

Minutes of Management Board Meeting held on 13th June 2016

Attendance: Secretary General (Fergal Lynch), Liz Canavan, Bernie McNally and Dermot Ryan.
Apologies: Michelle Shannon. Clare Rudden reporting.

1. Minutes of Last Meeting

The minutes of the meeting of 7th June were agreed with one amendment.

2. Matters Arising

- Review of Child Care Act – LC to provide FL with note on CES.
- Commission of Investigation – A meeting has been scheduled for the Minister to meet the Commission.

3. Brief Updates

BM gave updates on: (i) AIM Launch, (ii) Meeting between National Voluntary Childcare Organisations and CCS, (iii) IDG on DEIS, (iv) BM Meeting with Minister, (v) Paper on Subsidised Childcare, (vi) DSP Meeting, (vii) Memo for Government on Paternity Benefit, (viii) IDG on Special Needs, (ix) Contracts for Childcare Programmes, (x) SOG on Health, (xi) Youth Employability Initiative, (xii) Children's State Ceremonial Event, and (xiii) HR Issues.

- Paper on Subsidised Childcare – BM will circulate this and the paper on the AIM process to MB members.

DR gave updates on: (i) Induction Programme for Special Advisors [D Taoiseach], (ii) Garda Vetting, (iii) Tusla HR, (iv) Select Committee, (v) DR Meeting with Minister, (vi) Statement of Strategy, (vii) Corporate Risks [Updated], (viii) Input to DES Statement of Strategy, (ix) Supervision Orders [Numbers], (x) Tusla Report, (xi) Quarterly Meeting Minister and Tusla, (xii) Tusla Board Meeting, (xiii) Tusla Board Vacancies, (xiv) NCCIS, (xv) Peer Review Meeting, (xvi) Tusla ICT, and (xvii) Civil Service Employee Assistance Service.

LC gave updates on: (i) Sexual Offences Bill [File to go to Minister], (ii) Child Rapporteur, (iii) IDG on Children First, (iv) Homelessness (v) Special Care, (vi) CSSO Case, (vi) ECJ Case [Brussels II], (vii) HIQA Review of NRP, (viii) GAL, (ix) Referendum Costs Order, (x) Tender on Child Injury Prevention, (xi) ABC Evaluation Plan [CES], (xii) Minister Meeting re Young Ballymun, (xiii) QCBI Project Plan, (xiv) Children's Data [Meeting with Tusla], and (xv) BOBF Sponsors Group Meeting, and (xvi) Case Studies on Policy Implementation.

4. BOBF – Annual Report

Mark Considine and Cormac Grundy attended the meeting for this item. The draft annual report and a note on the background, issues arising, and next steps was circulated in advance of the meeting. Comments by the Chair on behalf of the Council were circulated at the meeting. It was noted that a number of DCYA commitments have been difficult to assign specifically to one PO area. MB members agreed that they will reconsider these commitments and where they may lie within their respective areas. The report will be further edited and presented to the Consortium on the 23 June for approval. MB members agreed that they would send any changes they may have to PIU before 15 June.

5. Statement of Strategy: Initial Discussion on Development

John Lohan attended the meeting for this item and circulated a note in advance of the meeting. The MB considered a number of possible approaches to developing the Strategy and had an initial discussion regarding consultation and format of the document. FL advised that the preparation of Strategy Statements is on the Agenda of the CSMB meeting this week, and that he will update the MB on the discussion afterwards. A number of options for gathering input from stakeholders and from staff members were also discussed. The deadline for finalisation of the Strategy Statement is early November. JL will summarise a note of all options considered and this item will be brought back to the Management Board shortly.

6. Corporate Risk Register

Alan Savage attended the meeting for this item. A number of text changes were agreed and two Risks were upgraded.

The Register will be signed off on formally at next week's MB meeting and the date for the next Review of the Risk Register has been confirmed for 12 September.

7. For Noting

- (i) Submissions – Submission on Tusla Board Vacancies is with the Minister.
- (ii) FOI Report - FL will confirm the publication (on the DCYA website) of the briefing provided to the Minister on the work of the Department.

8. AOB

- FL thanked MB members and their divisions for their work on Oral PQ's and noted the very tight deadlines for completion of responses. There were some follow up items arising from the PQs and FL will compile these.
- A follow-up meeting will be held on HR Issues.
- FL will speak to the Minister regarding the Office of Internet Safety.
- A Senior Officials Group on Health is taking place this afternoon.
- The planned DCYA Town Hall will not go ahead on 30 June due to unavailability of suitable venues. Another date will be scheduled shortly.

9. Next Meeting

The next meeting will take place on Monday 20th June at 10:30a.m.