

MANAGEMENT BOARD MINUTES 08/07/2019

ATTENDANCE:

Chair – Kevin McCarthy - Secretary General; Sheenagh Rooney - Assistant Secretary and William Parnell – Assistant Secretary and Bairbre NicAongusa - Assistant Secretary.

Brendan Mahon, Assistant Principal Officer, Finance & Evaluation Unit, David O'Connor, Assistant Principal Officer, Finance & Evaluation Unit and Ken Jordan, Principal Officer, Finance & Evaluation Unit, attended for items 5.2 and 6.5.

Catherine Burns, Higher Executive Officer, Learning and Development Manager, Organisational Development and Human Resources, Maria Regan, Clerical Officer, Libraries Development and Community Policy and Fiona Meehan, Executive Officer, Leader Unit, attended for Item 6.3.

Jason Cleary, Assistant Principal Officer, Finance & Evaluation Unit, attended for item 6.4

Secretariat – Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting were approved.

3. MATTERS ARISING

4. MATTERS FOR DECISION

5. PRIORITY ISSUES FOR DISCUSSION

5.1 BREXIT

MB discussed DRCD preparations for Brexit.

5.2 ESTIMATES

MB discussed prioritised proposals for Estimates for 2020 and noted the requirement of reprioritisation of existing spend in view of expected annual budgetary parameters.

6. MATTERS FOR INFORMATION

6.1 COMMUNICATIONS UPDATE

The Communications update was discussed.

6.2 IT WITHIN DRCD

MB agreed that additional IT Liaison Officers will be nominated for all units. MB noted OGCI0 will provide training for the liaison officers and training on use of printers to all staff.

MB noted the success of the IT clinic in Ballina on the 20th June and noted further clinics will be scheduled. The IT Strategy and Co-ordination Unit will continue to liaise with OGCI0 in relation to issues highlighted in the IT survey (June 2019).

6.3 UPDATE ON STAFF ENGAGEMENT FORUM

Catherine Burns, Fiona Meehan and Marie Regan updated the MB on the staff initiatives which have been implemented and proposed actions to further improve the quality of the Departments performance standards and increase the participation of staff in the delivery of the Department's strategic goals.

MB noted the achievements to date and further actions proposed to continue this very productive two way communications between staff and management.

6.4 IGEES REPORT ON DUBLIN NORTH EAST INNER CITY

MB discussed the draft overview report of the Dublin North East Inner City (NEIC) Initiative.

6.5 FINANCE UPDATE

MB discussed and noted the finance update.

6.6 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas, including, Philanthropy Ireland, the Sustainable, Inclusive and Empowered Communities: A Strategy to Support the Community and Voluntary Sectors; the consultation process for the rural development strategy/policy to follow on from the *Realising our Rural Potential*, the Irish Government's Action Plan for Rural Development on conclusion of its 2017-2019 timeframe.

7. STANDING ITEMS

7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diary for the forthcoming fortnight was noted.

7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted Oireachas schedule for the forthcoming fortnight.

7.4 SOG'S / CABINET COMMITTEES

The agenda for the meeting of Cabinet Committee B was discussed.

8. AOB

Kevin McCarthy,
Secretary General