# IPAS/IPPS

# Independent<br/>Inspection Report

Centre:	Atlantic House
Inspector:	Emma Downey
Date of Inspection:	25/5/22
Time of Arrival & Departure:	0900-1100

# Part 1 General Information on Services

# **Independent Inspection Report**

**Centre:** Atlantic House - Tramore

Date of Inspection: 25/5/22

1.	CFN1	TRE C	)FT	<b>AILS</b>

Staffing Lists as follows:

Roles, etc.,)

1. Full list of staff employed at the centre (indicating Names, Titles,

**3.** a separate list of Designated Liaison Persons (child protection)

**2.** Indicate who is on duty at time of inspection (today)

1. CENTRE DETAILS	
Name and address of Centre	Atlantic House, railway Square,
	Tramore, Waterford.
Contractor	Jonathan Moore
Manager	Jonathan Moore
Who deputises for manager in his/her	Give Job Title only
absence?	Assistant Manager
Telephone Number	051 381218
Current Contracted Capacity	90
Current Occupancy (today)	78
Current Centre Profile (e.g., singles, families etc.)	Single Male
HSE Area	HSE South
Public Health Nurse	Theresa Cunnigham
DSP / CWO name	Tara Tracey
Environmental Health Officer name	Not Known
Local Fire Officer Name	William Hickey
Local Fire Station	Tramore
Is the Centre certified by any Quality Manage	ement System Yes  No
(i.e. Q Mark, ISO)?:	
If yes, please give details:	2
What was the date of the last certificatio	
Have you a copy of the Certification	Yes No
2 Places provide a copy of the falls:	uina
2. Please provide a copy of the follow	Check List
Official Register	Check List
Menu Cycle Not available	
ivienu Cycle Not avaliable	N/A

3 GENERAL SECURITY & EMERGENCY DETAILS
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Is 24 hour supervision provided?	(Y/N)	Yes	$\boxtimes$	No	
Give details of roster hours		9am-8pm / 8p	m-9an	n	
Is security provided by external company?	(Y/N)	Yes		No	$\boxtimes$
If yes, give name of company:					
Does the centre have CCTV?	(Y/N)	Yes		No	$\boxtimes$
Is a list of emergency numbers available in the	е	Yes	$\boxtimes$	No	
Manager's office?					
Does the list include the following numbers?	(Y/N)	Yes	$\boxtimes$	No	
Local Garda station 24 hr number					
Local hospital					
Local fire station		If no, give detail	s:		
Duty Social Work Team					
Out of hours GP Service					
RIA out of hours number					
Are first aid kits available?	(Y/N)	Yes	$\boxtimes$	No	
Where and how many?					
Who is responsible for first aid restocking?		Job title <u>only</u> (not <b>Manager</b>	name)	of pers	on responsible:
Is there a defibrillator in the centre?		Yes		No	
How many staff been trained to use it?					
		•			

#### 4 HEATING ARRANGEMENTS

What type of heating is used in the centre?	Gas Boiler
Do residents have control of the heating in their own bedroom?	Yes No 🗌
If no, what arrangements are in place?	
What are the heating 'ON' times?	as requested /needed

#### 5 HOUSE RULES

Are residents provided with a copy of the House Rules on arrival?	Yes No 🗌
How does centre management explain house rules to residents on arrival?	Manager meets with them

#### 6 ARRANGEMENTS FOR RESIDENTS & VISITORS (keys / storage / toiletries)

Are residents issued with key for their bedroom?(Yes/No)	Yes No
Are residents issued with key for main door? (Yes/No)	Yes No 🖂
If no, give details	security on front door when not open
Are there procedures to allow residents to receive visitors? (Give details)	yes, sign in book in reception
Outline visiting times:	10am-10pm
In what areas are visitors allowed in the centre?	dining room and lounge

Any other relevant information:	
Is there a facility for storage of residents' valuables*? (Give details.) (* Storage is at resident's own risk)	yes 2 <sup>nd</sup> floor storage room
What toiletries are provided to residents on arrival?	From shop
What arrangements are in place to replenish these items?	From shop

7	ARRANGE	MENTS	FOR I	MAINT	ENANCE
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Does the centre have a written procedure in place	Yes No		
for residents to report maintenance issues? (Yes/No)			
Is there a maintenance day book? (Yes/No)	Yes No 🖂		
Describe the maintenance procedure at the centre: Maintenance as required. Arranged by			
manager last entry 24/5/22			

#### 8 CHILD PROTECTION

Are measures in place to inform staff and visitors of RIA's	Yes all staff trained in March 2015 – note no
Child Protection Policy?	children or minors currently in Atlantic House
(Give details)	
Are visitors asked to sign a declaration agreeing to	
adhere to the child protection policy?	
Where is declaration held?	
Is there a sign in book for visitors? Where?	
Are there notices on public display giving name and	
contact details of Designated Liaison Person? Where?	
Have Designated Liaison Persons received HSE training?	
Are notices prominently displayed regarding parental	
supervision of children? Where?	

#### 9 FOOD SAFETY

Has a HACCP system been implemented? (Yes/No)	Yes	$\boxtimes$	No	
Have the premises been inspected by an Environmental	Yes	$\boxtimes$	No	
Health Officer? (Yes/No)				
Date of last visit:	28/3/	<b>′</b> 19		

## 10 NUTRITION / SCHOOL LUNCHES / BABY FORMULA (general arrangements)

#### All residents now cook for themselves

Are residents consulted regarding menu /	N/A
dietary requests? (Give details.)	
Provide details opposite:	N/A
Which of the following are provided for school	
children's packed lunches:	
<ul> <li>Sandwich? What sandwich fillings are available: Cheese? Ham? Chicken? Tuna? Jam? Other?</li> </ul>	
<ul><li>Drinks? Juice? Water?</li></ul>	
<ul><li>Yogurt?</li></ul>	
• Fruit?	
<ul><li>Other</li></ul>	
Is infant formula kept out of public view?	n/a
What arrangements are in place for distribution	n/a
of infant formula?	

#### 11 ARRANGEMENTS FOR REFRESHMENTS / MEALS OUTSIDE NORMAL MEAL

#### **TIMES**

29			
Are tea / coffee / drinking water / Snacks etc. available outside mealtimes?	Yes No Residents now purchase from shop. Hot water available to make tea and		
available outside meantimes:	coffee		
What food/snacks are available after hours or when kitchen is closed?	N/A		
Where are the snacks located and how are they accessed?	N/A		
Are meals available for residents who arrive late?	Yes No No		
(Give details.)			
Are meals available for new arrivals? (Give details)	N/A		
Are packed lunches available for residents	Yes No N		
travelling to Dublin on official business?	N/A		
(Give details)	N/A		
If the inspection takes place during Ramadan this	n/a		
section must be completed.			
What arrangements are in place to facilitate			
residents observing a fast during Ramadan?			

#### 12 FACILITIES FOR FEEDING BABIES N/A

•	
Are the following available?	Yes/No
Access to drinking water (for breastfeeding mothers	Yes No 🖂
/ for preparation of infant formula)	
Sterilisers	Yes No 🖂
Kettles	Yes No 🖂
Fridge (for bottles of EBM* / formula) *Expressed	Yes No 🖂
Breast Milk	
Bottle Warmer	Yes No 🖂
Microwave	Yes No 🖂
Are these facilities available 24 hours a day	Yes No

Is there a dedicated room provided?		Yes   No 🔀		
Where?		163 [] 110 [2]		
Wileic:				
13 INDOOR FACILITIES				
Are the following are available to reside	ents?	Yes/No		
Computers with Internet access		Yes 🛛 No 🗌		
WIFI		Yes 🛛 No 🗌		
DVD player		Yes No 🗵		
Computer Games		Yes No 🗵		
Snooker Table		Yes No 🗵		
Pool Table	$\overline{}$	Yes 🛛 No 🗌		
Table Tennis Table		Yes No		
Board Games		Yes No 🗵		
Newspapers		Yes No 🗵		
Books		Yes No 🗵		
Toys / games for children		Yes No		
Other		<u> </u>		
Give details of any other arrangement or oth	her			
comments:				
Is there a bus service provided? (Yes/No):		Yes No		
Where does the service go to?	Waterford City			
What is the frequency of the service?		ays & Fridays 10am out / 1.15		
(List time table opposite)		, all other days 12pm out 3pm		
	return	return not back yet due to covid.		
		🔽 🖂		
Is there a specific TV system in place?		Yes No D		
		ew in bedrooms and communal		
Is there a specific TV system in place? (give details)  An average, how many TV channels are				
Is there a specific TV system in place? (give details)  An average, how many TV channels are provided to residents?  Are residents allowed to erect satellite	room s	ew in bedrooms and communal		
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Is there a specific TV system in place? (give details)  An average, how many TV channels are provided to residents?  Are residents allowed to erect satellite dishes?	room s 8 no	ew in bedrooms and communal s with sky multi-channel		
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Is there a specific TV system in place? (give details)  An average, how many TV channels are provided to residents?  Are residents allowed to erect satellite dishes?  16 LAUNDRY FACILITIES (General Arr Are Laundry facilities available in the centre of the If No, what service is provided?  Who launders towels and bedlinen? (e.g., residents, staff, other, etc)	room s 8 no rangeme	ew in bedrooms and communal swith sky multi-channel  ents)  Yes No   8 washing machine and 8 dryers  Residents		
Is there a specific TV system in place? (give details)  An average, how many TV channels are provided to residents?  Are residents allowed to erect satellite dishes?  16 LAUNDRY FACILITIES (General Arr Are Laundry facilities available in the centre of the If No, what service is provided?  Who launders towels and bedlinen?	room s 8 no rangeme	ew in bedrooms and communal swith sky multi-channel  ents)  Yes No   8 washing machine and 8 dryers		

What procedures are in place for ironing boards	in laundry always available
and irons?	
How is washing powder / tablets supplied?	Purchased from shop
Are there specific arrangements for access to the laundry (give details):	Laundry 24/7 open

#### 17 CLEANING (General Arrangements)

Are there cleaning materials and equipment	Yes 🛛 No 🗌
provided by management for residents?	
What cleaning equipment is available to residents?	Mops/ Brushes/vaccum and detergents
What is the procedure for residents to access vacuum cleaners, brushes & other cleaning equipment?	request from office
What arrangements are in place if rooms are	staff will clean room with resident and
not cleaned sufficiently by residents?	discuss cleaning requirements with
	resident

## PART 2

# Room by Room Inspection

**Independent Inspection** 

Centre: Atlantic House - Tramore

Date of Inspection: 25/5/22

#### **Section A- Administration / Communal areas**

#### 17 Have you seen the following?

		Location of display
Up to date House Rules	$\boxtimes$	reception
Complaint Forms	$\boxtimes$	reception
Accident/ Incident procedure		reception

HSE Breastfeeding Posters	n/a
(if applicable)	
Designated Liaison Person details	n/a
(Child Protection)	
Supervision of children notice	n/a
Gym Notices (Child Safety – if applicable)	n/a
IOM Voluntary Return Posters	reception

#### 18 Staff Awareness

Did you see the RIA Code of Practice*?	
Are all staff aware of RIA Code & House Rules?	
How are staff made aware of RIA Code & House Rules?	
all staff have signed off on copy	

<sup>\*</sup>A Code of Practice for persons working in accommodation centres

#### 19 FIRE SAFETY

You should record the last 2 entries on the fire register for each of the following sections:

#### 19a EMERGENCY LIGHTING INSPECTION SCHEDULE

<u>Date</u>	Inspected By (Company Name / Position)	<u>Comments</u>
24/5/22	Night security	Ok
25/5/22	Night security	ok
30/55/21	M Kelly	ok

#### 19b FIRE ALARM & DETECTION SYSTEM INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	OK	Defect	Remedial Action Taken(Y/N)	Sign Off Y/N
24/5/22	Night Security		None	n/a	У
25/5/22	Night security	$\boxtimes$	None	n/a	У
30/11/21	M Kelly		None	n/a	у

#### 19c FIRE FIGHTING EQUIPMENT INSPECTION SCHEDULE

(Include all fire extinguishers, hose reels and fire blankets.)

<u> </u>	0 /				
Date	Inspected By	OK	Defect	Remedial Action	Sign Off
	(Company Name /			Taken (Y/N)	Y/N
	Position)				
24/5/22	Night Security		none	n/a	у
25/5/22	Night security		none	n/a	у
13/4/21	Browne Fire		none	n/a	У

#### 19d FIRE EXIT DOORS / MEANS OF ESCAPE INSPECTION SCHEDULE

Date	Inspected By	OK	Defect	Remedial	Sign Off
	(Company Name /			Action	Y/N
	Position)			Taken (Y/N)	
24/5/22	Night Security	$\boxtimes$	none	n/a	У
25/5/22	Night security		none	n/a	У

#### 19e FIRE DRILL PROCEDURE INSPECTION SCHEDULE

Date & Time	Numbers of staff	No. of residents	Evacuation	Comments
	involved in drill	present /	Time	
		evacuated **	-	
11/11/21	3	73/73	4mins 30	ok
1610			seconds	
7/5/21	3	36/36	3mins 50	ok
15:10			seconds	

<sup>\*\*</sup>Both numbers must be recorded.

#### 19f STAFF INSTRUCTION AND TRAINING (Fire Safety)

Job Description	Course	Instructor	Duration	Date
All staff	Fire safety	L Browne	1/2 day	12/6/19

#### 19g FIRE ASSEMBLY POINTS

Where are the Fire Assembly Points located?	Front yard
Are they marked?	yes
Are staff aware of locations?	yes
Comments:	

#### 19h FIRE ALARM SYSTEM

Is there a fire alarm system in place?	yes
Are there smoke alarms throughout the	yes
premises, inc bedrooms?	
Are all smoke alarms linked back to a	yes
central control panel?	

