

# **Data Protection Notice**

**General Data Protection information applicable to all Department of Agriculture, Food and the Marine customers is available here:**

<https://www.gov.ie/en/organisation-information/ef9f6-data-protection/>

## **Information specific to the personal data being collected:**

**The following data is specific information in relation to the personal data processed Import Control Operational Division ICOPS:**

- a. RFC, Importers and Hauliers. Examples of personal information include RFC, Importers and Hauliers owner or keeper name, address, phone number and email and PPSN.
- b. FBOs: Certain personal information relating to Food Business Operators (including producers and processors) and other individuals or entities e.g. email addresses.
- c. contracted veterinarians: Examples of personal information collected by ICOPS include name, address, date of birth PPSN numbers, personal contact details (home email, telephone number), bank details, duration of engagement, payment details, pension details (if necessary for pension abatement), capability assessments, compliance information, engagement records and personnel number.

### **1. Specified purpose:**

The information is being gathered/retained for the following reasons:

- a. RFC, Importers and Hauliers: Protect public health in the context of a food safety incident or a zoonotic disease outbreak in animals intended for human consumption.
- b. FBOs: Protect public health in the context of a food safety incident or a zoonotic disease outbreak in animals intended for human consumption.
- c. contracted veterinarians: personnel data collected to allow engagement of BCP Inspection duties.

**2. Legal basis:**

Legal Basis: The relevant legislation associated with the data collected is set out in the following legislation (not exhaustive) in ANNEX 1.

**3. Recipients: NONE**

**4. Transferred outside the EU:**

Not currently sharing data outside the EU

**5. Retention Period:**

All data collected for this purpose will be held by the Department only as long as there is a business need to do so in line with the purpose(s) for which it was collected. After this time, it will be marked for destruction and will be destroyed in line with internal guidelines or guidelines for destruction received from the National Archives Office or associated permissions received from them. The expected retention period is:

RFC, Importers and Hauliers: 7 years

**6. Data provision being statutory or contractual obligation:**

a. RFC, Importers and Hauliers and FBOs: the data provided for this purpose is being requested under the requirements of legislation in point 9. Information is required to ensure disease eradication and control in terrestrial animals intended for human consumption. Customer cannot enter produce into food chain without information being supplied.

b. contracted veterinarians: the data provided for this purpose is being requested under the requirements of legislation in point 9. Data is required: to ensure DPS VI is registered with Veterinary Council of Ireland; to facilitate engagement and payment of DPS VI etc.

**7. Automated Decision Making:**

a. RFC, Importers and Hauliers certain personal data provided by these customers will be processed automatically in the event of an outbreak, disease prevention measures etc. This is done in line with disease eradication and control in terrestrial animals intended for human consumption. b. TVIs: information used for contacting for rostering purposes; for identifying TVIs who are eligible for medical assessments.

## **8. Information from Third Party:**

Where personal data is obtained from a third party or by an external organisation acting as a data processor on behalf of the Department and such organisations, this personal data will be subject to the rules governing data protection and you are entitled to exercise your rights in relation to the data.

## **9. Technical information on data collected:**

Technical information on the cookies used on the Gov.ie website is available at the following link: <https://www.gov.ie/en/help/privacy-policy/?section=cookies>

(Last update 07.01.21)

## **ANNEX 1 – Legislation**

### **DPS Contract Vets**

Department of Finance Circular 43/2006; Procurement Rules; Pensions Abatement Act 1965 And Pensions Act 2012

Regulation EU 2017/625 on Official Controls.