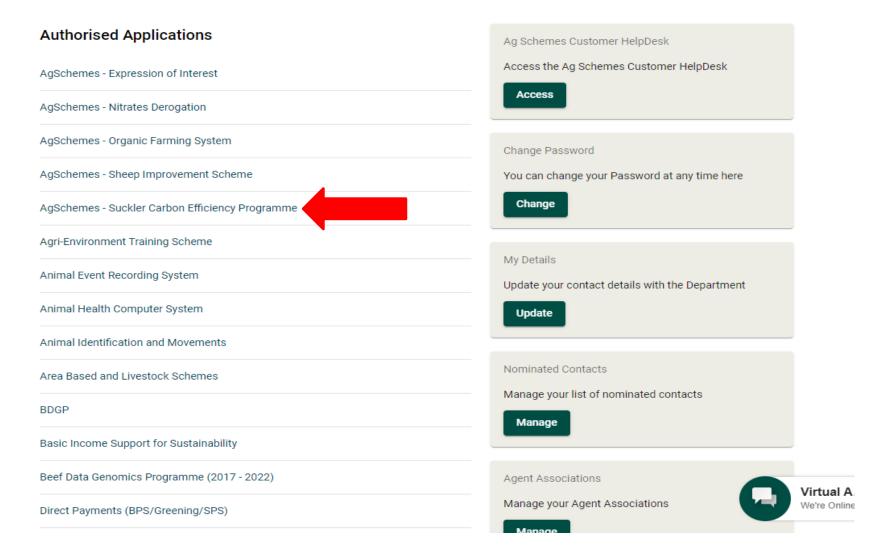
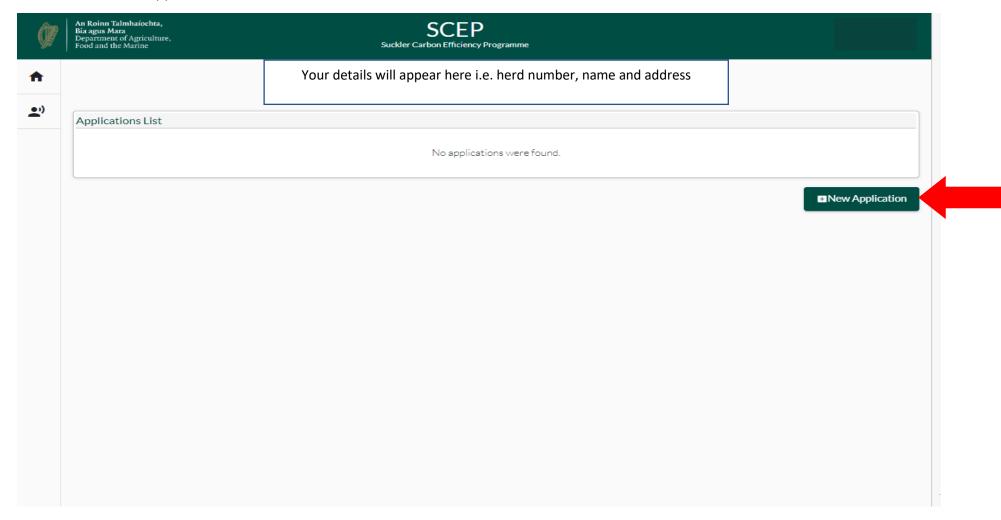
## **Guide for Individuals to access Suckler Carbon Efficiency Programme (SCEP) online application facility**

