

Privacy Notice for collection of personal data from Trainee Educational Psychologists for the purpose of the Trainee Educational Psychologist Bursary Scheme

Purpose

The purposes for which the Department processes your data are:

- Processing applications from Trainee Educational Psychologists for the Trainee Educational Psychologist Bursary Scheme.
- Verifying eligibility of applicants for the Trainee Educational Psychologist Bursary Scheme, including whether the applicant is in receipt of another bursary, scholarship or award.
- Verifying that the bursary recipient continues to abide by the rules of the scheme while attending their HEI .
- Verifying that the bursary recipient complies with the requirement of the scheme to apply for, and, if offered accept, a position in NEPS for a period of three years.

Legal basis

Article 6(1)(e) of the General Data Protection Regulation “processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller”

Section 7 of the Education Act 1998 as amended outlines the Minister for Education’s general functions including to determine national education policy and to plan and co-ordinate support services including psychological services.

Article 6(1)(a) of the General Data Protection Regulation “the data subject has given consent to the processing of his or her personal data for one or more specific purposes”

Source

The data is provided by the data subject and/or their Course Director.

Categories of data subject

- Trainee Psychologist Bursary applicant

Categories of personal data

- Name
- Academic, Professional or Technical Qualifications

- Employment and Placement Record
- Information regarding receipt of other funding/financial support for doctorate training

Special category data

N/A

Further Processing

Where the Department intends to further process your data for a purpose other than the purposes listed above, the Department will provide you, prior to that further processing, with information on that other purpose and with any relevant further information on the processing activity and your data protection rights.

Data Sharing

As part of the process, your personal data will be shared with your Course Director, your institution, and the Department of Further and Higher Education, Research, Innovation and Science, SUSI and/or the Department of Social Protection for the purposes of determining eligibility for and payment of the Bursary.

The legal basis for this data-sharing is section 7 of the Education Act 1998 as amended and your consent.

Data Processor

N/A

Storage period

The data processed for the purposes of the Bursary will be retained for a period of the bursary and for three years following the commencement of the recipients full time employment with NEPS for the purpose of verifying ongoing eligibility for the bursary and compliance with the terms and conditions of the bursary.

Third Country

N/A. Your data will not be transferred to a third country outside of the European Economic Area.

Data Subject Rights

Please follow the <https://www.gov.ie/en/organisation-information/20f6e1-protecting-personal-data-in-the-department-of-education-and-skills/> for information on your right to access your data.

You have the right to withdraw your consent to the processing at any time. You can withdraw your consent by contacting the National Educational Psychological Service or e-mail neps@education.gov.ie or by post to Department of Education, National Educational Psychological Service, Marlborough Street, Dublin 1.

You may also exercise your right to correct your data, seek to restrict how it may be processed or object to how it may be processed. Your data will not be used for automated decision-making or profiling, please see <https://www.dataprotection.ie/en/individuals/rights-individuals-under-general-data-protection-regulation> for a the data Protection Commissioner's Guide to Data Subject Rights.

While you have a right to have your data deleted the Department may not be able to agree to your request if it is less than the retention period specified. The Department may not be able to agree to your request for deletion also where your data is subject to the National Archives Act 1986 and no order has been made to dispose of the this category of data under that Act, see guidance from the National Archives.

https://www.nationalarchives.ie/wp-content/uploads/2019/03/20190309Guidance-Note_GDPR_V4.pdf

You have the right to lodge a complaint with the Data Protection Commissioner, please see: www.dataprotection.ie

Further Information

Further information on how this scheme operates is available at <https://www.gov.ie/en/service/5ef45c-neps/>

Contact Details

The Department of Education is the data controller for the processing of your data. If you have any query in respect of this you may contact the National Educational Psychological Service or e-mail neps@education.gov.ie or by post to Department of Education, National Educational Psychological Service, Marlborough Street, Dublin 1.

The Department's Data Protection Officer may be contacted by sending an e-mail to dpo@education.gov.ie or by post to Department of Education, Data Protection Unit, Athlone, Co. Westmeath, N37 X659.