IPAS/IPPS

Independent
Inspection Report

Centre:	Glenvera					
Inspector:	Fergal Duane					
Date of Inspection:	30/08/22					
Time of Arrival & Departure:	2pm- 5.00pm					

Part 1 General Information on Services

Independent Inspection Report

Centre: Glenvera

Date of Inspection: 30/08/22

1. CENTRE DETAILS	
Name and address of Centre	Glenvera Hotel, Wellington Road, Cork

Contractor	Bideau Ltd.
Manager	Martina Collins
Who deputises for manager in his/her absence?	Give Job Title only Assistant Manager

Telephone Number	0214504104

Current Contracted Capacity	108
Current Occupancy (today)	104
Current Centre Profile (e.g., singles, families etc.)	Single Males

HSE Area	South
Public Health Nurse	Catherine Lynch & Margaret Mulcahy
DSP / CWO name	Rosanne O' Donovan
Environmental Health Officer name	Deirdre Anderson
Local Fire Officer Name	John Ryan
Local Fire Station	Cork

Is the Centre certified by any Quality Management System (i.e. Q Mark, ISO)?:	Yes	No	
If yes, please give details:			
What was the date of the last certification?			
Have you a copy of the Certification	Yes	No	

2. Please provide a copy of the following

	Check List
Official Register	\boxtimes
Menu Cycle	
Staffing Lists as follows:	
1. Full list of staff employed at the centre (indicating Names, Titles,	
Roles, etc.,) 2. Indicate who is on duty at time of inspection (today)	
3. a separate list of Designated Liaison Persons (child protection) n/a	

GENERAL SECURITY & EMERGENCY DE	TAILS		
Is 24 hour supervision provided?	(Y/N)	Yes No	
Give details of roster hours		24 hour cover. Management cover from 0830 to 1930. Night porters take over.	
Is security provided by external company?	(Y/N)	Yes No	
If yes, give name of company:			
Does the centre have CCTV?	(Y/N)	Yes No 🗌	
Is a list of emergency numbers available in the Manager's office?	9	Yes No 🗌	
Does the list include the following numbers? Local Garda station 24 hr number Local hospital	(Y/N)	Yes No 🗌	
Local fire station		If no, give details:	
Duty Social Work Team		, 0	
Out of hours GP Service			
IPAS/IPPS out of hours number			
Are first aid kits available?	(Y/N)	Yes No	
Where and how many?	2. in kitchen and office		
Who is responsible for first aid restocking?		Job title <u>only</u> (not name) of person responsible: Manager	
Is there a defibrillator in the centre?		Yes No	

What type of heating is used in the centre?	Electricity (storage heaters)		
Do residents have control of the heating in their own bedroom?	Yes No 🗌		
If no, what arrangements are in place?			
What are the heating 'ON' times?	24hours. Controlled by resident		

5 HOUSE RULES

Are residents provided with a copy of the House Rules on arrival?	Yes No 🗌
How does centre management explain house rules to residents on arrival?	New residents are given introduction to house rules and shown around the centre. House rules are also hung on the back of all bedroom doors.

ARRANGEMENTS FOR RESIDENTS & VISITORS (keys / storage / toiletries) 6

Are residents issued with key for their bedroor	n?(Yes/No)	Yes	\boxtimes	No	
Are residents issued with key for main door?	(Yes/No)	Yes		No	

If no, give details	Code on door
Are there procedures to allow residents to receive visitors? (Give details)	Yes
Outline visiting times:	10 to 10
In what areas are visitors allowed in the centre?	In lounge and reception and pool room
Any other relevant information:	
Is there a facility for storage of residents' valuables*? (Give details.) (* Storage is at resident's own risk)	Lockers in bedrooms, extra luggage can be stored
What toiletries are provided to residents on arrival?	Toothpaste, shampoo, shower gel, toilet paper
What arrangements are in place to replenish these items?	Dispenser in room filled on request. Toilets paper from reception

7 ARRANGEMENTS FOR MAINTENANCE

Does the centre have a written procedure in place	Yes No 🗌		
for residents to report maintenance issues? (Yes/No)			
Is there a maintenance day book? (Yes/No)	Yes 🛛 No 🗌		
Describe the maintenance procedure at the centre:			
Day diary in mangers office			

8 CHILD PROTECTION

Are measures in place to inform staff and visitors of IPAS/IPPS 's Child Protection Policy? (Give details)	No (no children at centre)
Are visitors asked to sign a declaration agreeing to adhere to the child protection policy?	No (no children at centre)
Where is declaration held?	Office
Is there a sign in book for visitors? Where?	Reception
Are there notices on public display giving name and contact details of Designated Liaison Person? Where?	No (no children at centre)
Have Designated Liaison Persons received HSE training?	No (no children at centre)
Are notices prominently displayed regarding parental supervision of children? Where?	No (no children at centre)

9 FOOD SAFETY

Has a HACCP system been implemented? (Yes/No)	Yes No
Have the premises been inspected by an Environmental	Yes No
Health Officer? (Yes/No)	
Date of last visit:	7/9/19 None since

10 NUTRITION / SCHOOL LUNCHES / BABY FORMULA (general arrangements)

Are residents consulted regarding menu / dietary requests? (Give details.)	Yes.
Provide details opposite: Which of the following are provided for school children's packed lunches: Sandwich? What sandwich fillings are available: Cheese? Ham? Chicken? Tuna? Jam? Other? Drinks? Juice? Water? Yogurt? Fruit? Other	No (no children at centre)
Is infant formula kept out of public view?	No (no children at centre)
What arrangements are in place for distribution of infant formula?	No (no children at centre)

11 ARRANGEMENTS FOR REFRESHMENTS / MEALS OUTSIDE NORMAL MEAL TIMES

Are tea / coffee / drinking water / Snacks etc.	Yes 🛛 No 🗌	
available outside mealtimes?	Shop system is now in place and has general	
	opening time of 9-7pm daily but can also be	
	opened on request,	
What food/snacks are available after hours or when kitchen is closed?	Bread, butter, jam. Microwave available to heat up meals	
Where are the snacks located and how are they accessed?	Communal room and dining room when open	
Are meals available for residents who arrive late?	Yes No 🗌	
(Give details.)	When pre advised	
Are meals available for new arrivals? (Give details)	When pre advised	
Are packed lunches available for residents	Yes No 🗌	
travelling to Dublin on official business? (Give details)	Sandwiches, yoghurts and juice	
If the inspection takes place during Ramadan this	N/A	
section must be completed.		
What arrangements are in place to facilitate		
residents observing a fast during Ramadan?		

12 FACILITIES FOR FEEDING BABIES

Are the following available?	No (no children or breast feeding mothers)		
Access to drinking water (for breastfeeding mothers / for preparation of infant formula)	Yes No		
Sterilisers	Yes No		
Kettles	Yes No		
Fridge (for bottles of EBM* / formula) *Expressed Breast Milk	Yes No		
Bottle Warmer	Yes No		
Microwave	Yes No		
Are these facilities available 24 hours a day	Yes No		

Is there a dedicated room provided? Where?	Yes No		·		
13 INDOOR FACILITIES					
Are the following are available to residents?		Yes/No			
Computers with Internet access		Yes	No 🖂		
WIFI		Yes	No 🗍		
DVD player		Yes	No 🗵		
Computer Games	Yes No				
Snooker Table		Yes	No		
Pool Table		Yes No 🗌			
Table Tennis Table		Yes No			
Board Games		Yes	No 🖂		
Newspapers		Yes	No 🖂		
Books		Yes	No 🗌		
Toys / games for children		Yes	No 🗵		
Other					
Give details of any other arrangement or othe comments:	er				
14 TRANSPORT ARRANGEMENTS Is there a bus service provided? (Yes/No):		Yes No			
	Center cer	ntrally located in Cork City			
What is the frequency of the service?	Walking min	g distance to bus stop se	rvice every 20		
15 TV SYSTEM Is there a specific TV system in place? (give details)	•	Yes \(\sum \) No ounge over 100 channe	els		
An average, how many TV channels are provided to residents?	Bedroo	oms have 6 channels			
Are residents allowed to erect satellite dishes?	No				
16 LAUNDRY FACILITIES (General Arrai		, 	1		
Are Laundry facilities available in the centre? (Y/N) Ye		Yes 🗵 No 📙			
If No, what service is provided?	·		6 washing machines and 6 dryers		
Who launders towels and bedlinen? (e.g., residents, staff, other, etc)		Residents			
What procedures are in place for the exchang towels and bed linen at the centre?	e of	Ask at reception			
What procedures are in place for ironing boar and irons?	boards Ask at reception				
How is washing powder / tablets supplied? Ask at reception					

Are there specific arrangements for access to the laundry (give details):	e 7:00-22:00		
17 CLEANING (General Arrangements)			
Are there cleaning materials and equipment provided by management for residents?	Yes 🔀 No 📙		
What cleaning equipment is available to residents?	Vacuum, mops, brushes and detergents		
What is the procedure for residents to access vacuum cleaners, brushes & other cleaning equipment?	In reception on request		
What arrangements are in place if rooms are not cleaned sufficiently by residents?	Cleaned by staff & warning issued		
FOOD SHOP s the till system in place Electronic POS:	Yes No		
<u> </u>			
Relevant Certification (halal meats) in place/on disp			
s there appropriate storage; shelving, cold storage			
Were the points value of the items clearly displayed	d: Yes 🗵 No 🗵		
s the area generally clean:	Yes 🗵 No 📙		
Visual Check: Have you noticed any issues requiring Products in date, fresh food, ethnic food, Halal foot products, toiletries and cleaning materials.)	_		
f yes to any issues please give detail:			
Do food products available in the food hall reflect t groups; e.g. the provision of halal food for Muslim of free, vegetarian, vegan residents, etc.			
f no please give details:			
Products (Available) Check: Wide range of products which includes fish, chicken Wide range of ethnic products available as well as to Well laid out with good room for social distancing.			

Good temp and delivery records in place

Item/Product:	Points Value:	Expiry Date on Product:
Chick Peas	0.6	June 2024
Walnuts	4.50	04/2023
1kg Mince Beef	6.0 Kg	6/9/22

Overall Comments/Additional Comments:

Well managed area with delivery records in place. Wide variety of product available and all items within date.

PART 2

Room by Room Inspection

Independent Inspection

Centre: Glenvera Hotel

Date of Inspection: 30/8/22

Section A- Administration / Communal areas

17 Have you seen the following?

	Location of display
Up to date House Rules	In bedrooms not in reception
Complaint Forms	In office
Accident/ Incident procedure	In office

HSE Breastfeeding Posters	No children
(if applicable)	
Designated Liaison Person details	No children
(Child Protection)	
Supervision of children notice	no children
Gym Notices (Child Safety – if applicable)	No gym
IOM Voluntary Return Posters	In reception

18 Staff Awareness

Did you see the IPAS/IPPS Code of Practice*?	
Are all staff aware of IPAS/IPPS Code & House Rules?	
How are staff made aware of IPAS/IPPS Code & House Rules?	
On joining	

^{*}A Code of Practice for persons working in accommodation centres

19 FIRE SAFETY

You should record the last 2 entries on the fire register for each of the following sections:

19a EMERGENCY LIGHTING INSPECTION SCHEDULE

<u>Date</u>	Inspected By _ (Company Name / Position)	<u>Comme</u> <u>nts</u>
29/08/22	Assistant Manager	
22/09/22	Assistant Manager	

19b FIRE ALARM & DETECTION SYSTEM INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	OK	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
22/08/22	Assistant Manager	\boxtimes	None	n/a	У
29/08/22	Assistant Manager	\times	None	N/a	Υ
10/08/22	Absolute fire	\boxtimes	None	N/a	Υ
	systems				

19c FIRE FIGHTING EQUIPMENT INSPECTION SCHEDULE

(Include all fire extinguishers, hose reels and fire blankets.)