Are there des	signated 'Smoking' areas?	Anywhere Outside	
Include locati	ions		
Comments: smoking prohibited throughout buildings			

#### 19i FIRE EXITS, EMERGENCY LIGHTING, SMOKE ALARMS, FIRE NOTICES

(in corridors & common areas)

Are fire exits clear from obstruction?	yes
Are they unlocked?	yes
Are fire exits clearly posted throughout the	yes
building?	
Are all fire doors kept closed?	yes
Are fire evacuation instructions clearly	yes
displayed in the centre?	
Are fire extinguishers clearly visible?	yes
Is there emergency lighting system in	yes
place?	
Comments:	

# **Administration Area:**

Reception: main buiding inside for	ont door			
Is the area generally clean?			Yes 🔀	No
If no please give details:				
Visual Check: Have you noticed any iss	ues requirin	g attention?	Yes 🗌	No
(e.g., fire exit signs, hazards, lighting, notice	ces, décor, etc	.)		
If yes please detail:				
Have you seen the following?				
		Locatio	n of display	/
Up to date House Rules		receptio	n	
Complaint Forms		receptio	n	
Accident/ Incident procedure		receptio	n	
HSE Breastfeeding Posters		n/a		
(if applicable)				
Designated Liaison Person details		n/a		
(Child Protection)				
Supervision of children notice		n/a		
Gym Notices (Child Safety – if applicab	e)	n/a		
IOM Voluntary Return Posters		receptio	n	
Anti Human-Trafficking Posters		Reception	on	
'NO to Violence & Harassment' Posters		Reception	on	
Social Room / Tea Station (State Loc What facilities are provided? Burco bo		_		
Is the area generally clean?		Yes	⊠ No	
If no please give details:				
Visual Check: Have you noticed any iss	ues requirin	g attention? Yes	No	
If yes please detail:				
Pre-school Room:				
Is the area generally clean? Yes / I	No <b>n/</b> a	 a		
If no please give details:				
Visual Check: Have you noticed any iss	ues requiring	g attention? Yes [	No [	
(observe whether the area is colourful, has suffi		-	vorking order, e	etc)

Other comments:												
DINING AREA:												
Please outline the me	al +im	osi Bosi	donte e	م ماد د		maal	_					
Please outline the me	Fror		idents c	ook (		meai To	5					
Breakfast	FIOI	11				10						
Lunch												
Dinner												
						1	<u> </u>	ı	_			
Which is the main mea		e day:		Lunc	n	┽	Dinne	er [	_			
Is menu cycle available	?			Yes			No					
				۲.								
If no, give details of all	men	u option	is on da	y of I	nspe	ction	<u>:                                    </u>					
Breakfast												
Lunch												
Dinner												
1							V		_	N.I		$\overline{}$
Is menu cycle on displa	·		• • • • • •	.1.1.1.	Yes No			<del> -</del>				
Does menu cycle corre		•					Yes	L		N	0	Ш_
If no, ask manager for e	expian	ation and	a provide	e deta	alis:							
Which meal was sampl	ed3		Breakfa	st	1		Lunch	, [	7	Г	Dinner	П
Please describe the me		etail (e o			rold _	hland			<u> </u>			
orange and peach segn								-	,	uit	juice,	
orange and peach segn	,	201104 0	665) 5 6) [	0000		zar arr	a Di ca					
Was there a vegetarian	optio	n?			Yes			No				
(note salad and vegetal			not			_	_		•			
considered as vegetaria	an opt	ion)										
Give details of this opti	on:											
Were there ethnic dish	es ava	ilable?			Yes			No				
Give details of this opti	Give details of this option:											
Was fresh foods availab	ole for	Infants?	1		Yes			No			N/A	
(as per HSE Infant Feeding Guidelines)												
In your opinion, does the food on offer appear to				Yes			No			N/A		
provide a good variety?												
Did inspection take place during Ramadan? Yes No N/A												
If yes, please outline ar	range	ments fo	r provisi	on of	mea	ls out	side of	no	rmal ı	me	altime	١S,
(medical or other appoint	ments,	etc.):										
Is there any damaged s	eating	or table	s in dinir	ng roc	om?		Yes		No	L		
· · · · · · · · · · · · · · · · · · ·	Is there enough seating for residents present to sit down and Yes No											
eat their lunch?								_		_		
Comments:												

#### **KITCHEN AREA: Food Safety Critical Requirements**

#### **FOOD SAFETY**

Has the premises been inspected by an	Yes		
Environmental Health Officer?			
Date of Visit?	28/3/19		
Comments: minor issues which were resolved			

Has a HACCP system been implemented?	Yes
Who designed the HACCP system?	Manager
Who is responsible for reviewing the system?	Manager
How frequently is the system reviewed?	Annual

#### **HACCP Records:**

Pest Control:
Records in place, no activity last visit 9/2/22
Induction and Ongoing Staff Training:
Yes – training certificates on display
Time & Temperature Records: Records in place for incoming food for shop and
storgae
Hygiene Audits: No Records
List of Approved Suppliers: yes
Cleaning Schedules:
Cleaning schedules are maintained. Rotating deep clean
Procedures for accepting deliveries: HACCP food receipt flow chart.
General Comments:

#### **HACCP** and Kitchen Evaluation

#### **General:**

Is the kitchen commercial or domestic?	Commercial
What equipment is in place? Cookers. Frid	dges, freezers
In what condition is the equipment? Equi	pment is in good condition, kitchen is
clean	p
cicum	
C	
Comments:	

#### STRUCTURAL HYGIENE

#### Kitchen:

Is the refuse area suitably located?	Yes
Is the area tidy?	Yes
Are all bins covered?	Yes
Are signs displayed at all entrances in	n/a
relation to access to kitchen for non	
kitchen staff?	
Are white coats, shoe covers and hats	n/a
available for non kitchen staff?	
Comment of the structural hygiene of the kitchen (i.e	
floors/walls/ceilings/doors/windows/work surfaces/ventilation, etc)	
Are suitable hand washing and drying	Yes
facilities provided?	
General Comments:	

### Dry Goods:

Suitably equipped? Shelving/containers	Yes in shop
etc	
Condition and suitability of facilities: good	d condition
What evidence is there of stock rotation?	No food out of date in shop

#### **Refrigerated Storage:**

What type of refrigerated storage is provided?	freezers & fridges available
Comment on the condition and suitability storage	of the refrigerated storage: <b>Suitable</b>
Are thermostats provided and in working order?	Yes
Are food items date stamped?	Yes
Are samples of dishes being kept?	Yes

#### Other:

Is there appropriate storage for cleaning	Yes
agents and chemicals?	

#### **OPERERATIONAL HYGIENE**

Do residents use the main kitchen?	Yes
Is that use supervised to ensure safe &	n/a
hygienic practices are observed?	
By whom is it supervised?	

Is the correct equipment provided?	e.g. colour coded chopping boards
Yes	

Is the necessary holding equipment provided? e.g. bain maries, refridgerated	
units.	
Yes	

Condition and suitability of serving equipment and utensils:	
Ok	

What procedures are in place for unused/unserved food at the end of service? Stored in kitchen- temp checked at 90mins

#### **STAFF FACILITIES AND HYGIENE**

Are designated staff facilities provided?	Yes				
What facilities are in place?	Changing room ,	toilets			
Are all areas clean and well maintained?	Yes weekly clean	ing rec	ord we	ek	
	ending last record	-			
Are suitable hand washing & drying facilities provided?	Yes	-			
Is storage provided for personal belongings?	Yes				
Are showers provided? Indicate cleanliness & suitability	No				
,					
Is a designated area provided for staff breaks? If yes, is it clean/suitable/well maintained.  If no, outline arrangements for breaks	Dining room				
ij no, odtime dirangements joi breaks					
Are uniforms provided for:					
Kitchen Staff?	Yes				
Serving Staff?	Yes				
Serving Starr.	103				
Are uniforms clean and in good	Yes				
condition? (to include					
caps/hairnets/closed heel/toe shoes etc)					
Is personal grooming satisfactory?	Yes				
Are safe habits practiced?	Yes				
General Comments on staff facilities: food	d delivery record				
Best before dates recorded					
Freezer and fridge checks daily records up	to date. Tempera	ture re	cords	up to	
date checked record 24/5/22 delivery rec	ords 23/5/22				
Food Hall - Shop					
Is the till system in place Electronic POS:		Yes		No	
Relevant Certification (halal meats) in place/c	on display:	Yes		No	
Is there appropriate storage; shelving, cold st	orage, dry storage:	Yes		No	
Were the points value of the items clearly dis	played:	Yes	$\boxtimes$	No	
Is the area generally clean:		Yes	$\boxtimes$	No	
If <b>no</b> for <b>any</b> of the above, please give details:					
Visual Check: Have you noticed any issues requiring attention? Yes No					

(Products in date, fresh food, ethnic food, Halal food, variety available, suitable range of			
food products, toiletries and c	leaning materials.)		
If <b>yes</b> to any issues please give	detail:		
Temp records 23/5/22			
Do food products available in t	the food hall reflect the reason	nable needs of the different	
ethnic groups; e.g. the provision	on of halal food for Muslim res	sidents, the provision of food	
for gluten free, vegetarian, veg	gan residents, etc.	Yes 🔀 No 🗌	
If <b>no</b> please give details:			
Products (Available) Check:		Yes 🔀 No 🗌	
Wide range of products which	includes fish, chicken, cereals	, rice, bread etc.	
Wide range of ethnic products	available as well as toiletries.		
Please Insert/List Some Items	/Products Below;		
Item/Product:	/Products Below; Points Value:	Expiry Date on	
-	•	Expiry Date on	
Item/Product: Product: Chicken legs	Points Value:	23/6/22	
Item/Product: Product: Chicken legs Sausages	Points Value:  3.50  4.50	23/6/22 3/6/22	
Item/Product: Product: Chicken legs Sausages Cream cheese	Points Value:  3.50 4.50 1.99	23/6/22 3/6/22 25/6/22	
Item/Product: Product: Chicken legs Sausages Cream cheese Fresh bread	3.50 4.50 1.99 1.59	23/6/22 3/6/22 25/6/22 30/5	
Item/Product: Product: Chicken legs Sausages Cream cheese	Points Value:  3.50 4.50 1.99	23/6/22 3/6/22 25/6/22	
Item/Product: Product: Chicken legs Sausages Cream cheese Fresh bread Bananas	3.50 4.50 1.99 1.59 30c eack	23/6/22 3/6/22 25/6/22 30/5	
Item/Product: Product: Chicken legs Sausages Cream cheese Fresh bread Bananas Overall Comments/Additional	Points Value:  3.50 4.50 1.99 1.59 30c eack	23/6/22 3/6/22 25/6/22 30/5 n/a	
Item/Product: Product: Chicken legs Sausages Cream cheese Fresh bread Bananas	Points Value:  3.50 4.50 1.99 1.59 30c eack	23/6/22 3/6/22 25/6/22 30/5 n/a	
Item/Product: Product: Chicken legs Sausages Cream cheese Fresh bread Bananas Overall Comments/Additional Well managed area with delive	Points Value:  3.50 4.50 1.99 1.59 30c eack	23/6/22 3/6/22 25/6/22 30/5 n/a	
Item/Product: Product: Chicken legs Sausages Cream cheese Fresh bread Bananas Overall Comments/Additional	Points Value:  3.50 4.50 1.99 1.59 30c eack	23/6/22 3/6/22 25/6/22 30/5 n/a	
Item/Product: Product: Chicken legs Sausages Cream cheese Fresh bread Bananas Overall Comments/Additional Well managed area with deliv	Points Value:  3.50 4.50 1.99 1.59 30c eack	23/6/22 3/6/22 25/6/22 30/5 n/a	
Item/Product: Product: Chicken legs Sausages Cream cheese Fresh bread Bananas Overall Comments/Additional Well managed area with delive	Points Value:  3.50 4.50 1.99 1.59 30c eack	23/6/22 3/6/22 25/6/22 30/5 n/a	

23 PUBLIC TOILET (State Location): ground floor behind reception

	Number	Soap	Toilet	Hand Towels /	Hot	Sanitary Bins
			Paper	Dryers	Water	
Unisex:						
Ladies:	1	$\boxtimes$	$\boxtimes$	$\boxtimes$		

is there a cleaning schedule of		Yes	NO 🖂								
Record the last time entry.											
Is the area clean? (provide co	omment)										
Are all facilities working?				Yes 🔀	No *						
Visual Check: Have you notic	ed any issues r	equiring atten	tion?	Yes*⊠	No 🗌						
If No, give details:											
					_						
24 COMMUNAL ROOM	(State Locati	on): Ma	ain tv ro	om/coltro	2 tv rooms						
Storage area:											
Is the walkway through the a	rea clear?		V	es 🖂 No	. 🗆 📗						
Are the exit signs clearly marked?  Yes No											
The the exit signs orearly man											
<b>General Seating Area</b>											
Is the seating in good conditi	on?		Ye	es 🖂 🛮 No							
				_							
What is the area generally us	sed for?		Ye	es 🛛 No							
Computer room:											
Is the area generally clean?				es 🖂 No	=						
Visual Check: Have you noticed any issues requiring attention? Yes No											
If yes please detail:											
OUTDOOR GROUNDS / FAC Please rate the following:	<u>CILITIES</u>										
	Vany Cood	Adamusta	Door*	Noods u	rant attention*						
Condition of autorian of	Very Good	Adequate	Poor*	iveeus u	rgent attention*						
Condition of exterior of centre											
Paintwork of the centre		M									
Maintenance standard of the											
grounds (e.g. grass cut,	Ш										
walkways clear etc.)											
Cleanliness of the grounds											
(ie., evidence of rubbish etc.)											
Where you have rated * plea	ise provide deta	alis and comm	ents:								
Are there any facilities availa	ble for children	outdoors? Y	es 🗍	No [	$\overline{\lambda}$						
Comments no children											
110 0											
LAUNDRY ROOM											
	Washir	ng Machines		Dr	yers						

Gents:

Do they appe	ear to be in working ord	der? <b>yes 2 irons a</b> ı	าd ironing	g board	S	
Comments:						
CORRIDOR	(State Location):	all corridors				
Is the area ge	enerally clean?		Yes	$\boxtimes$	No	
If no please g	ive details:					
Visual Check:	Have you noticed any	issues requiring attention	on? Yes		No	
If yes please	detail:					
•						
Shared Bathr STAIRWAY	oom (State Location (State Location):	): Coltro all stairwells				
Is the area ge	nerally clean?		Yes	$\boxtimes$	No	
If no please g	ive details:					
	Have you noticed any signs, hazards, lighting, n	r issues requiring attention notices, décor, etc.)	on? Yes		No	
If yes please	detail:					

