

Minutes of Management Board Meeting Held on Monday, 15th May, 2017

Attendance: Secretary General (Fergal Lynch), Michelle Shannon, Bernie McNally and Dermot Ryan. Jacqueline Barron reporting.

Apologies: Éimear Fisher.

1. Minutes of Last Meeting

The minutes of the meeting of 8th May, 2017 were agreed, subject to a minor correction.

2. Matters Arising

a) Adoptions from Haiti

MS advised that a letter that had been recently received from the Adoption Authority of Ireland was being considered.

b) Town Hall Meeting

The next town hall meeting will most likely take place on 6th July, 2017 at the Department of Foreign Affairs and Trade, St. Stephen's Green.

3. Brief Updates

BM provided updates on (i) Early Years (likelihood of Ireland receiving a country specific recommendation (CSR) in relation to child care), (ii) Early Years Capital, (iii) School Age Capital, (iv) Pobal (higher capitation payment), (v) Affordable Child Care Scheme (Information Campaign), (vi) Office of the Government Chief Information Officer (OGCIO) Peer Review, (vii) Youth Affairs (LGBTI Strategy Consultations), and (viii) Youth Affairs (Potential Fraud Case).

- BM to submit a paper by Pobal to FL regarding an overpayment issue.

MS provided updates on (i) Commission of Investigation into Mother and Baby Homes (Memo for Government and International Dimension), (ii) Adoption (Information and Tracing) Bill 2016, and (iii) Oberstown (Memo for Information).

DR gave updates on (i) National Review Panel (NRP) Reports, (ii) Tusla (Executive Team Meeting), (iii) Miesian Plaza, (iv) Risk Management, and (v) DCYA Governance Framework.

- JB to liaise with John Lohan re date for next Risk Committee Meeting, which will consider a DCYA risk management policy paper.

4. HR Issues

Jacqueline left the meeting, and Vera McGrath and Aidan Madden joined the meeting for item. The Management Board (MB) considered short papers on progress in recruitment, probation issues, training and external HR support, and PMDS compliance. The issue of over-payments following sick leave and other absences was also discussed, and the importance of adhering to PeoplePoint rules was noted.

5. Budget Process 2018

Ger Hughes joined the meeting which considered a paper that he had submitted in this regard.

- It was agreed to submit the proposal as set out in the paper to DPER as an initial estimate of budgetary requirements for 2018.

6. Vote Expenditure Analysis

Ger Hughes attended for this item. The MB reviewed areas of under-profile spending to end-April and agreed that relevant units should prepare proposals for once-off alternative spending. The Minister's agreement and the approval of DPER would be required to any proposals made.

- Bernie McNally and Conor Rowley to prepare proposals in specific areas.

7. For Noting

a) Audit Committee Annual Report 2016

The Annual Report and FL's written response to the Chair of the Audit Committee was noted.

b) Youth Justice Reports – Research Evidence into Policy, Programmes and Practice (REPPP) Project

It was agreed to defer this item to the agenda of the next MB meeting under "For Noting".

8. AOB

a) IT Issues

Ger Hughes updated on the recent Ransomware threat.

b) Secretary General Meeting with Fred McBride, CEO of Tusla

FL had circulated a note of his recent meeting with Fred McBride, and will discuss further with MB members, as required.

c) National Planning Framework

BM provided an outline of this initiative, which is being chaired by Minister Coveney, noting that her Division had raised the issue of Early Years.

- Grace Bolton will issue an email to DCYA colleagues for further input.

9. Next Meeting

The next meeting will take place on Tuesday, 23rd May, 2017 at 10.30 a.m.