IPAS / IPPS

Independent
Inspection Report

Centre:	Ashbourne House
Inspector:	Fergal Duane 30/08/2022
Date of Inspection:	30,00,2022
Time of Arrival & Departure:	09:30 – 13.00

Part 1 General Information on Services

Independent Inspection Report

Centre: Ashbourne House

Date of Inspection: 30/08/2022

1. CENTRE DETAILS

Name and address of Centre	Ashbourne House, Glounthaune, Co
	Cork

Contractor	Alan Hyde and Tadhg Murphy
Manager	Martina Collins
Who deputises for manager in his/her	Give Job Title only
absence?	Assistant Manager/Receptionist

Telephone Number	021 4353837

Current Contracted Capacity	95
Current Occupancy (today)	94
Current Centre Profile (e.g., singles, families etc.)	Families/single females

HSE Area	Southern Health Board
Public Health Nurse	Catherine Lynch
DSP / CWO name	Roseann Donovan
Environmental Health Officer name	Karen Prendergast
Local Fire Officer Name	F Murray
Local Fire Station	Cork or Middleton

Is the Centre certified by any Quality Management System (i.e. Q Mark, ISO)?:	NO
If yes, please give details:	
What was the date of the last certification?	N/A
Have you a copy of the Certification	N/A

2. Please provide a copy of the following

	Check List
Official Register	Yes
Menu Cycle	Yes
Staffing Lists as follows:	
1. Full list of staff employed at the centre (indicating Names, Titles,	Yes
Roles, etc.,)	Yes
2. Indicate who is on duty at time of inspection (today)	Yes
3. a separate list of Designated Liaison Persons (child protection)	

3 GENERAL SECURITY & EMERGENCY DETAILS

Is 24 hour supervision provided?	(Y/N)	Yes
Give details of roster hours		10.5 per day and 14 for night porter
Is security provided by external company?	(Y/N)	No
If yes, give name of company:		N/A
Does the centre have CCTV?	(Y/N)	Yes
Is a list of emergency numbers available in the	e	At reception
Manager's office?	() (() ()	
Does the list include the following numbers?	(Y/N)	Yes
Local Garda station 24 hr number		
Local hospital		
Local fire station		
Duty Social Work Team		
Out of hours GP Service		
RIA out of hours number		
Are first aid kits available?	(Y/N)	Yes
Where and how many?		3 2 at reception and 1 in kitchen.
Who is responsible for first aid restocking?		Assistant Manager for restocking
Is there a defibrillator in the centre?		No
How many staff been trained to use it?		

4 HEATING ARRANGEMENTS

What type of heating is used in the centre?	Oil & Storage Heater
Do residents have control of the heatingin their own bedroom?	No
If no, what arrangements are in place?	On a Timer
What are the heating 'ON' times?	Varies depending on time of year

5 HOUSE RULES

Are residents provided with a copy of the House Rules on arrival?	Yes
How does centre management explain house rules to residents on arrival?	On Arrival and over the following days

6 ARRANGEMENTS FOR RESIDENTS & VISITORS (keys / storage / toiletries)

	<u> </u>
Are residents issued with key for their bedroom?(Yes/No)	Yes
Are residents issued with key for main door?(Yes/No)	No
If no, give details	Open during the day and night porter
Are there procedures to allow residents to receive	In common areas, sign in and out
visitors? (Give details)	
Outline visiting times:	10:00 to 21:00
In what areas are visitors allowed in the centre?	Common areas.

Any other relevant information:	No
Is there a facility for storage of residents' valuables*?	In Rooms
(Give details.)(*Storage is at resident's own risk)	
What toiletries are provided to residents on arrival?	Toothpaste, washing powder, soap,
	bathroom cleaner, toilet paper
What arrangements are in place to replenish these	Saturday and on request
items?	

7 ARRANGEMENTS FOR MAINTENANCE

Does the centre have a written procedure in place	Yes	
for residents to report maintenance issues? (Yes/No)	_	
Is there a maintenance day book? (Yes/No)	<u>Yes</u>	
Describe the maintenance procedure at the centre:		
Room check on a weekly basis, log maintenance in book		
, , ,		

8 CHILD PROTECTION

Are measures in place to inform staff and visitors of	Yes, and signed off
RIA'sChild Protection Policy?	
(Give details)	
Are visitors asked to sign a declaration agreeing to	Yes
adhere to the child protection policy?	
Where is declaration held?	Reception
Is there a sign in book for visitors? Where?	Reception
Are there notices on public display giving name and	Yes, Reception Manager and Assistant
contact details of Designated Liaison Person? Where?	Manager
Have Designated Liaison Persons received HSE training?	Yes all staff
Are notices prominently displayed regarding parental	Yes, Reception
supervision of children? Where?	

9 FOOD SAFETY

Has a HACCP system been implemented? (Yes/No)	Yes
Have the premises been inspected by an Environmental	Yes
Health Officer? (Yes/No)	
Date of last visit:	25/01/2022

10 NUTRITION / SCHOOL LUNCHES / BABY FORMULA (general arrangements)

Are residents consulted regarding menu / dietary	Yes
requests? (Give details.)	
Provide details opposite:	Cheese, ham, tuna, jam, yoghurt,
Which of the following are provided for school	fruit andjuice
children's packed lunches:	•
 Sandwich? What sandwich fillings are available: Cheese? Ham? Chicken? Tuna? Jam? Other? 	
Drinks? Juice? Water?	Please also provide details of the
Yogurt?	system fordistribution of school
• Fruit?	lunches:
Other	Parents make lunches
Is infant formula kept out of public view?	Yes, in store room
What arrangements are in place for distribution of infant formula?	Weekly and on request

11 ARRANGEMENTS FOR REFRESHMENTS / MEALS OUTSIDE NORMAL MEAL TIMES

Are tea / coffee / drinking water / Snacks etc.	Yes
available outside mealtimes?	
What food/snacks are available after hours or when	Kitchen facilities available to all residents
kitchen is closed?	
Where are the snacks located and how are they	Common Fridge in place.
accessed?	
Are meals available for residents who arrive late?	Yes once notified
(Give details.)	
Are meals available for new arrivals?	Yes on request
(Give details)	_
Are packed lunches available for residents	Yes if requested
travelling to Dublin on official business?	
(Give details)	
If the inspection takes place during Ramadan this	N/A
section <u>must</u> be completed.	
What arrangements are in place to facilitate	
residents observing a fast during Ramadan?	

FOOD HALL (N/A)

Is the till system in place Electronic POS:	Yes	No	
Relevant Certification (halal meats) in place/on display:	Yes	No	
Is there appropriate storage; shelving, cold storage, dry storage:	Yes	No	
Were the points value of the items clearly displayed:	Yes	No	
Is the area generally clean:	Yes	No	
If no for any of the above, please give details:			

Visual Check: Have you noticed any issues requiring attention? Yes No	
(Products in date, fresh food, ethnic food, Halal food	d, variety available, suitable range of
food products, toiletries and cleaning materials.)	
If yes to any issues please give detail:	
Do food products available in the food hall reflect th	e reasonable needs of the different
ethnic groups; e.g. the provision of halal food for Mu	uslim residents, the provision of food for
gluten free, vegetarian, vegan residents, etc.	Yes 🛛 No 🗌
If no please give details:	
Products (Available) Check:	Yes No 🗌
Adequately stocked in order to provide a choice for	residents.
Please Insert/List Some Items/Products Below;	
Item points price	expiry
12 FACILITIES FOR FEEDING BABIES No Bab	ios
Are the following available?	lies
Access to drinking water (for breastfeeding mothers	
/ for preparation of infant formula)	
Sterilisers	
Kettles	
Fridge (for bottles of EBM* / formula)*Expressed	
Breast Milk	
Bottle Warmer	
Microwave	
Are these facilities available 24 hours a day	
Is there a dedicated room provided?	
Where?	
13 INDOOR FACILITIES	
Are the following are available to residents?	Yes/No
Computers with Internet access	Yes
WIFI	Yes
DVD player	No
Computer Games	No
Snooker Table	No
Pool Table	No
Table Tennis Table	No
Board Games	Yes
Newspapers	Yes
Books	
	Yes
Toys / games for children	Yes

Other	N/A
Give details of any other arrangement or other	Gym, crèche, library, available.
comments:	

14 TRANSPORT ARRANGEMENTS

Is there a bus service provided? (Yes/No):	Yes
Where does the service go to?	In to Cork city and back
What is the frequency of the service?	Friday from centre but train and
(List time table opposite)	another bus stop across the road from
	the centre.

15 TV SYSTEM

Is there a specific TV system in place?	Yes
(give details)	
An average, how many TV channels are provided to residents?	Smart TV
Are residents allowed to erect satellite dishes?	On Request

16 LAUNDRY FACILITIES (General Arrangements)

Are Laundry facilities available in the centre? (Y/N)	Yes
If No, what service is provided?	
Who launders towels and bedlinen? (e.g., residents, staff, other, etc)	Residents or staff on request
What procedures are in place for the exchange of towels and bed linen at the centre?	Replaced when required at residents request.
What procedures are in place for ironing boards and irons?	At reception
How is washing powder / tablets supplied?	Weekly on Saturday
Are there specific arrangements for access to the laundry (give details):	7am to 10pm

17 CLEANING (General Arrangements)

Are there cleaning materials and equipment provided by management for residents?	Yes
What cleaning equipment is available to residents?	Vacuum, bucket, brushes, mop anddetergents
What is the procedure for residents to access vacuum cleaners, brushes & other cleaning equipment?	On request in reception
What arrangements are in place if rooms are not cleaned sufficiently by residents?	Warned by manager and assisted to clean with management

PART 2

Room by Room Inspection

Independent Inspection

Centre: Ashbourne House

Cork

Date of Inspection: 30/08/2022

Section A- Administration / Communal areas

17 Have you seen the following?

Up to date House Rules	х	In common areas
Complaint Forms	х	In Office
Accident/ Incident procedure	х	In Office

HSE Breastfeeding Posters	х	Yes
(if applicable)		
Designated Liaison Person details	х	Yes
(Child Protection)		
Supervision of children notice	x	Yes
Gym Notices(Child Safety – if applicable)		n/a
IOM Voluntary Return Posters	х	Yes

18 Staff Awareness

Did you see the IPAS IPPS Code of Practice*?	х
Are all staff aware of IPAS IPPS Code & House Rules?	x
How are staff made aware of IPAS IPPS Code & House Rules? Sign of	f on copy kept in
managers file	

^{*}A Code of Practice for persons working in accommodation centres

19 FIRE SAFETY

You should record the last 2 entries on the fire register for each of the following sections:

19a EMERGENCY LIGHTING INSPECTION SCHEDULE

<u>Date</u>	Inspected By (Company Name / Position)	<u>Comments</u>
27/07/22	Absolute Fire Systems	All OK
28/08/22	Internal	

19b FIRE ALARM & DETECTION SYSTEM INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	OK	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
28/07/2022	Absolute Fire	ОК	Replaced one	Yes	Yes
	Systems		smoke detector		
29/08/22	Internal	ОК			

19c FIRE FIGHTING EQUIPMENT INSPECTION SCHEDULE

(Include all fire extinguishers, hose reels and fire blankets.)

