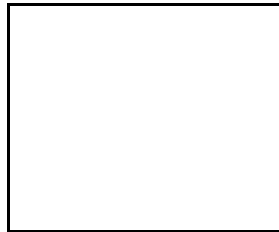




AN ROINN OIDEACHAIS

**APPLICATION FOR THE TEACHER PROFESSIONAL VISIT TO FRANCE
SCHEME 2023/2024**

Attach Photograph



PART 1 - to be completed by the applicant. Please type this form or complete it in BLOCK LETTERS using black ink. A recent passport type photo must be attached to the space above. The contact details given will be transmitted to the French parties concerned who may make direct contact and seek supplementary information.

A. Surname: _____ First Names: _____

Home Address: _____

Email Address: _____

Date of Birth: _____

Contact No: _____

PPSN: _____

Are you currently registered with the Teaching Council? _____

Teaching Council Registration Number: _____

Registered Subject(s) Teaching Council: _____

B. (i) Name and Address of school in which you are serving

Phone No: _____

Email Address: _____

School website: _____

Roll Number: _____

Name of Principal: _____

(ii) Number of Pupils: Male _____ Female _____ Total _____

Number of students studying French: _____

(iii) Current Timetable

Total hours per week _____

Total periods per week _____

Subjects taught and classes _____

(iv) List in chronological order details of your teaching service to date, giving names of schools, classes and subjects taught:

C. (i) Qualifications (give degree, date, place obtained, level of award and subjects studied) _____

(ii) In-service training courses completed:

(iii) Details of periods of a month or more spent in France

(iv) Have you ever taught English as a foreign language?

YES/NO

If yes, please state period and age of students

D. Has your school in Ireland previously participated as a Host School and has it received a teacher from France under this scheme? _____

If the answer to the above is YES, and the teacher of French wishes to arrange a return visit to the visiting teacher's school, then both the Irish teacher and the French school must submit an application form to the relevant authorities if they wish to be considered for the scheme.

Please provide the name, address and contact email address of any particular school in France which you have a preference to visit and the basis for this preference e.g. existing twinning or e-twinning link with your home school.

Name and Address of school in France: _____

Email Address: _____

Basis for preference of above school: _____

Has the school submitted an application form to the relevant French authority?

Alternatively, please indicate any particular preference you may have as to location or type of school in France: _____

E. Please state your preferred dates for participation in the French/Irish Teacher Professional Visit Scheme for the 2023/2024 school year (**Teachers must arrange their visits at times which will necessitate only one week's absence from their schools during term time by, for example, taking the second week during a time of closure for their home school, such as a mid-term break**). Please consult the dates agreed for school holidays/closures in 2023/2024 on the Department's website.

F. Please give an outline of the project you would hope to undertake with the partner school:

G. Any further details you wish to have taken into account in support of your application:

Declaration:

I have read the terms and conditions governing the scheme for teacher professional visits with France. I agree to be bound by them. If my application is successful, I shall be prepared to participate in the scheme and to fulfil all the associated duties.

Signature of Applicant: _____

Date: _____

Notification of the result of your application will be conveyed via email by the 24th May 2023.

PART II

To be completed by School Authorities:

I am prepared to release the applicant for the duration of the exchange mentioned above.

Signature: _____ Signature: _____
*MANAGER/PRINCIPAL Signature of the CE of the Education and Training Board if you are an ETB teacher

Date: _____

School: _____ ETB: _____

Tel Number of the ETB: _____

* Delete word not applicable.

This form should be returned to:

French/Irish Teacher Professional Visit Scheme, Teacher/SNA Terms and Conditions, Department of Education, Athlone, Co. Westmeath

Closing date for receipt of applications: Friday, 17th February, 2023.

Data Protection

The Department of Education will treat all personal data you provide on this form as confidential and will use it solely for the purpose intended. The information will only be disclosed as permitted by law or for the purposes listed in the Departments registration with the Data Protection Commissioner - REF 10764/A

If the information you have provided is to be used for purposes other than outlined in the Departments registration with the DPC your permission will be sought.