

CERVICALCHECK STEERING COMMITTEE
Minutes
Wednesday 23rd March 2022 (11.00am)

Members present:	Professor Anne Scott Kate O'Flaherty Dr Nóirín Russell Stephen Teap Fiona Ness Prof. Mary Horgan Brigid Doherty Fiona Murphy Lorraine Walsh Rachel Morrough Dr Ciara McCarthy	(Chairperson) Department of Health HSE- National Screening Service Patient representative HSE- National Screening Service Royal College Physicians Ireland Patient Representative National Screening Service 221+Group Representative Irish Cancer Society In place of Dr O'Herlihy
Apologies:	Dr Declan Bedford Dr Noirin O'Herlihy	National Screening Service Irish College of General Practitioners
In attendance: 2(a)	Shannon Scott Vanya Sargent	Crowe Ireland Crowe Ireland
Presenting: 2(a)	Dr Gabriel Scally	

#	Agenda item
1	Welcome
a	The Chairperson opened the meeting by welcoming everyone and noted apologies given. The Chairperson welcomed Dr Ciara McCarthy, recently appointed as GP Lead in Women's Health, ICGP, attending on behalf of Dr Noirin O'Herlihy, ICGP.
b	Minutes of the meeting 26 th January 2022 were agreed by members with no amendments.
c	The Chairperson advised that actions arising from the meeting on 26 th January 2022 will be taken under the relevant items on the agenda.
d	Under matters arising, the Chairperson advised that agenda item 2 (a) Dr Scally's presentation, was scheduled for approximately an hour and twenty minutes. In this regard the Communications paper has been postponed until the June meeting. Fiona Ness, NSS, was invited to provide a brief update to members. An overview of the progress on the Information Hub was given, members were also advised that the Cervical Check programme Annual Report (2017 – March 2020) will be published shortly, noting this was also relative to the introduction of HPV testing. The press release and report will be circulated to members in advance of publication for information. The Chairperson advised that the NSS Governance paper will also be deferred to the June meeting, allowing time for a more in-depth discussion and presentation. The paper for agenda item 2 (d) was noted – update on the cyber-attack on the Coombe.

2	Key Topics – Presentations
a	Dr Gabriel Scally – Final Progress Review
	<p>The Chairperson welcomed Dr Scally and members of Crowe Ireland Consultants to the meeting. The Chairperson thanked them for accepting the Committee's invitation and invited members to introduce themselves. Dr Scally gave an overview on the progress of his final progress review. The meeting progressed with a wide-ranging discussion on the implementation of his recommendations - Scoping Inquiry into the CervicalCheck Screening Programme. An engaging and open discussion took place and Dr Scally thanked members for the taking part in the conversation.</p>
	<p>The Chairperson thanked Dr Scally and his team for attending the meeting, noting the Secretariat will facilitate any additional feedback from members to Dr Scally. The Chairperson also extended an invitation to Dr Scally for additional meetings if he required such.</p>
b	Updates
	<p>The Chairperson noted to members the progression on the Service Improvement Programme (support package). Members were pleased the progress is on schedule. A further meeting with HSE/221+Group/DOH is due to take place in the coming week.</p>
c	<p>The Chairperson noted the paper which had been provided by the NSS on the update of the implementation of the ERG reports. There was a brief discussion and clarity provided regarding the involvement of patient advocates/representatives to ensure appropriate processes and information are in place for clear information to be provided to allow informed decisions to be undertaken by patients.</p>
d	<p>The CervicalCheck Programme provided a written overarching update to members and the Chairperson asked members if they had any questions or feedback. The positive throughput of activity by the programme was acknowledge particularly considering the impact of COVID-19 on the health services and the Cyber-attack on the Coombe Hospital.</p>
e	<p>The DOH had provided a detailed paper to members with updates on: Scally – implementation progress, HPV Vaccination programme, CervicalCheck Tribunal, Cervical Check Restoration of Trust Meetings, CervicalCheck Ex-Gratia Scheme, Patient Safety (Notifiable Patient Safety Incidents) Bill 2019, and the Women Health Action Plan (2022-2023). The Chairperson invited the DOH to provide any additional updates and asked members if they had follow-up questions or comments. Verbal update on the Restoration of Trust Meetings and the ongoing work with representative groups around key aspects of the service were provided. It was advised that the formal appointment of a Facilitator will be made soon. An update was also provided on the Patient Safety (Notifiable Patient Safety Incidents) Bill 2019, which was passed at Committee Stage of the Dáil on 10th March. A copy of the transcript was provided to members ahead of the meeting. It was confirmed that National Immunisation Office, HSE, would present at June meeting on the HPV vaccination programme and for a discussion of some key strategic issues. Member asked to be kept updated on any further advances in the RTA by HIQA on the HPV vaccination programme.</p>
3	Work programme
a	<p>The Chairperson referred to the updated TOR - overview of work programme for 2022, reminding members if they wish to have items highlighted/discussed or if there are aware of any gaps this is an opportunity to ensure they can be reflected in future agenda items.</p>

	<p>It was noted and agreed that key topics at the June meeting would be – update on HPV vaccination programme from the National Immunisation Office, NSS Governance arrangements, update on ERG's report implementation and Communications from National Screening Service. Members also agreed it would be beneficial to receive a general overview of planned integration of refugee women arriving from Ukraine into health services specifically into the CervicalCheck programme. It was noted by NSS that documentation and information is already available in Ukrainian.</p>	
4	<p>Administration The 08th June 2022, and 14th September 2022 were noted as the next scheduled meeting dates.</p>	
5	<p>AOB Dr Nóirín Russell noted to members that the CervicalCheck programme had received the letter from the Chairperson on behalf of the Committee which acknowledged their significant achievements during 2021. Dr Russell passed on colleagues' appreciation of receiving this letter and recognition of such by the CCSC.</p>	
6	<p>Chairperson's wrap-up The Chair thanked members and presenters for their time and provided a brief recap of the meeting discussions, follow-up actions and outlined agreed agenda items for the next meeting.</p>	
#	Action	Assigned
1	Key topics for June 2022 meeting a. HPV vaccination programme b. Governance, NSS c. ERG implementation update d. Communications update	DOH/HSE NSS NSS NSS
2	Paper - update from CervicalCheck Programme	HSE/NSS
	Paper – update on Service Improvement Programme (support package)	DOH/HSE
5	Update from the Department of Health - Scally - Final progress report - Scally - Implementation progression - CervicalCheck Tribunal - CervicalCheck Restoration of Trust Meetings	DOH