Date	Inspected By (Company Name / Position)	ОК	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
June 22	Apex Fire	ОК			
29/08/22	internally	X	None		

19d FIRE EXIT DOORS / MEANS OF ESCAPE INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	OK	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
22/08/22	Internal	OK			
29/08/22	Internal	ОК			

19e FIRE DRILL PROCEDURE INSPECTION SCHEDULE

Date & Time	Numbers of staff involved in drill	No. of residents present / evacuated **	Evacuation Time	Comments
16/01/22	3	89 (40)	7min	49 absent re: school
26/04/22	5	92(72)	8min	20 absent

^{**}Both numbers must be recorded.

19f STAFF INSTRUCTION AND TRAINING (Fire Safety)

Job Description	Course	Instructor	Duration	Date
All Staff	Fire Safety & Awareness	Apex	½ day	Exp June 2022

19g FIRE ASSEMBLY POINTS

Where are the Fire Assembly Points located?	Car Par front of building
Are they marked?	Yes
Are staff aware of locations?	Yes
Comments:	

19h FIRE ALARM SYSTEM

Is there a fire alarm system in place?	Yes
Are there smoke alarms throughout the	Yes
premises, inc bedrooms?	
Are all smoke alarms linked back to a central	Yes
control panel?	
Are there designated 'Smoking' areas?	Yes
Include locations	
Comments:	

19i FIRE EXITS, EMERGENCY LIGHTING, SMOKE ALARMS, FIRE NOTICES

(in corridors & common areas)

Are fire exits clear from obstruction?	Yes
Are they unlocked?	Yes
Are fire exits clearly posted throughout the	Yes
building?	
Are all fire doors kept closed?	Yes
Are fire evacuation instructions clearly	Yes
displayed in the centre?	
Are fire extinguishers clearly visible?	Yes
Is there emergency lighting system in place?	Yes
Comments:	

Administration Area:

Dinner

Reception: Main B	uilding				
Is the area generally clean? Yes No					
If no please give details:					
Visual Check: Have you noticed any issues requiring attention? (e.g., fire exit signs, hazards, lighting, notices, décor, etc.) If yes please detail:					
Have you seen the following?					
		y/n	Location of display		
Up to date House Rules		Yes	Office		
Complaint Forms		Yes	Office		
Accident/ Incident proce	edure	Yes	Office		
HSE Breastfeeding Poste (if applicable) Designated Liaison Pers (Child Protection) Supervision of children Gym Notices (Child Safe IOM Voluntary Return P Anti Human-Trafficking 'NO to Violence & Haras	on details notice ty – if applicable) osters Posters	Yes Yes Yes Yes Yes Yes Yes Yes			
DINING AREA: Please outline the me	From		То		
Breakfast	7am		10am		
Lunch	1pm		1.30pm		
Dinner	5:45		18:15		
Which is the main meal of the day: Is menu cycle available?		Dinner Yes			
If no, give details of al	l menu options on o	day of insp	pection:		
Lunch					

Is menu cycle on display?		Yes in dining area			
Does menu cycle correspond with options available?)	Yes		
If no, ask manager for explanation and provide details:					
		_			
Which meal was sampled? Breakfast			Lunch 🔲 Dinner 🗌		
Please describe the meal in detail (e.g	. was it hot / co	old, bland	/ spicy etc.)		
		T			
Was there a vegetarian option?		Yes Corn	on the Cob with salad and		
(note salad and vegetables <u>alone</u> are r	not	vegtables	5		
considered as vegetarian option)					
Give details of this option:		above	above		
Were there ethnic dishes available?		Yes Meat and chicken dishes			
Give details of this option:		Pri Pri Ch	icken		
Was fresh foods available for Infants?		Yes			
(as per HSE Infant Feeding Guidelines)					
In your opinion, does the food on offer appear to		Yes			
provide a good variety?					
Did inspection take place during Rama		No			
		_	ide of normal mealtimes,		
Did inspection take place during Rama		_	ide of normal mealtimes,		
Did inspection take place during Rama If yes, please outline arrangements fo		_			
Did inspection take place during Rama If yes, please outline arrangements fo	r provision of r	neals outs	ide of normal mealtimes, Yes No⊠		
Did inspection take place during Rama If yes, please outline arrangements fo (medical or other appointments, etc.):	r provision of r s in dining roo	meals outs			
Did inspection take place during Rama If yes, please outline arrangements fo (medical or other appointments, etc.): Is there any damaged seating or table	r provision of r s in dining roo	meals outs	Yes No		
Did inspection take place during Rama If yes, please outline arrangements fo (medical or other appointments, etc.): Is there any damaged seating or table Is there enough seating for residents p	r provision of r s in dining roo	meals outs	Yes No		

KITCHEN AREA: Food Safety Critical Requirements

Food Safety

Has the premises been inspected by an Environmental Health Officer?	Yes	
Date of Visit?	25/01/2022	
issues highlight and rectified by management		
5 issues identified and rectified in relation to cleaning and maintenance. All rectified.		

Has a HACCP system been implemented?	Yes
Who designed the HACCP system?	Internal
Who is responsible for reviewing the	Manager
system?	
How frequently is the system reviewed?	

HACCP records:

THREET TECOTUS:
Pest Control: Last visit 24/05/22 activity in Room 18, identified and rectified.
Induction and Ongoing Staff Training:
n/a
Time & Temperature Records:
Food delivery, Fridge, Freezer . All records up to date.
Hygiene Audits: On display completed daily
List of Approved Suppliers: On a register in the kitchen
Cleaning Schedules: On display and being completed.
Procedures for accepting deliveries: Yes and records available for inspection.
General Comments: Kitchen in good order, clean and tidy.
S ,

HACCP and Kitchen Evaluation

General:

Is the kitchen commercial or domestic?	Commercial
What equipment is in place?	
Fridges, Freesers, Ovens, Hobs	
In what condition is the equipment? Good	condition
Comments:	

Structural Hygiene Kitchen:

Is the refuse area suitably located?	Yes at back	of kitchen
Is the area tidy?	Yes	
Are all bins covered?	Yes	
Are signs displayed at all entrances in relation to		Yes
access to kitchen for non kitchen staff?		
Are white coats, shoe covers and hats avail	able for	Yes
non kitchen staff?		
Comment of the structural hygiene of the k	itchen (i.e.	
floors/walls/ceilings/doors/windows/work	surfaces/ve	ntilation, etc): Clean kitchen
Are suitable hand washing and drying facil	ities	
provided?		Yes
1		
General Comments:		

Structural Hygiene *cont* Dry Goods

Suitably equipped? Shelving/containers	Yes separate to kitchen.
etc	
Condition and suitability of facilities:	
Good condition	
What evidence is there of stock rotation?	All food identified was fresh

Refrigerated Storage

What type of refrigerated storage is provided?	Fridge and freezer
Comment on the condition and suitability of working order clean and tidy.	of the refrigerated storage: All in good
Are thermostats provided and in working order?	Yes and records being kept.
Are food items date stamped?	Yes
Are samples of dishes being kept?	Yes in freezer.

Other

Is there appropriate storage for cleaning	Yes separate area with shelving for all cleaning
agents and chemicals?	equipment.

Operational Hygiene

Do residents use the main kitchen?	No new separate	kitchen being created for them	
Is that use supervised to ensure safe & hygienic		Yes	
practices are observed?			
By whom is it supervised?		Manager checks.	
Is the correct equipment provided? e.g. cold	our coded chop	ping boards	
n/a			
Is the necessary holding equipment provide	ed? e.g.bainmai	ries, refrigerated units	
Condition and suitability of serving equipm	nent and utensil	s: Good	
What procedures are in place for unused/unserved food at the end of service?			
Requested or cooking facilitiesa available.			
Comments:			

Staff Facilities and Hygiene

Are design	gnated sta	ff facili	ties provided	? Yes					
What fac	ilities are	in place	e? Separa	te area for changing.					
Are all a	reas clean	and we	ll maintaine	d? Yes					
Are suita	ble hand	washing	& drying	Yes					
facilities	provided'	?							
Is storage	e provided	l for per	rsonal	Yes					
belongin	gs?								
Are show	vers provi	ded? ind	dicate	No					
cleanline	ess& suita	bility							
				·					
Is a design	gnated are	a provio	ded for staff	Yes					
breaks?	f yes, is it	clean/s	uitable/well						
maintain	ed								
If no, out	tline arrar	igemeni	ts for breaks						
Are unifo	orms prov	ided for	•						
Kitchen	Staff?	7	l'es						
Serving S	Staff?	7	<i>Y</i> es						
Are unifo	orms clear	n and in	good	Yes					
condition	n? (to incl	ude							
caps/hair	rnets/close	ed heel/	toe shoes etc	e)					
Is person	al groomi	ng satis	factory?	Yes	Yes				
Are safe	habits pra	cticed?		Yes	Yes				
General	Comment	s on sta	ff facilities:						
Staff facili	ties well ma	intained							
Starr racin	ties wen me	imumea.							
23 P		ILET (St	ate Location):					
	Number	Soap		Hand Towels /	Hot	Sanitary Bins			
			Paper	Dryers	Water				
Unisex:	1	х х	X	X	X	Х			
Ladies:	0								
Gents:	0								
Is there a	cleaning so	chedule	displayed?Ye	s x No 🗌					
	Record the last time entry.								
Is the area clean? (provide comment) all very clean									
Are all fac	Are all facilities working? Yes x No *								
Visual Che	Visual Check: Have you noticed any issues requiring attention? Yes* No x								

