

## **Minutes of Management Board Meeting held on 24<sup>th</sup> October 2016**

Attendance: Secretary General (Fergal Lynch), Bernie McNally and Michelle Shannon.  
Apologies: Dermot Ryan. Clare Rudden reporting.

### **1. Minutes of Last Meeting**

The minutes of the meeting of 17<sup>th</sup> October 2016 were agreed.

### **2. Matters Arising**

All matters arising were discussed as part of brief updates.

### **3. Brief Updates**

**BM** gave updates on: (i) Early Years [Staffing], (ii) Seanad Debate [Childcare Content], (iii) Single Affordable Childcare Scheme [Memo for Government and Launch], (iv) Early Years Strategy, (v) ESRI Report [Childcare Programmes], (vi) Child-minding [Regulation], (vii) Tusla Inspectorate, (viii) Finance [Early Years], (ix) Workforce Review of Early Years Sector [DES], (x) Youth Organisations meeting Minister, (xi) LGBT Strategy [Meeting with Minister], (xii) Poverty Truth Commission, and (xiii) GUI Project Group.

**MS** gave updates on: (i) Adoption (Information and Tracing) Bill, (ii) Adoption Case [High Court], (iii) Adoption (Amendment) Bill, (iv) Commission of Investigation [Mother and Baby Homes], (v) Oberstown [Buildings and Ministerial Meeting with Tanaiste and Inspector of Prisons], (vi) Ministerial meeting with Senator Reilly, (vii) Section 99 Criminal Justice Act, (viii) Bail Supervision Scheme re Oberstown, (ix) Research Evidence Project [UL], (x) Joint Oireachtas Committee [Visit to Oberstown], and (xi) Review of Oberstown [Ministerial Meeting].

**FL** gave updates on: (i) National Review Panel [HIQA Report], (ii) ECJ Case [Brussels II], (iii) Nepalese Case, (iv) EPIC Conference [Oct 21], (v) Report of the Special Rapporteur on Child Protection 2015 [eCabinet], (vi) Children First [Legislation and IDG], (vii) Goal, (viii) CYPSCs [National Coordinator Post], (ix) BOBF Advisory Council, and (x) GAL [Memorandum for Government].

### **4. Single Affordable Childcare Programme**

Laura McGarrigle and Marion Martin attended the meeting for this item and presented on the papers circulated in advance of the meeting and gave an update on progress since the MB discussion last week. Preliminary discussions were held with the OGCIO and Pobal regarding strategic options to deliver the supporting IT infrastructure required to run the Single Affordable Childcare Scheme. It was agreed to proceed with Option 3 (Pobal, front end work) for the Single Affordable Childcare Scheme subject to (i) Pobal formally confirming that it can deliver on schedule (ii) an evaluation post implementation to check that it is fit for purpose and (iii) full documentation of governance for the project. It was also noted that the ITEF document points to the need to make sure that the project is in keeping with overall DCYA ICT policy. FL thanked LG, MM and the team for their work on this project to date.

**5. Statement of Strategy**

John Lohan attended the meeting for this item and presented on the draft Statement of Strategy circulated in advance of the meeting. The introduction and strategic objectives were discussed by the MB and some amendments were made. It was agreed that final amendments will be sent to John Lohan. FL advised he will show the draft document to the Minister with a view to sending a final draft to the Department of the Taoiseach for their observations on format by the end of the week.

**6. For Noting**

(i) Government Memos - BM will send text to CR to update.

**7. For Mention**

The summary note for MB on Tusla Performance and the documents on Review of Risk were noted by the MB

**8. AOB**

FL reminded MB members to encourage their staff to ensure their PMDS goal setting forms and mid-year reviews are completed for 2016. A PMDS report for the Department will be provided by HR at the next meeting so that progress can be reviewed.

**9. Next Meeting**

The next meeting will take place on Monday 7<sup>th</sup> November at 10.30a.m.