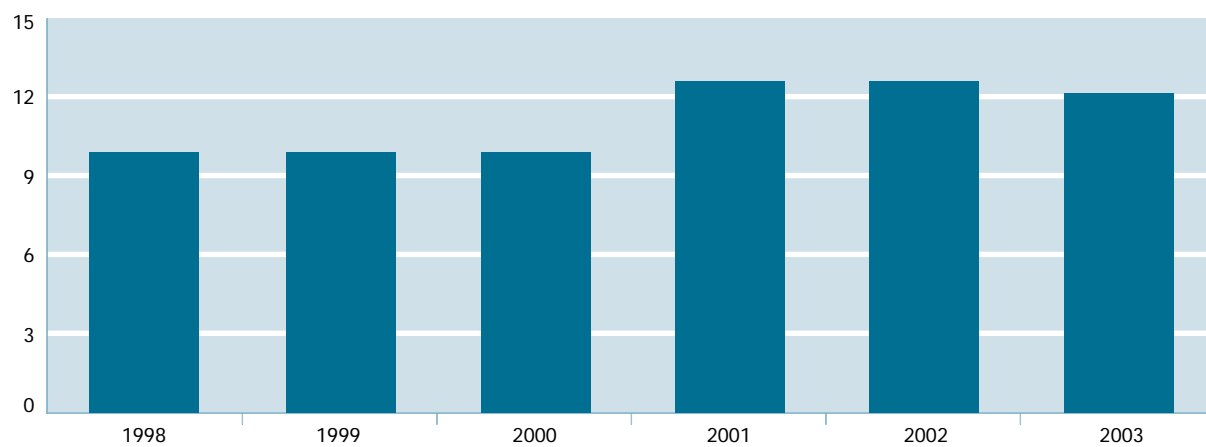
Architectural Services

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2003					
		2002		2003	
	Note	€'000	€'000	€'000	€'000
Notional Fee Income	1		12,559		11,671
Expenditure					
Employment Costs	2	5,747		5,967	
Core Support Services	3	1,488		1,637	
Rent	4	535		662	
Insurance	5	377		350	
Depreciation		165		188	
Communications		80		81	
Development Costs		69		54	
IT Running Costs		41		41	
Heat and Light		40		44	
			8,541		9,024
Notional Surplus	6		4,018		2,647
Note to the Income and Expenditure Account					
<p>1. Notional fee income. Notional fee income has been calculated using commercial fee scales discounted by 7.5% to reflect current market conditions. No adjustment has been made to reflect any additional discounts which may be allowed to customers to whom long term services over a number of projects are provided or any premium which may arise on the provision of specialist services.</p>					
<p>2. Employment Costs. Actual pension and social welfare costs incurred have been increased where appropriate to reflect rates payable by private sector organisations. No adjustment has been made to base salary levels to reflect current market pay scales or bonus and other performance related remuneration.</p>					
<p>3. Core Support Services. Support costs have been allocated on the basis of staff numbers as a percentage of total established staff. Pension and social welfare costs incurred have been increased in line with note 2 above.</p>					
<p>4. Rent €'000 Actual 38 Notional 625 Actual rent is allocated based on area occupied as a percentage of total space being rented. Notional rent is calculated at an average of €30 per square foot as an approximation of current market rates on similar properties. The notional charge is also allocated based on area occupied.</p>					
<p>5. Insurance. Insurance is a notional charge to reflect professional indemnity insurance costs that would be incurred by a private sector practice and is calculated based on a percentage (3%) of notional fee income.</p>					
<p>6. Notional Surplus. The notional surplus does not reflect a number of additional costs that may be incurred by an equivalent private sector practice but which cannot be estimated with a sufficient degree of accuracy to permit their inclusion in this income and expenditure account. These costs include, but are not limited to, legal fees, marketing costs, entertainment and working capital management.</p>					
<p>7. All income and expenditure figures are shown net of VAT.</p>					

Architectural Account 1998 - 2003

ALL FIGURES IN €M

YEAR	SURPLUS	INCOME
1998	2.589	10
1999	2.903	10
2000	3.633	10
2001	5.016	13
2002	4.018	13
2003	2.647	12



Barretstown Castle Trust

INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD ENDED 31 DECEMBER 2002			
	Note	31/12/2002 (9 Months) €	31/03/2002 (12 months) €
Income			
Interest receivable	1	6,753	7,333
DIRT Refund	1	-	62,989
		6,753	70,322
Expenses			
Legal and Accountancy fees		2,418	2,616
Tax fees Re: DIRT refund		1,028	7,251
Gang Camp "Fantasia" Gala		-	1,270
Camper Scholarship Scheme		3,809	3,809
		7,255	14,946
(Deficit)/Surplus for year		(502)	55,376

BALANCE SHEET AT 31 DECEMBER 2002			
	Note	31/12/2002 €	31/03/2002 €
Current Assets			
Debtors	3	1,548	1,213
ACC deposit account	5	262,832	266,179
		264,380	267,392
Current Liabilities			
Office of Public Works – current account	4	465	346
Accruals	6	5,532	8,161
		5,997	8,507
Net Current Assets		258,383	258,885
Represented by			
Capital Account		258,383	258,885

Note to the Financial Statements 31 December 2002

1. Income

The Deposit Interest Retention Tax (DIRT) refund received in the year ended 31 March 2002 is for the years 1991/92 to 2000/01 due to the charitable status of Barretstown Castle Trust.