Date	Inspected By (Company	OK	None	Remedial Action	Sign Off
	Name / Position)			Taken (Y/N)	Y/N

22/08/22	Assistant Manager	\times	None	Υ
28/8/22	Assistant Manager	\boxtimes	None	Υ
06/2022	Apex	\times	None	Υ

19d FIRE EXIT DOORS / MEANS OF ESCAPE INSPECTION SCHEDULE

Date	Inspected By	ОК	Defect	Remedial	Sign Off
	(Company Name			Action	Y/N
	/Position)			Taken (Y/N)	
29/8/22	Assistant Manager	\boxtimes	None		Υ
22/8/22	Assistant Manager		None		Υ

19e FIRE DRILL PROCEDURE INSPECTION SCHEDULE

Date & Time	Numbers of staff involved in drill	No. of residents present / evacuated **	Evacuation Time	Comments
24/08/22	4	52	15 min	6 warnings, 46 absent
11/1/21 9am	4	82	8min	No issues

^{**}Both numbers must be recorded

19f STAFF INSTRUCTION AND TRAINING (Fire Safety)

Job Description	Course	Instructor	Duration	Date
All staff	Expired in April 2022			

19g FIRE ASSEMBLY POINTS

Where are the Fire Assembly Points located?	Opposite building
Are they marked?	Yes
Are staff aware of locations?	Yes
Comments:	

19h FIRE ALARM SYSTEM

Is there a fire alarm system in place?	Yes
Are there smoke alarms throughout the premises, inc bedrooms?	Yes
Are all smoke alarms linked back to a central control panel?	Yes
Are there designated 'Smoking' areas? Include locations	Yes. In courtyard
Comments:	

19i FIRE EXITS, EMERGENCY LIGHTING, SMOKE ALARMS, FIRE NOTICES

(in corridors & common areas)

Are fire exits clear from obstruction?	Yes
Are they unlocked?	Yes
Are fire exits clearly posted throughout the building?	Yes
Are all fire doors kept closed?	Yes
Are fire evacuation instructions clearly displayed in the centre?	Yes
Are fire extinguishers clearly visible?	Yes
Is there emergency lighting system in place?	Yes
Comments:	

Administration Area:

Reception:		
Is the area generally clean?		Yes 🛛 No 🗌
If no please give details:		
Visual Check: Have you noticed any issues re (e.g., fire exit signs, hazards, lighting, notices, dé		ntion? Yes No
If yes please detail:		
Have you seen the following?		
,		Location of display
Up to date House Rules		In each bedroom
Complaint Forms		In managers office
Accident/ Incident procedure		In office
HSE Breastfeeding Posters		Not displayed No Children
(if applicable)		
Designated Liaison Person details		Not displayed No Children
(Child Protection)		
Supervision of children notice		Not displayed No Children
Gym Notices (Child Safety – if applicable)		No gym
IOM Voluntary Return Posters		In reception
Anti Human-Trafficking Posters		Not displayed
'NO to Violence & Harassment' Posters	一一	Not displayed
Social Room / Tea Station (State Location What facilities are provided? Tea and coffee		<u>_</u>
Is the area generally clean?		Yes 🗵 No 🗌
If no please give details:		
Visual Check: Have you noticed any issues re	equiring atte	ntion? Yes No
If yes please detail:		
Pre-school Room:		
Is the area generally clean? Yes / No	N/a	
If no please give details:	-	
Visual Check: Have you noticed any issues re (observe whether the area is colourful, has sufficient to		
Other comments:		

DINING AREA:

Comments:

Please outline the meal times:

Please outline th	ne meal times:						
	From			To			
Breakfast	6			10			
Lunch	13.00			13.30)		
Dinner	17.45	17.45		18:15	•		
Which is the mai	n meal of the day:	Lu	unch [Dinner	\times	
Is menu cycle av	ailable?	Y	es	\times	No		
If no, give details Breakfast	s of all menu optic	ons on day o	of inspe	ection	:		
Lunch							
Dinner							
Is menu cycle on	display2				Voc		
•	correspond with o	ntions availa	hlo2		Yes Yes		
	er for explanation a	•			165		
Which meal was	sampled? he meal in detail (e		inner x		/ snicy 6	atc)	
Chicken Tikka	ine mear in detail (e	.g. was it no	t / colu	, biailu	/ spicy (
Was there a vege	•		Yes	5			
(note salad and vegetables <u>alone</u> are not							
considered as vegetarian option)		1					
Give details of this option: Were there ethnic dishes available?				e and pe	eas		
were there ethn	ic disnes available?		Yes	5			
Give details of this option:		Chi	icken T	ikka			
Was fresh foods available for Infants?		Yes	5 [N	0	N/A	
(as per HSE Infan	t Feeding Guideline	es)					
	does the food on of	fer appear t	o Yes	s 2	< N	0	
provide a good v							
	ke place during Rar		no				
	line arrangements in appointments, etc.):	for provisior	n of mea	als outs	side of n	orma	al mealtimes,
Is there any dam	aged seating or tab	les in dining	room?		Yes		No 🗵
	seating for resident			n and	Yes	Ī	No 🗌

KITCHEN AREA: Food Safety Critical Requirements

FOOD SAFETY

Has the premises been inspected by an	Yes
Environmental Health Officer?	
Date of Visit?	7/9/19
Comments: No visit since the last visit in 2	2019

Has a HACCP system been	Yes
implemented?	
Who designed the HACCP system?	Chef
Who is responsible for reviewing the	Chef
system?	
How frequently is the system reviewed?	Annually

HACCP Records:

Pest Control: no activity noted (ArrrestAPest 22/03/2022) No issues identified
Induction and Ongoing Staff Training: in place
Time & Temperature Records: in place and up to date
Hygiene Audits: In place
List of Approved Suppliers: In place
Cleaning Schedules: In place
Procedures for accepting deliveries: in place
General Comments:

HACCP and Kitchen Evaluation

General:

Is the kitchen commercial or domestic?	Commercial and 4 domestic hobs
	for resident use
What equipment is in place? Fridges, free	ezer, hobs etc,
In what condition is the equipment? Goo	d condition
Comments:	

STRUCTURAL HYGIENE

Kitchen:

Is the refuse area suitably located?	Yes	
Is the area tidy?	Yes	
Are all bins covered?	Yes	
Are signs displayed at all entrances in relation to access to kitchen for non kitchen staff?	Yes	
Are white coats, shoe covers and hats available for non kitchen staff?	Yes	
Comment of the structural hygiene of the kitchen (i.e floors/walls/ceilings/doors/windows/work surfaces/ventilation, etc) Kitchen Lino needs replacing		
Are suitable hand washing and drying facilities provided?	Yes	
General Comments:		

Dry Goods:

Suitably equipped? Shelving/containers etc	yes
Condition and suitability of facilities: Facili	ties suitable
What evidence is there of stock rotation?	Labeled and dated

Retrigerated Storage	efrigerated Sto	rage	:
----------------------	-----------------	------	---

What type of refrigerated storage is provided?	Freezer (walk in and chest), walk in cold store, fridges and new freezer and fridge in shop
Comment on the condition and suitability condition	of the refrigerated storage: good
Are thermostats provided and in working order?	Yes
Are food items date stamped?	Yes
Are samples of dishes being kept?	Yes

Other:

Is there appropriate storage for cleaning	Yes
agents and chemicals?	

OPERERATIONAL HYGIENE

Do residents use the main kitchen?	No
Is that use supervised to ensure safe &	n/a
hygienic practices are observed?	
By whom is it supervised?	n/a

Is the correct equipment provided?	e.g. colour coded chopping boards
yes	

Is the necessary holding equipment provided? e.g. bain maries, refridgerated units.

Yes, cleaned weekly

Condition and suitability of serving equipment and utensils: Good condition	
	Ī

What procedures are in place for unused/unserved food at the end of service?

Chilled and stored

Comments: Kitchen was clean and well managed.	

STAFF FACILITIES AND HYGIENE

Are designated staff facilities provided?	Yes
What facilities are in place?	Changing room and separate toilet
Are all areas clean and well maintained?	Yes
Are suitable hand washing & drying	Yes
facilities provided?	
Is storage provided for personal	yes
belongings?	
Are showers provided? <i>Indicate</i>	Yes
cleanliness & suitability	
	T
Is a designated area provided for staff	Yes, suitable
breaks? If yes, is it clean/suitable/well	
maintained.	
If no, outline arrangements for breaks	
Are uniforms provided for:	
Kitchen Staff?	Lyas
	yes
Serving Staff?	yes
Are uniforms clean and in good	Clean and in good condition
condition? (to include	Clean and in good condition
condition: (to include caps/hairnets/closed heel/toe shoes etc)	
Is personal grooming satisfactory?	yes
Are safe habits practiced?	•
General Comments on staff facilities:	yes
General Comments on Starr facilities:	

23 Public Toilet - beside managers office (used by residents)

1	Number	Soap	Toilet	Hand Towels /	Hot	Sanitary Bins
			Paper	Dryers	Water	
Unisex:	3 toilets	\boxtimes	\boxtimes		\boxtimes	
	3					
	showers					

	cleaning sch		ayed?			Yes	No 🖂
	ne last time e ea clean? (pro		ant) vas				
	cilities workin		ient, yes			Yes 🖂	No *
			ny issue	requiring atter	ntion?	Yes*	No 🖂
		u noticeu a	arry issues	s requiring atter	itions	162	NO 🔼
If No, giv	e details:						
taff To	ilet and Sh	owor					
otaii 10	Number	Soap	Toilet	Hand Towel	s / Ho	t Sa	nitary Bins
	Number	Juah	Paper		Wat		litary biris
Unisex:	1	\times	X		X	1	
Offisex.	TOILET						
	& 46HOWED						
م مده طه ما	1SHOWER	مطنيات طائمتا				Vas 🗆	No. M
	n cleaning scho ne last time e		ayeur			Yes 🔛	No 🗵
	ea clean? (pro		ant) vas				
	cilities workin		ient, yes			Yes	No *
					+:2		
	•	u noticed a	any issues	requiring atter	ition?	Yes*	No 🗵
If No, giv	e details:						
4 CC	OMMUNAL F	ROOM (St	ate Loca	tion): Lo	unge		
Storage a	area:						
	Ikway through				Yes		\vdash
Are the e	exit signs clear	'ly marked'	?		Yes	⊠ No	
0	.						
	Seating Area	oondition?			Yes	M No	
is the sea	ating in good o	condition?			res	⊠ No	
What is t	he area genei	rally used f	or? Watc	thing television	Yes	No No	
vviiat is t	ne area gener	ially used i	or: watc	illing television	163		
Compute	r room:						
-	ea generally cl	ean?			Yes	☐ No	
	_		anv issues	s requiring atter			=
	ase detail:	a noticea c	illy issues	requiring accer	1011. 103		
, co p.c	ase actam						
Any othe	er comments?	If ves nlea	se detail	•			
Any othe	. comments.	ii yes piec	ise actain	•			
	B CBUINIDO	. / EACH IT	IFC				
	R GROUNDS		<u>IE3</u>				
iease rai	te the follow		C	A de	Do*	Nocds	
		V	ery Good	Adequate	Poor*	needs ur	gent attention*
Condition centre	of exterior of						
	k of the centre						
annworl	or the tentre						

Maintenance standard of the		\times			
grounds (e.g. grass cut,					
walkways clear etc.)					
Cleanliness of the grounds					
(ie., evidence of rubbish etc.)					
Where you have rated * plea	se provide deta	iis and commer	its:		
Are there any facilities availa	ble for children	outdoors? Yes	5	No	N/a
Comments					
AUNDRY ROOM					
AUNDAT NOUN	Washing	Machines		Drye	ers
Number		6		6	
Do they appear to be in work Comments:	ring order? ye	es	•		
CORRIDOR :					
CORRIDOR: Is the area generally clean?			Yes		No
			Yes		No 🗌
<u> </u>	ed any issues re	equiring attention			No 🗌
Is the area generally clean? If no please give details:	ed any issues re	equiring attention			No
Is the area generally clean? If no please give details: Visual Check: Have you notice	ed any issues re	equiring attention			No
Is the area generally clean? If no please give details: Visual Check: Have you notice	ed any issues re	equiring attention			No
Is the area generally clean? If no please give details: Visual Check: Have you notic If yes please detail:	· · · · · · · · · · · · · · · · · · ·	equiring attention			No
Is the area generally clean? If no please give details: Visual Check: Have you notice If yes please detail: STAIRWAY All stairways	· · · · · · · · · · · · · · · · · · ·	equiring attention	on? No		
Is the area generally clean? If no please give details: Visual Check: Have you notic If yes please detail:	· · · · · · · · · · · · · · · · · · ·	equiring attention			No No No No No No No No
Is the area generally clean? If no please give details: Visual Check: Have you notice If yes please detail: STAIRWAY All stairways	· · · · · · · · · · · · · · · · · · ·	equiring attention	on? No		
Is the area generally clean? If no please give details: Visual Check: Have you notice If yes please detail: STAIRWAY All stairways Is the area generally clean? If no please give details: Visual Check: Have you notice	ed any issues re	equiring attention	on? No		
Is the area generally clean? If no please give details: Visual Check: Have you notice If yes please detail: STAIRWAY All stairways Is the area generally clean? If no please give details:	ed any issues re	equiring attention	on? No		No 🗌

Bedrooms:

If *, please give details:

CLEANING (General Arrangements) How often are bedrooms inspected? twice weekly Weekly Who cleans the bedrooms? Staff Residents How often do staff clean the bedrooms? Weekly fortnightly Monthly Other Are there cleaning materials and equipment provided by management for \times Yes No \square residents? What cleaning equipment is available to Vacuum, cleaning detergents, mops etc residents? What arrangements are in place if rooms Staff will clean are not cleaned sufficiently by residents? **Toilet and Shower** Number Soap Toilet Hand Towels / Hot Sanitary Bins Paper Dryers Water Unisex: \times \times Beside room 8 2 toilets and showers Is there a cleaning schedule displayed? Yes 🗌 No Record the last time entry. Is the area clean? (provide comment) yes Are all facilities working? Yes 🖂 No * Visual Check: Have you noticed any issues requiring attention? Yes* No If No, give details: **ROOM NUMBER 1** Room Profile: Room Capacity: Room Occupancy: Shared 2 TV Ensuite Shared Bathroom Smoke Alarm Fire Notice X \times Very Good Adequate Poor * Needs urgent attention * Cleanliness No * Is everything in working order? Yes 🔀

