IPAS/IPPS Independent Inspection Report

Centre:	RICHMOND COURT
Inspector:	Fergal Duane
	03/12/22
Date of Inspection:	
	9-13.00
Time of Arrival &	
Departure:	

Part 1 General Information on Services

Independent Inspection Report

Centre: Richmond Court

Date of Inspection: 03/12/22

1. CENTRE DETAILS

Name and address of Centre	Richmond Court, Richmond Street,
	Longford Town, Co.Longford

Contractor	Sean Lyons /Graham Carry
Manager	Carmel Foley
Who deputises for manager in his/her	Give Job Title only
absence?	Assistant Manager

Telephone Number	043 3362051
relephone Number	U43 330ZU31

Current Contracted Capacity	72
Current Occupancy (today)	69
Current Centre Profile (e.g., singles, families etc.)	Single male only

HSE Area	Midlands - Longford / Westmeath
Public Health Nurse	TBD
DSP / CWO name	TBD
Environmental Health Officer name	No visits
Local Fire Officer Name	Declan Kilcloyne
Local Fire Station	Longford

Is the Centre certified by any Quality Management System	Yes Nox
(i.e. Q Mark, ISO)?:	
If yes, please give details:	
What was the date of the last certification?	
Have you a copy of the Certification	Yes No

2. Please provide a copy of the following

	Check List
Official Register	х
Menu Cycle	N/A
Staffing Lists as follows:	
1. Full list of staff employed at the centre (indicating Names, Titles,	x
Roles, etc.,)	
2. Indicate who is on duty at time of inspection (today)	
3. a separate list of Designated Liaison Persons (child protection)	

3 GENERAL SECURITY & EMERGENCY DETAILS

Is 24 hour supervision provided?	(Y/N)	Yesx No
Give details of roster hours		8am-8pm / 8pm-8am
Is security provided by external company?	(Y/N)	Yes No x
If yes, give name of company:		
Does the centre have CCTV?	(Y/N)	Yes x No
Is a list of emergency numbers available in the	е	Yes x No
Manager's office?		
Does the list include the following numbers?	(Y/N)	Yes x No
Local Garda station 24 hr number		
Local hospital		
Local fire station		If no, give details:
Duty Social Work Team		
Out of hours GP Service		
RIA out of hours number		
Are first aid kits available?	(Y/N)	Yes Nox
Where and how many?		2 one in managers office, 1 in kitchen
Who is responsible for first aid restocking?		Job title <u>only</u> (not name) of person responsible:
		manager
Is there a defibrillator in the centre?		Yes Nox
How many staff been trained to use it?		

4 HEATING ARRANGEMENTS

What type of heating is used in the centre?	Gas
Do residents have control of the heatingin their own	Yes Nox
bedroom?	
If no, what arrangements are in place?	On thermostat and timer
What are the heating 'ON' times?	Depending on outside temperature

5 HOUSE RULES

Are residents provided with a copy of the House Rules on arrival?	Yes x No
How does centre management explain house rules to residents on arrival?	Discussion and goes through RIA booklet

6 ARRANGEMENTS FOR RESIDENTS & VISITORS (keys / storage / toiletries)

Are residents issued with key for their bedroom?(Yes/No)	Yes x No
Are residents issued with key for main door?(Yes/No)	Yes x No
If no, give details	
Are there procedures to allow residents to receive visitors? (Give details)	Yes but only in communal room beside reception
Outline visiting times:	10am-10pm
In what areas are visitors allowed in the centre?	Communal room only

Any other relevant information:	
Is there a facility for storage of residents' valuables*?	Each resident has their own locker in
(Give details.)(*Storage is at resident's own risk)	their bedroom
What toiletries are provided to residents on arrival?	Toothpaste, shampoo / soaps provided
	in shower rooms
What arrangements are in place to replenish these	Checked daily by Manager
items?	

