IPAS/IPPS

Independent
Inspection Report

Centre:	Atlas Killarney
Inspector:	Fergal Duane
Date of Inspection:	06/10/2023
Time of Arrival & Departure:	14:30 – 17:00

Part 1 General Information on Services

Independent Inspection Report

Centre: Atlas Killarney

Date of Inspection: 06/10/2022

1. CENTRE DETAILS

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Name and address of Centre	Atlas House Killarney Co. Kerry	
L		
Contractor	OFM	
Manager	Gerardette Milligan	
Who deputises for manager in his/her	Give Job Title only	
absence?	Assistant manager / Receptionist	
	T	
Telephone Number	064 6633559	
Current Contracted Capacity	90	
Current Occupancy (today)	90	
Current Centre Profile (e.g., singles, families etc.)	Families/Single Female	
Current Centre Profile (e.g., singles, families etc.)	rannies/Single remaie	
HSE Area	South West	
Public Health Nurse	Mary O Connor	
DSP / CWO name	Theresa O Gorman	
Environmental Health Officer name	Anne Hussey	
Local Fire Officer Name	Padraig Mangan	
Local Fire Station	Killarney	
Is the Centre certified by any Quality Manager	ment System Yes Nox	
(i.e. Q Mark, ISO)?:		
If yes, please give details:		
What was the date of the last certification	1?	

2. Please provide a copy of the following

Have you a copy of the Certification

	Check List
Official Register	х
Menu Cycle	х
Staffing Lists as follows:	
1. Full list of staff employed at the centre (indicating Names, Titles, Roles, etc.,)	x
2. Indicate who is on duty at time of inspection (today)	x
3. a separate list of Designated Liaison Persons (child protection)	x

Yes No

3 GENERAL SECURITY & EMERGENCY DETAILS

Is 24 hour supervision provided?	(Y/N)	Yes x No
Give details of roster hours		Security 8pm to 8 am
Is security provided by external company?	(Y/N)	Yes No x
If yes, give name of company:		Internal OFM Staff
Does the centre have CCTV?	(Y/N)	Yes x No
Is a list of emergency numbers available in the	е	Yes x No
Manager's office?		
Does the list include the following numbers?	(Y/N)	Yesx No
Local Garda station 24 hr number		
Local hospital		
Local fire station		If no, give details:
Duty Social Work Team		
Out of hours GP Service		
RIA out of hours number		
Are first aid kits available?	(Y/N)	Yes x No
Where and how many?		3 between kitchen and reception
Who is responsible for first aid restocking?		Job title <u>only</u> (not name) of person responsible:
		Manager
Is there a defibrillator in the centre?		Yes No x
How many staff been trained to use it?		

4 HEATING ARRANGEMENTS

What type of heating is used in the centre?	Electric
Do residents have control of the heatingin their own	Yes x No
bedroom?	
If no, what arrangements are in place?	
What are the heating 'ON' times?	Electric heating available 24/7 controlled
	(on/off) in resident room

5 HOUSE RULES

Are residents provided with a copy of the House Rules on arrival?	Yes x No
How does centre management explain house rules to residents on arrival?	On arrival induction with Manager. RIA booklet

6 ARRANGEMENTS FOR RESIDENTS & VISITORS (keys / storage / toiletries)

Are residents issued with key for their bedroom?(Yes/No)	Yes x No
Are residents issued with key for main door?(Yes/No)	Yes Nox
If no, give details	Door is locked in evening time at
	security on duty (locked at 10pm)
Are there procedures to allow residents to receive	Yes
visitors? (Give details)	
Outline visiting times:	10am to 10pm
In what areas are visitors allowed in the centre?	Communal Areas, tv room and play
	room
Any other relevant information:	
Is there a facility for storage of residents' valuables*?	In own rooms only or cabin at the back
(Give details.)(*Storage is at resident's own risk)	·
What toiletries are provided to residents on arrival?	Soap, shampoo, toothpaste, toilet
	paper
What arrangements are in place to replenish these	Go to manager – checked also monthly
items?	_

7 ARRANGEMENTS FOR MAINTENANCE

Does the centre have a written procedure in place	Yes x No
for residents to report maintenance issues? (Yes/No)	
Is there a maintenance day book? (Yes/No)	Yes x No
Describe the maintenance procedure at the centre:	
Log in managers office for maintenance to do etc.	

8 CHILD PROTECTION

Are measures in place to inform staff and visitors of RIA's	Yes – all staff issued Child Protection Policy and
Child Protection Policy?	signs off.
(Give details)	
Are visitors asked to sign a declaration agreeing to	Yes
adhere to the child protection policy?	
Where is declaration held?	Office
Is there a sign in book for visitors? Where?	Yes – reception desk
Are there notices on public display giving name and	Yes – in dining room, stairwell lobby and main
contact details of Designated Liaison Person? Where?	reception corridors
Have Designated Liaison Persons received HSE training?	Yes
Are notices prominently displayed regarding parental	Yes in Dining room and reception notice boards
supervision of children? Where?	

9 FOOD SAFETY

Has a HACCP system been implemented? (Yes/No)	Yes x No
Have the premises been inspected by an Environmental	Yes x No
Health Officer? (Yes/No)	
Date of last visit:	22/12/21 No Issues

10 NUTRITION / SCHOOL LUNCHES / BABY FORMULA (general arrangements)

Are residents consulted regarding menu /	Chef openly meets with residents
dietary requests? (Give details.)	
Provide details opposite:	Selection of fruit and juices everyday
Which of the following are provided for school	with yogurt drink once a week.
children's packed lunches:	
 Sandwich? What sandwich fillings are available: Cheese? Ham? Chicken? Tuna? Jam? Other? 	Residents have dining room set out for them every school morning with bread, ham, chicken, cheese, salads and
Drinks? Juice? Water?	butter/spread
• Yogurt?	
• Fruit?	
Other	
Is infant formula kept out of public view?	yes
What arrangements are in place for distribution	Issued by manager and recorded on
of infant formula?	issue log.

11 ARRANGEMENTS FOR REFRESHMENTS / MEALS OUTSIDE NORMAL MEAL TIMES

Are tea / coffee / drinking water / Snacks etc.	Yes x No
available outside mealtimes?	
What food/snacks are available after hours or when	Fruit, Bread, coffee, tea and milk
kitchen is closed?	
Where are the snacks located and how are they	Dining room
accessed?	
Are meals available for residents who arrive late?	Yes x No
(Give details.)	Meal left covered for re-heating once notified
Are meals available for new arrivals?	Yes on arrival if outside main meal times ,
(Give details)	meals will have been set aside from previous
	service.
Are packed lunches available for residents	Yes x No
travelling to Dublin on official business?	Sandwich, juice/water and fruit
(Give details)	
If the inspection takes place during Ramadan this	n/a
section <u>must</u> be completed.	
What arrangements are in place to facilitate	
residents observing a fast during Ramadan?	

12 FACILITIES FOR FEEDING BABIES

Are the following available?	Yes/No
Access to drinking water (for breastfeeding mothers	Yes x No
/ for preparation of infant formula)	
Sterilisers	Yes No x
Kettles	Yesx No
Fridge (for bottles of EBM* / formula)*Expressed	Yes x No
Breast Milk	
Bottle Warmer	Yes No x
Microwave	Yes x No

Are these facilities available 24 hours a day		Yes x No	
Is there a dedicated room provided?		Yes Nox	
Where?		Dining room	
THE CO.		Dining room	
13 INDOOR FACILITIES	, T		
Are the following are available to residen	its?	Yes/No	
Computers with Internet access		Yes No x	
WIFI		Yes x No	
DVD player		Yesx No	
Computer Games		Yes Nox	
Snooker Table		Yes Nox	
Pool Table		Yes Nox	
Table Tennis Table		Yes Nox	
Board Games		Yes x No	
Newspapers		Yes Nox	
Books		Yes x No	
Toys / games for children		Yesx No	
Other		Tesk No.	
Give details of any other arrangement or othe	r	TV Room,	
comments:	.'	i v Room,	
Where does the service go to? What is the frequency of the service? (List time table opposite)			
15 TV SYSTEM Is there a specific TV system in place?		Yes x No	
(give details)	Sate	atelitte TV channels available	
An average, how many TV channels are		aorview and 50+ others	
provided to residents?	Usau	iview and 50+ others	
Are residents allowed to erect satellite	No		
dishes?	INO		
uisiles:			
16 LAUNDRY FACILITIES (General Arra	angen	nents)	
Are Laundry facilities available in the centre?		Yes x No	
If No, what service is provided?			
Who launders towels and bedlinen?		Residents (6 washers / 4 dryers)	
(e.g., residents, staff, other, etc)			
What procedures are in place for the exchang towels and bed linen at the centre?	e of	On request with manger	
What procedures are in place for ironing boar	ds.	Available from laundry both irons and ironing	
what procedures are in place for fronting boards		Transact from facility both from and from	

Washing machines on automatic dosing

How is washing powder / tablets supplied?

Are there specific arrangements for access to the	Open from 8am to 10pm
laundry (give details):	

17 CLEANING (General Arrangements)

Are there cleaning materials and equipment	Yesx No
provided by management for residents?	
What cleaning equipment is available to	Cif/Toilet cleaner/Vacuum/Mops and
residents?	brushes
What is the procedure for residents to access	Request them from managers office
vacuum cleaners, brushes & other cleaning	
equipment?	
What arrangements are in place if rooms are	Manager speaks to resident and if
not cleaned sufficiently by residents?	necessary assistance provided

PART 2

Room by Room Inspection

Independent Inspection

Centre: Atlas House Killarney

Date of Inspection: 06/10/22

Section A- Administration / Communal areas

17 Have you seen the following?

		Location of display
Up to date House Rules	х	Dining room and lobby
Complaint Forms	х	Stairwell lobby beside reception
Accident/ Incident procedure	х	Mangers office

HSE Breastfeeding Posters	х	Dining room and lobby
(if applicable)		
Designated Liaison Person details	x	Dining room and lobby
(Child Protection)		
Supervision of children notice	x	Dining room and lobby
Gym Notices(Child Safety – if applicable)	X	Gym door
IOM Voluntary Return Posters	х	Stairwell lobby beside reception

18 Staff Awareness

Did you see the IPAS/IPPS Code of Practice*?	х
Are all staff aware of IPAS/IPPs Code & House Rules?	x
How are staff made aware of IPAS/IPPS Code & House Rules?	
Training session by manager and sign off.	

