

Minutes of Management Board Meeting held on 7th March 2016

Attendance: Secretary General (Fergal Lynch), Bernie McNally, Dermot Ryan and Michelle Shannon. Apologies: Liz Canavan. Clare Rudden reporting.

1. Minutes of Last Meeting

The minutes of the meeting of 29th February 2016 were agreed.

2. Matters Arising

MB members noted with regret the death of Mr Justice Adrian Hardiman, husband of Judge Yvonne Murphy, Chair of the Commission of Investigation, Mother and Baby Homes. The Minister and the Secretary General have written to the Chair to express their condolences.

3. Brief Updates

FL gave updates on: (i) Secretary General Weekly Post-Cabinet Meetings, and (ii) Forthcoming Minister/Management Board meeting.

MS gave updates on: (i) Oberstown [Staffing, Unit 8 Building, Steering Group Meeting and HIQA Reports], (ii) AAI, (iii) Adoption [Amendment] Bill, and (iv) Commission of Investigation [Mother and Baby Homes].

DR gave updates on: (i) Tusla [Capital Plan, Monthly Review Meeting and Recruitment], (ii) Tusla Audit of Unallocated Cases, (iii) HIQA Inspection Report on Non-Statutory Foster Care, (iv) HR [Staffing in Department], (v) Appropriation Account, (vi) ICT arrangements, (vii) Data Protection Consultancy, (viii) Corporate Governance Framework, and (ix) Corporate Risk Register.

BM gave updates on: (i) Country Specific Report from European Commission [Childcare], (ii) Meeting with Crann Support Group, (iii) Steering Group on Disability Model, (iv) Early Years Inspectorate [Tusla], (v) Refugee Resettlement Programme [Childcare], and (vi) DEIS [IDG].

4. Corporate Governance Framework

John Lohan and Mary Rogerson attended the meeting for this item. FL thanked them and their team for their work on the drafting of the Framework, a full draft of which was circulated to MB members for review in advance of the meeting. Some amendments to wording were agreed by MB members and next steps were discussed. DPER intends to update the Civil Service Management Board on 24th March on progress made by Government Departments on the development of their Frameworks. In order to facilitate this, DPER has asked all Departments to forward their draft Frameworks by 21st March at the latest. It was agreed that the updated draft DCYA Framework will be submitted to DPER this week to allow time for any feedback to be taken on board. It is important to note that this feedback will focus primarily on compliance with the requirements of the Standard. At the same time the draft Framework will also be circulated to Principal Officers in DCYA for any overall comments.

5. Corporate Risk Register – Sign off

John Lohan attended for this item. The amended wording following last week's MB meeting was agreed and the Corporate Risks Register was formally locked down. FL thanked Mr. Lohan and his team for the work on this.

6. For Noting

- (i) Submissions to Minister – To be updated
- (ii) FOI Report – CR to check status of 2016/02 and 2016/03

7. AOB

FL circulated copies of the note entitled 'Follow-up Issues arising from Business Plan Presentations' discussed at the MB meeting of 15 February 2016, to which he added two new issues following last week's Business Plan presentation. He asked that the issues that could be advanced now should be given immediate attention including items 6 (commissioning), 8 (DCYA commitments under Children First, including vetting requirements), 9 (issues of communication with Tusla regarding child welfare and protection cases) and 12 (governance of youth organisations).

8. Next Meeting

The next meeting will take place on Monday 14th March at 10.30a.m.