



14th July, 2023

CIRCULAR 11/2023

To Registered Foresters and other Stakeholders

Forestry Knowledge Transfer Group Scheme 2023

Invitation to submit an application form (Form A)

Please be advised that this year's Forestry Knowledge Transfer Group (KTG) Scheme 2023 has opened for submission of Form A applications (Appendix 1). Applications to establish and run a KTG are now invited from forestry groups, forestry companies and individual forestry professionals.

Once approval has issued from the Department to the successful applicants, KTG organisers may then proceed to invite forest owners to take part in the KTG they are running.

A copy of the Scheme Terms & Conditions, which includes the Form A, can be downloaded from the Department's website at:

<https://www.gov.ie/en/service/5fe68-forestry-knowledge-transfer-group/>

Completed applications must be emailed to: ForestryKTG@agriculture.gov.ie by **4pm, 14th August, 2023**. Any queries regarding the new scheme can also be sent to this email address.

This scheme is subject to an ongoing Strategic Environmental Assessment (SEA) and Appropriate Assessment (AA) process.

The Minister therefore reserves the right to revise the terms & conditions of the scheme in accordance with the relevant findings.

Applicants may therefore be required to "opt-in" to any revised terms & conditions before a decision is made on their application.

Joanne Adams
Asst. Principal Officer
Forestry Division

Appendix 1: Form A – Application for Forestry Knowledge Transfer Group 2023

Name of KTG Organiser	
Address	
Email	
Number of KTG Groups Proposed*	Number of Participants Proposed*
<i>*Please note that failure to fill the number of KTGs/Participants sought at Form A stage could disadvantage the final allocation of KTGs following receipt of the Form 1.</i>	
Description of how client base/membership would benefit from membership of a KTG.	
30 marks	
Capacity/experience to run the KTG programme (include relevant experience of KTG administrator and experience of proposed facilitator in previous knowledge transfer groups.	
30 marks	
Track record of KTG organiser in previous knowledge transfer activities (field trips, seminars, etc.). Track record in previous forestry KTGs will not be taken into account.	
20 marks	
Promotion strategy to attract inactive forest owners to a KTG.	
20 marks	

Name On behalf of the Organiser	
Role	
Form A Date	
Signature	

Please use additional pages if there is insufficient room here. Please type or write clearly, illegible forms will be returned.