

# A Guide to Editing Maps Online For Eco-Scheme

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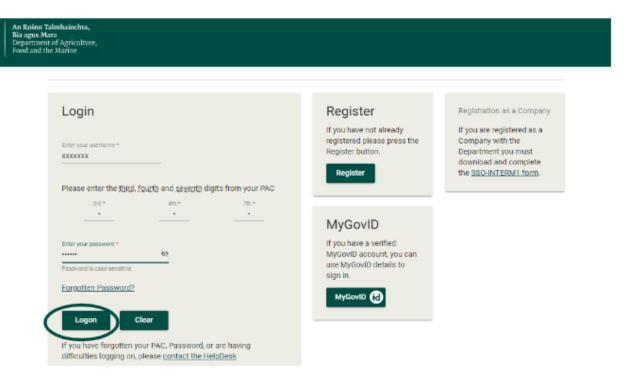
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#### **Logging in to AgFood Online Services**

In order to edit maps for Eco-Scheme you will need to login to your Agfood Online Services account.

To login, please follow the steps below:

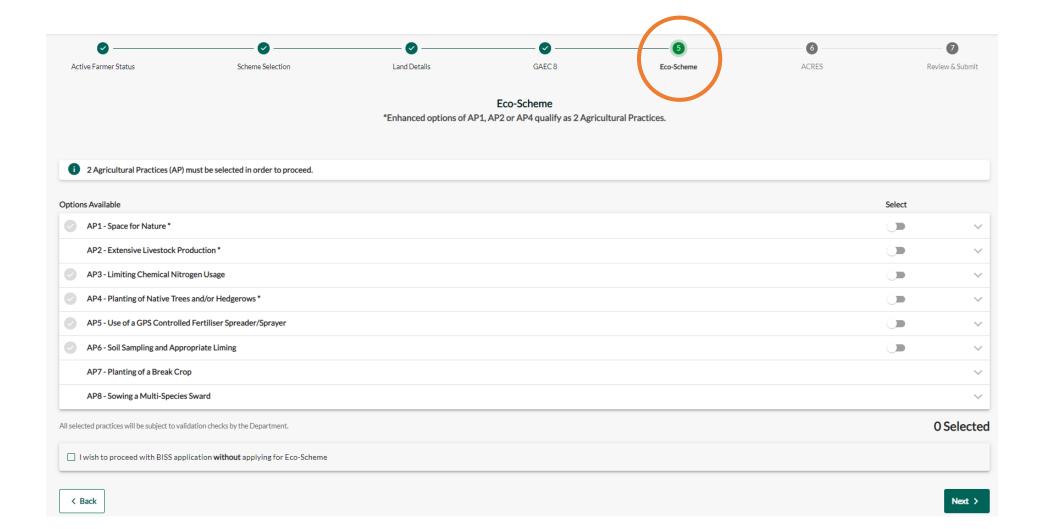
- 1. Enter your username.
- 2. Enter the 3 requested digits from the 7 digits of your PAC (Personal Access Code).
- 3. Enter your password.
- 4. Once you have entered your details as outlined above, the 'Logon' button will become active. Click the 'Logon' button.



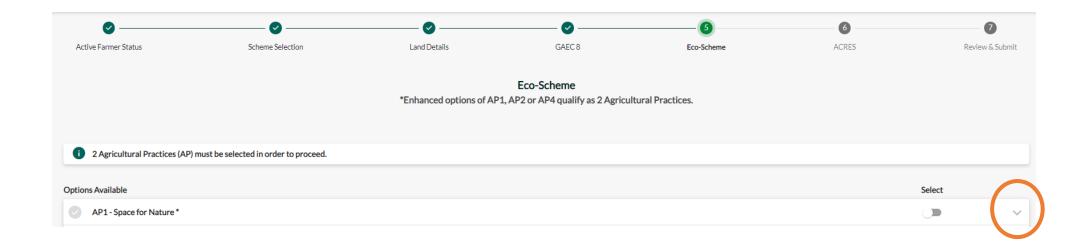
Once you have logged in, on the next Screen your 'Authorised Applications' will be presented. You Click on 'Basic Income Support for Sustainability', as shown in the image below.

Authorised Applications	Ag Schemes Customer Helpdesk
AgSchemes - Expression of Interest	Click here to access the Ag Schemes Customer Helpdesk
AgSchemes - Nitrates Derogation	Access
Agri-Environment Training Scheme	
Animal Event Recording System	Change Password
Basic Income Support for Sustainability	You can change your Password at any time here
Beef Sector Efficiency Programmes (BEEP-S & Dairy Beef)	Change

If you have already started your BISS application, click on 'Continue Application' and proceed to the 'Eco-Scheme' screen. Otherwise click on 'Start Application' and proceed to the 'Eco-Scheme' screen.



Using the dropdown arrow beside AP 1, you will be able to review the relevant data and **edit maps** for each individual parcel and save your information for that AP.