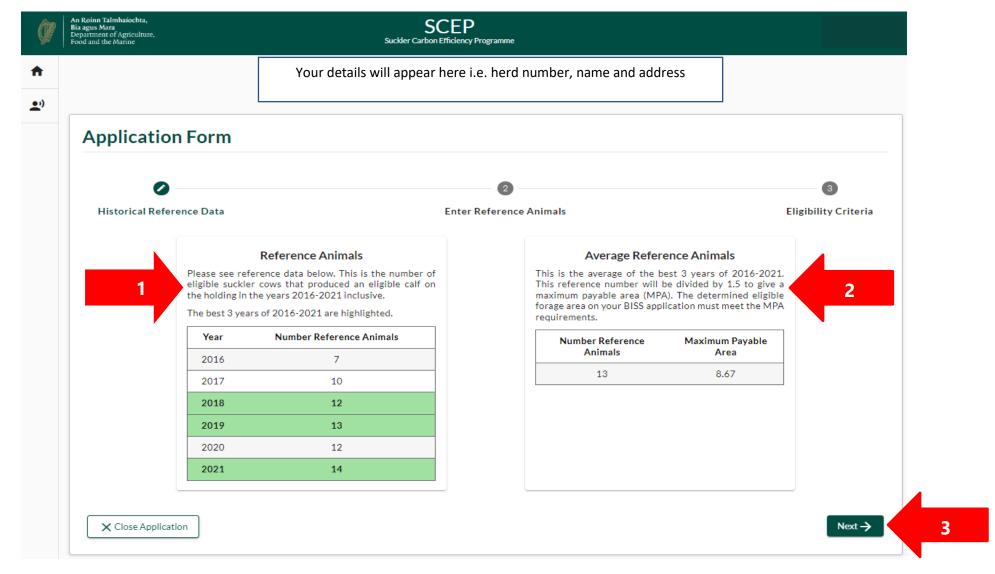
• Log into <a href="www.agfood.ie">www.agfood.ie</a> and select "AgSchemes – Suckler Carbon Efficiency Programme"



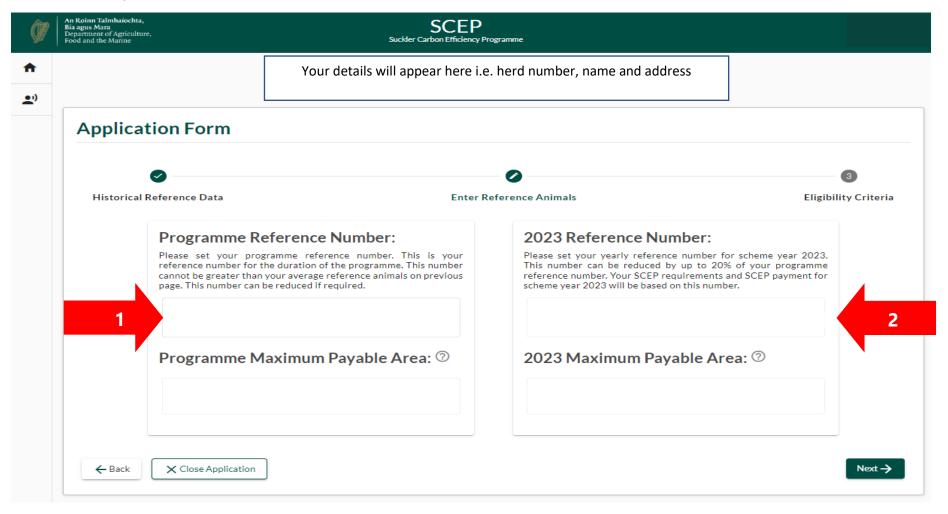
• Select "New Application".