The only income in the financial period ended 31 December 2002 was interest income earned on the ACC deposit account.

2. Expenses

Under the current lease terms with the Gang Camp, all outgoings including maintenance and repairs of the Castle are the responsibility of the Gang Camp.

The legal fees relate to services provided by Arthur Cox during the year. Tax fees relate to final negotiations with Revenue regarding refund of Deposit Interest Retention Tax.

The Camper Scholarship Scheme expense of €3,809 in each financial period relates to an undertaking by the trust to sponsor a child at the camp for five years from 1999, at a total cost of €19,046.

3. Debtors	31/12/2002	31/03/2002
Amounts falling due within one year	€	€
ESB refund due	1,548	1,213
	<u>1,548</u>	<u>1,213</u>

The ESB refund relates to payments made in respect of the electricity of the South Gate Lodge after the relocation of the O'Donoghue family in October 1998.

4. Office of Public Works - Current Account

The amount of €465 (2002: €346) owing to the Office of Public Works reflects the current or "suspense" account maintained by the Office of Public Works.

5. Acc Deposit Account

The balance on the ACC bank deposit account agrees with the bank statement as at 31 December 2002.

6. Creditors (amounts falling due within one year)	31/12/2002	31/03/2002
	€	€
Ernst & Young:		
- Accountancy Fee	1,908	1,944
- Taxation Fee	1,028	3,678
Relocation of O'Donoghues	2,539	2,539
ESB	57	-
	<u>5,532</u>	<u>8,161</u>

The accountancy fee accrual is in respect of the preparation of the financial report for the period ended 31 December 2002.

The amount of €2,539 is in respect of costs associated with the relocation of the O'Donoghues

7. The Office of Public Works (OPW) continues to support Barretstown Castle Trust in respect of expenditure on capital works, wages and maintenance. These costs have been accounted for in Government accounts.

8. The financial statements of Barretstown Castle Trust refer only to the management of the trust. The assets (Barretstown Castle and surrounding lands), which the OPW maintains, do not appear in the financial statements of the trust as they were acquired at no cost.



Staff and Senior Personnel 2003

“This Annual Report clearly illustrates the dedication, effectiveness and results achieved by the staff. Congratulations on another successful year and sincere thanks for your endeavours and continued support.”

Seán Benton
Chairman

1. David Byers, Commissioner
2. Clare McGrath, Commissioner
3. Seán Benton, Chairman

OPW STAFF AS AT 31 DECEMBER 2003	
Min of State and Admin	318
Architectural	140
Engineering	74
Other	41
OPW Grades	714
Total	1,287

SENIOR PERSONNEL

Sean Benton
Chairman of the Office of Public Works

Property Services

David Byers
Commissioner

Project Management Services

Clare Mc Grath
Commissioner

Property Management Services

Tom Costello
Principal Officer

Paul Molloy
Principal Officer

Property Maintenance Services

Des Thorpe
Head of Maintenance

Health and Safety Unit

Kevin Fleming
Assistant Principal Officer

Facilities Management

Liam Basquille
Principal Officer

Mary Heffernan
General Manager, Farmleigh

Tommy O'Shaughnessy
General Manager, Dublin Castle

Project Management Services

Jim Blighe
Principal Officer

John Sydenham
Principal Officer

John Mc Mahon
Principal Officer

Special Projects Unit

Kevin Connolly
Director

Architectural Services

Michael O'Doherty
Director of Architectural Services

Liam Egan
Assistant Principal Architect

Michael Haugh
Assistant Principal Architect

Ciaran O'Connor
Assistant Principal Architect

Klaus Unger
Assistant Principal Architect

Finbar Wall
Assistant Principal Architect

Engineering Services

Tony Smyth
Director of Engineering Services

Jim O'Sullivan
Chief Mechanical & Electrical Engineer

Tom Sherlock
Principal Officer

Corporate Services

Vincent Campbell
Director of Corporate Services

June Thompson
Principal Officer

Lynda Hendley
Public Relations Officer

Finola Parnell
Freedom of Information Officer

Financial Services and Government Supplies Agency

Joseph Farrell
Principal Officer

THE OFFICE OF PUBLIC WORKS

Head Office

Office of the Minister of State

Office of the Chairman

Corporate Services

Property Management Services

Project Management Services

Property Maintenance Services

Architectural Services

Engineering Services

51 St Stephen's Green,
Dublin 2.

Tel: (01) 647 6000

LoCall: 1890 213 414

Main fax No: (01) 661 0747

Website: www.opw.ie

E-mail: info@opw.ie

Quantity Surveying Section, Professional Accountants

4 - 5 Harcourt Road,
Dublin 2

Tel: (01) 647 6000

Arterial Drainage – Design Section, Hydrology & Hydrometric Section, Structural Engineering Section