# **Bedrooms:**

CLEANING (G	ieneral Arrange	ements)								
How often are	e bedrooms insp	ected?		twice v	veekly		We	eekly	$\boxtimes$	
Who cleans th	ne bedrooms?			Staff			Resid	ents	$\boxtimes$	
How often do	staff clean the b	edrooms	?	Weekly fortnightly						
				Monthly Other 🖂						
Are there clea	aning materials a	nd								
	ovided by mana	gement fo	r	Yes	[	$\times$		No	) <u> </u>	
residents?										
`	g equipment is a	vailable to	)	mops,	brushes	, ho	over 8	& deter	gents	
residents?										
	ments are in pla			staff w	ill assit i	resid	lent			
are not cleane	ed sufficiently by	residents	?							
DOOR A NUMBER	NED 4									
ROOM NUME Room Profile:			Door	. Cana	nits (1		Doo	m Ossi		
			<b>2</b>	n Capa	Jity:		2	III Occi	ipancy:	
2 Single TV	Ensuite	Shared	_		Smok	o Ala		С:	re Notice	
I V	Ensuite	Silareu	Datilit	JOIII	SITION	e Ala	11111	гі	re notice	
	$\boxtimes$									
	Very Good	Adeq	uate	Po	or *	N	eeds	urgent	attention *	
Cleanliness										
Is everything	in working order	?		Y	'es 🖂	No	*			
If *, please giv										
ROOM NUME	BER 2									
Room Profile:			Room	n Capa	city:		Roo	m Occı	ıpancy:	
Double			2				1			
TV	Ensuite	Bathro	om	Smok	e Ala	arm	Fi	re Notice		
					X			$\boxtimes$		
	Very Good	Adeq	uate	Po	or *	N	eeds	urgent	attention *	
Cleanliness										
Is everything		Υ	es 🔀	No	o * [					
If *, please give details:								_		

ROOM NUM	BER	3									
Room Profile:	:				Room	Capa	city:		Room Occupancy:		
Twin					2				2		
TV		Ensuite		Shared	Bathro	om	Smok	e Ala	ırm	Fire Notice	
								X			
		Very Goo	d	Adeq	uate	Pc	or *	Ν	eeds	urgent attention *	
Cleanliness											
Is everything	in w	orking ord	er?			١	′es 🔀	N	o *		
If *, please given	ve d	letails:									
ROOM NUMI	RFR	Δ									
Room Profile: Room Capacity: Room Occupancy:											
Single	•				1	Сара	city.		1	in occupancy.	
TV		Ensuite		Shared	_	om	Smok	e Ala		Fire Notice	
N 7			-				F	<del></del>		N	
				1		ı		$\underline{\underline{A}}$			
		Very God	d	Adeq	uate	Pc	or *	N	eeds	urgent attention *	
Cleanliness											
Is everything	in w	orking ord	er?			١	′es 🔀	N	o *		
If *, please giv	ve d	letails:									
ROOM NUM	BER	5									
Room Profile:					Room	Capa	city:		Roo	m Occupancy:	
Twin					2				2		
TV		Ensuite		Shared	Bathro	om	Smok	e Ala	ırm	Fire Notice	
								$\boxtimes$			
		Very Goo	od .	Adeq	uate	Po	or *	N	eeds	urgent attention *	
Cleanliness					1						
Is everything	in w	vorking orde	er?			<u> </u>	Yes	1	*oN	·	
If *, please gi								<u> </u>			
ROOM NUMI		6			ı				ı		
Room Profile:						Capa	city:			m Occupancy:	
Single					2		T -			ation room	
TV		Ensuite		Shared	Bathro	om	Smok	e Ala	ırm	Fire Notice	
		$\bowtie$						$\boxtimes$			
		Very Goo	d	Adeq	uate	Po	or *	N	eeds	urgent attention *	
Cleanliness					$\leq$						
Is everything			er?				Yes 🔀		No *		
If *, please gi	ve o	details:									

ROOM NUMB	ER 7										
Room Profile:			Room	Сара	city:		Room Occupancy:				
Twin			2				2				
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice			
						$\times$					
	Very Good	Adeq	uate	Pc	or *	Ne	eeds	urgent attention *			
Cleanliness											
Is everything in	n working orde	′es 🖂	No	0 *							
If *, please giv	e details:										
ROOM NUMB	ER 8		_			1					
Room Profile:				Capa	city:			m Occupancy:			
2 Single	F	Cl l	2		61		2	Et a Nation			
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice			
	Very Good	l Adeq	uate	Pc	or *	Ne	eeds	urgent attention *			
Cleanliness			1					U			
Is everything in	n working ordei	ر}		١	′es 🔀	No	0 *				
If *, please giv	If *, please give details:										
ROOM NUMB	ER 9										
Room Profile:			Room	Сара	city:		Roo	m Occupancy:			
2 Single			2				2				
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice			
						X		$\boxtimes$			
	Very Good	d Adeq	uate	Po	or *	Ne	eeds	urgent attention *			
Cleanliness		. /.ueq	7	· · ·							
	n working orde	\.	7	<u> </u>	Yes	<u> </u>	No*	:			
If *, please giv	e details:							<del></del>			
ROOM NUMB	ER 10		_			1					
Room Profile:				Capa	city:			m Occupancy:			
Single	Facilita	Classissal	1 Dathar		C al.	- 41-	1	Fine Notice			
TV	Ensuite	Shared	Bathro	orn	Smok	e Ala	ım	Fire Notice			
				T		<u> </u>		$\boxtimes$			
	Very Good	l Adeq	uate	Pc	or *	Ne	eeds	urgent attention *			
Cleanliness											
Is everything in	n working orde	ι,			Yes 🔀	<u> </u>	No *				
If *, please giv	e details:										

Room Profile:	ROOM NUMB	BER 11									
TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention * Cleanliness Sis everything in working order? Yes No *    F*, please give details:   Room Capacity: Room Occupancy: Twin	Room Profile:			Room	Сара	city:		Room Occupancy:			
Very Good   Adequate   Poor *   Needs urgent attention *	Twin			2				2			
Cleanliness Severything in working order? Yes No * If *, please give details:    ROOM NUMBER 12	TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice		
Cleanliness Severything in working order? Yes No * If *, please give details:    ROOM NUMBER 12							$\times$				
Is everything in working order?  If *, please give details:    ROOM NUMBER 12		Very Goo	d Adeq	uate	Pc	or *	Ne	eeds	urgent attention *		
ROOM NUMBER 12  Room Profile: Room Capacity: Room Occupancy: Twin 2 2 2  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention * If *, please give details:  ROOM NUMBER 14  Room Profile: Room Capacity: Room Occupancy: Twin 2 2 2  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *  Cleanliness Shared Bathroom Smoke Alarm Fire Notice  If *, please give details:  ROOM NUMBER 15  ROOM NUMBER 15  ROOM NUMBER 15  ROOM Profile: Room Capacity: Room Occupancy: If *, please give details:  ROOM NUMBER 15  ROOM NUMBER 15  ROOM Profile: Room Capacity: Room Occupancy: If *, please give details:  ROOM NUMBER 15  ROOM NUMBER 15  ROOM Profile: Room Capacity: Room Occupancy: Single 1 1 1  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *  Cleanliness 1 1 1  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *  Cleanliness 1 1 1  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *  Cleanliness 1 1 1  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice	Cleanliness										
ROOM NUMBER 12  Room Profile: Room Capacity: Room Occupancy:  Twin 2 2 2  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *  Is everything in working order? Yes No *  If *, please give details:  ROOM NUMBER 14  Room Profile: Room Capacity: Room Occupancy:  Twin 2 2  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *  Cleanliness Shared Bathroom Smoke Alarm Fire Notice  If *, please give details:  ROOM NUMBER 15  ROOM NUMBER 15  ROOM NUMBER 15  ROOM Profile: Room Capacity: Room Occupancy:  If *, please give details:  ROOM NUMBER 15  ROOM NUMBER 15  ROOM NUMBER 15  ROOM Profile: Room Capacity: Room Occupancy:  If *, please give details:  ROOM NUMBER 15  ROOM NUMBER 15  ROOM Smoke Alarm Fire Notice  Single 1 1  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *  Cleanliness Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *	Is everything i	n working orde	r?		Υ	′es 🖂	Ν	o *			
Room Profile:  Twin  Z  TV  Ensuite  Shared Bathroom  Smoke Alarm  Fire Notice  Very Good  Adequate  Poor * Needs urgent attention *  Is everything in working order?  Fire Notice  ROOM NUMBER 14  Room Profile:  Room Capacity:  Room Occupancy:  ROOM Profile:  Room Capacity:  Room Occupancy:  Twin  Z  TV  Ensuite  Shared Bathroom  Smoke Alarm  Fire Notice  Very Good  Adequate  Poor * Needs urgent attention *  Fire Notice  No *  If *, please give details:  ROOM NUMBER 14  Room Profile:  Room Capacity:  Room Occupancy:  Fire Notice  Needs urgent attention *  Fire Notice  Room Capacity:  Room Occupancy:  Fire Notice  Room Capacity:  Room Occupancy:  If *, please give details:  ROOM NUMBER 15  Room Profile:  Room Capacity:  Room Occupancy:  Single  1  TV  Ensuite  Shared Bathroom  Smoke Alarm  Fire Notice  Single  1  TV  Ensuite  Shared Bathroom  Smoke Alarm  Fire Notice  Needs urgent attention *  Needs urgent attention *  No *	If *, please giv	e details:									
Room Profile:  Twin  Z  TV  Ensuite  Shared Bathroom  Smoke Alarm  Fire Notice  Very Good  Adequate  Poor * Needs urgent attention *  Is everything in working order?  Fire Notice  ROOM NUMBER 14  Room Profile:  Room Capacity:  Room Occupancy:  ROOM Profile:  Room Capacity:  Room Occupancy:  Twin  Z  TV  Ensuite  Shared Bathroom  Smoke Alarm  Fire Notice  Very Good  Adequate  Poor * Needs urgent attention *  Fire Notice  No *  If *, please give details:  ROOM NUMBER 14  Room Profile:  Room Capacity:  Room Occupancy:  Fire Notice  Needs urgent attention *  Fire Notice  Room Capacity:  Room Occupancy:  Fire Notice  Room Capacity:  Room Occupancy:  If *, please give details:  ROOM NUMBER 15  Room Profile:  Room Capacity:  Room Occupancy:  Single  1  TV  Ensuite  Shared Bathroom  Smoke Alarm  Fire Notice  Single  1  TV  Ensuite  Shared Bathroom  Smoke Alarm  Fire Notice  Needs urgent attention *  Needs urgent attention *  No *											
Twin				_			1				
TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *  Cleanliness Sisterything in working order? Yes No *  If *, please give details:  ROOM NUMBER 14  Room Profile: Room Capacity: Room Occupancy:  TW Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *  Cleanliness Sisterything in working order? Yes No *  If *, please give details:  ROOM NUMBER 15  ROOM NUMBER 15  ROOM Profile: Room Capacity: Room Occupancy:  If *, please give details:  ROOM NUMBER 15  Room Profile: Room Capacity: Room Occupancy:  Single 1 1  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *  Cleanliness Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *  Very Good Adequate Poor * Needs urgent attention *  Cleanliness Smoke Alarm Fire Notice					Capa	city:			m Occupancy:		
Very Good Adequate Poor * Needs urgent attention *  Cleanliness Sise everything in working order? Yes No *  If *, please give details:    ROOM NUMBER 14	1		Cl I			61			Et a Nation		
Severything in working order?   Yes   No *	IV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice		
Severything in working order?   Yes   No *											
Is everything in working order?  If *, please give details:    ROOM NUMBER 14		Very Goo	d Adeq	uate	Pc	or *	Ne	eeds	urgent attention *		
If *, please give details:  ROOM NUMBER 14 Room Profile: Room Capacity: Room Occupancy:  Twin 2 2 2  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *  Cleanliness Yes No*  If *, please give details:  ROOM NUMBER 15 Room Profile: Room Capacity: Room Occupancy:  Single 1 1  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *  Cleanliness 1 1  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *  Cleanliness Yes No *	Cleanliness			1					U		
ROOM NUMBER 14  Room Profile: Room Capacity: Room Occupancy:  Twin 2 2 2  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor Needs urgent attention *  Cleanliness Yes No*  If *, please give details:  ROOM NUMBER 15  Room Profile: Room Capacity: Room Occupancy:  Single 1 1 1  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *  Cleanliness 1 1 1  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *  Cleanliness Yes No *	Is everything i	n working orde	r?		١	′es 🔀	No	0 *			
Room Profile:  Twin  2  TV  Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *  Cleanliness Is everything in working order?  Yes No*  ROOM NUMBER 15  Room Profile: Room Capacity: Room Occupancy:  Room Occupancy:  Room Capacity: Room Occupancy:  Room Profile: Room Capacity: Room Occupancy:  Single 1  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *  Cleanliness Very Good Adequate Poor * Needs urgent attention *  Cleanliness Severything in working order? Yes No *	If *, please give details:										
Room Profile:  Twin  2  TV  Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *  Cleanliness Is everything in working order?  Yes No*  ROOM NUMBER 15  Room Profile: Room Capacity: Room Occupancy:  Room Occupancy:  Room Capacity: Room Occupancy:  Room Profile: Room Capacity: Room Occupancy:  Single 1  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *  Cleanliness Very Good Adequate Poor * Needs urgent attention *  Cleanliness Severything in working order? Yes No *											
Twin  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *  Cleanliness	ROOM NUMB	BER 14									
TV Ensuite Shared Bathroom Smoke Alarm Fire Notice    Very Good   Adequate   Poor *   Needs urgent attention *	Room Profile:			Room	Capa	city:		Roo	m Occupancy:		
Very Good Adequate Poor * Needs urgent attention * Cleanliness  Is everything in working order? Yes No*  If *, please give details:  ROOM NUMBER 15  Room Profile: Room Capacity: Room Occupancy: Single 1 1  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention * Cleanliness  Very Good Adequate Poor * Needs urgent attention * Cleanliness  Is everything in working order? Yes No *	Twin			2				2			
Severything in working order?   Yes   No*	TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice		
Severything in working order?   Yes   No*							$\boxtimes$				
Severything in working order?   Yes   No*	I	Very Goo	d Adeq	uate	Pc	or *	Ne	eeds	urgent attention *		
ROOM NUMBER 15  Room Profile:  Room Capacity:  Room Occupancy:  Single  1  TV  Ensuite  Shared Bathroom  Smoke Alarm  Fire Notice  Very Good  Adequate  Poor * Needs urgent attention *  Cleanliness  Is everything in working order?  Yes  No *	Cleanliness		,   	1							
ROOM NUMBER 15  Room Profile: Room Capacity: Room Occupancy:  Single 1 1  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *  Cleanliness Very Good Adequate Poor * No *   Is everything in working order?	Is everything i	n working orde	r?	_3	<u> </u>	Yes 🛭		No*	· 🔲		
Room Profile:    Room Capacity: Room Occupancy:	If *, please giv	ve details:									
Room Profile:    Room Capacity: Room Occupancy:											
Single 1   TV Ensuite Shared Bathroom Smoke Alarm Fire Notice   Image: Shared Bathroom Image: Sha	ROOM NUMB	BER 15									
TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *  Cleanliness	Room Profile:			Room	Сара	city:		Roo	m Occupancy:		
Very Good Adequate Poor* Needs urgent attention*  Cleanliness	Single			1		-		1			
Cleanliness	TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice		
Cleanliness		$\boxtimes$					$\times$		$\boxtimes$		
Is everything in working order? Yes No *		Very Goo	d Adeq	uate	Pc	or *	Ne	eeds	urgent attention *		
, , , , , , , , , , , , , , , , , , , ,	Cleanliness										
	Is everything i	n working orde	r?			Yes 🔀		No *			
If *, please give details:	If *, please giv	ve details:				-					