24 COMMUNAL ROOI	M (State Locat	tion):				
Storage area:	(01410 1044					
-						
Is the walkway through the a	rea clear?		Yes	X No		
Are the exit signs clearly mar	ked?		Yes	X No		
General Seating Area						
Is the seating in good conditi	on?		Yes	X No		
What is the area generally us	sing & visitor		Yes	X No		
Computer room: Is the area generally clean? Visual Check: Have you notion If yes please detail:	ced any issues r	equiring atten	yes tion? no			
Any other comments? If yes	please detail:					
	ACILITIES					
OUTDOOR GROUNDS / FA Please rate the following:	Very Good	Adequate	Poor*	Needs	urgent att	ention
Please rate the following: Condition of exterior of		Adequate	Poor*	Needs	urgent att	ention
Please rate the following: Condition of exterior of centre	Very Good	Adequate	Poor*	Needs	urgent att	ention
Please rate the following: Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut,	Very Good X	Adequate	Poor*	Needs	urgent att	ention
Please rate the following: Condition of exterior of centre Paintwork of the centre Maintenance standard of the	Very Good X	Adequate	Poor*	Needs	urgent att	ention
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds	Very Good X X X			Needs	urgent att	ention
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * plea	Very Good X X X X ase provide deta	ails and comm	ents:			
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * pleat	Very Good X X X X ase provide deta	ails and comm	ents:			
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * pleater there any facilities availate premises and new crèche	Very Good X X X X ase provide deta	ails and comm	ents:			
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * pleater there any facilities availate premises and new crèche	Very Good X X X X ase provide deta	ails and comm	ents:			
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (i.e., evidence of rubbish etc.)	Very Good X X X X ase provide deta	ails and comm	ents:			
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * pleater there any facilities availate premises and new crèche Comments	Very Good X X X X ase provide deta ble for children being provide	ails and comm	ents:	olay area		
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * pleated premises and new crèche Comments LAUNDRY ROOM Number	Very Good X X X X ase provide deta being provided Washin	ails and common outdoors? Y	ents:	olay area	at back	
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * pleated premises and new crèche Comments LAUNDRY ROOM Number Do they appear to be in work	Very Good X X X X ase provide deta being provided Washin	ails and common outdoors? Yed on site.	ents:	olay area	at back	
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * pleated premises and new crèche Comments LAUNDRY ROOM Number	Very Good X X X X ase provide deta being provided Washin	ails and common outdoors? Yed on site.	ents:	olay area	at back	

If no please give details:
Visual Check: Have you noticed any issues requiring attention? no
If yes please detail:

STAIRWAY (State Location): all stairwells both sides of building

SIAINVVAI	(State Location	J11 <i>j</i> .	an stan wens both sides of banding
Is the area gen	erally clean?	Yes	
If no please giv	e details:		
Visual Check:	Have you notice	d any iss	sues requiring attention? NP
(e.g., fire exit si	gns, hazards, ligh	ting, noti	ces, décor, etc.)
If yes please de	etail:		

Bedrooms:

	General Arrange e bedrooms insp] .	twice v	weekly >	(We	eekly	
	he bedrooms?	-	-	Staff	[sidents	x
	staff clean the b	edrooms?	,	Weekl Month	•	for	rtnightly Other	
	aning materials a management for			Yes	×	(No	
What cleanin residents?	g equipment is a	vailable to						
_	ements are in plac ufficiently by resi		are					
ROOM NUMI	BER 1							
Room Profile:			Room	Capac	city:	F	Room Oc	cupancy:
TV	Ensuite	Ensuite Shared Bat			room Smoke Alarm			Fire Notice
X	х		Х			Х		Х
Cleanliness	Very Good	d Adeq	uate	Po	Poor * Needs			nt attention *
	in working order	?		y/	'n			
If *, please gi		<u>. </u>		11	<u> </u>			
ROOM NUMI			I _			1_		
Room Profile:			Room	Capac	city:	F	Room Oc	cupancy:
TV	Ensuite	Shared	Bathro	om	Smok	e Alarr	n	Fire Notice
Х	х		X			Х		Х
	Very Good	d Adeq	uate	Po	or *	Ne	eds urge	nt attention *
Cleanliness								
, ,	in working order	?		у/	n			
If *, please give	ve details:							
ROOM NUMI			D :			Т-) · · · ·	
ROOM NUMI			Room	n Capac	city:	F	Room Oc	cupancy:
		Shared		•		e Alarr	I	cupancy: Fire Notice

Very Good

Adequate

Poor *

Needs urgent attention *

Cleanliness			
Is everything in w	orking order?	y/n	
If *, please give de	etails:		

ROOM NUME	BER	4								
Room Profile:				Room Capacity:				Room Occupancy:		
TV	TV Ensuite S			Bathro	om	Smoke /	Alarm	Fire Notice		
Х		X	Х			х		х		
		Very Good	Adeq	quate Po		or *	Needs	Needs urgent attention *		
Cleanliness										
Is everything in working order? y/n										
If *, please giv	/e d	etails:								

ROOM NUME	BER	5								
Room Profile:				Room Capacity:				Room Occupancy:		
TV	Ensuite Sh			Bathro	om	Smoke Alarm			Fire Notice	
Х		Х	Х			x			х	
		Very Good	Adequate		Poor *		Needs urgent attention *		urgent attention *	
Cleanliness										
Is everything in working order?					y/	n				
If *, please giv	ve d	etails:								

ROOM NUME	BER	6									
Room Profile:					Room Capacity:				Room Occupancy:		
TV	TV Ensuite Shar			ared	Bathro	om	Smok	e Ala	ırm	Fire Notice	
Х		х		Х			x			x	
		Very Good	1	Adequate Po		Po	or * Needs		leeds	urgent attention *	
Cleanliness											
Is everything in working order?						y/	n				
If *, please giv	∕e d	etails:									

ROOM NUME	BER 7						
Room Profile:	Room Capacity:			Roo	Room Occupancy:		
TV	Shared	Shared Bathroom			arm	Fire Notice	
Х	Х		Х		х		х
	Very Good A		Adequate Po		or *	Needs	urgent attention *
Cleanliness							
Is everything i	in working order	?		y/	n		

If *,	please	give	details:	

ROOM NUME	BER 8								
Room Profile:		Room Capacity:			Roc	Room Occupancy:			
TV	Ensuite	Shared	Bathro	om	Smoke	Alarm	Fire Notice		
Х	Х	х			х		х		
	Very Good	Adeq	uate Poor *			Needs	Needs urgent attention *		
Cleanliness									
Is everything in working order? y/n									
If *, please giv	ve details:								

ROOM NUME	BER 9								
Room Profile:			Room Capacity:			Roo	Room Occupancy:		
TV	Ensuite	Shared Bathroom			Smoke A	larm	Fire Notice		
Х	Х	X			х		х		
	Very Good	Adequate F			or *	Needs	urgent attention *		
Cleanliness									
Is everything i)	•	y/	n					
If *, please giv	ve details:								

ROOM NUME	BER	10								
Room Profile:				Room	Capa	city:		Room Occupancy:		
TV		Ensuite	Shared	Bathro	om	Smok	e Ala	ırm	Fire Notice	
Х	X X			x		Х			x	
		Very Good	Aded	Adequate Poor *			Ν	leeds	urgent attention *	
Cleanliness										
Is everything i	in w	orking order	?		y/	'n				
If *, please giv	ve d	etails:								

Room Profile:			Doom	Canac	situu	Doo	m Occupancy:	
Koom Prome.			Room Capacity:			Room Occupancy:		
	Г			-				
TV	Ensuite Share			m	Smoke Ala	arm	Fire Notice	
Х	х		x x			X		
	Very Good	Adeq	uate	Ро	or* N	leeds	urgent attention *	
Cleanliness								
Is everything i	in working order?)		y/	n			
If *, please giv	ve details:							

ROOM NUMB	BER	12									
Room Profile:					Room Capacity:				Room Occupancy:		
TV	TV Ensuite Share				Bathro	om	Smoke	e Ala	rm	Fire Notice	
х	х х			X			Х			x	
		Very Good		Adequate		Ро	Poor *		Needs urgent attention *		
Cleanliness											
Is everything i	s everything in working order?					y/	n				
If *, please giv	⁄e d	etails:									

ROOM NUME	BER	13								
Room Profile:				Room Capacity:				Room Occupancy:		
TV		Ensuite	Shared	Bathro	om	Smoke	Ala	rm	Fire Notice	
Х	х х			x		X			x	
		Very Good	Adequate Po		Po	Poor * N		Needs urgent attention		
Cleanliness										
Is everything	s everything in working order?				y/	n				
If *, please giv	ve d	etails:								

ROOM NUME	BER	14								
Room Profile:				Room Capacity:				Room Occupancy:		
TV	Ensuite Share				om	Smok	e Ala	ırm	Fire Notice	
Х	X X			x			X		x	
		Very Good	Ad	Adequate Po		or *	١	leeds	urgent attention *	
Cleanliness										
Is everything i	g in working order?				y/	'n				
If *, please giv	ve d	etails:								

ROOM NUME	BER	15								
Room Profile:				Room	Capac	city:		Room Occupancy:		
TV	TV Ensuite Share				Shared Bathroom			ırm	Fire Notice	
Х	x x			Х		x			х	
		Very Good	Adeq	Adequate Po			Ν	leeds	urgent attention *	
Cleanliness										
Is everything	rything in working order?				y/	n				
If *, please giv	ve d	etails:								

ROOM NUMBER 16		
Room Profile:	Room Capacity:	Room Occupancy:

TV	Ensuite	Shared Bathro	Shared Bathroom		e Alarm	Fire Notice
Х	Х	Х			Х	х
	Very Good	Adequate	Pc	or *	Needs	urgent attention *
Cleanliness						
Is everything	in working order	?	y/	n		
If *, please giv	ve details:					

ROOM NUME	BER	17								
Room Profile:				Room Capacity:				Room Occupancy:		
TV		Ensuite	Shared	Bathro	om	Smoke	Alarm	Fire Notice		
x	х х			Х				X		
^		^	^			Х		^		
		Very Good	Adeq	luate	Po	or *	Need	s urgent attention *		
Cleanliness										
Is everything i	everything in working order?				y/	n				
If *, please giv	∕e d	etails:								

ROOM NUME	BER 18								
Room Profile:			Room Capacity:				Room Occupancy:		
TV	Ensuite	Shared	Bathroo	m	Smoke A	larm	Fire Notice		
X	Х		X				X		
	Very Goo	d Adeo	luate	Ро	or *	Needs	urgent attention *		
Cleanliness									
Is everything i	everything in working order?				n				
If *, please giv	ve details:								

