



An Roinn Airgeadais
Department of Finance

Framework of Assignments

Assignment of responsibilities by the Secretary General for the
Performance of functions under Section 4(1) of the
Public Service Management Act 1997

October 2023

Department of Finance
www.gov.ie/finance

Part One

Public Service Management Act

Under the 1997 Act, certain duties are assigned to the Secretary General within the Department (section 4 (1), 9 (1) & 9 (2)), including, but not limited to:

- managing the Department;
- implementing Government policies appropriate to the Department;
- delivering outputs as determined with the Minister;
- providing advice to the Minister and using resources so as to meet the requirements of the Comptroller and Auditor General (Amendment) Act, 1993 in relation to regularity and propriety as well as to economy, efficiency and effectiveness;
- preparing Statements of Strategy for submission to the Minister;
- providing progress reports to the Minister on the implementation of the Statement of Strategy;
- ensuring proper use of resources and the provision of cost-effective public services;
- making sure arrangements are in place to maximise efficiency in cross departmental matters;
- preparing an outline of how specific responsibilities are to be assigned so as to ensure that the functions performed on behalf of the Minister are performed by an appropriate officer, or an officer of an appropriate grade or rank down through the Department; and
- managing matters relating to appointments, performance, discipline and dismissal of civil servants below the grade of Principal or its equivalent

The list of duties specified in the Public Service Management Act 1997 (the Act) while extensive, is not necessarily exhaustive and the Secretary General may also be required, under the Act, to carry out other functions on behalf of the Minister. While the Secretary General may delegate responsibility and accountability by way of assignment (where each officer is accountable to the Secretary General), he retains ultimate responsibility and accountability for the actions of the Department, irrespective of the delegation of assigned responsibilities.

Section 4(1) and 9(2) of the Act empowers the Secretary General to assign to officers of the Department (or grade or grades of officer) responsibility for the performance of his functions. The revised framework, as set out in this document, constitutes a consolidated statement as at October 2023 of all assignments under the Act by the Secretary General of the Department of Finance.

Interpretation of this document and the assignments herein should have due regard to the factors which from time to time affect the distribution and discharge of responsibilities across the Department, such as the exigencies of work in a particular area, the alignment of activities spanning or involving more than one area, and the co-ordination of shared or contiguous responsibilities. It should also have regard to the assignment of functions in respect of

appointments, performance and discipline of personnel under the Civil Service Regulation Acts 1956-2005 which are made from time to time by the Secretary General under separate regulations.

Part 3 of this framework document shows the assignment of responsibility for the performance of functions to each individual officer down to and including Principal level or equivalent. The responsibilities so assigned shall be articulated through the Department's system of Divisional business plans to reflect the priorities and objectives of the Department, as set out in its Statement of Strategy. The assignment of responsibility for the performance of functions by individual officers, or grade or grades of officer, below Principal level shall be handled administratively on the basis of the personal (or team) work objectives identified under or associated with the Department's Divisional business plans. The latter, which are rolled over on an annual basis to keep pace with changing needs and priorities, are informed both by the Department's Statement of Strategy and by its Performance Management and Development System and provide a practical means of prioritising and managing the day-to-day work of the Department at section/office, team and individual level.

Subject to overarching budgetary provisions, officers to whom responsibilities have been assigned under this framework will receive the appropriate resources and infrastructural support to enable them to fulfil their obligations under the Act.

Assignments under Section 4(1) of the Public Service Management Act, as specified in this framework document, will continue to be amended from time to time, in writing, by the Secretary General and the framework will be deemed to have been updated accordingly.

The Department's Mission

As stated in the Department's Statement of Strategy 2023-2025, the Department has a central role in the achievement of the Government's economic, fiscal, banking, financial services, EU, international and climate action objectives. In advising and supporting the Government, the Department is guided by its mission which is

"To lead in the achievement of the Government's economic, fiscal and financial policy goals, having regard to the commitments set out in the Programme for Government - *Our Shared Future*".