ROOM NUME	3ER 16								
Room Profile:			Room	Capa	city:		Room Occupancy:		
Twin			2				2		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice	
						X			
	Very Good	d Adeo	quate	Pc	or *	Ne	Needs urgent attention *		
Cleanliness									
Is everything	in working orde	r?	١	′es 🖂	No	*			
If *, please giv	ve details:								
ROOM NUME	BER 17								
Room Profile:			Room	Capa	city:		Roo	m Occupancy:	
2 Single			2				2		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice	
	$\boxtimes$					$\times$			
	Very Good	d Adeo	quate	Pc	or *	Ne	eeds	urgent attention *	
Cleanliness			$\leq$						
Is everything	in working orde	r?		١	′es 🖂	No	o *		
If *, please give details:									
ROOM NUME	3ER 18								
Room Profile:			Room	Сара	city:		Roo	m Occupancy:	
2 Single			2				2		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice	
	$\boxtimes$					X			
		1 0.1			*		1.	*	
Cleanliness	Very Good	d Adeo	quate 7	ר אר	or *	IN 6	eeas	urgent attention *	
		_				1	<b>↓</b> Γ		
	in working orde				Yes	No	* <u> </u>	<u> </u>	
if *, please gr	ve details: <mark>Curta</mark>	ains Broke	n						
ROOM NUME	3ER 19								
Room Profile:			Room	Сара	citv:		Roo	m Occupancy:	
2 Single			2		<b>,</b>		2		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice	
						$\boxtimes$			
	Very Good	d Adeo	quate	Pc	or *	Ne	eeds	urgent attention *	
Cleanliness									
Is everything	in working orde	r?			Yes 🔀		No *		
If *, please gi	ve details								

ROOM NUM	BER	20									
Room Profile:					Room	Сара	city:		Room Occupancy:		
2 Single					2				2		
TV		Ensuite	Sh	nared	Bathro	om	Smok	e Ala	ırm	Fire Notice	
		$\boxtimes$						$\times$			
		Very Good	t	Adeq	uate	Pc	or *	N	eeds	urgent attention *	
Cleanliness				$\geq$							
Is everything	in v	vorking orde	r?			١	∕es ⊠	N	o * [		
If *, please giv	ve c	details: Clutte	ered								
ROOM NUMI		21							_		
Room Profile:						Capa	city:			m Occupancy:	
2 Single		F '1 .	CI.		2		61		2	Et a Nation	
TV		Ensuite	Sr	nared	Bathro	om	Smok	e Ala	ırm	Fire Notice	
								$\boxtimes$			
		Very Good	t	Adeq	uate	Pc	or *	N	eeds	urgent attention *	
Cleanliness				$\geq$							
Is everything	in v	vorking orde	r?			١	∕es ⊠	N	o *		
If *, please give details:											
ROOM NUME	BER	22									
Room Profile:					Room	Capa	city:		Roo	m Occupancy:	
Twin					2				2		
TV		Ensuite	Sh	nared	Bathro	om	Smok	e Ala	ırm	Fire Notice	
								$\boxtimes$			
		Very Good		Adeq	uate	Pc	or *	N	eeds	urgent attention *	
Cleanliness		П		<u> </u>	1						
Is everything	in v	vorking orde	r?				Yes		No*		
If *, please gi	ve (	details:									
ROOM NUM	BER	23									
Room Profile:					Room	Сара	city:		Roo	m Occupancy:	
Twin					2				2		
TV		Ensuite	Sł	nared	Bathro	om	Smok	e Ala	ırm	Fire Notice	
		$\boxtimes$						X			
		Very Good	Ŀ	Adeq	uate	Pc	or *	N	eeds	urgent attention *	
Cleanliness				$\triangleright$							
Is everything	in v	vorking orde	r?				Yes 🔀	•	No *		
If *, please gi										<del></del>	
]											

ROOM N	UMBER	24										
Room Pro	ofile:				Room	n Capad	city:		Roo	m Occi	upancy:	
Twin					2	•			2		. ,	
TV		Ensuite		Shared	Bathro	om	Smoke	e Ala	rm	Fi	re Notice	
								$\boxtimes$			$\boxtimes$	
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Cleanline	ess											
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If *, plea	If *, please give details:											
Bathroon	Bathrooms Coltro A    Number   Soap   Toilet   Hand Towels /   Hot   Sanitary Bins											
				Paper		Drye			ater		,	
Unisex:	3 Toilets	-		Ż				[				
Record th	ne last ti	g schedule me entry.			ľ				Υ	es 🗌	No 🔀	
		) (provide c	omr	nent) y	es					🔽	No. *	
Are all fa			1	•		• .•		. 2		es 🔀	No *	
		ve you noti		•	es requ	uiring a	attentior	1!	Y	'es*⊠	No	
If No, giv	e details	: Damp in	bati	hroom								
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•		orking ord	er?			Y	'es 🔀	N	o *			
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If *, please gi	ve de	etails:							
ROOM NUMI	BER	3a							
Room Profile				Room	n Capa	city:		Roo	m Occupancy:
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If *, please gi	ve de	etails: Clutto	ered						
ROOM NUMI	BER !	5a							
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If *, please gi	ve de	etails: Clutte	ered						

ROOM NUMI	BER 6a										
Room Profile	•		Room	Сара	city:		Room Occupancy:				
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	in working orde	r?	N .	<u> </u>	Yes 🔀	1	No *				
If *, please gi					Kana	<b>A</b>					
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Room Profile			Room	Capa	city:		Roo	m Occupancy:			
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If *, please gi	ve details: <b>Clutt</b>	ered									

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Is everythin	ng in w	vorkir	ng orde	r?			•	Yes		No*			
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	1toilets/1 showers												
Is there a cleaning schedule displayed? Yes No									$\boxtimes$				
Record the				•	-							-	
Is the area				mm	ent) y	/es							
Are all facil										Υe	es 🔀	No <sup>3</sup>	*
Visual Ched							• .•		_				一
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ROOM NUME	BER 2b									
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Is everything in working order?  Yes  No *										
If *, please give details:										
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Room Profile:			Room Capacity:			Room Occupancy:				
Twin		2			2					
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Cleanliness										
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If *, please gi	ve details:									

ROOM NUME	BER	6b									
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Is everything			۲?			Yes 🔀		No *			
If *, please gi	ve (	details:									

ROOM NUM	BER 10b							
Room Profile:		Rooi	n Capa	city:	Roo	Room Occupancy:		
Single		2			2	2		
TV	Ensuite	Shared Bathr	oom	Smoke A	Alarm	Fire Notice		
	Very Good	Adequate	Pc	or *	Needs	urgent attention *		
Cleanliness								
Is everything	in working order	?		Yes 🔀	No *	:		
If *, please gi	ve details:	ents or other i	nforma	ation not	covere	d in this form:		
	,							

# **General Representations**

If you were approached by any <u>residents</u> regarding general issues while in the centre please outline the details below:
One resident spoke to me regarding poor water pressure in the room. He said he had not reported it to centre manager. He also said there were not enough microwaves and food was stolen from the kitchen.
If you were approached by any <u>members of staff</u> regarding general issues while in the centre please outline the details below:
no
If you were approached by any <u>other persons</u> regarding general issues while in the centre please outline the details below:
no

Please ensure that no personal information or information that could lead to the identification of an individual is recorded in this section.

Personal representations should be recorded in Part 3.

Atlantic House
Railway Square
Tramore
Co. Waterford
8/2/23

Re:- Inspection Atlantic House 25/5/22

Dear Mr. Lardner,

I am replying to your email regarding the inspection at the Atlantic House by Emma Downey on 25<sup>th</sup> May '22. A number of issues were noted and I have listed these below with the action proposed/taken to address them.

- Room 18 The curtains have been repaired.
- Room 24 the room has been deep cleaned
- Coltro A the damp in the bathroom was addressed however this is an ongoing.
- Rooms 20,4A.5A,9A,2B— we have spoken and we have ongoing conversations with the residents in these rooms regarding the cluttered nature of their belongings and where possible offered alternative storage solutions.
- At the time of the inspection a resident complained about low water pressure, the number of microwaves and missing foodstuffs we followed up and did our best to address his concerns.

I trust this addresses the issues raised and apologise for the oversight in not replying sooner.

**Kind Regards** 

Jonathan Moore Proprietor

# IPPS/IPAS

# Independent<br/>Inspection Report

Centre:	Atlantic House
Inspector:	Emma Downey
Date of Inspection:	27/10/22
Time of Arrival & Departure:	0900-1100

# Part 1 General Information on Services

# **Independent Inspection Report**

**Centre:** Atlantic House - Tramore

Date of Inspection: 27/10/22

1.	CFN1	TRE C	)FT	<b>AILS</b>

Staffing Lists as follows:

Roles, etc.,)

1. Full list of staff employed at the centre (indicating Names, Titles,

**3.** a separate list of Designated Liaison Persons (child protection)

**2.** Indicate who is on duty at time of inspection (today)

1. CENTRE DETAILS	
Name and address of Centre	Atlantic House, railway Square,
	Tramore, Waterford.
Contractor	Jonathan Moore
Manager	Jonathan Moore
Who deputises for manager in his/her	Give Job Title only
absence?	Assistant Manager
Telephone Number	051 381218
Current Contracted Capacity	82
Current Occupancy (today)	82
Current Centre Profile (e.g., singles, families etc.)	Single Male
	1
HSE Area	HSE South
Public Health Nurse	Theresa Cunnigham
DSP / CWO name	Tara Tracey
Environmental Health Officer name	Not Known
Local Fire Officer Name	William Hickey
Local Fire Station	Tramore
Is the Centre certified by any Quality Manage	ement System Yes 🔲 No 🖂
(i.e. Q Mark, ISO)?:	
If yes, please give details:	
What was the date of the last certificatio	
Have you a copy of the Certification	Yes L No L
<ol><li>Please provide a copy of the follow</li></ol>	<del>-</del>
	Check List
Official Register	
Menu Cycle Not available	

 $\boxtimes$ 

3 GENERAL SECURITY & EMERGENCY DETAILS
--

Is 24 hour supervision provided?	(Y/N)	Yes	$\boxtimes$	No	
Give details of roster hours		9am-8pm / 8p	m-9an	n	
Is security provided by external company?	(Y/N)	Yes		No	$\boxtimes$
If yes, give name of company:					
Does the centre have CCTV?	(Y/N)	Yes		No	$\boxtimes$
Is a list of emergency numbers available in the	е	Yes	$\boxtimes$	No	
Manager's office?					
Does the list include the following numbers?	(Y/N)	Yes	$\boxtimes$	No	
Local Garda station 24 hr number					
Local hospital					
Local fire station		If no, give detail	s:		
Duty Social Work Team					
Out of hours GP Service					
RIA out of hours number					
Are first aid kits available?	(Y/N)	Yes	$\boxtimes$	No	
Where and how many?					
Who is responsible for first aid restocking?		Job title <u>only</u> (not <b>Manager</b>	name)	of pers	on responsible:
Is there a defibrillator in the centre?		Yes		No	
How many staff been trained to use it?					
		•			

#### 4 HEATING ARRANGEMENTS

What type of heating is used in the centre?	Gas Boiler
Do residents have control of the heating in their own bedroom?	Yes No 🗌
If no, what arrangements are in place?	
What are the heating 'ON' times?	as requested /needed

#### 5 HOUSE RULES

Are residents provided with a copy of the House Rules on arrival?	Yes No 🗌
How does centre management explain house rules to residents on arrival?	Manager meets with them

#### 6 ARRANGEMENTS FOR RESIDENTS & VISITORS (keys / storage / toiletries)

Are residents issued with key for their bedroom?(Yes/No)	Yes No
Are residents issued with key for main door? (Yes/No)	Yes No 🖂
If no, give details	security on front door when not open
Are there procedures to allow residents to receive visitors? (Give details)	yes, sign in book in reception
Outline visiting times:	10am-10pm
In what areas are visitors allowed in the centre?	dining room and lounge

Any other relevant information:	
Is there a facility for storage of residents' valuables*? (Give details.) (* Storage is at resident's own risk)	yes 2 <sup>nd</sup> floor storage room
What toiletries are provided to residents on arrival?	From shop
What arrangements are in place to replenish these items?	From shop

7	ARRANGE	MENTS	FOR I	MAINT	ENANCE
---	---------	-------	-------	-------	--------

Does the centre have a written procedure in place	Yes 🛛 No 🗌			
for residents to report maintenance issues? (Yes/No)				
Is there a maintenance day book? (Yes/No)	Yes 🗌 No 🔀			
Describe the maintenance procedure at the centre: Maintenance as required. Arranged by				
manager last entry 25/10/22				

#### 8 CHILD PROTECTION

Are measures in place to inform staff and visitors of RIA's	Yes all staff trained in March 2015 – note no
Child Protection Policy?	children or minors currently in Atlantic House
(Give details)	
Are visitors asked to sign a declaration agreeing to	
adhere to the child protection policy?	
Where is declaration held?	
Is there a sign in book for visitors? Where?	
Are there notices on public display giving name and	
contact details of Designated Liaison Person? Where?	
Have Designated Liaison Persons received HSE training?	
Are notices prominently displayed regarding parental	
supervision of children? Where?	