^{*}A Code of Practice for persons working in accommodation centres

19 FIRE SAFETY

You should record the last 2 entries on the fire register for each of the following sections:

19a EMERGENCY LIGHTING INSPECTION SCHEDULE

<u>Date</u>	Inspected By (Company Name / Position)	<u>Comments</u>
26/09/22	Internal	Ok
14/6/22	N.E.L. Service Ltd	5 repairs completed

19b FIRE ALARM & DETECTION SYSTEM INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	OK	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
05/10/22	Internal	х			
14/06/22	Chubb	х			

19c FIRE FIGHTING EQUIPMENT INSPECTION SCHEDULE

(Include all fire extinguishers, hose reels and fire blankets.)

Date	Inspected By (Company Name / Position)	OK	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
5/10/22	Internal security	Х			
Nov 21	by M&K Fire – Conformance Certificate	х			

19d FIRE EXIT DOORS / MEANS OF ESCAPE INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	OK	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
2/10/22	Internal security	Х			
3/10/22	Internal security	х			

19e FIRE DRILL PROCEDURE INSPECTION SCHEDULE

Date & Time	Numbers of staff involved in drill	No. of residents present / evacuated **	Evacuation Time	Comments
7/8/22	4	91-91	7.5 min	Good response
8am				
7/2/22	5	53	45min	Some residents would
14:00				not leave the building.

^{**}Both numbers must be recorded.

19f STAFF INSTRUCTION AND TRAINING (Fire Safety)

Job Description	Course	Instructor	Duration	Date
All staff	Fire Safety	M Morley (M&K Fire)	1 day	30.3.15
All staff	Fire Safety	M Morley (M&K Fire)	1 day	Nov 2021

19g FIRE ASSEMBLY POINTS

Where are the Fire Assembly Points located?	Front of building
Are they marked?	Yes
Are staff aware of locations?	yes
Comments:	

19h FIRE ALARM SYSTEM

Is there a fire alarm system in place?	Yes
Are there smoke alarms throughout the	yes
premises, inc bedrooms?	
Are all smoke alarms linked back to a central	yes
control panel?	
Are there designated 'Smoking' areas?	No smoking allowed inside building
Include locations	
Comments	

19i FIRE EXITS, EMERGENCY LIGHTING, SMOKE ALARMS, FIRE NOTICES

(in corridors & common areas)

Are fire exits clear from obstruction?	Yes
Are they unlocked?	yes
Are fire exits clearly posted throughout the	yes
building?	
Are all fire doors kept closed?	yes
Are fire evacuation instructions clearly	yes
displayed in the centre?	
Are fire extinguishers clearly visible?	yes
Is there emergency lighting system in place?	yes
Comments:	

Administration Area:

Other comments:

Reception: Is the area generally clean?	Yes x No	
If no please give details:		
Visual Check: Have you noticed any issues r		tention? Yes No x
(e.g., fire exit signs, hazards, lighting, notices, de	écor, etc.)	
If yes please detail:		
Have you seen the following?		
		Location of display
Up to date House Rules	х	Dining room / Office
Complaint Forms	х	Dining room / Office
Accident/ Incident procedure	х	Managers office
LICE Dunastfooding Dootous	1	Dining record
HSE Breastfeeding Posters (if applicable)	X	Dining room
Designated Liaison Person details	х	Dining room / Office
(Child Protection)	^	Dining room / Office
Supervision of children notice	x	Dining room
Gym Notices (Child Safety – if applicable)		N/A
	<u> </u>	
IOM Voluntary Return Posters	Х	reception
Anti Human-Trafficking Posters	X	Dining hall
'NO to Violence & Harassment' Posters	Х	Dining hall
Social Room / Tea Station (State Location	on):	
What facilities are provided? Dining room,		
Is the area generally clean?		Yes x No
If no please give details:		
Visual Check: Have you noticed any issues r	equiring at	tention? Yes Nox
If yes please detail:		
Pre-school Room:		
Is thearea generally clean? No – being	taken up b	y new residents

DINING AREA:

Please outline the me	eal times:						
	From		Т	То			
Breakfast	7.30		9	.30			
Lunch	12.30		1	4.00			
Dinner	17.30		1	9.00			
	1		l .				
Which is the main meal	of the day:	Lu	nch 🗌	Di	nner x		
Is menu cycle available?		Ye	s x	No	o 🗌		
If no give details of al	Il monu ontion	s on day o	finence	tion:			
If no, give details of al	Thena options	s on day o	illispec	tion.			
Lunch							
Dinner							
Dinner							
Is menu cycle on display	/?			Ye	.s x	No	
Does menu cycle corres		ns availahl	e?	Ye	_	No	
If no, ask manager for e				10	.5 ^	110	
Daily Menu matched m residents	enu cycle, howe	ever days o	of dishes	may ch	nange on	request of	f
Which meal was sample	ed?	Lunch					
Please describe the mea	al in detail (e.g. v	was it hot /	cold, bla	and / sp	icy etc.)		
Haddock							
Was there a vegetarian	option?		Yes	X	No		
(note salad and vegetab		t					
considered as vegetarian option)							
Give details of this option			Jallef	rei Rice	and mix	ed Vegeta	bles
Were there ethnic dishes available?		Yes	Х	No			
Give details of this option:		Jallef	rei Rice	?			
Was fresh foods availab			Yes	x	No		
(as per HSE Infant Feedi							
In your opinion, does th		appear to	Yes	X	No		
provide a good variety?							
Did inspection take place			Yes		No	Х	
If yes, please outline arr (medical or other appoints	-	orovision o	f meals c	outside	of norma	l mealtime	es,
Is there any damaged seating or tables in dining roo							
is there any damaged se	eating or tables i	in dining ro	om?		YesNo:	X	
Is there any damaged so is there enough seating eat their lunch?					YesNo Yes x No [×	

Comments: Food, service and hygiene all to a verygood standard.

KITCHEN AREA: Food Safety Critical Requirements

FOOD SAFETY

Has the premises been inspected by an	Yes
Environmental Health Officer?	
Date of Visit?	22/12/21
Comments:	
No issues	

Has a HACCP system been implemented?	Yes
Who designed the HACCP system?	OFM
Who is responsible for reviewing the	Chef
system?	
How frequently is the system reviewed?	Not determined

HACCP Records:

Pest Control: Alphasan Pest Control ltd.Bait points serviced minimum 8 times per year – no activity noted in past recent inactions 22/06/22.

Induction and Ongoing Staff Training: HACCP training has been provided to all kitchen staff, training records viewed in employee file. Full training matrix in place for all staff.

Time & Temperature Records: As part of HACCP plan, Cooking, re-heating, service temperatures are taken at each service. Food server temperature taken also. Fridge & Freezer temperatures taken twice daily as food delivery and food storage.

Hygiene Audits: None recorded but cleaning logs available. Weekly deep clean takes place on Wednesday, Cleaning audits need to be signed by management at the end of each week. Cleaning after each service.

List of Approved Suppliers: Detailed list of approved suppliers in place.

Cleaning Schedules: Daily/weekly cleaning registers in place, checked by Head Chef on a daily/weekly basis, separate server and kitchen cleaning registers.

Procedures for accepting deliveries: 12 point HACCP control point system and acceptance of delivery process in place. Sign off reviewed.

General Comments:

Very clean kitchen and well maintained. Excellent HACCP system in place.

HACCP and Kitchen Evaluation

General

Is the kitchen commercial or domestic?	Commercial.	
What equipment is in place? Convie Oven, 6 ring gas burner, deep fryer, commercial microwave, commercial mixer, milk dispenser, commercial dishwasher, separate metal worktops for cooked meat, raw meat and vegetables.		
In what condition is the equipment? New	fridges in place	
Comments: Very clean kitchen in place.		

Structural Hygiene Kitchen:

Is the refuse area suitably located? Yes,			
Is the area tidy?			
Are all bins covered?	Yes		
Are signs displayed at all entrances in re	lation to	Yes.	
access to kitchen for non kitchen staff?			
Are white coats, shoe covers and hats av	ailable	Yes	
for non kitchen staff?			
Comment of the structural hygiene of the kitchen (i.e.			
floors/walls/ceilings/doors/windows/worl	floors/walls/ceilings/doors/windows/work surfaces/ventilation, etc):		
Good standard of hygiene maintained within the kitchen.			
Are suitable hand washing and drying facilities provided?		Yes, two hand washing facilities in place.	
General Comments:			

Structural Hygiene cont Dry Goods

Suitably equipped? Shelving/containers	Yes, separate dry goods storage room.	
etc		
Condition and suitability of facilities:		
Suitable shelving area is provided. All items clearly	displayed and shelving kept in a clean state.	
What evidence is there of stock	All stock within expiry dates.	
rotation?		

Refrigerated Storage

What type of refrigerated storage is provided?	Free standing commercial refrigerators and chest freezers.
Comment on the condition and suitab Two commercial refrigerators, old fridges have	
Freezers for separate storage of raw meats and b	oreads/processed vegetables and dairy.
Are thermostats provided and in working order?	Yes, all in good working order.
<u>U</u>	
Are food items date stamped?	Yes.