DOORA NUURAI	NED 2								1	$\perp \perp$
ROOM NUME			I B C							
Room Profile: Shared	<u> </u>		Room Capacity: Ro					m Occ	upancy:	
TV	Francisco	Shared I			Smok	م ۸ ام	_		ina Niatia	
1 V	Ensuite	Shared	Batriro	OIII	SITION	e Alai	1111	Г	ire Notic	e
			\times							
	Very Good	d Adequ	Adequate Poor *					urgent	attentic	n *
Cleanliness										
Is everything	in working orde	r?		Υ	es					
If *, please giv	ve details:									
									1	
ROOM NUME	BER 3							\sqcap^{\vdash}		
Room Profile:			Room	Capa	city:	4	Roo	m Occ	upancy:	
Shared			2				2			
TV	Ensuite	Shared I	Bathro	om	Smok	e Alaı	rm	F	ire Notic	е
			\times			X				
	Very Good	d Adequ	ıate	Pc	or *	Ne	eds	urgent	attentic	n *
Cleanliness		/ /.ueq.	1					Г	7	
Is everything	in working orde	<u></u> r?	7	\	'es 🔀	No	*	一一		
If *, please giv								Ш		
71 0										
ROOM NUME	BER 4								1	
Room Profile:			Room	Capa	citv: 🔯	1	Roo	m Occ	upancy:	
Shared			3		, <u>L</u>	4	3		' '	
TV	Ensuite	Shared I	Bathroom Smoke Al			e Alaı	e Alarm Fire Notice		e	
			\times							
	Very Good	d Adequ	uate	Pc	or *	Ne	eeds	urgent	attentic	n *
Cleanliness		X			7					
Is everything	in working orde	r?	•	\	'es 🔀	No	*			
If *, please giv										
ROOM NUME		1				1				
Room Profile:				Capa	city:		_	m Occ	upancy:	
Shared			3				3 _	_		
TV	Ensuite	Shared I	Bathro	om	Smok	e Alaı	rm	F	ire Notic	e
	\boxtimes	[\times			\boxtimes	
	Very Good	d Adequ	uate	Pc	or *	Ne	eeds	urgent	attentic	n *
Cleanliness		\times								
Is everything	in working orde	r?			Yes	N	o*			
If *, please gi	ve details:									

ROOM NUMBE	R 6								
Room Profile:			Room	n Capa	city:	Roo	Room Occupancy:		
			3	3		3			
TV	Ensuite	Shared	Bathroom		Smoke Alarn		Fire Notice		
						\times			
	Very Good	Adeo	uate	Pc	or *	Needs	urgent attention *		
Cleanliness									
Is everything in	working order				Yes	No	*		
If *, please give	details:								
ROOM NUMBER	R 7								
Room Profile:	7		Room	n Capa	citv:	Roo	om Occupancy:		
Shared			110011	3	city.	1101	3		
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
			\boxtimes		[\times			
	Very Good	Adeo	uate	Pc	or *	Needs	urgent attention *		
Cleanliness									
Is everything in	working order	· ?		١	′es 🖂	No *			
If *, please give	details:								
DOOM AND S	D 0								
ROOM NUMBER	К 8		Poor	n Capa	city	Por	om Occupancy:		
Shared			2	Сара	city.	2	om Occupancy.		
TV	Ensuite	Shared		om	Smok	e Alarm	Fire Notice		
					[\times			
-	Very Good	Adeo	uate	Pc	or *	Needs	urgent attention *		
Cleanliness									
Is everything in	working order	?		١	′es 🔀	No *			
If *, please give	details:								
ROOM NUMBER	R 9		1						
Room Profile:				n Capa	city:		om Occupancy:		
shared			2			2	T		
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
				1		\times			
	Very Good	Adeo	uate	Po	or *	Needs	urgent attention *		
Cleanliness									
Is everything in		?		١	∕es ⊠	No *			
If *, please give	details:								

ROOM NUMBE	R 10								
Room Profile:			Room Capacity:				Room Occupancy:		
Shared			1						
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
	\boxtimes				[\times			
1	Very Good	Adeq	uate	Po	or *	Needs	urgent attention *		
Cleanliness		\geq							
Is everything in	working orde	· .		١	∕es ⊠	No *			
If *, please give	e details:								
ROOM NUMBE	R 11								
Room Profile:			Room	Capa	city:	Roc	m Occupancy:		
Single			3			3			
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
			\times			\times			
	Very Good	Adeq	uate	Po	or *	urgent attention *			
Cleanliness		\geq							
Is everything in	working order	·}			Yes	No *	· 🔲		
If *, please give	e details:				\geq				
ROOM NUMBE	R 12								
Room Profile:			Room	Сара	city:	Roo	m Occupancy:		
Shared			3			3			
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
	\boxtimes					\times			
•	Very Good	Adeq	uate	Po	or *	Needs	urgent attention *		
Cleanliness		\geq							
Is everything in	working orde	.}		`	∕es ⊠	No *			
If *, please give	e details:								
ROOM NUMBE	R 13								
Room Profile:				Capa	city:		m Occupancy:		
Shared	Fa 9 :	Ch	3		C	3	Fine Maria		
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
						\boxtimes			
	Very Good	l Adeq	uate	Po	or *	Needs	urgent attention *		
Cleanliness									

Is everything	in working order	?		١	'es				
If *, please giv	ve details:								
ROOM NUME	3ER 14								
Room Profile:			Room	n Capa	city:		Roo	m Occupancy:	
Shared	Ţ		2				2		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice	
						\times		\boxtimes	
	Very Good	Adeo	uate	Pc	or *	N	eeds	urgent attention *	
Cleanliness									
Is everything	in working order	?		Υ	'es				
If *, please giv	ve details:								
ROOM NUME			ı						
Room Profile:			Room Capacity:				Room Occupancy:		
Shared			2				2		
TV	Ensuite	Shared	Bathro	om	Smoke Alarm		rm	Fire Notice	
						\times		\boxtimes	
	Very Good	Adeo	uate	Pc	or *	N	eeds	urgent attention *	
Cleanliness									
Is everything	in working order	?		Υ	′es 🗍	N	o *	\boxtimes	
If *, please giv	ve details:				•				
ROOM NUME	BER 15								
Room Profile:			Room	Capa	city:		Roo	m Occupancy:	
			3				3		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice	
						\times		\boxtimes	
	Very Good	Adeo	uate	Pc	or *	N	eeds	urgent attention *	
Cleanliness									
Is everything	in working order	?			No.	•			
If *, please giv	ve details: S m o	king in	Roo	m					

ı

ROOM NUMB	SER 16										
Room Profile:			Roo	m Capa	city:		Roo	Room Occupancy:			
Shared			2	2				2			
TV	Ensuite	Shared	Bathr	room	Sm	noke Alarm Fire Notice					
	\boxtimes										
	Very Good	Adequa	uate Poor * Needs urgent atten			gent attention *					
Cleanliness		\boxtimes									
Is everything in working order?					'es		No	*			
If *, please giv	e details:										
ROOM NUMB	SER 17										
Room Profile:			Roor	m Capa	city:		Roo	m Occupancy:			
Shared			2	•			2	. ,			
TV	Ensuite	Shared	Bathr	oom	Sm	oke Al	arm	Fire Notice			
	\boxtimes					\times					
	Very Good	Adeq	uate	Po	or * Nee		leeds	urgent attention *			
Cleanliness		\geq									
Is everything i	n working orde	ر}		Υ	'es 📐	\ \ \ \	lo *				
If *, please giv	e details: Repla	ce lock in E	Bathro	om and	light	-					
ROOM NUMB	SER 18		I _		_						
Room Profile:				m Capa	city:		Roo	om Occupancy:			
Shared		I	3				3				
TV	Ensuite	Shared	Bathr	oom	Sm	oke Al	arm	Fire Notice			
<u>.</u>	Very Good	Adequ	Adequate Poor *			Ne	eeds ι	irgent attention *			
Cleanliness											
Is everything i	n working orde	ι,	•	γ	'es	N	o *				
If *, please giv	e details: Smok	ing in room	١.		1	•		' '			

X

ROOM NUMBE	R 19								
Room Profile:			Room Capacity:				Room Occupancy:		
Shared			2			2			
TV	Ensuite	Shared	Bathro	om	Smoke	Alarm	Fire Notice		
						<			
	Very Good	Adeq	uate	Pc	or *	Nee	ds urgent attention *		
Cleanliness		\geq							
Is everything in	working order	?		Υ	′es 🔀	No *			
If *, please give	e details:								
ROOM NUMBE	R 20								
Room Profile:		Room	Capa	city:	R	oom Occupancy:			
Single			12		ı	2	T		
TV	Ensuite	Shared	Bathro	om	Smoke	Alarm	n Fire Notice		
	Very Good	Adeq	uate	Pc	or *	Nee	s urgent attention *		
Cleanliness		\geq							
Is everything in	working order	?		1	No				
If *, please give	e details:								
ROOM NUMBE	R 21								
Room Profile:			Room	Сара	city:	R	oom Occupancy:		
Shared			2						
TV	Ensuite	Shared	Bathro	om	Smoke	Alarm	Fire Notice		
						\leq			
	Very Good	Adeq	uate	Pc	or *	Nee	ds urgent attention *		
Cleanliness		х	(
Is everything in	working order	?		Υ	′es 🔀	No *	:		
If *, please give	e details:								
ROOM NUMBE	R 22								
Room Profile:			Room	Сара	city:	R	oom Occupancy:		
Shared			2				2		
TV						Smoke Alarm Fire Notice			

		\boxtimes							
		Very Good	1	Adeq	uate	Ро	or *	Needs	urgent attention *
Cleanliness				\geq					
Is everything	in w	orking order	۲?			Υ	′es 🔀	No *	
If *, please give details: An indiv application was with IPAS.				lual in I	Room 2	22 requ	uested a	move to	Galway, told me his
ROOM NUME	BER	23							
Room Profile:					Room	Capa	city:	Roo	om Occupancy:
Single					2	<u> </u>	· ·	2	• •
TV		Ensuite	S	hared	Bathro	om	Smok	e Alarm	Fire Notice
								\times	
		Very Good	t	Adeq	uate	Po	or *	Needs	urgent attention *
Cleanliness				\geq					
Is everything	in w	orking order	۲?			Υ	′es 🔀	No *	
If *, please giv	ve d	etails:							
ROOM NUME	BER	24							
Room Profile:					Room	Capa	city:	Roo	om Occupancy:
Shared					2			2	
TV		Ensuite	S	hared	Bathroom Smoke			e Alarm	Fire Notice
		\boxtimes						\times	
		Very Good	t	Adeq	uate Poor *			Needs	urgent attention *
Cleanliness				\geq					
Is everything	in w	orking order	۲?			Υ	'es		
If *, please give	ve d	letails:							
ROOM NUME	BER	25				•			
Room Profile:					Room	Capa	city:	Roo	om Occupancy:
Shared			1		2			2	
TV		Ensuite	S	hared	Bathro	om	Smok	e Alarm	Fire Notice
Cleanliness		Very Good	t T	Adeq	uate	Po	or *	Needs	urgent attention *
		الراز و ماناه و	-2	Ľ	7		<u> </u>	N1 - *	
Is everything						Y	′es 🔀	No *	
If *, please give details: Untidy Room									

ROOM NUME	BER 26						
Room Profile:		Roc	m Capa	city:	Roo	m Occupancy:	
Shared		1			1	,	
TV	Ensuite	Shared Bath	room	Smok	e Alarm	Fire Notice	
	\boxtimes				\times		
	Very Good	l Adequate	Po	or *	Needs	urgent attention *	
Cleanliness							
Is everything	-,		res 🔀	No *			
If *, please giv	ve details:						
ROOM NUME	BER 27						
Room Profile:		Roc	m Capa	city:	Roo	m Occupancy:	
Shared		3		1	3		
TV	Ensuite	Shared Bath	room	Smok	e Alarm	Fire Notice	
	\boxtimes				\times		
	Very Good	Adequate	Po	or *	Needs	urgent attention *	
Cleanliness							
Is everything	in working order	-5	١	res 🔀	No *		
If *, please giv	ve details: Cooki	ng equipment i	n the roo	om			
ROOM NUME	BER 28						
Room Profile:			m Capa	city:		m Occupancy:	
Shared		3			3	T	
TV	Ensuite	Shared Bath	room	Smok	e Alarm	Fire Notice	
					\boxtimes		
	Very Good	l Adequate	Po	or *	Needs	urgent attention *	
Cleanliness							
Is everything	in working order	·	\	res 🔀	No *		
If *, please giv	ve details:						
ROOM NUME		D = -	m Cara	city	D = -	m Occupancy:	
Room Profile: Shared		2	m Capa	city:	2	m Occupancy:	
TV	Ensuite	Shared Bath	room	Smok	e Alarm	Fire Notice	
	M				<u> </u>	M	
	Vam: C= ::			*	Na	urgent ettention *	
Cleanliness	Very Good	l Adequate	PC	oor *	ineeas	urgent attention *	
	in working orde		\	res 🔀	No *	<u></u>	
If *, please giv		•			140		
ii , piease giv	re actans.						