ROOM NUME	BER 19								
Room Profile:			Room Capacity:			ı	Room Occupancy:		
		Shared Bathroom Smoke Ala				ı			
TV	TV Ensuite Sh			om	Smoke Alarm		m	Fire Notice	
Х	Х		Х		X			Х	
	Very Good	Adequate			or *	Ne	eds	urgent attention *	
Cleanliness									
Is everything i)		y/	n					
If *, please giv	ve details:								

	ROOM NUMBER 20									
Room Profile: Room Capacity: Room Occupancy:										
Ensuite	Shared	Bathroom	Smoke Ala	ırm	Fire Notice					
Х		Х	Х		X					
	Ensuite X	Ensuite Shared								

	Very Good	Adequate	Poor *	Needs urgent attention *					
Cleanliness									
Is everything in w	orking order?		y/n						
If *, please give details:Cover over fire alarm									

ROOM NUME	BER	21								
Room Profile:				Room Capacity:				Room Occupancy:		
TV		Ensuite	Shared	Bathro	om	Smoke	Alaı	rm	Fire Notice	
Х		х		x		Х			х	
		Very Good	Adeq	uate	Po	or *	Ne	eeds	urgent attention *	
Cleanliness										
Is everything in working order? y/n										
If *, please giv	ve d	etails:								

ROOM NUME	BER	22								
Room Profile:				Room Capacity:				Room Occupancy:		
TV		Ensuite	Shared	Bathro	om	Smoke	Ala	rm	Fire Notice	
Х		Х		X		Х			х	
		Very Good	Adeq	uate	Po	or *	N	eeds	urgent attention *	
Cleanliness										
Is everything i	in w	orking order?)		y/	n				
If *, please giv	∕e d	etails: Cookin	g in the ro	om						

ROOM NUME	BER	23								
Room Profile:				Room Capacity:				Room Occupancy:		
TV		Ensuite	Shared	Bathro	om	Smoke	Alaı	rm	Fire Notice	
Х		Х		Х		Х	(х	
		Very Good	Adeq	uate	Po	or *	Ne	eeds	urgent attention *	
Cleanliness									х	
Is everything i	in w	orking order?)		y/	n				
If *, please giv	∕e d	etails: Room i	need to be	tidied	•					

ROOM NUMB	ER 24							
Room Profile:		Room	Capac	ity:	Roc	Room Occupancy:		
TV	Shared	Shared Bathroom			e Alarm	Fire Notice		
Х	X		Х			Х	х	
1	Very Good	Adeq	Adequate		Poor *		urgent attention *	
Cleanliness								
Is everything i	n working order?)		y/	n			

If *,	please	give	details:

ROOM NUME	BER 25								
Room Profile:				Room Capacity:			Room Occupancy:		
TV	Ensuite	Shared	hared Bathroom			Alarm	Fire Notice		
Х	Х		Х		х		х		
	Very Good	Adeq	uate	Ро	or *	Needs	urgent attention *		
Cleanliness									
Is everything in working order? y/n									
If *, please giv	ve details:								

ROOM NUMBER 26									
Room Profile:		Room Capacity:			Roo	Room Occupancy:			
TV	Ensuite	Shared	Bathroo	om	Smoke A	larm	Fire Notice		
х	Х		X		х		x		
	Very Good	Adeq	uate	Ро	or *	Needs	urgent attention *		
Cleanliness									
Is everything in working order? y/n									
If *, please give details:									

ROOM NUME	BER	27								
Room Profile:				Room Capacity:				Room Occupancy:		
TV		Ensuite	Shared	Bathro	om	Smok	e Ala	ırm	Fire Notice	
Х		Х		Х			Х		x	
		Very Good	Adec	quate	Pc	or *	Ν	leeds	urgent attention *	
Cleanliness										
Is everything in working order? y/n										
If *, please give details: Cooking in the room										

ROOM NUME	BER	28								
Room Profile:				Room Capacity:				Room Occupancy:		
TV		Ensuite	Shared	Bathro	om	Smoke	Ala	ırm	Fire Notice	
Х		Х		Х		>	(х	
		Very Good	Adeq	Juate	Po	or *	Ν	leeds	urgent attention *	
Cleanliness										
Is everything in working order? y/n										
If *, please give details: Room 28 upstairs requires a tidy.										

ROOM NUME	BER	29								
Room Profile:				Room	Room Capacity:			Room Occupancy:		
TV		Ensuite	ed Bathro	om	Smok	e Ala	ırm	Fire Notice		
Х		Х		Х			Χ		х	
		Very Good	Ad	dequate	Pc	or *	١	leeds	urgent attention *	
Cleanliness										
Is everything in working order? y/n										
If *, please giv	∕e d	etails:								

ROOM NUMBER 30								
Room Profile:				Room Capacity:			Room Occupancy:	
TV	Ensuite	Shared Bathroom		Smoke Alarn		Fire Notice		
Х	Х	х		Х	(х		
	Very Good	Adeq	uate	Ро	or *	Needs	urgent attention *	
Cleanliness							X	
Is everything in working order? y/n								
If *, please give details: Room requires a tidy								

ROOM NUMBER 31, 32, 33, 34								
Room Profile:			Room Capacity:			Roc	Room Occupancy:	
TV	Ensuite	Shared Bathroom			Smoke Alarm		Fire Notice	
Х	Х		Х			Х	х	
	Very Good	ery Good Adeq		juate Po		Needs	Needs urgent attention *	
Cleanliness								
Is everything in working order?				y/	n			

If *, please give details: Socket at top of stairs requires repair, exposed cables at top of ceiling above the socket, replace fuse board cover, fix drip in sink in main kitchen and rooms could be tidied.

ROOM NUMBER Lodge 1								
Room Profile:			Room Capacity:			Roo	Room Occupancy:	
TV	Ensuite	Shared Bathrooi		om	Smoke	Alarm	Fire Notice	
Х	Х	X			Х		х	
	Very Good	Adeq	Juate	Ро	or *	Needs	s urgent attention *	
Cleanliness								
Is everything in working order?				y/	n			
If *, please giv	ve details:							

ROOM NUME	BER	Lodge 2								
Room Profile:				Room Capacity:				Room Occupancy:		
TV		Ensuite Share		Shared Bathroom		Smoke Alarm		ırm	Fire Notice	
Х		х		X		Х			х	
		Very Good	Adeq	Juate	Po	or *	Ν	leeds	urgent attention *	
Cleanliness										
Is everything in working order?			ı		y/	n				
If *, please giv	ve d	etails:								

ROOM NUMBER Lodge 3									
Room Profile:				Room Capacity:			Room Occupancy:		
TV		Ensuite Shared		Bathroom		Smoke Alarm		ırm	Fire Notice
х		х		X		x			x
		Very Good	Adeq	uate Poor *		Ν	Needs urgent attention *		
Cleanliness									
Is everything in working order?				y/	n				
If *, please give details:									

ROOM NUMBER Lodge 4									
Room Profile:				Room Capacity:				Room Occupancy:	
TV		Ensuite Shared		Bathroom		Smoke Alarm		ırm	Fire Notice
X		Х		Х		X			x
		Very Good	Adeq	juate	uate Poor *		Needs urgent attention *		
Cleanliness									
Is everything in working order?				y/	n				
If *, please giv	∕e d	etails:							

ROOM NUME	BER Lodge 5							
Room Profile:				Room Capacity:			Room Occupancy:	
	<u>, </u>							
TV	Ensuite	Shared Bathroom		om	Smoke Alarm		Fire Notice	
Х	Х	х			Х		х	
	Very Good	Adeq	Adequate		Poor * N		urgent attention *	
Cleanliness								
Is everything i		y/	n					
If *, please giv	ve details:							

Use this space for any comments or other information not covered in this form:

General Representations

If you were approached by any <u>residents</u> regarding general issues while in the centre please outline the details below:
N/A
If you were approached by any members of staff regarding general
issues while in the centre please outline the details below: N/A
If you were approached by any <u>other persons</u> regarding general issues while in the centre please outline the details below:
N/A

Please ensure that no personal information or information that could lead to the identification of an individual is recorded in this section.

Personal representations should be recorded in Part 3.

Summary Sheet

Name of Centre:		Ashbourne House Cork				
Address:		Ashbourne House, Glounthaune, Co Cork				
Contractor:		Alan Hyde and Tadhg Murphy				
Manager:		Martina Collins				
Contact Name:		Ewelina Wozniczka				
Capacity Per MOA	(Current	95 (94)				
Occupancy):						
Date of	30/08/22					
Inspection:						

Fire Safety:

Room 20 Cover over fire alarm Room 22 & 27 Cooking in Room

Socket in Room 31 at top of stairs and fix exposed cables above the socket.

Food Safety: N/A

Bedrooms:

Tidy for Rooms 23, 28 upstairs, Room 30 and 31.

IPAS / IPPS

Independent
Inspection Report

Centre:	Ashbourne House
Inspector:	Fergal Duane 28/10/2022
Date of Inspection:	, ,
Time of Arrival & Departure:	09:30 – 13.00

Part 1 General Information on Services

Independent Inspection Report

Centre: Ashbourne House

Date of Inspection: 28/10/2022

1. CENTRE DETAILS

Name and address of Centre	Ashbourne House, Glounthaune, Co
	Cork

Contractor	Alan Hyde and Tadhg Murphy
Manager	Martina Collins
Who deputises for manager in his/her	Give Job Title only
absence?	Assistant Manager/Receptionist

Telephone Number	021 4353837

Current Contracted Capacity	95
Current Occupancy (today)	89
Current Centre Profile (e.g., singles, families etc.)	Families/single females

HSE Area	Southern Health Board
Public Health Nurse	Catherine Lynch
DSP / CWO name	Roseann Donovan
Environmental Health Officer name	Karen Prendergast
Local Fire Officer Name	F Murray
Local Fire Station	Cork or Middleton

Is the Centre certified by any Quality Management System (i.e. Q Mark, ISO)?:	NO
If yes, please give details:	
What was the date of the last certification?	N/A
Have you a copy of the Certification	N/A

2. Please provide a copy of the following

	Check List
Official Register	Yes
Menu Cycle	Yes
Staffing Lists as follows:	
1. Full list of staff employed at the centre (indicating Names, Titles,	Yes
Roles, etc.,)	Yes
2. Indicate who is on duty at time of inspection (today)	Yes
3. a separate list of Designated Liaison Persons (child protection)	

3 GENERAL SECURITY & EMERGENCY DETAILS

Is 24 hour supervision provided?	(Y/N)	Yes
Give details of roster hours		10.5 per day and 14 for night porter
Is security provided by external company?	(Y/N)	No
If yes, give name of company:		N/A
Does the centre have CCTV?	(Y/N)	Yes
Is a list of emergency numbers available in the	e	At reception
Manager's office?	() (() ()	
Does the list include the following numbers?	(Y/N)	Yes
Local Garda station 24 hr number		
Local hospital		
Local fire station		
Duty Social Work Team		
Out of hours GP Service		
RIA out of hours number		
Are first aid kits available?	(Y/N)	Yes
Where and how many?		3 2 at reception and 1 in kitchen.
Who is responsible for first aid restocking?		Assistant Manager for restocking
Is there a defibrillator in the centre?		No
How many staff been trained to use it?		