7 ARRANGEMENTS FOR MAINTENANCE

Does the centre have a written procedure in place	Yes	
for residents to report maintenance issues? (Yes/No)		
Is there a maintenance day book? (Yes/No)	Yes	
Describe the maintenance procedure at the centre:		
Office has day maintenance book		
·		

8 CHILD PROTECTION

Are measures in place to inform staff and visitors of RIA's	Procedure is in place – however no children
Child Protection Policy?	present in centre.
(Give details)	
Are visitors asked to sign a declaration agreeing to	n/a
adhere to the child protection policy?	
Where is declaration held?	n/a
Is there a sign in book for visitors? Where?	n/a
Are there notices on public display giving name and	n/a
contact details of Designated Liaison Person? Where?	
Have Designated Liaison Persons received HSE training?	n/a
Are notices prominently displayed regarding parental	no
supervision of children? Where?	

9 FOOD SAFETY

Has a HACCP system been implemented? (Yes/No)	Yes x No
Have the premises been inspected by an Environmental	Yes
Health Officer? (Yes/No)	
Date of last visit:	Visited in April 2016 no report received - no
	issues found. No visit since.

10 NUTRITION / SCHOOL LUNCHES / BABY FORMULA (general arrangements)

	18 8
Are residents consulted regarding menu / dietary	n/a – residents cook own meals
requests? (Give details.)	
Provide details opposite:	n/a
Which of the following are provided for school	
children's packed lunches:	
Sandwich? What sandwich fillings are	
available: Cheese? Ham? Chicken?	
Tuna? Jam? Other?	Please also provide details of the system
Drinks? Juice? Water?	for distribution of school lunches:
• Yogurt?	
• Fruit?	
Other	
Is infant formula kept out of public view?	n/a
What arrangements are in place for distribution	n/a
of infant formula?	

11 ARRANGEMENTS FOR REFRESHMENTS / MEALS OUTSIDE NORMAL MEAL TIMES

Are tea / coffee / drinking water / Snacks etc. available outside mealtimes?	New cooking facilities & residents shop now in place with two dedicated kitchens for residents to prepare own meals.
What food/snacks are available after hours or when kitchen is closed?	Residents purchase own foods In shop and have storage presses for their own groceries
Where are the snacks located and how are they accessed?	n/a
Are meals available for residents who arrive late? (Give details.)	Yesx No Tridge and microwave in dining room meals will be left plated of heating on arrival
Are meals available for new arrivals? (Give details)	Yes – as above
Are packed lunches available for residents travelling to Dublin on official business? (Give details)	No residents do their own meals
If the inspection takes place during Ramadan this	n/a
section <u>must</u> be completed.	
What arrangements are in place to facilitate	
residents observing a fast during Ramadan?	

12 Food Hall - Shop

Is the till system in place Electronic POS:	Yes	\boxtimes	No	
Relevant Certification (halal meats) in place/on display:	Yes	\boxtimes	No	
Is there appropriate storage; shelving, cold storage, dry storage:	Yes		No	
Were the points value of the items clearly displayed:	Yes		No	
Is the area generally clean:	Yes	\boxtimes	No	
If no for any of the above, please give details:				

Visual Check: Have you noticed any issues requiring attention? Yes No (Products in date, fresh food, ethnic food, Halal food, variety available, suitable range of				
food products, toiletries and clea	· · · · · · · · · · · · · · · · · · ·	.,		
If yes to any issues please give d	<u> </u>			
ethnic groups; e.g. the provision	Do food products available in the food hall reflect the reasonable needs of the different ethnic groups; e.g. the provision of halal food for Muslim residents, the provision of food for gluten free, vegetarian, vegan residents, etc. Yes No			
If no please give details:				
Products (Available) Check:		Yes No		
Adequately stocked in order to p	provide a choice for resider	nts.		
Please Insert/List Some Items/P	roducts Below;			
Item/Product:	Points Value:	Expiry Date on		
Product:				
Frozen Whole Chicken	6.00	11/11/23		
Milk 1L	1.00	11/12/23		
Finger Chillies	1.00	04/12/22		
Mango Juice	1.55	16/10/23		
Frozen Beef with Bone	4.99	15/05/22		
Overall Comments/Additional Comments: Well managed area with delivery records in place. Wide variety of product available.				