Part Two

Structure of the Department

For the purposes of day-to-day management the Department is split into a number of Divisions and Units as follows:-

- Banking Division
- Economic Division
- EU and International Division
- Financial Services Division
- International Finance Division
- Shareholding and Financial Advisory Division
- Tax Division
- Strategic Economic Development Division
- Corporate Affairs, incl. Facilities Management Unit
- Communications Unit
- Human Resources Unit
- Legal Unit

Responsibilities are assigned through the Department's system of business planning and PMDS to reflect the priorities and objectives of the Department. The Divisions are organised to report to the Executive Board. The Secretary General retains legal responsibility for the day-to-day running of the Department in attaining its objectives.

Overview of Divisions/Units

The Department comprises a number of Divisions/Units and their core responsibilities are set out in the following paragraphs.

Banking Division

This Division deals with strategies for the banking and payment sectors in Ireland, policies relating to the provision of credit in the economy, credit and payments regulation, consumer protection, addressing distressed mortgages and difficulties with personal and small/medium business debt. It is responsible for policies on Central Bank powers and functions and NTMA managed funding and investment strategies (e.g. NewEra or the ISIF). It is also responsible for the management of the Minister's shareholding in the Strategic Banking Corporation of Ireland.

Economic Division

This Division is responsible for macroeconomic analysis, forecasting and budgetary policy. It is also responsible for developing strategies for the Irish economy and inputting to the development of sectoral and other policies that affect the economy. It undertakes research and provides advice on the impact of taxation and other policies. This Division also deals with overall budgetary policy, including coordinating the budgetary process within the European Semester, fiscal forecasting, monitoring budget performance, analysing the impact of policy on Government finances and liaising with the Irish Fiscal Advisory Council.

EU & International Division

This Division deals with the development and implementation of strategies at EU/Euro area level and internationally in relation to economic, fiscal and financial policy formulation and the cross-Departmental coordination of EU policy. It manages the EU budgetary process and EU economic governance and the development of Departmental policy advice on issues relating to UK/EU relationship. It also builds relationships through Ireland's diplomatic network and ensures that the Minister and Department are fully apprised of EU and international developments. The Division supports the President of the Eurogroup by working with other policy sections across the Department and wider Government system both in Ireland and across the Eurozone.

Financial Services Division

This Division is responsible for the development of domestic and EU/International policy and legislation in relation to the financial services sector, with the exception of the banking sector, and manages the transposition of EU directives. Its primary functions relate to insurance and pensions, funds, financial markets, anti-money laundering policy. This Division is responsible for contributing to the International Financial Services Strategy and its follow through in the Department and supporting the Minister of State with responsibility for Financial Services.

International Finance Division

This Division is responsible for managing Ireland's relationship with International Financial Institutions (IFIs). The IFIs include the IMF, World Bank Group, European Investment Bank (EIB) and other multilateral development banks. It is responsible for the Department's Risk Management Framework in line with the governance structure. The Division will, where appropriate, align and co-ordinate with the National Risk Assessment structure. The Compliance Unit provides assurance to the Executive Board, and ultimately to the Secretary General, that the Department is operating within its legal and regulatory framework. The Division also has responsibility for the National Payments Strategy and the international sanctions regimes.

Shareholding and Financial Advisory Division

The Shareholding and Financial Advisory Division (SFAD) is responsible for the management of the State's investments in the banking sector (Allied Irish Banks and Permanent TSB). It is also responsible for the management of the Minister's shareholdings in the National Asset Management Agency (NAMA) and Home Building Finance Ireland (HBFI), representing the Minister's interests in relation to the oversight of NAMA in line with the NAMA Act. SFAD is responsible for representing the Minister's interests in relation to the liquidation of IBRC. This Division advises the Minister in relation to the Credit Union sector. Finally, using the expertise within the Division, it provides financial advisory services to the wider Department as required.

Tax Division

This Division is responsible for all aspects of tax policy, domestic and international. It works closely with the Office of the Revenue Commissioners, OECD and the EU on tax matters. It analyses policy proposals and drafts and prepares legislation, including the Finance Bill.

Strategic Economic Development Division

The Strategic Economic Development Division is responsible for enhancing analysis and understanding of long-term and sectoral issues affecting the Irish economy, including housing and climate action. The latter includes a focus on sustainable finance, in line with the Department's objective of promoting environmentally sustainable economic growth. Housing is fundamental to economic and social progress and will be a key challenge as Ireland's demographics change. The Division also has responsibility for Operational Management of the Exchequer Account and the Department's Finance Unit.