#### 9 FOOD SAFETY

Has a HACCP system been implemented? (Yes/No)	Yes	$\boxtimes$	No	
Have the premises been inspected by an Environmental	Yes	$\boxtimes$	No	
Health Officer? (Yes/No)				
Date of last visit:	28/3/	<b>'19</b>		

# 10 NUTRITION / SCHOOL LUNCHES / BABY FORMULA (general arrangements) All residents now cook for themselves

Are residents consulted regarding menu /	N/A				
dietary requests? (Give details.)	N1 / A				
Provide details opposite: Which of the following are provided for school	N/A				
children's packed lunches:					
Sandwich? What sandwich fillings are					
available: Cheese? Ham? Chicken?					
Tuna? Jam? Other?					
<ul><li>Drinks? Juice? Water?</li></ul>					
<ul><li>Yogurt?</li></ul>					
• Fruit?					
<ul><li>Other</li></ul>					
Is infant formula kept out of public view?	n/a				
What arrangements are in place for distribution	n/a				
of infant formula?					
Food Hall - Shop					
Is the till system in place Electronic POS:		Yes		No	
Relevant Certification (halal meats) in place/on di	splay:	Yes	$\boxtimes$	No	
Is there appropriate storage; shelving, cold storag	e, dry storage:	Yes	$\boxtimes$	No	
Were the points value of the items clearly display	ed:	Yes		No	
Is the area generally clean:		Yes		No	
If <b>no</b> for <b>any</b> of the above, please give details:					
Viscal Charles Have no washing days in a constraint	:	V		NI-	
<b>Visual Check:</b> Have you noticed any issues requir <b>(Products in date</b> , fresh food, ethnic food, Halal fo	~	Yes	∟ uitable	No	of.
food products, toiletries and cleaning materials.)		ibic, s	uitabie	range	. 01
If <b>yes</b> to any issues please give detail:					
, ,					
Temp records 27/10/22					
			C . I		
Do food products available in the food hall reflect ethnic groups; e.g. the provision of halal food for					
for gluten free, vegetarian, vegan residents, etc.	iviusiim residents,	Yes	i ovisio	No	50a
ioi giateiriree, vegetariari, vegari residento, ett.		163		140	Ш
If <b>no</b> please give details:					

Products (Available) Check:		Yes 🔀 No 🛭
Wide range of products which	n includes fish, chicken, cereals,	, rice, bread etc.
Wide range of ethnic product	s available as well as toiletries.	
Please Insert/List Some Item	s/Products Below;	
Item/Product:	Points Value:	Expiry Date on
Product:		
Chicken whole	6.50	29/10/22
Dairy gold	2.4	21/11/22
Tin beans	130	n/a
Grapes	2.7	n/a
Overall Comments/Additional Well managed area with deli	al Comments: very records in place. Wide va	riety of product available.

#### ☐ No ☐ Residents now purchase Are tea / coffee / drinking water / Snacks etc. available outside mealtimes? from shop. Hot water available to make tea and coffee What food/snacks are available after hours or when N/A kitchen is closed? N/A Where are the snacks located and how are they accessed? Are meals available for residents who arrive late? Yes $\boxtimes$ No $\boxtimes$ (Give details.) N/A Are meals available for new arrivals? (Give details) Are packed lunches available for residents Yes No $\boxtimes$ travelling to Dublin on official business? N/A (Give details) If the inspection takes place during Ramadan this n/a section must be completed. What arrangements are in place to facilitate residents observing a fast during Ramadan?

#### 12 FACILITIES FOR FEEDING BABIES N/A

•	
Are the following available?	Yes/No
Access to drinking water (for breastfeeding mothers / for preparation of infant formula)	Yes No 🖂
Sterilisers	Yes No 🖂
Kettles	Yes No 🖂
Fridge (for bottles of EBM* / formula) *Expressed	Yes No 🖂
Breast Milk	
Bottle Warmer	Yes No 🖂

Microwave	Yes No 🖂
Are these facilities available 24 hours a day	Yes 🗌 No 🛚
Is there a dedicated room provided?	Yes 🗌 No 🔀
Where?	

#### 13 INDOOR FACILITIES

Are the following are available to residents?	Yes/No
Computers with Internet access	Yes No 🗌
WIFI	Yes No 🗌
DVD player	Yes No
Computer Games	Yes No
Snooker Table	Yes No
Pool Table	Yes No 🗌
Table Tennis Table	Yes No 🗌
Board Games	Yes No 🖂
Newspapers	Yes No
Books	Yes No 🖂
Toys / games for children	Yes No 🖂
Other	
Give details of any other arrangement or other	
comments:	

#### 14 TRANSPORT ARRANGEMENTS

Is there a bus service provided?	Yes 🛛 No 🗌		
(Yes/No):			
Where does the service go to?	Waterford City		
What is the frequency of the service?	Tuesdays & Fridays 10am out / 1.15		
(List time table opposite)	return, all other days 12pm out 3pm		
	return not back yet due to covid.		

#### 15 TV SYSTEM

Is there a specific TV system in place?	Yes 🛛 No 🗌
(give details)	saorview in bedrooms and communal
	room s with sky multi-channel
An average, how many TV channels are	8
provided to residents?	
Are residents allowed to erect satellite	no
dishes?	

16 LAUNDRY FACILITIES (General Arrangements)

Are Laundry facilities available in the centre? (Y/N)	Yes No
If No, what service is provided?	8 washing machine and 8 dryers
Who launders towels and bedlinen?	Residents
(e.g., residents, staff, other, etc)	

What procedures are in place for the exchange of	on request from management
towels and bed linen at the centre?	
What procedures are in place for ironing boards	in laundry always available
and irons?	
How is washing powder / tablets supplied?	Purchased from shop
Are there specific arrangements for access to the	Laundry 24/7 open
laundry (give details):	

#### 17 CLEANING (General Arrangements)

Are there cleaning materials and equipment provided by management for residents?	Yes 🛛 No 🗌
What cleaning equipment is available to residents?	Mops/ Brushes/vaccum and detergents
What is the procedure for residents to access vacuum cleaners, brushes & other cleaning equipment?	request from office
What arrangements are in place if rooms are not cleaned sufficiently by residents?	staff will clean room with resident and discuss cleaning requirements with resident

## PART 2

# Room by Room Inspection

**Independent Inspection** 

Centre: Atlantic House - Tramore

Date of Inspection: 27/10/22

#### **Section A- Administration / Communal areas**

#### 17 Have you seen the following?

		Location of display
Up to date House Rules	$\boxtimes$	reception
Complaint Forms	$\boxtimes$	reception
Accident/ Incident procedure		reception

HSE Breastfeeding Posters	n/a
(if applicable)	
Designated Liaison Person details	n/a
(Child Protection)	
Supervision of children notice	n/a
Gym Notices (Child Safety – if applicable)	n/a
IOM Voluntary Return Posters	reception

#### 18 Staff Awareness

Did you see the RIA Code of Practice*?		
Are all staff aware of RIA Code & House Rules?		
How are staff made aware of RIA Code & House Rules?		
all staff have signed off on copy		

<sup>\*</sup>A Code of Practice for persons working in accommodation centres

#### 19 FIRE SAFETY

You should record the last 2 entries on the fire register for each of the following sections:

#### 19a EMERGENCY LIGHTING INSPECTION SCHEDULE

<u>Date</u>	Inspected By (Company Name / Position)	<u>Comments</u>
26/10/22	Night security	Ok
27/10/22	Night security	ok
30/11/21	M Kelly	ok

#### 19b FIRE ALARM & DETECTION SYSTEM INSPECTION SCHEDULE

Date	Inspected By	ОК	Defect	Remedial Action	Sign Off
	(Company Name /			Taken (Y/N)	Y/N
	Position)				
26/10/22	Night Security	$\boxtimes$	None	n/a	у
27/10/22	Night security	$\boxtimes$	None	n/a	у
24/8/22	M Kelly	$\boxtimes$	None	n/a	у

#### 19c FIRE FIGHTING EQUIPMENT INSPECTION SCHEDULE

(Include all fire extinguishers, hose reels and fire blankets.)

( a a construction of the construction o					
Date	Inspected By (Company Name / Position)	OK	Defect	Remedial Action Taken(Y/N)	Sign Off Y/N
26/10/22	Night Security	$\boxtimes$	none	n/a	у
27/10/22	Night security	$\boxtimes$	none	n/a	у
3/22	Browne Fire		none	n/a	у

#### 19d FIRE EXIT DOORS / MEANS OF ESCAPE INSPECTION SCHEDULE

Date	Inspected By	OK	Defect	Remedial	Sign Off
	(Company Name /			Action	Y/N
	Position)			Taken (Y/N)	
26/10/22	Night Security	$\boxtimes$	none	n/a	У
27/10/22	Night security		none	n/a	У

#### 19e FIRE DRILL PROCEDURE INSPECTION SCHEDULE

Date & Time	Numbers of staff involved in drill	No. of residents present / evacuated **	Evacuation Time	Comments
11/11/21 1610	3	73/73	4mins 30 seconds	ok
27/7/22 4pm	3	74/70	3mins 15 seconds	ok

<sup>\*\*</sup>Both numbers must be recorded.

#### 19f STAFF INSTRUCTION AND TRAINING (Fire Safety)

Job Description	Course	Instructor	Duration	Date
All staff	Fire safety	L Browne	1/2 day	12/6/22

#### 19g FIRE ASSEMBLY POINTS

Where are the Fire Assembly Points located?	Front yard
Are they marked?	yes
Are staff aware of locations?	yes
Comments:	

#### 19h FIRE ALARM SYSTEM

Is there a fire alarm system in place?	yes
Are there smoke alarms throughout the	yes
premises, inc bedrooms?	
Are all smoke alarms linked back to a	yes
central control panel?	

Are there designated 'Smoking' areas?		Anywhere Outside
Include locati	ions	
Comments: smoking prohibited throughout buildings		

#### 19i FIRE EXITS, EMERGENCY LIGHTING, SMOKE ALARMS, FIRE NOTICES

(in corridors & common areas)

Are fire exits clear from obstruction?	yes
Are they unlocked?	yes
Are fire exits clearly posted throughout the	yes
building?	
Are all fire doors kept closed?	yes
Are fire evacuation instructions clearly	yes
displayed in the centre?	
Are fire extinguishers clearly visible?	yes
Is there emergency lighting system in	yes
place?	
Comments:	

## **Administration Area:**

Reception: main buiding inside f	ont door			
Is the area generally clean?			Yes 🔀	No
If no please give details:				
Visual Check: Have you noticed any iss	ues requirin	g attention?	Yes 🗌	No
(e.g., fire exit signs, hazards, lighting, notice	ces, décor, etc	.)		
If yes please detail:				
Have you seen the following?				
		Locatio	n of display	<u> </u>
Up to date House Rules		receptio	n	
Complaint Forms		receptio	n	
Accident/ Incident procedure		receptio	n	
HSE Breastfeeding Posters		n/a		
(if applicable)				
Designated Liaison Person details		n/a		
(Child Protection)				
Supervision of children notice		n/a		
Gym Notices (Child Safety – if applicab	e)	n/a		
IOM Voluntary Return Posters		receptio	n	
Anti Human-Trafficking Posters		Reception	on	
'NO to Violence & Harassment' Posters		Reception	on	
Social Room / Tea Station (State Loc What facilities are provided? Burco bo		_		
Is the area generally clean?		Yes	⊠ No	
If no please give details:				
Visual Check: Have you noticed any iss	ues requirin	g attention? Yes	No	
If yes please detail:				
Pre-school Room:				
Is the area generally clean? Yes / I	No <b>n/</b> a	 a		
If no please give details:				
Visual Check: Have you noticed any iss	ues requiring	g attention? Yes [	No [	
(observe whether the area is colourful, has suffi		-	vorking order, e	etc)

011							
Other comments:							
DINING AREA:							
Please outline the r	neal times: Reside	nts cook	own m	eals			
	From		To	)			
Breakfast							
Lunch							
Dinner							
	I		l l				
Which is the main m	eal of the day:	Lunc	h $\square$	Dinn	er [		
Is menu cycle availal	•	Yes		No	Ī		
,		I					
If no, give details of	all menu options o	n dav of i	nspect	ion:			
Breakfast							
Lunch							
Dinner							
	<b>'</b>						
Is menu cycle on dis	play?			Yes		No	
Does menu cycle coi		ns available	e?	Yes		No	
If no, ask manager fo	or explanation and p	rovide det	ails:	•			
Which meal was san	npled? Br	reakfast 🗌		Lunc	ch 🗌	Dinner	
Please describe the					•	c.) Fruit juice,	
orange and peach se	egments, boiled eggs	s, 5 types o	f cereal	and brea	ad.		
			1				
Was there a vegetarian option?		Yes		No			
(note salad and vegetables <u>alone</u> are not							
considered as vegeta							
Give details of this option:  Were there ethnic dishes available?		Yes		No			
Give details of this o			163		NO		
	•		Yes		No	N/A	
Was fresh foods available for Infants? Ye (as per HSE Infant Feeding Guidelines)		163		NO			
In your opinion, does the food on offer appear to Yes No N/A							
provide a good variety?							
Did inspection take place during Ramadan?  Yes  No  N/A							
If yes, please outline			l	outside c			
(medical or other appo							,
, , , , , , , , , , , , , , , , , , , ,	, ,						
Is there any damage	d seating or tables ir	n dining ro	om?	Yes	; <u> </u>	No 🗌	
_	Is there enough seating for residents present to sit down and Yes No						
eat their lunch?							
Comments:							
I							

# Food Hall - Shop

Is the till system in place Electronic POS:	Yes	No.	ο 🗌
Relevant Certification (halal meats) in place/on displa	ay: Yes	No.	0
Is there appropriate storage; shelving, cold storage, o	dry storage: Yes	No.	o 🗌
Were the points value of the items clearly displayed:	Yes	N N	o 🛚
Is the area generally clean:	Yes	N N	o 🗌
If no for any of the above, please give details:  Visual Check: Have you noticed any issues requiring	attention? Yes		lo 🔀
(Products in date, fresh food, ethnic food, Halal food		_	
food products, toiletries and cleaning materials.)			
If <b>yes</b> to any issues please give detail:			
Temp records 27/10/22			
Do food products available in the food hall reflect the ethnic groups; e.g. the provision of halal food for Mu for gluten free, vegetarian, vegan residents, etc.		provision o	
If <b>no</b> please give details:			
Products (Available) Check:	Yes		No 🗌
Wide range of products which includes fish, chicken, cereals, rice, bread etc. Wide range of ethnic products available as well as toiletries.			
Please Insert/List Some Items/Products Below;			
Item/Product: Points Value:		Expiry Da	te on
Product: Chicken whole 6.50		29/10/22	
Dairy gold 2.4	21	29/10/22 L/11/22	
Tin beans 130	n/		
Grapes 2.7	n/a		
Overall Comments/Additional Comments: Well managed area with delivery records in place. V Social distancing in place			ble.

