



**REASONABLE ACCOMMODATION FUND  
FOR THE EMPLOYMENT OF PEOPLE WITH A DISABILITY**

**Section 2 - Grant Application  
Workplace Equipment/Adaptation Grant Scheme**

**Application details**

Application by:

Employer/Company  Employee/Job Applicant  Self-employed

**The Grant is to be used for (tick all that are applicable):**

Adaptation of Premises  Retention of Employment   
Adaptive Equipment  New Employment   
Upgrading of Equipment  Self-Employment   
Training in use of Equipment

**Description of Equipment/Adaptation and Justification (use a separate page if necessary and attach medical evidence that the equipment/adaptation is needed due to the nature of the disability):**

**Amount requested excluding VAT: € \_\_\_\_\_**

**Signed: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_**

**Notes:**

1. Application to be accompanied by: **1 quotation** if the total cost excluding VAT is under €700, **2 quotations** if the total cost excluding VAT is over €700 and under €1,500, **OR 3 quotations** if the total cost excluding VAT is over €1,500.  
**VAT must be itemised separately in each quotation.**
2. Plans should accompany workplace adaptation proposals and a timescale for completing the work should be indicated.  
Adaptations to premises should comply with Building Regulations and recommendations set out in Technical Guidance Document M Access for People with Disabilities (see [www.environ.ie/en/DevelopmentHousing/BuildingStandards/PartMDocuments/](http://www.environ.ie/en/DevelopmentHousing/BuildingStandards/PartMDocuments/)).

## **Data Protection Statement**

**The Department of Social Protection administers Ireland's social protection system. Customers are required to provide personal data to determine eligibility for relevant payments and benefits. Personal data may be exchanged with other government departments and agencies where provided for by law. Our data protection policy is available at [www.gov.ie/dsp/privacystatement](http://www.gov.ie/dsp/privacystatement).**