4 HEATING ARRANGEMENTS

What type of heating is used in the centre?	Oil & Storage Heater
Do residents have control of the heatingin their own bedroom?	No
If no, what arrangements are in place?	On a Timer
What are the heating 'ON' times?	Varies depending on time of year

5 HOUSE RULES

Are residents provided with a copy of the House Rules on arrival?	Yes
How does centre management explain house rules to residents on arrival?	On Arrival and over the following days

6 ARRANGEMENTS FOR RESIDENTS & VISITORS (keys / storage / toiletries)

	<u> </u>
Are residents issued with key for their bedroom?(Yes/No)	Yes
Are residents issued with key for main door?(Yes/No)	No
If no, give details	Open during the day and night porter
Are there procedures to allow residents to receive	In common areas, sign in and out
visitors? (Give details)	
Outline visiting times:	10:00 to 21:00
In what areas are visitors allowed in the centre?	Common areas.

Any other relevant information:	No
Is there a facility for storage of residents' valuables*?	In Rooms
(Give details.)(*Storage is at resident's own risk)	
What toiletries are provided to residents on arrival?	Toothpaste, washing powder, soap,
	bathroom cleaner, toilet paper
What arrangements are in place to replenish these	Saturday and on request
items?	

7 ARRANGEMENTS FOR MAINTENANCE

Does the centre have a written procedure in place	<u>Yes</u>	
for residents to report maintenance issues? (Yes/No)		
Is there a maintenance day book? (Yes/No) Yes		
Describe the maintenance procedure at the centre:		
Room check on a weekly basis, log maintenance in book		
, , ,		

8 CHILD PROTECTION

Are measures in place to inform staff and visitors of	Yes, and signed off
RIA'sChild Protection Policy?	
(Give details)	
Are visitors asked to sign a declaration agreeing to	Yes
adhere to the child protection policy?	
Where is declaration held?	Reception
Is there a sign in book for visitors? Where?	Reception
Are there notices on public display giving name and	Yes, Reception Manager and Assistant
contact details of Designated Liaison Person? Where?	Manager
Have Designated Liaison Persons received HSE training?	Yes all staff
Are notices prominently displayed regarding parental	Yes, Reception
supervision of children? Where?	

9 FOOD SAFETY

Has a HACCP system been implemented? (Yes/No)	Yes
Have the premises been inspected by an Environmental	Yes
Health Officer? (Yes/No)	
Date of last visit:	25/01/2022

10 NUTRITION / SCHOOL LUNCHES / BABY FORMULA (general arrangements)

Are residents consulted regarding menu / dietary	Yes
requests? (Give details.)	
Provide details opposite:	Cheese, ham, tuna, jam, yoghurt,
Which of the following are provided for school	fruit andjuice
children's packed lunches:	•
 Sandwich? What sandwich fillings are available: Cheese? Ham? Chicken? Tuna? Jam? Other? 	
Drinks? Juice? Water?	Please also provide details of the
• Yogurt?	system fordistribution of school
• Fruit?	lunches:
Other	Parents make lunches
Is infant formula kept out of public view?	Yes, in store room
What arrangements are in place for distribution of infant formula?	Weekly and on request

11 ARRANGEMENTS FOR REFRESHMENTS / MEALS OUTSIDE NORMAL MEAL TIMES

Are tea / coffee / drinking water / Snacks etc.	Yes
available outside mealtimes?	
What food/snacks are available after hours or when	Kitchen facilities available to all residents
kitchen is closed?	
Where are the snacks located and how are they	Common Fridge in place.
accessed?	
Are meals available for residents who arrive late?	Yes once notified
(Give details.)	
Are meals available for new arrivals?	Yes on request
(Give details)	_
Are packed lunches available for residents	Yes if requested
travelling to Dublin on official business?	
(Give details)	
If the inspection takes place during Ramadan this	N/A
section <u>must</u> be completed.	
What arrangements are in place to facilitate	
residents observing a fast during Ramadan?	

FOOD HALL (N/A)

Is the till system in place Electronic POS:	Yes	No	
Relevant Certification (halal meats) in place/on display:	Yes	No	
Is there appropriate storage; shelving, cold storage, dry storage:	Yes	No	
Were the points value of the items clearly displayed:	Yes	No	
Is the area generally clean:	Yes	No	
If no for any of the above, please give details:			

Visual Check: Have you	noticed any issues requiring atte	ntion? Yes		No 🔀
(Products in date, fresh food, ethnic food, Halal food, variety available, suitable range of				
food products, toiletries	and cleaning materials.)			
If yes to any issues pleas	e give detail:			
•	ole in the food hall reflect the rea			
	rovision of halal food for Muslim	<u> </u>	ovision	of food for
gluten free, vegetarian, v	egan residents, etc.	Yes 🔀	No	
If no please give details:				
Products (Available) Che	eck:	Yes	\square	No 🗌
•	der to provide a choice for reside			110
Please Insert/List Some	•	C11C3.		
Item	points price	Δ'	xpiry	
Ittili	points price	C .	Apii y	

12 FACILITIES FOR FEEDING BABIES No Babies

Are the following available?	
Access to drinking water (for breastfeeding mothers / for preparation of infant formula)	Yes
Sterilisers	Yes if requested
Kettles	Yes
Fridge (for bottles of EBM* / formula)*Expressed Breast Milk	Yes
Bottle Warmer	Yes if requested
Microwave	Yes
Are these facilities available 24 hours a day	Yes
Is there a dedicated room provided? Where?	In their bedroom

13 INDOOR FACILITIES

Are the following are available to residents?	Yes/No
Computers with Internet access	Yes
WIFI	Yes
DVD player	No
Computer Games	No
Snooker Table	No
Pool Table	No
Table Tennis Table	No
Board Games	Yes
Newspapers	Yes
Books	Yes
Toys / games for children	Yes

Other	N/A
Give details of any other arrangement or other	Gym, crèche, library, available.
comments:	

14 TRANSPORT ARRANGEMENTS

Is there a bus service provided? (Yes/No):	Yes
Where does the service go to?	In to Cork city and back
What is the frequency of the service?	Friday from centre but train and
(List time table opposite)	another bus stop across the road from
	the centre.

15 TV SYSTEM

Is there a specific TV system in place?	Yes
(give details)	
An average, how many TV channels are provided to residents?	Smart TV
Are residents allowed to erect satellite dishes?	On Request

16 LAUNDRY FACILITIES (General Arrangements)

Are Laundry facilities available in the centre? (Y/N)	Yes 6 wash and 5 Dryer
If No, what service is provided?	
Who launders towels and bedlinen? (e.g., residents, staff, other, etc)	Residents or staff on request
What procedures are in place for the exchange of towels and bed linen at the centre?	Replaced when required at residents request.
What procedures are in place for ironing boards and irons?	At reception
How is washing powder / tablets supplied?	Weekly on Saturday
Are there specific arrangements for access to the laundry (give details):	7am to 10pm

17 CLEANING (General Arrangements)

Are there cleaning materials and equipment provided by management for residents?	Yes
What cleaning equipment is available to residents?	Vacuum, bucket, brushes, mop anddetergents
What is the procedure for residents to access vacuum cleaners, brushes & other cleaning equipment?	On request in reception
What arrangements are in place if rooms are not cleaned sufficiently by residents?	Warned by manager and assisted to clean with management

PART 2

Room by Room Inspection

Independent Inspection

Centre: Ashbourne House

Cork

Date of Inspection: 28/10/2022

Section A- Administration / Communal areas

17 Have you seen the following?

Up to date House Rules	х	In common areas
Complaint Forms	х	In Office
Accident/ Incident procedure	х	In Office

HSE Breastfeeding Posters	X	Yes
(if applicable)		
Designated Liaison Person details	X	Yes
(Child Protection)		
Supervision of children notice	X	Yes
Gym Notices(Child Safety – if applicable)		n/a
IOM Voluntary Return Posters	x	Yes

18 Staff Awareness

Did you see the IPAS IPPS Code of Practice*?	х
Are all staff aware of IPAS IPPS Code & House Rules?	x
How are staff made aware of IPAS IPPS Code & House Rules? Sign of	f on copy kept in
managers file	

^{*}A Code of Practice for persons working in accommodation centres

19 FIRE SAFETY

You should record the last 2 entries on the fire register for each of the following sections:

19a EMERGENCY LIGHTING INSPECTION SCHEDULE

<u>Date</u>	Inspected By (Company Name / Position)	<u>Comments</u>
27/07/22	Absolute Fire Systems	All OK
24/10/22	Internal	

19b FIRE ALARM & DETECTION SYSTEM INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	OK	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
28/07/2022	Absolute Fire	ОК	Replaced one	Yes	Yes
	Systems		smoke detector		
24/10/22/22	Internal	ОК			

19c FIRE FIGHTING EQUIPMENT INSPECTION SCHEDULE

(Include all fire extinguishers, hose reels and fire blankets.)

1	internally		None		
June 22	Apex Fire	ОК			
	(Company Name / Position)			Taken (1/N)	Y/N
	Inspected By	OK	Defect	Remedial Action Taken (Y/N)	Sign Off

19d FIRE EXIT DOORS / MEANS OF ESCAPE INSPECTION SCHEDULE

Date	Inspected By (Company Name / Position)	OK	Defect	Remedial Action Taken (Y/N)	Sign Off Y/N
17/10/22	Internal	ОК			
24/10/22	Internal	ОК			

19e FIRE DRILL PROCEDURE INSPECTION SCHEDULE

Date & Time	Numbers of staff involved in drill	No. of residents present / evacuated **	Evacuation Time	Comments
16/01/22	3	89 (40)	7min	49 absent re: school
26/04/22	5	92(72)	8min	20 absent

^{**}Both numbers must be recorded.