#### **KITCHEN AREA: Food Safety Critical Requirements**

#### **FOOD SAFETY**

Has the premises been inspected by an	Yes	
Environmental Health Officer?		
Date of Visit?	28/3/19	
Comments: minor issues which were resolved		

Has a HACCP system been implemented?	Yes
Who designed the HACCP system?	Manager
Who is responsible for reviewing the system?	Manager
How frequently is the system reviewed?	Annual

#### **HACCP Records:**

Pest Control:
Records in place, no activity last visit 12/10/22
Induction and Ongoing Staff Training:
Yes – training certificates on display
Time & Temperature Records: Records in place for incoming food for shop and
storgae
Hygiene Audits: No Records
List of Approved Suppliers: yes
Cleaning Schedules:
Cleaning schedules are maintained. Rotating deep clean
Procedures for accepting deliveries: HACCP food receipt flow chart.
General Comments:

#### **HACCP** and Kitchen Evaluation

#### **General:**

Is the kitchen commercial or domestic?	Commercial	
What equipment is in place? Cookers. Fridges, freezers		
In what condition is the equipment? Equi	pment is in good condition, kitchen is	
clean		
cicum		
C		
Comments:		

#### STRUCTURAL HYGIENE

#### Kitchen:

Is the refuse area suitably located?	Yes
Is the area tidy?	Yes
Are all bins covered?	Yes
Are signs displayed at all entrances in	n/a
relation to access to kitchen for non	
kitchen staff?	
Are white coats, shoe covers and hats	n/a
available for non kitchen staff?	
Comment of the structural hygiene of the	kitchen (i.e
floors/walls/ceilings/doors/windows/work surfaces/ventilation, etc)	
Are suitable hand washing and drying	Yes
facilities provided?	
General Comments:	

#### **Dry Goods:**

Suitably equipped? Shelving/containers	Yes in shop
etc	
Condition and suitability of facilities: good	d condition
What evidence is there of stock rotation?	No food out of date in shop

#### **Refrigerated Storage:**

What type of refrigerated storage is provided?	freezers & fridges available
Comment on the condition and suitability storage	of the refrigerated storage: <b>Suitable</b>
Are thermostats provided and in working order?	Yes
Are food items date stamped?	Yes
Are samples of dishes being kept?	Yes

#### Other:

Is there appropriate storage for cleaning	Yes
agents and chemicals?	

#### **OPERERATIONAL HYGIENE**

Do residents use the main kitchen?	Yes
Is that use supervised to ensure safe &	n/a
hygienic practices are observed?	
By whom is it supervised?	

Is the correct equipment provided?	e.g. colour coded chopping boards
Yes	

Is the necessary holding equipment provided?	e.g. bain maries, refridgerated
units.	
Yes	

Condition and suitability of serving equipment and utensils:	
Ok	

What procedures are in place for unused/unserved food at the end of service? Stored in kitchen- temp checked at 90mins

#### **STAFF FACILITIES AND HYGIENE**

Are designated staff facilities provided?	Yes
What facilities are in place?	Changing room , toilets

Are all areas clean and well maintained?	Yes weekly cleaning record week ending last record 27/10/22
Are suitable hand washing & drying	Yes
facilities provided?	
Is storage provided for personal	Yes
belongings?	
Are showers provided? <i>Indicate</i>	No
cleanliness & suitability	

Is a designated area provided for staff	Dining room
breaks? If yes, is it clean/suitable/well	
maintained.	
If no, outline arrangements for breaks	

Are uniforms provided for:	
Kitchen Staff?	Yes
Serving Staff?	Yes

Are uniforms clean and in good condition? (to include	Yes
caps/hairnets/closed heel/toe shoes etc)	
Is personal grooming satisfactory?	Yes
Are safe habits practiced?	Yes

General Comments on staff facilities: food delivery record

Best before dates recorded

Freezer and fridge checks daily records up to date. Temperature records up to date checked record 24/5/22 delivery records 23/5/22

23 PUBLIC TOILET (State Location): ground floor behind reception

1	Number	Soap	Toilet	Hand Towels /	Hot	Sanitary Bins
		•	Paper	Dryers	Wate	r
Unisex:						
Ladies:	1	$\boxtimes$		$\boxtimes$		
Gents:	1					
Is there a	cleaning so	chedule di	splayed?			Yes No
	ne last time					
Is the are	a clean? (p	rovide con	nment)			
Are all fac	cilities worl	king?				Yes No *
Visual Ch	eck: Have	you notice	d any issues	requiring attent	ion?	Yes*⊠ No □
If No, give	e details:					
Are the example of the search	Ikway throuxit signs cleating Areating in goo	early marke ea d condition	ed? 1?		Yes Yes Yes	No □
Visual Cha If yes plea	a generally eck: Have sase detail:	you notice		requiring attent	Yes	= =
Is the are Visual Cha If yes plea Any othe	a generally eck: Have sase detail:	you notice ts? If yes p DS / FACI	lease detail:	requiring attent	Yes	= =
Is the are Visual Cha If yes plea Any othe	a generally eck: Have ase detail: r comment	you notice ts? If yes p DS / FACI	lease detail:	requiring attent	Yes	= =
Is the are Visual Cha If yes plea Any othe DUTDOOI	a generally eck: Have ase detail: r comment	you notice  ts? If yes p  DS / FACI  owing:	lease detail: LITIES		Yes ion? Yes	□ No ⊠
Is the are Visual Cha If yes plea Any othe DUTDOOI Please rat Condition centre	a generally eck: Have ase detail:  r comment  R GROUNI te the follo	ts? If yes p  DS / FACII  Dwing:	lease detail: LITIES		Yes ion? Yes	□ No ⊠
Is the are Visual Charles If yes please Any othe DUTDOOI Please rat Condition centre Paintwork Maintenan grounds (6)	a generally eck: Have ase detail:  r comment  R GROUNI  te the follo  of exterior  of the cent nce standar e.g. grass cu	ts? If yes p  DS / FACIL Dwing:  of  cre d of the	lease detail: LITIES		Yes ion? Yes	□ No ⊠
Is the are Visual Charles If yes please Any othe  DUTDOOI Please rat  Condition centre Paintwork Maintenant grounds (a walkways Cleanlines	a generally eck: Have ase detail:  r comment  R GROUNI  te the follo  of exterior  of the cent nce standar e.g. grass cu clear etc.) is of the gro	ts? If yes p  DS / FACII  DWING:  of  cre d of the t,  unds	lease detail: LITIES		Yes ion? Yes	□ No ⊠
Is the are Visual Cha If yes plea  Any othe  DUTDOOI Please rat  Condition centre Paintwork Maintenai grounds (e walkways Cleanlines (ie., evide	a generally eck: Have ase detail:  r comment  R GROUNI  te the follo  of exterior  of the cent nce standard e.g. grass cu clear etc.) is of the gro nce of rubbi	DS / FACION DE COMPANY	lease detail:  LITIES  Very Good		Yes ion? Yes	□ No ⊠
Is the are Visual Cha If yes plea Any othe  OUTDOOI Please rat  Condition centre Paintwork Maintenan grounds (e walkways Cleanlines (ie., eviden Where you	a generally eck: Have ase detail:  r comment  R GROUNI  te the follo  of exterior  of the cent nce standar e.g. grass cu clear etc.) is of the gro nce of rubbic ou have rate	DS / FACION DE PROPERTO DE PRO	Very Good	Adequate	Yes ion? Yes	□ No ⊠

#### **LAUNDRY ROOM**

	Washing Machines			Dryers
Number	6			5
Do they appear to be in working	ppear to be in working order?		2 irons and	ironing boards
Comments:				

CORRIDOR	(State Location):	all corridors				
Is the area ge	enerally clean?		Yes	$\boxtimes$	No	
If no please g	give details:					
Visual Check	: Have you noticed any i	ssues requiring attention?	Yes		No	
If yes please	detail:					
•						
Shared Bath	room (State Location):	: Coltro				
STAIRWAY	(State Location):	all stairwells				
	(State Location): enerally clean?		Yes	$\boxtimes$	No	
	enerally clean?		Yes		No	
Is the area go	enerally clean? give details:	all stairwells ssues requiring attention?			No No	