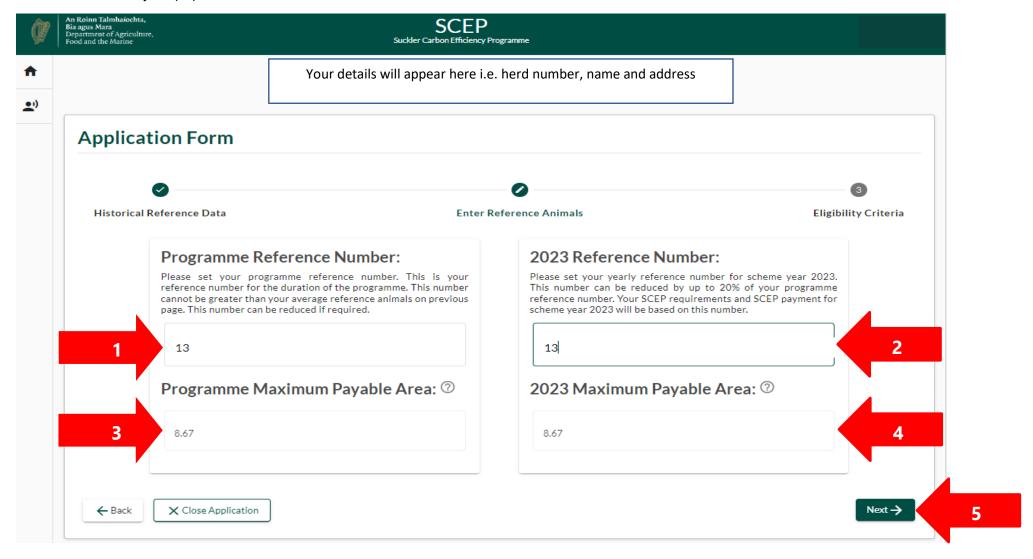
• On the next screen you will be shown the Reference Animals (1) and Average Reference Animals (2). Once reviewed click on the "Next" button (3) to proceed.



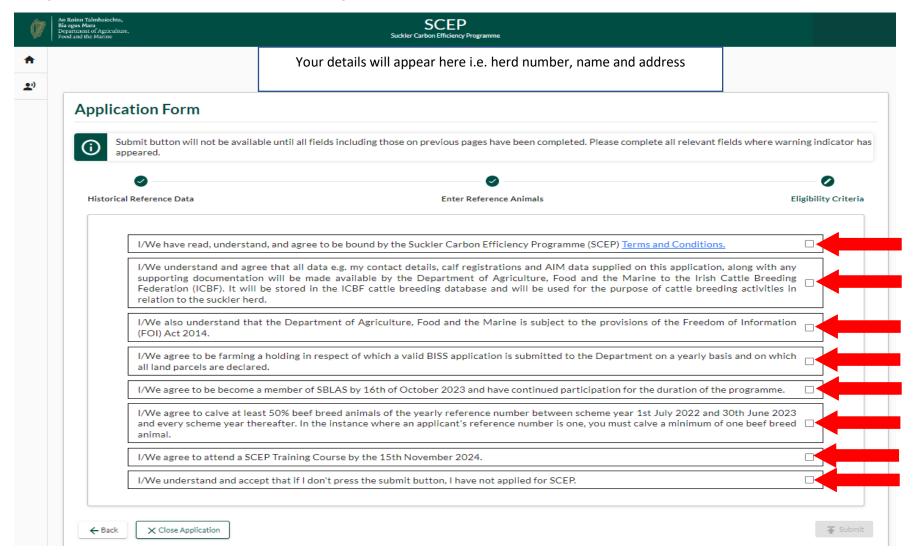
• On the next screen you will be shown the Application Form. On this screen you enter the Programme Reference Number (1) for your client for the duration of the programme and enter the yearly reference number (2) for scheme year 2023. The 2023 Reference number can be reduced by up to 20% of the Programme reference number. The Programme Reference Number entered cannot be more than the Average Reference Animals of the previous screen.