ROOM NUMB	ER 30									
Room Profile:			Room	Сара	city:	Roc	om Occupancy:			
Shared			3			3				
TV	Ensuite	Shared	Bathro	om	Smoke Alarm		Fire Notice			
	\boxtimes					\times				
1	Very Good	Very Good Adeq			or *	Needs	urgent attention *			
Cleanliness										
Is everything in	n working order	·		١	⁄es 🔀	No *				
If *, please give	e details: Full A	shtray in tl	he roon	n.						
ROOM NUMB	ER 31									
Room Profile:			Room	Сара	city:	Roc	om Occupancy:			
Shared			2			2				
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice			
						\times				
	Very Good	l Adeo	luate	Po	or *	Needs	urgent attention *			
Cleanliness										
Is everything in	n working order	· ,		1	No					
If *, please give	e details:									
ROOM NUMB	ER 32									
Room Profile:			Room	Capa	city:	Roc	om Occupancy:			
Shared			2			2				
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	n Fire Notice			
	Very Good	l Adeo	luate	Po	or *	Needs	urgent attention *			
Cleanliness										
Is everything in	Is everything in working order?				Yes No *					
If *, please give	e details:									
ROOM NUMB	ER 33									
Room Profile:		-	Room	Сара	city:	Roc	om Occupancy:			
Shared			2			2				
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice			
	Very Good	Adeo	luate	Po	or *	Needs	urgent attention *			
Cleanliness			$\langle $							

					. 🔽			
	n working order	<u></u>			∕es <u>×</u>	No *		
If *, please giv	e details:							
ROOM NUMB	ED 24							
Room Profile:	LIN 34		Room	Cana	city:	Roo	m Occilpancy.	
Shared		Room Capacity: Room Occupancy 3 3						
TV	Ensuite	Shared	Shared Bathroom Smoke Alarm Fire N					
. •	Ensuite	Jilarea	Shared Bathroom Shoke Alarm The					
						X		
	Very Good	l Adeq	uate	Pc	or *	Needs	urgent attention *	
Cleanliness								
Is everything i	n working order	·?		`	∕es ⊠	No *		
If *, please giv	e details:							
ROOM NUMB	SER 35							
Room Profile:			Room	Сара	city:	Roo	m Occupancy:	
Single			2			2		
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice	
						\times		
	Very Good	l Adeq	uate	Pc	or *	Needs	urgent attention *	
Cleanliness								
Is everything i	n working order	· .		`	⁄es			
If *, please giv	e details:							
ROOM NUMB	SER 36							
Room Profile:			Room	Capa	city:	Roo	m Occupancy:	
Shared			3	•		3	, ,	
TV	Ensuite	Shared	Bathroom Smoke			e Alarm	Fire Notice	
	\boxtimes					\times	\boxtimes	
<u> </u>	Very Good	l Adeq	uate	Pc	or *	Needs	urgent attention *	
Cleanliness								
Is everything i	n working order	·?	-	١	⁄es	1	<u> </u>	
If *, please give details:								
ROOM NUMB	SER 37							
Room Profile:			Room	Capa	city:	Roo	m Occupancy:	
Shared			3			3		
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice	
						\times		
L L	Very Good	l Adeq	uate	Pc	or *	Needs	urgent attention *	
Cleanliness								
Is everything i	n working order	·?	-	١	es/	1	<u> </u>	
If *, please giv								
ROOM NUMB	SER 38							
Room Profile:			Room	Capa	citv:	Roo	m Occupancy:	

Shared				2			2	
TV	Ensuite		Shared	Bathro	om	Smok	e Alarm	Fire Notice
							\times	
	Very G	hoc	Adeq	uate	Po	or *	Needs	urgent attention *
Cleanliness	Very 6.							
Is everything	in working or	der?			<u> </u>	'es 🔀	No *	
			g in Roor	n and a				sition of locker
inside the do		i O Kii iş	6 III 11001	ii ana c	100033	restricte	za with pe	Sition of locker
ROOM NUMI	BER 39							
Room Profile:				Room	Capa	city:	Roo	m Occupancy:
Shared				2			2	
TV	Ensuite		Shared	Bathro	om	Smok	e Alarm	Fire Notice
							\times	
Cloomline	Very Go	ood	Adeq	uate	Po	or *	Needs	urgent attention *
Cleanliness		عاد ٢			<u> </u>	<u> </u>	A1 - 4	\Box
Is everything		der?			Y	′es 🔀	No *	<u> </u>
If *, please gi	ve details:							
ROOM NUMI	BER 40							
Room Profile:				Room	Capa	city:	Roo	m Occupancy:
Shared		1		2			2	
TV	Ensuite		Shared	Bathro	om	Smok	e Alarm	Fire Notice
	Very G	ood	Adeq	uate	Po	or *	Needs	urgent attention *
Cleanliness								\Box
Is everything		der?			Υ	′es 🔀	No *	
If *, please gi	ve details:							
DOOM NUMA	DED 41							
ROOM NUMI				Doom	Cana	city.	Boo	m Occupancy:
Shared				2	Capa	city.	2	m Occupancy:
TV	Ensuite		Shared	-	om	Smok	e Alarm	Fire Notice
							\times	
	Very G	ood	Adeq	uate	Po	or *	Needs	urgent attention *
Cleanliness				1				
Is everything	in working or	der?	1 4		Υ	'es	1	
If *, please giv		-						
, , , , , , , , , , , , , , , , , , , ,								
ROOM NUMI	3ER 42							
Room Profile	·			Room	Capa	city:	Roo	m Occupancy:
Shared	_			2	<u> </u>		2	<u> </u>
TV	<u>Ensuite</u>	9	Shared B	athroo	<u>m</u>	Smoke	Alarm	Fire Notice
\boxtimes	\boxtimes					\boxtimes		
					Poor			

<u>Cleanliness</u>											
Is everything			er?			,	<u>Yes</u>				
If *, please giv	ve de	<u>tails</u> :									
ROOM NUME		3									
Room Profile: Shared					Room 2	Capac	city:		Rooi 2	m Occupancy:	
TV	Ensuite Shared Bathroo						Smok		_	Fire Notic	20
1 V		iisuite		Silaieu	Башто	Bathroom Smoke A			111	FILE MOUL	.e
		\times						\times		\times	
		Very Goo	d	Adeq	uate	Ро	or *	Nee	eds	urgent attention	on *
Cleanliness											
Is everything			er?			Y	'es 🔀	No	*		
If *, please giv	ve de	tails:									
ROOM NUME	DED 4										
Room Profile		+			Room	Capa	citv:		Roo	m Occupancy:	
Shared	•				3	. capa	y.		3	occupancy.	
TV	Ensu	uite	S	hared B	athroo	m	Smoke	Alarn	1 -		
\square							\square			\square	
				X			\boxtimes				
	Very Good Adequ					Poor * Ne					
	\	ery Good	ł	Adequ	ıate	Poor	*	Need	ds ui	rgent attentio	n *
Cleanliness					iate			Need	ds ui	rgent attentio	n *
Is everything	in wo	orking ord			ıate		* 'es	Need	ds ui	rgent attentio	n *
	in wo	orking ord			ıate			Need	ds ui	rgent attentio	n *
Is everything If *, please given	in wo	orking ord	ler?		ıate			Need	ds ui	rgent attentio	n *
Is everything If *, please given ROOM NUM	in wo	orking ord	ler?			\ \	es es				
Is everything If *, please give ROOM NUM Room Profile	in wo	orking ord	ler?		Roor		es es		Roo	om Occupanc	
Is everything If *, please give ROOM NUM Room Profile Shared	in wo	orking ord tails:	er?		Roon 2	n Capa	es acity:		Roo 2	m Occupanc	
Is everything If *, please give ROOM NUM Room Profile	in wo	orking ord	er?		Roon 2	n Capa	es es		Roo 2		
Is everything If *, please give ROOM NUM Room Profile Shared	in wo	orking ord tails:	er?		Roon 2	n Capa	es acity:		Roo 2	m Occupanc	
Is everything If *, please give ROOM NUM Room Profile Shared	in wo	Anne	x 1	Shared E	Roon 2 Bathro	n Capa	res acity: Smoke	l i e Alar	Roo 2	om Occupance Fire Notice	y:
Is everything If *, please give ROOM NUM Room Profile Shared	in wo	orking ord tails:	x 1		Roon 2 Bathro	n Capa	res acity: Smoke	l i e Alar	Roo 2	m Occupanc	y:
ROOM NUM Room Profile Shared TV	in wo	Anne	s 1	Shared E	Roon 2 Bathro	n Capa	res acity: Smoke	l i e Alar	Roo 2	om Occupance Fire Notice	y:
Is everything If *, please give ROOM NUM Room Profile Shared TV Cleanliness	in wo	Anne Very Goo	s 1	Shared E	Roon 2 Bathro	n Capa	res Smoke	l i e Alar	Roo 2	om Occupance Fire Notice	y:
Is everything If *, please give ROOM NUM Room Profile Shared TV Cleanliness Is everything	in wo	Anne Very Goo	s 1	Shared E	Roon 2 Bathro	n Capa	res Smoke	l i e Alar	Roo 2	om Occupance Fire Notice	y:
Is everything If *, please give ROOM NUM Room Profile Shared TV Cleanliness Is everything	in wo	Anne Very Goo	s 1	Shared E	Roon 2 Bathro	n Capa	res Smoke	l i e Alar	Roo 2	om Occupance Fire Notice	y:
Is everything If *, please give ROOM NUM Room Profile Shared TV Cleanliness Is everything	in wo	Anne Very Goo	s 1	Shared E	Roon 2 Bathro	n Capa	res Smoke	l i e Alar	Roo 2	om Occupance Fire Notice	y:
ROOM NUM Room Profile Shared TV Cleanliness Is everything	in wo	Anne Very Goo	s S	Shared E	Roon 2 Bathro	n Capa	res Smoke	l i e Alar	Roo 2	om Occupance Fire Notice	y:
Is everything If *, please give ROOM NUM Room Profile Shared TV Cleanliness Is everything If *, please g	in wo	Anne Very Goo vorking of	s S	Shared E	Roon 2 3athro	om Pool	smoke yes	l i i i i i i i i i i i i i i i i i i i	Roo 2 rm	Fire Notice	y: ion *
ROOM NUM Room Profile Shared TV Cleanliness Is everything If *, please g	in wo	Anne Very Goo vorking of	s S	Shared E	Roon 2 3athro	n Capa	smoke yes	l i i	Roo 2 rm	om Occupance Fire Notice	y: ion *
ROOM NUM Shared TV Cleanliness Is everything If *, please give ROOM NUM Room Profile ROOM NUM ROOM Profile	in wo	Anne Very Goo vorking of	s 1	Shared E	Roon 2 3athro uate	om Pool	smoke yes	Re Alar	Roo 2 rm ds u	Fire Notice	y: ion *
ROOM NUM Room Profile Shared TV Cleanliness Is everything If *, please g ROOM NUM ROOM Profile Shared	in wo	Anne Very Goo vorking of letails:	s 1	Adequer?	Roon 2 3athro uate	om Pool	/es Smoke /* yes	Re Alar	Roo 2 rm ds u	Fire Notice Irgent attent	y: ion *
ROOM NUM Room Profile Shared TV Cleanliness Is everything If *, please g ROOM NUM ROOM Profile Shared	in wo	Anne Very Goo vorking of letails: Anne	s 1 Sold Sorde	Adequer?	Roon 2 3 athro Roon 3 Bathro	om Pool	yes Smoke yes Smoke	Need I	Rooo 2 ds u	Fire Notice Irgent attent om Occupance Fire Notice	y: ion *
ROOM NUM Room Profile Shared TV Cleanliness Is everything If *, please g ROOM NUM ROOM Profile Shared	in wo	Anne Very Goo vorking of letails:	s 1 Sold Sorde	Adequer?	Roon 2 3 athro Roon 3 Bathro	n Capa	yes Smoke yes Smoke	Need I	Rooo 2 ds u	Fire Notice Irgent attent	y: ion *
ROOM NUM Room Profile Shared TV Cleanliness Is everything If *, please g ROOM NUM ROOM Profile Shared TV L ROOM NUM ROOM Profile Shared TV	in wo	Anne Very Goo letails: Anne Very Goo letails: Anne Very Goo	s 1 Sorde	Shared E	Roon 2 3 athro Roon 3 Bathro	n Capa	yes Smoke yes Smoke	Need Need Need	Roo 2 ds u	Fire Notice Irgent attent om Occupance Fire Notice	y: ion *

ROOM NUMBER Annex 3									
Room Profile:					n Cap	acity:	Roc	Room Occupancy:	
Shared				2	2 2				
TV	Er	rsuite	Shared Bathroom			Smoke Alarm			Fire Notice
			\boxtimes						
		Very Good	Adeq	uate	Poor	r *	Ne	eds ı	urgent attention *
Cleanliness	Cleanliness								
Is everything in working order?						Yes	\boxtimes	N	o *
If *, please g	give	details:							

General Representations

If you were approached by any <u>residents</u> regarding general issues while in the centre please outline the details below:
none
If you were approached by any members of staff regarding general
issues while in the centre please outline the details below:
If you were approached by any other persons regarding general
issues while in the centre please outline the details below:

Please ensure that no personal information or information that could lead to the identification of an individual is recorded in this section.