### **Bedrooms:**

How often are bedrooms inspected?  Who cleans the bedrooms?  How often do staff clean the bedrooms?  Weekly Good Adequate Poor*  Very Good Adequate Poor*  Staff Residents Meekly Good Number Severything in working order?  Weekly Monthly Other  Weekly Good Adequate Poor Needs urgent attention *  Cleanliness Severything in working order?  ROOM NUMBER 2  ROOM NUMBER 2  ROOM NUMBER 2  ROOM NUMBER 1  Room Capacity: Room Occupancy:  Smoke Alarm Fire Notice  Wery Good Adequate Poor Needs urgent attention *  Cleanliness No *  Is everything in working order? Yes No *  If *, please give details: Cluttered  ROOM NUMBER 2  ROOM NUMBER 1  Room Capacity: Room Occupancy:  Smoke Alarm Fire Notice  ROOM NUMBER 1  Room Capacity: Room Occupancy:  Smoke Alarm Fire Notice  ROOM NUMBER 1  ROOM NUMBER 2  ROOM NUMBER 2  ROOM NUMBER 3  ROOM Capacity: Room Occupancy:  Fire Notice Noti	CLEANING (G	eneral Arrange	ements)							
How often do staff clean the bedrooms?  Weekly Other  Are there cleaning materials and equipment provided by management for residents?  What cleaning equipment is available to residents?  What arrangements are in place if rooms are not cleaned sufficiently by residents?  ROOM NUMBER 1  ROOM Profile:  Room Capacity:  Room Occupancy:  2 Single  2 2  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention * Cleanliness  Is everything in working order?  Yes No *  If *, please give details: Cluttered  ROOM NUMBER 2  ROOM NUMBER 2  ROOM Profile:  ROOM OCCUPANCY:  Yes No *  If *, please give details: Cluttered  ROOM NUMBER 2  ROOM Profile:  Room Capacity:  Room Occupancy:  Smoke Alarm Fire Notice  ROOM NUMBER 2  ROOM Profile:  Room Capacity:  Room Occupancy:  Smoke Alarm Fire Notice	How often are		twice v	weekly Weekly						
Are there cleaning materials and equipment provided by management for residents?  What cleaning equipment is available to residents?  What arrangements are in place if rooms are not cleaned sufficiently by residents?  ROOM NUMBER 1  Room Profile:  2 Single  2 2  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor Needs urgent attention *  Cleanliness Very Good Adequate Poor Needs urgent attention *  Is everything in working order? Yes No *  If *, please give details: Cluttered  ROOM NUMBER 2  ROOM NUMBER 2  ROOM Profile:  Room Capacity:  Room Occupancy:  Yes No *  If *, please give details: Cluttered  ROOM NUMBER 2  Room Profile:  Room Capacity:  Room Occupancy:  Fire Notice  Room Profile:  Room Capacity:  Room Occupancy:  Smoke Alarm Fire Notice	Who cleans the bedrooms?				Staff			Reside	ents	
Are there cleaning materials and equipment provided by management for residents?  What cleaning equipment is available to residents?  What arrangements are in place if rooms are not cleaned sufficiently by residents?  ROOM NUMBER 1  Room Profile:  Room Capacity:  Room Occupancy:  2	How often do staff clean the bedrooms?				Weekly	/		fortni	ghtly	
equipment provided by management for residents?  What cleaning equipment is available to residents?  What arrangements are in place if rooms are not cleaned sufficiently by residents?  ROOM NUMBER 1  Room Profile:  Room Capacity:  Room Occupancy:  2					Month	ly [		Othe	r	
What cleaning equipment is available to residents?  What arrangements are in place if rooms are not cleaned sufficiently by residents?  ROOM NUMBER 1  Room Profile:  Z Single  Z Z  TV  Ensuite  Shared Bathroom  Smoke Alarm  Fire Notice  Very Good  Adequate  Poor * Needs urgent attention *  Cleanliness  Severything in working order?  If *, please give details: Cluttered  ROOM NUMBER 2  ROOM NUMBER 2  ROOM Profile:  ROOM Capacity:  ROOM Occupancy:  Yes No *  If *, please give details: Cluttered  ROOM Profile:  Room Capacity:  Room Occupancy:  Room Occupancy:  Double  1  TV  Ensuite  Shared Bathroom  Smoke Alarm  Fire Notice	Are there clea									
What cleaning equipment is available to residents?  What arrangements are in place if rooms are not cleaned sufficiently by residents?  ROOM NUMBER 1 Room Profile:  Room Capacity:  Room Occupancy:  2 Single  2 TV  Ensuite  Shared Bathroom  Smoke Alarm  Fire Notice  Very Good  Adequate  Poor * Needs urgent attention * Cleanliness  Is everything in working order?  If *, please give details: Cluttered  ROOM NUMBER 2  ROOM NUMBER 2  ROOM Profile:  ROOM Capacity:  ROOM Occupancy:  Yes No *  If *, please give details: Cluttered  ROOM Profile:  Room Capacity:  Room Occupancy:  Room Occupancy:  Smoke Alarm  Fire Notice  Double  1 1  TV  Ensuite  Shared Bathroom  Smoke Alarm  Fire Notice	equipment pr	ovided by mana	gement fo	r	Yes	[	$\times$		No	) [
ROOM NUMBER 1 Room Profile:  Ensuite  Very Good  Severything in working order?  If *, please give details: Cluttered  ROOM NUMBER  ROOM NUMBER  Room Capacity:  Room Capacity:  Room Capacity:  Room Occupancy:  Poor * Needs urgent attention *  No *  ROOM NUMBER  ROOM Capacity:  Room Capacity:  Room Capacity:  Room Capacity:  Room Capacity:  Room Occupancy:  Room Capacity:  Room Occupancy:  Room Capacity:  Room Occupancy:  Room Capacity:  Room Occupancy:  Double  I  TV  Ensuite  Shared Bathroom  Smoke Alarm  Fire Notice										
ROOM NUMBER 1 Room Profile:  Ensuite  Very Good  Severything in working order?  If *, please give details: Cluttered  ROOM NUMBER  ROOM NUMBER  Room Capacity:  Room Capacity:  Room Capacity:  Room Occupancy:  Poor * Needs urgent attention *  No *  ROOM NUMBER  ROOM Capacity:  Room Capacity:  Room Capacity:  Room Capacity:  Room Capacity:  Room Occupancy:  Room Capacity:  Room Occupancy:  Room Capacity:  Room Occupancy:  Room Capacity:  Room Occupancy:  Double  I  TV  Ensuite  Shared Bathroom  Smoke Alarm  Fire Notice										
What arrangements are in place if rooms are not cleaned sufficiently by residents?    ROOM NUMBER 1	What cleaning	g equipment is a	vailable to	1	mops,	brushes	, ho	over 8	deter	gents
ROOM NUMBER 1 Room Profile: Room Capacity: Room Occupancy:  2 Single 2 2  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention * Cleanliness	residents?									
ROOM NUMBER 1  Room Profile: Room Capacity: Room Occupancy:  2 Single 2 2  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *  Cleanliness Very Good Adequate Poor * No *  Is everything in working order? Yes No *  If *, please give details: Cluttered  ROOM NUMBER 2  Room Profile: Room Capacity: Room Occupancy:  Double 1 1  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice	What arrange	ements are in pla	ce if room	S	staff w	ill assit ı	resid	lent		
Room Profile:  2 Single  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention * Cleanliness Is everything in working order?  If *, please give details: Cluttered  ROOM NUMBER 2 Room Profile: Room Capacity: Room Occupancy:  No *  ROOM NUMBER 2 Room Profile: Room Capacity: Room Occupancy:  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice	are not clean	ed sufficiently by	residents	?						
Room Profile:  2 Single  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention * Cleanliness Is everything in working order?  If *, please give details: Cluttered  ROOM NUMBER 2 Room Profile: Room Capacity: Room Occupancy:  No *  ROOM NUMBER 2 Room Profile: Room Capacity: Room Occupancy:  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice		•								
Room Profile:  2 Single  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention * Cleanliness Is everything in working order?  If *, please give details: Cluttered  ROOM NUMBER 2 Room Profile: Room Capacity: Room Occupancy:  No *  ROOM NUMBER 2 Room Profile: Room Capacity: Room Occupancy:  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice										
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Z Single TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention * Cleanliness S No * S No *  Is everything in working order? Yes No *  If *, please give details: Cluttered  ROOM NUMBER 2  Room Profile: Room Capacity: Room Occupancy:  Double 1 1  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice	ROOM NUME	BER 1								
TV Ensuite Shared Bathroom Smoke Alarm Fire Notice  Very Good Adequate Poor * Needs urgent attention *  Cleanliness State No *  Is everything in working order? Yes No *  If *, please give details: Cluttered  ROOM NUMBER 2  Room Profile: Room Capacity: Room Occupancy:  Double 1 1  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice	Room Profile:			Roon	m Capacity: Room Occupancy:					
Very Good Adequate Poor * Needs urgent attention * Cleanliness	2 Single			2						
Cleanliness  Is everything in working order?  If *, please give details: Cluttered  ROOM NUMBER 2  Room Profile:  Room Capacity:  Room Occupancy:  Double  1  TV  Ensuite  Shared Bathroom  Smoke Alarm  Fire Notice	TV	Ensuite	Shared	Bathro	oom	Smok	e Ala	irm	Fi	re Notice
Cleanliness  Is everything in working order?  If *, please give details: Cluttered  ROOM NUMBER 2  Room Profile:  Room Capacity:  Room Occupancy:  Double  1  TV  Ensuite  Shared Bathroom  Smoke Alarm  Fire Notice	$\boxtimes$	$\boxtimes$					X			
Cleanliness  Is everything in working order?  If *, please give details: Cluttered  ROOM NUMBER 2  Room Profile:  Room Capacity:  Room Occupancy:  Double  1  TV  Ensuite  Shared Bathroom  Smoke Alarm  Fire Notice		Vary Cood	Adoa		Do			aads i	ıraont	attention *
Is everything in working order?  If *, please give details: Cluttered  ROOM NUMBER 2  Room Profile:  Room Capacity:  Room Occupancy:  Double  1  TV  Ensuite  Shared Bathroom  Smoke Alarm  Fire Notice	Cleanliness	very dood	Aueq	uate 7	10		IN	eeus	Jigent	
ROOM NUMBER 2  Room Profile: Room Capacity: Room Occupancy:  Double 1 1  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice			<u> </u>	7	<u>  L</u>			* F	<u> </u>	
ROOM NUMBER 2  Room Profile: Room Capacity: Room Occupancy:  Double 1 1  TV Ensuite Shared Bathroom Smoke Alarm Fire Notice					Y	es 🔀	INC	) *		
Room Profile:     Room Capacity:     Room Occupancy:       Double     1     1       TV     Ensuite     Shared Bathroom     Smoke Alarm     Fire Notice       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Ima	If *, please giv	ve details: <b>Clutte</b>	red							
Room Profile:     Room Capacity:     Room Occupancy:       Double     1     1       TV     Ensuite     Shared Bathroom     Smoke Alarm     Fire Notice       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Ima										
Room Profile:     Room Capacity:     Room Occupancy:       Double     1     1       TV     Ensuite     Shared Bathroom     Smoke Alarm     Fire Notice       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:     Image: Comparity:       Image: Comparity:     Ima										
Double     1       TV     Ensuite     Shared Bathroom     Smoke Alarm     Fire Notice       Image: Color of the properties of the prop	ROOM NUME	BER 2								
TV Ensuite Shared Bathroom Smoke Alarm Fire Notice	Room Profile:					city:		Roor	n Occı	ipancy:
	Double			1				1		
	TV	Ensuite	Shared	Bathro	oom	Smok	e Ala	irm	Fi	re Notice
							X			
Very Good   Adequate   Poor *   Needs urgent attention *		Verv Good	Adea	uate	Poor * Needs urgent				attention *	
Cleanliness	Cleanliness			1	<u> </u>					1
Is everything in working order?  Yes No *	Is everything	in working order	·?	_	Y	es 🖂	No	o * 「	$\exists$	•
If *, please give details:						<u> </u>				

ROOM NUMI	BER 3	3								
Room Profile:	:			Room	Capa	city:		Room Occupancy:		
Twin				2				2		
TV	E	Insuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice	
							$\boxtimes$		$\boxtimes$	
		Very Goo	d Adeo	Adequate Poor * 1			Ν	eeds	urgent attention *	
Cleanliness				$\leq$	[					
Is everything	in wo	rking orde	r?		١	⁄es 🔀	N	o *		
If *, please given	ve de	tails:								
ROOM NUME	BER	4								
Room Profile:		<u>•</u>		Room	n Capa	citv:		Roo	m Occupancy:	
Single	1	Сара	,.		1	occupancy:				
TV	E	insuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice	
							$\boxtimes$		$\boxtimes$	
		Very Goo	d Adec	quate	Pc	or *	N	eeds	urgent attention *	
Cleanliness										
Is everything	in wo	rking orde	r?		١	/es 🔀	N	o *		
If *, please give details:										
ROOM NUM	BER	5								
Room Profile:				Room	n Capa	city:		Roo	m Occupancy:	
Twin				2				2		
TV	E	insuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice	
							$\boxtimes$			
		Very Goo	d Adec	quate	Pc	or *	N	eeds	urgent attention *	
Cleanliness				Ì						
Is everything	in wo	rking orde	r?			Yes		No*	:	
If *, please gi	ve de	tails:								
ROOM NUMI	פרם	6								
Room Profile:		U		Room	n Capa	city		Roo	m Occupancy:	
Single	•			1	Сара	city.		1	in Occupancy.	
TV	F	nsuite	Shared	Bathro	om	Smok	e Ala		Fire Notice	
			Silarca							
		Very Goo	d Adec	quate	Po	or *	N	eeds	urgent attention *	
Cleanliness				<u>,</u>	[	1				
Is everything	in wo	rking orde	<u> </u>		, L	Yes 🔀	ſ	No *		
If *, please gi			-				•	· [		

ROOM NUME	BER 7										
Room Profile:			Room (	Capad	city:		Room Occupancy:				
Twin			2				2				
TV	Ensuite	Shared E	Bathroo	m	Smoke Al		rm	Fire Notice			
	Very Good	d Adequ	ıate	Po	or *	N	eeds	urgent attention *			
Cleanliness											
Is everything	in working orde	king order? Yes 🔀					o *				
If *, please giv	ve details:										
ROOM NUME						ı					
Room Profile:				Capac	city:			m Occupancy:			
2 Single			2				2				
TV	Ensuite 	Shared E	Bathroo 	m	Smok	e Ala 	rm	Fire Notice			
			<u> </u>			$\boxtimes$					
	Very Good	d Adequ	ıate	Po	or *	N	eeds	urgent attention *			
Cleanliness			]								
Is everything	in working orde	r?		Y	'es 🖂	N	o *				
If *, please give details:											
ROOM NUME	BER 9										
Room Profile:			Room (	Capad	city:		Roo	m Occupancy:			
2 Single			2				2				
TV	Ensuite	Shared E	Bathroo	m	Smok	e Ala	rm	Fire Notice			
						$\boxtimes$					
	Very Good	l Adequ	iate	Po	or *	N	eeds	urgent attention *			
Cleanliness		, /taeqe	1	Ī	<u> </u>						
	in working orde	r?	<u> </u>		Yes 🛭	3	No*	· []			
If *, please gi								<del></del>			
ROOM NUME											
Room Profile:			Room (	Capad	city:			m Occupancy:			
Single			1				1				
TV	Ensuite	Shared Bathroom Smoke Alarm Fire Notice						Fire Notice			
						$\boxtimes$					
	Very Good Adequate Poor * Needs urgent attention *										
Cleanliness						1					
	in working orde	r?			Yes 🔀		No *				
If *, please gi	ve details:										
I											

ROOM NUME	BER 11								
Room Profile:			Room	Capa	city:		Room Occupancy:		
Twin			2				2		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	ırm	Fire Notice	
						$\boxtimes$			
	Very Good	Adeo	luate	Pc	or *	N	eeds	urgent attention *	
Cleanliness									
Is everything	in working order	ر؟		١	∕es ⊠	Ν	lo *		
If *, please giv	ve details:								
ROOM NUME			T _						
Room Profile:	!			Capa	city:			m Occupancy:	
Twin			2				2		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	ırm	Fire Notice	
	Very Good	l Adeo	uate	Pc	or *	N	eeds	urgent attention *	
Cleanliness									
	in working order	ι,		١	∕es ⊠	N	o *		
If *, please giv	ve details:								
ROOM NUME	BER 14								
Room Profile:			Room	Capa	city:		Roo	m Occupancy:	
Twin			2				2		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	ırm	Fire Notice	
						$\boxtimes$			
	Very Good	d Adec	ıuate	Po	or *	N	eeds	urgent attention *	
Cleanliness		<u> </u>	7						
	in working orde	.; <u> </u>		<u>l</u>	Yes D	<u> </u>	No*	: []	
If *, please gi									
DOOM NUMBER	DED 45								
ROOM NUME Room Profile:			Poor	Cana	city		Poo	m Occupancy:	
Single	•		1	Capa	city.		1	m Occupancy:	
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice	
	Very Good	l Adeo	ıuate	Po	or *	N	eeds	urgent attention *	
Cleanliness		\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	<u> </u>			<u> </u>			
Is everything	in working orde	رغ ا			Yes 🔀	1	No *		
	ve details: Pain		n wall		<u> </u>	-			
,,									

ROOM NUME	BER 16								
Room Profile:			Room	Capa	city:		Room Occupancy:		
Twin			2				2		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice	
						$\boxtimes$		$\boxtimes$	
	Very Good	Adeo	Adequate Poor *			N	eeds	urgent attention *	
Cleanliness									
Is everything	in working order	۲?		١	res 🔀	No	*		
If *, please giv	ve details:								
ROOM NUME					••		_		
Room Profile:				Capa	city:			m Occupancy:	
2 Single	F	Ch I	2		61		2	Et a Nigita	
TV	Ensuite	Shared	ватпго	om	Smok	e Ala	ırm	Fire Notice	
						$\succeq$			
	Very Good	l Adeo	uate	Pc	or *	N	eeds	urgent attention *	
Cleanliness									
Is everything	in working order	۲?		١	∕es ⊠	N	0 *		
If *, please giv	ve details:								
ROOM NUME	BER 18								
Room Profile:			Room	Capa	city:		Roo	m Occupancy:	
2 Single			2				2		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice	
						$\boxtimes$			
	Very Good	d Adec	uate	Po	or *	N	eeds	urgent attention *	
Cleanliness			<u> </u>						
Is everything	in working order	رغ آ			Yes 🔀	No	*		
If *, please gi	ve details:				-				
DOOM AULES	DED 40								
ROOM NUME			Doom	Cana	oit		Doo	m Ossupansu	
Room Profile: 2 Single			2	Capa	city:		2	m Occupancy:	
TV	Ensuite	Shared	_	om	Smok	e Ala		Fire Notice	
		0.10.00							
	Very Good	l Adeo	uate	Po	or *	N	eeds	urgent attention *	
Cleanliness		) is a second	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	[	<u> </u>				
Is everything	in working orde	رغ <u> </u>		, <u>L</u>	Yes 🔀		No *		
If *, please gi					<u> </u>			<del></del>	

ROOM NUME	BFR 20									
Room Profile:			Room	n Capa	citv:	Roo	Room Occupancy:			
2 Single			2		,.		2	•		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	ırm		Fire Notice	
									$\boxtimes$	
	Very Good	l Adec	uate	Po	or *	Ν	eeds	urge	nt attention *	
Cleanliness			$\leq$							
Is everything	in working orde	·}		١	∕es ⊠	N	o *			
If *, please given	ve details: <b>Clutte</b>	ered								
ROOM NUMI	RED 21									
Room Profile:			Room	n Capa	citv:		Roo	m Ω	ccupancy:	
2 Single	•		2	Сара	city.		2	111 0	ссиринсу.	
TV	Ensuite	Shared	_	om	Smok	e Ala			Fire Notice	
	Liisaite	Silarca		,0111	Sillok				———	
						$\boxtimes$				
	Very Good	l Adec	uate	Pc	or *	N	eeds	urge	nt attention *	
Cleanliness										
Is everything in working order? Yes No *										
If *, please give details: Resident complained room was too small										
ROOM NUME	3ER 22									
Room Profile:			Room	n Capa	citv:		Roo	m O	ccupancy:	
Twin			2	•			2		, ,	
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	irm		Fire Notice	
					[	$\boxtimes$			$\boxtimes$	
	Vory Coop	l Ados	nuato.	Do	or *	N	oods	urao	nt attention *	
Cleanliness	Very Good	Auec	quate 7	1		IN	eeus	urge	nt attention *	
	:	<u> </u>			<u> </u>	<u> </u>	NI = *	. Г	<u> </u>	
	in working order	ŗ			Yes	<u> </u>	No*	L		
If *, please gi	ve details:									
ROOM NUME	BER 23									
Room Profile: Room Capacity: Room Occupancy:									ccupancy:	
Twin			2				2			
TV	Ensuite	nsuite Shared Bathroom Smoke Alarm Fire Notice								
	$\boxtimes$				[	$\boxtimes$			$\boxtimes$	
	Very Good	Adec	quate	Pc	or *	N	eeds	urge	nt attention *	
Cleanliness										
Is everything	in working orde	·?			Yes 🔀		No *			
If *, please gi										
, [2.2.2.8.										