19f STAFF INSTRUCTION AND TRAINING (Fire Safety)

Job Description	Course	Instructor	Duration	Date
All Staff	Fire Safety & Awareness	Apex	½ day	14/09/22
_				

19g FIRE ASSEMBLY POINTS

Where are the Fire Assembly Points located?	Car Par front of building
Are they marked?	Yes
Are staff aware of locations?	Yes
Comments:	

19h FIRE ALARM SYSTEM

Is there a fire alarm system in place?	Yes
Are there smoke alarms throughout the	Yes
premises, inc bedrooms?	
Are all smoke alarms linked back to a central	Yes
control panel?	
Are there designated 'Smoking' areas?	Yes
Include locations	
Comments:	

19i FIRE EXITS, EMERGENCY LIGHTING, SMOKE ALARMS, FIRE NOTICES

(in corridors & common areas)

Are fire exits clear from obstruction?	Yes
Are they unlocked?	Yes
Are fire exits clearly posted throughout the	Yes
building?	
Are all fire doors kept closed?	Yes
Are fire evacuation instructions clearly	Yes
displayed in the centre?	
Are fire extinguishers clearly visible?	Yes
Is there emergency lighting system in place?	Yes
Comments:	

Administration Area:

Dinner

Is the area generally cle	an?		Yes ⊠ No ☐
If no please give details	:		
Visual Check: Have you	noticed any issues re	equiring at	tention? Yes 🗌 No
(e.g., fire exit signs, hazar	ds, lighting, notices, de	cor, etc.)	
If yes please detail:			
Have you seen the fo	llowing?		
•		y/n	Location of display
Up to date House Rules		Yes	Office
Complaint Forms		Yes	Office
Accident/ Incident proc	edure	Yes	Office
HSE Breastfeeding Post	ers	Yes	
(if applicable)			
Designated Liaison Pers	on details	Yes	
(Child Protection)			
Supervision of children	notice	Yes	
Gym Notices (Child Safe	ety – if applicable)	Yes	
IOM Voluntary Return P	Posters	Yes	
Anti Human-Trafficking	Posters	Yes	
'NO to Violence & Haras	ssment' Posters	Yes	
DINING AREA:			
Please outline the me	eal times:		
	From		То
Breakfast	7am		10am
Lunch	1pm		1.30pm
Dinner	5:45		18:15
Which is the main meal	of the days	Lunch	
Is menu cycle available?	•	Yes	
is menu cycle avallable!		162	
If no, give details of al	ll menu options on	day of ins	pection:
Breakfast		<u> </u>	
Lunch			

Is menu cycle on display?		Yes in dining area
Does menu cycle correspond with options available?		? Yes
If no, ask manager for explanation	and provide deta	ails:
Which meal was sampled?	Breakfast	Lunch Dinner
Please describe the meal in detail (e.g. was it hot / c	cold, bland / spicy etc.)
Pizza Selection		
Was there a vegetarian option?		Yes Vegetable Soup, Selection of
(note salad and vegetables <u>alone</u> a	re not	Salads, Fresh Mackerel with Basmati
considered as vegetarian option)		Rice
Give details of this option:		above
Were there ethnic dishes available	?	Wednesdays International Day
Give details of this option:		N/A
Was fresh foods available for Infan	ts?	Yes
(as per HSE Infant Feeding Guidelin	ies)	
In your opinion, does the food on o	offer appear to	Yes 2 week menu cycle available.
provide a good variety?		
Did inspection take place during Ra	ımadan?	No
If yes, please outline arrangements	for provision of	meals outside of normal mealtimes,
(medical or other appointments, etc.):		
Is there any damaged seating or ta	bles in dining roo	om? Yes No
Is there enough seating for residents present to sit down and Yes No		
eat their lunch?		
Comments:		

KITCHEN AREA: Food Safety Critical Requirements

Food Safety

Has the premises been inspected by an Environmental Health Officer?	Yes	
Date of Visit?	25/01/2022	
issues highlight and rectified by management		
5 issues identified and rectified in relation to cleaning and maintenance. All rectified.		

Has a HACCP system been implemented?	Yes
Who designed the HACCP system?	Internal
Who is responsible for reviewing the	Manager
system?	
How frequently is the system reviewed?	

HACCP records:

THREET TECOTUS.	
Pest Control: Last visit 06/10/22 external mouse bait taken and refilled	
Induction and Ongoing Staff Training:	
n/a	
Time & Temperature Records:	
Food delivery, Fridge, Freezer . All records up to date.	
Hygiene Audits: On display completed daily	
List of Approved Suppliers: On a register in the kitchen	
Cleaning Schedules: On display and being completed.	
Procedures for accepting deliveries: Yes and records available for inspection.	
General Comments: Kitchen in good order, clean and tidy.	
S ,	

HACCP and Kitchen Evaluation

General:

Is the kitchen commercial or domestic?	Commercial
What equipment is in place?	
Fridges, Freesers, Ovens, Hobs	
In what condition is the equipment? Good	condition
Comments:	

Structural Hygiene Kitchen:

Is the refuse area suitably located?	Yes at back	of kitchen
Is the area tidy?	Yes	
Are all bins covered?	Yes	
Are signs displayed at all entrances in relat	ion to	Yes
access to kitchen for non kitchen staff?		
Are white coats, shoe covers and hats avail	able for	Yes
non kitchen staff?		
Comment of the structural hygiene of the kitchen (i.e.		
floors/walls/ceilings/doors/windows/work surfaces/ventilation, etc): Clean kitchen		
Are suitable hand washing and drying facil	ities	
provided?		Yes
1		
General Comments:		

Structural Hygiene cont Dry Goods

Suitably equipped? Shelving/containers	Yes separate to kitchen.
etc	
Condition and suitability of facilities:	
Good condition	
What evidence is there of stock rotation?	All food identified was fresh

Refrigerated Storage

What type of refrigerated storage is	Fridge and freezer
provided?	
Comment on the condition and suitability of working order clean and tidy.	of the refrigerated storage: All in good
Are thermostats provided and in working order?	Yes and records being kept.
Are food items date stamped?	Yes
Are samples of dishes being kept?	Yes in freezer.

Other

Is there appropriate storage for cleaning	Yes separate area with shelving for all cleaning
agents and chemicals?	equipment.

Operational Hygiene

Do residents use the main kitchen?	No new separate	kitchen being created for them		
Is that use supervised to ensure safe & hygi	Yes			
practices are observed?				
By whom is it supervised?		Manager checks.		
Is the correct equipment provided? e.g. cold	our coded chop	ping boards		
n/a				
Is the necessary holding equipment provide	ed? e.g.bainmai	ries, refrigerated units		
Condition and suitability of serving equipm	nent and utensil	s: Good		
What procedures are in place for unused/ur	served food at	the end of service?		
Requested or cooking facilitiesa available.				
Comments:				

Staff Facilities and Hygiene

Are design	gnated sta	ff facili	ties provided	? Yes					
What fac	ilities are	in place	e? Separa	te area for changing.					
Are all a	reas clean	and we	ll maintaine	d? Yes					
Are suita	ble hand	washing	& drying	Yes					
facilities	provided'	?							
Is storage	e provided	l for per	rsonal	Yes					
belongin	gs?								
Are show	vers provi	ded? ind	dicate	No					
cleanline	ess& suita	bility							
				·					
Is a design	gnated are	a provio	ded for staff	Yes					
breaks?	f yes, is it	clean/s	uitable/well						
maintain	ed								
If no, out	tline arrar	igemeni	ts for breaks						
Are unifo	orms prov	ided for	•						
Kitchen	Staff?	7	l'es						
Serving S	Staff?	7	<i>Y</i> es						
Are unifo	orms clear	n and in	good	Yes					
condition	n? (to incl	ude							
caps/hair	rnets/close	ed heel/	toe shoes etc	e)					
Is person	al groomi	ng satis	factory?	Yes	Yes				
Are safe	habits pra	cticed?		Yes	Yes				
General	Comment	s on sta	ff facilities:						
Staff facili	ties well ma	intained							
Starr racin	ties wen me	imumea.							
23 P		ILET (St	ate Location):					
	Number	Soap		Hand Towels /	Hot	Sanitary Bins			
			Paper	Dryers	Water				
Unisex:	1	х х	х	X	X	X			
Ladies:	0								
Gents:	0								
Is there a	cleaning so	chedule	displayed?Ye	s x No 🗌					
	e last time								
Is the are	a clean? (p	rovide c	omment) all	very clean					
Are all fac	cilities worl	king? Y	es x No *						
Visual Check: Have you noticed any issues requiring attention? Yes* No x									

24 COMMUNAL ROOI	M (State Locat	tion):					
Storage area:	(00000 _000						
Is the walkway through the a	rea clear?		Yes	X No			
Are the exit signs clearly mar		Yes X No					
General Seating Area	2			W NI -			
Is the seating in good conditi	ion?		Yes	X No	Ш		
What is the area generally us	sed for? Sociali	sing & visitor		Yes	X No		
Computer room: Is the area generally clean? Visual Check: Have you notion If yes please detail:	ced any issues r	equiring atten	yes tion? no				
Any other comments? If yes	please detail:						
	ACILITIES						
OUTDOOR GROUNDS / FA Please rate the following:	Very Good	Adequate	Poor*	Needs	urgent att	ention	
Please rate the following: Condition of exterior of		Adequate	Poor*	Needs	urgent att	ention	
Please rate the following: Condition of exterior of centre	Very Good	Adequate	Poor*	Needs	urgent att	ention	
Please rate the following: Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut,	Very Good X	Adequate	Poor*	Needs	urgent att	ention	
Please rate the following: Condition of exterior of centre Paintwork of the centre Maintenance standard of the	Very Good X	Adequate	Poor*	Needs	urgent att	ention	
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds	Very Good X X X			Needs	urgent att	ention	
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * plea	Very Good X X X X	ails and comm	ents:				
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * pleat	Very Good X X X X ase provide deta	ails and commo	ents:				
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * pleater there any facilities availate premises and new crèche	Very Good X X X X ase provide deta	ails and commo	ents:				
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * pleater there any facilities availate premises and new crèche	Very Good X X X X ase provide deta	ails and commo	ents:				
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (i.e., evidence of rubbish etc.)	Very Good X X X X ase provide deta	ails and commo	ents:				
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * pleated the premises and new crèche Comments	Very Good X X X X ase provide deta	ails and commo	ents:	lay area			
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * pleated premises and new crèche Comments LAUNDRY ROOM Number	Very Good X X X X ase provide deta being provided Washin	ails and commo	ents:	lay area	at back		
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * pleated there any facilities availade premises and new crèche Comments LAUNDRY ROOM Number Do they appear to be in work	Very Good X X X X ase provide deta being provided Washin	ails and common outdoors? You on site.	ents:	lay area	at back		
Condition of exterior of centre Paintwork of the centre Maintenance standard of the grounds (e.g. grass cut, walkways clear etc.) Cleanliness of the grounds (ie., evidence of rubbish etc.) Where you have rated * pleated premises and new crèche Comments LAUNDRY ROOM Number	Very Good X X X X ase provide deta being provided Washin	ails and common outdoors? You on site.	ents:	lay area	at back		