Corporate Affairs (incl. Facilities Management Unit)

Corporate Affairs is responsible for developing and overseeing the implementation of the Department's Governance Framework, coordinating the development of and monitoring execution of strategy and divisional business plans, internal control framework of oversight for Bodies under the Aegis and the coordination and monitoring of Data Governance and Information Management. Responsibility also includes being Secretary to the Executive Board. The Facilities Management Unit is responsible for the on-going day to day operations to support the Department through management of accommodation and facilities for the provision of safe accommodation and welfare facilities and maintenance of the Safety Management System.

Communications Unit

Communications Unit and Press Office are responsible for the implementation and delivery of a multichannel communications strategy to promote the Department's objectives and inform its stakeholders, the media and the public of the Departments roles, responsibilities, objectives and progress. Responsibility also includes management of the Minister's and Minister of State's offices.

Human Resources Unit

Human Resources is responsible for the development and delivery of the Department's HR Business strategy and the provision of a wide range of HR services to management and staff. The Department's HR Business strategy is focused on five key elements; Organisational Structure, Workforce and Succession Planning, Organisational Learning and Development, Performance Management and Employee Engagement initiatives.

Legal Unit

The Legal Unit is responsible for providing legal advisory services for the Department through the Head of Legal.

Part Three

Assignments

Under the powers vested in me as Secretary General under Section 4 (1) of the Public Service Management Act 1997, I hereby make or confirm, as appropriate, the following assignments:

Executive Board

The Executive Board operates to the principles of shared participation and personal and corporate responsibility for the operational success of the entire Department in supporting the Minister and Secretary General in the fulfilment of their statutory roles.

The Executive Board comprises the

- Secretary General (Chair),
- Heads of Divisions and Human Resources Manager,
- Head of Corporate Affairs Unit (Secretary)

While not members, the Special Advisers to the Minister and the Head of the Communications Unit attend Executive Board meetings.

The Executive Board acts as a leadership and management team for the entire Department. It provides strategic leadership, direction and oversight in achieving Department corporate goals. The Executive Board acts as a clearing house for major Departmental management issues and the coordination of policy considerations where they cut across more than one area of the Department.

Board members have a responsibility to act in the best interests of the Department as a whole and are expected to take a wider corporate view of issues as well as specific Divisional matters. Decisions at the Executive Board should generally be reached by consensus. Where a consensus is not possible, the Secretary General will, in consultation with other members, recommend a course of action.

In this role the Board is an executive, policy and communications forum.

Executive and Leadership Role

Responsibility for all high level cross-organisational issues (notwithstanding those retained by the Secretary General as Accounting Officer) are delegated to the Executive Board. This includes responsibility for the development and ongoing delivery of Statements of Strategy, annual business plans, annual progress reports and overall governance arrangements.

Policy Role

The Executive Board facilitates the provision to the Minister of quality, coordinated and timely advice on strategic matters affecting the Department through use of its strategic business planning process and management information tools. The Board will also decide who will lead on the provision of advice relating to cross-cutting issues. The Board plays the central role in advising on the formulation of strategy and the review of its implementation.

Communications Role

The Executive Board is central to the delivery of effective internal communication. Where appropriate, information circulated at the Board should be communicated through the wider senior management structures and cascaded throughout the entire organisation. A monthly internal news digest is also circulated to staff to build awareness of work across the Department.

Subcommittees of the Executive Board

To expedite the business of the Executive Board, a number of Subcommittees (Standing and Ad-hoc) may be established. The Subcommittees are chaired by a member of the Senior Management Group as nominated by the Secretary General. Membership of the subcommittees is drawn from the wider Department. From time to time, the Executive Board may also establish Ad Hoc Committees to drive particular elements of work to support it in its function.

Senior Management Group

Management of the Department is not only confined to the Executive Board. The Senior Management Group (the Executive Board, Principal Officer and equivalent grades) is central to consistency in governance, leadership and management of the Department.