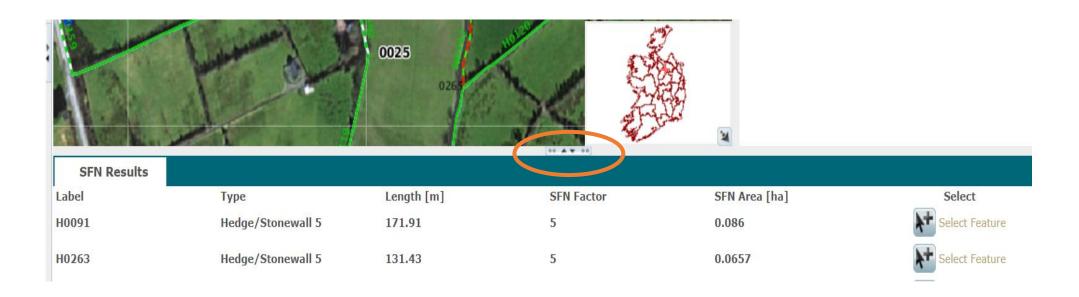


Click on 'View map' at the end of the parcel row to access the map and make edits.

Parcel No.	Townland	SFN Contribution		Obligation Area (i	SFN Area	Show on map
B1021200005	Drumalt	Feature	•	1.86	0.58	View map
B1022000032	Farrangarve	Feature	•	0.92	0.29	View map
B1022100005	Forthill	Feature	•	2.48	0.62	View map
B1022100006	Forthill	Feature	•	0.00	0.00	<u>View map</u>

### Viewing the full map

To view the map on the full screen you can close the 'SFN Results' panel by clicking on the 'arrow' at the bottom of the map.

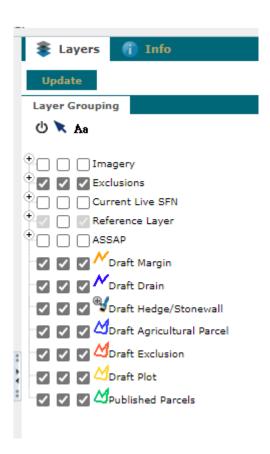


#### **Turning on and off layers**

To assist with viewing the detail on the map, users can turn on and off different layers within the map.

To remove the boundary layer of the parcel:

- 1. Click on 'Layers' in the top right-hand side of the screen.
- 2. Untick the box for 'Published Parcels'
- 3. Click Update

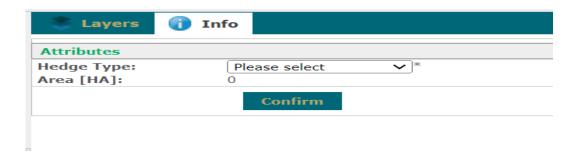


#### Inserting a Hedge/Stonewall – LPIS Mapping

In this section you can add a 'draft drain', a 'draft hedge/stonewall' and a 'draft margin'



- 1. Click on '**Draw**' from the left panel.
- 2. Then select 'Draft Hedge/Stonewall' from the dropdown menu at the top of the Screen to begin drawing your Hedge/Stonewall.
- 3. Click on the starting point and start to draw out your hedge/stonewall. A green line will follow your mouse movements of the area as you draw. (for a draft drain a blue line will follow your mouse movements. For a draft margin an orange line will follow your movements).
- 4. As you click on points within the boundary of the parcel, you will see the measurements displaying in Length.
- 5. Once you are satisfied with the hedge/stonewall that you have drawn on the map, click on the Confirm button at the top of the Screen.
- 6. If you make an error, you can click on button at the top of the Screen and start again from step 1.
- 7. In the 'Info' section on the right-hand side of the screen you will need to select the hedge/stonewall type from the dropdown and click 'Confirm'.



## Weightings for Hedge/Stonewall

Hedge/Stonewall	Explanation
5	User has access to one side of hedge/stonewall
101	User has access to both sides of hedge/stonewall (internal hedge)
10E	User has access to both sides of hedge/stonewall (external along roadside)

#### **SFN Results Panel and SFN Contribution Panel**

Once the hedge/stonewall has been confirmed in the 'Info' section, the details will display in the 'SFN Results' panel.

The total area for all hedge/stonewalls, drains and margins will be displayed in the 'SFN Contribution' panel.

A label will be attributed to the hedge/stonewall that has been drawn -e.g. H0077



## Deleting a Hedge/Stonewall

1. Click on 'View map' at the end of the parcel row to access the map and make edits.

Parcel No.	Townland	SFN Contribution		Obligation Area (i	SFN Area	Show on map
B1021200005	Drumalt	Feature	•	1.86	0.58	<u>View map</u>
B1022000032	Farrangarve	Feature	~	0.92	0.29	<u>View map</u>
B1022100005	Forthill	Feature	~	2.48	0.62	<u>View map</u>
B1022100006	Forthill	Feature	•	0.00	0.00	<u>View map</u>

The screen will display all features listed for the land parcel selected.

2. Click on the button for the hedge/stonewall you wish to delete.



The 'SFN results panel' will display the hedge/stonewall for this label only.

3. Click the button.



A pop-up message will display – 'Are you sure you want to delete the selected features?'

4. Click 'OK'



The Hedge/Stonewall will be deleted and the Space for Nature calculations will be reduced accordingly.

## Adding a Drain or Margin

To add a drain or a margin, repeat the steps above and select the relevant option from the dropdown menu.



## **Returning to Eco-Scheme page**

To return to the Eco-Scheme page of the application, click on 'Return to Land Details' in the Navigation panel on the left-hand side of the screen.