If no please give details:
Visual Check: Have you noticed any issues requiring attention? no
If yes please detail:

STAIRWAY (State Location): all stairwells both sides of building

SIAINVVAI	(State Location	J11 <i>j</i> .	an stan wens both sides of banding
Is the area gen	erally clean?	Yes	
If no please giv	e details:		
Visual Check:	Have you notice	d any iss	sues requiring attention? NP
(e.g., fire exit si	gns, hazards, ligh	ting, noti	ces, décor, etc.)
If yes please de	etail:		

Bedrooms:

	General Arrange e bedrooms inspe			twice v	weekly x	. We	ekly	
	ne bedrooms?			Staff			idents	x
How often do	staff clean the b	edrooms?		Weekl Month	•	_	tnightly ther	x as needed
	aning materials a nanagement for			Yes	х	(No	
What cleaning residents?	g equipment is a	vailable to						
_	ements are in place ufficiently by resi		are					
ROOM NUME	BER 1							
Room Profile:				Capac	city:	R	oom Oc	cupancy:
TV	Ensuite	Shared	Bathro	room Smoke Al		e Alarm	arm Fire Notice	
Х	х		х	х		Х	X X	
	Very Good	d Adeq	uate	Po	oor * Needs		ds urge	nt attention *
Cleanliness	:			/				
If *, please giv	in working order ve details:	r		y/	n			
ROOM NUME						ı		
Room Profile:			Room	Capac	city:	R	oom Oc	cupancy:
TV	Ensuite	Shared	Bathro	om	Smok	e Alarm	1	Fire Notice
Х	х		Х			Х		Х
	Very Good	d Adeq	uate	Po	or *	Nee	ds urge	nt attention *
Cleanliness								
		2		y/	'n			
Is everything	in working order	:						
		:						
Is everything If *, please given	ve details:	:						
Is everything If *, please given ROOM NUME	ve details:	:						
Is everything If *, please given	ve details:	:	Room	n Capac	city:	R	oom Oc	cupancy:
Is everything If *, please given ROOM NUME	ve details:	Shared		•		R e Alarm	ı	cupancy:

Very Good

Adequate

Poor *

Needs urgent attention *

Cleanliness			
Is everything in w	orking order?	y/n	
If *, please give de	etails:		

ROOM NUME	BER	4								
Room Profile:				Room Capacity:			Roc	Room Occupancy:		
TV		Ensuite	Bathro	om	Smoke /	Alarm	Fire Notice			
Х		X		Х		х		х		
		Very Good	Adeq	uate	Po	or *	Needs	urgent attention *		
Cleanliness	,									
Is everything in working order?					y/	n				
If *, please giv	/e d	etails:								

ROOM NUME	BER	5							
Room Profile:				Room Capacity:			Room Occupancy:		
TV		Ensuite	Shared	Bathro	om	Smoke	Ala	irm	Fire Notice
Х		Х		Х)	(х
		Very Good	Adeq	juate	Po	or *	Ν	leeds	urgent attention *
Cleanliness	liness								
Is everything in working order?					y/	n			
If *, please giv	ve d	etails:							

ROOM NUME	BER	6								
Room Profile:					Room Capacity:			Room Occupancy:		
TV		Ensuite	Sh	ared	Bathro	om	Smok	e Ala	ırm	Fire Notice
Х		х		X			Χ		x	
		Very Good	1	Adeq	uate	Po	or *	_	leeds	urgent attention *
Cleanliness										
Is everything in working order?						y/	n			
If *, please giv	∕e d	etails:								

ROOM NUME	BER 7						
Room Profile:	Room Capacity:			Roo	Room Occupancy:		
TV	Ensuite	Shared	Bathroon	n	Smoke A	arm	Fire Notice
Х	Х		Х		Х		х
	Very Good	Very Good Adequ		Ро	or *	Needs	urgent attention *
Cleanliness							
Is everything i	in working order	?		y/	n		

If *, please give details:	
	Π

ROOM NUME	BER 8								
Room Profile:			Room Capacity:			Roo	Room Occupancy:		
	TV Ensuite Sh								
TV	Shared	ed Bathroom Smoke Al			Alarm	Fire Notice			
Х	Х		Х		х		х		
	Very Good	Adeq	juate Poor * 1			Needs	surgent attention *		
Cleanliness									
Is everything in working order? y/n									
If *, please giv	ve details:								

ROOM NUME	BER 9								
Room Profile:			Room Capacity:				Room Occupancy:		
TV	Ensuite	Shared	Bathro	om	Smoke	e Ala	rm	Fire Notice	
Х	X X			X		X		х	
	Very Good	Adeo	Adequate Poo		or *	N	leeds	urgent attention *	
Cleanliness									
Is everything in working order? y/n									
If *, please givesterday.	e details: Leak ir	the ceilin	g, Build	ders to	visit tod	ay r	eport	ed by resident	

ROOM NUME	BER	10								
Room Profile:				Room	Capac	city:		Room Occupancy:		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	ırm	Fire Notice		
X		х		X			X		x	
		Very Good	Adeq	dequate Poo		or * Needs		leeds	urgent attention *	
Cleanliness										
Is everything in working order? y/n										
If *, please giv	ve d	etails:								

ROOM NUME	BER	11								
Room Profile:				Room Capacity:				Room Occupancy:		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	ırm	Fire Notice		
X X				X			Χ		х	
		Very Good	Adeq	uate Poor *		_	Needs urgent attention *			
Cleanliness										
Is everything in working order? y/n										
If *, please give details: Smell of smoking in the room										

ROOM NUMB	BER	12									
Room Profile:					Room	Capac	ity:		Room Occupancy:		
	TV Enquito Cha										
TV Ensuite Share				hared B	d Bathroom Smoke A			e Ala	rm	Fire Notice	
х	х х			X			X		х		
		Very Good		Adequate Po		or *	Needs urgent attention '		urgent attention *		
Cleanliness											
Is everything in working order?						y/	n				
If *, please giv	⁄e d	etails:									

ROOM NUME	BER	13								
Room Profile:				Room	Capac	city:		Room Occupancy:		
TV	Ensuite	Shared	Bathro	om	Smoke	Ala	rm	Fire Notice		
Х		Х		x		х			x	
		Very Good	Adeq	juate Poor *		or *	Needs urgent attention		urgent attention *	
Cleanliness										
Is everything	orking order?	?		y/	n					
If *, please giv	ve d	etails:								

ROOM NUME	BER	14								
Room Profile:				Roon	n Capa	city:		Room Occupancy:		
	TV Such State									
TV Ensuite Shar				ed Bathro	om	Smok	e Ala	ırm	Fire Notice	
Х	х х			Х	X		X		x	
		Very Good	Ad	equate	quate Poor *		١	Needs urgent attention *		
Cleanliness										
Is everything i			y/	'n						
If *, please giv	ve d	etails:								

ROOM NUME	BER	15								
Room Profile:				Room	Capac	city:		Room Occupancy:		
TV	Ensuite	Shared	Bathro	om	Smoke	e Ala	ırm	Fire Notice		
Х		Х		х			Х		х	
		Very Good	Adeq	quate Poo		or * Need		leeds	urgent attention *	
Cleanliness										
Is everything	in w	orking order?)		y/	n				
If *, please giv	ve d	etails:								

ROOM NUMBER 16		
Room Profile:	Room Capacity:	Room Occupancy:

TV	Ensuite	Shared Bathroom		Smoke Alarm		Fire Notice
Х	Х	Х	х		х	Х
	Very Good	Adequate	Poor *		Needs	urgent attention *
Cleanliness						
Is everything i	in working order	?	y/	n		
If *, please giv	ve details:					

ROOM NUME	ROOM NUMBER 17									
Room Profile:			Room Capacity:			R	Room Occupancy:			
TV	Ensuite	Shared	Bathro	om	Smoke	Alarm	n	Fire Notice		
X	Х		X		Х			X		
	Very Good	Adeq	Adequate Poor *			Nee	eds ı	urgent attention *		
Cleanliness										
Is everything in working order? y/n										
If *, please give details:										

ROOM NUME	BER 18								
Room Profile:			Room Capacity:			R	Room Occupancy:		
TV	Ensuite	Shared	Bathroo	om	Smoke	e Alarm	า	Fire Notice	
Х	Х		х			Х		Х	
	Very Good	Adeq	quate Poor *			Nee	eds ur	gent attention *	
Cleanliness									
Is everything in working order? y/n									
If *, please give details:Clutter behind entrance door into room.									

ROOM NUMBER 19										
Room Profile:				Room Capacity:			Room Occupancy:			
TV	Ensuite	Shared	Bathro	om	Smoke	e Alar	m	Fire Notice		
Х	Х		X		X			X		
	Very Good	Adeq	Adequate Po			Ne	eeds	urgent attention *		
Cleanliness										
Is everything in working order? y/n										
If *, please giv	ve details: Smoki ı	ng in the ro	oom.							