13 INDOOR FACILITIES

Are the following are available to residents?	Yes/No
Computers with Internet access	Yes
WIFI	Yes
DVD player	Yes
Computer Games	No
Snooker Table	No
Pool Table	No
Table Tennis Table	No
Board Games	No
Newspapers	No
Books	Yes
Toys / games for children	No
Other	
Give details of any other arrangement or other	

comments:		
14 TRANSPORT ARRANGEMENTS		
Is there a hus service provided? (Ves/Ne):	No	

15 TV SYSTEM

(List time table opposite)

Where does the service go to?

What is the frequency of the service?

Is there a specific TV system in place?	Yes x No
(give details)	
An average, how many TV channels are	Cable channels in each room , sky sports in
provided to residents?	lounge
Are residents allowed to erect satellite	No
dishes?	

16 LAUNDRY FACILITIES (General Arrangements)

	,
Are Laundry facilities available in the centre? (Y/N)	Yesx No
If No, what service is provided?	
Who launders towels and bedlinen?	Residents
(e.g., residents, staff, other, etc)	
What procedures are in place for the exchange of	Provided as needed and on request by
towels and bed linen at the centre?	Manager
What procedures are in place for ironing boards	Available in laundry
and irons?	
How is washing powder / tablets supplied?	Supplied at reception
Are there specific arrangements for access to the	No specific arrangements - open access
laundry (give details):	

17 CLEANING (General Arrangements)

Are there cleaning materials and equipment provided by management for residents?	Yes x No
What cleaning equipment is available to residents?	Mops, Brushes, Detergents
What is the procedure for residents to access vacuum cleaners, brushes & other cleaning equipment?	Cleaning personnel in house do routine room cleaning – residents may request equipment at anytime and it is provided
What arrangements are in place if rooms are not cleaned sufficiently by residents?	Cleaner on staff, and the place is very clean.

PART 2

Room by Room Inspection

Independent Inspection

Centre: Richmond Court

Date of Inspection: 03/12/22

Section A- Administration / Communal areas

17 Have you seen the following?

		Location of display
Up to date House Rules	X	Reception Desk
Complaint Forms	х	Reception Desk
Accident/ Incident procedure	х	Reception Desk

HSE Breastfeeding Posters	N/A
(if applicable)	
Designated Liaison Person details	N/a
(Child Protection)	
Supervision of children notice	N/A
Gym Notices(Child Safety – if applicable)	N/A
IOM Voluntary Return Posters	N/A

18 Staff Awareness

Did you see the RIA Code of Practice*?	Х			
Are all staff aware of RIA Code & House Rules?	X			
How are staff made aware of RIA Code & House Rules?				
On hiring all staff are fully inducted				

^{*}A Code of Practice for persons working in accommodation centres

19 FIRE SAFETY

You should record the last 2 entries on the fire register for each of the following sections:

19a EMERGENCY LIGHTING INSPECTION SCHEDULE

<u>Date</u>	Inspected By (Company Name / Position)	<u>Comments</u>
12/09/22	Quarterly inspection	All in working order
30/3/22	Keogh Electrical	
10/05/22	Keogh Electrical	All OK

19b FIRE ALARM & DETECTION SYSTEM INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	ОК	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
12/11/22	Sharp Security	x	n/a	n/a	Υ
30/11/22	Internal	х	n/a	n/a	Υ

19c FIRE FIGHTING EQUIPMENT INSPECTION SCHEDULE

(Include all fire extinguishers, hose reels and fire blankets.)