Other

Is there appropriate storage for	Yes, separate locked
cleaning agents and chemicals?	

Operational Hygiene

Do residents use the main kitchen?	No	
Is that use supervised to ensure safe & hygienic practices are observed?		N/A
By whom is it supervised?		N/A

Is the correct equipment provided? e.g. colour coded chopping boards

Yes, colour coded chopping boards and knifes are used for separate food preparation areas. Colour notices on display advising of which equipment to use.

Is the necessary holding equipment provided? e.g. bainmaries, refrigerated units

Bain marie and refrigerated display unit provided in service area. Both units are clean and well maintained.

Condition and suitability of serving equipment and utensils:

All serving equipment and utensils are clean and well maintained.

What procedures are in place for unused/unserved food at the end of service?

Food waste is disposed of after every service. Uncontaminated Food which can be saved and cooled within time controls, such as rice, is recycled correctly to reduce food waste

Comments:			

Staff Facilities and Hygiene

Are designated staff facilities		Yes.
provided?		
What facilities are in place?	staff locker room and toilets in place.	

Are all areas clean and well maintained?	Yes. All areas are regularly cleaned and are in a good condition.
Are suitable hand washing & drying facilities provided?	Yes, hand washing facilities in both toilet areas.
Is storage provided for personal belongings?	Yes, lockers are provided.
Are showers provided? indicate cleanliness& suitability	No.

Is a designated area provided for staff	No, dining room used for staff breaks also.
breaks? If yes, is it clean/suitable/well	
maintained	
If no, outline arrangements for breaks	

Are uniforms provided for:			
Kitchen Staff?	Yes, uniforms, hats and aprons are provided.		
Serving Staff? Yes, uniforms, hats and aprons are provided.			

Are uniforms clean and in good condition? (to include caps/hairnets/closed heel/toe shoes etc)	Appropriate uniforms, hats, hairnets are provided. Appropriate shoes are also worn.
Is personal grooming satisfactory?	Yes.
Are safe habits practiced?	Yes, use of serving equipment, and use of gloves are practiced.
General Comments on staff facilities:	

23 PUBLIC TOILET (State Location):

	Number	Soap	Toilet	Hand Towels /	Hot	Sanitary Bins
			Paper	Dryers	Water	
Unisex:						
Ladies:	1	х	х	х	х	х
Gents:	1	х	х	х	х	
Is there a cleaning schedule displayed?Yes No x						
Record the last time entry. Not noted						
Is the area clean? (provide comment) yes						
Are all facilities working? Yes x No						
Visual Check: Have you noticed any issues requiring attention? Yes No x						
If No, give details:						

37COMMUNAL ROOM (State Location):down from reception on right hand side

Storage area:		
Is the walkway through the area clear?	Yes X No	
Are the exit signs clearly marked?	Yes X No	
General Seating Area		
Is the seating in good condition?	Yes X No	
What is the area generally used for? Socialising and visitors		
Computer room:		
Is the area generally clean?	Yes X No	
Visual Check: Have you noticed any issues requiring attention?	Yes 🗌 No	X
If yes please detail:		
Any other comments? If yes please detail:		

OUTDOOR GROUNDS / FACILITIES

Please rate the following

5	Very Good	Adequate	Poor*	Needs urgent attention*
Condition of exterior of centre	Х			
Paintwork of the centre	х			
Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.)	х			
Cleanliness of the grounds (ie., evidence of rubbish etc.)	х			
Where you have rated * please provide details and comments:				
Are there any facilities available for children outdoors? Yes x No				
Comments Facilities for children and general maintenance of Atlas House is excellent				

LAUNDRY ROOM

	Washing Machines	Dryers		
Number	6	4		
Do they appear to be in working order? yes				

, , , ,	
CORRIDOR all corridors are maintained exceptionally	well
Is the area generally clean?	Yes x No
If no please give details:	
Visual Check: Have you noticed any issues requiring attention	? Yes Nox
If yes please detail:	
STAIRWAY all stairwells are clean and kept clear	
Is the area generally clean?	Yes x No
If no please give details:	
Visual Check: Have you noticed any issues requiring attention	? Yes Nox
(e.g., fire exit signs, hazards, lighting, notices, décor, etc.)	
If yes please detail:	

Bedrooms:

CLEANING (Gei	neral Arrang	ements)							
How often are	e be	drooms inspe	ected?		twice v	weekly [W	eekly/	Х	
Who cleans th	ne b	edrooms?			Staff			Reside	ents	х
How often do	sta	ff clean the b	edrooms?		Weekly			fortnightly		
					Month	ıly [Othe	r	X
Are there clea	nin	g materials a	nd equipm	ent						
provided by n	nan	agement for r	residents?		Yes x No 🗌					
What cleaning equipment is available to residents?					Mops,	brushes	, toil	let cle	aner, v	acuum etc
What arrange	me	nts are in plac	ce if rooms	are	Manag	gement v	will w	vork w	ith res	sident and if
not cleaned sufficiently by residents?					-	ary get l				assist in
ROOM NUME	BER	1								
Room Profile:	Fa	mily Room		Roon	n Capad	city:		Roo	m Occ	upancy:
			4					4		
TV		Ensuite	Shared Bathroom Smoke A					arm	F	ire Notice
Х		n/a	n/a X							Х
		Very Good	d Adequate Poor *				١	leeds	urgent	attention *
Cleanliness		Х								
Is everything	in w	orking order	?		Ye	es X N	lo *			
If *, please giv	ve d	etails: No glo	be over the	e bulb	in the k	oathroor	n.			
ROOM NUME	BER:	3								
Room Profile:	Fa	mily Room		Roon	n Capad	city:		Room Occupancy:		
				4				3		
TV		Ensuite	Shared	Bathro	oom	Smok	e Ala	arm	F	ire Notice
X		n/a	Ī	n/a			X			X
		Very Good	Adeq	uate	Pc	or *	١	Needs	urgent	t attention *
Cleanliness		x								
Is everything	in w	orking order	?		Υe	es X	lo *			
If *, please giv	ve d	etails:								
ROOM NUME	BER4	4								
Room Profile: Family Room Ro				Roon	n Capad	city:		Roo	m Occ	upancy:
				3			2			
TV		Ensuite	Shared	Bathro	oom	Smok	e Ala	arm	F	ire Notice
Х		х					Х			X

	Very Good	l Adec	quate	Po	or *	Ne	eeds	urgent	attention *
Cleanliness	Х								
Is everything	in working order	?		Ye	s X	۷o *			
If *, please given	ve details: Dedica	ted bathro	om ad	jacent 1	to room	1			
ROOM NUME	BER5								
Room Profile:	single female		Room	Capac	ity:		Roo	m Occı	upancy:
	T	ı	2				2	ı	
TV	Ensuite	Shared	Shared Bathroom Smoke Alarm					F	ire Notice
x	Xnote below		x						X
	Very Good	Adeo	quate	Ро	or *	Ne	eeds	urgent	attention *
Cleanliness	х								
Is everything	in working order	?		Ye	s X -	No *			
If *, please giv	ve details: Dedica	ted bathro	om ad	jacent t	to room	า			
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If *, please g	ive	details:							

General Representations

If you were approached by any <u>residents</u> regarding general issues while in the centre please outline the details below:
N/a
If you were approached by any members of staff regarding general
issues while in the centre please outline the details below:
N/A
If you were approached by any other persons regarding general issues
while in the centre please outline the details below:
N/A

Please ensure that no personal information or information that could lead to the identification of an individual is recorded in this section.

Personal representations should be recorded in Part 3.

Summary Sheet

Name of Centre:		Atlas Killarney
Address:		Killarney Co Kerry
Contractor:		OFM
Manager:		Gerardette Milligan
Contact Name:		Tshenesani Moyo
Capacity Per MOA (Current		90 (90)
Occupancy):		
Date of	06/10/2022	
Inspection:		

Issues

Fire Safety:

Replace cover over emergency light in play room.

Room 23, 16, 32 Cooking in Room.

Room 8 Fridge blocking door opening

Food Safety:

No Issues

Maintenance:

Room 1 Install globe over bathroom light bulb.

IPAS/IPPS

Independent
Inspection Report

Centre:	Atlas Killarney
Inspector:	Fergal Duane
Date of Inspection:	06/07/2023
Time of Arrival & Departure:	9am – 1pm

Part 1 General Information on Services

Independent Inspection Report

Centre: Atlas Killarney

Date of Inspection: 06/07/2022

1. CENTRE DETAILS

1. CENTRE DETAILS		
Name and address of Centre	Atlas House Killarney Co. Kerry	
Contractor	OFM	
Manager	Gerardette Milligan	
Who deputises for manager in his/her	Give Job Title only	
absence?	Assistant manager / Receptionist	
Telephone Number	064 6633559	
Current Contracted Capacity	90	
Current Occupancy (today)	89	
Current Centre Profile (e.g., singles, families etc.)	Families/Single Female	
HSE Area	South West	
Public Health Nurse	Mary O Connor	
DSP / CWO name	Theresa O Gorman	
Environmental Health Officer name	Anne Hussey	
Local Fire Officer Name	Padraig Mangan	
Local Fire Station	Killarney	
Is the Centre certified by any Quality Manage	ment System Yes Nox	
(i.e. Q Mark, ISO)?:		
If yes, please give details:		
What was the date of the last certification	n?	