ROOM N	UMBER	24									
Room Pr	ofile:			Room	n Capa	city:		Roo	m Occ	upancy:	
Twin				2	•	•		2		•	
TV	ı	Ensuite	Shared	Bathro	om	Smoke	e Ala	rm	F	ire Notice	
$\boxtimes$		$\boxtimes$									
		Very Good	Adec	Adequate Poor * Needs urgent a							
Cleanline	ess					$oxtimes_{-}$					
		orking order				Yes 🔀	١	lo * [			
		etails: Need									
Bathroor	Numbe		Toile	t Ha	and To	wels /		lot	Si	anitary Bins	
ĺ		· ·	Pape		- I			ater		,	
Unisex:	3 Toilets/ shower										
Record t	he last tin	•		•		1		Υ	es 🗌	No 🔀	
		(provide cor	nment) y	/es					N	1 Na*	
	cilities wo		nd any issu		uirina	attontion	• 2		es 🔀	No *	
		e you notice Damp in b		ies reqi	uiring a	attentior	11	Y	'es*⊠	No 📙	
ROOM N	IUMBER (	Coltro 1 -1a									
Room Pr	ofile:			Room	n Capa	city:		Roo	m Occ	upancy:	
2 Single	1	-		2				2			
TV		Ensuite	Shared	Bathro	om	Smoke	e Ala	ırm	F	ire Notice	
				$\boxtimes$			X			$\boxtimes$	
	,	Very Good	Adec	uate	Po	or *	N	eeds	urgent	attention *	
Cleanline	ess										
Is everything in working order? Yes No *											
If *, plea	se give de	etails:									

ROOM NUMI	BER 2a								
Room Profile		F	Room Capa	icity:	Room Occupancy:				
Single		2	2		2	•			
TV	Ensuite	Shared Ba	Shared Bathroom			n Fire Notice			
		$\triangleright$	$\boxtimes$						
	Very Good	d Adequa	Adequate Poor *			Needs urgent attention *			
Cleanliness									
Is everything	in working orde	r?		Yes 🔀	No '	*			
If *, please gi	ve details:								
ROOM NUMI	BER 3a								
Room Profile	•	F	Room Capa	city:	R	loom Occupancy:			
Twin			<u> </u>	<u> </u>	2				
TV	Ensuite	Shared Ba	athroom	Smok	e Alarn	n Fire Notice			
					$\boxtimes$				
	Very Good	Adequa	ate P	oor *	Nee	ds urgent attention *			
Cleanliness						$\Box$			
Is everything	in working orde	r?		Yes	<u> </u>	No*			
If *, please give details:									
ROOM NUMI	BER 4a								
Room Profile		F	Room Capa	ncity:	R	doom Occupancy:			
Twin	•	1 2			2				
TV	Ensuite	Shared Ba	throom	Smok	e Alarn	n Fire Notice			
		<u> </u>							
	Very Good	d Adequa	ato D	 oor *	Nee	ds urgent attention *			
Cleanliness	Very door	Aueque	ite i	<u> </u>	INCC				
0.00	in working orde	r2		Yes 🔀	1 N	o *			
	ve details: Clutt			163	7 14	0			
ROOM NUMI	BER 5a								
Room Profile		F	Room Capa	icity:	R	loom Occupancy:			
Twin		2	2		2	•			
TV	Ensuite	Shared Ba	athroom	Smok	e Alarn	n Fire Notice			
	Very Good	d Adequa	ate P	oor *	Nee	ds urgent attention *			
Cleanliness									
Is everything	in working orde	r?		Yes 🔀	No *				
If *, please gi	ve details: <b>Clutt</b>	ered							

ROOM NUMI	BER 6a								
Room Profile	•		Room	Сара	city:		Room Occupancy:		
Single			2				2		
TV	Ensuite	Shared E	Bathro	om	Smok	e Ala	ırm	Fire Notice	
			$\boxtimes$			$\boxtimes$		$\boxtimes$	
	Very Good	d Adequ	uate	Pc	or *	N	eeds	urgent attention *	
Cleanliness		$\boxtimes$							
Is everything	in working orde	r?		١	′es 🔀	N	o *		
If *, please gi	ve details:								
ROOM NUMI	BER 7a								
Room Profile			Room	Сара	city:		Roo	m Occupancy:	
Single			2				2		
TV	Ensuite	Shared E	Bathro	om	Smok	e Ala	ırm	Fire Notice	
			$\times$			$\boxtimes$		$\boxtimes$	
	Very Good	d Adequ	uate	Pc	or *	N	eeds	urgent attention *	
Cleanliness		$\boxtimes$							
Is everything	in working orde	r?			Yes		No*		
If *, please give details:									
ROOM NUMI	BER 8a								
Room Profile			Room	Сара	citv:		Roo	m Occupancy:	
Twin	•		2	Сара	city.		2	m occupancy.	
TV	Ensuite	Shared E	 Bathro	om	Smok	e Ala	rm	Fire Notice	
			$\overline{X}$			$\boxtimes$		$\boxtimes$	
	Very Good	d Adequ	ıate	Po	or *	N	eeds	urgent attention *	
Cleanliness		<u> </u>	1						
	in working orde	r?	N .	<u> </u>	Yes 🔀	1	No *		
If *, please gi					Kana	<b>A</b>			
ROOM NUMI									
Room Profile	!		Room	Capa	city:		Roo	m Occupancy:	
Single			1				1		
TV	Ensuite	Shared Bathroom Smoke Alarm				Fire Notice			
							$\boxtimes$		
	Very Good	d Adequ	uate	Pc	or *	N	eeds	urgent attention *	
Cleanliness			]						
Is everything	in working orde	r?		\	′es 🛚	N	o *		
If *, please gi	ve details: <b>Clutt</b>	ered							

ROOM NUMBER 10a												
Room Pro	file:				Roo	om (	Capa	city:		Room Occupancy:		
Twin					2					2		
TV		Ensi	uite	Share	d Bath	roo	m	Smok	e Ala	ırm	Fi	re Notice
									X			
		Ve	ry Good	d Ade	equate	)	Po	or *	N	eeds ı	urgent	attention *
Cleanline	SS				$\boxtimes$							]
Is everyth	ing ir	n workii	ng orde	r?			Υ	'es 🖂	N	o *		
If *, pleas	e giv	e detail	s:									
ROOM N	INAD	ED 11a										
		EK 11c	1		Por		Cana	oit.		Pool	m Occi	Inanov:
	Room Profile: Room Capacity:									III OCCI	upancy:	
Single		F	.:	Classia	2			C 1-	- 41-	2		Nistiss
TV		Ensi	uite	Snare	d Bath	iroo	om ———	Smok	e Ala	ırm	FI	re Notice
		L			$\boxtimes$			Į	$\boxtimes$			
		Ve	ry Good	Ade	equate	j	Ро	or *	N	eeds i	urgent	attention *
Cleanline	SS				Ď.							
Is everyth	ing ir	n workii	ng orde	r?			_	Yes D	<del>.</del>	No*		•
If *, please give details:												
ROOM N	IMR	FR Co	Itro 2 - :	1h								
Room Pro					Roo	om (	Capa	citv:		Rooi	m Occi	upancy:
Single					2			,		2		
TV		Ensi	uite	Share	d Bath	roo	m	Smok	e Ala	rm	Fi	re Notice
									$\boxtimes$			$\boxtimes$
		Ve	ry Good	l Ade	equate	,	Po	or *	N	eeds i	urgent	attention *
Cleanline	ss	"		, , , , , ,	M		<u> </u>		- '	ccus	urgene	
Is everyth		- Workii	ng orde	r?			L	Yes 🔀	1	No *	$\Box$	J
If *, pleas									N.			
Bathroom	ıs Co	ltro 2										
	Nun	nber	Soap	Toi Par		На	nd To Drye	wels /		Hot /ater	Sa	nitary Bins
Unisex:	1toi	lets/1	M	<u> </u>	7		$\overline{\mathbf{x}}$	1				$\square$
showers												
Is there a cleaning schedule displayed?  Yes No												
Record th	e las	t time e	ntry.									<del></del>
Is the are				mment)	yes							
Are all fac										Y	es 🖂	No *
Visual Ch				ed any is:	sues re	equi	iring a	attentio	n?	Υ	es*🏻	No 🗌
If No, give	If No, give details:											

ROOM NUMI	BER 2b								
Room Profile:			Room	m Occupancy:					
Single			1				1		
TV	Ensuite	Shared	Bathro	om	Smoke Alarm			Fire Notice	
						$\boxtimes$		$\boxtimes$	
	Very Good	l Adeq	Adequate Poor *			Needs urgent attention *			
Cleanliness					$\boxtimes$				
Is everything	in working order	.}		Υ	′es 🔀	N	o *		
If *, please giv	ve details: Clutte	ered							
ROOM NUMI	RFR 3h								
Room Profile:			Room	Capa	ritv·		Roo	m Occupancy:	
Twin	•		2	Сири	city.		2	in occupancy.	
TV	Ensuite	Shared		om	Smok	e Ala	_	Fire Notice	
	Very Good	Adeq	uate	Ро	or *	N	eeds	urgent attention *	
Cleanliness		$\geq$							
Is everything in working order? Yes No *									
If *, please give details:									
DOOM AND 19 41	DED 41								
ROOM NUMI			Doom	Cana	oit		Doo	m Ossupansu	
Twin			2	Capa	city:		1	m Occupancy:	
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Cleanliness									
Is everything	in working order	·,		Υ	'es 🛚	Ν	0 *		
If *, please given	ve details:								
ROOM NUMI	BER 5b								
Room Profile:			Room	Capa	city:		Roo	m Occupancy:	
Twin			2				2		
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	Very Good	Adeq	uate	Po	or *	N	eeds	urgent attention *	
Cleanliness									
Is everything	in working order	· .			Yes 🔀	1	No *		
If *, please gi						7			

ROOM NUMBER 6b									
Room Profile:		Ro	om Capa	city:	Roo	Room Occupancy:			
Single		1			1				
TV	Ensuite	Shared Bat	hroom	Smok	e Alarm	Fire Notice			
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Cleanliness									
Is everything	in working orde	r?	١	′es 🔀	No *				
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ROOM NUMI	3FR 7b								
Room Profile: Room Capacity: Room Occupancy:									
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	Very Goo	d Adequat	e Po	or *	Needs	urgent attention *			
Cleanliness									
Is everything	in working orde	r?	Υ	′es 🖂	No *				
If *, please giv	ve details:								
ROOM NUMI	BER 8b								
Room Profile:		Ro	om Capa	city:	Roo	m Occupancy:			
Twin		2		T	2				
TV	Ensuite	Shared Bat	hroom	Smok	e Alarm	Fire Notice			
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Cleanliness		Ż							
Is everything	in working orde	r?	<u>_</u>	Yes 🛭	No*	*			
If *, please gi									
ROOM NUM					·				
Room Profile:		Ro	om Capa	city:	Roo	m Occupancy:			
Single		2		T	2				
TV	Ensuite	Shared Bat	hroom	Smok	e Alarm	Fire Notice			
	Very Goo	d Adequat	e Po	or *	Needs	urgent attention *			
Cleanliness									
Is everything	in working orde	r?		Yes 🔀	No *				
If *, please gi	ve details:								

ROOM NUM	BER 10b									
Room Profile:		Roor	n Capa	city:	Roo	m Occupancy:				
Single		2			2					
TV	Ensuite	Shared Bathr	Shared Bathroom			Fire Notice				
						$\boxtimes$				
	Very Good	Adequate	Po	or *	Needs	urgent attention *				
Cleanliness		$\boxtimes$								
Is everything	Is everything in working order?  Yes No *									
Use this space for any comments or other information not covered in this form:										

## **General Representations**

Please ensure that no personal information or information that could lead to the identification of an individual is recorded in this section.

Personal representations should be recorded in Part 3.

Atlantic House
Railway Square
Tramore
Co. Waterford
8/2/23

Re:- Inspection Atlantic House 27/10/22

Dear Mr. Lardner,

I am replying to your email regarding the inspection at the Atlantic House by Emma Downey on 27<sup>th</sup> Oct '22. A number of issues were noted and I have listed these below with the action proposed/taken to address them.

- Room 15 The necessary paintwork has been completed.
- Room 21 the resident has been moved to a different room
- Room 24 the room has been deep cleaned
- Coltro A the damp in the bathroom has been addressed however it requires regular attention.
- Rooms 1,4A, 5A, 9A, 2B we have spoken with the residents in these rooms regarding the cluttered of their belongings and where possible offered alternative storage solutions.

I trust this addresses the issues raised and apologise for the oversight in not replying sooner.

**Kind Regards** 

Jonathan Moore Proprietor