Date	Inspected By (Company Name / Position)	ОК	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
6/08/2022	sharp	X	n/a	n/a	Υ

02/12/22	internal	\boxtimes		

19d FIRE EXIT DOORS / MEANS OF ESCAPE INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	OK	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
6/4/22	Security in-house	Х	n/a	n/a	Υ
7/4/22	Security in-house	х			

19e FIRE DRILL PROCEDURE INSPECTION SCHEDULE

Date & Time	Numbers of staff involved in drill	No. of residents present / evacuated **	Evacuation Time	Comments
1/3/22	3	15/15	3 mins	
22/09/22	4	34/34	2:55min	

^{**}Both numbers must be recorded.

19f STAFF INSTRUCTION AND TRAINING (Fire Safety)

Job Description	Course	Instructor	Duration	Date
All staff	Fire Safety	Apex	½ DAY	22/6/21

19g FIRE ASSEMBLY POINTS

Where are the Fire Assembly Points located?	Outside on Richmond Street
Are they marked?	no
Are staff aware of locations?	yes
Comments:	

19h FIRE ALARM SYSTEM

Is there a fire alarm system in place?	Yes
Are there smoke alarms throughout the premises, inc bedrooms?	yes
Are all smoke alarms linked back to a central control panel?	yes
Are there designated 'Smoking' areas? Include locations	Yes – outside dining room door in courtyard
Comments: certified by Sharp Group	

19i FIRE EXITS, EMERGENCY LIGHTING, SMOKE ALARMS, FIRE NOTICES

(in corridors & common areas)

Are fire exits clear from obstruction?	Yes
Are they unlocked?	yes
Are fire exits clearly posted throughout the	Yes
building?	
Are all fire doors kept closed?	Yes
Are fire evacuation instructions clearly	Yes
displayed in the centre?	
Are fire extinguishers clearly visible?	Yes
Is there emergency lighting system in place?	Yes
Comments:	

Administration Area:

Reception:		
Is the area generally clean?		Yes x No
If no please give details:		
Visual Check: Have you noticed any issues requiring attention? Yes No x		
(e.g., fire exit signs, hazards, lighting, notices, dé	cor, etc.)	
If yes please detail:		
Have you seen the following?		La cation of displan
	1,	Location of display
Up to date House Rules	Yes	Office
Complaint Forms	No	Office
Accident/ Incident procedure	No	Office
HSE Breastfeeding Posters		n/a
(if applicable)		
Designated Liaison Person details		n/a
(Child Protection)		
Supervision of children notice		n/a
Gym Notices (Child Safety – if applicable)		n/a
IOM Voluntary Return Posters	Yes	main hall
Anti Human-Trafficking Posters	Yes	main hall
'NO to Violence & Harassment' Posters	yes	main hall
Social Room / Tea Station (State Locatio	· · · ·	
What facilities are provided? Kettle, microw	ave, toaste	r in dining room
Is the area generally clean?		Yes x No
If no please give details:		
Visual Check: Have you noticed any issues re	equiring atte	ention? Yes Nox
If yes please detail:		
Pre-school Room:		
Is thearea generally clean? Yes / No	n/a	
If no please give details:		
Visual Check: Have you noticed any issues re		
observe whether the area is colourful, has sufficient to	ys, changing c	areas, toilets in working order, etc)
Other comments:		

DINING AREA:

Please outline the meal times:

Cooking facilities & residents shop now in place with two dedicated kitchens for residents to prepare own meals.

KITCHEN AREA: Food Safety Critical Requirements

FOOD SAFETY

Has the premises been inspected by an	Yes
Environmental Health Officer?	
Date of Visit?	2016
Comments:	
New cooking facilities & residents shop now in place with dedicated kitchens for	
residents to prepare own meals.	

Has a HACCP system been implemented?	
Who designed the HACCP system?	
Who is responsible for reviewing the	
system?	
How frequently is the system reviewed?	

HACCP Records in Shop

Pest Control: no evidence of infestation, all clear 7/9/22
Induction and Ongoing Staff Training:all in order
Time & Temperature Records: all in order
Hygiene Audits: all in order
List of Approved Suppliers: all in order
Cleaning Schedules: all in order
Procedures for accepting deliveries:
There is 100% traceability on all food delivered
General Comments:

HACCP and Kitchen Evaluation

General:

Is the kitchen commercial or domestic?	commercial	
Cooking facilities for residents & residents shop now in place with two dedicated		
kitchens for residents to prepare own meals.		
In what condition is the equipment?Well maintained and clean		
Comments: Nicely laid out new kitchen.		