2. Please provide a copy of the following

Have you a copy of the Certification

	Check List
Official Register	x
Menu Cycle	х
Staffing Lists as follows:	
1. Full list of staff employed at the centre (indicating Names, Titles, Roles, etc.,)	x
2. Indicate who is on duty at time of inspection (today)	x
3. a separate list of Designated Liaison Persons (child protection)	x

Yes No

3 GENERAL SECURITY & EMERGENCY DETAILS

Is 24 hour supervision provided?	(Y/N)	Yes x No
Give details of roster hours		Security 8pm to 8 am
Is security provided by external company?	(Y/N)	Yes No x
If yes, give name of company:		Internal OFM Staff
Does the centre have CCTV?	(Y/N)	Yes x No
Is a list of emergency numbers available in the	e	Yes x No
Manager's office?		
Does the list include the following numbers?	(Y/N)	Yesx No
Local Garda station 24 hr number		
Local hospital		
Local fire station		If no, give details:
Duty Social Work Team		
Out of hours GP Service		
RIA out of hours number		
Are first aid kits available?	(Y/N)	Yes x No
Where and how many?		3 between kitchen and reception
Who is responsible for first aid restocking?		Job title <u>only</u> (not name) of person responsible:
		Manager
Is there a defibrillator in the centre?		Yes No x
How many staff been trained to use it?		

4 HEATING ARRANGEMENTS

What type of heating is used in the centre?	Electric
Do residents have control of the heatingin their own	Yes x No
bedroom?	
If no, what arrangements are in place?	
What are the heating 'ON' times?	Electric heating available 24/7 controlled
	(on/off) in resident room

5 HOUSE RULES

Are residents provided with a copy of the House Rules on arrival?	Yes x No
How does centre management explain house rules to residents on arrival?	On arrival induction with Manager. RIA booklet

6 ARRANGEMENTS FOR RESIDENTS & VISITORS (keys / storage / toiletries)

(meyo, otorage, tometines,
Yes x No
Yes Nox
Door is locked in evening time at
security on duty (locked at 10pm)
Yes
10am to 10pm
Communal Areas due to gym, tv room
and play room being occupied
In own rooms only
-
Soap, shampoo, toothpaste, toilet
paper
Go to manager – checked also monthly

7 ARRANGEMENTS FOR MAINTENANCE

Does the centre have a written procedure in place	Yes x No
for residents to report maintenance issues? (Yes/No)	
Is there a maintenance day book? (Yes/No)	Yes x No
Describe the maintenance procedure at the centre:	
Log in managers office for maintenance to do etc.	

8 CHILD PROTECTION

Are measures in place to inform staff and visitors of RIA's	Yes – all staff issued Child Protection Policy and
Child Protection Policy?	signs off.
(Give details)	
Are visitors asked to sign a declaration agreeing to	Yes
adhere to the child protection policy?	
Where is declaration held?	Office
Is there a sign in book for visitors? Where?	Yes – reception desk
Are there notices on public display giving name and	Yes – in dining room, stairwell lobby and main
contact details of Designated Liaison Person? Where?	reception corridors
Have Designated Liaison Persons received HSE training?	Yes
Are notices prominently displayed regarding parental	Yes in Dining room and reception notice boards
supervision of children? Where?	

9 FOOD SAFETY

Has a HACCP system been implemented? (Yes/No)	Yesx No
Have the premises been inspected by an Environmental	Yesx No
Health Officer? (Yes/No)	
Date of last visit:	8/10/20

10 NUTRITION / SCHOOL LUNCHES / BABY FORMULA (general arrangements)

<u>-</u>	10 7
Are residents consulted regarding menu /	Chef openly meets with residents
dietary requests? (Give details.)	
Provide details opposite:	Selection of fruit and juices everyday
Which of the following are provided for school	with yogurt drink once a week.
children's packed lunches:	
 Sandwich? What sandwich fillings are available: Cheese? Ham? Chicken? Tuna? Jam? Other? 	Residents have dining room set out for them every school morning with bread, ham, chicken, cheese, salads and butter/spread
Drinks? Juice? Water?	butter/spreau
• Yogurt?	
• Fruit?	
Other	
Is infant formula kept out of public view?	yes
What arrangements are in place for distribution	Issued by manager and recorded on
of infant formula?	issue log.

11 ARRANGEMENTS FOR REFRESHMENTS / MEALS OUTSIDE NORMAL MEAL TIMES

Are tea / coffee / drinking water / Snacks etc.	Yes x No
available outside mealtimes?	
What food/snacks are available after hours or when	Fruit, Bread, coffee, tea and milk
kitchen is closed?	
Where are the snacks located and how are they	Dining room
accessed?	
Are meals available for residents who arrive late?	Yes x No
(Give details.)	Meal left covered for re-heating once notified
Are meals available for new arrivals?	Yes on arrival if outside main meal times ,
(Give details)	meals will have been set aside from previous
	service.
Are packed lunches available for residents	Yes x No
travelling to Dublin on official business?	Sandwich, juice/water and fruit
(Give details)	
If the inspection takes place during Ramadan this	n/a
section must be completed.	
What arrangements are in place to facilitate	
residents observing a fast during Ramadan?	

12 FACILITIES FOR FEEDING BABIES

Are the following available?	Yes/No
Access to drinking water (for breastfeeding mothers	Yes x No
/ for preparation of infant formula)	
Sterilisers	Yes No x
Kettles	Yesx No
Fridge (for bottles of EBM* / formula)*Expressed	Yes x No
Breast Milk	
Bottle Warmer	Yes No x
Microwave	Yes x No

Are these facilities available 24 hours a day ls there a dedicated room provided?		Yes x No
		Yes Nox
Where?		Dining room
where:		Dining 100m
13 INDOOR FACILITIES		
Are the following are available to resider	ntc?	Yes/No
Computers with Internet access	163;	Yes \ \ \ No x
WIFI		Yes x No
DVD player		Yesx No
Computer Games		Yes Nox
Snooker Table		Yes Nox
Pool Table		Yes Nox
Table Tennis Table		Yes Nox
Board Games		Yesx No
Newspapers		Yes Nox
Books		Yesx No
Toys / games for children		Yesx No
Other		TESK NO
Give details of any other arrangement or other	or .	Limited indoor facilities available due to
comments:	-'	movement of personnel from Park Lawn
comments.		
		into this premises
Is there a bus service provided? (Yes/No):		Voci I Nov
Where does the service go to? What is the frequency of the service? (List time table opposite)		Yes Nox
What is the frequency of the service? (List time table opposite) 15 TV SYSTEM Is there a specific TV system in place?		Yesx No
What is the frequency of the service? (List time table opposite) 15 TV SYSTEM Is there a specific TV system in place? (give details)		Yesx No litte TV channels available
What is the frequency of the service? (List time table opposite) 15 TV SYSTEM Is there a specific TV system in place? (give details) An average, how many TV channels are provided to residents?	6sao	Yesx No
What is the frequency of the service? (List time table opposite) 15 TV SYSTEM Is there a specific TV system in place? (give details) An average, how many TV channels are		Yesx No litte TV channels available
What is the frequency of the service? (List time table opposite) 15 TV SYSTEM Is there a specific TV system in place? (give details) An average, how many TV channels are provided to residents? Are residents allowed to erect satellite	6sao No	Yesx No litte TV channels available rview and 50+ others
What is the frequency of the service? (List time table opposite) 15 TV SYSTEM Is there a specific TV system in place? (give details) An average, how many TV channels are provided to residents? Are residents allowed to erect satellite dishes?	6sao No angem	Yesx No litte TV channels available rview and 50+ others
What is the frequency of the service? (List time table opposite) 15 TV SYSTEM Is there a specific TV system in place? (give details) An average, how many TV channels are provided to residents? Are residents allowed to erect satellite dishes? 16 LAUNDRY FACILITIES (General Arr	6sao No angem	Yesx No litte TV channels available rview and 50+ others
What is the frequency of the service? (List time table opposite) 15 TV SYSTEM Is there a specific TV system in place? (give details) An average, how many TV channels are provided to residents? Are residents allowed to erect satellite dishes? 16 LAUNDRY FACILITIES (General Arr Are Laundry facilities available in the centre?	6sao No angem	Yesx No litte TV channels available rview and 50+ others
What is the frequency of the service? (List time table opposite) 15 TV SYSTEM Is there a specific TV system in place? (give details) An average, how many TV channels are provided to residents? Are residents allowed to erect satellite dishes? 16 LAUNDRY FACILITIES (General Arr Are Laundry facilities available in the centre? If No, what service is provided?	6sao No angem	Yesx No litte TV channels available rview and 50+ others Hents) Yes x No
What is the frequency of the service? (List time table opposite) 15 TV SYSTEM Is there a specific TV system in place? (give details) An average, how many TV channels are provided to residents? Are residents allowed to erect satellite dishes? 16 LAUNDRY FACILITIES (General Arr Are Laundry facilities available in the centre? If No, what service is provided? Who launders towels and bedlinen?	No Rangem (Y/N)	Yesx No litte TV channels available rview and 50+ others Hents) Yes x No
What is the frequency of the service? (List time table opposite) 15 TV SYSTEM Is there a specific TV system in place? (give details) An average, how many TV channels are provided to residents? Are residents allowed to erect satellite dishes? 16 LAUNDRY FACILITIES (General Arr Are Laundry facilities available in the centre? If No, what service is provided? Who launders towels and bedlinen? (e.g., residents, staff, other, etc)	No Rangem (Y/N)	Yesx No litte TV channels available rview and 50+ others eents) Yes x No Residents (6 washers / 4 dryers)
What is the frequency of the service? (List time table opposite) 15 TV SYSTEM Is there a specific TV system in place? (give details) An average, how many TV channels are provided to residents? Are residents allowed to erect satellite dishes? 16 LAUNDRY FACILITIES (General Arr Are Laundry facilities available in the centre? If No, what service is provided? Who launders towels and bedlinen? (e.g., residents, staff, other, etc) What procedures are in place for the exchange	6sao No angen (Y/N)	Yesx No litte TV channels available rview and 50+ others eents) Yes x No Residents (6 washers / 4 dryers)

