

Schools Reconfiguration for Diversity

Application Form for Permanent/CID Holding Teachers' Access to the Main Redeployment Panel for the 2024/25 school year

This form applies to teachers applying for access to the Main Redeployment Panel of the original patronage of their school under Schools Reconfiguration for Diversity, as set out on page 25-26 of Transfer of Patronage of Primary Schools – Information for School Communities: <https://assets.gov.ie/218518/3db727a9-8b1f-4342-af3d-0541a0581f83.pdf>

NOTE: Part 1 of this form must be completed in full by all applicants. Applicants must submit a copy of their Teaching Council Registration profile with this application.

Part 2 of the form should be completed by the Chairperson of the Board of Management / CEO of ETB.

Completed forms should be returned to: **Primary Teacher Allocations Section, Department of Education, Cornamaddy, Athlone, Co. Westmeath** by **29 February 2024**.

Roll No.: _____

Part 1 (to be completed by applicant)

1. Panel Details

Name of Panel: _____

Panel Area: _____

2. Teacher & School Details

Teacher's Name: _____ PPSN: _____

Teaching Council Registration No.: _____

(A copy of your Teaching Council Registration profile must be attached)

Postal Address: _____

Phone No.: _____ E-mail Address: _____

Training College: _____

School Details (Roll No, Name, Address, Phone No.):

Chairperson of BOM / CEO of ETB (Name and Contact Details):

3. Irish Language

- Tick this box ☐ if you have a particular interest in being redeployed to a school that operates through the medium of Irish
- Tick this box ☐ if you do not have a particular interest in being redeployed to a school that operates through the medium of Irish

4. Teaching in a Special School

- Tick this box ☐ if you have a particular interest in being redeployed to a special school*
- Tick this box ☐ if you do not have a particular interest in being redeployed to a special school*
*(*this relates to special schools which operate under the patronage of your panel operator; the expression of interest does not extend to a special class in an ordinary school)*

5. Registration

5.1 Primary Qualified

I hold full registration (I am registered without conditions) with the Teaching Council under section 31(5) of the Teaching Council Acts, 2001- 2012, Route 1 / Regulation 2 Primary ☐

Or

I am registered with conditions under section 31(5) and I expect to meet in full the conditions of my registration under Route 1 / Regulation 2 Primary on or before 31 August 2024. ☐

5.2 Montessori/Primary/Special Needs Qualified

I hold full registration (I am registered without conditions) with the Teaching Council under section 31(5) of the Teaching Council Acts, 2001-2012, Route 4 Other, ☐

Or

I am registered with conditions under section 31(5) and I expect to meet in full the conditions of my registration under Route 4 Other on or before 31 August 2024. ☐

5.3 Teachers automatically registered on establishment of the Teaching Council in 2006

I am registered with the Teaching Council under section 31(2) and 31(3) of the Teaching Council Acts, 2001 - 2012 as Primary / Route 4 Other (circle as appropriate) and I am fully qualified having satisfied all shortfalls, if any, identified by the Department of Education and the Teaching Council. ☐

Or

I am registered with the Teaching Council under section 31(2) and 31(3) of the Teaching Council Acts, 2001 - 2012 as Primary / Route 4 Other (circle as appropriate) and I have outstanding shortfalls identified by the Department of Education and the Teaching Council. ☐

Declaration:

- I hereby apply to have my name placed on the above named Main Panel.
- I understand that the information provided on this form will be subject to verification by the Department before my name is passed to the relevant Patron for inclusion on the panel. Accordingly, I understand that completion of this form does not automatically confer panel access and the final decision to admit me to a panel rests with the relevant Patron.
- I am satisfied that I meet the terms of redeployment set out in the Schools Reconfiguration for Diversity – Transfer of Patronage of Primary Schools – Information for School Communities document.
- I understand that my existing school will be used as my base school for panel purposes in order to establish the 45km radius that applies to teaching positions offered to teachers on the Main Panel.
- I agree to abide by the redeployment arrangements which govern the operation of the main redeployment panel at primary level.
- I accept that my name will be removed from the Panel if:
 - I am not contactable using the details provided on this form
 - I fail to respond within three calendar days to any request for interview by a school including any such requests by email
 - I refuse to attend for interview within the agreed distance limits
 - I fail to respond within three calendar days to any offer of a post from a school including any such offer by email
 - I refuse to accept an offer of a post which is within the agreed distance limits
- I accept that if, at any time, I allow my Teaching Council registration to lapse or if I am removed from the Register for any reason, I will be removed from the Panel and/or my employment will be terminated with the school to which I am redeployed with immediate effect.
- I accept that any appointment arising from this panel will be subject to the required vetting requirements.
- I accept that any appointment arising from this panel will be subject to medical screening, where appropriate.
- I undertake to notify the relevant Panel Operator and submit a completed Panel Update Form (PUF) to the Primary Teacher Allocations Section of the Department when I accept a post for the 2024/25 school year or if I decide to leave the panel for any reason. I understand that if I leave the panel for any reason I cannot be subsequently reinstated.
- I accept that any appointment from the panel will be conditional on and subject to the terms and conditions set out in the/any letter of offer from the employing school/employer.
- I confirm the information that I have provided for this application to be true and accurate.

Signature of Teacher: _____ Date: _____

Part 2

(for completion by Chairperson of BoM / CEO of ETB)

- I am satisfied that the information provided on this form is accurate.
- I am satisfied that the teacher meets the terms of redeployment set out in the Schools Reconfiguration for Diversity – Transfer of Patronage of Primary Schools – Information for School Communities document.
- I hereby approve of the teacher's application for inclusion on the above named Main Panel as indicated therein by the teacher.

Signature of Chairperson / CEO: _____

Date : _____

Phone No.: _____

E-mail Address: _____

(the contact details of the Chairperson / CEO will be circulated to relevant bodies to facilitate the teacher's redeployment, if eligible)

Data Protection Privacy Statement

The main purpose for which the Department requires the personal data provided by you is to establish if you are eligible to be placed on the Main Redeployment Panel and your deployment into a school from that Panel.

The personal data provided may be shared with the panel operator of the Main Redeployment Panel to which you apply to be placed on, in order that your name appears on the Main Redeployment Panel list; schools with vacancies to be filled for the 2024/25 school year; and the Teaching Council in respect of the status of your registration. The privacy notice outlining further information in relation to this form can be found at www.gov.ie.

Full details of the Department's data protection policy setting out how we will use your personal data as well as information regarding your rights as a data subject are available at <https://www.education.ie/en/The-Department/Data-Protection/>. Details of this policy and privacy notice are also available in hard copy from the address below upon request:

Primary Allocations
Department of Education
Cornamaddy
Athlone
Co. Westmeath
N37 X659