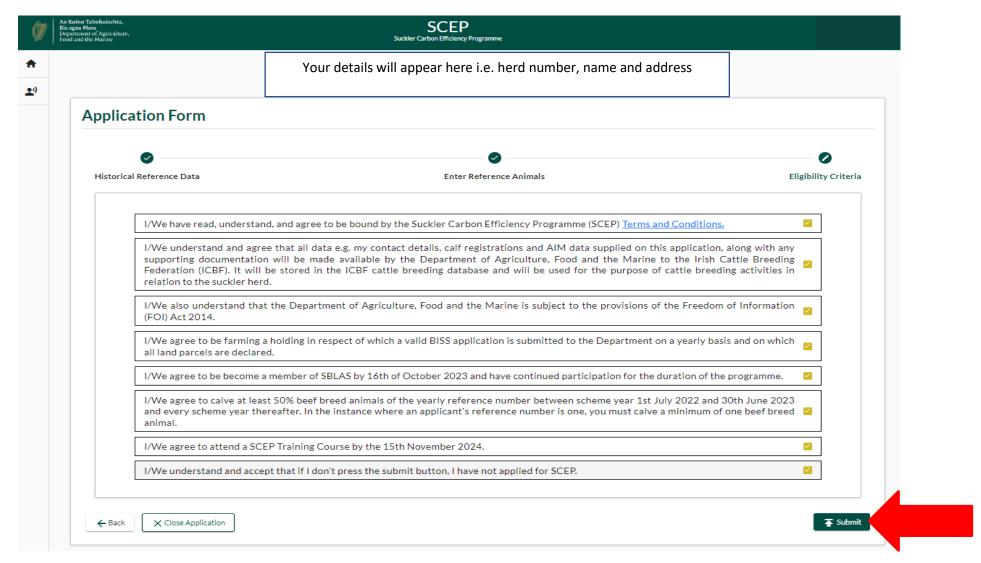
• Once a valid reference number (1 & 2) is entered for both the Programme Reference Number and 2023 scheme year, the MPA will automatically be populated below (3 & 4). Then click on "Next" button (5).



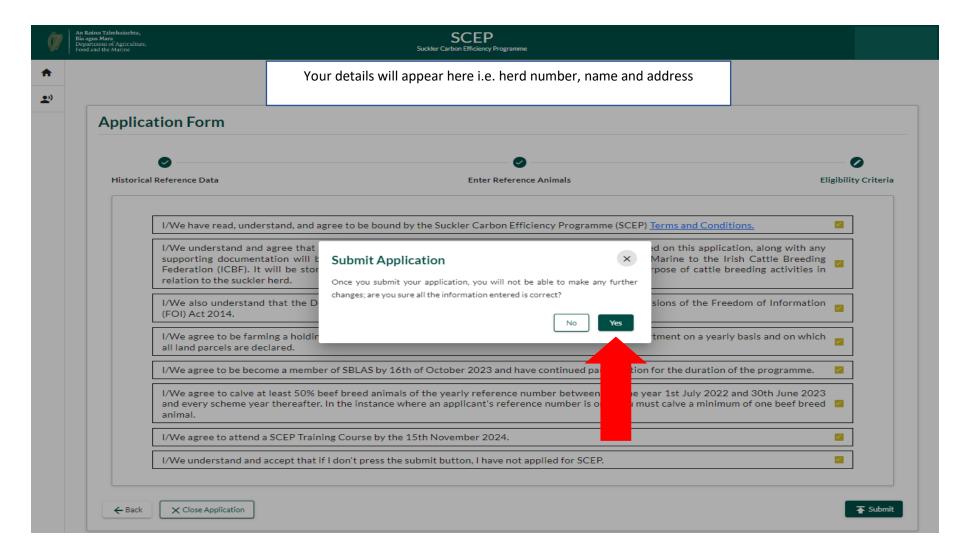
• On the final screen to submit your application to participate in the Suckler Carbon Efficiency Programme, you must tick the boxes to agree to <u>all</u> the Terms of Conditions of the Programme.



• Once <u>all</u> the boxes to agree to the Terms of Conditions of the Programme have been ticked, the submit button will appear and click on "Submit".



• Once you click on submit a pop-up message will appear informing "Once your submit your application, you will not be able to make any further changes; are you sure all the information entered is correct" and click on "Yes".



• Once you have clicked Yes, a message will display to confirm your application is submitted successfully.