How is washing powder / tablets supplied?	Washing machines on automatic dosing
Are there specific arrangements for access to the	Open from 8am to 10pm
laundry (give details):	

17 CLEANING (General Arrangements)

Are there cleaning materials and equipment	Yesx No
provided by management for residents?	
What cleaning equipment is available to	Cif/Toilet cleaner/Vacuum/Mops and
residents?	brushes
What is the procedure for residents to access	Request them from managers office
vacuum cleaners, brushes & other cleaning	
equipment?	
What arrangements are in place if rooms are	Manager speaks to resident and if
not cleaned sufficiently by residents?	necessary assistance provided

PART 2

Room by Room Inspection

Independent Inspection

Centre: Atlas House Killarney

Date of Inspection: 06/07/22

Section A- Administration / Communal areas

17 Have you seen the following?

		Location of display
Up to date House Rules	х	Dining room and lobby
Complaint Forms	х	Stairwell lobby beside reception
Accident/ Incident procedure	х	Mangers office

HSE Breastfeeding Posters	х	Dining room and lobby
(if applicable)		
Designated Liaison Person details	х	Dining room and lobby
(Child Protection)		
Supervision of children notice	х	Dining room and lobby
Gym Notices(Child Safety – if applicable)	х	Gym door
IOM Voluntary Return Posters	х	Stairwell lobby beside reception

18 Staff Awareness

Did you see the IPAS/IPPS Code of Practice*?	х	
Are all staff aware of IPAS/IPPs Code & House Rules?	х	
How are staff made aware of IPAS/IPPS Code & House Rules?		
Training session by manager and sign off.		

^{*}A Code of Practice for persons working in accommodation centres

19 FIRE SAFETY

You should record the last 2 entries on the fire register for each of the following sections:

19a EMERGENCY LIGHTING INSPECTION SCHEDULE

<u>Date</u>	Inspected By (Company Name / Position)	<u>Comments</u>
3/3/22	Internal	Ok
14/6/22	N.E.L. Service Ltd	5 repairs completed

19b FIRE ALARM & DETECTION SYSTEM INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	OK	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
05/07/22	Chubb	x			
14/06/22	Chubb	х			

19c FIRE FIGHTING EQUIPMENT INSPECTION SCHEDULE

(Include all fire extinguishers, hose reels and fire blankets.)

Date	Inspected By (Company Name / Position)	OK	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
5/7/22	Internal security	Х			
Nov 21	by M&K Fire – Conformance Certificate	х			

19d FIRE EXIT DOORS / MEANS OF ESCAPE INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	OK	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
4/7/22	Internal security	Х			
5/7/22	Internal security	Х			

19e FIRE DRILL PROCEDURE INSPECTION SCHEDULE

Date & Time	Numbers of staff involved in drill	No. of residents present / evacuated **	Evacuation Time	Comments
4/7/21 8.10am	3	41	3 mins	Went well
7/2/22 14:00	5	53	45min	Some residents would not leave the building.

^{**}Both numbers must be recorded.

19f STAFF INSTRUCTION AND TRAINING (Fire Safety)

Job Description	Course	Instructor	Duration	Date
All staff	Fire Safety	M Morley (M&K Fire)	1 day	30.3.15
All staff	Fire Safety	M Morley (M&K Fire)	1 day	Nov 2021

19g FIRE ASSEMBLY POINTS

Where are the Fire Assembly Points located?	Front of building
Are they marked?	Yes
Are staff aware of locations?	yes
Comments:	

19h FIRE ALARM SYSTEM

Is there a fire alarm system in place?	Yes
Are there smoke alarms throughout the	yes
premises, inc bedrooms?	
Are all smoke alarms linked back to a central	yes
control panel?	
Are there designated 'Smoking' areas?	No smoking allowed inside building
Include locations	
Comments	

19i FIRE EXITS, EMERGENCY LIGHTING, SMOKE ALARMS, FIRE NOTICES

(in corridors & common areas)

Are fire exits clear from obstruction?	Yes
Are they unlocked?	yes
Are fire exits clearly posted throughout the	yes
building?	
Are all fire doors kept closed?	yes
Are fire evacuation instructions clearly	yes
displayed in the centre?	
Are fire extinguishers clearly visible?	yes
Is there emergency lighting system in place?	yes
Comments:	

Administration Area:

Other comments:

Is the area generally clean?		Yes x No
If no please give details:		
Visual Check: Have you noticed any issues re		tention? Yes No x
(e.g., fire exit signs, hazards, lighting, notices, dé	cor, etc.)	
If yes please detail:		
Have you seen the following?		
		Location of display
Up to date House Rules	Х	Dining room / Office
Complaint Forms	X	Dining room / Office
Accident/ Incident procedure	X	Managers office
HSE Breastfeeding Posters	x	Dining room
(if applicable)		5g . 56
Designated Liaison Person details	х	Dining room / Office
(Child Protection)		
Supervision of children notice	х	Dining room
Gym Notices (Child Safety – if applicable)	х	Gym door
IOM Voluntary Return Posters	х	reception
Anti Human-Trafficking Posters	Х	Dining hall
'NO to Violence & Harassment' Posters	x	Dining hall
Social Room / Tea Station (State Location	on):	
What facilities are provided? Dining room ,		V. N.
Is the area generally clean?		Yes x No
If no please give details:		
Visual Check: Have you noticed any issues re	equiring att	tention? Yes Nox
If yes please detail:		
Pre-school Room: Is thearea generally clean? No – being	taken un h	y new residents
is allead belief any clean.	cancil up b	,

DINING AREA:

Please outline the	meal tin	nes:							
	Fron	From)				
Breakfast	7.30	7.30			9.30				
Lunch	12.3	12.30			1.00				
Dinner	17.3	0		19	9.00				
Which is the main m	eal of the	day:	Lunch		[Dinner	X		
Is menu cycle availal	ole?		Yes	х	1	No			
			•						
If no, give details o	f all men	u options on da	y of in	spect	ion:				
Breakfast				•					
Lunch									
Dinner									
Is menu cycle on dis	play?				١	⁄es	Х	No	П
Does menu cycle cor	respond	with options ava	ilable?		١	⁄es	Х	No	
If no, ask manager fo	or explana	ition and provide	details	5:	.,				
Daily Menu matche	d menu cy	cle, however da	ys of di	ishes ı	may (chang	e on r	equest of	f
residents	·		•		-			•	
Which meal was san	npled?	Lunch							
Please describe the	meal in de	etail (e.g. was it h	not / col	ld, bla	nd / s	spicy e	etc.)		
Chicken pasta – tast	y nice and	d well cooked							
Was there a vegetar	ian optior	1?		Yes	X	ı	Vo		
(note salad and vege	etables <u>alc</u>	<u>one</u> are not							
considered as vegeta	arian opti	on)							
Give details of this option:				Jallefrei Rice and mixed Vegetables					bles
Were there ethnic dishes available?				Yes	X		Vo		
Give details of this option:				Jallefr	ei Ri				
Was fresh foods available for Infants?				Yes	X	ı	Vo		
(as per HSE Infant Feeding Guidelines)									
In your opinion, does the food on offer appear to Yes x No									
provide a good varie	•								
Did inspection take place during Ramadan?				Yes			No .	X	
If yes, please outline	_	· ·	on of m	eals o	utsid	e of n	ormal	mealtime	es,
(medical or other appo	ointments,	etc.):							
						I F			
, 5 5				Yes	Nox	<u> </u>			
Is there enough seating for residents present to sit down and				ıd	Yes	(No L			

Comments: Food, service and hygiene all to a verygood standard.

eat their lunch?

FOOD SAFETY

Has the premises been inspected by an	Yes
Environmental Health Officer?	
Date of Visit?	<mark>8/10/20</mark>
Comments:	
No issues	

Has a HACCP system been implemented?	Yes
Who designed the HACCP system?	OFM
Who is responsible for reviewing the	Chef
system?	
How frequently is the system reviewed?	Not determined

HACCP Records:

Pest Control: Alphasan Pest Control ltd.Bait points serviced minimum 8 times per year – no activity noted in past recent inactions.

Induction and Ongoing Staff Training: HACCP training has been provided to all kitchen staff, training records viewed in employee file. Full training matrix in place for all staff.

Time & Temperature Records: As part of HACCP plan, Cooking, re-heating, service temperatures are taken at each service. Food server temperature taken also. Fridge & Freezer temperatures taken twice daily as food delivery and food storage.

Hygiene Audits: None recorded but cleaning logs available. Weekly deep clean takes place on Wednesday, Cleaning audits need to be signed by management at the end of each week. Cleaning after each service.

List of Approved Suppliers: Detailed list of approved suppliers in place.

Cleaning Schedules: Daily/weekly cleaning registers in place, checked by Head Chef on a daily/weekly basis, separate server and kitchen cleaning registers.

Procedures for accepting deliveries: 12 point HACCP control point system and acceptance of delivery process in place. Sign off reviewed.

General Comments:

Very clean kitchen and well maintained. Excellent HACCP system in place.

General

Is the kitchen commercial or domestic?	Commercial.
What equipment is in place?	
Convie Oven, 6 ring gas burner, deep fryer, commer commercial dishwasher, separate metal worktops fo	
In what condition is the equipment? New	fridges in place
Comments:	
Very clean kitchen in place.	