Personal representations should be recorded in Part 3.

Summary Sheet

Name of Centre:	Glenvera			
Address:	Wellington Road, Cork			
Contractor:	Bideau			
Manager:	Martina Collins			
Contact Name:	Martina Collins			
Capacity Per MOA	(Current	108 (104)		
Occupancy):				
Date of	30/8/22			
Inspection:				

Fire Safety:

Fire Safety Training Expired in April 2022.

Room 17 & 18 Smoking in Room

Room 30 Full ashtray in room

Room 27 Cooking in Room

Room 38 Smoking and poor access into room.

Food Safety: No Issues

Bedroom:

Room 25 Tidy

Room 17 Replace lock in bathroom and light

General

Resident in Room 22 has request to move to Galway and enquired as to progress of his application.

IPAS/IPPS

Independent
Inspection Report

Centre:	Glenvera
Inspector:	Shane Mac Loughlin
	26/6/22
Date of Inspection:	
Time of Arrival & Departure:	11.30am- 2.30pm

Part 1 General Information on Services

Independent Inspection Report

Centre: Glenvera

Date of Inspection: 26/6/22

1 1	CENIT	DE D)ETAI	II C
Ι. (CLIVI	NL D		LJ

1. CENTRE DETAILS			
Name and address of Centre	Glenvera Hotel, Wellingto	n Road,Cork	
Contractor	Bideau Ltd.		
Manager	Martina Collins		
	0: 11 7:0		
Who deputises for manager in his/her absence?	Give Job Title only Assistant Manager		
absencer	7 toolotant Managor		
Telephone Number	0214504104		
Current Contracted Capacity	131		
Current Occupancy (today)	102		
Current Centre Profile (e.g., singles, families etc.)	Single Males		
HSE Area	South		
Public Health Nurse	Catherine Lynch & Març	garet Mulcahy	
DSP / CWO name	Rosanne O' Donovan		
Environmental Health Officer name	Deirdre Anderson		
Local Fire Officer Name	John Ryan		
Local Fire Station	Cork		
Is the Centre certified by any Quality Manago (i.e. Q Mark, ISO)?:	ement System Yes	No 🗵	
If yes, please give details:			
What was the date of the last certification	n?		
Have you a copy of the Certification	Yes	No	
2. Please provide a copy of the follow	wing		
		Check List	
Official Register			
Menu Cycle			
Staffing Lists as follows:			
1. Full list of staff employed at the centre (indicating Names, Titles, Roles, etc.,)			
2. Indicate who is on duty at time of inspection (today)			
3. a separate list of Designated Liaison Pers	sons (child protection) n/a		

3 GENERAL SECURITY & EMERGENCY DE	TAILS				
Is 24 hour supervision provided?	(Y/N)	Yes 🛛 No 🗌			
Give details of roster hours		24 hour cover. Management cover			
		from 0830 to 1930. Night porters take			
		over.			
Is security provided by external company?	(Y/N)	Yes No 🖂			
If yes, give name of company:					
Does the centre have CCTV?	(Y/N)	Yes No			
Is a list of emergency numbers available in the	9	Yes 🛛 No 🗌			
Manager's office?					
Does the list include the following numbers?	(Y/N)	Yes 🛛 No 🗌			
Local Garda station 24 hr number					
Local hospital					
Local fire station		If no, give details:			
Duty Social Work Team					
Out of hours GP Service					
IPAS/IPPS out of hours number					
Are first aid kits available?	(Y/N)	Yes No			
Where and how many?		2. in kitchen and office			
Who is responsible for first aid restocking?		Job title <u>only</u> (not name) of person responsible:			
		Manager			
Is there a defibrillator in the centre?		Yes No 🔀			
How many staff been trained to use it?					
4 HEATING ARRANGEMENTS					

What type of heating is used in the centre?	Electricity (storage heaters)
Do residents have control of the heating in their own bedroom?	Yes No
If no, what arrangements are in place?	
What are the heating 'ON' times?	24hours. Controlled by resident

HOUSE RULES

Are residents provided with a copy of the House Rules on arrival?	Yes 🛛 No 🗌
How does centre management explain house rules to residents on arrival?	New residents are given introduction to house rules and shown around the centre. House rules are also hung on the back of all bedroom doors.

ARRANGEMENTS FOR RESIDENTS & VISITORS (keys / storage / toiletries) 6

Are residents issued with key for their bedroon	n?(Yes/No)	Yes	\boxtimes	No	
Are residents issued with key for main door?	(Yes/No)	Yes		No	\boxtimes

If no, give details	Code on door
Are there procedures to allow residents to receive visitors? (Give details)	Yes
Outline visiting times:	10 to 10
In what areas are visitors allowed in the centre?	In lounge and reception and pool room
Any other relevant information:	
Is there a facility for storage of residents' valuables*? (Give details.) (* Storage is at resident's own risk)	Lockers in bedrooms, extra luggage can be stored
What toiletries are provided to residents on arrival?	Toothpaste, shampoo, shower gel, toilet paper
What arrangements are in place to replenish these items?	Dispenser in room filled on request. Toilets paper from reception

7 ARRANGEMENTS FOR MAINTENANCE

Does the centre have a written procedure in place	Yes	\boxtimes	No	
for residents to report maintenance issues? (Yes/No)				
Is there a maintenance day book? (Yes/No)	Yes	\boxtimes	No	
Describe the maintenance procedure at the centre:				
Day diary in mangers office				

8 CHILD PROTECTION

No (no children at centre)
No (no children at centre)
,
Office
Reception
No (no children at centre)
No (no children at centre)
No (no children at centre)

9 FOOD SAFETY

Has a HACCP system been implemented? (Yes/No)	Yes	\boxtimes	No	
Have the premises been inspected by an Environmental	Yes	\boxtimes	No	
Health Officer? (Yes/No)				
Date of last visit:	None	since 2	2019	

10 NUTRITION / SCHOOL LUNCHES / BABY FORMULA (general arrangements)

•	
Are residents consulted regarding menu / dietary requests? (Give details.)	Yes.
Provide details opposite:	No (no children at centre)
Which of the following are provided for school	
children's packed lunches:	
 Sandwich? What sandwich fillings are 	
available: Cheese? Ham? Chicken?	
Tuna? Jam? Other?	
Drinks? Juice? Water?	
Yogurt?	
• Fruit?	
Other	
Is infant formula kept out of public view?	No (no children at centre)
What arrangements are in place for	No (no children at centre)
distribution of infant formula?	

11 ARRANGEMENTS FOR REFRESHMENTS / MEALS OUTSIDE NORMAL MEAL TIMES

Are tea / coffee / drinking water / Snacks etc.	Yes 🛛 No 🗌		
available outside mealtimes?	New shop system is now in place and has gereal		
	opening time of 9-7pm daily but can also be		
	opened on request,		
What food/snacks are available after hours or when	Bread, butter, jam. Microwave available to heat		
kitchen is closed?	up meals		
Where are the snacks located and how are they	Communal room and dining room when open		
accessed?			
Are meals available for residents who arrive late?	Yes 🛛 No 🗌		
(Give details.)	When pre advised		
Are meals available for new arrivals?	When pre advised		
(Give details)			
Are packed lunches available for residents	Yes 🛛 No 🗌		
travelling to Dublin on official business?	Sandwiches, yoghurts and juice		
(Give details)			
If the inspection takes place during Ramadan this			
section <u>must</u> be completed.			
What arrangements are in place to facilitate			
residents observing a fast during Ramadan?			

12 FACILITIES FOR FEEDING BABIES

Are the following available?	No (no children or breast feeding mothers)			
Access to drinking water (for breastfeeding mothers	Yes No			
/ for preparation of infant formula)				
Sterilisers	Yes No			
Kettles	Yes No			
Fridge (for bottles of EBM* / formula) *Expressed	Yes No			
Breast Milk				
Bottle Warmer	Yes No			
Microwave	Yes No			
Are these facilities available 24 hours a day	Yes No			

Is there a dedicated room provided? Where?		Yes	No
wherer			
13 INDOOR FACILITIES			
Are the following are available to reside	nts?	Yes/	/No
Computers with Internet access		Yes	No 🔀
WIFI		Yes 🖂	No 🗍
DVD player		Yes	No 🕅
Computer Games		Yes	No 🕅
Snooker Table		Yes 🖂	No 🗍
Pool Table		Yes 🛛	No 🗌
Table Tennis Table		Yes	No 🛛
Board Games		Yes	No 🕅
Newspapers		Yes	No 🕅
Books		Yes	No 🗍
Toys / games for children		Yes	No 🕅
Other		<u>—</u>	
Give details of any other arrangement or other	er		
comments:			
	•		
14 TRANSPORT ARRANGEMENTS			
Is there a bus service provided?		Yes No	\overline{A}
(Yes/No):		. 60	
Where does the service go to?			
What is the frequency of the service?			
(List time table opposite)			
	•		
15 TV SYSTEM			
Is there a specific TV system in place?		Yes 🛛 No	
(give details)	Sky in	ounge over 100 channel	s
An average, how many TV channels are	•	oms have 6 channels	
provided to residents?			
Are residents allowed to erect satellite	No		
dishes?			
16 LAUNDRY FACILITIES (General Arra	ngeme	nts)	
Are Laundry facilities available in the centre?		Yes No	
If No, what service is provided?	(1/14)	6 washing machines an	d 6 dryers
'			u o di yeis
Who launders towels and bedlinen?		Residents	
(e.g., residents, staff, other, etc)		Ask at rescrition	
What procedures are in place for the exchange of		Ask at reception	
towels and bed linen at the centre?	rdc	No ironing boards	
What procedures are in place for ironing boar and irons?	ius	No ironing boards	

Are there specific arrangements for access to the	700-2200
laundry (give details):	

17 CLEANING (General Arrangements)

Are there cleaning materials and equipment provided by management for residents?	Yes 🛛 No 🗌
What cleaning equipment is available to residents?	Vacuum, mops, brushes and detergents
What is the procedure for residents to access vacuum cleaners, brushes & other cleaning equipment?	In reception on request
What arrangements are in place if rooms are not cleaned sufficiently by residents?	Cleaned by staff

PART 2

Room by Room Inspection

Independent Inspection

Centre: Glenvera Hotel

Date of Inspection: 26/6/22

Section A- Administration / Communal areas

17 Have you seen the following?

<u> </u>		
		Location of display
Up to date House Rules	\boxtimes	In bedrooms not in reception
Complaint Forms	\boxtimes	In office
Accident/ Incident procedure		In office

HSE Breastfeeding Posters	No children
(if applicable)	
Designated Liaison Person details	No children
(Child Protection)	
Supervision of children notice	no children
Gym Notices (Child Safety – if applicable)	No gym
IOM Voluntary Return Posters	In reception

18 Staff Awareness

Did you see the IPAS/IPPS Code of Practice*?	
Are all staff aware of IPAS/IPPS Code & House Rules?	
How are staff made aware of IPAS/IPPS Code & House Rules?	
On joining	

^{*}A Code of Practice for persons working in accommodation centres

19 FIRE SAFETY

You should record the last 2 entries on the fire register for each of the following sections:

19a EMERGENCY LIGHTING INSPECTION SCHEDULE

<u>Date</u>	Inspected By (Company Name / Position)	<u>Comments</u>
26/6/22	Assistant Manager	
19/6/22	Assistant Manager	

19b FIRE ALARM & DETECTION SYSTEM INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	ОК	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
26/6/22	Assistant Manager		None	N/a	Υ
22/6/22	Apex	\boxtimes	None	N/a	Υ

19c FIRE FIGHTING EQUIPMENT INSPECTION SCHEDULE

(Include all fire extinguishers, hose reels and fire blankets.)

