**Inspection Report School Response Form**

Forms should be emailed to: **reports\_inspectorate@education.gov.ie**

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| **School name** |  |
| **Roll number** |  |
| **Inspection details** |  |
| **Date of issue of**  **inspection report** |  |
| **For office use** |  |

*Please choose option A, or B, or C*

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| **OPTION A** | The board accepts the report as the final inspection report available for final issue and does not wish to respond formally to the report |  |

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| **OPTION B** | The board accepts the report as the final inspection report available for final issue and wishes to respond formally to the report. The Board agrees that the response submitted will be included as an appendix to the final report. The board’s response is submitted below. |  |

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| **OPTION C** | The board does not accept the report as the final inspection report and is making a request for a review of the inspection under the *Procedure for Review of Inspections on Schools and Teachers under Section 13(9) of the Education Act, 1998.* The board will submit/has submitted a written request for a review to the Office of the Chief Inspector. |  |

**School response: Part A**

*Please comment on the content of the inspection report (approximately 100-150 words)*

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**School response: Part B**

*Please indicate the actions that the school has taken or plans to take to address each of the recommendations in the report (approximately 350 -400 words)*

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**Signature**

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| **Chairperson, Board of Management** | *Print name:* |
| *Signature:* |
| *Date:* |

This form must be signed by the chairperson of the board of management of the school. In the case of a school operating under the auspices of an Education and Training Board, the form must be completed by the chairperson of the board of management in consultation with the Chief Executive (or nominated officer) of the Education and Training Board.

**The form must be returned to the Inspectorate Secretariat within ten schools days of the date of issue of the final report for school response.**