Structural Hygiene Kitchen:

Is the refuse area suitably located?	Yes,			
Is the area tidy?	Yes			
Are all bins covered?	Yes			
Are signs displayed at all entrances in relation to		Yes.		
access to kitchen for non kitchen staff?				
Are white coats, shoe covers and hats available		Yes		
for non kitchen staff?				
Comment of the structural hygiene of the kitchen (i.e.				
floors/walls/ceilings/doors/windows/work surfaces/ventilation, etc):				
Good standard of hygiene maintained within the kitchen.				
Are suitable hand washing and drying facilities provided? Yes, two hand washing facilities in place.				
General Comments:				

Structural Hygiene cont Dry Goods

uitably equipped? Shelving/containers Yes, separate dry goods storage room.					
etc					
Condition and suitability of facilities:					
Suitable shelving area is provided. All items clearly displayed and shelving kept in a clean state.					
What evidence is there of stock All stock within expiry dates.					
rotation?					

Refrigerated Storage

What type of refrigerated storage is provided?	Free standing commercial refrigerators and chest freezers.
Comment on the condition and suitab Two commercial refrigerators, old fridges have	
Freezers for separate storage of raw meats and b	oreads/processed vegetables and dairy.
Are thermostats provided and in working order?	Yes, all in good working order.
<u>U</u>	
Are food items date stamped?	Yes.

Other

Is there appropriate storage for	Yes, separate locked
cleaning agents and chemicals?	

Operational Hygiene

Do residents use the main kitchen?	No		
Is that use supervised to ensure safe & hygienic practices are observed?		N/A	
By whom is it supervised?		N/A	

Is the correct equipment provided? e.g. colour coded chopping boards

Yes, colour coded chopping boards and knifes are used for separate food preparation areas. Colour notices on display advising of which equipment to use.

Is the necessary holding equipment provided? e.g. bainmaries, refrigerated units

Bain marie and refrigerated display unit provided in service area. Both units are clean and well maintained.

Condition and suitability of serving equipment and utensils:

All serving equipment and utensils are clean and well maintained.

What procedures are in place for unused/unserved food at the end of service?

Food waste is disposed of after every service. Uncontaminated Food which can be saved and cooled within time controls, such as rice, is recycled correctly to reduce food waste

Comments:			

Staff Facilities and Hygiene

Are designated staff facilities provided?		Yes.
What facilities are in place?	staff locker r	room and toilets in place.

Are all areas clean and well maintained?	Yes. All areas are regularly cleaned and are in a good condition.
Are suitable hand washing & drying facilities provided?	Yes, hand washing facilities in both toilet areas.
Is storage provided for personal belongings?	Yes, lockers are provided.
Are showers provided? indicate cleanliness& suitability	No.

Is a designated area provided for staff	No, dining room used for staff breaks also.
breaks? If yes, is it clean/suitable/well	
maintained	
If no, outline arrangements for breaks	

Are uniforms provided for:					
Kitchen Staff?	Yes, uniforms, hats and aprons are provided.				
Serving Staff?	Yes, uniforms, hats and aprons are provided.				

Are uniforms clean and in good condition? (to include caps/hairnets/closed heel/toe shoes etc)	Appropriate uniforms, hats, hairnets are provided. Appropriate shoes are also worn.
Is personal grooming satisfactory?	Yes.
Are safe habits practiced?	Yes, use of serving equipment, and use of gloves are practiced.
General Comments on staff facilities:	

23 PUBLIC TOILET (State Location):

	Number	Soap	Toilet	Hand Towels /	Hot	Sanitary Bins		
			Paper	Dryers	Water			
Unisex:								
Ladies:	1	х	х	х	х	х		
Gents:	1	х	х	х	х			
Is there a	Is there a cleaning schedule displayed?Yes No x							
Record th	Record the last time entry. Not noted							
Is the area clean? (provide comment) yes								
Are all facilities working? Yes x No								
Visual Check: Have you noticed any issues requiring attention? Yes No x								
If No, give details:								

37COMMUNAL ROOM (State Location):down from reception on right hand side

37 COMMONAL ROOM (State Location): down from recept	cioni oni rignic ni	and side
Storage area:		
Is the walkway through the area clear? Are the exit signs clearly marked?	Yes X No Yes X No	
General Seating Area Is the seating in good condition? What is the area generally used for? Socialising and visitors	Yes X No	
Computer room: Is the area generally clean? Visual Check: Have you noticed any issues requiring attention? If yes please detail:	Yes X No Yes No	x
Any other comments? If yes please detail:		

OUTDOOR GROUNDS / FACILITIES

Please rate the following

5	Very Good	Adequate	Poor*	Needs urgent attention*			
Condition of exterior of centre	Х						
Paintwork of the centre	х						
Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.)	х						
Cleanliness of the grounds (ie., evidence of rubbish etc.)	х						
Where you have rated * plea	Where you have rated * please provide details and comments:						
Are there any facilities available for children outdoors? Yes x No							
Comments Facilities for children and general maintenance of Atlas House is excellent							

LAUNDRY ROOM

	Washing Machines	Dryers					
Number	6	4					
Do they appear to be in working order? yes							

, , , ,	
CORRIDOR all corridors are maintained exceptionally	well
Is the area generally clean?	Yes x No
If no please give details:	
Visual Check: Have you noticed any issues requiring attention	? Yes Nox
If yes please detail:	
STAIRWAY all stairwells are clean and kept clear	
Is the area generally clean?	Yes x No
If no please give details:	
Visual Check: Have you noticed any issues requiring attention	? Yes Nox
(e.g., fire exit signs, hazards, lighting, notices, décor, etc.)	
If yes please detail:	

Bedrooms:

CLEANING	(General Arrangements)
----------	------------------------

CLEANING (<u>General Arrang</u>	<u>ements)</u>							
How often are	twice weekly Weekly x								
Who cleans the bedrooms?				Staff			Reside	ents	х
How often do staff clean the bedrooms?				Weekly			fortnig	ghtly	
				Month	nthly 🗌 Other x			X	
Are there clea	ning materials ar	nd equipm	ent						
provided by m	nanagement for r	esidents?		Yes	2	X		No [
What cleaning	g equipment is av	ailable to		Mops, brushes, toilet cleaner, vacuum etc					
residents?				, , , , , , , , , , , , , , , , , , , ,					
What arrange	ments are in plac	e if rooms	are	Manag	ement	will w	vork w	ith res	sident and if
not cleaned su	ufficiently by resi	dents?		necess	ary get	hous	ekeep	ing to	assist in
				cleanin	ıg.				
ROOM NUMB	SER3								
Room Profile:	Family Room		Roor	m Capacity: Room Occu			upancy:		
			4	3					
TV	Ensuite	Shared	Bathro	room Smoke Alarm Fire No				ire Notice	
Х	n/a	l	n/a		Х				Х
	Very Good	Adeq	uate	Po	Poor * Needs urg			urgent	t attention *
Cleanliness	X		1						7
	n working order?)		Ye	s X l	No *			
If *, please giv					<u> </u>				
ii , picase giv	c actails.								
ROOM NUMB									
Room Profile:	Family Room		Roor	m Capacity: Room Occupancy			upancy:		
3				2					
TV	Ensuite	Shared	Shared Bathroom			Smoke Alarm F		ire Notice	
Х	Х				Х		Х		Х
Very Good Adequate				Po	or *	N	leeds	urgent	t attention *
Cleanliness	X	T T		Γ				Ī	7
Is everything i	n working order?	<u> </u>		Ye	s X I	No *			
	If * please give details: Dedicated hathroom adjacent to room								

ROOM NUMB	BER5								
Room Profile:	single female		Room	Capa	city:		Roo	m Occ	cupancy:
			2				2		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm		Fire Notice
X	Xnote below					Х			Х
	Very Good	Adeq	uate	Pc	or *	N	leeds	urgent attention *	
Cleanliness	Х								
Is everything i	n working order?)		Υe	es X	lo *			
If *, please giv	e details: Dedica t	ted bathro	om ad	jacent	to room)			
DOOM NUMBER	LED C								
ROOM NUMB	isolation room		Door	Cana	oit.		Doo	m Osa	
Room Prome:	isolation room		2	n Capa	city:		0	m Occ	cupancy:
TV	Ensuite	Shared	_	om	Smok	e Ala			Fire Notice
X	Х					х			X
	Very Good	Adeq	Adequate Poo		or *			urgent attention *	
Cleanliness	X							Ī	
Is everything i	n working order?	_	<u>'</u>	Υe	es X N	lo *			
If *, please giv	e details:								
ROOM NUME	BER7								
Room Profile:	Family Room		Room	n Capad	city:		Roo	m Occ	cupancy:
			3				2		
TV	Ensuite	Shared	Bathro	om	Smoke Alarm				Fire Notice
Х	X					Х			Х
	Very Good	Adeq	uate	Pc	or *	N	leeds	urger	nt attention *
Cleanliness	Х								
Is everything i	n working order?)		Υe	es X	lo *			
If *, please giv	ve details:								
ROOM NUMB			Daam	Conne	~: .		Daa	0	
Room Prome:	Family Room		3	Capac	city:		2	III Occ	cupancy:
TV	Ensuite	Shared		om	Smok	e Ala			Fire Notice
Х	Х					х			Х
	Very Good	Adeq	uate	Pc	or *	N	leeds	urger	nt attention *
Cleanliness	X								
Is everything i	n working order?			Υe	es X N	lo *		-	
If *, please giv	ve details:								