Heads of Division/Units

Overall management of Banking Division	Oliver Gilvarry Assistant Secretary
Overall management of Economic Division	John McCarthy Chief Economist/Assistant Secretary
Overall management of EU & International Division	Gary Tobin Assistant Secretary

Overall management of Financial Services Division	Michael J. McGrath Assistant Secretary
Overall management of International Finance Division	Paul Ryan Director
Overall management of Shareholding and Financial Advisory Division	Des Carville ¹ Head of Division
Overall management of Tax Division	Emma Cunningham Assistant Secretary
Overall management of Strategic Economic Development Division	Vacancy Assistant Secretary
Overall management of Corporate Affairs Unit ²	Scline Scott Principal Officer
Overall management of Communications Unit	Aidan Murphy Principal Officer
Overall management of Human Resources Unit	Jennifer Billings Human Resources Manager/Principal Officer
Overall management of Legal Unit	Michael J. McGrath Assistant Secretary

¹ On secondment from the NTMA

² Includes Facilities Management Unit

Functions & Responsibilities of the Senior Management Group

Assistant Secretaries and Directors

Specific responsibilities are assigned to officers at Assistant Secretary General or Director in their function as Heads of Division/Units. These responsibilities sit within the overall management framework for the Civil Service and the Department. Their role includes the following:

<p>Management of the Department</p> <ul style="list-style-type: none"> • Participate on the Executive Board, Senior Management Group and Subcommittees; • Support the Secretary General to ensure that the Department meets its aims; • Prepare relevant elements of the Statement of Strategy and progress reports; • Agree overall business plans for the Department; • Contribute to the effective management of risk in the Department; • Deliver the outputs determined by the Minister and the Secretary General; • Provide status updates on Divisional Business Plans to the Executive Board. 	<p>Management of Division Resources</p> <ul style="list-style-type: none"> • Manage and lead staff and assign specific responsibilities; • Manage and lead overall performance, including PMDS, HR and operations; • Ensure learning opportunities and continued development are identified for staff and managers; • Ensure the proper allocation and use of resources, including; <ul style="list-style-type: none"> ◦ effective financial management, ◦ the provision of cost-effective public services; ◦ compliance with all the financial and other obligations relevant to the post • Identify opportunities for reform and improvements within Division; • Sign-off on an annual Internal Control Questionnaire (ICQ).
<p>Management of Policy Advice</p> <ul style="list-style-type: none"> • Ensure all advices are evidence based, politically neutral and impartial; • Ensure the effective management of risk in the policy advice of the Division; • Contribute to dialogue with other Departments and relevant stakeholders; • Participate at EU and international fora; and Provide policy advice through established structures for the Minister. 	<p>Management of Division Business</p> <ul style="list-style-type: none"> • Strategically plan in line with the strategic objectives of the Department; • Own and sponsor the area's agreed strategic objectives; • Prepare Business Plans for the Division; • Ensure effective management of risk in the Division; • Manage the overall performance of the Division; • Achieve objectives relevant to the area; • Implement relevant policy decisions in accordance with Government/Ministerial decisions • Deliver the outputs determined by the Minister and the Secretary General.

Principal Officers

Responsibility is assigned to an officer at Principal level or equivalent as Head of Business Unit. These responsibilities sit within the overall management framework for the Civil Service and the Department. Their role includes the following:

<p>Management of Department/Division</p> <ul style="list-style-type: none"> • Supporting the wider management team to achieve objectives of the Department/Division; • Participate with and actively contribute to senior management groups and Subcommittees attending the Executive Board Policy Development and Review Group regularly, in addition to those at which he/she presents papers; • Where assigned, monitor Bodies under the Aegis in line with the Department's oversight framework. 	<p>Management of Resources</p> <ul style="list-style-type: none"> • Manage, lead and develop staff in the Unit; • Manage and lead overall performance of Unit including PMDS; • Ensure learning and continued development opportunities are identified for staff and managers; • Ensure the proper allocation and use of resources, including; <ul style="list-style-type: none"> ○ effective financial management, ○ the provision of cost-effective public services; ○ compliance with all the financial and other obligations relevant to the post • Identify opportunities for reform and improvements within Unit; • Sign annual Internal Control Questionnaire (ICQ).
<p>Management of Unit Business</p> <ul style="list-style-type: none"> • Manage the day-to-day business of the Unit; • Strategically plan in line with the objectives of the Division/Department; • Own and sponsor the Unit's agreed strategic objectives; • Maintain appropriate systems and structures to support the work of the section; • Prepare Business Plans for the Unit; • Ensure the effective management of risk in the Unit; • Manage the overall performance and achieve objectives. 	<p>Management of Policy Advice and Implementation</p> <ul style="list-style-type: none"> • Ensure all advices from the Unit are evidence based, politically neutral and impartial; • Ensure the effective management of risk in the policy advice of the Unit; • Coordinate the units activities with those of other units where policy overlaps; • Contribute to dialogue with other Departments and relevant stakeholders; • Participate at EU and international fora; • Provide policy advice through established structures for the Minister; • Implement relevant policy decisions in accordance with Government/Ministerial decisions.