Date	Inspected By (Company Name / Position)	OK	None	Remedial Action Taken (Y/N)	Sign Off Y/N
4/6/22	Assistant Manager	\boxtimes	None		Υ

16/4/21	Apex	\boxtimes	None	Υ

19d FIRE EXIT DOORS / MEANS OF ESCAPE INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	OK	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
26/6/22	Assistant Manager		None		Υ
25/6/22	Assistant Manager	\boxtimes	None		Υ

19e FIRE DRILL PROCEDURE INSPECTION SCHEDULE

Date & Time	Numbers of staff	No. of residents	Evacuation	Comments
	involved in drill	present /	Time	
		evacuated **		
14/7/21	4	90	10 min	18 warnings issued
23/1/22	4	95/60	12min	No issues
5pm				

^{**}Both numbers must be recorded

19f STAFF INSTRUCTION AND TRAINING (Fire Safety)

Job Description	Course	Instructor	Duration	Date
All staff	Fire training course	Able fire	Half day	25/4/19

19g FIRE ASSEMBLY POINTS

Where are the Fire Assembly Points located?	Opposite building
Are they marked?	Yes
Are staff aware of locations?	Yes
Comments:	

19h FIRE ALARM SYSTEM

Is there a fire alarm system in place?	Yes
Are there smoke alarms throughout the	Yes
premises, inc bedrooms?	
Are all smoke alarms linked back to a	Yes
central control panel?	
Are there designated 'Smoking' areas?	Yes. In courtyard
Include locations	
Comments:	

19i FIRE EXITS, EMERGENCY LIGHTING, SMOKE ALARMS, FIRE NOTICES

(in corridors & common areas)

Are fire exits clear from obstruction?	Yes
Are they unlocked?	Yes
Are fire exits clearly posted throughout the building?	Yes
Are all fire doors kept closed?	Yes
Are fire evacuation instructions clearly	Yes
displayed in the centre?	
Are fire extinguishers clearly visible?	Yes
Is there emergency lighting system in	Yes
place?	
Comments:	

Administration Area:

Reception:		
Is the area generally clean?		Yes No
If no please give details:		
Visual Check: Have you noticed any issues re		ention? Yes No
(e.g., fire exit signs, hazards, lighting, notices, dé	cor, etc.)	
If yes please detail:		
Have you seen the following?		
,		Location of display
Up to date House Rules		In each bedroom
Complaint Forms		In managers office
Accident/ Incident procedure		In office
·		•
USE Proactfooding Postors	$\neg \neg$	Not displayed No Children
HSE Breastfeeding Posters (if applicable)		Not displayed No Children
Designated Liaison Person details	\dashv \Box	Not displayed No Children
(Child Protection)		riot displayed to emiliaren
Supervision of children notice	\neg	Not displayed No Children
Gym Notices (Child Safety – if applicable)		No gym
IOM Voluntary Return Posters	<u> </u>	In reception
Anti Human-Trafficking Posters	\perp	Not displayed
'NO to Violence & Harassment' Posters		Not displayed
Social Room / Tea Station (State Location): In louns	Je
What facilities are provided? Tea and coffee		,,,
•		Vos No D
Is the area generally clean?		Yes 🔀 No 📙
If no please give details:		
Visual Check: Have you noticed any issues re	equiring atte	ention? Yes No
If yes please detail:		
Pre-school Room:		
Is the area generally clean? Yes / No	N/a	
If no please give details:		
Visual Check: Have you noticed any issues re	guiring atte	ention? Yes No
(observe whether the area is colourful, has sufficient to		
Other comments:		

DINING AREA:

Comments:

Please outline the meal times:

Please outline the me	eal tim	es:						
	Fron	n		1	Го			
Breakfast	7			10				
Lunch	12.45			13.30				
Dinner	5.15			1	L800			
	II.			ı				
Which is the main meal of the day: Lunc			ch		Dinner	\boxtimes		
Is menu cycle available		•	Yes	$\overline{\mathbb{X}}$	1	No	П	
If no, give details of a Breakfast	li meni	u options on	n day of	inspec	tion:			
Lunch		х						
Dinner								
		<u> </u>						
Is menu cycle on displa	av?				Y	'es		
Does menu cycle corre	•	with options	available	e?		'es		
If no, ask manager for	•	•						
	G. (p. a	астот атта ртс						
Which meal was sampled? lunc		:h						
Please describe the me		etail (e.g. wa			oland .	/ spicy e	etc.)	
Pepperoni pizza and B					, ,	J J J J J J J J J J	,	
Was there a vegetaria				Yes				
(note salad and vegeta				Vegetarian pizza				
considered as vegetari						•		
Give details of this opt	•	•						
Were there ethnic dish		ilable?		Yes				
Give details of this opt	ion:			n/a				
Was fresh foods availa	ble for	Infants?		Yes] N	0	□N/A
(as per HSE Infant Fee	ding Gu	uidelines)						
In your opinion, does the food on offer appear to		Yes	\boxtimes	N ₁	0			
provide a good variety?								
Did inspection take place during Ramadan?			no					
If yes, please outline arrangements for provision of meals outside of normal mealtime			al mealtimes,					
(medical or other appoin	tments,	etc.):						
					1	-		
Is there any damaged seating or tables in dining room? Yes No								
,			Yes ≥	<u> </u>	No 🔛			
eat their lunch?								

KITCHEN AREA: Food Safety Critical Requirements

FOOD SAFETY

Has the premises been inspected by an	Yes
Environmental Health Officer?	
Date of Visit?	7/9/19
Comments:	

Has a HACCP system been	Yes
implemented?	
Who designed the HACCP system?	Chef
Who is responsible for reviewing the	Chef
system?	
How frequently is the system reviewed?	Annually

HACCP Records:

Pest Control: no activity noted - ArrestA Pest
Induction and Ongoing Staff Training: in place
Time & Temperature Records: in place and up to date
Hygiene Audits: In place
List of Approved Suppliers: In place
Cleaning Schedules: In place
Procedures for accepting deliveries: in place
General Comments:

HACCP and Kitchen Evaluation

General:

Is the kitchen commercial or domestic?	Commercial and 4 new domestic hobs		
	for resident use		
What equipment is in place? Fridges, free	ezer, hobs etc,		
	·		
In what condition is the equipment? Good condition			
Comments:			

STRUCTURAL HYGIENE

Kitchen:

Is the refuse area suitably located?	Yes		
Is the area tidy?	Yes		
Are all bins covered?	Yes		
Are signs displayed at all entrances in	Yes		
relation to access to kitchen for non			
kitchen staff?			
Are white coats, shoe covers and hats	Yes		
available for non kitchen staff?			
Comment of the structural hygiene of the kitchen (i.e			
floors/walls/ceilings/doors/windows/work surfaces/ventilation, etc)			
Are suitable hand washing and drying	Yes		
facilities provided?			
General Comments:			

Dry Goods:

Suitably equipped? Shelving/containers	yes
etc	
Condition and suitability of facilities: Facil	ities suitable
What evidence is there of stock rotation?	Labelled and dated

Refrig	erated	Storag	œ:
--------	--------	--------	----

What type of refrigerated storage is provided?	Freezer (walk in and chest), walk in cold store, fridges and new freezer and fridge in shop
Comment on the condition and suitability condition	of the refrigerated storage: good
Are thermostats provided and in working order?	Yes
Are food items date stamped?	In shop mackerel has no labels
Are samples of dishes being kept?	Yes

Other:

Is there appropriate storage for cleaning	Yes
agents and chemicals?	

OPERERATIONAL HYGIENE

Do residents use the main kitchen?	No
Is that use supervised to ensure safe &	n/a
hygienic practices are observed?	
By whom is it supervised?	n/a

Is the correct equipment provided? e.g. colour coded chopping boards	
yes	

Is the necessary holding equipment provided? e.g. bain maries, refridgerated units.

Yes, cleaned weekly

Condition and suitability of serving equipment and utensils: Good condition	

What procedures are in place for unused/unserved food at the end of service?	
Chilled and stored	

Comments:		

Food I	Hall -	Shop)
--------	--------	------	---

Is the till system in place Ele	ctronic POS:	Yes		No	
Relevant Certification (halal	meats) in place/on display:	Yes	\boxtimes	No	
Is there appropriate storage;	shelving, cold storage, dry storage:	Yes	\boxtimes	No	
Were the points value of the	items clearly displayed:	Yes		No	
Is the area generally clean:		Yes		No	
If no for any of the above, pl	ease give details:				
•	ced any issues requiring attention? I, ethnic food, Halal food, variety ava cleaning materials.)	Yes ilable, s	suitable	e range	e of
If yes to any issues please give Frozen Mackerel has no labe					
•	n the food hall reflect the reasonable sion of halal food for Muslim residen egan residents, etc.				
If no please give details:					
fish); Eggs; Non-meat protein fortified milk; Variety of brea and pasta; Fresh fruit and ve	to provide a choice for residents. Mens such as pulses, beans and tofu; Dankfast cereals, including porridge; Polygetables; Olive, rape and other cook offee and other hot drinks; Sweets, p	iry prod tatoes, ing oils;	(includucts in wholes	ncludin grains, s and	ly Ig rice
Please Insert/List Some Item	ns/Products Below;				
Item/Product: Product:	Points Value:		Expiry	y Date	on
Tuna Chunks	1.50		02	2/24	
3 Chicken Fillets	4.30		7,	/7/22	
1kg Mince	6.00		7/	7 /22	
Overall Comments/Addition Well managed area with deli Social distancing in place	nal Comments: very records in place. Wide variety o	f produ	ıct avai	lable.	

STAFF FACILITIES AND HYGIENE

Record the last time entry.

Are all facilities working?

Is the area clean? (provide comment) yes

Are desi	gnated sta	ff facilities	provided?	Yes		
What fa	cilities are	in place?		Changing roo	om and sep	arate toilet
				<u> </u>		_
			naintained			
	able hand	_	drying	Yes		
	provided?					
_	ge provided	d for perso	nal	yes		
belongir						
	wers provi		ate	Yes		
cleanline	ess & suita	bility				
la a da d			-l (l - ((Van a Stable		
1	gnated are	•		Yes, suitable		
	If yes, is it	ciean/sui	tabie/weii			
maintair						
ij no, ou	tline arran	gements <u>j</u>	or preaks			
Aro unif	orms provi	idad far:				
Kitchen	•	iueu ioi.		1,00		
				yes		
Serving	Stalls			yes		
Are unif	orms clear	and in go	od	Clean and in	good cond	 dition
	n? (to incl	_			0	
	•		e shoes etc	.)		
	nal groomi			yes		
Are safe	habits pra	cticed?		yes		
General	Comment	s on staff f	acilities:	1 -		
23 P	ublic Toi	let -besi	de manaç	gers office (us	ed by res	sidents)
1	Number	Soap	Toilet	Hand Towels /	Hot	Sanitary Bins
			Paper	Dryers	Water	
Unisex:	3 toilets			\bowtie		
	3					
	showers	1 1 1 1 1				
Is there a	a cleaning so	chedule dis	played?		Ye	s 🔲 No 🖂

No *

Yes 🖂

Visual Che	eck: Have you	noticed a	nv issues r	equiring attention	on? Ye	s* No 🗵				
If No, give		House a	119 133465.	Equiling account	<u>///:</u>	3				
- - ,										
Staff To	ilet and Sho		· .	•	1	·				
	Number	Soap	Toilet	Hand Towels /		Sanitary Bins				
	-	<u> </u>	Paper	Dryers	Water	 				
Unisex:	1 TOILET									
	&	Ī								
1. ±b ara a	1SHOWER	' la displ	- 13		Vo	No M				
	cleaning sched ne last time ent		ayear		Yes	s 📗 No 🗵				
	a clean? (provi		ent) ves							
	cilities working?		ency yes		Ye	s No *				
			ny issues r	equiring attention						
If No, give		HULICCA A	TIY ISSUES I	equiling accounts	711:	2 140 🖂				
II NO, BIVE	detans.									
4 CO	OMMUNAL RC	OM (St	ate Locati	on): Loun	מחי					
Storage a		/UIVI (5	116 1000	Jiij	ige					
Is the walkway through the area clear?										
Are the exit signs clearly marked? Yes No										
General Seating Area										
Is the sea	ting in good co	ndition?			Yes 🖂	No 🗌				
		··	~ · · · · h.i		•• ••					
What is ti	he area general	lly usea ro	or? Waterii	ng television	Yes 🔀	No L				
~										
Is the area	r room: a generally clea	3			Yes 🗌	No 🖂				
			nv issues r	equiring attention		No 🖂				
	•	HULICCA	IIY ISSUES .	equiling accentic	лі: 163	NO 🖂				
11 y C C F	If yes please detail:									
Any other comments? If yes please detail:										
Anv other	r comments? If	r ves plea	se detail:							
Any other	r comments? If	f yes plea	se detail:							
Any other	r comments? I	f yes plea	se detail:							
	r comments? If									
OUTDOOL		/ FACILIT								
OUTDOOL	R GROUNDS /	/ FACILIT		Adequate	Poor* Ne	eds urgent attention				
DUTDOOF Please rat	R GROUNDS /	/ FACILIT	TIES	Adequate	Poor* Ne	eds urgent attention				
OUTDOOI Please rat Condition centre	R GROUNDS / e the followin of exterior of	/ FACILIT	TIES	Adequate	Poor* Ne	eds urgent attention				
OUTDOOI Please rat Condition centre	R GROUNDS /	/ FACILIT	TIES	Adequate	Poor* No	eeds urgent attention				
OUTDOOR Please rat Condition centre Paintwork Maintenar	R GROUNDS / e the followin of exterior of of the centre nce standard of	/ FACILIT	TIES	Adequate	Poor* No	eeds urgent attention				
OUTDOOF Please rat Condition centre Paintwork Maintenar grounds (e	R GROUNDS / te the following of exterior of to of the centre nce standard of the	/ FACILIT	TIES	Adequate	Poor* No	eeds urgent attention				
OUTDOOF Please rat Condition centre Paintwork Maintenar grounds (e	R GROUNDS / te the following of exterior of to of the centre nce standard of the	/ FACILIT	TIES	Adequate	Poor* No	eeds urgent attention				

Where you have rated	* please provide details and comment	ts:			
Are there any facilities	available for children outdoors? Yes		No		I/a
Comments					
LAUNDRY ROOM					
	Washing Machines		Drye	ers	
Number	6		6		
Do they appear to be in Comments:	working order? yes				
CORRIDOR :					
Is the area generally cle	ean?	Yes	\boxtimes	No	
If no please give details	:				
Visual Check: Have you	noticed any issues requiring attentio	n? No			
If yes please detail:					
STAIRWAY All stair	•				
Is the area generally cle	ean?	Yes	\boxtimes	No	
If no please give details	:				
•	noticed any issues requiring attentio	n? Yes		No	
(e.g., fire exit signs, hazar If yes please detail:	rds, lighting, notices, décor, etc.)				