ROOM NUME	BER9									
Room Profile:	single female		Room	Capac	ity:		Roo	oom Occupancy:		
			2				2			
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	ırm		Fire	e Notice
Х	X					Х				Х
	Very Good	Adec	uate	Po	or * Needs		urgent attention *			
Cleanliness	X									
	in working order	?		Ye	s X N	lo *				
If *, please giv	ve details:									
ROOM NUME					••		_			
Room Profile:	Single Room		Room Capacity:		city:		Roo	m Oc	cup	ancy:
		<u> </u>	2				2	l		
TV	Ensuite	Shared	Bathro	Bathroom Smoke Ala		e Ala	ırm		Fire	e Notice
Х	Xnote below					Х				Х
	Very Good	Adec	uate	Ро	or *	N	leeds	urgei	nt a	ttention *
Cleanliness	Х									
Is everything i	n working order	?		Ye	s X	lo *				
If *, please give details:Dedicated bathroom adjacent to room										
ROOM NUME	PED11									
	Family Room		Room	Capac	itv		Roo	m Oc	cun	ancy:
Room Frome.	ranniy Nooni		2	Сарас	ity.		1	111 00	сир	aricy.
TV	Ensuite	Shared		om	Smoke Alarm			Fire Notice		
Х	Xnote below					Х				Х
	Very Good	Adeo	luate	Ро	or *	N	leeds	urgei	nt a	ttention *
Cleanliness	Х									
Is everything i	n working order	?		Ye	s X	lo *				
If *, please giv	ve details: Dedica	ted bathro	om ad	jacent	to room	1				
ROOM NUME	BER12			-						
Room Profile:	Family Room		Room	Capac	ity:		Roo	m Oc	cup	ancy:
			2				2	r		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	ırm		Fire	e Notice
X	Х					Х				Х
	Very Good	Adeo	luate	Ро	or *	N	leeds	urgei	nt a	ttention *
Cleanliness	Х									
Is everything i	Is everything in working order? Yes X No *									
If *, please giv	ve details:									

ROOM NUME	BER13							
Room Profile:	Family Room		Room	n Capa	city:		Roo	m Occupancy:
			3				2	
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice
X	X					Х	х	
	Very Good	d Adeq	luate	Po	or *	N	leeds	urgent attention *
Cleanliness	Х							
Is everything	in working order	?		Υe	es X	lo *		
If *, please giv	ve details:							
ROOM NUME	BER14							
Room Profile:	Family Room		Room	n Capa	city:		Roo	m Occupancy:
	-		4				2	
TV	Ensuite	Shared	ed Bathroom Smoke Ala		e Ala	rm	Fire Notice	
X	Xnote below			х		Х		X
	Very Good	J Adeq	equate Poor * Ne			leeds urgent attention *		
Cleanliness	X							
Is everything in working order? Yes X No *								
If *, please give details:								
ROOM NUME	DED1E							
	Family Room		Poor	n Capa	rity:		Poo	m Occupancy:
Noom Frome.	ranning Room		4	Сарас	JILY.		3	in Occupancy.
TV	Ensuite	Shared		room Smoke		e Ala		Fire Notice
Х	Xnote below					Х		х
	Very Good	Adeq	uate	Po	or *	N	leeds	urgent attention *
Cleanliness	Х							
Is everything	in working order	?		Υe	es X N	lo *		
	ve details: Dedica		om ad	jacent	to room)		
ROOM NUME	BER16							
Room Profile:	Family Room		Room	n Capa	city:		Roo	m Occupancy:
			4				2	
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	rm	Fire Notice
Х	Xnote below					Х	х	
	Very Good	d Adeq	luate	Pc	or *	N	leeds	urgent attention *
Cleanliness	Х							
Is everything in working order? Yes X No *								
If *, please giv	ve details: Dedica	ted bathro	om ad	jacent	to room			
				-				

ROOM NUME	BER17									
	Family Room		Room	Capac	city:	ı	Room Occupancy:			
	•		3			- 2	2	· ·		
TV	Ensuite	Shared	Bathro	om	Smok	e Alarr	m	Fire Notice		
Х	Xnote below					Х		х		
	Very Good	Adeq	juate	Po	or * Needs			urgent attention *		
Cleanliness	Х									
Is everything i	in working order	?		Ye	s X N	lo * [
If *, please giv	e details: Dedica	ted bathro	om ad	jacent	to room					
ROOM NUMB	RFR18									
	ile: Family Room			Capac	ritv:	1	Roon	n Occupancy:		
- Hoomer	ranny noom		4	. сарас	,.		3	occupancy.		
TV	Ensuite	Shared		om	Smok	e Alarr		Fire Notice		
Х	Х		х			Х		Xnote below		
	Very Good	Adea	Adequate Poor *		Ne	eds ι	urgent attention *			
Cleanliness	X									
Is everything i	in working order	<u> </u>	Yes No				O * Xnote below			
If *, please give details: Hot plate removed during visit										
ROOM NUME	BER19									
Room Profile:	Family Room		Room	Capac	city:	ı	Roon	n Occupancy:		
	1		3				3			
TV	Ensuite	Shared	Shared Bathroom							
	Elisuite	Silarca	Bathro	om	Smok	e Alarr	m	Fire Notice		
Х	Xnote below		Bathro	om		e Alarr	m	Fire Notice		
Х				1		X				
X Cleanliness	Xnote below			1		X		Х		
Cleanliness	Xnote below Very Good	Adeq		Po [oor *	X		Х		
Cleanliness Is everything i	Xnote below Very Good X	Adeq	Juate	Po [Ye	oor *	X Ne No *		х		
Cleanliness Is everything i	Xnote below Very Good X in working order	Adeq ? ted bathro	juate	Po [Ye jacent	oor * ss X N to room	X Ne No *		х		
Cleanliness Is everything i If *, please giv RM 20 used a	Very Good X in working order ye details: Dedica as a Store room, 2	Adeq ? ted bathro	juate nom adj	Po Ye jacent	oor * es X N to room	X Ne No *		х		
Cleanliness Is everything i If *, please giv RM 20 used a	Very Good X in working order /e details:Dedica	Adeq ? ted bathro	juate om adj	Po [Ye jacent	oor * es X N to room	X Ne	eds u	х		
Cleanliness Is everything i If *, please giv RM 20 used a	Very Good X in working order ye details: Dedica as a Store room, 2	Adeq ? ted bathro	or mail	Po Ye jacent ntenan	oor * es X N to room ce	X Ne	eds u	X urgent attention *		
Cleanliness Is everything i If *, please giv RM 20 used a ROOM NUME Room Profile:	Very Good X in working order ve details: Dedica s a Store room, 2 BER22 Family Rooms	Adeq	or mail	Po Ye jacent ntenan	oor * ss X N to room ce city:	X	eds u	x urgent attention * Occupancy:		
Cleanliness Is everything i If *, please giv RM 20 used a ROOM NUMB Room Profile:	Very Good X in working order ve details: Dedica s a Store room, 2 BER22 Family Rooms Ensuite	Adeq ? ted bathro 21 closed for Shared	or mail Room 5 Bathro	Ye jacent	oor * ss X N to room ce city:	X Ne No * [Roon	x urgent attention * n Occupancy: Fire Notice		
Cleanliness Is everything i If *, please giv RM 20 used a ROOM NUMB Room Profile:	Very Good X in working order Ye details: Dedica s a Store room, 2 BER22 Family Rooms Ensuite X	Adeq ? ted bathro 21 closed for Shared	or mail Room 5 Bathro	Ye jacent	oor * es X N to room ce city:	X Ne No * [Roon	x urgent attention * n Occupancy: Fire Notice x		
Cleanliness Is everything if If *, please give RM 20 used a ROOM NUME ROOM Profile: TV X Cleanliness	Very Good X in working order Ve details: Dedica s a Store room, 2 BER22 Family Rooms Ensuite X Very Good	Adeq	or mail Room 5 Bathro	Po Ye jacent ntenan n Capac om	oor * to room ce Smok	X Ne No * [Roon	x urgent attention * n Occupancy: Fire Notice x		

ROOM NUME	BER23								
Room Profile:	Family Room		Room	Capad	city:		Roo	m Occı	ıpancy:
			3				3		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	ırm	F	ire Notice
X	X					X			X
	Very Good	Adeo	uate	Po	or *		Needs urge		attention *
Cleanliness	Х								
Is everything	in working order	?		Υe	es X N	1o *			
If *, please give details:									
ROOM NUME	BFR24								
				Room Capacity:				m Occi	ıpancy:
			2	· capa	,.		1		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	irm	F	ire Notice
Х	Х					Х			Х
	Very Good	Adequate		Pc	or *		leeds	urgent	attention *
Cleanliness	Х								
Is everything	in working order	?		Υe	es X N	1o *			
If *, please giv	ve details:								
ROOM NUME	BER25								
Room Profile:	Single female		Room	Capa	city:		Roo	m Occı	ıpancy:
			2				2		
TV	Ensuite	Shared	Bathro	om	Smoke Ala		ırm	rm Fire Notice	
Х	Xnote below					X			X
	Very Good	Adec	uate	Po	or *	N	leeds	urgent	attention *
Cleanliness	Х								
	in working order					1o *			
If *, please giv	ve details: Dedica	ted bathro	om adj	jacent	to room)			
ROOM NUME	BFR26								
	Family Room		Room	Capac	citv:		Roo	m Occi	upancy:
1.00			2	- Juput	, '		2	0000	
TV	Ensuite	Shared	_	om	Smok	e Ala	_	F	ire Notice
х	Xnote below					X			Х
	Very Good	Adeo	<u>juat</u> e	Pc	or *	N	lee <u>ds</u>	urgent	attention *
Cleanliness	X								
Is everything	in working order	?		Ye	es X	lo *			
If *, please giv	ve details: Dedica	ted bathro	om adj	jacent	to room)			

