Privacy Notice[i] in respect of the nomination process for membership of Education Training (ETB) Boards

Purpose

The purposes for which the Department processes your data is to deal with the nomination process for membership of the ETBs by public and private Sector bodies.

Legal basis

The Legal basis is Section 30(11) of the Education and Training Boards Act 2013.

Source –

Not Applicable.

Categories of data subject

- Members of public and private sector bodies

Categories of personal data

- Members Identity
- Members Contact details

Further Processing

Where the Department intends to further process your data for a purpose other than the purposes listed above, the Department will provide you prior to that further processing with information on that other purpose and with any relevant further information on the processing activity and your data protection rights.

Recipients of the data

Data Sharing

Data may be shared with the relevant ETBs for the purpose/s of processing membership of the ETB board. The legal basis for this data-sharing is Section 30 (11) of the Education and Training Boards Act 2013.

Storage period

The data processed will be retained for a period of 6 years which is after the establishment of the next ETB Boards (they change usually every 5 years), subject to review.

Third Country

None of your data will be transferred to a country outside of the European Economic Area i.e. the EU and Norway, Iceland and Liechtenstein.

Data Subject Rights

Information regarding your right to access your data is available as follows: https://www.education.ie/en/The-Department/Data-Protection/Information.html.

You may also exercise your right to correct your data, seek to restrict how it may be processed or object to how it may be processed. Your data will not be used for automated decision-making or profiling, please see http://gdprandyou.ie/wp-content/uploads/2018/03/Rights-of-Individuals-under-the-General-Data-Protection-Regulation.pdf for a the data Protection Commissioner's Guide to Data Subject Rights.

While you have a right to have your data deleted the Department may not be able to agree to your request if it is less than 6 years since your data was received for the purposes above. The Department may not be able to agree to your request for deletion also where your data is subject to the National Archives Act 1986 and no order has been made to dispose of the this category of data under that Act, see guidance from the National Archives:

http://www.nationalarchives.ie/wp-content/uploads/2019/03/20190309Guidance-Note_GDPR_V4.pdf

You have the right to lodge a complaint with the Data Protection Commissioner, please see www.dataprotection.ie.

Contact Details

The Department of Education and Skills is the data controller for the processing of your data. If you have any query in respect of this you may contact ETB Financial and Administrative Personnel Unit by e-mail: financialetb@education.gov.ie or by post to Department of Education and Skills, ETB Financial and Administrative Personnel Unit, Athlone, Co. Westmeath, N37 X659.

The Department's Data Protection Officer may be contacted by sending an e-mail to dpo@education.gov.ie or by post to Department of Education and Skills, Data Protection Unit, Athlone, Co. Westmeath, N37 X659.

[i] Please see glossary of Data Protection terms on www.education.ie