



Circular 22 of 2023

27<sup>th</sup> September 2023

**Agri-Climate Rural Environment Scheme (ACRES)  
Submission of Scorecards**

To ACRES Advisor

You are reminded that all ACRES scorecards must be submitted **by midnight this Friday, September 29<sup>th</sup>**. To increase the efficiency of scorecard submission please note the following;

- As responsibility for scorecard submission falls to the advisor **please check the status of all scorecards on GLAM prior to the submission deadline**. This final quality check should be undertaken for all scorecards whether submitted via Agri Snap or GLAM. Other than where a technical issue has been raised with the Department, **scorecards that remain at draft will not be eligible for payment**;
- Where scorecards are not submitted for an **ACRES CP contract no payment** will issue for 2023;
- In the case of the **LIG and LIPG** measures in ACRES General **non-submission** of a scorecard may result in the **parcel falling out of the ACRES contract and possible termination** of the action for the full contract term;
- Where there is a change in the contract ownership, or an intention to apply for a transfer of the ACRES contract (e.g. deceased or change to a farm partnership) **scoring must be completed and submitted where the contract transfer process has not been completed**. Where the change has resulted in a herd number being end dated and the scorecard is no longer available on Agri Snap please use the paper format and notify the Department via email. You will be notified when the GLAM screen is available for submission of the data for these cases.

Yours sincerely,  
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