STRUCTURAL HYGIENE

Kitchen:

Is the refuse area suitably located?	Yes
Is the area tidy?	Yes
Are all bins covered?	Yes
Are signs displayed at all entrances in	Yes
relation to access to kitchen for non	
kitchen staff?	
Are white coats, shoe covers and hats	Yes
available for non kitchen staff?	
Comment of the structural hygiene of the kitchen (i.e	
floors/walls/ceilings/doors/windows/work surfaces/ventilation, etc)	
Spotless – very clean and defect free	
Are suitable hand washing and drying	yes
facilities provided?	
General Comments:	High standard

Dry Goods:

Suitably equipped? Shelving/containers	Shelves on order for dry goods	
etc		
Condition and suitability of facilities: excellent		
What evidence is there of stock rotation?	Yes – minimal amount of frozen and dry	
	goods, all deliveries local and daily	

Refrigerated Storage:

What type of refrigerated storage is provided?	Walk in cold storage & 1 chest freezer
Comment on the condition and suitability of the refrigerated storage: In perfect condition	
Are thermostats provided and in working order?	Yes
Are food items date stamped?	Individual locker area within the fridge
	for residents to store goods.
Are samples of dishes being kept?	No

Other:

Is there appropriate storage for cleaning	Yes
agents and chemicals?	

OPERERATIONAL HYGIENE

Do residents use the main kitchen?	yes
Is that use supervised to ensure safe &	n/a
hygienic practices are observed?	
By whom is it supervised?	n/a

Is the correct equipment provided? e.g. colour coded chopping boards			
Yes kitchen fully refurbished and kitted out with necessary equipment			

Is the necessary holding equipment provided? *e.g.bainmaries, refridgerated units.* yes

Condition and suitability of serving equipment and utensils:		
Very good		

What procedures are in place for unused/unserved food at the end of service?

All unused foods are bined

Comments:	
Kitchen in excellent condition	

STAFF FACILITIES AND HYGIENE

Are designated staff facilities provided?	Yes
What facilities are in place?	Dedicated staff

Are all areas clean and well maintained?	Yes very clean
Are suitable hand washing & drying	Yes
facilities provided?	
Is storage provided for personal	Yes
belongings?	
Are showers provided? <i>Indicate</i>	Shower facilities on 3 rd floor (brand new)
cleanliness & suitability	

Is a designated area provided for staff	Yes lockers provided for staff in rooms
breaks? If yes, is it clean/suitable/well	301-307
maintained.	
If no, outline arrangements for breaks	

Are uniforms provided for:			
Kitchen Staff? Yes			
Serving Staff?	yes		

	1			
Are uniforms clean and in good	Yes			
condition? (to include				
caps/hairnets/closed heel/toe shoes etc)				
Is personal grooming satisfactory?	Yes			
Are safe habits practiced?				
General Comments on staff facilities:				
Kitchen is brand new and in excellent condition – very clean and well laid out				

23 PUBLIC TOILET (State Location): One large restrrom with toilet on ground floor

	Number	Soap	Toilet	Hand Towels /	Hot	Sanitary Bins		
			Paper	Dryers	Water			
Unisex:	1	Х	х	х	х	X		
Ladies:								
Gents:	Gents:							
	•	chedule dis	played?Yes[No X				
	ne last time	rovide com	mont) vos					
		king? Yes x			V	* N		
		you noticed	any issues	requiring attention?	Yes'	* No x		
If No, give	e details:							
24 C	24 COMMUNAL ROOM (State Location):							
Storage a	rea:No sto	orage area	plenty roon	n in bedrooms				
l								
Is the walkway through the area clear?					Yes N	=		
Are the exit signs clearly marked? Yes No								
General S	General Seating Area							
Is the seating in good condition?					Yes X No			
M/bat is t	ho araa gar	a a rally usa d	for		Voc V No			
What is the area generally used for? Yes X No						Ш		
Residnets and visitors meetings, watching TV, general socialising								
Computer room: Is the area generally clean? YesX No								
Is the area generally clean?								
Visual Check: Have you noticed any issues requiring attention? Yes No X If yes please detail:						o X		
ii yes piedse detaii.								
Any othe	Any other comments? If yes please detail:							
				-		•		