17 - 19 Lower Hatch Street,
Dublin 2

Tel: (01) 647 6000

Financial Services

Government Offices,
Hebron Road,

Kilkenny

Tel: (056) 7772600

LoCall: 1890 213 424

Government Supplies Agency

51 St Stephen's Green,
Dublin 2

Tel: (01) 647 6000

LoCall: 1890 213 434

Government Publications Sale Office

Sun Alliance House,
Molesworth St,
Dublin 2.

Tel: (01) 679 3515

Furniture Branch

Mountshannon Road,
Rialto,

Dublin 8

Tel: (01) 453 1588

Building Maintenance Service

Pembroke Row,
Baggot Street,

Dublin 2

Tel: (01) 676 4633

Dublin Castle Conference Centre

Dublin Castle,
Dublin 2

Tel: (01) 679 3713

Farmleigh

White's Road, Castleknock,
Dublin 15
Tel: (01) 815 5900

Central Engineering Workshop

Jamestown Road,
Inchicore,
Dublin 8
Tel: (01) 453 4204

Arterial Drainage Maintenance

Newtown,
Trim,
Co Meath
Tel: (046) 9431352

Fairgreen,
Ardee,
Co Louth
Tel: (041) 685 3256

Robinstown,
Mullingar,
Co Westmeath
Tel: (044) 48332

Ballycraige,
Castlebridge,
Co Wexford
Tel: (053) 24181

Drumbear,
Cootehill Road,
Monaghan
Tel: (047) 83201

Main Street,
Headford,
Co Galway
Tel: (093) 35456

Foxford Road,
Ballina,
Co Mayo
Tel: (096) 22065

Gallows Brae,
Lifford,
Co Donegal
Tel: (074) 9141273

Corrib Sluice Barrage,
Sluice House,
Galway
Tel: (091) 563097

Templemungret House,
Mungret,
Limerick
Tel: (061) 227139

Inch Bridge,
Listowel,
Co Kerry
Tel: (068) 21166

Connaught Harbour,
Portumna,
Co Galway
Tel: (090) 9741086

Government Buildings,
Spa Road,
Tralee
Tel: (066) 24479

Hydrology & Hydrometric Services

Barrack Street,
Athlone,
Co Westmeath
Tel: (090) 6492918

Hebron Road,
Kilkenny
Tel: (056) 7772641

Fair Green,
Ardee,
Co Louth
Tel: (041) 685 7992

Templemungret House,
Mungret,
Co Limerick
Tel: (061) 227139

Foxford Road,
Ballina,
Co Mayo
Tel: (096) 22065

Regional Architectural Offices

Steward's House,
White's Road,
Castleknock,
Dublin 15
Tel: (01) 812 8122

Dublin Castle,
Dublin 2
Tel: (01) 475 5175

Govt Buildings,
St Alphonsus Road,
Dundalk, Co Louth
Tel: (042) 933 4221

2 Chapel Street,
Sligo
Tel: (071) 9142202

Government Offices,
High Road,
Letterkenny,
Tel: (074) 9121365

Barrack Street,
Athlone,
Co Westmeath
Tel: (090) 6492087

13 Catherine Street,
Waterford
Tel: (051) 874134

Government Buildings,
Portlaoise
Tel: (0502) 21133

Government Buildings,
Arklow,
Co Wicklow
Tel: (0402) 32761

Government Buildings,
Anne St,
Wexford
Tel: (053) 22470

14 Old Blackrock Road,
Cork
Tel: (021) 4966 200

The Demesne,
Killarney,
Co Kerry
Tel: (064) 31028

2 Mallow Street,
Limerick
Tel: (061) 313500

Government Offices,
Thurles,
Co Tipperary
Tel: (0504) 21532

16 Eyre Square,
Galway
Tel: (091) 53016

Pavilion Road,
Castlebar,
Co Mayo
Tel: (094) 9021331



Royal Hospital Kilmainham



OPW Offices throughout Ireland

“In December 2003 my colleague, Charlie McCreevy TD, Minister for Finance, announced the Government’s plans to decentralise 10,000 civil servants from Dublin to 53 locations throughout Ireland. This announcement presents the OPW with a unique opportunity and I have no doubt that the organisation will rise to the challenge with confidence and enthusiasm in the years ahead.”

Tom Parlon TD

1. Galway Civic Museum
2. Heuston Gate
3. Palm House, Botanic Gardens, Dublin (during works)
4. Rathangan Garda Station, Co. Kildare

Map showing distribution of OPW Offices throughout Ireland