Bedrooms:

 \boxtimes

Cleanliness

 \boxtimes

Is everything in working order?

If *, please give details:

Very Good

Adequate

CLEANING (General Arrangements) How often are bedrooms inspected? twice weekly Weekly Who cleans the bedrooms? Staff Residents How often do staff clean the bedrooms? Weekly fortnightly Monthly Other Are there cleaning materials and equipment provided by management for Yes \boxtimes No residents? What cleaning equipment is available to Vacuum, cleaning detergents, mops etc residents? Staff will clean What arrangements are in place if rooms are not cleaned sufficiently by residents? **Toilet and Shower** Number Soap Toilet Hand Towels / Hot Sanitary Bins Paper Water Dryers X \square Unisex: M \bowtie Beside room 8 2 toilets and showers Is there a cleaning schedule displayed? Yes No 🖂 Record the last time entry. Is the area clean? (provide comment) yes Are all facilities working? No * Yes Visual Check: Have you noticed any issues requiring attention? Yes* No If No, give details: ROOM NUMBER 1 Room Profile: Room Capacity: Room Occupancy: Shared 2 4 TV **Ensuite Shared Bathroom Smoke Alarm** Fire Notice

 \boxtimes

No *

Poor *

Yes 🔀

 \boxtimes

Needs urgent attention *

ROOM NUMBER 8 Room Profile: Room Capacity: Room Occupancy: Shared 3 1 TV Ensuite Shared Bathroom Smoke Alarm Fire Notice Very Good Adequate Poor * Needs urgent attentio Cleanliness Yes If *, please give details: ROOM NUMBER 7 Room Profile: Room Capacity: Room Occupancy: Shared 5 3 TV Ensuite Shared Bathroom Smoke Alarm Fire Notice Very Good Adequate Poor * Needs urgent attentio Cleanliness Is everything in working order? Yes No * If *, please give details: ROOM NUMBER 2 ROOM Profile: Room Capacity: Room Occupancy:
Shared TV Ensuite Shared Bathroom Smoke Alarm Fire Notice Very Good Adequate Poor Needs urgent attention Cleanliness Yes Is everything in working order? Yes If *, please give details: ROOM NUMBER 7 Room Profile: Room Capacity: Room Occupancy: Shared 5 3 TV Ensuite Shared Bathroom Smoke Alarm Fire Notice Very Good Adequate Poor Needs urgent attention Cleanliness Yes No * If *, please give details: ROOM NUMBER 2 ROOM NUMBER 2 ROOM NUMBER 2 ROOM Capacity: Room Occupancy:
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Very Good Adequate Poor * Needs urgent attentio Cleanliness
Cleanliness
Is everything in working order? If *, please give details: ROOM NUMBER 7
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ROOM NUMBER 7 Room Profile: Room Capacity: Room Occupancy: Shared 5 TV Ensuite Shared Bathroom Smoke Alarm Fire Notice Very Good Adequate Poor * Needs urgent attentio Cleanliness Is everything in working order? Yes No * If *, please give details: ROOM NUMBER 2 Room Profile: Room Capacity: Room Occupancy:
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Room Profile: Room Capacity: Room Occupancy:
1 ,
Shared 5 3
TV Ensuite Shared Bathroom Smoke Alarm Fire Notice
Very Good Adequate Poor * Needs urgent attentio
Cleanliness
Is everything in working order? Yes No *
If *, please give details:
Toilet and Shower
Number Soap Toilet Hand Towels / Hot Sanitary Bi
Unisex: Beside
room 2
1 toilet
1 toilet
and
and shower
and

Are all faciliti	ies w	orking?					Υ	es 🖂	No *
Visual Check:	: Ha	ve you notic	ed any issu	ies requ	uiring a	attentior	າ? Y	es*	No 🖂
If No, give de	tails	:							
ROOM NUM		3					1		
Room Profile	:				n Capa	city:		m Occup	ancy:
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TV		Ensuite	Shared	Bathro	om	Smoke	e Alarm	Fire	Notice
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Cleanliness		L	_				7	\vdash	
Is everything			r.			Yes	☑ No*	Ш	
If *, please gi	ive c	letails:							
ROOM NUM		4		I _			1 _		
Room Profile	:				n Capa	city:		m Occup	ancy:
T) /		F '11 .	Gl I	4		6 1	3	F*	NI - II
TV		Ensuite	Shared	Bathro	om	Smoke	e Alarm	Fire	Notice
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Cleanliness									
Is everything	in w	orking orde	r?			Yes 🔀	No *		
If *, please gi	ive c	letails:							
ROOM NUM	BER	5							
Room Profile	:			Room	n Capa	city:	Roo	m Occup	ancy:
Shared				3			3		
TV		Ensuite	Shared	Bathro	om	Smoke	e Alarm	Fire	Notice
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Cleanliness									
Is everything	in w	orking orde	r?		١	′es 🖂	No *		
If *, please gi	ive d	etails:							
ROOM NUM	BER	6							
Room Profile				Room	n Capa	city:	Roo	m Occup	ancy:
Shared				3		•	3		•
TV		Ensuite	Shared	Bathro	om	Smoke	e Alarm	Fire	Notice
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Cleanline		<u> </u>	_		L		L		$\overline{}$				
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If *, pleas	se give c	details:											
Toilet a	nd Sho	ower											
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		ime entry.											
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Are all fa									'es	\boxtimes		No *	<u> </u>
Visual Ch	eck: Ha	ve you notice	ed any issu	ies req	uiring a	ttentio	n?	`	′es*		Ν	lo [$\underline{\times}$
If No, giv	e details	s:											
ROOM N		7					1						
Room Pro	ofile:				n Capac	ity:			m C)ccu	pano	cy:	
shared		F '1 .	Cl I	3		C I		3	1				
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If *, pleas													
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Shared	JIIIC.			2	· capac	. су.		2	0	·ccu	ματι	-у .	
TV		Ensuite	Shared		om	Smok	e Ala			Fir	e No	otice	
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		Very Good	Adec	ıuate	Por	or *	N	eeds	Urga	-nt	attei	ntion	*
Cleanline	!SS		7,000		Γ	<u>, </u>	- 1	ccus	<u>۵. و</u> ر		اعدددا		
		vorking order	<u> </u>		<u> </u>	es 🖂	N	o *		Ш			
If *, pleas			•		- 11	[14						
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Toilet											
	Numb	er	Soap	Toil	et F	land To	owels /	-	lot	Sa	nitary Bins
				Pap	er	Dry	ers	W	ater		
Unisex:	Besid	е	\boxtimes			\triangleright	3		\boxtimes		
	room										
	215bk	(
Is there a		_		splayed?					Υe	es 🗌	No 🖂
Record th											
Is the are		••		nment)	yes						
Are all fa									Υe		No *
Visual Ch			notice	ed any iss	ues req	uiring	attentio	n?	Ye	es*	No 🔀
If No, give	e details	5:									
ROOM N	UMBER	9									
Room Pro	ofile:				Roon	n Capa	city:		Roor	n Occu	pancy:
Single					3		-		2		
TV		Ensuit	te	Shared	Bathro	oom	Smok	e Ala	rm	Fir	e Notice
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Is everyth	ning in v	vorking	order	?			Yes 🔀]	No *		
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Is everyth	ning in v	vorking	order	?		\	res 🔀	No	o * [
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Shared				<u> </u>	4				3		
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Cleanline	:SS				\times	[

Is everything	in working order	·}		Y	'es		
If *, please giv	ve details:						
ROOM NUME	BER 12						
Room Profile:			Room	Capa	city:	Roo	om Occupancy:
Shared			3		-	2	
TV	Ensuite	Shared	Bathro	om	Smoke	Alarm	Fire Notice
						$\overline{\Box}$	
	Very Good	Adeq	uate	Po	or *	Needs	urgent attention *
Cleanliness	72.7 2332	7,629	1			.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Is everything	in working order	.} 		Y	es '		
If *, please giv							
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DOOM NUMBER	NED 42						
ROOM NUME Room Profile:			Room	Canad	rity:	Por	om Occupancy:
Shared			3	Сарас	city.	2	on Occupancy.
TV	Ensuite	Shared		om	Smoke		Fire Notice
						$\overline{\Box}$	
	Very Good	Adeq	uate	Po	or *	Needs	urgent attention *
Cleanliness	72.7 2332	7,629	1			.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Is everything	in working order	<u>~</u>		<u>-</u> Y	'es 🗍	No *	
If *, please giv							
71 0							
ROOM NUME	RFR 14						
Room Profile:			Room	Capac	citv:	Roc	om Occupancy:
			3	- Cupu	,.	2	om occupanty.
TV	Ensuite	Shared	Bathro	om	Smoke	Alarm	Fire Notice
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	Very Good	Adeq	uate	Ро	or *	Needs	urgent attention *
Cleanliness		\triangleright					
Is everything	in working order		'	N	No		
If *, please giv	ve details:						
<u> </u>							
ROOM NUME	BER 15						
Room Profile:			Room	Capac	city:	Roo	om Occupancy:
Shared			3			2	
TV	Ensuite	Shared	Bathro	om	Smoke	Alarm	Fire Notice

 \boxtimes

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	Very Good	d Adeq	uate	Po	or *	N	eeds	urgei	nt attention *
Cleanliness		,	1					Ţ	
Is everything i	in working orde	r?		Y	es es	No *		_	
If *, please giv	ve details:								
ROOM NUMB	BER 16								
Room Profile:			Roon	1 Capa	city:		Roo	m Oc	ccupancy:
Shared			2		<u>, </u>		2		, ,
TV	Ensuite	Shared	Bathro	om	Smo	oke Ala	rm		Fire Notice
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Cleanliness									
Is everything i	n working orde	r?		Y	'es 🔀		No	*	
If *, please giv	ve details:								
ROOM NUME Room Profile: Shared			Room 2	і Сарас	city:		Roo 2	m Oc	ccupancy:
TV	Ensuite	Shared	Bathro	om	Smo	oke Ala	rm		Fire Notice
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If *, please giv	ve details:								
ROOM NUMB			I _				_		
Room Profile:				n Capa	city:			m Oc	ccupancy:
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'V		Silaieu	Datillo	,0111	31110	Ald			
		Adm.		D	. *	<u> </u>			L
Cleanliness	Very Good	Adequ	ate	Poor]	Ne	eas u	irgen	t attention *
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If *, please giv		1:		T	c3 🔼	I INC	, [
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Room Profile: Shared 3 TV Ensuite Shared Bathroom Smoke Alarm Fire Notice Very Good Adequate Poor * Needs urgent attention * Cleanliness Severything in working order? Yes No * If *, please give details: ROOM NUMBER 20 Room Profile: Shared 2 TV Ensuite Shared Bathroom Smoke Alarm Fire Notice Very Good Adequate Poor * Needs urgent attention * Cleanliness Shared Bathroom Smoke Alarm Fire Notice Very Good Adequate Poor * Needs urgent attention * Cleanliness Severything in working order? Yes Shared Severything Shared Severything Shared Shared Bathroom Smoke Alarm Fire Notice Shared Severything Shared Shared Bathroom Smoke Alarm Fire Notice Shared Severything Shared Shared Bathroom Smoke Alarm Fire Notice Shared Shared Bathroom Smoke Alarm Shared Shared Shared Bathroom Smoke Alarm Shared Sh	ROOM NUME	ED 10						
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Cleanliness							\boxtimes	
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Cleanliness x Is everything in working order? Yes No *	TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice
Cleanliness x Is everything in working order? Yes No *								
Is everything in working order? Yes No *		Very Good	Adeq	juate	Pc	or *	Needs	urgent attention *
<u> </u>				(~		
If *, please give details:	, ,		?		Υ	′es 🔀	No *	
	If *, please giv	ve details:						

ROOM NUMI	BER 22					
Room Profile	•		Room Capa	city:	Roo	m Occupancy:
Shared			2		2	
TV	Ensuite	Shared Bathroom		Smoke Ala	rm	Fire Notice

	\boxtimes			\boxtimes	\boxtimes	
-	Very Good	Adequate	Poor *	Needs	urgent attention *	
Cleanliness						
Is everything i	n working order	?	Yes 🔀	No *		
If *, please give details:						
ROOM NUMB	ER 23					
Room Profile:		Room	Capacity:	Roo	m Occupancy:	
Single		2		2		
TV	Ensuite	Shared Bathro	om Smok	e Alarm	Fire Notice	
	\boxtimes			\boxtimes		
	Very Good	Adequate	Poor *	Needs	urgent attention *	
Cleanliness						
Is everything i	n working order	?	Yes 🔀	No *		
If *, please giv	e details:					
ROOM NUMB Room Profile: Shared	ER 24	Room 2	Capacity:	Roo 2	т Оссирапсу:	
TV	Ensuite	Shared Bathro	om Smok	e Alarm	Fire Notice	
	Very Good	Adequate T	Poor *	Needs	urgent attention *	
Cleanliness						
Is everything in working order? Yes						
If *, please give details:						
ROOM NUMB	ER 25	Τ -	Cameril	T =	0	
Room Profile: Shared		Room 2	Capacity:	Roo 1	Room Occupancy:	
TV	Ensuite	Shared Bathro	om Smok	e Alarm	Fire Notice	
				X		
<u></u>	Very Good	Adequate	Poor *	Needs	urgent attention *	
Cleanliness	Very 0000	Auequate		iveeus		
Is everything in	n working order	·	Yes l×l	No *		
Is everything in If *, please giv		·?	Yes 🔀	No *		

