



**An Roinn Tithíochta,
Rialtais Áitiúil agus Oidhreacht**
Department of Housing,
Local Government and Heritage

Foreshore Licences Leases: Reassignment Application Process (Privacy Statement)

The Department of Housing, Local Government and Heritage is the Government Department responsible for housing and water, for physical and spatial planning, for local government, for weather forecasting and for built and natural heritage.

The Department is committed to protecting and respecting your privacy. This privacy statement explains how the Department, as the Data Controller, will process the personal data provided to it in respect of the Reassignment Application Process, how that information will be used, and what rights you may exercise in relation to your personal data.

Categories of Personal Data

Personal data is collected on all Reassignment Applications for Foreshore Leases and Licenses primarily by means of the application form. The Department may ask you for further information or documentation in the course of assessing your application. Data collected during this process includes:

- Your contact details, including email address;
- The proposed new assignee's contact details;
- Financial data including rent payments etc.;
- Data relating to planning applications.

The data you provide will be published on our website (www.gov.ie/en/foreshore-notices/)

However, all personal data will be redacted.

Purposes of the processing

The Department will use the information provided in order to administer the Reassignment Application Process and, where relevant, to inform decision-making in respect of Foreshore

Licence and Foreshore Lease applications. The Reassignment Application goes through an internal review process.

Profiling

The Department will not use any personal data collected from you, in respect of the processing of your Reassignment Application, for automated decision-making or profiling purposes.

Lawfulness of processing

This processing of your personal data is lawful under Article 6 (1) (e) of the GDPR, under S.I. No. 477/2011 (as amended) - European Communities (Birds and Natural Habitats) Regulations 2011 and of The Foreshore Act 1933.

Security of your personal data

The Department implements appropriate technical and organisational measures to protect your information from unauthorised access. However, despite these efforts, no security measures are perfect or impenetrable, and no method of data transmission can be guaranteed against any interception or other type of misuse. In the event that your personal data is compromised as a result of a breach of security, the Department's Breach Management policy and procedures will be implemented.

Recipients of the data

Personal data may be shared internally for audit or other compliance purposes.

Personal data may be shared with other Government Departments, local authorities, agencies under the aegis of the Department, or other public bodies, in certain circumstances where this is provided for by law.

Personal data may be shared with other public bodies, such as local authorities or the Chief State Solicitor's Office, during the Reassignment application process.

Any responses to be published on the website are redacted of personal identifying data.

Cross-border Data Transfers

The Department will not transfer personal data collected in respect of Reassignment Applications for Foreshore Leases and Licenses to any country or international organisation outside the EU/EEA.

How long will your data be kept?

The Department will only retain your personal data for as long as it is necessary for the purposes for which it was collected and processed. In line with legislative and business requirements, the data collected during this process will be retained within the Department for 99 years.

Your rights

The Department's [Data Protection Policy](#), which sets out how we will use your personal data, as well as providing information regarding your rights as a data subject (including details regarding right of access, right to rectification, right to erasure, right to restriction of processing, right to object), is available on our website. The policy is also available in hard copy upon request. If you consider that your rights have been infringed upon, you have the right to complain to the Irish Data Protection Commission (www.dataprotection.ie), and you have the right to seek a judicial remedy.

Contacting Us

The Department is the Data Controller when processing your personal data for the purposes outlined above. The Department's contact details are available at:

<https://www.gov.ie/en/organisation-information/839bc-contact-the-department-ofhousing-local-government-and-heritage/>

The Department has appointed a Data Protection Officer to support its compliance with data protection law. The contact details for the Department's Data Protection Officer are:

Data Protection Officer

Department of Housing, Local Government and Heritage,
Newtown Road,

Wexford.

Email: data.protection@housing.gov.ie

Date: 18th May, 2023.