Banking Division

Function

Responsibility at Assistant Secretary level for national and EU policy and legislation in relation to Banking Regulation, Payments and banking policy in particular on credit & lending in the economy, financial services consumer issues, the central bank and the NTMA.

Responsibility at Principal level for policies on Mortgage Arrears, mortgage regulation and consumer issues.

Responsibility at Principal level for EU policy and legislation in relation to Banking and Payments.

Responsibility at Principal level for policies on Central Bank powers and functions, NTMA managed funding and investment strategies.

Responsibility at Principal level for policies in relation to SME Credit & Lending, the Strategic Banking Corporation of Ireland and the Credit Review Office, and supporting the operation of the Financial Stability Group.

Officer

Oliver Gilvarry,
Assistant Secretary

Louise Heenan, Principal

John Palmer, Principal

Pat Leahy, Principal

Fiona Ralph, Principal

Economic Division

Function

Responsibility as Chief Economist for macro-economic analysis and the production of the Department's forecasts. Responsibility at Assistant Secretary level for overall budgetary policy, including domestic and EU fiscal rules.

Responsibility at Principal level for macroeconomic analysis, research (including econometric modelling) and forecasts; international developments (economic trends, liaising with OECD), National Economic Dialogue.

Responsibility at Principal level for fiscal analysis including fiscal rules, long-term issues and debt developments, as

Officer

John McCarthy,
Chief Economist/Assistant Secretary

Brendan O'Connor, Principal

Ian Power, Principal

well as (microeconomic) research to support taxation policy; sectoral analysis (including construction sector).

Responsibility at Principal level for managing budgetary developments, reporting, coordination and production of Budget; tax revenue forecasting; general government statistics - reporting, forecasting and classification advice.

Grainne Goggin, Principal

EU & International Division

Function

Officer

Responsibility at Assistant Secretary level for EU/Euro area strategy formulation, cross-Departmental co-ordination; Ecofin and Eurogroup; Brexit; EU budgetary matters; co-ordination of EU-related briefing; and Post EU-IMF Programme surveillance and funding.

Gary Tobin, Assistant Secretary

Responsibility at Principal level for EU policy coherence and co-ordination of European Council, Ecofin, Eurogroup, Economic & Financial Committee, Euro Working Group and Economic Policy Committee, for representing Ireland at EFC-Alternates committee, for managing the Department's engagement in the EU semester process and for the development of strategic advice on EU economic governance issues. Management of EU infringement compliance.

Matthew McGann, Principal

Responsibility at Principal level for the development of strategy on EU and international alliances, economic messaging to foreign audiences and all high level visits. Responsibility for use of Ireland's diplomatic network and for managing the development of Departmental policy advice on issues relating to UK/EU relationship, including management of the Brexit Unit. Responsibility for continuing EU-IMF Post Programme processes and membership of Euro area funding mechanisms and

Gerald Anglely, Counsellor

EFSM issues and for Ireland's engagement in the EU budget process.

Responsibility at Principal level for managing the President of Eurogroup Policy Unit; work with other policy sections across the Department and wider Government system both in Ireland and across the Eurozone to assist the President of Eurogroup.

Peadar Ó'Broin, Principal

Responsibility at Principal level for engagement with the European Institutions, including the European Council, European Parliament, European Commission and the ECB on behalf of the President of the Eurogroup. Responsibility for the provision of advice on diplomatic and EU institutional matters with respect to the Eurogroup.