	ROOM NUMBER 20										
Room Profile:				Roor	Room Occupancy:						
Ensuite	Shared	Bathroom	Smoke Alarm		Fire Notice						
Х		Х	Х		X						
	Ensuite X	Ensuite Shared		Ensuite Shared Bathroom Smoke Ala							

	Very Good	Adequate	Poor *	Needs urgent attention *
Cleanliness				
Is everything in w	orking order?		y/n	
If *, please give d	etails:			

ROOM NUME	BER	21								
Room Profile:				Room Capacity:				Room Occupancy:		
TV	Ensuite	Shared	Bathro	om	Smok	e Ala	ırm	Fire Notice		
Х		Х		х			Х		x	
		Very Good	Adeq	uate	Po	Poor * N		Needs urgent attention *		
Cleanliness										
Is everything	orking order?	ı	y/	n						
If *, please giv	ve d	etails: Mould	in Ceiling	Bathro	om					

ROOM NUME	ROOM NUMBER 22										
Room Profile:		Room Capacity:				Room Occupancy:					
TV	Ensuite	Shared	Bathroo	om	Smoke	e Ala	rm	Fire Notice			
Х	х х			X				X			
	Very Good	Adeq	Adequate Po		Poor * N		Needs urgent attention *				
Cleanliness											
Is everything i	in working order	?	y/	n							
If *, please giv	e details: Tap in	bathroom	hard to	turn	off.						

ROOM NUME	BER 23								
Room Profile:				Room Capacity:			Room Occupancy:		
TV	TV Ensuite Shared				Smoke Alarm		Fire Notice		
Х	Х		Х			Х	х		
	Very Good	Adeq	uate	Ро	or *	Needs	urgent attention *		
Cleanliness							х		
Is everything i	in working order?)		y/	n				

If *, please give details: Lots of luggage cases on top of wardrobe which has broken door of wardrobe which is not keeping all the luggage in place.

ROOM NUM	BER 24							
Room Profile	:	Room Capacity:				Room Occupancy:		
TV	Ensuite	Shared	ared Bathroom S			e Alarm	Fire Notice	
Х	Х		x x			Х	х	
	Very Good	Adeq	uate Poor * N		Needs	urgent attention *		
Cleanliness								

Is everything in working order?	y/n	
If *, please give details:		

ROOM NUME	BER	25								
Room Profile:				Room Capacity:				Room Occupancy:		
TV	Shared	Bathro	om	Smoke	Ala	rm	Fire Notice			
х		х		х					х	
		Very Good	Adequate Po			Poor * Need:			urgent attention *	
Cleanliness										
Is everything	in w	orking order?)		y/	n				
If *, please giv	ve d	etails:								

ROOM NUME	BER	26								
Room Profile:				Room Capacity:			Roo	Room Occupancy:		
TV	TV Ensuite Sha					Smoke A	larm	Fire Notice		
Х		Х		X				x		
		Very Good	Adequate Po			Poor * Needs urgent attentic				
Cleanliness										
Is everything	orking order?)		y/	n					
If *, please giv	∕e d	etails:								

ROOM NUME	BER	27								
Room Profile:				Room Capacity:			Roo	Room Occupancy:		
TV		Ensuite	Shared	Bathro	om	Smoke A	arm	Fire Notice		
Х	х х			X		х		x		
		Very Good	Adeo	Adequate P		or *	Needs	urgent attention *		
Cleanliness										
Is everything i	Is everything in working order?				y/	n				
If *, please giv	ve d	etails:								

ROOM NUMBER 28										
Room Profile:			Room Capacity:			Roo	Room Occupancy:			
TV	Ensuite	Shared	Bathro	om	Smoke A	larm	Fire Notice			
х	X X			X			x			
	Very Goo	d Adeq	Adequate Po		or *	Needs	urgent attention *			
Cleanliness										
Is everything i	n working orde	·,		y/	n					
If *, please giv	ve details:									

ROOM NUME	BER	29								
Room Profile:			Room Capacity:				Room Occupancy:			
TV		Ensuite	S	hared	d Bathroom		Smok	e Ala	irm	Fire Notice
Х		Х	Х		X		Х			x
		Very Good		Adeq	quate Po		Poor *		Needs urgent attention *	
Cleanliness										
Is everything in working order?					y/	n				
If *, please give details:										

ROOM NUME	BER 30							
Room Profile:			Room Capacity:			Roo	Room Occupancy:	
TV	Ensuite	Ensuite Shared		Bathroom		Alarm	Fire Notice	
Х	Х	х		Х			х	
	Very Good	Adeq	quate Po		Poor *		urgent attention *	
Cleanliness							X	
Is everything i	in working order?		y/	n				
If *, please giv	ve details:							

ROOM NUMBER 31, 32, 33, 34									
Room Profile:			Room Capacity:				Room Occupancy:		
TV		Ensuite	Shared	d Bathroom		om Smoke A		ırm	Fire Notice
Х		Х		X		Х			х
		Very Good	Adeq	quate Po		Poor *		Needs urgent attention *	
Cleanliness									
Is everything in working order? y/n									
If *, please give details: Rm 31 cluttered, Room 32 has a strong odour requires a clean.									

ROOM NUME	BER Lodge 1							
Room Profile:			Room Capacity:			Ro	Room Occupancy:	
TV	Ensuite	Shared	Bathro	om	Smoke	Alarm	Fire Notice	
Х	х		X)	(X	
	Very Good	Adeq	Adequate Po		Poor * N		ds urgent attention *	
Cleanliness								
Is everything i	•	у/	n					
If *, please giv	ve details:							

ROOM NUME	BER	Lodge 2							
Room Profile:			Room Capacity:				Room Occupancy:		
TV		Ensuite Shared I		l Bathroom		Smok	e Ala	ırm	Fire Notice
X	Х		x		X			X	
		Very Good	Aded	quate Po		Poor *		Needs urgent attention *	
Cleanliness	Cleanliness								
Is everything in working order?					y/	n			
If *, please giv	ve d	etails:							

ROOM NUME	BER	Lodge 3							
Room Profile:			Room	Room Capacity:			Room Occupancy:		
TV		Ensuite	Share	red Bathroom		Smoke	e Ala	ırm	Fire Notice
Х		Х		X			x		x
		Very Good	Ade	quate Po		Poor *		leeds	urgent attention *
Cleanliness									
Is everything i	in w	orking order?)		y/	'n			
If *, please giv	/e d	etails:							

ROOM NUME	BER Lodge 4								
Room Profile:			Room Capacity:			Roc	Room Occupancy:		
TV	Ensuite	Ensuite Shared		d Bathroom		Alarm	Fire Notice		
Х	Х		X		Х	(х		
	Very Good	Adeq	Juate	Ро	or *	Needs	urgent attention *		
Cleanliness	Cleanliness								
Is everything in working order?					n				
If *, please giv	If *, please give details:								

ROOM NUMBER Lodge 5								
Room Profile:				Room Capacity:			Room Occupancy:	
TV	Ensuite	Shared	Bathro	om	Smoke /	Alarm	Fire Notice	
Х	Х		Х		х		X	
	Very Good	Adeq	equate Po		or *	Needs	urgent attention *	
Cleanliness								
Is everything in working order?				y/	n			
If *, please give details:								

Use this space for any comments or other information not covered in this form:

General Representations

If you were approached by any <u>residents</u> regarding general issues while in the centre please outline the details below:
N/A
If you were approached by any members of staff regarding general
issues while in the centre please outline the details below: N/A
If you were approached by any <u>other persons</u> regarding general issues while in the centre please outline the details below:
N/A

Please ensure that no personal information or information that could lead to the identification of an individual is recorded in this section.

Personal representations should be recorded in Part 3.

Summary Sheet

Name of Centre:	Ashbourne House Cork
Address:	Ashbourne House, Glounthaune, Co Cork
Contractor:	Alan Hyde and Tadhg Murphy
Manager:	Martina Collins
Contact Name:	Martina Collins
Capacity Per MOA (Current	95 (89)
Occupancy):	
Date of 28/10/22	
Inspection:	

Fire Safety:

Room 11 & 19 Smoking in Rooms.

Food Safety: N/A

Bedrooms:

Room 17 Fix blind in room

Room 9 Leak in ceiling

Room 21 mould in Bathroom Ceiling

Room 22 Tap in sink in bathroom

Room 23 6 suitcases on top of weak wardrobe with door broken and door now

keeping all suitcases in place.

Room 31 Cluttered

Room 32 Strong Odour within the room, needs to be cleaned and aired.

From: David Lardner (DCEDIY)

Sent: Tuesday 29 November 2022 10:20

To:

Subject: IPPS - Inspection Reports Ashbourne House Accommodation Centre - Please review and respond

Dear Mr Hyde,

Please find attached PDF copy of the IPPS Inspection Reports for Ashbourne House Accommodation Centre, dated 30/08/202 and 28/10/2022 which were completed this year.

I would be grateful if you could please review the reports and if there are any comments on the inspection reports which require remediation I would be grateful if you could please revert back to me by email confirming actions taken.

I would be grateful if we could receive your response by Tuesday 13th December 2022

With Kind regards,

David.

David Lardner International Protection Procurement Services

The Department of Children, Equality, Disability, Integration and Youth. An Roinn Leanaí, Comhionannais, Míchumais, Lánpháirtíochta agus Óige

david.lardner@equality.gov.ie +353 (0)1 237 6038 https://www.gov.ie/dcediy Attention: David Lardner

International Protection Procurement Unit

In reply to Inspection carried out in Ashboure by QTS on 30-08-33 and 28-10-22

FIRE SAFETY:

INSPECTION 30-08-22

Room 20: Received written warning on the day of inspection in connection with fire alarm been covered.

Room 22: Resident received verbal warning in connection with using a rice cooker in the bedroom.

Room 27: Resident received verbal warning in connection with using a sandwich maker in the bedroom.

Room 31: Socket replaced on the day of Inspection.

BEDROOMS:

Room 23 & 28: Residents de-cluttered bedroom.

Room 30-31: Rooms were de-cluttered by staff

Management spoke with the parent of the children to support them in the future in connection with the cleaning and tidying of their bedroom.

INSPECTION 28-10-22

Room 11 & 19: Verbal warning given to residents in connection with smoking in the bedroom.

BEDROOMS:

ROOM 17: Blind replaced.

Room 9: Leak from roof repaired.

Room 21: Bathroom ceiling cleaned and painted.

Room 22: Tap Replaced.

Room 23: Suitcases were removed on the day of Inspection and allocated in an appropriate area in the bedroom,

wardrobe door fixed.

Room 31: Resident de-cluttered.

Room 32: Parent of child cleaned and aired bedroom.

Please to not hesitate to contact me if you need any further information.

Regards,

Martina Collins,

General Manager.