OUTDOOR GROUNDS / FACILITIES

Please rate the following:

	Very Good	Adequate	Poor*	Needs urgent attention*
Condition of exterior of centre		х		
Paintwork of the centre		х		
Maintenance standard of the grounds (e.g. grass cut,		х		

		1					
walkways clear etc.)							
Cleanliness of the grounds		Х					
(ie., evidence of rubbish etc.)							
Where you have rated * please provide details and comments:							
Are there any facilities available for children outdoors? Yes No x							
Comments							
LAUNDRY ROOM							
	Washin	g Machines		Dryers			
Number		4		4			
Do they appear to be in work	ing order? yes		•				
Comments:all working well s	pare washer a	vailable if any	issues occ	urs.			
	-						
CORRIDOR (State Locat	tion):						
Is the area generally clean? Yesx No							
If no please give details:							
Visual Check: Have you notic	ed any issues r	equiring atter	ntion? Yes x	No			
If yes please detail: cleaner e	ngagod fulltim	o and areas v	ory wall m	nintainad			
ii yes piease detaii. ciealiei e	ingageu runtin	ie aliu aleas v	rery well life	aiiitaiiieu.			
STAIRWAY (State Locat	ion):						
Is the area generally clean? Yes x No							
If no please give details:							
· ·							
Visual Check: Have you noticed any issues requiring attention? Yes Nox (e.g., fire exit signs, hazards, lighting, notices, décor, etc.)							
	nting, notices, de	ecor, etc.)					
If yes please detail:							

Bedrooms:

CLEANING (General Arrangements)

CLEANING (General Arrangements)	
How often are bedrooms inspected?	twice weekly x Weekly
Who cleans the bedrooms?	Staff x Residents
How often do staff clean the bedrooms?	Weekly x fortnightly
	Monthly Other
Are there cleaning materials and equipment provided by management for residents?	Yesx No 🗌
What cleaning equipment is available to residents?	Vacuums, sweeping brushes if required
What arrangements are in place if rooms are not cleaned sufficiently by residents?	Cleaning staff will clean rooms

Toilet/showers 401-407

	Number	Soap	Toilet Paper	Hand Towels / Dryers	Hot Water	shower			
Gents:	4	х	X	x	х	4			
Is there a cleaning schedule displayed?Yes No X Record the last time entry. Is the area clean? (provide comment) yes – very clean all new installations									
		king? Yes x		very elean an liev	· motamatio				
Visual Ch	Visual Check: Have you noticed any issues requiring attention? Yes* No x								
If No, give	If No, give details:								

Toilet/Showers 301-307

	Number	Soap	Toilet	Hand Towels /	Hot	shower			
			Paper	Paper Dryers					
Gents:	4	х	х	x	х	4			
Is there a cleaning schedule displayed?Yes No X									
Record the last time entry.									
Is the are	Is the area clean? (provide comment) yes – very clean all new installations								
Are all fac	cilities worl	king? Yes x	No *						
Visual Ch	Visual Check: Have you noticed any issues requiring attention? Yes* No x								
If No, give	If No, give details:								

Toilet/Showers 201 - 209

Tolley	Tolicity 5110 WC13 201 203							
	Number	Soap	Toilet	Toilet Hand Towels /		shower		
			Paper	Dryers	Water			
Gents:	4	х	х	x	х	4		
Is there a	cleaning s	chedule disp	olayed?Yes[No X				
Record th	ne last time	entry.						