Declan Kelly, Counsellor³

Responsibility at Principal level for representing and promoting Department of Finance interests at EU level and managing the staff of the Department who are assigned to the Permanent Representation of Ireland to the EU.

Pat Casey, Perm Rep (Brussels)

Financial Services Division

Function

Responsibility at Assistant Secretary level for policy and legislation in relation to the domestic and EU/International financial services sector, with the exception of the banking sector, and manages the transposition of EU directives. Responsibility for development and implementation of the International Financial Services Strategy.

Officer

Michael J. McGrath,
Assistant Secretary

³ On secondment from the Department of Foreign Affairs

Responsibility at Principal level for EU and national policy on Financial Markets, Funds Securities and Capital Markets Union.	Niall O’Sullivan, Principal
Responsibility at Principal level for policy and legislation in relation to pensions and for national and EU policy and legislation in relation to Insurance.	Brendan O’Leary, Principal
Responsibility for policy and legislation related to anti-money laundering legislation and head of delegation to the Financial Action Task Force (FATF).	Brenda McVeigh, Principal
Responsibility at Principal level for development and implementation of the Government’s International Financial Services Strategy.	Karen Cullen, Principal
Responsibility for delivery of the Funds Review 2030, a wide ranging review of the investment funds and asset management sector.	Brian Corr, Principal ⁴

International Finance Division

Function	Officer
Responsibility at Director level for the management of Ireland’s relationship with, and shareholding in, International Financial Institutions, including the Paris Club. Responsibility for the Department’s Risk Management and Compliance functions. Also responsible for the National Payments Strategy and the international sanctions regimes.	Paul Ryan, Director
Responsibility at Principal level for the management of Ireland’s relationship with, and shareholding in, global and non-EU International Financial Institutions – IFIs	Kevin Brady, Principal

⁴ On secondment from the NTMA

(e.g. IMF, World Bank Group, Asian Development Bank - ADB, Asian Infrastructural Investment Bank - AIIB, African Development Bank – AfDB). This includes engagement with the Paris Club, G7 and G20 issues.

Responsibility at Principal level for the management of Ireland's relationship with, and shareholding in, European International Financial Institutions (e.g. European Investment Bank, European Bank for Reconstruction and Development, Council of Europe Development Bank and European Guarantee Fund. Responsibility for management and development of Departmental risk processes and procedures, management of the Compliance function, including the roles of Data Protection Officer and Procurement Officer.

Michael Taggart, Principal

Responsibility at Principal level for development of the National Payments Strategy.

Susan O'Reilly, Principal

Shareholding and Financial Advisory Division

Function

Officer

Responsibility at Assistant Secretary level equivalent for managing the State's shareholdings in the banking sector, NAMA, IBRC SL including matters relating to the Commission of Investigation, Credit Unions and the provision of financial advisory services to the wider Department.

Des Carville, Head of Division⁵

Responsibility for the State's shareholding in Allied Irish Bank and PTSB.

Scott Rankin, Deputy Head of Division⁶

⁵ on secondment from the NTMA

⁶ on secondment from the NTMA

Responsibility at Principal level for NAMA, HBFI and IBRC (in special liquidation).	Aileen Gleeson, Principal
Responsibility for credit union reform and strategy.	Miriam Galvin, Specialist ⁷
Responsibility for the management of all legal matters concerning the Shareholding and Financial Advisory Division in coordination with the Chief Legal Officer.	Emily King, Specialist ⁸
Responsibility for the provision of financial advisory services to the wider Department.	Mai Santamaria, Specialist ⁹

Tax Division

Function	Officer
Responsibility at Assistant Secretary level for taxation policy at domestic and international level. In relation to taxation, responsibility for policy analysis and advice, as well as drafting and preparing legislation, including the Finance Bill.	Emma Cunningham, Assistant Secretary
Responsibility at Principal level for general income tax policy and reform, and various income tax allowances, reliefs and incentives.	Clare Costello, Principal
Responsibility at Principal level for excise duties, customs issues, value added tax, EU and national indirect taxes, and associated tax policy issues.	Cathal Sheridan, Principal
Responsibility at Principal level for Finance Bill co-ordination, tax administration/clearance and property taxation.	Anne-Marie Walsh, Principal

⁷ on secondment from the NTMA

⁸ on secondment from the NTMA

⁹ on secondment from the NTMA

Responsibility at Principal level for capital taxes, stamp duties, taxation of savings and coordination of tax expenditures and EU State Aid matters.

