

## **Minutes of Management Board Meeting held on 3<sup>rd</sup> May 2016**

Attendance: Secretary General (Fergal Lynch), Liz Canavan, Bernie McNally, Michelle Shannon and Dermot Ryan. Clare Rudden reporting.

### **1. Minutes of Last Meeting**

The minutes of the meeting of 25<sup>th</sup> April 2016 were agreed with some amendments.

### **2. Matters Arising**

BM advised she is considering the letter discussed last week regarding the EU Senior Officials Group and will revert to FL on this.

DR sent the Tusla Risk Register to FL, who advised he will talk to the Tusla CEO regarding this and will circulate the Register to the Management Board following this discussion.

LC circulated a note on Homelessness to MB members at the meeting, with a soft copy to be circulated shortly.

### **3. Brief Updates**

**BM** gave updates on: (i) Early Years (Pre-School) Regulations, (ii) Pobal [Meeting re Compliance and Audit], (iii) IDG on Special Needs [AIM], (iv) Early Years [Staffing], (v) DEIS [IDG], (vi) Youth Funding, and (vii) Youth Capital Scheme.

**DR** gave updates on: (i) Staffing [Early Years], (ii) DCYA Relocation, (iii) DCYA Alteration Work, (iv) Tusla [Reports and Board Membership], (v) Communications, (vi) Commissioning, (vii) DCYA Consultative Committee [Disability], (viii) Civil Service Employee Engagement Survey [Feedback], (ix) Meeting new staff members, (x) DCYA Partnership Committee, and (xi) NCCIS.

**LC** gave updates on: (i) ABC, (ii) GAL [Timeline], (iii) Commissioning Meeting, (iv) Review of Childcare Act, and (v) ECJ Case [Brussels II].

- GAL [Timeline] – LC will provide to FL.
- Commissioning Meeting – A paper and template for feedback has been circulated to MB members and POs.

**MS** gave updates on: (i) Death of Child [who was the subject of a Supervision Order], (ii) Oberstown [Meeting with BAM, Ballot and Staffing], (iii) Adoption [Amendment] Bill, (iv) Adoption [Information and Tracing Bill], (v) Adoption Records [Meeting with AAI and Tusla], (vi) Legal Case involving AAI, and (vii) Commission of Investigation [Mother and Baby Homes].

**FL** gave updates on: (i) Correspondence from Jim Breslin Secretary General Health [ABC], and (ii) Tusla Board Vacancies.

### **4. Items for Incoming Minister**

Following the MB discussion on recommended priorities for the incoming Minister at the meeting of 25 April, a revised draft introductory briefing paper for the incoming Minister was discussed, and some amendments agreed. DR advised that HR also have information ready for the incoming Minister regarding HR issues. FL confirmed that he will circulate the briefing in its entirety to MB members shortly. FL thanked everybody involved in preparing the material.

**5. IYJS – Research Evidence into Practice Project**

The Management Board agreed in principle to proceed with the REPP as proposed in MS's note, circulated in advance of the meeting. It was noted that there would be staffing implications for the Department, and in particular for the Department's Research and Evaluation Unit.

**7. AOB**

FL noted that a paper on the risk appetite of the Department has been drafted by Communications and Corporate Governance. The Department may need further clarification from DPER on what should be included and FL advised he will also consult with other SGs regarding this. The MB is due to meet as the Risk Committee on the 30<sup>th</sup> May, at which time the matter can be discussed further.

MS advised she is attending a UPR Meeting on the 11 May and that officials will need to be on standby in case extra briefing is needed.

**8. Next Meeting**

The next meeting will take place on Monday 9 May at 10.30a.m.