sthere a cleaning schedule displayed?Yes No X Record the last time entry. sthe area clean? (provide comment) yes – very clean all new installations Are all facilities working? Yesx No * Visual Check: Have you noticed any issues requiring attention? Yes* No x f No, give details: BEDROOMS ROOM NUMBER501 Room Profile: Room Capacity: Room Occupancy:	Is the area	a clean?	(provide cor	nment) ve	s – ver	v clear	all nev	v installatio	ns
Fook Some Fook									
Fino, give details: Toilet /Shower 501/502					s reali	iring at	tention	? Ve	s* No x
Number Soap Toilet Hand Towels / Hot Shower Paper Dryers Water Dryers Dryers Water Dryers				d dily 155dC	этсчи	g a.		. 10.	,
Number Soap Toilet Paper Dryers Water Seents: 2	ii ivo, give	- actans.							
Number Soap Toilet Paper Dryers Water Seents: 2									
Number Soap Toilet Paper Dryers Water Seents: 2	Toilet /S	hower	501/502						
Sents: 2 x x x x x x 2 s there a cleaning schedule displayed?Yes \ No X lecord the last time entry. s the area clean? (provide comment) yes - very clean all new installations live all facilities working? Yesx No * \ Visual Check: Have you noticed any issues requiring attention? Yes* \ No x No, give details: Room Capacity: Room Occupancy:				Toilet	На	nd Tov	vels /	Hot	shower
sthere a cleaning schedule displayed?Yes No X Record the last time entry. sthe area clean? (provide comment) yes – very clean all new installations Are all facilities working? Yesx No * // Areall facilities working? Yesx No x Areall facilities working? Yes // Areal facilities work				Paper		Drye	rs ·	Water	
Record the last time entry. Is the area clean? (provide comment) yes – very clean all new installations Are all facilities working? Yesx No * Issual Check: Have you noticed any issues requiring attention? Yes* No x If No, give details: Room Capacity:	Gents:	2	х	х	x				2
sthe area clean? (provide comment) yes – very clean all new installations Are all facilities working? Yesx No * Areall facilities working? Yesx No x Areall facilities working order? Yesx No x Areall facilities working? Yesx No	Is there a cleaning schedule displayed?Yes No X								
Are all facilities working? Yesx No * / //sual Check: Have you noticed any issues requiring attention? Yes* No x F No, give details: Room Capacity:	Record th	e last tir	ne entry.						
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Use this space for any comments or other information not covered in this form:								

General Representations

If you were approached by any <u>residents</u> regarding general issues while in the centre please outline the details below:
no
If you were approached by any <u>members of staff</u> regarding general issues while in the centre please outline the details below:
no
If you were approached by any <u>other persons</u> regarding general issues
while in the centre please outline the details below:

Please ensure that no personal information or information that could lead to the identification of an individual is recorded in this section.

Personal representations should be recorded in Part 3.

Summary Sheet

Name of Centre:		Richmond Court			
Address:		Richmond Street, Longford			
Proprietor:		Sean Lyons / Graham Carry			
Manager:		Carmel Foley			
Contact Name:		Sean Lyons			
Capacity Per MOA	(Current	72(69)			
Occupancy):					
Date of	03/12/22				
Inspection:					

Fire Safety:

Room 407 Used candle in room. Removed from room.

Food Safety: No Issues

Bedrooms:

Room 502 Replace bulb in room.

The area was extremely clean in all communal areas.



Richmond Court
Richmond Street
Longford

Ph: 043 33 62015

Fax: 043 33 62016

27th January 2023

Dear Luke

Thank you for your email dated 27th of January 2023, in relation to your inspection of Richmond Court on the 3rd of December 2022.

Fire Safety

No issues noted thank you

Food Safety

• No issues noted thank you

Bedroom Issues

• Room 502: Bulb replaced in room.

I hope the above is to your satisfaction. I would like to thank our management and staff for their efforts, please contact me if you have any queries on the above.

Thank you

Kind regards

RICHMOND COURT Longford Phone: 043 3362015

Carmel Foley