ROOM NUME	BER27							
Room Profile:	Family Room		Room	Сара	city:		Roo	m Occupancy:
			2				2	
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	ırm	Fire Notice
Х	Xnote below					X		х
	Very Good	Adeq	luate	Pc	or * Needs		leeds	urgent attention *
Cleanliness	Х							
Is everything i	n working order?)		Υe	es X N	lo *		
If *, please giv	e details: Dedicat	ed bathro	om ad	jacent	to room)		
ROOM NUME	BER28							
Room Profile:	Family Room	Room	Сара	city:		Roo	m Occupancy:	
			3				2	
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	ırm	Fire Notice
X	Xnote below					X		X
	Very Good	Adeq	uate	Pc	or *	Ν	leeds	urgent attention *
Cleanliness	Х							
Is everything i	n working order?	1		Yε	es X N	1o *		
ROOM NUME				<u> </u>				
Room Profile:	Family Room		Room 3	Capa	city:		2	m Occupancy:
TV	Ensuite	Shared	_	om	om Smoke A			Fire Notice
X	Х					X		х
	Very Good	Adeq	— IIIate	Pc	or *		eeds urgent attention *	
Cleanliness	X	/ / /					iccus	
	n working order?	<u> </u>		Ye	es X N	lo *	П	
If *, please giv								
ROOM NUME	BER30							
	Family Room		Room	Capa	city:		Roo	m Occupancy:
	,		2		,		1	
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	irm	Fire Notice
х	Х					X		х
	Very Good	Adeq	uate	Pc	or *	N	leeds	urgent attention *
Cleanliness	Х							
Is everything i	n working order?)		Ye	es X	lo *		
If *, please giv	ve details:							

ROOM NUM	BEK31							
Room Profile	: Family Room		Room Ca	pacity:		Roo	m Occupancy:	
			2			0	T	
TV	Ensuite	Shared	Bathroom	Sn	noke Ala	ırm	Fire Notice	
Х	Х				Х		х	
	Very Good	Adeq	uate	Poor *	or * N		urgent attention *	
Cleanliness	Х							
	in working order?)		Yes X	No *			
If *, please gi	ve details:							
ROOM NUM			1					
Room Profile	: Family Room		Room Ca	Capacity:			m Occupancy:	
	F	Cla aa al	2			2	Fine Notice	
TV	Ensuite	Snared	Bathroom	Sn	noke Ala	ırm	Fire Notice	
X	X				х		x	
	Very Good	Adeq	uate	Poor *	N	leeds	urgent attention *	
Cleanliness	Х							
Is everything	in working order?)		Yes X	No *			
If *, please gi	ve details:							
200111111								
ROOM NUM	: Family Room		Poom Co	nacity		Poo	m Occupancy:	
KOOIII PIOIIIE	. Faililly ROOIII		Room Ca	расіту.		Room Occupancy:		
TV	Ensuite	Shared	_	Sn	noke Ala		Fire Notice	
	21134110	ona.ca	Shared Bathroom					
Х	х				Х		х	
	X Very Good	Adeq	uate	Poor *		leeds	X urgent attention *	
		Adeq	uate			leeds		
Cleanliness Is everything	Very Good in working order?		uate			leeds	urgent attention *	
Cleanliness	Very Good in working order?		uate	Poor *	N	leeds	urgent attention *	
Cleanliness Is everything	Very Good in working order?		uate	Poor *	N	leeds	urgent attention *	
Cleanliness Is everything	Very Good in working order? ve details:		uate	Poor *	N	leeds	urgent attention *	
Cleanliness Is everything If *, please gi	Very Good in working order? ve details:		uate	Poor * Yes X	N		urgent attention *	
Cleanliness Is everything If *, please gi ROOM NUM Room Profile	Very Good in working order? ve details: BER34 : Family Room		Room Ca	Poor * Yes X	No *	Roo	urgent attention * X	
Cleanliness Is everything If *, please gi	Very Good in working order? ve details: BER34 : Family Room Ensuite		Room Ca	Poor * Yes X	N	Roo	urgent attention * X	
Cleanliness Is everything If *, please gi ROOM NUM Room Profile	Very Good in working order? ve details: BER34 : Family Room		Room Ca	Poor * Yes X	No *	Roo	wrgent attention * X MOccupancy:	
Cleanliness Is everything If *, please gi ROOM NUM Room Profile TV	Very Good in working order? ve details: BER34 : Family Room Ensuite	Shared	Room Ca 3 Bathroom	Poor * Yes X	No *	Roo 3	m Occupancy: Fire Notice	
Cleanliness Is everything If *, please gi ROOM NUM Room Profile TV X	Very Good in working order? ve details: BER34 : Family Room Ensuite X	Shared	Room Ca 3 Bathroom	Yes X pacity:	No * noke Ala	Roo 3	m Occupancy: Fire Notice	
Cleanliness Is everything If *, please gi ROOM NUM ROOM Profile TV X Cleanliness	Very Good in working order? ve details: BER34 : Family Room Ensuite X Very Good	Shared	Room Ca 3 Bathroom	Yes X pacity:	No *	Roo 3	m Occupancy: Fire Notice	

ROOM NUME	BER35							
Room Profile:	Family Room		Room	Capac	city:	Roc	m Occupancy:	
			3			2		
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	Fire Notice	
X	X					Х	х	
	Very Good	Adeq	uate	Po	or *	Needs	urgent attention *	
Cleanliness	Х							
Is everything	in working order?			Ye	s X N	lo *		
If *, please giv	ve details:							
ROOM NUME	2ED26							
	Family Room		Poom	Capac	sitve	Poo	om Occupancy:	
ROOM FIOME.	r arrilly Noorii		2	Сарас	LILY.	0	ли Оссирансу.	
TV	Ensuite	Shared			Smok	e Alarm	Fire Notice	
X	Х					Х	Х	
	Very Good	Adeq	luate	Po	or *	Needs	urgent attention *	
Cleanliness	Х							
Is everything	erything in working order? Yes x No *							
If *, please giv	ve details:							
TV	Family Room Ensuite	Shared	2	Capac om		3 moke Alarm Fire N		
X	X				X		xNote	
^			<u> </u>					
Claanlinaaa	Very Good	Adeq	luate	Po	or *	Needs urgent attention		
Cleanliness	X			<u> </u>				
	in working order?					lo *		
If *, please giv	ve details: <mark>Hot pla</mark>	te remove	ed durir	ng visit				
ROOM NUME	BER38		1					
Room Profile:	Family Room		Room	Capac	city:	Roc	m Occupancy:	
<u> </u>			2		<u> </u>	1		
TV	Ensuite	Shared	Bathro	om	Smoke	e Alarm	Fire Notice	
X	X			1		X	Х	
Cleanliness	Very Good	Adeq	luate	Po T	or *	Needs	urgent attention *	
	in working order?			<u> </u>		lo *		
	in working order?			YE	es X N	IO		
If *, please giv	ve detalls:							
ROOM NUME	BER39							
Room Profile:	Family Room		Room	Capac	:itv:	Roc	m Occupancy:	

			2			1			
TV	Ensuite	Shared	Bathroo	om	Smok	e Alarm	Fire Notice		
Х	Х				x		х		
	Very God	d Adec	Adequate Poo		or * Needs		urgent attention *		
Cleanliness	Х								
Is everything	in working orde	r?		Ye	es X N	lo *			
If *, please give details:									
ROOM NUM	IBER 40								
Room Profile	e: Family Roc	m	Room Capacity:			Roc	Room Occupancy:		
			3			2			
TV	Ensuite	Shared I	Bathroo	m	Smoke Alarm		Fire Notice		
х	Х				х		х		
	Very Goo	d Adeq	uate	Poor	*	Needs	urgent attention *		
Cleanliness	x								
Is everything	g in working o	rder?	•		Yes	x No	*		
If *, please g	ive details:								

General Representations

If you were approached by any <u>residents</u> regarding general issues while in the centre please outline the details below:
N/a
If you were approached by any members of staff regarding general
issues while in the centre please outline the details below:
N/A
If you were approached by any other persons regarding general issues
while in the centre please outline the details below:
N/A

Please ensure that no personal information or information that could lead to the identification of an individual is recorded in this section.

Personal representations should be recorded in Part 3.

Summary Sheet

Name of Centre:		Atlas Killarney				
Address:		Killarney Co Kerry				
Contractor:		OFM				
Date of	06/07/2022					
Inspection:						

Issues

Fire Safety: Hot plates removed from two rooms.

Food Safety: No issues

Maintenance: No issues

From: David Lardner (DCEDIY)

Sent: Tuesday 29 November 2022 10:57

To:

Subject: IPPS - Inspection Reports for Atlas House Killarney Accommodation Centre - Please review and respond

Dear Mr Carnegie,

Please find attached PDF copies of the IPPS Independent Inspection Reports from QTS Ltd for Atlas House Killarney Accommodation Centre, dated 06/07/2022 and 06/10/2022 which were completed this year.

I would be grateful if you could please review the reports and if there are any comments on the inspection reports which require remediation I would be grateful if you could please revert back to me by email confirming actions taken.

I would be grateful if we could receive your response by Tuesday 13th December 2022

With Kind regards,

David.

David Lardner
International Protection Procurement Services

The Department of Children, Equality, Disability, Integration and Youth. An Roinn Leanaí, Comhionannais, Míchumais, Lánpháirtíochta agus Óige

david.lardner@equality.gov.ie +353 (0)1 237 6038 https://www.gov.ie/dcediy



Atlas House Deerpark road Killarney Co. Kerry 29.11.2022

Re: Inspection 06.10.2022

Dear David,

In response to the recent audit in this centre the following action has been taken.

Residents in rooms 16, 23 & 32 reminded of house rules regarding cooking in the rooms.

Room 8 fridge moved.

Emergency light in playroom cover replaced.

Room 1 light cover replaced.

Yours faithfully,

Jamie Carnegie

Carregil

Managing director.



Atlas House Deerpark road Killarney Co. Kerry 29.11.2022

Re: QTS Inspection 06.07.2022

Dear David,

In response to the recent independent audit in this centre the following action has been taken.

All residents reminded of house rules regarding cooking in the rooms.

Yours faithfully,

Jamie Carnegie Managing director.