Timmy Hennessy, Principal

Responsibility at Principal level for international corporate taxation policy including leading Ireland's engagement at EU, OECD and other international fora.

Gary Hynds, Principal

Responsibility at Principal level for domestic corporation tax policy-development and implementation.

Deirdre Donaghy, Principal

Responsibility at Principal level for Enterprise Supports and Share Schemes.

Sinead Ryan, Principal

Strategic Economic Development Division

Function

Officer

Responsibility for enhancing analysis and understanding of long-term and sectoral issues affecting the Irish economy, including housing and climate action.

Vacancy, Assistant Secretary

Responsibility at Principal level for Climate Finance and Sustainable Finance, including the Green Climate Fund and the Finance Minister's Climate Coalition.

David Owens, Principal

Responsibility at Principal Level for economic analysis of the construction and housing sector, assessment of the fiscal implications of international tax reform, management of the Exchequer function within the Department and responsibility for the Finance Unit.

Paul Cotter, Principal

Responsibility at Principal level for analysis of strategic issues affecting the development of the Irish economy, with a particular focus on the medium and long term.

Kevin Daly, Principal

Responsibility at Principal level for analysis of medium and long-term issues relating to economic growth and development.

Martina Lawless, Specialist¹⁰

Corporate Affairs

Function

Responsibility at Principal level for Corporate Affairs for developing and overseeing the implementation of the Governance Framework, the Integrated Business Planning framework, internal control framework of oversight for Bodies under the Aegis and the coordination and monitoring of Data Governance and Information Management; Secretary to the Executive Board.

Officer

Scline Scott, Principal

Communications Unit

Function

Responsibility at Principal level for the implementation and delivery of a multichannel communications strategy to promote the Department's objectives and inform its stakeholders, the media and the public of the Departments roles, responsibilities, objectives and progress. Also responsible for the management of the Minister's and Minister of State's offices.

Officer

Aidan Murphy, Principal

Facilities Management Unit

Function

Responsibility at Principal level for Facilities Management and the provision of accommodation and welfare services in accordance with safety management systems and safety statement. Line management

Officer

Scline Scott, Principal

¹⁰ On secondment from the ESRI

responsibility for the Access Officer – Services and Buildings in accordance with Section 26 of the Disability Act 2005.

Office of the Minister

Function

Responsibility for management of the Press Office which involves responding to questions regarding the Minister or the Department of Finance from members of the broadcast and print media, as well as members of the public; organising press events to inform the press and public on departmental matters; making necessary arrangements in association with the Minister's private office for public events at which the Minister is speaking; and editorial control of the Department's web site.

Officer

Brian Meenan, Press Officer¹¹

Responsibility for management of the Minister's Office, coordinating and managing interaction with the senior management team and monitoring correspondence and interaction with Government.

Fiona Flynn,
Private Secretary¹²

Human Resources Unit

Function

Responsibility at Principal level for leading the Human resources function in developing and implementing the HR Strategy (Workforce Planning & Organisational Structure, Learning & Development, People Management, Leadership and Engagement) and providing HR support services to the organisation. Line management responsibility for the Disability Liaison

Officer

Jennifer Billings, HR Manager

¹¹ Reporting to the Head of Communications Unit

¹² Reporting to the Head of Communications Unit

Officer (DLO) for the Department, in accordance with Section 26 of the Disability Act 2005.

Legal Unit

Function

Responsibility at Assistant Secretary level for the Legal Unit.

Responsibility at Principal level to provide legal advice and to liaise with the Attorney General's Office (AGO) and external legal advisers as required; ensuring the required communication flow occurs between the Department and the AGO.

Officer

Michael J. McGrath, Assistant Secretary

Antoine MacDonncha, Chief Legal Officer

Signed:


John Hogan
Secretary General
Department of Finance
5 October 2023