ROOM NUMI	BER 26								
Room Profile	:		Room	Capa	city:	Ro	om Occupancy:		
Shared			1		•	1	, ,		
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
						\boxtimes			
	Very Good	l Adeq	uate	Po	or *	Need	s urgent attention *		
Cleanliness			<u> </u>						
Is everything	in working orde	·}		١	⁄es 🔀	No *			
If *, please give details:									
ROOM NUMI									
Room Profile	•		Room	n Capa	city:	Ro	om Occupancy:		
Shared			4		ı	3	1		
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
	Very Good	l Adeq	uate	Po	or *	Need	s urgent attention *		
Cleanliness									
	in working orde	·,		Υ	⁄es 🔀	No *			
If *, please gi	ve details:								
ROOM NUMI			Room	n Capa	city:	Ro	om Occupancy:		
Shared			4			3			
TV	Ensuite	Shared	Bathroom		Smok	e Alarm	Fire Notice		
	Very Good	l Adeq	uate	Po	or *	Need	s urgent attention *		
Cleanliness									
	in working orde	·,		}	⁄es 🔀	No *			
If *, please give details:									
ROOM NUMBER 29									
				Room Capacity: Room Occupancy:					
Shared				•	•	2			
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice		
	Very Good	Adeq	uate	Pc	or *	Need	s urgent attention *		
Cleanliness									
Is everything	in working orde	· ?		١	′es 🛚	No *			
If *, please gi	ve details:								

ROOM NUM	BER 30								
Room Profile	:		Room	Сара	city:	Roc	m Occupancy:		
Shared			3	3		3			
TV	Ensuite	Shared	l Bathro	Bathroom		e Alarm	Fire Notice		
						\boxtimes			
	Very Go	od Ade	quate	Ро	or *	Needs	urgent attention *		
Cleanliness			\leq						
Is everything	Is everything in working order? Yes No *								
If *, please gi	ve details:								
ROOM NUM									
Room Profile	:			Capa	city:	-	om Occupancy:		
Shared	Γ	T	2		·	2	T		
TV	Ensuite	Shared	l Bathro	om	Smok	e Alarm	Fire Notice		
	Very Go	od Ade	quate	Po	or *	Needs	eeds urgent attention *		
Cleanliness			\leq						
Is everything	Is everything in working order? yes								
If *, please gi	ve details:								
ROOM NUM						<u> </u>			
Room Profile	<u> </u>			Capa	city:		om Occupancy:		
Shared		- CI	2		6 1	Smoke Alarm Fire Notice			
TV	Ensuite	Shared	Bathroom		Smoke Alarm		Fire Notice		
	Very Go		<u>quate</u>	Po	or *	Needs	urgent attention *		
Cleanliness			\leq						
	in working or	der?		Υ	'es 🔀	No *			
If *, please give details:									
ROOM NUMBER 33									
Room Profile			Room	Capa	ritv:	Roc	um Occiinancy.		
Shared	•				y.	2	Room Occupancy:		
TV		Shared	2 Bathroom		Smok	e Alarm	Fire Notice		
	Ensuite	Silaico	Datino	0111	Sillok		The Notice		
	Ensuite	Sharee							
	Ensuite Very Go		quate	1		\boxtimes	urgent attention *		

Is everything	in working orde	رع		Υ	'es 🔀	No	o *		
If *, please give details:									
ii , picase gi	ve details.								
ROOM NUMI	RFR 34								
Room Profile			Room	n Capa	citv:		Roo	m Occupancy:	
Shared	-		3		,		3		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice	
<u> </u>					r	<u> </u>			
			Ш		ا	<u> </u>			
	Very Good	d Adec	uate	Po	or *	Ne	eeds	urgent attention	า *
Cleanliness			\leq						
Is everything	in working orde	ر؟		Υ	'es 🛚	No	o *		
If *, please gi	ve details:								
ROOM NUMI	BER 35								
Room Profile	•		Room	n Capa	city:		Roo	m Occupancy:	
shared			2		•		2		
TV	Ensuite	Shared	Bathro	Bathroom Smoke Ala		e Ala	rm	Fire Notice	
\square					$\overline{\Box}$				
	Vario Cara			D -	*				*
Cleanliness	Very Good	d Adeo	Juate	1 70	or *	INE	eas	urgent attention	1 "
	in working order	<u> </u>		<u> </u>					
	in working order	ŗ		ľ	'es				
If *, please gi	ve details:								
ROOM NUMI	BER 36								
Room Profile	:		Room	n Capa	city:		Roo	m Occupancy:	
Shared	T	T	3		Ī		2	T	
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice	
	Very Good	Adec	uate	Po	or *	Ne	eds	urgent attention	า *
Cleanliness									
Is everything	in working orde	ر غ		Υ	'es				
If *, please gi	ve details:								
ROOM NUMI	BFR 37								
Room Profile			Room	n Capa	citv:		Roo	m Occupancy:	
Shared			3	- 12-34	,		3		
				3 3					

TV	Ensuite	Shared	Bathro	om	Smoke Alarm		Fire Notice	
	Very Good	Adeq	uate	Ро	or *	Needs	urgent attention *	
Cleanliness		\triangleright						
Is everything	in working orde	ر؟		Υ	'es			
If *, please giv	If *, please give details:							
ROOM NUME	ROOM NUMBER 38							
Room Profile:			Room	Capac	city:	Roo	m Occupancy:	
Shared		T	2	ı		2		
TV	Ensuite	Shared	Bathro	om	Smoke A	larm	Fire Notice	
	Very Good	l Adeq	uate	Ро	or *	Needs	urgent attention *	
Cleanliness								
Is everything	in working orde	۲?		Υ	'es 🔀	No *		
If *, please giv	ve details:							
ROOM NUMBER 39								
Room Profile:			Room	Сарас	city:	Roo	m Occupancy:	
Shared			2			2		
TV	Ensuite	Shared	Bathroom Smo		Smoke A	larm	Fire Notice	
\boxtimes	\boxtimes				\boxtimes			
	Very Good	Adeq	uate	Ро	or *	Needs urgent attention		
Cleanliness								
Is everything	in working orde	ι,		Υ	es 🖂	No *		
If *, please giv	ve details:							
ROOM NUME	BER 40							
Room Profile:			Room	Сарас	Capacity:		Room Occupancy:	
Shared			2			2		
TV	Ensuite	Shared Bathroom Smoke A		Smoke A	larm	Fire Notice		
	\boxtimes							
	Very Good	Adeq	uate	Ро	or *	Needs	urgent attention *	
Cleanliness								
Is everything in working order? Yes No *								
If *, please giv	If *, please give details:							
L								

ROOM NUMBER 41		
Room Profile:	Room Capacity:	Room Occupancy:
Shared	2	2

TV	Ensuite	Shared	l Bathro	om	om Smoke Alar		n	Fire Notice
	Very Goo	d Adeo	quate	Pc	or *	Nee	eds ı	urgent attention *
Cleanliness	,		Ż					
Is everything	in working orde	r?		Υ	⁄es			
If *, please giv	If *, please give details:							
ROOM NUME								
Room Profile	<u>•</u>			ı Capa	<u>city:</u>			m Occupancy:
<u>Shared</u>	Enquito	Charad F	2		Cmales	1		Fire Natice
<u>TV</u>	<u>Ensuite</u>	Shared E	satnroo	<u>m</u>	Smoke	Alarm	1	Fire Notice
	\bowtie							
	Very Good	Adeq	uate_	Poor	*	Need	s ui	gent attention *
Cleanliness								
	in working ord	er?			<u>Yes</u>			
If *, please gi	ve details:							
ROOM NUMI	BER 43							
Room Profile:			Room	Capa	city:	R	Roor	n Occupancy:
Shared			2	2				
TV	Ensuite	Shared	l Bathro	om	Smoke Alarm		n	Fire Notice
	\boxtimes							\boxtimes
	Very Goo		quate	Pc	oor * Needs			urgent attention *
Cleanliness			\leq					
, ,	in working orde	r?		١	∕es ⊠	No '	*	
If *, please give	ve details:							
ROOM NUME			Daa		oit»)	m Occurance
Room Profile Shared	•		5	ı Capa	city:	0		m Occupancy:
TV	Ensuite	Shared E		m	Smoke			Fire Notice
				1_	*			
Closuliuses	Very Good		uate	Poor	*	Need	ls ui	gent attention *
	Cleanliness							
If *, please gi		L1:		'	i C3			
ii , picase gi	ve uctalis.							
Annex 1								

Room Profile	:		Room Capa	city:	Roo	Room Occupancy:	
Shared			3			2	
TV	Ensuite	Shared B	athroom	Smoke	Alarm	Fire Notice	
	Very Good	Adequ	ate Po	oor *	Needs	urgent attention *	
Cleanliness							
Is everything in working order? Yes No *							
If *, please give details:							
Annex 2							
Room Profile	:		Room Capa	city:	Roo	m Occupancy:	
Shared			4	.	3		
TV	Ensuite	Shared B	athroom	Smoke	Alarm	Fire Notice	
					\leq	\boxtimes	
	Very Good	Adequ	ate Po	oor *	Needs	urgent attention *	
Cleanliness							
Is everything	in working order	?	•	Yes 🔀	No *		
If *, please gi	ve details:						
Annex 3							
Room Profile	•		Room Capa	city:	Roo	m Occupancy:	
Shared	•		4 3			Cocapaney.	
TV	Ensuite	Shared B	athroom	Smoke	Alarm	Fire Notice	
\boxtimes							
	Very Good	Adequ	ate Po	oor *	Needs	urgent attention *	
Cleanliness							
Is everything	in working order	?	,	Yes 🔀	No *		
If *, please give details:							
L							
	_	- _		_			
	Gen	<u>eral Re</u>	<u>epre</u> se	<u>ntati</u>	ons		
If you were approached by any <u>residents</u> regarding general issues while in the centre please outline the details below:							
none							
1.0110							

If you were approached by any members of staff regarding general
issues while in the centre please outline the details below:
If you were approached by any other persons regarding general
issues while in the centre please outline the details below:

Please ensure that no personal information or information that could lead to the identification of an individual is recorded in this section.

Personal representations should be recorded in Part 3.

Summary Sheet

Name of Centre:		Glenvera				
Address:		Wellington Road, Cork				
Contractor:		Bideau				
Manager:		Martina Collins				
Contact Name:		Martina Collins				
Capacity Per MOA	(Current	131 (102)				
Occupancy):						
Date of	26/6/22					
Inspection:						

Fire Safety:

No issues

Food Safety:

No issues - HACCP system currently being revised

Bedroom:

Hallway outside room 20 needs painting

Paint peeling outside room 4.

From: David Lardner (DCEDIY)

Sent: Tuesday 29 November 2022 11:14

To:

Subject: IPPS - Inspection Reports Glenvera Hotel Accommodation Centre - Please review and respond

Dear Mr Hyde,

Please find attached PDF copies of the IPPS Independent Inspection Reports from QTS Ltd for Glenvera Hotel Accommodation Centre, dated 26/06/2022 and 30/08/2022 which were completed this year.

I would be grateful if you could please review the reports and if there are any comments on the inspection reports which require remediation I would be grateful if you could please revert back to me by email confirming actions taken.

I would be grateful if we could receive your response by Tuesday 13th December 2022

With Kind regards,

David.

David Lardner International Protection Procurement Services

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The Department of Children, Equality, Disability, Integration and Youth. An Roinn Leanaí, Comhionannais, Míchumais, Lánpháirtíochta agus Óige

david.lardner@equality.gov.ie +353 (0)1 237 6038 https://www.gov.ie/dcediy Attention: David Lardner

International Protection Procurement Unit

In reply to Inspection carried out in Glenvera by QTS on 26-06-22 and 30-08-22.

INSPECTION 26-06-22

FOOD SAFETY:

HACCAP system revised

BEDROOMS:

Room 20: Hallway painted.

Room 4: Wall painted.

INSPECTION 30-08-22:

FIRE SAFETY:

Staff Fire Training done 23-10-22.

Room 17 & 18: Gave verbal warning in connection with smoking in their bedroom.

Room 30: Removed ashtray on the day of inspection and gave residents a written warning.

Room 27: Removed cooker on the day of Inspection and gave resident a written warning.

Room 38: Gave verbal warning in connection with smoking in the room-improved access to the bedroom.

BEDROOMS:

Room 25: Room de-cluttered on 05-09-22

Room 17: Replaced Lock and Light in bathroom.

GENERAL:

Resident has since changed his mind in connection with transfer to Galway.

Please do not hesitate to contact me if you need any further information on the above,

Regards,

Martina Collins,

General Manager.